



Trustees' Annual Report for the period

Period start date		Period end date	
From	01 11 2022	To	31 10 2023

Section A Reference and administration details

Charity name ECCLES COMMUNITY HALL ORGANISATION (ECHO)

Other names charity is known by

Registered charity number (if any) 1152625

Charity's principal address

ECHO
ECCLES TOWN HALL
CHURCH STREET, ECCLES
Postcode M30 0LH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Pamela Edith Hughes	Chair	20/5/23 to 31/10/23	Trustees and Members
2	Everard Lionel Kempster	Treasurer		Trustees and Members
3	Vania Elizabeth Burnell			Trustees and Members
4	James Edward Rayner			Trustees and Members
5	Royston Futter			Trustees and Members
6	Steven Hopkins			Trustees and Members
7	Barbara Payne			Trustees and Members
8	Frances Boyle			Trustees and Members
9	Peter Gordon Sharpe	Secretary		Trustees and Members

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution dated 24 th May 2013
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointed by members and/or charity trustees as governed by our constitution

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

ECHO policies and procedures are easily accessible to all volunteers and trustees. We provide ongoing training on our policies and procedures which are regularly reviewed.
Policies and procedures include:

Constitution
Safety Audit
Fire Risk assessment
Premises Licence
Bar Policy with challenge 21 policy
Music Licence
Hall Hire terms and conditions
Equal opportunities
Safeguarding

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To further or benefit the residents of city of Salford and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation leisure time occupation with the objective of improving the conditions of life for the residents.

In furtherance of these objects but not otherwise, the trustees shall have power:
to establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above objects.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Eccles Town Hall provides a community venue for the people of Eccles and the wider area of Salford. In managing the venue, the trustees always have regard to the guidance issued by the Charities Commission on public benefit.

This year we hosted 20 concerts, covering bands, choirs, an orchestra and solo performers. The National Association of Brass Band Conductors held their prestigious competition at the Town Hall, and a local music school held two concerts by their students.

We hosted a celebrity poetry reading, a lecture by a prominent Pakistani intellectual and two theatrical events by local amateur groups. A school PTA, a church, a ballroom dance group and a chess club have all made use of the hall, and the Greater Manchester Amateur Cricket League held their presentation night with us.

Three trade union meetings have been held, along with 12 other corporate events by civil service, NHS, local government, charities and businesses.

Our café has been open with varied accompanying music performances and an art exhibition, and also for the Eccles parade on Remembrance Sunday.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

ECHO is staffed and run entirely by volunteers. Currently we have 9 trustees and 9 active volunteers. Both volunteers and trustees contribute to the running of events, with activities such as bar and café serving, kitchen duties, meet-and-greet, lighting and sound systems administering, ushering and safety announcements. We are attempting to recruit more volunteers, to ensure that events are covered without placing too much of a burden on a few individuals.

Summary of the main achievements of the charity during the year

This year we have built on the previous year's recovery after the pandemic, hosting a wide range of public and private events. Audience numbers at concerts are still down, reflecting a national trend, but the venue and the commitment of the volunteers is much appreciated by visitors and hirers alike.

We have tried to increase the diversity of our hirer and audience base, in terms of different ethnic communities using the hall, and some success has been achieved over this year. We plan to build on that in 2023-24.

We have rationalised our event booking system, to ensure that timely and sufficiently detailed information is available to all who require it, regarding, for example, times, furniture, catering and invoicing.

Financially we have achieved a small increase in our cash funds, finishing the year £1200 up on 2021-22. We have not made any major capital expenditures this year, so this indicates that our income has at least kept pace with our outgoings.

Section E Financial review

Brief statement of the charity's policy on reserves

Our income this year has more than balanced our outgoings, so our reserves are intact, and will be available next year for planned acquisitions and improvements, possibly including acoustic modifications to the hall.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

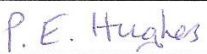
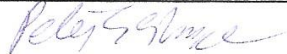
- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Pamela Edith Hughes	Peter Gordon Sharpe
Position (eg Secretary, Chair, etc)	Chair	Secretary
Date	23/11/2023	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report
on the accounts

Section A

Independent Examiner's Report

Report to the trustees/ members of	ECCLES COMMUNITY HALL ORGANISATION (ECHO)		
On accounts for the year ended	31 st October 2023	Charity no (if any)	1152625
Set out on pages	1,2,3		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/10/2023.

Responsibilities and
basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below *~~) in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:  Date: 21/11/23

Name: Mr Bernard Marron

Relevant professional
qualification(s) or body
(if any):

National certificate in business studies 1964

Address:

3, Bindloss Avenue

Eccles

M30 0DT

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here details of any items that the examiner wishes to disclose.

ECHO			
Receipts and Payments Accounts			
1/11/22 to 31/10/23			
Registered Charity Number 1152625 ECCLES COMMUNITY HALL ORGANISATION			
A1 Receipts	THIS YEAR	LAST YEAR	
Hire of Hall regular bookings	£ 200.00		
Hire of Hall individual bookings	£ 7,724.50	£ 2,554.99	
Grants and Donations	£ 297.40	£ 15.88	
Bank credit interest	£ -		
Raffles	£ -		
Cash income	£ 6,746.68	£ 3,325.00	
Miscellaneous income	£ 60.58		
SUB TOTAL	£ 15,029.16	£ 5,895.87	
A2 Asset and investment sales			
SUB TOTAL	£ -	£ -	
TOTAL RECEIPTS	£ 15,029.16	£ 5,895.87	
A3 Payments			
Insurance, licences, rentals & prof' fees	£ 1,141.14	£ 1,025.89	
Business Rates & Service charge	£ 613.73	£ 1,055.29	
Repairs, Maintenance, Refurb	£ 2,138.04	£ 384.40	
Catering & Bar	£ 2,666.95	£ 2,313.35	
Stationery, postage & printing	£ 1,018.44	£ 516.95	
Cleaning	£ 6,013.02	£ 3,395.10	
Equipment purchases	£ 398.98	£ 4,310.73	
Phone & website	£ 31.18	£ 31.18	
Payment to performers	£ 460.58		
Wages & travel/lunch expenses	£ -		
SUB TOTAL	£ 14,482.06	£ 13,032.89	
A4 Asset + investment purchases			
SUB TOTAL	£ -	£ -	
TOTAL PAYMENTS	£ 14,482.06	£ 13,032.89	
NET OF RECEIPTS/(PAYMENTS)	£ 547.10	-£ 7,137.02	
A6 CASH FUNDS LAST YEAR END	£ 18,677.30	£ 25,814.32	
CASH FUNDS THIS YEAR END	£ 19,224.40	£ 18,677.30	
B1 Cash Funds			
TSB Bank Account	£ 19,224.40	£ 18,677.30	
Float	£ 1,155.00	£ 500.00	
TOTAL CASH FUNDS	£ 20,379.40	£ 19,177.30	