

## **HALLIWELL BEFRIENDING SERVICE.**

### **Aim and Purposes, Objectives and Activities.**

We continue to make a difference to the lives of the older population who are or already or at risk of becoming isolated and lonely in Bolton.

We help to relieve and reduce isolation, by raising hopes and aspirations, helping older people to build confidence, supporting their independence through provision of a Befriending visiting and support service, that also provides social events e.g. drop ins coffee mornings, that include promotion of Health and wellbeing, access to activities, signposting those who need it to other services and relevant organisations, keeping older people connected and actively involved with local community in which they live and able to make new friends.

Our activities have been provided after consultation with service users and other organisations so that they are geared to older people with Low to Middle need.

We offer volunteering opportunities for those who would like to offer their skills and knowledge, who empathise with the needs and problems of older age and offer volunteering opportunities also for those who may have no other options to gain valuable social contact themselves, we have provided several work placements for university students to gain valuable community experience, for those volunteers who basically just want to be able to give back something to the communities in which they live.

We provide organised safe activities, for those who are able to access transport themselves or need low support to do this. (for example, ring and ride).

We set up support groups for those who we have already consulted with, who have expressed a high need of support, including consultation with volunteers who as well as existing service users trust the service enough so they would engage with the group support when they may not discuss their problems and long term health conditions and otherwise suffer in silence.

We are committed to changing lives, to value Diversity; we are open to referrals for the service and to volunteers from all diverse walks of life and already work with organisations that are geared to work closely with minority, hard to reach groups.

### **Achievements and Performance**

We offer opportunities for all beneficiaries to learn new skills, such as Understanding and operating computers and various programs that run on

them. Word, Excel. A weekly computer group allows users to gain and share knowledge. We also offer a fortnightly group for men, to allow them to meet and play pool, darts, etc. We also offer a fortnightly group for ladies, for craft making, knitting and conversation. Further we also operate a drop in coffee morning where people can meet and socialise.

At this present time we have over 100 volunteers involved in many aspects relating to our service.

We have 108 service users at the current time, due to more activities we provide this figure is constantly changing due to the reduction in Council provided services. As some service users may require services we cannot supply (medical help), they may return to needing hospital/medical services. Although this reduces the number of service users, we have a list of new service users referred to us that we can then help. We provided support to over 300 people across all our activities during the year.

We have provided 3 day trips out for service users during the year. These were well attended and enjoyed by all those who took part, both volunteers and service users alike.

We have provided luncheon clubs on a twice monthly basis. Once again these were well attended by service users.

Also we provide a weekly coffee morning for the elderly, where all are welcome.

## **Financial Review**

Total receipts on unrestricted funds were £16,318.

Restricted funds receipts were £55,133 As well as our main Council funding and National Lottery Funding, we have obtained a number of small grants, which have allowed us to set up various user groups, specific to certain needs of the service users, and to allow them to get out into the community with their volunteers assistance.

We are currently exploring various fund-raising opportunities, due to the uncertainty regarding funding generally. We aim to continue to provide the service whatever level of funding we receive. We wish to expand the service as we see if being of benefit to service users, particularly at this time of reducing service provision from other services. Currently we have secured funding for the year 2023/24 from the local council and have a 5year funding grant from the National Lottery Fund.

The net result of the year was a surplus of receipts against payments of £6,600 (this is mainly due to one off grants received during the year, which are for a period 12 months). The bank balances carried forward at the year-end on 31<sup>st</sup> March 2023 were £6,355 on the unrestricted fund

and £42,434 on the Restricted Fund. The Endowment Fund had a balance of £12210, at the year end.

## **Reserves Policy**

It is the policy to try and ensure that there are funds equivalent to three months council funding on restricted funds, to facilitate the day to day running of the service.

## **Structure, governance and management**

The method of the appointment of committee members is by agreement at the Annual General Meeting, nominees are proposed and seconded.

The committee meets on a quarterly basis and discusses all issues regarding the provision of our service. During the year the committee met on four occasions, with a 95% attendance. The daily running of the service is carried out by Co-Ordinators, assisted by volunteers when necessary.

## **Administrative Information**

The service is currently situated at St Paul's Church, Halliwell Road, Bolton.

We are a registered charity, registered with the Charity Commission.

We have had 10 members of the community as our management team / trustees, during the year to 31<sup>st</sup> March 2023.

Chairman:	Graham Darcy
Treasurer:	Raymond Butcher

Committee Members:	Shirley Park (Secretary)
	Gillian Hamilton
	Gwyneth Bailey
	Janette Herring

Coordinators	Jacqueline Hallen
	Lisa Rayner
	Natalie Lee
	Emma Carcione



The Halliwell Befriending Service  
Unaudited Financial Statements  
For The Year Ending 31 March 2023

# The Halliwell Befriending Service

## Charity Information

Chairman:	Graham Darcy
Treasurer:	Raymond Butcher
Secretary:	Shirley Park
Trustee Members:	Gwyneth Bailey Graham Darcy Gillian Hamilton
Committee Members:	Jannette Herring Shirley Park
Coordinators:	Lisa Rayner Jacqueline Hallen Natalie Lee Emma Carcione
Service Address:	St Paul's Church Halliwell Road Bolton BL1 8BP
Accountants:	Jackson Accounts and Book Keeping Services Limited Suite 16, The White House 42-44 Chorley New Road Bolton, BL1 4AP

# The Halliwell Befriending Service

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# The Halliwell Befriending Service

## Independent Examiner's Report

### **Independent Examiner's Report to the trustee's of The Halliwell Befriending Service**

We have reported on the accounts for the year ended 31 March 2023 which are set out on pages 5 to 7.

### **Respective responsibilities of trustees and examiners**

The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 and that an independent examination is needed. It is our responsibility to:

- Examine the accounts (under section 43 of the Act)
- To follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the Act), and to state whether particular matters have come to our attention.

### **Basis of Independent examiner's report**

We have prepared the financial statements of The Halliwell Befriending Service for the year ended 31 March 2023 which comprise of a receipts and payments accounts and receipts and payments analysis from the charity's accounting records and from information and explanations you have given us. Our review also includes consideration of any unusual items or disclosures in the accounts. We have prepared these financial statements based on the accounting records, information and explanations provided by you. We do not express any opinion on the financial statements.

### **Independent examiner's statement**

In the course of my examination, no matter has come to my attention.

- Which gives us reasonable cause to believe that in, any material respect, the requirements to keep accounting records in accordance with section 41 of the Act; and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act; have not been met; or
- To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

### **Jackson Accounts and Book Keeping Services Ltd**

Suite 16, The White House  
42-44 Chorley New Road  
Bolton, BL1 4AP



**The Halliwell Befriending Service**  
**Receipts and Payments Accounts - Section A**

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds £	Last Year £
<b><u>A1 Receipts</u></b>					
Grants	11,240.00	55,133.00	-	66,373.00	62,255.82
Fund Raising & Donations	5,078.58	-	-	5,078.58	3,449.92
Investment Income	-	-	-	-	0.77
<b>Sub-Total</b>	<b>16,318.58</b>	<b>55,133.00</b>	<b>-</b>	<b>71,451.58</b>	<b>65,706.51</b>
<b><u>A2 Asset and Investment Sales, etc</u></b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Receipts</b>	<b>16,318.58</b>	<b>55,133.00</b>	<b>-</b>	<b>71,451.58</b>	<b>65,706.51</b>
<b><u>A3 Payments</u></b>					
Wages & Pension	-	40,837.49	-	40,837.49	29,232.05
Rent & Telephone	-	3,306.37	-	3,306.37	2,978.62
Equipment	2,147.99	-	-	2,147.99	419.98
Insurance	-	730.31	-	730.31	705.32
Accountancy	-	750.12	-	750.12	683.76
Office Expenses	2,369.93	452.81	-	2,822.74	1,124.27
Co-Ordinators Travel	-	-	-	-	35.00
Room Hire & Office Heating	-	-	-	-	2,827.35
Monitoring	-	1,000.00	-	1,000.00	-
Training	-	140.00	-	140.00	374.00
Cleaning	-	-	-	-	120.00
Wellbeing	6,429.21	-	-	6,429.21	2,089.49
Events	6,687.43	-	-	6,687.43	1,792.64
<b>Sub Total</b>	<b>17,634.56</b>	<b>47,217.10</b>	<b>-</b>	<b>64,851.66</b>	<b>42,382.48</b>
<b><u>A4 Asset and Investment Purchases</u></b>					
<b>Total Payments</b>	<b>17,634.56</b>	<b>47,217.10</b>	<b>-</b>	<b>64,851.66</b>	<b>42,382.48</b>
<b>Net Receipts/Payments</b>	<b>-</b>	<b>7,915.90</b>	<b>-</b>	<b>6,599.92</b>	<b>23,324.03</b>
A5 Transfers between Funds	-	-	-	-	-
A6 Cash Funds last year end	7,670.56	34,518.46	12,210.00	54,399.02	31,074.99
<b>Cash Funds this year end</b>	<b>6,354.58</b>	<b>42,434.36</b>	<b>12,210.00</b>	<b>60,998.94</b>	<b>54,399.02</b>

**The Halliwell Befriending Service**  
**Receipts and Payments Accounts - Section B**

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £
<u>B1 Cash Funds</u>			
Specific Funds		42,434.36	12,210.00
General Funds	6,354.58		
<b>Total Cash Funds</b>	<b>6,354.58</b>	<b>42,434.36</b>	<b>12,210.00</b>

B2 Other Monetary Assets

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £
Details			

B3 Investment Assets

	Funds to which assets belong £	Cost (Optional) £	Current Value (Optional) £
Details			

B4 Assets retained for the charity's own use

	Funds to which assets belong £	Cost (Optional) £	Current Value (Optional) £
Details			

B5 Liabilities

	Funds to which liability relates £	Amount due (Optional) £	When due (Optional) £
Details			

# The Halliwell Befriending Service Receipts and Payments Analysis

	Fundraising	TNLF Fundraising	Redundancy Reserve	Total
	£	£	£	£
<b>Receipts</b>				
Grants	30,620.00	35,753.00	-	66,373.00
Fund Raising & Donations	5,078.58	-	-	5,078.58
Investment Income	-	-	-	-
<b>Total Receipts</b>	<b>35,698.58</b>	<b>35,753.00</b>	<b>-</b>	<b>71,451.58</b>
<b>Payments</b>				
Wages & Pension	-	40,837.49	-	40,837.49
Rent & Telephone	-	3,306.37	-	3,306.37
Equipment	2,147.99	-	-	2,147.99
Insurance	-	730.31	-	730.31
Accountancy	-	750.12	-	750.12
Office Expenses	2,369.93	452.81	-	2,822.74
Co-Ordinators Travel	-	-	-	-
Room Hire & Office Heating	-	-	-	-
Training	-	140.00	-	140.00
Cleaning	-	-	-	-
Wellbeing	6,429.21	-	-	6,429.21
Monitoring	-	1,000.00	-	1,000.00
Events	6,687.43	-	-	6,687.43
<b>Total Payments</b>	<b>17,634.56</b>	<b>47,217.10</b>	<b>-</b>	<b>64,851.66</b>
<b>Excess of Receipts over Payments</b>	<b>18,064.02</b>	<b>11,464.10</b>	<b>-</b>	<b>6,599.92</b>
<b>Transfer between funds</b>	<b>18,064.02</b>	<b>11,464.10</b>	<b>-</b>	<b>6,599.92</b>
Bank current/deposit account 1 April	21,728.21	20,460.81	12,210.00	54,399.02
Bank current/deposit account 31 March	39,792.23	8,996.71	12,210.00	60,998.94
<b>STATEMENTS OF ASSETS AND LIABILITIES</b>				
<b>Cash Funds</b>				
Specific Funds	33,401.24	8,996.71	12,210.00	54,607.95
General Funds	6,390.99	-	-	6,390.99
	<b>39,792.23</b>	<b>8,996.71</b>	<b>12,210.00</b>	<b>60,998.94</b>

SIGNED:

  
26/1/24

SIGNED: R. Butler

TREASURER

26/01/24

The Halliwell Befriending Service  
Unaudited Financial Statements  
For The Year Ending 31 March 2023



# The Halliwell Befriending Service

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