

Report of the Directors and
Financial Statements for the Year Ended 28 February 2023
for
Starburst Foundation

	Page
Company Information	1
Report of the Directors	2
Income Statement	3
Balance Sheet	4
Notes to the Financial Statements	5
Chartered Certified Accountants' Report	6
Detailed Income and Expenditure Account	7

DIRECTORS:

Mrs L Main
Mrs L M Mcdermid
Mrs M Prentice
Mr J Prentice-Raine
Mr C Prentice-Raine
Mr M Topliss
Mrs S Trowsdale
Mr P M Woodford

SECRETARY:

Miss M H Dunnage

REGISTERED OFFICE:

Starburst Studios
Old School Lane
Yateley
Hampshire
GU46 6NG

REGISTERED NUMBER:

07966258 (England and Wales)

ACCOUNTANTS:

Turner Hampton
Chartered Certified Accountants
238 Station Road
Addlestone
Surrey
KT15 2PS

The directors present their report with the financial statements of the company for the year ended 28 February 2023.

DIRECTORS

The directors shown below have held office during the whole of the period from 1 March 2022 to the date of this report.

Mrs L Main
Mrs L M Mcdermid
Mrs M Prentice
Mr J Prentice-Raine
Mr C Prentice-Raine
Mr M Topliss
Mrs S Trowsdale
Mr P M Woodford

This report has been prepared in accordance with the provisions of Part 15 of the Companies Act 2006 relating to small companies.

ON BEHALF OF THE BOARD:

Mr P M Woodford - Director

29 February 2024

Starburst Foundation

Income Statement
for the Year Ended 28 February 2023

	28.2.23 £	28.2.22 £
REVENUE	135,273	93,704
Cost of sales	<u>67,082</u>	<u>34,959</u>
GROSS SURPLUS	68,191	58,745
Administrative expenses	<u>33,063</u>	<u>23,796</u>
OPERATING SURPLUS	35,128	34,949
Interest receivable and similar income	<u>17</u>	<u>-</u>
SURPLUS BEFORE TAXATION	35,145	34,949
Tax on surplus	<u>-</u>	<u>-</u>
SURPLUS FOR THE FINANCIAL YEAR	<u><u>35,145</u></u>	<u><u>34,949</u></u>

The notes form part of these financial statements

Balance Sheet
28 February 2023

	Notes	28.2.23 £	28.2.22 £
CURRENT ASSETS			
Debtors	4	33,822	1,316
Cash at bank		54,675	54,147
		<u>88,497</u>	<u>55,463</u>
CREDITORS			
Amounts falling due within one year	5	(1,646)	(3,757)
NET CURRENT ASSETS		<u>86,851</u>	<u>51,706</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>86,851</u>	<u>51,706</u>
RESERVES			
Income and expenditure account		86,851	51,706
		<u>86,851</u>	<u>51,706</u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 28 February 2023.

The members have not required the company to obtain an audit of its financial statements for the year ended 28 February 2023 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Board of Directors and authorised for issue on 29 February 2024 and were signed on its behalf by:

Mr P M Woodford - Director

The notes form part of these financial statements

1. STATUTORY INFORMATION

Starburst Foundation is a private company, limited by guarantee, registered in England and Wales. The company's registered number and registered office address can be found on the Company Information page.

2. ACCOUNTING POLICIES

Basis of preparing the financial statements

These financial statements have been prepared in accordance with Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" including the provisions of Section 1A "Small Entities" and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Turnover

Revenue is measured at the fair value of the consideration received or receivable, excluding discounts, rebates, value added tax and other sales taxes.

Taxation

Taxation for the year comprises current and deferred tax. Tax is recognised in the Income Statement, except to the extent that it relates to items recognised in other comprehensive income or directly in equity.

Current or deferred taxation assets and liabilities are not discounted.

Current tax is recognised at the amount of tax payable using the tax rates and laws that have been enacted or substantively enacted by the balance sheet date.

Deferred tax

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

Timing differences arise from the inclusion of income and expenses in tax assessments in periods different from those in which they are recognised in financial statements. Deferred tax is measured using tax rates and laws that have been enacted or substantively enacted by the year end and that are expected to apply to the reversal of the timing difference.

Unrelieved tax losses and other deferred tax assets are recognised only to the extent that it is probable that they will be recovered against the reversal of deferred tax liabilities or other future taxable profits.

3. EMPLOYEES AND DIRECTORS

The average number of employees during the year was 8 (2022 - 8).

4. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	28.2.23	28.2.22
	£	£
Trade debtors	33,822	1,316
	<u> </u>	<u> </u>

5. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	28.2.23	28.2.22
	£	£
Trade creditors	1,646	3,757
	<u> </u>	<u> </u>

In order to assist you to fulfil your duties under the Companies Act 2006, we have prepared for your approval the financial statements of Starburst Foundation for the year ended 28 February 2023 which comprise the Income Statement, Balance Sheet and the related notes from the company's accounting records and from information and explanations you have given us.

As a practising member firm of the Association of Chartered Certified Accountants, we are subject to its ethical and other professional requirements which are detailed at <http://www.accaglobal.com/rulebook>.

Our work has been undertaken in accordance with the requirements of the Association of Chartered Certified Accountants as detailed at <http://www.accaglobal.com/factsheet163>.

Turner Hampton
Chartered Certified Accountants
238 Station Road
Addlestone
Surrey
KT15 2PS

Date:

Detailed Income and Expenditure Account
for the Year Ended 28 February 2023

	28.2.23		28.2.22	
	£	£	£	£
Turnover				
Show income	97,033		51,025	
Academy income	15,153		19,410	
Academy uniform	-		712	
Ball income	9,311		6,361	
Donations received	5,600		6,337	
Services income	8,176		9,859	
	<u> </u>	135,273	<u> </u>	93,704
Cost of sales				
Show expenditure	48,714		21,111	
Venue hire	9,771		5,678	
Teaching fees	8,597		8,170	
	<u> </u>	67,082	<u> </u>	34,959
GROSS SURPLUS		68,191		58,745
Other income				
Deposit account interest		17		-
		<u> </u>		<u> </u>
		68,208		58,745
Expenditure				
Insurance	1,806		1,392	
Telephone	-		57	
Post and stationery	120		614	
Advertising	-		367	
Travelling	637		-	
Ball expenditure	983		4,122	
Repairs and renewals	152		1,113	
Charitable expenditure	11,782		4,106	
Storage	2,418		2,205	
Professional subscriptions	507		540	
Training	392		332	
Academy expenditure	996		-	
Computer costs	2,730		586	
Sundry expenses	13		921	
Legal fees	5,031		713	
Advertising and promotion	4,886		6,391	
	<u> </u>	32,453	<u> </u>	23,459
		<u> </u>		<u> </u>
		35,755		35,286
Finance costs				
Bank charges		610		337
		<u> </u>		<u> </u>
NET SURPLUS		<u> </u>		<u> </u>
		35,145		34,949

This page does not form part of the statutory financial statements



**STARBURST
FOUNDATION**

Starburst Foundation

(A Company Limited by Guarantee)

Report and Financial Statements

Year ending 28th February 2023

Charity Number: 1152478

Company Number: 7966258

Contents

Reference and administrative information	3
Structure, governance, and management.....	3
Governing Document	3
Appointment of Trustees	3
Trustee Induction	3
Objectives and activities	4
Activities for reporting period 1st March 2022 - 28th February 2023 Theatre Activities	4
Fundraising Activities	5
Strategy	5
Hurdles to Overcome	6
Proposal for Fundraising	6
Application Division Report:	7
Achievements and performance.....	8
Theatre Academy Activities	8
Achievements and Performance	9
Volunteers Division Report:	9
Marketing Division Report:	10
Achievement and Performance	10
Reserves Policy	10
Future plans.....	10
Funds held as a custodian	11
Legal Status of the Charity	11
Risk Management	11
2 nd Signature Signed:.....	11

Report of the Trustees for the year ending 28th February 2023

Reference and administrative information

Registered Charity Name: Starburst Foundation

Charity number: 1152478

Company number: 7966258

Registered Address: April Cottage, 24 Minley Road, Farnborough, Hampshire, GU14 9RS

Trustees/Company Directors for the period 1st March 2022 – 28th February 2023

- Peter Woodford
(Chairman)
- Amanda Chikusu (Secretary)
- Jo Dewing (Treasurer)
- Lynne Main
- Charlie Prentice-Raine
- Josh Prentice-Raine
- Max Topliss
- Eli Keon
- Sophie Trowsdale
- Macala Prentice

Structure, governance, and management

Governing Document

Starburst Foundation is a Company limited by guarantee governed by its Memorandum and Articles of Association dated March 2022 (Updated) and agreed at a regular committee meeting with quorate of trustees. It is registered as a charity with the Charity Commission.

Appointment of Trustees

Starburst Foundation elects a minimum of 3 and a maximum of 11 individuals (as per the Articles of Association) at the annual general meeting. Those elected are normally individuals who regularly support the charity and who are willing to give up their time free of charge to continue the charity's work. Trustees may also be elected by a decision of the Board if extenuating circumstances are encountered. All the Trustees for Companies House are known as Directors. The charity follows guidance from the Charities Commission for Finding New Trustees.

Trustee Induction

Trustees are inducted as soon as possible after they are recruited. They are provided with appropriate charity and company paperwork such as relevant policies and Articles of Association. Also, new Trustees are provided with links to Charity Commission paperwork to enable them to become familiar with their roles and responsibilities.

Objectives and activities

Starburst Foundation is a registered charity based in Farnborough, Hampshire. Starburst Foundation's objectives are "the promotion of education appreciation and enjoyment of music and drama by the presentation of concerts and other musical and dramatic events".

The charity is run completely by volunteers who give up their time to support the charity. The profits from various events staged throughout the year are used to buy specialised equipment for children with special needs within the surrounding communities with the vision of the charity being "to support children with special needs in reaching their full potential by providing them with specialist equipment."

In addition to the annual events, money is raised in several other ways to fund equipment including the hire of our owned theatre equipment and costumes and the undertaking of fundraising events by the company or other individual or organisations, with the purpose of a monetary donation.

Starburst Foundation supports children in the Hampshire, Surrey and Berkshire borders.

All Starburst Foundation Activities are undertaken with due regard to the Charity Commissions' Public Benefit Guidance.

Activities for reporting period 1st March 2022 - 28th February 2023

Theatre Activities

Objectives and Activities

The Theatre Division of Starburst Foundation exists to promote the enjoyment of the arts to the local community, train future performers, technicians, and creatives, and raise money to fund life-enhancing equipment for disabled children in the local area. In 2022/23 we aimed to meet these objectives through two primary activities: a summer production and a Christmas pantomime. Alongside these activities, the theatre division planned to use social media and local events to publicise our activities and the activities and objectives of the whole Foundation.

Achievement and Performance

Summer 2022

Starburst, for the first time since the COVID-19 Pandemic, was able to mount a full-scale summer production in 2022; Legends of Music. This was a cabaret-style show performed at The Harlington in Fleet from 7th - 9th July 2022.

For this production we sold **494 tickets**, which was approximately 60% of our total capacity for the run. This generated an income of **£6546.00**. With show fees and Front of House added and all costs deducted, we finished the production with **£1074.88** of profit for Starburst Foundation. This production was a success and gave more performers the opportunity to showcase their skills due to the nature of rehearsals and the amount of content in the show.

Panto 2022

Fleet Panto 2022 was Snow White and the Seven Dwarfs and the theatre division was determined, as ever, to build upon the successes of previous shows. We auditioned over 90 performers and began rehearsals in September, with the show running from 10th - 29th December at The Harlington.

The production sold **4851 tickets**, slightly down on last year. This equalled **£82,909.75**; a significant increase on previous years. When combined with show fees, Front of House, matched donations, and charity show tickets, this production took an astounding **£96,732.75** with a total profit of **£37,510.80**. Again, this is a monumental increase on previous years and in a cost of living crisis it's a great achievement. This goes to show that Starburst continue to produce high-quality productions year on year, helping to raise money for local children and bringing the arts to the local community. This profit allows us to give a direct cash injection to the Applications Division of around £14,000 to directly support local children with life-limiting conditions. The remainder of this profit goes towards improving aspects of the Theatre Division in the form of capital expenditure, and towards the daily running costs of the whole Foundation.

As per our objectives, we utilised local events to promote the work of the company and the theatre division's activities. These events included Farnham Christmas Light Switch-On and Fleet Festivities. We also met our objective of working with new creatives as we welcomed Paul to the company as our Musical Director, and we will continue to find and nurture new talent in all areas of our productions going forward.

Throughout the process of every production, we learn valuable lessons that are taken forward, ensuring the theatre division is always evolving and aiming to beat the success of the previous show. We do this through regular meetings and check-in, and most importantly by a debrief meeting once the production has closed. This allows each department head to talk through their successes and lessons they have learned. This was, again, a very insightful meeting and will help shape future productions.

We would like to take a moment to whole-heartedly thank everyone that made panto possible. From production and creative, to tech and chaperones, Front of House and band, and everyone that stepped on stage. Without everyone donating their time and expertise to create a brilliant show, we would not have had such an overwhelmingly positive response from our audiences. As a division we rely entirely on volunteers who kindly donate their time and knowledge, and this is never taken for granted by either of us.

I'd also like to personally thank Joshua for his continued support and tireless work over the past few years as joint Theatre Director. Josh is stepping down from the role and has helped shape the company and the division in his time here.

Fundraising Activities

Objectives and Activities

Purpose

The purpose of the Fundraising section of The Foundation is to research, support, facilitate and analyse any fundraising projects that the three divisions of The Foundation have.

Strategy

The Foundation's fundraising this year has been financed largely by itself: Theatre and Academy, and the passion of its board of Directors, supporters and volunteers. After the Covid19 upheaval and interruptions we have been able to resume fundraising again. We have also begun to investigate grants and fundraising bids and this area will continue to be researched. I am hoping that, with the help of a fundraising committee, we will be able to access a broader range of fundraising and maximise the support that we have, utilising a range of providers and options that will not add to the volunteer burden.

Hurdles to Overcome

In order for the Foundation to grow and have a secure future, we need to find a HQ premises that will allow the Foundation to all function under one roof, thus reducing rental, storage and transporting costs. This will also give us a local community presence beyond word of mouth.

The Academy and Theatre have been affected for the last two years by the Covid19 pandemic. Although they have been able to continue somewhat successfully, and still provide The Foundation with funds, through the hard work and determination of all those involved, it has hindered their growth.

I would like to look at ways of increasing our fundraising projects, by asking and researching the answers to:

- How can we maximise the opportunities and efforts of our volunteers?
- When people give up their own personal time and efforts for The Starburst Foundation , how can we thank them, for not only the hugely appreciated monies raised, but also their support?
- Are there ways of fundraising that are not so time and effort consuming?
- Are there local or national initiatives, unknown to us, that will support our charity in all 3 of its divisions?
- Many fundraising opportunities are rooted in employment, are there ways of contacting our support network, to identify if these pathways are available to us? Match funding,(Banks) volunteer grant, (company) local community charity support, (Ford) charity sponsorship or volunteer suggestion.(supermarket chains)

Proposal for Fundraising

- Setting up a fundraising pack that can be used across the board of different types of fundraising. Possibly having professionally printed.
- Work with marketing to discuss ways of promoting chairity awareness. (HIWCF advice)
- Using researched letter templates for requesting, supporting and following up fundraising.
- Research grants and bids available to The Foundation from national charity initiatives.
- Collaborating with Division Directors to access grants and bids, specific to their area.
- Look at ways of meeting charity objectives in divisions to meet access requirements. (scholarship details) Also how can these incentives be recorded to ensure their authenticity?
- Fundraising being involved at Foundation level for all division projects and events with a view to gain funding before or during to maximise outcome and opportunity.
 - lottery funding of shows
 - inclusive performance funding
 - raffle prizes and advertising
 - christmas lights: stall in Fleet Festival
 - performance to other groups outside of theatre/academy
 - Summer Ball sponsorship
 - recognition awards by donators and contributors to volunteers
- Look for and listen to fundraising ideas from support network.
- Contact local large companies looking for corporate sponsorship or donations.
- Support volunteer fundraising to ensure potential of activity, volunteer understanding of Foundations objectives, and overall recognition of The Foundations Policy on Fundraising and Donations with pack and information on areas such as Enthuse. Create

- a positive support network for fundraisers throughout the whole fundraising process.
- Identify and contact local companies for networking opportunities. (i.e. local dance wear provider for scholarship child)
- Look for ways of how to reciprocate any support given to create a positive goodwill towards supporters. (Dominoes Pizza delivery in panto performance)
- Identify and apply to local schemes run by supermarkets and businesses for trickle fundraising. Create awareness of project if an application is successful.

Application Division Report:

Objectives and activities

To assist local children with special needs, disabilities, and life-limiting illness, to achieve their fullest potential in their day to day lives.

Our sole objective is to gift items of equipment (often bespoke or specialist) for children with special needs, disabilities, and life-limiting illness

During the reporting period we funded 12 applications with a total of £11,931.68 worth of items gifted to the organisation or child.

	Description	Cost
Beneficiary 1	Auriculo Condylar Syndrome, born with no jaw. Breathes through a tracheostomy, is tube fed and uses Makaton and a voice generating AAC device. Funded a portable suction machine to enable parents to carry it in a backpack and keep near child at school. It also makes it easier for family walks and day trips	£531.60
Beneficiary 2	Rett syndrome and epilepsy. Funded hood, basket for existing specialist wheelchair buggy	£414.34
Beneficiary 3	Noonans syndrome, a heart defect. low muscle tone, learning difficulties and speech delays. Funded an Ipad which will enable access to communication apps for learning, reading and writing to enhance learning and development.	£548
Beneficiary 4	Rare chromosome duplication severe global development delay, autism, visual impairment, central hypotonia. Funded a Specialist trike to help improve muscle tone to become stronger and give some independence and participate in family bike rides with his siblings.	£2204
Beneficiary 5	Autism Spectrum Condition. Severe social communication and sensory issues. Funded a special needs buggy enabling access to education and outdoor space.	£299
Beneficiary 6	Hypermobility and anxiety and autism causing sleep disorders. Back and shoulder pain on a nightly basis. Funded a fully supportive mattress to help with physical pain, sleep and mental health.	£903.65
Beneficiary 7	Brain damage and Cerebral palsy. Uses his wheelchair at school in the afternoons and on school and family trips out Funded a new wheelchair.	£4003
Beneficiary 8	Late Infantile Batten disease is a life limiting degenerative brain disease. Blind and unable to walk, talk or eat. Complex seizures,	£649

	muscle spasms and severe respiratory issues. Mostly now bed bound and in receipt of palliative care at home. funded a large outdoor parasol to enable child to spend time in garden in bed in the shade	
Beneficiary 9	Life limiting illness affecting muscle tone. Seizures, oxygen dependent. Requires full neck and head support. Car seat will assist with multiple appointment travel.	377.10
Beneficiary 10	Severe hearing issues and suspected ASD. Special Needs buggy to keep child safe due to no sense of danger	159.99
Beneficiary 11	Autism, sensory processing disorder, Special Needs jogger pushchair (all terrain/off road pushchair)	913.00
Beneficiary 12	Angelman Syndrome, Epilepsy and seizures resulting in Todd's Paralysis in limbs after a seizure (lasting a few minutes to a few days. No sense of danger. Funded a special needs buggy.	£929

Achievements and performance

During the reporting year, a total of approximately £25,000 was generated by events organised by the Applications Division or donated directly to support the applications process. This included:

- Money raised from ticket sales and donations at our Annual Black Tie Charity Ball (March 2022) £11,000
- Starburst Stomp (Barn Dance) raised £406 in October 2022
- Corporate donations from local colleges, businesses, and other charities - this included a £4,000 donation from British Gas. Personal donations, through sponsored events, from members of the public
- Donations generated through Amazon Smile and PayPal Giving
- Profit from front of house during Starburst Foundation productions Legends of Music summer show 2022 (£699) and Snow White in December 2022 (£4381)

Theatre Academy Activities

Objectives and Activities

Starburst Theatre Academy (STA) is a musical theatre academy currently based in Fleet.

The Academy aims to reach out to various children including disadvantaged children from difficult backgrounds who would not normally undertake the arts due to domestic circumstances. It also aims to give high-quality training using professionally trained teachers and working professionals. We embrace all abilities, and promote the values of passion, integrity, respect, responsibility, honesty and resilience in all our students.

We give students the opportunity to learn and develop skills in singing, acting and dancing, and to use these skills in an annual performance, as well as the opportunity to audition for roles in our own award-winning shows, most notably the Fleet pantomime which the Starburst Theatre Division produce each year.

Our key aims going forward are to increase these numbers to ensure a constant stream of talent filters through the Academy and into our theatre productions, and that the profits of this increase are used to benefit the primary goal of the Foundation: to raise money for the equipment and support of disabled children in the local area, and to raise funds for a Starburst HQ that can house the needs of all our divisions.

To do this, we aim to:

- Create an Academy Marketing Sub-Committee to increase our social media and online

presence. This will be overseen by the Marketing Director and linked to the wider Foundation to ensure cohesion.

- Increase our physical presence in local schools and communities through workshops and county events such as fetes and community activity days.
- Restart our adult classes as these have not been possible since moving out of our Aldershot premises. Tap, Jazz, Ballet and Choir are current avenues we wish to explore.
- Speak to the local council regarding reaching out to underprivileged children who would not usually be able to access the arts and would benefit from a scholarship to the Academy.

Achievements and Performance

Between March 2022 and February 2023, STA had an income of £17,690, with a profit of £2,960.30. We had 26 students enrolled in the Saturday school programme: 2 in our 6-8yrs, 16 in our 9-12yrs, and 8 in our 13+. Classes are separated by age to instil confidence in our performers alongside their peers, whilst allowing for teaching of technique to be differentiated, ensuring personal growth happens organically.

Since September 2021, the Academy has been based at Court Moor School in Fleet, and the first term of this academic year was used to consolidate skills whilst focusing more heavily on the integration of skills.

Since January 2022, students have been working on a different musical every three weeks, implementing the performance and integration skills learned. By July, the students will have created a medley of musicals including Annie, Everybody's Talking about Jamie and Bugsy Malone, to be performed as their annual showcase in The Harlington Fleet.

It is fantastic to see that the Academy is already feeding fresh talent into the Theatre Division of the Foundation, with our students cast in Fleet Pantomime, and several auditioning for the upcoming summer show.

I would like to say a huge thank you to our students, families, teachers, trustees, and the wider Starburst community for their continued support of the Academy and the Foundation as a whole. We look forward to another year of growth and fun!

Volunteers Division Report:

Objectives and Activities

We have been trying to align all areas of starburst and become more of a cohesive unit rather than being the theatre, charity (now known as applications) and academy being separate entities. With that in mind we thought it was time to change the 'members' role 1) because we don't actually have members (in the sense of paying a membership fee) and 2) because historically the role has predominantly looked after cast members and theatre volunteers and we feel that there needs to be a role that encompasses every single person that gives their time in any way to the Starburst Foundation. For that reason there is no longer a Members Manager and a new role has been created called the Volunteers manager. This person will oversee every volunteer within starburst, from cast members to ball organisers and we hope that it will mean that those who aren't under the 'theatre' umbrella will feel more included and part of the foundation as a whole.'

Marketing Division Report:

Objectives and Activities

The Marketing Department has the objective of delivering an exposure of the Starburst Foundation with regular coverage of the applications, events and theatre departments. The Starburst Theatre Academy have stood alone with their marketing up until now but the objective is that the Marketing department will see a move to incorporate a uniformity across the entire brand. Marketing has been through hard marketing i.e. Banners, flyer distribution with partnerships and also press coverage. There has also been consistent engagement through our most popular social media platforms, FaceBook and Instagram. The objectives for 22/23 to grow those engagements and strive for further reach and exposure in all areas of the foundation.

Achievement and Performance

It has been difficult to judge performance on a year on year basis as for the past 2 years it has not been consistent and there was no data at the start of the term for myself. This said, we have seen a growth in social media engagement over the past 24 months and this has been vastly organic without the need for financial investment..

Reserves Policy

Current and last updated Feb 2022.

Future plans

Starburst foundation has strategic directions for each of its departments.

The Applications department is focusing on raising awareness of the charity to the local community and widening participation to reach out to more children in need. The core business of fundraising continues but with a heightened emphasis on 3rd party donations, local grants and bids to boost income to the charity.

The Hire department is low key in its operation currently as the resources are not in place to support the operation, Infrastructure is required in terms of storage and layout for its efficient and effective rollout. Until this is resolved hire is operating a reduced capacity. The goal is to offer high-quality costumes to local companies to enhance their performances but at an agreeable budget alongside sound and lighting equipment.

The Theatre company has had many very successful pantomimes located at the Harlington Centre in fleet fulfilling the professional pantomime vacancy. These have gone from strength to strength, and in 2022 sold circa 5000 tickets. The goal is for the pantomime to grow in performance and offer high quality, top-level community show for all to enjoy at a reasonable cost, at the same time as maximizing profits for the charity. The Theatre Company also looks to engage, develop and nurture the cast and members in all aspects of life, transferable skills, confidence, human factors, teamwork, and communication. Allowing opportunities for members to undertake roles and step up to responsibilities in a safe and supported environment.

The Theatre Academy opened in September 2019 with a remit to develop children's stagecraft and foster transferable life skills which could impact their future career. It runs Saturday workshops for ages 6-17 covering the three disciplines of Musical Theatre performance.

Alongside this adult, classes are offered in dance styles for enjoyment and development. The long term aim is to offer paid scholarships to a small number of disadvantaged students annually.

The Foundation has an overall goal to maximize awareness of all it undertakes to engage the community into using the foundation. It also looks to maintain fiscal control and efficiency to allow full and transparent support where needed.

Funds held as a custodian

The trustees of the charity do not act as custodian trustees.

Legal Status of the Charity

The Charity is a company limited by guarantee and has no share capital. The liability of each Trustee is limited to £1.

Risk Management

The trustees continually assess the risks that face the charity and take appropriate action to mitigate any potential risks. The trustees are happy that systems are currently in place to manage any potential risks associated with its day to day business. Starburst Foundation continues to look towards updating all its policies to ensure that they meet the needs of the charity.

1st Signature

Signed:



Name: Peter Woodford

Position: Chair

Date: 29th December 2023

2nd Signature

Signed:



Name: Jack Pollock

Position: Technical Director

Date: 28th February 2024