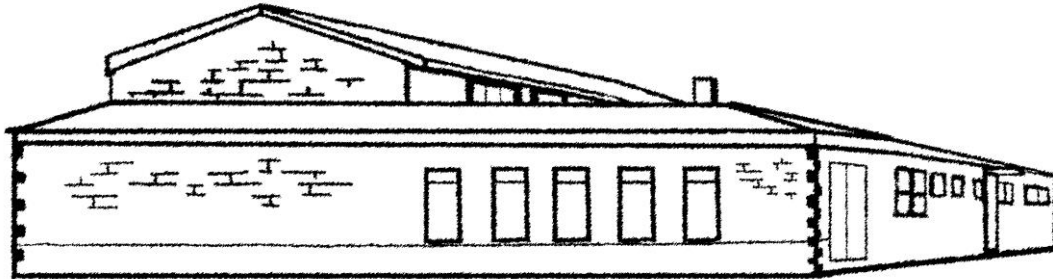


# HANHAM COMMUNITY CENTRE

Charity Number 1152575



## ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR

Financial Year Ending  
31 MARCH 2021

118-124 High Street  
Hanham  
Bristol  
BS15 3EJ

[www.hanhamcentre.org](http://www.hanhamcentre.org)

*Hanham Community Centre is a Charitable Incorporated Organisation (CIO)*

**HANHAM COMMUNITY CENTRE**  
**ANNUAL REPORT AND FINANCIAL STATEMENTS**  
**YEAR ENDING 31 MARCH 2021**

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# **HANHAM COMMUNITY CENTRE**

## **TRUSTEES ANNUAL REPORT**

### **YEAR ENDING 31 MARCH 2020**

The Trustees have pleasure in presenting this report and the unaudited financial statements of the Charity for the year ended 31 March 2021. As described the Charity's Trustees are responsible for the preparation of financial statements.

#### **1. Responsibilities of the Trustees**

The Charities Act requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity at the end of the year and of the surplus or deficiency for the year then ended.

In preparing those financial statements, the Trustees are required to select suitable accounting policies, as described on page 10, and then apply them on a consistent basis, making judgements and estimates that are prudent and reasonable. They must also prepare the financial statements on the 'going concern' basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy at any time, the financial position of the Charity and to enable them to ensure that the financial statements comply with the Charities Act 1993. The Trustees are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **2. Background & Governing Document**

The Charity is a local community association established following WWII, and governed by a Trust Deed dated 20/5/1945. Since then it has developed in membership, facilities and activities but has remained a focal point in the community. Located on the outskirts of Bristol (in the county of South Gloucestershire) it is now surrounded by local development which has taken it from a rural to urban environment. This has changed the nature of both the activities and the membership. The centre is located on a main site with a separate sports ground about 1 mile away. The Governing Document was completely revised on 2000, and from 1<sup>st</sup> April 2009 the centre operates under the working name of 'Hanham Community Centre'. In 2013 it registered this name as a new Charitable Incorporated Organisation (CIO), closing the old "Hanham Community Centre" charity. The current Constitution is dated 8<sup>th</sup> February 2018. In 2016 the Trustees formalised the Social Club as an independent trading company, wholly owned by charity.

#### **3. Professional Advisors**

<u>Bankers</u>	<u>Independent Examiner</u>	<u>Solicitor</u>
NatWest Bank	Victoria Hicks	Harris & Harris
90 Regent Street	28 Brunel Close	11 Stoney Street
Kingswood	Bridgegate	Frome
Bristol	Bristol	Somerset
BS16 8HS	BS30 5BB	BA11 1BU

#### **4. Objectives**

The objectives of the Charity, as stated in the CIO governing document are:

- to promote the benefit of the inhabitants of the area of benefit without distinction of sex, sexual orientation, age, disability, nationality, race or of political, religious or other opinions, by associating together the said inhabitants and the statutory authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants;
- to establish, or secure the establishment of, a Community Centre and to maintain and manage the same (whether alone or in co-operation with any statutory authority or other person or body) in furtherance of the Objects;
- to promote such other charitable purposes as may from time to time be determined.

And the Charity shall be non-party in politics and non-sectarian in religion. The area of benefit ("area of benefit") shall be Hanham and the surrounding district.

## 5. Vision & Mission

### (a) Our Vision Statement is:

*"To be a welcoming, community focused organisation; providing a place where people can flourish and enhance the community. We see a future that is sustainable, well managed and developing; through a family focused centre which is available-when-wanted, thriving, and well utilised; and provides the facilities and activities that are needed".*

### (b) Our Values are:

- We, put customers **first**, Take **pride** in what we do, **Respect** others, **Strive** to be the best, and Act with **integrity**
- **We recognise and value the commitment and hard work by our volunteers & staff**
- We are open to constructive criticism and to suggestions for improvement

### (c) Our Mission Statement is:

*"To provide a clean, safe and welcoming venue to the community, which through its facilities and activities shall allow people to learn, develop skills, socialise and gain friendships"*

This has been developed into a number of specific strategic objectives:

- Ensure the centre is clean, warm, welcoming and safe
- Develop the usage of the facilities with new activities
- Modernise the building
- Increase utilisation of centre
- Introduce better and updated management practices
- Engage with users and get feedback

## 6. The Board of Trustees

Details of the current membership of the Board of Trustees, the officers and the extant sub-committees are as listed at Annex A. The method of appointment of Trustees is detailed in the current governing document.

FY2020/21 has been a rather odd year with COVID closing the centre for almost the whole of this period. Any income we have had has been grants for community organisations and Furlough payments for both HCC and BATS staff (as this was all paid into HCC bank accounts). It has not been a normal year by any means, and it will take some time to get back to anything approaching normal – as we have lost several activities and attendance at activities, events and functions has been down – impacting income and BATS bar sales.

So, on that basis - the centre is fairly stable, with a nominal annual income figure of around £181K, and loss of £34K (Noting £8K is fund change, £4K is a capital grant, and represents an operating surplus of £22K). Whilst membership remained at £12 pa, few members paid their membership in this year. The centre relies heavily on the Charity Trustees and volunteers for fund raising. We have a core staff of five with a number of casual staff, as such the centre has a written Health and Safety Policy. The majority of our income is through our own fundraising and the hiring of our facilities (for parties and community activities etc).

## 7. Policies

### (a) Reserves Policy

The Trustees have set a Reserves Policy which requires:

- Reserves are built/maintained/reduced to a level which ensures that 9 months of the organisations core activity could continue during a period of unforeseen difficulty (nominally 10% of income). For the current year this is estimated to equate to £15,000.
- A proportion of Reserves are maintained in a readily realisable form.
- A decision has been taken to develop a Designated Reserve of £10,000 for the purpose of Modernising and improving the Utilisation of the Centre, as well as a Designated Cyclical Maintenance Fund of £10,000; both these funds are subject to other financial commitments.

The Current level of Free General Reserves is £11,355, which is at an acceptable level to provide 9 months core activity taking into account risks associated with each stream of income and

expenditure being different from that budgeted, planning activity level, and the organisation's commitments.

### (b) Public Benefit Statement

In terms of PB1, public benefit requirement, the Trustees have outlined the mission, objectives (purpose) and achievements of the charity and believe they have clearly defined what the public benefits delivered are, predominantly in terms of the charitable purpose described as:

- the advancement of citizenship or community development;
- the advancement of the arts, culture, heritage or science;
- the advancement of amateur sport;
- the relief of those in need, by reason of youth, age, ill-health, disability, financial hardship or other disadvantage;
- other purposes currently recognised as charitable and any new charitable purposes which are similar to another charitable purpose (Recreation Charity).

In terms of public benefit relating to running (PB2) and reporting (PB3) the Trustees can confirm they have complied with their duty to have due regard to the commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant and reported herein.

The Cornerstones of our Services and Operation			
<b><u>TO PARTICIPATE IN</u></b> <b>Activities where the community can come and participate.</b> Table Top Sales, Craft Events, Art Exhibitions & Entertainment - Plays, Pantos and other shows, Parish and community meetings, and being a Trustee or Volunteer		<b><u>TO SUPPORT OTHERS</u></b> <b>Those activities that offer support to the community and those who need us.</b> Young@Heart Club, Coffee Mornings, Clinic(s), History	
<b><u>TO SHARE INTERESTS</u></b> <b>As a place to share interests, interact and learn from others.</b> Short Mat Bowls & Line Dance, Bridge, Cricket & Tennis, Snooker, Chess & Drama, Art Classes & Bingo, Dance Classes & Keep Fit, Lace & Flowers, and in the lounge bar – pool, TV, Crib, darts		<b><u>TO MARK EVENTS</u></b> <b>A place where people can meet with their friends and mark life's events!</b> Births, Birthdays, Engagements, Weddings, Anniversaries, Funeral Receptions, Family Parties and Children's Parties etc.	

## 8. Activities

The Charity normally offers a wide range of activities to support the local community and would continue to advertise for new activities. However in this period we had almost no activities. However to give an idea of what we would normally offer, these are the activities pre-COVID.

<u>Short Mat Bowls</u>	Slimming World	Young @Heart
Tai Chi	Zumba	Line Dancing
Womens Institute	Zumba Gold	Tiny Tutus
Pilates	<u>Coffee Morning</u>	Natural History
Real Fitness	<u>Art Classes</u>	Hanham History
Yoga	Zumba Chair	Footcare (Chiropodist)
3D Dance	In Stitches	Ladies Keep Fit
<u>Brushstrokes Art Group</u>	Carers Support Group	Flow Yoga
Aerobics	Craft Buddies	<u>Chess</u>
<u>Pregnancy Yoga</u>	<u>Snooker</u>	<u>Amateur Drama Group</u>
<u>Bingo</u>	<u>Bridge</u>	<u>Sequence Dance</u>
Hanham Cadet Force	Pins and Needles	Bouncing Bobbins
Flower Club	<u>Cricket Club</u>	<u>Tennis Club</u>
Canine Partners	<u>Social Club</u>	Hanham Art Club

Those underlined are either centre sections or centre organised activities. Whilst the facilities are utilised fully in the evenings the Trustees continue to develop the usage during the daytime.

## 9. Achievements

The main achievements and activities over this year are as follows:

### (a) Management and Governance

- Trustee & Staff numbers have remained steady with few changes;
- The Centre is a member of NCVO;
- The HCC website is regularly updated, with COVID relates information;
- HCC land is now registered with Land Registry, but there remain a few pockets of land incorrectly registered to the local council (within our land area), and this will need to be investigated and resolved;
- The Trustees continue to look at the options to install solar panels on the roof;
- Options to refurbish and remodel the annex are being considered, but in the interim an Asbestos assessment of the centre and Sports Ground has now been undertaken;
- The policy to not permit 18<sup>th</sup> Birthday parties, agreed in 2017, remained in place and has been well received;
- The Trustees have agreed with the local secondary school (Hanham Woods) that the community centre is an Emergency Decant building for the school in case on an emergency;
- The Trustees have paused engagement in 'early' assessment to look at a major redevelopment of the community centre premises;
- The Trustees have now moved HCC and BATS accounts to Quickbooks online; and
- The Trustees have met on-line (Zoom) and in person over the period to manage COVID safety assessments and measures, support activities and staff and process grant and Furlough payments.

### (b) Maintenance and Improvements

- HCC has not progressed any capital grants/award in this period;
- Whilst we were closed, the Elbow suite was redecorated (wallpaper, new LED lighting) at a cost of circa £25K.
- As the centre has been little used, the function suite floors were not sanded and revarnished this year;
- During the closure, LED lighting has been installed in the Avon, Gloucester and Somerset Rooms – with plans to continue this in 2021/22; and
- Trees at centre and sports ground were trimmed.

### (c) Activities & Community Engagement

- There were no activities, events or public engagement during this period.

## 10. Issues & Risks

- As always, the centre lacks committed and willing volunteers to support the work of the Trustees, as such the Trustees will be focusing on maintaining equilibrium, based on the Strategic Objectives outlined above. In 20/21 we hoped to add two additional Trustees;
- Right of Way: There remains a dispute between the Charity and a neighbour over the right of way across our land. However there has been no major action on this matter during this reporting period, though there remains on-going harassment and endless 'photo taking'; and
- The COVID-19 pandemic, which was just emerging at the start of this period has had a significant impact on the centre with no activities and a loss of staff. In 21/22 the centre is showing some signs of opening, but we wait to see how that develops, and is likely to impact our 2021/22 report and accounts.

## 11. Future Developments Projects

Whilst this report is strictly for the period 1<sup>st</sup> Apr 19 until 31<sup>st</sup> March 20, this section is more akin to a Business Plan for the forthcoming year. The Trustees would normally revise the Strategic Plan in April, however given the global situation with the unknown COVID-19 pandemic this did not take place again this period. As such the details below remain unchanged.

Based on the 2019 review, the overall strategy remains generally unchanged. The shorter-term focus will be on modernising the older parts of the Centre, while trying to increase the overall utilisation of the existing facilities.

**“Communicate to enable focused Modernisation and Utilisation”**

**Medium Term Aims and Objectives**

<b>Theme: Resource Management</b> <b>RM1 – Apply for Grants</b> RM2 – Focus parking for users <b>RM3 – Monitor and improve utilisation</b> <b>RM4 – Reduce costs – monitor utilities and visitor numbers.</b>	<b>Theme: Enabling Processes</b> EP1 – Gain customer feedback EP2 – Gain staff feedback EP3 – Focus on Internal communications EP4 – Know Needs (of users)
<b>Theme: Working Together</b> <b>WT1 – Develop Strategic Plan</b> <b>WT2 – Agree Annual Objectives</b> WT3 – State Vision, Mission and Values to all WT4 – Share 'common purpose'	<b>Theme: Customer (Public) Benefits</b> <b>CB1 – Advertise Services</b> <b>CB2 – Modernise Building</b> CB3 – Communicate Vision CB4 – Re-focus on key facilities

**Improvement and Maintenance Programme**

<b>Improvement Projects</b>	<b>Maintenance Projects</b>
Complete fence {Applied for grant} Snooker cooling Refurbish Annex Options for field Abbot Boardroom Complete windows Stair lift {Grant Needed}	Radiators (LB, Abbot) Trim tree (car park) Floor – Gloucester Stairs Floor – Landing (Avon/Somerset) Lounge bar redecoration Floor – Annex Floor – Whittuck Corridor

In terms of governance the Trustees aim to complete the land registration and address the anomalies remaining, progress formal registration of the Social Club and address the requirements of SORP 2015.

**12. Declaration**

I declare, in my capacity of Charity Trustee, that:

- the Trustees have approved the report above; and
- have authorised me to sign it on their behalf.

Signature

\_\_\_\_\_

Full Name:

Kevin Michael Lawrence

Position:

Chairman

Date:

March 2021

## **Annex A**

### **Structure, Membership and Organisation of Committees**

#### **Officers**

The officers of the Charity (at 31 March 21) are:

Chairman	Mr K Lawrence
Administrator	Mrs J Cox

#### **Charity Trustees**

The Charity Trustees (at 31 March 21) are:

Mr K Lawrence  
Mrs T Worlock  
Mr C Nunn

#### **Committees and Sub-Committees**

The Board of Trustees (executive committee) is composed of all Charity Trustees; and ex-officio Trustees (currently limited to the Designated Premises Supervisor). The meeting is also attended by a representative of the South Gloucestershire Council or local Parish Council. The Board meets on a monthly basis. Additional meetings and sub-committees are held as needed to support particular activities – such as the Budget.



**HANHAM COMMUNITY CENTRE**  
**INDEPENDENT EXAMINERS REPORT**  
**YEAR ENDING 31 MARCH 2021**

**INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES**

I report on the unaudited accounts of the charity for the year ending 31 March 2020 set out on pages 8 – 12.

**RESPECTIVE RESPONSIBILITIES OF THE TRUSTEES AND EXAMINER**

As the Charity Trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 1993 does not apply. It is my responsibility to state, on the basis of the procedures specified in the General Directions given by the Charities Commissioners under section 43(7)(b) of the Act, whether particular matters have come to my attention.

**BASIS OF INDEPENDENT EXAMINERS REPORT**

My examination was carried out in accordance with the general directions given by the Charities Commissioner. An independent examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the view given by the accounts.

**INDEPENDENT EXAMINERS STATEMENT**

In connection with my examination, no matter has come to our attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - a. to keep accounting records in accordance with section 41 of the Act; and
  - b. to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the act

have not been met, or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

28 Brunel Close  
Bridgegate  
Bristol  
BS30 5BB

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**Victoria Hicks LLB(Hons), CPFA, CiLCA**  
**Independent Examiner**

Dec 2021

**HANHAM COMMUNITY CENTRE**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**YEAR ENDED 31 MARCH 2021**

	Notes	2021 £	2020 £
<b>INCOME RESOURCES</b>			
Donations		132,517.31	3,634.08
Income from charitable trading activities		22,906.34	176,936.07
Income from non-charitable trading activities		4.63	22.88
<b>TOTAL INCOMING RESOURCES</b>		<u>155,428.28</u>	<u>180,539.03</u>
<b>RESOURCES EXPENDED</b>	<b>1</b>		
Direct charitable expenditure	<b>2</b>	144,670.70	136,676.40
Fundraising and publicity		30.00	875.30
Management and administration	<b>3</b>	9,366.56	7,602.97
<b>TOTAL RESOURCES EXPENDED</b>	<b>4</b>	<u>154,067.26</u>	<u>147,154.67</u>
<b>NET (OUTGOING)/INCOMING RESOURCES FOR THE YEAR</b>		<u>1,361.02</u>	<u>33,438.36</u>
<b>Allocated in the Year</b>			
General Fund		830.02	36,265.61
Development Fund		531.00	-2,827.25
		<u>1,361.02</u>	<u>33,438.36</u>
<b>MOVEMENT IN FUNDS</b>			
<b>General Fund:-</b>			
Balance b/fwd		563,040.93	526,775.32
Surplus for the year		830.02	36,265.61
Balance c/fwd		563,870.95	563,040.93
<b>Development Fund:-</b>			
Balance b/fwd		25,529.28	28,356.53
Surplus for the year		531.00	-2,827.25
Balance c/fwd		26,060.28	25,529.28
Total Unrestricted Fund Balance c/fwd	<b>14/15</b>	<u>589,931.23</u>	<u>588,570.21</u>

All movements are in Unrestricted Funds

**HANHAM COMMUNITY CENTRE**  
**BALANCE SHEET**  
**YEAR ENDED 31 MARCH 2021**

	Notes	2021	2020
		£	£
<b>FIXED ASSETS</b>			
Tangible assets	5	404,810.82	407,622.33
<b>CURRENT ASSETS</b>			
Stocks	6	1,681.91	1,706.50
Debtors	7	1,103.00	1,653.00
Cash at bank and in hand	8	189,882.61	185,099.08
		192,667.52	188,458.58
<b>CREDITORS: Amounts falling due within one year</b>	9	(7,546.31)	(7,510.70)
<b>NET CURRENT LIABILITIES</b>		185,121.21	180,947.88
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		589,932.03	588,570.21
<b>CREDITORS: Amounts falling due after more than one year</b>	10	0.00	0.00
<b>NET ASSETS</b>		589,932.03	588,570.21
<b>UNRESTRICTED FUNDS</b>			
General Fund		564,402.75	563,040.93
Development Fund		25,529.28	25,529.28
<b>TOTAL FUNDS</b>		589,932.03	588,570.21

These financial statements were approved and signed by the members of the committee in April 2021

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Mr K M Lawrence

Signed on behalf of the Trustees

**HANHAM COMMUNITY CENTRE**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 MARCH 2021**

**1. ACCOUNTING POLICIES**

**Basis of Accounting**

The financial statements have been prepared under the historical cost convention, and in accordance with applicable accounting standards and the Statement of Recommended Practice on accounting by charities (SORP 2005).

**Depreciation**

Depreciation is calculated so as to write off the cost of an asset over the useful economic life of that asset as follows:

**Property**

The premises are shown at their 1995 professional valuation as instigated by the Centre's bank for the purpose of providing security against borrowings

**Office Equipment, Furniture and Fitting and Sports Field Equipment**

These are shown at their written down value as estimated by the Centre's Treasurer and are subject to depreciation on a straight-line basis over the expected useful life of the particular asset.

**Stocks**

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

	2021	2020			
	£	£			
2. DIRECT CHARTIABLE EXPENDITURE					
Provision of Charitable Services	144,671	138,676			
3. MANAGEMENT AND ADMINISTRATION					
Office costs	3,065	3,858			
Accountancy fees	300	200			
Personnel fees	0	300			
Legal and professional	2802	0			
Interest payable (inc Bank charges)	388	1,151			
Depreciation	2,812	2,094			
	9,367	7,603			
4. TOTAL RESOURCES EXPENDED					
	Staff costs	Depreciation	Other costs	Total 2021	Total 2020
	£	£	£	£	£
Direct charitable expenditure	73,555	-	71,115	144,671	138,676
Fundraising and publicity	-	-	30	30	875
Management and administration	-	2,812	6,555	9,367	7,603
	73,555	2,812	77,700	154,067	147,155
The aggregate payroll costs were:					
Wages and salaries				70,380	87,648
Social security Costs (NIC)				3,175	3,175
				73,555	90,823
Other Costs:					
Premises				31,570	45,648
Professional Fees				3,102	500
Other				43,028	8,089
				77,700	54,237
Particulars of employees:					
The average number of staff employed by the charity during the financial year amounted to:	No	No			
	7	7			

## 5. TANGIBLE ASSETS

	Community Centre Buildings £	Sports Ground £	Equipment £	Total £
<b>COST</b>				
At 1 April 2020	300,000	57,000	184,130	541,130
Additions	-	-	0	0
Disposals	-	-	-	0
<b>At 31 March 2021</b>	<u>300,000</u>	<u>57,000</u>	<u>184,130</u>	<u>541,130</u>
<b>DEPRECIATION</b>				
Depreciation At 1 April 2020	-	-	133,508	133,508
Depreciation Charge	-	-	2,812	2,812
<b>At 31 March 2021</b>	<u>0</u>	<u>0</u>	<u>136,319</u>	<u>136,319</u>
<b>NET BOOK VALUE</b>				
<b>At 31 March 2020</b>	<u>300,000</u>	<u>57,000</u>	<u>47,811</u>	<u>404,811</u>
At 31 March 2020	<u>300,000</u>	<u>57,000</u>	<u>50,622</u>	<u>407,622</u>

	2021 £	2020 £
<b>6. STOCK</b>		
Stock	<u>1682</u>	<u>1707</u>
<b>7. DEBTORS</b>		
Trade debtors	103	1653
Prepayments and accrued income	<u>1000</u>	<u>0</u>
	1103	1653
<b>8. CASH AT BANK AND IN HAND</b>		
Current Account	104051	104580
Cash in Hand (HCC)	1312	2748
Cash in Hand (Sections)	47100	40887
Development Fund	26060	25529
Reserve Account	<u>11360</u>	<u>11355</u>
	189883	185099
<b>9. CREDITORS Amounts falling due within one year</b>		
Bank loans and overdrafts	0	0
Letting deposits	4067	4067
Social Security Creditor	1503	-337
BATS/DF Fund Loan	0	0
Accruals	419	419
Other Creditors	<u>1558</u>	<u>3362</u>
	<u>7546</u>	<u>7511</u>
<b>10. CREDITORS Amounts falling due after more than one year</b>		
Bank loans and overdrafts	<u>0</u>	<u>0</u>

# 11. SECTION ACCOUNTS\*

	Income 2021	Expenditure 2021	Funds Held 2021	Contribution 2021*	Contribution 2020
Bridge Club	65	200	424	200	1,450
Brush strokes Art Club	0	0	285	0	1,450
Chess Club	0	0	544	0	360
Cricket Club	15,396	10,264	12,476	1,875	2,500
Drama Club (Hanham Players)	224	0	23,964	0	2,800
Leisure Art Club	0	0	93	0	1,450
Sequence Dancing (Modern)	0	290	0	290	2,586
Snooker Club	30	22	2,235	0	3,142
Tennis Club	5,122	2,832	7,304	1,800	2,400
Other			-226	0	388
	<b>20,837</b>	<b>13,608</b>	<b>47,100</b>	<b>4,165</b>	<b>18,526</b>

Funds held 2020

\* Taken from section accounts 20/21

Fund Change 6,212

	Income	Expenditure	Funds Held	Projects Funded
Development Fund	2,185	1,704	<b>26,060</b>	0
Funds held 2020			25,579	

# 12. TRADING FUNDS

	Total Income 2021	Expenditure 2021 (inc COGS)	Funds Held 2021 (NCA)	Contribution 2021	Contribution 2020
HCC Bar and Trading Svr Ltd	37,838	49,866	<b>20,981</b>	0	29,000
Funds held 2020			8,132		

# 13. GRANTS (Paid directly from Grant Body)

	2021	2020
None	0	0
	0	0
	0	0

# 14. ANALYSIS OF NET ASSETS IN UNRESTRICTED FUNDS

	£ Tangible fixed assets	£ Other net assets	£ Total
Unrestricted funds (31/3/21)	404,811	162,344	567,155
Unrestricted funds (31/3/20)	407,622	181,176	588,798

**HANHAM COMMUNITY CENTRE**  
**DETAILED STATEMENT OF FINANCIAL ACTIVITIES**  
**YEAR ENDING 31 MARCH 2021**

	<b>2021</b>		<b>2020</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>INCOME</b>			
Donations		132517.31	3634.08
Development Fund ( Net Income )		531.00	(2,777.25)
General/Late Section payments		0.00	0.00
Activities		827.83	8099.73
Centre Sections Contributions		4187.20	19077.02
Surplus/Deficit of Sections		6213.00	10462.79
Membership		870.00	4314.00
Centre Lettings		9511.75	108031.00
Rents Received		131.25	120.75
Social Club (inc SG Surplus)		0.00	29000.00
Interest Income		4.63	22.88
Misc Income		634.31	608.03
<b>TOTAL INCOME</b>		<b>155428.28</b>	<b>180593.03</b>
<b>DIRECT CHARITABLE EXPENDITURE</b>			
Wages and salaries	73555.46		90823.12
Rates & water	2741.38		5558.10
Light and heat	8536.54		19054.60
Insurance	5675.17		3146.99
Repairs and maintenance	7289.61		4113.43
Waste Disposal	887.32		2840.28
H&S and Security	1322.01		284.40
Cleaning Materials	304.87		2838.07
Activities	775.62		1407.54
Sundry Costs (DCC)	52.00		77.00
Licences & Subs (Theatre, PRS, PPL)	1483.96		2044.88
Sports Ground Rates, Water & Waste	333.93		2962.81
Sports Ground Electricity	2943.03		2727.88
New Projects	3427.74		0.00
Miscellaneous/General	35342.06		797.30
		<b>144670.70</b>	<b>138676.40</b>
<b>FUNDRAISING AND PUBLICITY</b>			
Advertising costs		30.00	875.30
<b>MANAGEMENT AND ADMINISTRATION</b>			
Telephone	808.80		826.65
Office Supplies	155.89		565.48
Photocopier	1660.89		1853.98
Information Systems	439.23		611.72
Legal fees	2802.00		0.00
Accountant/Auditor fees	300.00		200.00
Personnel fees	0.00		300.00
Bank Charges	388.24		1150.98
Depreciation of fixed assets	2811.51		2094.16
		<b>9366.56</b>	<b>7602.97</b>
<b>INTEREST PAYABLE</b>			
Bank interest payable	0.00		0.00
Interest on other loans	0.00		0.00
		<b>0.00</b>	<b>0.00</b>
<b>TOTAL EXPENDITURE</b>		<b>154067.26</b>	<b>147154.67</b>
<b>NET (Deficit)/SURPLUS</b>		<b>1361.02</b>	<b>33,438.36</b>
<b>Other Expenditure</b>			
Sports Ground Projects	0.00		0.00
		<b>0.00</b>	<b>0.00</b>
<b>Final Net Deficit/Surplus</b>		<b>1361.02</b>	<b>33,438.36</b>

*This page does not form part of the statutory financial statements*

**HCC & BATS CONSOLIDATED ACCOUNTS**  
**STATEMENT OF FINANCIAL ACTIVITIES (SPORTS GROUND ACCOUNT)**  
**YEAR ENDING 31 MARCH 2021**

		SC £	HCC £
<b><u>BATS ACCOUNTS</u></b>			
<b><u>INCOME</u></b>			
Sales	Act.	0	
Cost of Goods Sold			
- Bar Goods	Act.	0	
- Coors	Act.	235	
- Crisps & Nuts	Act.	0	
- Stock Movement	Act.	820	
		<u>1,055</u>	
<b>Gross Surplus</b>		<b><u>-1,055</u></b>	
<b><u>EXPENDITURE</u></b>			
General			
- IT	20%	109	
- Nat West Charges	20%	26	
- Giro Charges	Act		
- Optics / Glasses	Act		
- Music Copyright	50%		
		<u>135</u>	
Sports Ground			
- Wages	Act.	0	
- Stock Write-Off	Act.	0	
- Equipment Purchases	Act.	0	
- Cleaning & Toilet Materials	Act.	0	
- Gas & Cylinder Rental	Act.	0	
- General Maintenance	Act.	0	
- Sky TV	Act.	0	
- Telephone	Act.	389	
		<u>389</u>	
<b>TOTAL EXPENDITURE</b>		<b><u>524</u></b>	
<b>Other Income/Expenditure</b>		<b>354</b>	
<b>Net Surplus (BATS)</b>		<b><u>-1,224</u></b>	
<b><u>COMMUNITY CENTRE ACCOUNTS</u></b>			
<b><u>INCOME</u></b>			
Transfer from BATS to Community Centre	Act.	1,224	-1,224
Other Income			
- Donations/Misc	Act.	2,096	
- Lettings	Act.	0	
- Electricity (Tennis)	Act.	0	
			<u>2,096</u>
<b>Total Income</b>			<b><u>872</u></b>
<b><u>Expenditure</u></b>			
Insurance	Act.	1,419	
H&S (FE)	Act.	43	
Licenses	Act.	338	
Banking	8%		
Misc	8%		
IT & Subs	8%	25	
Office Supplies	8%		
Pavilion Costs			
- Electricity	Act.	2,943	
- Cleaning	Act.	31	
- Rates	Act.	0	
- Security	Act.	237	
- Gen Maintenance	Act.	3,492	
- Waste Removal	Act.	243	
- Water	Act.	60	
Payroll - Cleaner	Act.		
Payroll - Admin	100%		
Professional Fees	8%	378	
<b>Total Expenditure</b>			<b><u>9,207.43</u></b>
<b>Net Surplus</b>		<b><u>0</u></b>	<b><u>-8,335.89</u></b>
<b>Funded Projects</b>			<b>0</b>
<b>Consolidated Total Net Surplus 20/21 (SG Account)</b>			<b><u>-8,335.89</u></b>
<b><u>Sports Ground Balance Sheet</u></b>			
B/F From 31 March 2020			(50,421.93)
Net Surplus			(8,335.89)
C/F to 1 April 2021			<u>(58,757.82)</u>