

# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1	April	2023		31	March	2024

## Section A Reference and administration details

**Charity name** STRADBROKE COURTHOUSE AND LIBRARY TRUST

**Other names charity is known by** SCALT

**Registered charity number (if any)** 1152629

**Charity's principal address** THE COURT HOUSE QUEEN STREET

STRADBROKE

EYE, SUFFOLK

**Postcode**

IP21 5HG

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	MAUREEN JOHN	CHAIRMAN		
2	JAMES HARGRAVE	VICE-CHAIRMAN SECRETARY		
3	ALLAN HAMPSON	TREASURER		
4	TONI WISBEY			
5	LAURA CARR			
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**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	CONSTITUTION
How the charity is constituted (eg. trust, association, company)	CHARITABLE INCOPRORATED ORGANISATION
Trustee selection methods (eg. appointed by, elected by)	1 APPOINTED BY SUFFOLK LIBRARIES, 1 APPOINTED BY STRADBROKE PARISH COUNCIL, UP TO 6 APPOINTED BY TRUSTEES

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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**Summary of the objects of the charity set out in its governing document**  
**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

1.TO ADVANCE THE EDUCATION OF THE GENERAL PUBLIC IN STRADBROKE, SUFFOLK AND THE SURROUNDING AREA, IN PARTICULAR BUT NOT EXCLUSIVELY BY THE PROVISION OF A LENDING LIBRARY;  
 2.TO FURTHER OR BENEFIT THE RESIDENTS OF STRADBROKE, SUFFOLK AND THE NEIGHBOURHOOD, WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, RACE OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS BY ASSOCIATING TOGETHER THE SAID

RESIDENTS AND THE LOCAL AUTHORITIES, VOLUNTARY AND OTHER ORGANISATIONS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION LEISURE TIME OCCUPATION WITH THE OBJECTIVE OF IMPROVING THE CONDITIONS OF LIFE FOR THE RESIDENTS.

**Additional details of objectives and activities (Optional information)**

The Trustees have had regard of the guidance issued by the Charity Commission on public benefit.

By supporting the Library and running the Courthouse as a community asset the Trustees are ensuring the resources of the Charity are applied for public benefit.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D Achievements and performance

**Summary of the main achievements of the charity during the year**

The Trustees continued the operation of the Courthouse building for public benefit under the terms of 25 year repairing lease on the Courthouse building (with the exception of the library space) from Suffolk County Council. The lease is on a peppercorn rent.

The Trustees usually use the Courthouse room in a number of ways:

- Community Café open regularly for two days a week
- Parish Council meetings monthly and ad-hoc council meetings
- Bookings for meetings and other activities
- Showing films, musicals and plays
- Book groups

These activities usually generate enough income to pay to maintain and operate the building and a surplus towards further development of the building including the Library,

The Upstairs Room in the courthouse is usually open for:

- Archive storage and viewing
- Meeting space

As a voting member of Suffolk's Libraries IPS Ltd the Chairman attended its AGM and too part in the election of its Directors.

**Brief statement of the charity's policy on reserves**

The Trustees apply all reserves to ensure the maintenance of the Courthouse building and good operation of the library for the benefit of the public .

**Details of any funds materially in deficit**

NONE

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

SCALT undertakes fundraising and receives grant funding and donations to support the development of the Courthouse building in Stradbroke as a Community hub and the running of the Library.

**Section F Other optional information**

NONE

**Section G Declaration**

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

<b>Signature(s)</b>		
<b>Full name(s)</b>	MAUREEN JOHN	JAMES HARGRAVE
<b>Position (eg Secretary, Chair, etc)</b>	CHAIRMAN	VICE-CHAIRMAN AND SECRETARY

**Date**

10/1/2025

Stradbroke Courthouse & Library Trust Financial Statement for year ending 31st March 2024

Payments(Expenses)

Y/E 31/03/2024

Utilities

Rates	Half Year 6 Months	£36.85	
Electric	Half Year 6 Months	£1,323.00	
Water	Half Year 6 Months	£42.67	<u>£1,402.52</u>

Insurance

Hiscox	£1,346.20	<u>£1,346.20</u>
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SCALT Expenses

Sundry Purchases	£3,529.82	
	£0.00	
	£0.00	
	£0.00	
	£0.00	
		<u>£3,529.82</u>

Refunds

Refund to SARA	£635.62	<u>£635.62</u>
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Friday Friends Refund

Food for Meal etc	£431.89	<u>£431.89</u>
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Fund Raising Expenses

£70.79	<u>£70.79</u>
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Café Expenses

£1,081.30	<u>£1,081.30</u>
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Property Maintenance

John Wilson Door Repair	£30.00	
John Wilson New Lock	£295.00	
Marty Norris Toilet Heater	£15.00	
Tile Cement	£12.68	<u>£352.68</u>

Total Expenses

£8,850.82

# Receipts(Income)

Y/E 31/03/2024

<u>Fund Raising</u>	Christmas Hamper	£195.00	
	Easter Hamper	£200.00	
			<u>£395.00</u>
<u>Room Rental</u>	Parish Council	£0.00	
		£0.00	
		£0.00	
		£0.00	<u>£0.00</u>
<u>Grants</u>	National Lottery	£0.00	
	Community Fund	£9,165.00	
			<u>£9,165.00</u>
<u>Donations</u>	Friday Friends Club	£484.75	
	A Hampson	£300.00	
	Various	£300.00	
	McCarthy & Stone	£750.00	
			<u>£1,834.75</u>
<u>Café Bankings</u>	Café Takings	£8,272.07	<u>£8,272.07</u>
<u>Refund</u>	James Hargreaves	£100.00	
			<u>£100.00</u>
	Total Receipts	£19,766.82	<u>£19,766.82</u>
Total Receipts		<u>£19,766.82</u>	Opening Balance £34,276.51
Less Total Expenses		<u>£8,850.82</u>	Closing Balance £45,192.51
Surplus/Defecit		<u>£10,916.00</u>	<u>£ 10,916.00</u>