



Trustees' Annual Report for the period

Period start date
From 01 11 2020 To 31 10 2021
Period end date

Section A Reference and administration details

Charity name ECCLES COMMUNITY HALL ORGANISATION (ECHO)

Other names charity is known by

Registered charity number (if any) 1152625

Charity's principal address ECHO

ECCLES TOWN HALL

CHURCH STREET, ECCLES

Postcode

M30 0LH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Patricia Lesley Jones-Berry	Chair		Trustees and Members
2	Everard Lionel Kempster	Treasurer		Trustees and Members
3	Vania Elizabeth Burnell	Secretary		Trustees and Members
4	James Edward Rayner			Trustees and Members
5	Eileen Guppy			Trustees and Members
6	Peter William Grove			Trustees and Members
7				
8				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution dated 24 th May 2013
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointed by members and/or charity trustees as governed by our constitution

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

ECHO policies and procedures are easily accessible to all volunteers and trustees. We provide ongoing training on our policies and procedures which are regularly reviewed.

Policies and procedures include:

Constitution
Safety Audit
Fire Risk assessment
Premises Licence
Bar Policy with challenge 21 policy
Music Licence
Hall Hire terms and conditions
Equal opportunities
Safeguarding

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

TO FURTHER OR BENEFIT THE RESIDENTS OF CITY OF SALFORD AND THE NEIGHBOURHOOD, WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, RACE OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS BY ASSOCIATING TOGETHER THE SAID RESIDENTS AND THE LOCAL AUTHORITIES, VOLUNTARY AND OTHER ORGANISATIONS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION LEISURE TIME OCCUPATION WITH THE OBJECTIVE OF IMPROVING THE CONDITIONS OF LIFE FOR THE RESIDENTS.

IN FURTHERANCE OF THESE OBJECTS BUT NOT OTHERWISE, THE TRUSTEES SHALL HAVE POWER:

TO ESTABLISH OR SECURE THE ESTABLISHMENT OF A COMMUNITY CENTRE AND TO MAINTAIN OR MANAGE OR CO-OPERATE WITH ANY STATUTORY AUTHORITY IN THE MAINTENANCE AND MANAGEMENT OF SUCH A CENTRE FOR ACTIVITIES PROMOTED BY THE CHARITY IN FURTHERANCE OF THE ABOVE OBJECTS.

ECHO closed March 2020 due to the Covid-19 pandemic and has remained closed for the duration of this accounting period 1.11.20 – 31.10.21. Please see explanation in section D.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

ECHO closed March 2020 due to the Covid-19 pandemic and has remained closed for the duration of this accounting period 1.11.20 – 31.10.21.

In December 2020 we were approached by Salford City Council to ask if we would allow the premises to be used as a Covid 19 Rapid Flow testing site which would be run by military personnel and there would be no income for ECHO from this. The initial request was to use the premises for 4 weeks. The Trustees were happy to support the Council and local community and so the premises became a valuable testing site during the pandemic. After several weeks, the military staff handed over the running of the testing site to Salford Council staff. The covid testing team stayed longer than originally planned and they moved out early May 2021. There was some deterioration in the state of the premises after the space had been used for the rapid flow testing and Salford Council have said this will be repaired, but the repairs are still outstanding.

Unfortunately, in May 2021, part of the roof of Eccles Town Hall leaked very badly. This resulted in a great deal of internal damage to the walls and landing ceiling, plus there was flooding all down the stairs and onto the ground floor of the ECHO part of the building. The carpet on the stairs has been badly affected. The premises are undergoing repairs by Salford Council but there have been many delays. The premises are not safe yet and so we have not been able to reopen, which has been a huge disappointment to the ECHO Trustees, Volunteers and all the people who wish to hold their concerts, activities and events in our unique venue.

As stated in the previous annual report, six windows in the hall were in a very poor state and had been in dire need of upgrading for a few years. We approached Salford Council who gave us permission to put in high quality sash windows, in keeping with the original windows and matching the other 6 windows in the hall, including the leaded panels. We also managed to incorporate double glazed windows to assist with keeping the heat in and reducing external noise. This work was delayed due to the pandemic working restrictions in place at the time but were finally set to commence in January 2021. However, as stated above, we opted to support the community by offering the premises to be used as a rapid flow testing site and so the work on the windows commenced in June 2021. Due to several hold-ups, the new sash windows were completed early October 2021 and we are delighted with them.

The current position as at 31-10-21 is that ECHO is liaising with Salford Council to try to establish when the promised repairs will be completed. Once all the repairs are completed, ECHO can then plan to reopen.

Section E

Financial review

Brief statement of the charity's policy on reserves

Reserves will be utilised to make ECHO ready to reopen and we will be mindful of ensuring there are sufficient funds to meet running costs for the next twelve months.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

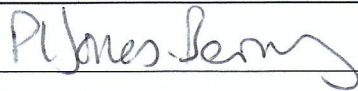

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Patricia Lesley Jones-Berry	Peter William Grove
Position (eg Secretary, Chair, etc)	Chair	Trustee
Date	2-12-21	



Section A

Independent Examiner's Report

Report to the trustees/
members of

ECCLES COMMUNITY HALL ORGANISATION (ECHO)

On accounts for the year
ended

31st October 2021

Charity no
(if any)

1152625

Set out on pages

1,2,3

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/10/2021.

Responsibilities and
basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

29 Nov 2021

Name:

Mr Bernard Marron

Relevant professional
qualification(s) or body
(if any):

National certificate in business studies 1964

Address:	3, Bindloss Avenue
	Eccles
	M30 0DT

Section B	Disclosure
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Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here details of any items that the examiner wishes to disclose.

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ECHO
Receipts and Payments Accounts
1/11/20 to 31/10/21

Registered Charity Number 1152625 ECCLES COMMUNITY HALL ORGANISATION

A1 Receipts	THIS YEAR	LAST YEAR
Hire of Hall regular bookings	£ -	£ 3,095.00
Hire of Hall individual bookings	£ -	£ 3,841.00
Grants and Donations	£ 24.99	£ 55,601.37
Bank credit interest	£ -	
Raffles	£ -	£ 141.50
Catering & Bar income	£ -	£ 3,557.01
Miscellaneous income	£ -	
SUB TOTAL	£ 24.99	£ 66,235.88
A2 Asset and investment sales		
SUB TOTAL	£ -	£ -
TOTAL RECEIPTS	£ 24.99	£ 66,235.88
A3 Payments		
Insurance, licences, rentals & prof' fees	£ 70.00	£ 748.63
Business Rates & Service charge	£ 602.69	
Building repairs, maintenance, Refurb	£ 36,215.90	£ 14,310.45
Stationery, postage & printing	£ -	£ 125.27
Cleaning	£ 211.90	£ 2,734.16
Equipment purchases	£ -	
Telephone, internet & website	£ -	£ 123.98
Payment to performers	£ -	£ 500.00
Wages & travel/lunch expenses	£ -	
SUB TOTAL	£ 37,100.49	£ 18,542.49
A4 Asset + investment purchases		
SUB TOTAL	£ -	£ -
TOTAL PAYMENTS	£ 37,100.49	£ 18,542.49
NET OF RECEIPTS/(PAYMENTS)	-£ 37,075.50	£ 47,693.39
A6 CASH FUNDS LAST YEAR END	£ 63,389.82	£ 15,696.43
CASH FUNDS THIS YEAR END	£ 26,314.32	£ 63,389.82
B1 Cash Funds		
TSB Bank Account	£ 25,814.32	£ 62,889.82
Float	£ 500.00	£ 500.00
TOTAL CASH FUNDS	£ 26,314.32	£ 63,389.82