

LAVENDON PAVILION PRE-SCHOOL

England & Wales · Charity number 1152573

Details

Status Registered

Legal form Other

Company number [11523680](#)

Registered 2013-06-25

Register [View on the Charity Commission register](#)

Contact

Address Lavendon Pre-School
The Pavilion
63a High Street
Lavendon
Olney

Phone 07902818491

Email admissions@lavendonpreschool.org.uk

Website www.lavendonpreschool.org.uk

Activities

Objects: The aims of the Pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:(a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;(b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas;(c) Instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.

Activities: We are a committee run pre school taking children aged 2-4 years. We receive money from government funding, private fees paid by parents and fundraising.

Classification

- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

Geography

- Milton Keynes

Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£54,191	£45,997	-	-
2023-08-31	£63,850	£65,681	-	-
2022-08-31	£46,343	£48,930	-	-
2021-08-31	£55,532	£47,659	-	-
2020-08-31	£47,673	£40,525	-	-


Trustees

Name	Role	Appointed
LOUISE O'BOYLE	Chair	2018-06-28
Michael Griffiths		2018-11-16

LAVENDON PAVILION PRE-SCHOOL

England & Wales - Charity number 1152573

Accounts

	Trustees' Annual Report for the period						
	Period start date			Period end date			
	From	1st	September	2023	To	31st	August

Section A Reference and administration details

Charity name	Lavendon Pavilion Pre-School
Other names charity is known by	

Registered charity number (if any)	1152573
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Charity's principal address	63a High Street
	Lavendon
	Olney, Buckinghamshire,
	MK46 4HA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Louise O'Boyle	Committee Member		Any trustees can nominate and then they are voted on at the AGM or a committee meeting
2	Lucie Howard	Finance		
3	Mike Griffiths	Chairman		
4				
5				
6				
7				
8				
9				
10				

Names of the trustees for the charity, if any, (for example, any custodian trustees)	
Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document <small>(eg. trust deed, constitution)</small>	PSLA Constitution
How the charity is constituted <small>(eg. trust, association, company)</small>	Trust
Trustee selection methods <small>(eg. appointed by, elected by)</small>	Committee members are nominated at Pre-school AGM, they can also be appointed

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Lavendon Pavilion Pre-school is registered with OFSTED (reg.no.EY463628) and is a member of the Pre-School Learning Alliance

The Pre-School has a childcare protection policy in place which includes carrying out Criminal Records Bureau checks for trustees and any new or existing members of staff.

All Trustees and staff sign and agree to confidentiality and code of conduct and statements. All staff and trustees are familiar with the settings safeguarding policy and the current EYFS guidelines.

We pay LEO Bookkeeping Services Ltd (of which Lucie Howard is a director), who is an Accountant, to do our accounts, payroll and prepare the charity commission return, she is paid for this role.

We are still waiting for OfSTED to approve our application by the Company Limited By Guarantee to be registered as an early year provider. We have been trying to do this now for 6 years without success.

The Pre-School has close links with Lavendon Combined School. There are regular trips made from pre-school to Lavendon School to make the transition to school smooth. The reception teacher also comes into preschool to spend time with the children in the summer term before the children start school.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

THE AIMS OF THE PRE-SCHOOL ARE TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN PRIMARILY UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS AND BY:

(A) OFFERING APPROPRIATE PLAY, EDUCATION AND CARE FACILITIES, FAMILY LEARNING AND EXTENDED HOURS GROUPS, TOGETHER WITH THE RIGHT OF PARENTS TO TAKE RESPONSIBILITY FOR AND TO BECOME INVOLVED IN THE ACTIVITIES OF SUCH

GROUPS, ENSURING THAT SUCH GROUPS OFFER OPPORTUNITIES FOR ALL CHILDREN WHATEVER THEIR RACE, CULTURE, RELIGION, MEANS OR ABILITY

(B) ENCOURAGING THE STUDY OF THE NEEDS OF SUCH CHILDREN AND THEIR FAMILIES AND PROMOTING PUBLIC INTEREST IN AND RECOGNITION OF SUCH NEEDS IN THE LOCAL AREAS

(C) INSTIGATING AND ADHERING TO AND FURTHERING THE AIMS AND OBJECTS OF THE PRE-SCHOOL LEARNING ALLIANCE.

Lavendon Pre-School is a small, friendly trustee managed pre-school providing a varied, interesting and informative Early Years education and childcare for children between the age of two to five years from Lavendon and the surrounding villages.

We offer 15 and 30 hours free government funding per week for children aged 3-4 years, additional hours are also available. We currently have funded 2 year olds attending the Pre-school that meet the current 'Time for 2's' funding criteria.

The Pre-School employs 3 part-time staff (Leader, Deputy Leader and Assistant) during the year to provide a daily morning sessions (9am to 12pm) and an afternoon session (12pm-3pm) Monday to Friday. Full days are available. Whilst numbers allow we also operate a lunch club to allow the morning children to stay for an extra hour 12-1pm for lunch.

We welcome all children within the age range regardless of personal circumstance, gender, faith, cultural background and lingual ability.

The Pre-School is located in the heart of the village adjacent to the village playing field providing an excellent location for outdoor activities and involvement in community events.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Numbers were sustainable at the beginning of this academic year and have increased by the end of the year. This has been helped by more of the new housing development in the village being finished and all houses are now lived in.

As pupil numbers increase the Pre-School increases staff hours to ensure ratios are maintained. All sessions are covered by a minimum of 2 qualified members of staff plus 1 additional staff member as ratios require. All staff are already fully qualified or working toward qualifications.

All children who wanted to attend were given a place and we have tried to accommodate parental needs where possible.

We pride ourselves in providing a variety of exciting activities and opportunities for the children. These are provided to capture the children's interests and help them to grow in independence and confidence, as well as gain knowledge and enthusiasm towards learning.

Our curriculum is inclusive and celebrates diversity. The aim is to guide our children to become responsible citizens of the future.

We follow the children's interests, as well as the EYFS statements.

Activities & Themes included:

All about me	Bonfire night	Our Wonderful World
Diwali	Recycling	Colours and Colour changes
Seasons	Life cycles	The Gingerbread Man
Christmas	Arctic Animals	Taking care of our Environment
Holidays	Chinese New Year	Getting Ready for School

During our learning journey, we offer a range of further opportunities to

Section D

Achievements and performance

ignite our children's interests such as:-

Music

PE

Cooking

Crafts

Exploring the local community

Events:

Parents stay and play

Christmas party

Easter egg hunt

Sports day

Graduation party

Our parents are invited to all of our events.

Parents donate messy play, cooking and craft supplies.

We continued with our lunch club to extend the morning session until 1pm and registration fees for new children which paid for a welcome pack and t-shirt for each child. In order to provide a more wholesome snack we also asked for snack donations.

A significant contribution is made by the committee members who provide a management service to the Pre-School.

Due to a lack of committee members we have not done any fundraising for preschool this year, but we have raised money for other charities including Children in Need.

The long awaited garden refurbishment was completed with a safer flooring, a new covered area, and play equipment as well as making the space bigger and removing a shed. We had new signage designed and the area was painted in bright colours. The children have really enjoyed exploring this.

Section E

Financial review

Brief statement of the charity's policy on reserves

We have reserve funds to cover maternity, sick pay and if we had to close, 3 months running costs and redundancy.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Principle sources of funds are funding payments from Milton Keynes Council for eligible 2 year olds and 3 and 4 year olds who receive their 15 or 30 hours of funding. We also receive fees from parents who pay for additional hours or 2 year olds not eligible for funding. We have received funds from fundraising outlined in section D.

The **expenditure has supported the key objectives** by providing resources and staffing for the preschool to ensure all children have access to the EYFS standards.

Section F Other optional information

Future Plans for the Pre-School

- To invest further in the staff development and training.
- To increase the numbers of children attending to secure the future of the preschool
- To re-establish the committee by adding parents in addition to the Trustees.
- To create greater awareness of the pre-school in the local community.
- For the pre-school to grow in numbers particularly supporting funded 2's.
- Continue to develop relationships with Lavendon School to ensure smooth transition for pre-school leavers.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	L.Howard	<i>M Griffiths</i>
Full name(s)	Lucie Howard	Mike Griffiths
Position (eg Secretary, Chair, etc)	Committee Member	Chairman

Date 10/04/2025

YE Accounts

Lavendon Pavilion PreSchool
For the year ended 31 August 2024

Prepared by LEO Bookkeeping Services Ltd

Detailed Profit and Loss

Lavendon Pavilion PreSchool For the year ended 31 August 2024

	2024	2023
Sales		
Adhoc Sessions	61.00	-
Children's Uniform (230)	138.50	114.75
Funded fees	40,178.94	48,837.18
Interest Income	222.69	26.65
Lunch Club	165.00	95.00
Other Revenue	254.60	1,157.78
Private Fees	12,831.00	13,180.00
Registration Fees	120.00	99.50
Snack Donation	219.03	338.72
Total Sales	54,190.76	63,849.58
Gross Profit		
	54,190.76	63,849.58
Expenses		
General Administration		
Accountancy Costs	2,280.85	2,539.20
Advertising & Marketing	227.70	1,589.16
Charity Commission Return	90.00	75.00
Children's Uniform (501)	-	361.00
Companies House	13.00	-
DBS	-	18.60
Depreciation Expense Account	735.99	679.30
Director's Remuneration	-	2,400.00
Employers NI	(0.34)	617.29
Entertainment 100% business	301.86	310.19
Equipment/toys	-	270.28
General Expenses	538.25	749.85
Insurance	674.11	754.11
IT Software And Consumables	18.75	-
Membership	-	209.28
Mobile Phone	100.48	220.37
Office Expenses	274.50	50.58
Pavilion Rent	6,102.00	7,410.00
Pensions Costs	404.82	411.73
PSLA/OFSTED memberships	150.91	-
Recruitment	102.71	204.00
Repairs and Maintenance	110.00	-
Setting Improvements	-	480.00
Snacks	228.86	345.46
Staff Training	48.00	690.40
Subscriptions	281.88	12.60

	2024	2023
Telephone & Internet	208.07	6.00
Wages Expense	33,104.24	45,276.37
Total General Administration	45,996.64	65,680.77
Total Expenses	45,996.64	65,680.77
Operating Profit (Loss)	8,194.12	(1,831.19)
Profit (Loss) on Ordinary Activities before Taxation	8,194.12	(1,831.19)
Net Profit (Loss) for the Period	8,194.12	(1,831.19)

Balance Sheet

Lavendon Pavilion PreSchool As at 31 August 2024

	31 AUG 2024	31 AUG 2023
Fixed Assets		
Tangible assets	26,725.94	18,906.58
Total Fixed Assets	26,725.94	18,906.58
Creditors: amounts falling due within one year		
Other creditors	(291.50)	181.66
Total Creditors: amounts falling due within one year	(291.50)	181.66
Net current assets (liabilities)	291.50	(181.66)
Total assets less current liabilities	27,017.44	18,724.92
Net Assets	27,017.44	18,724.92
Capital and reserves		
Profit and loss account	8,194.12	(1,831.19)
Allocated Funds	18,823.32	20,556.11
Total Capital and reserves	27,017.44	18,724.92



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
LAVENDON PAVILLION PRE SCHOOL

**On accounts for the year
ended**

31/08/2024

**Charity no
(if any)**

1152573

Set out on pages

CCXX R1 accounts (ss) & R2 accounts (ss)
(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 08 / 2024**.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: *Simon Davies*

Date: 23/04/2025

Name: Simon Davies

**Relevant professional
qualification(s) or body
(if any):**

FCCA – Member 0309741

Address:

Rapture Accounts Ltd, 58B High Street, Stony Stratford, Milton Keynes,
Bucks, MK11 1AQ

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

LAVENDON PAVILION PRE-SCHOOL

England & Wales - Charity number 1152573

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1st	September	2022		31st	August	2023

Section A Reference and administration details

Charity name Lavendon Pavilion Pre-School

Other names charity is known by

Registered charity number (if any) 1152573

Charity's principal address
 63a High Street
 Lavendon
 Olney, Buckinghamshire,
 MK46 4HA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Louise O'Boyle	Committee Member		Any trustees can nominate and then they are voted on at the AGM or a committee meeting
2				
3				
4				
5				
6				
7				
8				
9				
10				
Names of the trustees for the charity, if any, (for example, any custodian trustees)				
	Name		Dates acted if not for whole year	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	PSLA Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Committee members are nominated at Pre-school AGM, they can also be appointed

Additional governance issues (Optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> • policies and procedures adopted for the induction and training of trustees; • the charity's organisational structure and any wider network with which the charity works; • relationship with any related parties; • trustees' consideration of major risks and the system and procedures to manage them. 	<p>Lavendon Pavilion Pre-school is registered with OFSTED (reg.no.EY463628) and is a member of the Pre-School Learning Alliance</p> <p>The Pre-School has a childcare protection policy in place which includes carrying out Criminal Records Bureau checks for trustees and any new or existing members of staff.</p> <p>All Trustees and staff sign and agree to confidentiality and code of conduct and statements. All staff and trustees are familiar with the settings safeguarding policy and the current EYFS guidelines.</p> <p>We pay Lucie Howard, who is a bookkeeper, to do our accounts, payroll and prepare the charity commission return, she is paid for this role.</p> <p>We are still waiting for OfSTED to approve our application by the Company Limited By Guarantee to be registered as an early year provider. We have been trying to do this now for 5 years without success.</p> <p>The Pre-School has close links with Lavendon Combined School. There are regular trips made from pre-school to Lavendon School to make the transition to school smooth. The reception teacher also comes into preschool to spend time with the children in the summer term before the children start school.</p>
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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

THE AIMS OF THE PRE-SCHOOL ARE TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN PRIMARILY UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS AND BY:

(A) OFFERING APPROPRIATE PLAY, EDUCATION AND CARE FACILITIES, FAMILY LEARNING AND EXTENDED HOURS GROUPS, TOGETHER WITH THE RIGHT OF PARENTS TO TAKE RESPONSIBILITY FOR AND TO BECOME INVOLVED IN THE ACTIVITIES OF SUCH

GROUPS, ENSURING THAT SUCH GROUPS OFFER OPPORTUNITIES FOR ALL CHILDREN WHATEVER THEIR RACE, CULTURE, RELIGION, MEANS OR ABILITY
(B) ENCOURAGING THE STUDY OF THE NEEDS OF SUCH CHILDREN AND THEIR FAMILIES AND PROMOTING PUBLIC INTEREST IN AND RECOGNITION OF SUCH NEEDS IN THE LOCAL AREAS
(C) INSTIGATING AND ADHERING TO AND FURTHERING THE AIMS AND OBJECTS OF THE PRE-SCHOOL LEARNING ALLIANCE.

Lavendon Pre-School is a small, friendly trustee managed pre-school providing a varied, interesting and informative Early Years education and childcare for children between the age of two to five years from Lavendon and the surrounding villages.

We offer 15 and 30 hours free government funding per week for children aged 3-4 years, additional hours are also available. We currently have funded 2 year olds attending the Pre-school that meet the current 'Time for 2's' funding criteria.

The Pre-School employs 4 part-time staff (Leader, Deputy Leader and Assistants) during the year to provide a daily morning sessions (9am to 12pm) and an afternoon session (12pm-3pm) Monday to Friday. Full days are available. Whilst numbers allow we also operate a lunch club to allow the morning children to stay for an extra hour 12-1pm for lunch.

We welcome all children within the age range regardless of personal circumstance, gender, faith, cultural background and lingual ability.

The Pre-School is located in the heart of the village adjacent to the village playing field providing an excellent location for outdoor activities and involvement in community events.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



Section D Achievements and performance

Summary of the main achievements of the charity during the year

Numbers were sustainable at the beginning of this academic year and have increased by the end of the year. This has been helped by more of the new housing development in the village being finished. We expect numbers to improve going forward as lots of families with small children are moving in. As pupil numbers increase the Pre-School increases staff hours to ensure ratios are maintained. All sessions are covered by a minimum of 2 qualified members of staff plus 1 additional staff member as ratios require. All staff are already fully qualified or working toward qualifications. There have been less opportunities for volunteers due to Covid-19.

All children who wanted to attend were given a place; activities have gone back to normal towards the end of the academic year after Covid-19 but we have remained open due to the government rule changes for Early Years.

We pride ourselves in providing a variety of exciting activities and opportunities for the children. These are provided to capture the children's interests and help them to grow in independence and confidence, as well as gain knowledge and enthusiasm towards learning.

Our curriculum is inclusive and celebrates diversity. The aim is to guide our children to become responsible citizens of the future.

We follow the children's interests, as well as the EYFS statements.

Activities & Themes included:

All about me	Autumn	Bonfire night
Diwali	Colours	Humpty Dumpty/Being kind
Winter	Life cycles	The Gingerbread Man
People who help us	Christmas	

Section D

Achievements and performance

During our learning journey, we offer a range of further opportunities to ignite our children's interests such as:-

Cooking
Gardening
Music
Forest School
Mindfulness sessions

We continued with our lunch club to extend the morning session until 1pm and registration fees for new children which paid for a welcome pack and t-shirt for each child. In order to provide a more wholesome snack we also asked for snack donations.

A significant contribution is made by the committee members who provide a management service to the Pre-School.

Due to a lack of committee members we have not done any fundraising for preschool this year, but we have raised money for other charities including Children in Need.

The planning work for the garden is complete and the garden is finally booked to be completely overhauled at the beginning of next year. This will now be funded by S106 Money via the Parish Council.

Section E

Financial review

Brief statement of the charity's policy on reserves

We have reserve funds to cover maternity, sick pay and if we had to close, 3 months running costs and redundancy.
We have also been putting money by to do the garden project.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Principle sources of funds are funding payments from Milton Keynes Council for eligible 2 year olds and 3 and 4 year olds who receive their 15 or 30 hours of funding. We also receive fees from parents who pay for additional hours or 2 year olds not eligible for funding. We have received funds from fundraising outlined in section D.

The **expenditure has supported the key objectives** by providing resources and staffing for the preschool to ensure all children have access to the EYFS standards.

Section F

Other optional information

Future Plans for the Pre-School

- To invest further in the staff development and training – unqualified staff to do their qualifications.
- Forest School to be run by an outside entity.
- To continue to improve resources, particularly the outdoor space at the pre-school.
- Complete the garden upgrade
- Buy new outdoor equipment as part of the garden upgrade.
- To create greater awareness of the pre-school in the local community.
- For the pre-school to grow in numbers particularly supporting funded 2's.
- Continue to develop relationships with Lavendon School to ensure smooth transition for pre-school leavers.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	L.Howard	M Griffiths
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Full name(s)	Lucie Howard	Mike Griffiths
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Position (eg Secretary, Chair, etc)	Committee Member	Chairman
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Date	05/06/2024
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Profit and Loss

Lavendon Pavilion PreSchool For the year ended 31 August 2023

	2023	2022
Trading Income		
Adhoc Sessions	-	14.10
Children's Uniform (230)	114.75	91.75
Funded fees	48,837.18	35,882.91
Interest Income	26.65	23.55
Lunch Club	95.00	119.00
Other Revenue	1,157.78	-
Private Fees	13,180.00	9,927.31
Registration Fees	99.50	200.90
Snack Donation	338.72	140.20
Total Trading Income	63,849.58	46,399.72
Cost of Sales		
Children's Uniform (501)	361.00	487.36
Total Cost of Sales	361.00	487.36
Gross Profit	63,488.58	45,912.36
Operating Expenses		
Accountancy Costs	2,539.20	2,572.80
Advertising & Marketing	1,589.16	244.68
Charity Commission Return	75.00	75.00
DBS	18.60	165.80
Depreciation Expense Account	679.30	-
Director's Remuneration	2,400.00	2,200.00
Employers NI	617.29	315.09
Entertainment 100% business	310.19	96.11
Equipment/toys	270.28	42.17
General Expenses	749.85	391.79
Insurance	754.11	623.31
Membership	209.28	121.20
Mobile Phone	220.37	112.24
Office Expenses	50.58	98.08
Pavilion Rent	7,410.00	6,280.00
Pensions Costs	411.73	200.63
PSLA/OFSTED memberships	-	144.25
Recruitment	204.00	-
Repairs and Maintenance	-	9.50
Setting Improvements	480.00	-
Snacks	345.46	215.61
Staff Training	690.40	351.28
Subscriptions	12.60	-
Telephone & Internet	6.00	-

	2023	2022
Wages Expense	45,276.37	34,391.80
Total Operating Expenses	65,319.77	48,651.34
Net Profit	(1,831.19)	(2,738.98)

Balance Sheet

Lavendon Pavilion PreSchool As at 31 August 2023

	31 AUG 2023	31 AUG 2022
Assets		
Bank		
Active Saver	17,461.88	21,435.23
Business Account	5,679.76	4,623.93
Petty Cash - Resources	-	372.28
Petty Cash - Snack	40.87	45.28
Total Bank	23,182.51	26,476.72
Current Assets		
Accounts Receivable	170.00	56.40
Retained Earnings	(6,818.12)	(6,818.12)
Total Current Assets	(6,648.12)	(6,761.72)
Fixed Assets		
Computer Equipment	369.00	369.00
Equipment	784.95	784.95
Fixtures and Fittings	1,799.14	-
Less Accumulated Depreciation on Computer Equipment	(184.50)	-
Less Accumulated Depreciation on Fixtures and Fittings	(494.80)	-
Total Fixed Assets	2,273.79	1,153.95
Total Assets	18,808.18	20,868.95
Liabilities		
Current Liabilities		
Accounts Payable	753.90	312.19
PAYE/NI Liability	(788.78)	(61.66)
Pension Liability	118.14	62.61
Wages payable acc	-	(0.30)
Total Current Liabilities	83.26	312.84
Total Liabilities	83.26	312.84
Net Assets	18,724.92	20,556.11
Equity		
Allocated Funds	20,556.11	23,295.09
Current Year Earnings	(1,831.19)	(2,738.98)
Total Equity	18,724.92	20,556.11



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
LAVENDON PAVILLION PRE SCHOOL

**On accounts for the year
ended**

31/08/2023

**Charity no
(if any)**

1152573

Set out on pages

CCXX R1 accounts (ss) & R2 accounts (ss)

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 08 / 2023**.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

S Davies

Date:

14/05/2024

Name:

Simon Davies

**Relevant professional
qualification(s) or body
(if any):**

FCCA – Member 0309741

Address:

Rapture Accounts Ltd, 58B High Street, Stony Stratford, Milton Keynes,
Bucks, MK11 1AQ

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

LAVENDON PAVILION PRE-SCHOOL

England & Wales - Charity number 1152573

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1st	September	2021		31st	August	2022

Section A Reference and administration details

Charity name

Lavendon Pavilion Pre-School

Other names charity is known by

Registered charity number (if any)

1152573

Charity's principal address

63a High Street

Lavendon

Olney, Buckinghamshire,

MK46 4HA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Louise O'Boyle	Committee Member		Any trustees can nominate and then they are voted on at the AGM or a committee meeting
2	Lucie Howard	Finance		
3	Mike Griffiths	Chairman		
4				
5				
6				
7				
8				
9				
10				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	PSLA Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Committee members are nominated at Pre-school AGM, they can also be appointed

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Lavendon Pavilion Pre-school is registered with OFSTED (reg.no.EY463628) and is a member of the Pre-School Learning Alliance

The Pre-School has a childcare protection policy in place which includes carrying out Criminal Records Bureau checks for trustees and any new or existing members of staff.

All Trustees and staff sign and agree to confidentiality and code of conduct and statements. All staff and trustees are familiar with the settings safeguarding policy and the current EYFS guidelines.

We pay Lucie Howard, who is a bookkeeper, to do our accounts, payroll and prepare the charity commission return, she is paid for this role. We also pay the chairman for time to carry out staff appraisals and time in preschool.

We are still waiting for OfSTED to approve our application by the Company Limited By Guarantee to be registered as an early year provider. We have been trying to do this now for 5 years without success.

The Pre-School has close links with Lavendon Combined School. There are regular trips made from pre-school to Lavendon School to make the transition to school smooth. The reception teacher also comes into preschool to spend time with the children in the summer term before the children start school.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

THE AIMS OF THE PRE-SCHOOL ARE TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN PRIMARILY UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS AND BY:

(A) OFFERING APPROPRIATE PLAY, EDUCATION AND CARE FACILITIES, FAMILY LEARNING AND EXTENDED HOURS GROUPS, TOGETHER WITH THE RIGHT OF PARENTS TO TAKE RESPONSIBILITY FOR AND TO BECOME INVOLVED IN THE ACTIVITIES OF SUCH GROUPS, ENSURING THAT SUCH GROUPS OFFER OPPORTUNITIES FOR ALL CHILDREN WHATEVER THEIR RACE, CULTURE, RELIGION, MEANS OR ABILITY

(B) ENCOURAGING THE STUDY OF THE NEEDS OF SUCH CHILDREN AND THEIR FAMILIES AND PROMOTING PUBLIC INTEREST IN AND RECOGNITION OF SUCH NEEDS IN THE LOCAL AREAS

(C) INSTIGATING AND ADHERING TO AND FURTHERING THE AIMS AND OBJECTS OF THE PRE-SCHOOL LEARNING ALLIANCE.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Lavendon Pre-School is a small, friendly trustee managed pre-school providing a varied, interesting and informative Early Years education and childcare for children between the age of two to five years from Lavendon and the surrounding villages.

We offer 15 and 30 hours free government funding per week for children aged 3-4 years, additional hours are also available. We currently have funded 2 year olds attending the Pre-school that meet the current 'Time for 2's' funding criteria.

The Pre-School employs 4 part-time staff (Leader, Deputy Leader and Assistants) during the year to provide a daily morning sessions (9am to 12pm) and an afternoon session (12pm-3pm) Monday to Friday. Full days are available. Whilst numbers allow we also operate a lunch club to allow the morning children to stay for an extra hour 12-1pm for lunch.

We welcome all children within the age range regardless of personal circumstance, gender, faith, cultural background and lingual ability.

The Pre-School is located in the heart of the village adjacent to the village playing field providing an excellent location for outdoor activities and involvement in community events.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Numbers were sustainable at the beginning of this academic year and have increased by the end of the year. This has been helped by more of the new housing development in the village being finished. We expect numbers to improve going forward as lots of families with small children are moving in. As pupil numbers increase the Pre-School increases staff hours to ensure ratios are maintained. All sessions are covered by a minimum of 2 qualified members of staff plus 1 additional staff member as ratios require. All staff are already fully qualified or working towards childcare qualifications. There have been less opportunities for volunteers due to Covid-19.

All children who wanted to attend were given a place; activities have gone back to normal towards the end of the academic year after Covid-19 but we have remained open due to the government rule changes for Early Years.

We pride ourselves in providing a variety of exciting activities and opportunities for the children. These are provided to capture the children's interests and help them to grow in independence and confidence, as well as gain knowledge and enthusiasm towards learning.

Our curriculum is inclusive and celebrates diversity. The aim is to guide our children to become responsible citizens of the future.

We follow the children's interests, as well as the EYFS statements.

Activities & Themes included:

All about me	Bonfire Night	Hibernation
Dinosaurs	Healthy Eating	Shapes
Diwali	Transport	Life Cycles of People
Winter	Chinese New Year	Clothes
Hand Washing	Spring	Life Cycles of Plants
Life in the Sea	Halloween	Autumn
Christmas	Life Cycles of Animals	
Starting School		

During our learning journey, we offer a range of further opportunities to ignite our children's interests such as:-

Cooking
Gardening
Music
Forest School

We continued with our lunch club to extend the morning session until 1pm and registration fees for new children which paid for a welcome pack and t-shirt for each child. In order to provide a more wholesome snack we also asked for snack donations.

A significant contribution is made by the committee members who provide a management service to the Pre-School.

Due to a lack of committee members we have not done any fundraising for preschool this year, but we have raised money for other charities including Children in Need.

The planning work for the garden is complete and the garden is finally booked to be completely overhauled at the beginning of next year. This will now be funded by S106 Money via the Parish Council.

Section E Financial review

Brief statement of the charity's policy on reserves

We have reserve funds to cover maternity, sick pay and if we had to close, 3 months running costs and redundancy.
We have also been putting money by to do the garden project.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Principle sources of funds are funding payments from Milton Keynes Council for eligible 2 year olds and 3 and 4 year olds who receive their 15 or 30 hours of funding. We also receive fees from parents who pay for additional hours or 2 year olds not eligible for funding. We have received funds from fundraising outlined in section D.

The **expenditure has supported the key objectives** by providing resources and staffing for the preschool to ensure all children have access to the EYFS standards.

Section F Other optional information

Future Plans for the Pre-School

- To invest further in the staff development and training – unqualified staff to do their qualifications.
- Forest School to be run by an outside entity.
- To continue to improve resources, particularly the outdoor space at the pre-school.
- Complete the garden upgrade
- Buy new outdoor equipment as part of the garden upgrade.
- To create greater awareness of the pre-school in the local community.
- For the pre-school to grow in numbers particularly supporting funded 2's.
- Continue to develop relationships with Lavendon School to ensure smooth transition for pre-school leavers.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	L.Howard	<i>M Griffith</i>
Full name(s)	Lucie Howard	Mike Griffith

Position (eg Secretary, Chair, etc)	Committee Member	Chairman
--	------------------	----------

Date 05/06/2023

Profit and Loss

Lavendon Pavilion PreSchool For the year ended 31 August 2022

2022

Turnover

Adhoc Sessions	14.10
Children's Uniform (230)	91.75
Funded fees	35,882.91
Interest Income	23.55
Lunch Club	119.00
Private Fees	9,870.91
Registration Fees	200.90
Snack Donation	140.20
Total Turnover	46,343.32

Gross Profit

46,343.32

Administrative Costs

Accountancy Costs	2,752.80
Advertising & Marketing	244.68
Charity Commission Return	75.00
Children's Uniform (501)	337.36
DBS	165.80
Director's Remuneration	2,200.00
Employers NI	315.09
Entertainment 100% business	96.11
Equipment/toys	11.00
General Expenses	380.29
Insurance	623.31
Membership	121.20
Mobile Phone	112.24
Office Expenses	31.59
Pavilion Rent	6,280.00
Pensions Costs	200.63
PSLA/OFSTED memberships	144.25
Repairs and Maintenance	100.00
Snacks	175.07
Staff Training	351.28
Wages Expense	34,211.80
Total Administrative Costs	48,929.50

Operating Profit

(2,586.18)

Profit on Ordinary Activities Before Taxation

(2,586.18)

Profit after Taxation

(2,586.18)

Balance Sheet

Lavendon Pavilion PreSchool As at 31 August 2022

31 AUG 2022

Fixed Assets

Tangible Assets

Computer Equipment	369.00
Equipment	784.95
Total Tangible Assets	1,153.95

Total Fixed Assets	1,153.95
---------------------------	-----------------

Current Assets

Cash at bank and in hand

Active Saver	21,435.23
Business Account	4,623.93
Petty Cash - Resources	372.28
Petty Cash - Snack	45.28
Total Cash at bank and in hand	26,476.72

Accounts Receivable	56.40
---------------------	-------

Total Current Assets	26,533.12
-----------------------------	------------------

Creditors: amounts falling due within one year

Accounts Payable	312.19
PAYE/NI Liability	(61.66)
Pension Liability	62.61
Wages payable acc	(0.30)
Total Creditors: amounts falling due within one year	312.84

Net Current Assets (Liabilities)	26,220.28
---	------------------

Total Assets less Current Liabilities	27,374.23
--	------------------

Net Assets	27,374.23
-------------------	------------------

Capital and Reserves

Retained Earnings	6,818.12
Allocated Funds	23,295.09
Current Year Earnings	(2,738.98)
Total Capital and Reserves	27,374.23



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
LAVENDON PAVILLION PRE SCHOOL

**On accounts for the year
ended**

31/08/2022
Charity no (if any) 1152573

Set out on pages

CCXX R1 accounts (ss) & R2 accounts (ss)
(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 08 / 2022**.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: 

Date: 3/5/2023

Name: Simon Davies

**Relevant professional
qualification(s) or body
(if any):**

FCCA – Member 0309741

Address:

Rapture Accounts Ltd, 58b High Street, Stony Stratford, Milton Keynes,
Bucks, MK11 1AQ

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

[Empty box for disclosure details]

LAVENDON PAVILION PRE-SCHOOL

England & Wales - Charity number 1152573

Accounts



Trustees' Annual Report for the period

Period start date			Period end date				
From	1st	September	2020	To	31st	August	2021

Section A Reference and administration details

Charity name Lavendon Pavilion Pre-School

Other names charity is known by

Registered charity number (if any) 1152573

Charity's principal address 63a High Street
 Lavendon
 Olney, Buckinghamshire,
 MK46 4HA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Louise O'Boyle	Chairman		Any trustees can nominate and then they are voted on at the AGM or a committee meeting
2	Lucie Howard	Finance		
3	Mike Griffiths	Secretary		
4				
5				
6				
7				
8				
9				
10				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	PSLA Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Committee members are nominated at Pre-school AGM, they can also be appointed

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Lavendon Pavilion Pre-school is registered with OFSTED (reg.no.EY463628) and is a member of the Pre-School Learning Alliance

The Pre-School has a childcare protection policy in place which includes carrying out Criminal Records Bureau checks for trustees and any new or existing members of staff.

All Trustees and staff sign and agree to confidentiality and code of conduct and statements. All staff and trustees are familiar with the settings safeguarding policy and the current EYFS guidelines.

We pay Lucie Howard, who is a bookkeeper, to do our accounts, payroll and prepare the charity commission return, she is paid for this role. We also pay the chairman for time to carry out staff appraisals and time in preschool.

We are still waiting for OfSTED to approve our application by the Company Limited By Guarantee to be registered as an early year provider. We have been trying to do this now for 4 years without success.

The Pre-School has close links with Lavendon Combined School. There are regular trips made from pre-school to Lavendon School to make the transition to school smooth. The reception teacher also comes into preschool to spend time with the children in the summer term before the children start school.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

THE AIMS OF THE PRE-SCHOOL ARE TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN PRIMARILY UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS AND BY:

(A) OFFERING APPROPRIATE PLAY, EDUCATION AND CARE FACILITIES, FAMILY LEARNING AND EXTENDED HOURS GROUPS, TOGETHER WITH THE RIGHT OF PARENTS TO TAKE RESPONSIBILITY FOR AND TO BECOME INVOLVED IN THE ACTIVITIES OF SUCH GROUPS, ENSURING THAT SUCH GROUPS OFFER OPPORTUNITIES FOR ALL CHILDREN WHATEVER THEIR RACE, CULTURE, RELIGION, MEANS OR ABILITY

(B) ENCOURAGING THE STUDY OF THE NEEDS OF SUCH CHILDREN AND THEIR FAMILIES AND PROMOTING PUBLIC INTEREST IN AND RECOGNITION OF SUCH NEEDS IN THE LOCAL AREAS

(C) INSTIGATING AND ADHERING TO AND FURTHERING THE AIMS AND OBJECTS OF THE PRE-SCHOOL LEARNING ALLIANCE.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Lavendon Pre-School is a small, friendly trustee managed pre-school providing a varied, interesting and informative Early Years education and childcare for children between the age of two to five years from Lavendon and the surrounding villages.

We offer 15 and 30 hours free government funding per week for children aged 3-4 years, additional hours are also available. We currently have funded 2 year olds attending the Pre-school that meet the current 'Time for 2's' funding criteria.

The Pre-School employs 4 part-time staff (Leader, Deputy Leader and Assistants) during the year to provide a daily morning sessions (9am to 12pm) and an afternoon session (12pm-3pm) Monday to Friday. Full days are available. Whilst numbers allow we also operate a lunch club to allow the morning children to stay for an extra hour 12-1pm for lunch.

We welcome all children within the age range regardless of personal circumstance, gender, faith, cultural background and lingual ability.

The Pre-School is located in the heart of the village adjacent to the village playing field providing an excellent location for outdoor activities and involvement in community events.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Numbers were relatively low at the beginning of this academic year and have doubled by the end of the year. This is partly due to a new housing development being built in the village. We expect numbers to improve going forward as lots of families with small children are moving in. As pupil numbers increase the Pre-School increases staff hours to ensure ratios are maintained. All sessions are covered by a minimum of 2 qualified members of staff plus 1 additional staff member as ratios require. All staff are already fully qualified or working towards childcare qualifications. There have been less opportunities for volunteers due to Covid-19.

All children who wanted to attend were given a place; activities have still been restricted by Covid-19 but we haven't had to close as much as schools this year.

Parents were invited in for stay and play sessions, share a story time and wow days when restrictions allowed. We also managed a teddy bear picnic with sporting activities on the field.

The Pre-school follows the EYFS statutory framework and has covered the topics within sessions including the following.

All about me
 Dinosaurs
 Winter and the Arctic
 Super Me
 Christmas
 Halloween
 Autumn
 Valentine's Day
 Easter and Spring
 I do like to be beside the seaside
 Starting School
 Rainbow Day to help raise funds for a ex-pupil who has cancer.
 Visits from our PCSO who talked to the children about her role

Story focused themes including: The Gruffalo, Jack And The Beanstalk, Super Mum, Goldilocks And The Three Bears, We Are Going on a Bear Hunt, The Gingerbread Man, Spot,

Throughout the Year

Sound of the week
 Sport activities
 Gardening
 Music and Movement
 Science and Experiments
 Tennis Skills
 Busy Bakers – this covers lots of different skills
 Sparkling Stars drama and dance

We continue to follow in the moment planning so activities are planned based on children's interests.

We continued with our lunch club to extend the morning session until 1pm and registration fees for new children which paid for a welcome pack and t-shirt for each child. In order to provide a more wholesome snack we also asked for snack donations.

Section D

Achievements and performance

A significant contribution is made by the committee members who provide a management and fundraising service to the Pre-School.

Due to Covid-19 and a lack of committee members we have not done any fundraising for preschool this year, but we have raised money for other charities including Children in Need and Childhood Cancer charities.

Section E

Financial review

Brief statement of the charity's policy on reserves

We have reserve funds to cover maternity, sick pay and if we had to close, 3 months running costs and redundancy.
We have also been putting money by to do the garden project.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Principle sources of funds are funding payments from Milton Keynes Council for eligible 2 year olds and 3 and 4 year olds who receive their 15 or 30 hours of funding. We also receive fees from parents who pay for additional hours or 2 year olds not eligible for funding. We have received funds from fundraising outlined in section D.

The **expenditure has supported the key objectives** by providing resources and staffing for the preschool to ensure all children have access to the EYFS standards.

Section F

Other optional information

Future Plans for the Pre-School

- To invest further in the staff development and training.
- To continue to improve resources, particularly the outdoor space at the pre-school.
- There will be a complete garden upgrade next year.
- To create greater awareness of the pre-school in the local community.
- For the pre-school to grow in numbers particularly supporting funded 2's.
- Continue to develop relationships with Lavendon School to ensure smooth transition for pre-school leavers.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	L Howard	L O'Boyle
	Full name(s) Lucie Howard	Louise O'Boyle
Position (eg Secretary, Chair, etc)	Committee Member	Chairman
	Date	12/06/2022

Balance Sheet

Lavendon Pavilion PreSchool

As at 31 August 2021

Cash Basis

31 AUG 2021

Fixed Assets

Tangible Assets

Equipment	784.95
Total Tangible Assets	784.95

Total Fixed Assets	784.95
---------------------------	---------------

Current Assets

Cash at bank and in hand

Active Saver	11,411.68
Business Account	17,974.36
Petty Cash - Resources	16.71
Petty Cash - Snack	59.69
Total Cash at bank and in hand	29,462.44

Total Current Assets	29,462.44
-----------------------------	------------------

Creditors: amounts falling due within one year

Pension Liability	9.80
DEA Payable	0.20
Total Creditors: amounts falling due within one year	10.00

Net Current Assets (Liabilities)	29,452.44
---	------------------

Total Assets less Current Liabilities	30,237.39
--	------------------

Net Assets	30,237.39
-------------------	------------------

Capital and Reserves

Retained Earnings	6,812.36
Allocated Funds	15,552.04
Current Year Earnings	7,872.99
Total Capital and Reserves	30,237.39

Profit and Loss

Lavendon Pavilion PreSchool For the year ended 31 August 2021 Cash Basis

2021

Turnover

Adhoc Sessions	162.90
Children's Uniform (230)	216.50
Funded fees	45,533.34
Fundraising	16.97
Interest Income	7.04
Lunch Club	364.00
Other Revenue	200.00
Private Fees	8,516.03
Registration Fees	110.00
Snack Donation	405.45
Total Turnover	55,532.23

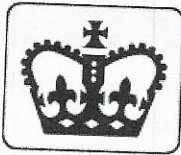
Gross Profit

55,532.23

Administrative Costs

Accountancy Costs	2,694.00
Advertising & Marketing	368.07
Charity Commission Return	75.00
Children's Uniform (501)	477.90
Companies House	13.00
DBS	194.40
Director's Remuneration	2,200.00
Employers NI	42.77
Equipment/toys	60.00
General Expenses	532.03
Insurance	610.61
Membership	74.88
Mobile Phone	118.22
Office Expenses	49.48
Pavilion Rent	6,756.00
Pensions Costs	119.34
PSLA/OFSTED memberships	37.75
Repairs and Maintenance	68.74
Snacks	173.51
Staff Training	386.78
Staff Uniform	21.60
Wages Expense	32,585.16
Total Administrative Costs	47,659.24

Operating Profit	7,872.99
Profit on Ordinary Activities Before Taxation	7,872.99
Profit after Taxation	7,872.99



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
LAVENDON PAVILLION PRE SCHOOL

**On accounts for the year
ended**

31/08/2021

**Charity no
(if any)**

1152573

Set out on pages

CCXX R1 accounts (ss) & R2 accounts (ss)

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 08 / 2021**.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

**Independent
examiner's statement**

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

05/05/2022

Name:

Simon Davies

**Relevant professional
qualification(s) or body
(if any):**

FCCA – Member 0309741

Address:

**Rapture Accounts Ltd, 3 Blundells Road, Bradville, Milton Keynes,
Bucks, MK13 7HA**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

[Empty rectangular box for disclosure details]

LAVENDON PAVILION PRE-SCHOOL

England & Wales - Charity number 1152573

Accounts



Trustees' Annual Report for the period

		Period start date			Period end date		
From	1st	September	2019	To	31st	August	2020

Section A Reference and administration details

Charity name

Lavendon Pavilion Pre-School

Other names charity is known by

Registered charity number (if any)

1152573

Charity's principal address

63a High Street

Lavendon

Olney, Buckinghamshire,

MK46 4HA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Louise O'Boyle	Chairman		Any trustees can nominate and then they are voted on at the AGM or a committee meeting
2	Lucie Howard	Finance		
3	Mike Griffiths	Secretary		
4				
5				
6				
7				
8				
9				
10				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	PSLA Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Committee members are nominated at Pre-school AGM, they can also be appointed by

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Lavendon Pavilion Pre-school is registered with OFSTED (reg.no.EY463628) and is a member of the Pre-School Learning Alliance

The Pre-School has a childcare protection policy in place which includes carrying out Criminal Records Bureau checks for trustees and any new or existing members of staff.

All Trustees and staff sign and agree to confidentiality and code of conduct and statements. All staff and trustees are familiar with the settings safeguarding policy and the current EYFS guidelines.

We pay Lucie Howard, who is a bookkeeper, to do our accounts, payroll and prepare the charity commission return, she is paid for this role.

This year the committee stood down at an EGM and no new volunteers came forward, it was agreed the preschool would be changed to a Company Limited By Guarantee, the company was formed but we are waiting on a new Ofsted application. This has been a difficult process as our applications have disappeared on 2 occasions.

The Pre-School has close links with Lavendon Combined School. There are regular trips made from pre-school to Lavendon School to make the transition to school smooth. The reception teacher also comes into preschool to spend time with the children in the summer term before the children start school.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

THE AIMS OF THE PRE-SCHOOL ARE TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN PRIMARILY UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS AND BY:

(A) OFFERING APPROPRIATE PLAY, EDUCATION AND CARE FACILITIES, FAMILY LEARNING AND EXTENDED HOURS GROUPS, TOGETHER WITH THE RIGHT OF PARENTS TO TAKE RESPONSIBILITY FOR AND TO BECOME INVOLVED IN THE ACTIVITIES OF SUCH GROUPS, ENSURING THAT SUCH GROUPS OFFER OPPORTUNITIES FOR ALL CHILDREN WHATEVER THEIR RACE, CULTURE, RELIGION, MEANS OR ABILITY

(B) ENCOURAGING THE STUDY OF THE NEEDS OF SUCH CHILDREN AND THEIR FAMILIES AND PROMOTING PUBLIC INTEREST IN AND RECOGNITION OF SUCH NEEDS IN THE LOCAL AREAS

(C) INSTIGATING AND ADHERING TO AND FURTHERING THE AIMS AND OBJECTS OF THE PRE-SCHOOL LEARNING ALLIANCE.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Lavendon Pre-School is a small, friendly committee managed pre-school providing a varied, interesting and informative Early Years education and childcare for children between the age of two to five years from Lavendon and the surrounding villages.

We offer 15 and 30 hours free government funding per week for children aged 3-4 years, additional hours are also available. We currently have funded 2 year olds attending the Pre-school that meet the current 'Time for 2's' funding criteria.

The Pre-School employs 4 part-time staff (Leader, Deputy Leader and Assistants) during the year to provide a daily morning sessions (9am to 12pm) and an afternoon session (12pm-3pm) Monday to Friday. Full days are available. We also introduced a lunch club to allow the morning children to stay for an extra hour 12-1pm for lunch.

We welcome all children within the age range regardless of personal circumstance, gender, faith, cultural background and lingual ability.

The Pre-School is located in the heart of the village adjacent to the village playing field providing an excellent location for outdoor activities and involvement in community events.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Numbers have been higher at the beginning of this academic year than last year as less children were school age. Numbers have not grown as much throughout the year due to Covid-19. As pupil numbers increase the Pre-School increases staff hours to ensure ratios are maintained. All sessions are covered by a minimum of 2 qualified members of staff plus 1 additional staff member as ratios require. All staff are already fully qualified or working towards childcare qualifications. There have been less opportunities for volunteers due to Covid-19 for 5 months of the year.

Covid-19 restrictions meant a reduction in opening hours and tighter restrictions on numbers. All children who wanted to attend were given a place; some parents decided to keep their children at home. This also meant that the usual summer events were unable to go ahead.

Parents were invited in for stay and play sessions, share a story time and wow days. throughout the first two terms. We also managed a leavers picnic on the field.

The Pre-school follows the EYFS statutory framework and has covered the topics within sessions including the following.

Some of the things covered this year were:

Autumn:

Helping Each Other
People Who Help Us
Remembrance Day
Children in Need
Christmas
Visit to the local shop and mobile library.

Spring:

Winter and Arctic Animals
Chinese New Year
Music
Spring
World Book Week

Summer:

Fairytales
Senses
Trip to the Copse (nature site)
Hygiene
Diversity and different families
Seaside

Over lockdown we provided activities for parents to do at home with their children to support learning they would have been doing in preschool. We also created Going to School and Summer activity packs to help keep the children entertained.

Throughout the Year

Sound of the week
Sport activities
Music and Movement
Science and Experiments
Tennis Skills
Busy Bakers
Sparkling Stars drama and dance
Woody Bugs

Section D

Achievements and performance

We continue to follow in the moment planning so activities are planned based on children's interests.

We continued with our lunch club to extend the morning session until 1pm and registration fees for new children which paid for a welcome pack and t-shirt for each child. In order to provide a more wholesome snack we also asked for snack donations.

A significant contribution is made by the committee members who provide a management and fundraising service to the Pre-School.

The committee ran a fund raising event - santa's grotto and Christmas crafts. Other events were postponed due to Covid-19. Events are planned to involve the pre-school children, their families and other members of the local community.

Section E

Financial review

Brief statement of the charity's policy on reserves

We have reserve funds to cover maternity, sick pay and if we had to close, 3 months running costs and redundancy.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Principle sources of funds are funding payments from Milton Keynes Council for eligible 2 year olds and 3 and 4 year olds who receive their 15 or 30 hours of funding. We also receive fees from parents who pay for additional hours or 2 year olds not eligible for funding. We have received funds from fundraising outlined in section D. We also received a grant from the Parish Council to help pay for the garden update.

The **expenditure has supported the key objectives** by providing resources and staffing for the preschool to ensure all children have access to the EYFS standards.

Section F

Other optional information

Future Plans for the Pre-School

- To invest further in the staff development and training.
- To continue to improve resources, particularly the outdoor space at the pre-school.
- To create greater awareness of the pre-school in the local community.
- For the pre-school to grow in numbers particularly supporting funded 2's.
- Continue to develop relationships with Lavendon School to ensure smooth transition for pre-school leavers.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>L Howard</i>	<i>L O'Boyle</i>
Full name(s)	Lucie Howard	Louise O'Boyle
Position (eg Secretary, Chair, etc)	Committee Member	Chairman
Date	22/06/2021	

Profit and Loss

Lavendon Pavilion PreSchool
For the year ended 31 August 2020

Prepared by LEO Bookkeeping Services Ltd

Contents

3 Profit and Loss

Profit and Loss

Lavendon Pavilion PreSchool For the year ended 31 August 2020 Cash Basis

	2020	2019
Turnover		
Adhoc Sessions	373.40	40.50
Children's Uniform (230)	120.55	218.50
Early Start	3.50	12.00
Funded fees	35,844.97	31,651.69
Fundraising	531.35	264.80
Interest Income	22.32	-
Lunch Club	147.00	54.00
Other Revenue	3,465.38	-
Private Fees	6,995.45	5,764.80
Registration Fees	40.00	120.00
Snack Donation	129.50	104.40
Total Turnover	47,673.42	38,230.69
Gross Profit		
	47,673.42	38,230.69
Administrative Costs		
Accountancy Costs	2,555.34	2,401.20
Advertising & Marketing	250.48	366.34
Charity Commission Return	75.00	100.00
Children's Uniform (501)	178.30	240.30
DBS	103.60	51.80
Entertainment 100% business	-	123.64
Equipment/toys	-	155.42
Fundraising Expenses	59.60	128.93
General Expenses	458.10	612.51
Insurance	504.11	505.20
Membership	25.00	101.80
Mobile Phone	108.24	106.97
Office Expenses	110.10	192.99
Pavilion Rent	4,422.00	6,156.00
Pensions Costs	97.11	128.15
PSLA/OFSTED memberships	178.00	100.00
Publications	14.70	-
Recruitment	-	171.00
Repairs and Maintenance	525.47	-
Setting Improvements	-	3,207.78
Snacks	99.75	129.77
Staff Training	458.13	490.16
Staff Uniform	-	58.20
Trips	-	120.00

	2020	2019
Wages Expense	30,067.37	24,962.11
Covid-19 Related Expenses	234.78	-
Total Administrative Costs	40,525.18	40,610.27
Operating Profit	7,148.24	(2,379.58)
Profit on Ordinary Activities Before Taxation	7,148.24	(2,379.58)
Profit after Taxation	7,148.24	(2,379.58)

Balance Sheet

Lavendon Pavilion PreSchool
As at 31 August 2020

Prepared by LEO Bookkeeping Services Ltd

Contents

3 Balance Sheet

Balance Sheet

Lavendon Pavilion PreSchool

As at 31 August 2020

Cash Basis

	31 AUG 2020	31 AUG 2019
Fixed Assets		
Tangible Assets		
Equipment	784.95	784.95
Total Tangible Assets	784.95	784.95
Total Fixed Assets	784.95	784.95
Current Assets		
Cash at bank and in hand		
Active Saver	11,158.10	11,135.78
Business Account	10,372.41	3,249.69
Petty Cash - Resources	23.30	35.30
Petty Cash - Snack	25.64	23.95
Total Cash at bank and in hand	21,579.45	14,444.72
Total Current Assets	21,579.45	14,444.72
Creditors: amounts falling due within one year		
Pension Liability	-	13.51
Total Creditors: amounts falling due within one year	-	13.51
Net Current Assets (Liabilities)	21,579.45	14,431.21
Total Assets less Current Liabilities	22,364.40	15,216.16
Net Assets	22,364.40	15,216.16
Capital and Reserves		
Retained Earnings	6,812.36	13,812.36
Allocated Funds	8,403.80	3,783.38
Current Year Earnings	7,148.24	(2,379.58)
Total Capital and Reserves	22,364.40	15,216.16



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
LAVENDON PAVILLION PRE SCHOOL

**On accounts for the year
ended**

31/08/2020

**Charity no
(if any)**

1152573

Set out on pages

CCXX R1 accounts (ss) & R2 accounts (ss)

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 08 / 2020**.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

17/5/2021

Name:

Simon Davies

**Relevant professional
qualification(s) or body
(if any):**

FCCA – Member 0309741

Address:

Rapture Accounts Ltd, 3 Blundells Road, Bradville, Milton Keynes,
Bucks, MK13 7HA

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

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