

Elvington Out of School Club

(Charity number: 1152686)

Trustees annual report & financial statements for the year ended

31st August 2021

The logo for 'outsource' is written in a bold, lowercase, sans-serif font. The letters are closely spaced, and the overall style is modern and professional.

Charity accounts preparation &
independent examination service

Elvington Out of School Club

(Charity number: 1152686)

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Trustees' Annual Report

From: 01st September 2020

To: 31st August 2021

Charity's full name Elvington Out of School Club

Registered Charity number 1152686

Objectives and activities

Summary of the purposes of the charity set out in its governing document

Elvington Out of School Club was established in 2013 by a group of parents and play-workers in the village of Elvington to meet the demand of local parents for high quality and affordable out of school care. We are a not-for-profit charity run by a group of trustees.

Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts

Working with the support of the Childcare Strategy and Business Service of the City of York Council and York CVS and in partnership with Elvington C.E. Primary School and Elvington Under 5's, the Club was set up as a Charitable incorporated Organisation (Ref No 1152686) in May 2013. The object of the CIO is to advance the education of primary school aged children in Elvington and the surrounding area through the provision of an after school and holiday club at the Lower Derwent Sports and Social Club.

The trustees consider that they have complied with their duties to have due regard to the public benefit guidance published by the Charity Commission.

Achievements and performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.

This year our main focus was on re-building our client list following the COVID pandemic and enforced closures. We have been fortunate enough to receive funds from the Government Furlough scheme and so were able to furlough and retain all our staff ensuring the security of jobs and the provision. Once restrictions were lifted we were able to re-open in a COVID secure way, with enough staff to run bubbles for different age groups of children. We also had enough money to invest in other COVID support facilities such as a hand sanitiser dispenser and supplies of sanitiser and antibacterial cleaning products. Staff wages have also increased due to staff working longer hours to allow for cleaning and more staff to be working at one time to cover different bubbles. Following the removal of restrictions we have continued to welcome more and more children into the setting and are now operating close to pre-pandemic levels which will hopefully ensure that we will have money to invest in staff training and new equipment.

Financial review

Review of the charity's financial position at the end of the period

A slight deficit has been made this year reducing reserves.

Statement explaining the policy for holding reserves stating why they are held

Reserves are held to meet winding up costs.

Amount of reserves held

£374

Reasons for holding zero reserves

N/A

Funds materially in deficit

None

Explanation of any uncertainties about the charity continuing as a going concern

Although reserves are low at the year end there are no concerns about the charity continuing as a going concern. As detailed above staff wages that were paid in arrears in previous years have been paid thus meaning funds are lower than previously. This should be compensated for in the next financial year.

Structure, governance and management**Description of the charity's trusts**

Governing Document: Constitution (dated 9/5/13)

How the charity is constituted (e.g unincorporated association, CIO) CIO

Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees Trustee appointment is by committee via nomination or re-selection.

Additional governance issues

EOOSC is Ofsted registered and complies with all national standards.

All trustees have enhanced DBS checks and undergo safeguarding training.

Reference and administration details

Charity's full name Elvington Out of School Club

Other names the charity is known by N/A

Charity's principal address Lower Derwent Sports and Social Club
Elvington Lane
Elvington York
Postcode YO41 4DY

Names of the trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Susan Watson	Chair		
Sally Smith	Treasurer		
Judith Gillett	Secretary		

Names and addresses of advisers (OPTIONAL)

Type of adviser	Name	Address
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Independent

Examiner Karen Wood ACMA Outsource Accountancy Services and Independent Examinations
The Hiscox Building, Peasholme Green
York YO1 7PR

Bankers

Name of chief executive or names of senior staff members

Sue Challis (manager).

Declaration

The trustees declare that they have approved the Trustees Annual Report and Accounts

Signed on behalf of the charity's trustees

Signature	<i>Sally Smith</i>
Full Name	Sally Smith
Position	Treasurer
Date	19/06/2022

Independent examiner's report to the trustees of Elvington Out of School Club

I report on the accounts of: **Elvington Out of School Club (the Charity)**
for the year ended: **31st August 2021** which are set out on pages 5 to 7.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- 2 the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Karen Wood (ACMA)
Outsource independent examination
service
The Hiscox Building
Peasholme Green
York YO1 7PR

20/06/2022

Date:

Elvington Out of School Club
(Charity number: 1152686)

Receipts & Payments Accounts for the year ending:			31st August 2021	
	Unrestricted Funds	Restricted Funds	2021 Total Funds	2020 Total Funds
	£	£	£	£
Receipts				
Fee income	28,026	-	28,026	26,357
	<u>28,026</u>	<u>-</u>	<u>28,026</u>	<u>26,357</u>
JRS Government grant	-	3,749	3,749	11,116
Total Receipts	<u>28,026</u>	<u>3,749</u>	<u>31,775</u>	<u>37,473</u>
Payments				
Staff salaries	25,533	-	25,533	20,719
Staff training & other costs	-	-	-	200
Refreshments	-	-	-	956
Rent	1,550	-	1,550	2,100
Insurance	398	-	398	398
Ofsted fees	220	-	220	220
Payroll fees	184	-	184	887
Independent examination fee	270	-	270	270
Advertising & publicity	59	-	59	73
	<u>28,214</u>	<u>-</u>	<u>28,214</u>	<u>25,823</u>
Furloughed staff payments	-	3,749	3,749	11,116
Total Payments	<u>28,214</u>	<u>3,749</u>	<u>31,963</u>	<u>36,939</u>
Net of Receipts/(Payments)	(188)	-	(188)	534
Transfers between funds	-	-	-	-
Balance Brought Forward	562	-	562	28
Balance Carried Forward	<u>374</u>	<u>-</u>	<u>374</u>	<u>562</u>

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(Charity number: 1152686)

Statement of Assets and Liabilities at:	31st August 2021
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	Unrestricted Funds £	Restricted Funds £	2021 Total Funds £	2020 Total Funds £
Assets				
Cash at bank and in hand				
Current bank account	71	-	71	259
Savings bank account	303	-	303	303
	<u>374</u>	<u>-</u>	<u>374</u>	<u>562</u>

	Unrestricted Funds £	Restricted Funds £	2021 Total Funds £	2020 Total Funds £
Liabilities				
Independent examination fee	270	-	270	270
	<u>270</u>	<u>-</u>	<u>270</u>	<u>270</u>

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Notes to the Accounts for the year ended:

31st August 2021

1. Basis of Accounts

The Trustees have taken advantage of section 144 (2) of the Charities Act 2011 and prepared the accounts on a receipts and payments basis.

Approval of Accounts for the year ended:

31st August 2021

The report and accounts were approved at a
meeting of the Trustees held on:

19/06/2022

Date

Sally Smith

Signed for and on behalf of the Trustees

19/06/2022

Date

Sally Smith

Print Name

Treasurer

Position (e.g. Chair etc)