



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1st	June	2021		31st	May	2022

Section A Reference and administration details

Charity name

Warrington Foodbank

Other names charity is known by

None

Registered charity number (if any)

1152525

Charity's principal address

Warrington Foodbank

Hilda Whitfield House

Unit 9 Tanning Court

Warrington

Postcode

WA1 2HF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David McDonald	Chief Executive Officer		Foodbank members (AGM)
2	Rachel Downes	Chair of Trustees	27/10/21 to 31/5/22	Foodbank members (AGM)
3	Paul Crane	Treasurer		Foodbank members (AGM)
4	Margaret Pennell			Foodbank members (AGM)
5	Andrew McDade			Foodbank members (AGM)
6	Anne Tobiasen			Foodbank members (AGM)
7	Michael Higginson			Foodbank members (AGM)
8	Melvin Allmark	I.T. Consultant		Foodbank members (AGM)
9	Melvin Allmark	Chair of Trustees	1/6/21 to 26/10/21	Foodbank Trustees.
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Legal Adviser	Fiona Bruce LLP	3 Grappenhall Road, Warrington. WA4 2AH

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Recommended by members / trustees. Elected at the Annual General Meeting. Between Annual General Meetings, appointed by existing trustees.

Additional governance issues (Optional information)

Trustees are generally selected from the body of members and voted into post at the Annual General Meeting. Those being proposed are encouraged to discuss the role with current trustees and are provided with the Charity Commission Booklet "The Essential Trustee". They are also required to fill in a trustee self-declaration form to ensure they are not barred from fulfilling the role.

Rachel Downes (chair) has worked closely with David McDonald who is the Chief Executive Officer. The wider body of trustees bring skills and experience that aid in the proper management of the charity.

We now have 3 paid members of staff, Rob Booth who fulfils the important and demanding role of Warehouse Manager, meeting regularly with trustees, Frank Colbourn who holds the post of Assistant Warehouse Manager, and Vikki O'Donnell who fulfils the demanding role of Project Manager answering to the Management Team.

The charity as a whole depends on its many wonderful volunteers who put in an incredible number of voluntary hours. Without their help and support this work would not be possible.

As a charity we work under the guidelines of the Trussell Trust, whom we are affiliated to. This provides us with the benefits of a comprehensive on line Operations Manual providing the core of our policies and procedures, together with an excellent Information Technology system upon which we record and report upon our operation. These systems help us to manage the charity and minimise risk. Further expertise can be called upon from

Trussell Trust if the trustees require it and we are subject to their Compliance Audits.

In May of 2018, with help from Trussell Trust, we implemented GDPR changes to bring us into line with the new law.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

To relieve persons in Warrington and surrounding areas who are in conditions of need, hardship or distress by the provision of food and other household items, in such ways as the trustees see fit.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The key purpose of Warrington foodbank is summed up in its objects, namely to relieve persons in Warrington and surrounding areas who are in conditions of need, hardship or distress by the provision of food and other household items, in such ways as the trustees see fit.

The trustees have carefully considered the Charity Commission guidance on public benefit and are satisfied that the charitable aid, namely food, that is provided, is made available to the "public" in such a way as to relieve poverty and seek to prevent the need reoccurring. The "benefit" that results means that the hungry are fed and that positive signposting is given to aid the individual in the medium or long term.

Our charity operates a "voucher only service" and relies upon partnership with agencies that carry out the assessments for vouchers. This practice of working with agencies, located across the town, provides the trustees with confidence that the public are helped appropriately and that everything possible is done to ensure that core issues are addressed. The agencies we work with range from Housing Associations to Mental Health professionals, from Schools to those working with ex-armed services personnel, and G.P.surgeries.

Once a voucher has been issued, the individual collects the food at one of our four distribution centres. These are located at:
Unit 2 Tanning Court – Town Centre
Emmaus Church – Orford
Quench Café – Culcheth
St Thomas' Church – Stockton Heath.

The "benefit" can be best demonstrated by the figures shown later.

Additional details of objectives and activities (Optional information)

Warrington Foodbank relies upon a number of things in order to fulfil its objects. The trustees would therefore like to record their thanks to:

Our many volunteers in whatever capacity.

Warrington Borough Council for the provision of 3 warehouses on an affordable basis and their continued support.

Golden Square shopping for the provision of a charity unit which is

currently being used as an information centre and a school uniform distribution centre.

Tesco, Sainsburys, Asda, the Co-op as well as churches, many schools, businesses, charities and individual donors for your generous support.

Particular mention goes to the following businesses: Central Car and Van Hire, Gulliver's World, Unilever and United Utilities, The Ombudsman Service, Warrington Housing Association, Golden Square Shopping, Caddick Construction, Asda Distribution hub, Morrisons Distribution Hub, Royal Mail Sorting Centre, and Warrington Voluntary Action.

Many local Schools and Churches donated to us again with regular collections adding to the generous Harvest Festival donations.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The following figures relate to this financial year (last year in brackets):

- 125,041 (129,780) kg of food was donated to us, a 4% decrease from last year.
- 111,474 (134,754) kg of food was distributed by us, a 17% decrease from last year.
- 10,259 (11,204) three-day food parcels were provided to local people on vouchers. These equate to 92,331 (100,836) meals, an 8% decrease from last year.
- 36% (33%) of these meals have gone to children.

82 (68) partner agencies issued our vouchers, a 21% increase on the previous year. A number of agency staff continue to volunteer for us in their spare time because they see the directly beneficial effect of the service.

We are concerned that there is no indication of a reduction in need for our services, rather a growth of need due to higher energy costs impacting on family income. It is alarming that food poverty in our area and country continues to grow with no sign of slowing.

Again, our statistics show that every Council Ward has received vouchers with the most deprived areas showing most need but also recording 82 (79) vouchers being issued in Lymm North and Thelwall, and 44 (18) in Appleton Ward. It highlights that no area is exempt from need. 10% of meals go to people suffering from benefit changes or delays. 68% have some form of earned income but are struggling to make ends meet, and 2% goes to individuals or families suffering homelessness (Homelessness covers a wide range of situations from families housed by the local authority in emergency bed and breakfast accommodation to single people who are street homeless).

When Warrington Foodbank was started 10 years ago, it was thought that five years would be long enough to relieve the crisis that people were

suffering. Unfortunately, that wasn't the case and the foodbank is still needed. Universal Credit is now fully active, however some families will continue to need the foodbank, but we now believe that the need is ingrained and we cannot see a time when it will not be needed.

The Trussell agreement with Tesco is now a twice-yearly collection in July & December and local agreement has been made for an ad-hoc September collection. We now have three local Asda stores on board with collection points in each store. We have collection points in Sainsbury's at Chapelford, Rushgreen, The Cross in Lymm, Culcheth, Stockton Heath and more recently in Woolston, where Warrington foodbank were asked to formally open the store.

Section E

Financial review

Brief statement of the charity's policy on reserves

Warrington foodbank currently holds at 31st May 2022 a bank balance of £293,565.44 compared to the £292,833.28 held at the same time last year. This very small change is because expenditure effectively equalled income over the year.

The majority of income is from "ad-hoc" donations rather than regular commitments, which in combination with the unpredictability of the public's need for foodbanks in the future makes financial planning difficult. This suggests a cautious approach to reserves is appropriate so the current reserves are welcome rather than inappropriate. The Financial Policy document states that reserves dropping below the previous year's expenditure would be an appropriate trigger level for the trustees to review the charity's financial position. This level has been increased from the previous year due to additional employees (now 3) meaning that regular monthly commitments have increased significantly.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

Although financial donations have decreased since last year, they have remained significantly higher than pre-pandemic levels. The amount of media attention towards Foodbanks at a national and local level suggests that this may continue for the immediate future.

There has been a generous increase in food donations from businesses that has, to some extent, compensated for a drop off of food donations direct from the public. Much of this has been in the form of fresh foodstuffs, often short dated. The combined effect is a trend to providing a larger proportion of fresh and purchased goods. The increased turnover, compared to pre-pandemic levels, has required the employment of two additional staff. All of this has placed increased demands on the finances.

Towards the end of the year it was necessary to purchase significant stocks of food in order to fulfil picking-list requirements. This means that although we broke even over the year as a whole, we operated with a deficit of £50,000 over the last quarter. This was made up of £28,000 additional food purchases and £22,000 for purchase of a new vehicle. If

this trend continues into next year we are likely to have to draw heavily on reserves.

Regular outgoings have increased significantly over the last year, with 3 employees and running an additional warehouse (unit 8).

Section F

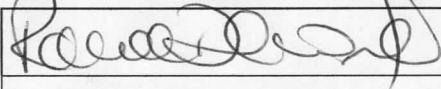

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Rachel Downes	David McDonald
Position (eg Secretary, Chair, etc)	Chair	Chief Executive Officer

Date

20th October 2022.



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Warrington Foodbank

On accounts for the year
ended

31 - 05 - 2022

Charity no
(if any)

1152525

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/05/2022.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Independent
examiner's statement

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

A. Colville

Date:

2/9/22

Name:

ANDREA COLVILLE

Relevant professional
qualification(s) or body
(if any):

—

Address:

6 BRIERS CLOSE

WARRINGTON

WA2 0DN

Section B Disclosure

Section B Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Give here brief details of any items that the examiner wishes to disclose.	Report to the manager	Report to the manager



Warrington Foodbank

Registered Charity Number: 1152525

Receipts and payments accounts

For the period from 1 June 2021 to 31 May 2022

RECEIPTS	2021/22	2020/21	Note 7
Business Giving	£33,220.05	£53,134.63	Note 5
Church Giving	£2,132.50	£4,272.30	
Community Group Giving	£10,005.97	£14,187.06	Note 6
Covid 19 Response (Restricted Fund) Income		£11,550.46	
Food Purchase Fund (Restricted) Income		£1,162.00	
Gift-Aid Tax Recovered	£31,553.97	£10,685.25	
Giving via Agency	£63,523.78	£135,819.91	
Interest on Savings	£394.41	£104.23	
Other Giving		£120.00	
Other Receipts	£12,408.57	£4,711.24	
Personal Giving	£31,237.46	£34,466.74	
Sainsbury's Grant (Restricted) Income	£3,000.00		Note 2
Torus Foundation Grant (Restricted) Income		£5,000.00	Note 3
Toy Appeal (Restricted Fund) Income	£1,540.00	£2,250.00	Note 4
Total receipts	£189,016.71	£277,463.82	

PAYMENTS	2021/22	2020/21	
Admin, Supplies & Publicity	£1,975.90	£2,922.96	
Covid 19 Response (Restricted Fund) Expenditure		£12,261.49	
Emergency Supplies	£65,340.35	£7,865.66	
Equipment	£41,717.71	£841.38	Notes 5 & 6
Expenses	£483.41	£183.85	
Food Purchase Fund (Restricted) Expenditure		£1,162.00	
Insurance	£6,007.82	£2,780.20	
Legal & Accountancy	£2,249.86		
Maintenance & Waste Collection	£10,382.78	£17,914.06	
Sainsbury's Grant (Restricted) Expenditure	£3,000.00		Note 2
Torus Foundation Grant (Restricted) Expenditure		£5,000.00	Note 3
Toy Appeal (Restricted Fund) Expenditure	£1,200.00	£2,250.00	Note 4
Trussell Membership	£360.00	£360.00	
Utilities	£12,122.99	£7,389.03	
Van Hire & Running Costs	£15,121.13	£8,874.39	
Wages	£26,056.01	£14,174.99	
WBC Charges for Warehouses	£2,266.59	£2,163.64	
Total payments	£188,284.55	£86,143.65	
Surplus of Receipts over Payments	£732.16	£191,320.17	

Account Balances	Current	Co-Op Savings	CAF Savings	Total	Note 1
Closing balance from 31 May 2021	£9,720.69	£283,112.59		£292,833.28	
Surplus of Receipts over Payments				£732.16	
Cash balance at 31 May 2022	£10,424.30	£33,167.94	£249,973.20	£293,565.44	
Other monetary assets at year end (from next page)				£1,277.51	
Liabilities at year end (from next page)				£1,487.71	
Restricted funds				£340.00	
Unrestricted funds available after providing for assets & liabilities				£293,015.24	

Notes:

- 1) CAF savings are held in the Charities Aid Foundation Charity Deposit Account.
- 2) Sainsbury's grant effectively restricted to expenditure in accordance with our constitution. Fully spent in-year.
- 3) Torus granted £4,000 in 2021/22 but it was not Restricted funding.
- 4) Toy appeal in conjunction with Golden Square. Balance of £340.00 remaining at end of year.
- 5) Caddick Contraction and their partners Chancery Gate, IESA & MLI donated £4,503 to pay for the shelving in Unit 8.
They also carried out significant work in outfitting Unit 8 free of charge.
- 6) Chris Purslow donated £4,500 for fridges & freezers via Cheshire Community Foundation.
- 7) The 2020/21 accounts were prepared on an Accruals basis whereas these are on a Receipts and Payments basis.
In order to allow direct comparison the figures quoted for 2020/21 are the equivalent Receipts and Payments figures.

Categories	Details	Unrestricted Funds [1]	Restricted Funds [2]	Total
Cash funds	Current account (Co-Op Bank)	£10,084.30	£340.00	£10,424.30
	Savings account (Co-Op Bank)	£33,167.94	£0.00	£33,167.94
	Savings account (CAF Deposit)	£249,973.20	£0.00	£249,973.20
	Total cash funds	£293,225.44	£340.00	£293,565.44
Other monetary assets	Gift Aid reclaim due - KindLink	£986.26	£0.00	£986.26
	Gift Aid reclaim due - direct gifts	£291.25	£0.00	£291.25
	Grants promised but not received	£0.00	£0.00	£0.00
	Total other monetary assets	£1,277.51	£0.00	£1,277.51
Investment assets	None	£0.00	£0.00	£0.00
Assets retained for the charity's own use [3]	Foodstocks 17166 Kg @ £1.75/Kg [6]	£30,040.50	£0.00	£30,040.50
	Office equipment	£2,367.64	£0.00	£2,367.64
	Warehouse equipment	£39,402.58	£0.00	£39,402.58
	Kitchen & meeting area equipment	£2,158.47	£0.00	£2,158.47
	Total assets retained for the charity's own use	£73,969.19	£0.00	£73,969.19
Liabilities	Tax and NI owed to HMRC, est.	£817.36	£0.00	£817.36
	Wages outstanding	£0.00	£0.00	£0.00
	Pension owed to NEST	£70.35	£0.00	£70.35
	Rents etc owed to WBC	£0.00	£0.00	£0.00
	Utilities - bills outstanding [5]	£600.00	£0.00	£600.00
	Total Liabilities	£1,487.71	£0.00	£1,487.71

Notes:

- [1] Unrestricted funds are available for the general purposes of the Charity.
 [2] Restricted funds are only available for specified purposes (in this case, the Toy Appeal).
 [3] The value of asset retained for the charity's use are an estimate based on historic purchase prices with an allowance for depreciation (normally written off over 3 years).
 [4] Format of these accounts is based on Charity Commission template CC16a.
 [5] Water Plus account for Unit 8 not yet active, despite considerable effort.
 [6] Estimated stock levels at end of May. Final figure to be confirmed.

Prepared by Paul Crane (Treasurer)

Signed

PM Crane

Dated

2/8/2022

Checked by David McDonald (CEO)

Signed

[Signature]

Dated

2/8/22

Independent Examiner

Signed

A. Colville

Dated

2/9/22