

REGISTERED COMPANY NUMBER: 04906893 (England and Wales)  
REGISTERED CHARITY NUMBER: 1152471

**UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED  
31 MARCH 2022**

**FOR**

**NEATH PORT TALBOT CHILDREN'S RIGHTS  
UNIT**

Bevan Buckland LLP  
Ground Floor  
Cardigan House  
Castle Court  
Swansea Enterprise Park  
Swansea  
SA7 9LA

**NEATH PORT TALBOT CHILDREN'S RIGHTS  
UNIT**

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FOR THE YEAR ENDED 31 MARCH 2022**

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**NEATH PORT TALBOT CHILDREN'S RIGHTS  
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**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 MARCH 2022**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

**Our Vision**

Neath Port Talbot Children's Rights Unit (CRU) is a charity that was established to promote and protect the rights of children and young people in Neath Port Talbot and the surrounding areas. The unit aims to make the UN Convention on the Rights of the Child (UNCRC), a reality for children, young people and their families.

The CRU was first established in 2003 and is governed by a Board of Trustees that are responsible for overseeing the work of the charity and its long-term direction

It provides opportunities for children and young people up to the age of 25 to develop the confidence and skills to understand and exercise their rights, thus becoming active citizens in their communities, and aims to advance the education of duty bearers to understand their role in enabling children and young people to access their rights.

**Our Values**

Board Members and staff believe in:

- A Children's Rights based approach in everything we do
- Equal opportunities for all
- Becoming the best that you can be
- Partnership and holistic working
- Empowering and transforming attitudes

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**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 MARCH 2022**

**ACHIEVEMENT AND PERFORMANCE**

**Charitable activities**

**Our impact in 2021 - 2022**

Our Annual Report showcases the key achievements in relation to the work we have undertaken between 1st April 2021 to 31st March 2022, it highlights the impact we are having on the lives of children and young people in the Neath Port Talbot and Swansea areas.

**Swansea Bay University Health Board - working together to make children's rights a reality**

Our relationship with Swansea Bay University Health Board has developed over a number of years, and we have supported them to develop various strategic initiatives and practical projects to embed children's rights in practice. We are very proud to share a summary of the key achievements for 2021-22.

**BAYouth - Youth Advisory Panel**

In 2017, with our support, Swansea Bay University Health Board established its 'Youth Advisory Panel'. The first of its kind in Wales, BAYouth:

- Are youth led (with the support of CRU and SBUHB staff)
- Are dedicated to improving health services for children and young people
- Represents the voices of children and young people across SBUHB area
- Influence decision-making process in health

Throughout 2021-22, nine BAYouth meetings were held and the CRU provided assistance to members through a variety of means including: arranging the agenda; collating papers for the meetings; supporting members with minutes/actions; coordinating speakers; setting up sub-groups; and supporting young people at the meetings to ensure they have their voices heard and are listened to.

We'd like to note a very grateful thanks to Catrin and Amy who were Chair and Vice-Chair of BAYouth before they stepped down in 2021. Catrin and Amy were both instrumental in the establishment of BAYouth and showed true leadership, commitment and passion to children's rights in health. We sincerely thank you both for your dedication and for working tirelessly as volunteers to ensure that the voice of children and young people was heard in health services.

**Priorities for 2021-23**

Every two years BAYouth set three priorities which they are passionate about and want to champion but that also align with health board priorities. Members confirmed their priorities for 2021-23 as:

- Emotional Health and Wellbeing
- Healthy Lifestyles
- Clinical Environments

**Projects**

Being a member of BAYouth is voluntary, and members are given a choice of projects that they can get involved in. The CRU ensures that members are aware of the projects that are available, commitment required and any associated timescales and deadlines. It is also important that members of BAYouth are aware of the impact of their involvement, we follow up with speakers and organisations for feedback to ensure they are accountable to members and that they are aware of the difference they are making.

In 2021-22 members were given many opportunities to get involved and have their voices heard, some of these are highlighted below.

**Consultations**

It is important that BAYouth members not only get listened to at a regional level but at a national level too, their involvement in consultation exercises is a vital mechanism in ensuring that young people have the opportunity to be part of decision-making and the development of services that directly affect them.

Members commented on the health board's consultation on the location of acute mental health assessment beds in Swansea Bay.

Members were also asked to complete a survey from Welsh Government on their experiences of health services during the pandemic.

BAYouth members had previously given their views on the Welsh Government 'Transition & Handover Plan' for children moving from paediatric to adult services. In November BAYouth were approached for a second time to provide feedback on the plan before it was signed off for implementation.

Every child and young person with healthcare or additional needs has a 'School Healthcare Plan', these plans are used to communicate with schools on the child or young person's health condition, and they provide details on how the child/young person can be supported. Members gave their views on a new version of the plan and these will be

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rolled out across Swansea Bay.

#### **Mental health and well-being website**

BAYouth members worked closely with colleagues in SBUHB throughout 2020-21 to give their views on where they would go for help and support on mental health and well-being. Further to the initial consultation with BAYouth members, a draft website was developed in 2021 for the Swansea Bay area to which members provided further comments on the design, name and branding, they also volunteered to be 'validators' and tested out its functionality before it was launched in June 2021.

#### **Get on Board Cymru - Online 'Preparing to be a board member' training**

In the summer of 2021, four members of BAYouth attended the CRU's accredited 'Preparing to be a board member' training. All four participants were successful in passing the course and have obtained a Level 1 CQFW qualification (Accredited by Agored Cymru).

#### **'Young Interviewers' online training**

Each young person who has the opportunity to take part in interviewing for health board positions is required to attend our bespoke 'Young Interviewers' training. The online training was delivered twice in 2021-22 to support and prepare members to get involved in interviewing. A panel of four young people took part in the 'Young Interviewers Panel' for the position of Head of Nursing in 2021 and one young person took part in the main interview panel for the position of Matron Children's Services in March 2022.

#### **Children's Commissioner for Wales Annual Child Health Seminar**

The CRU has been accompanying colleagues in the health board to the annual Child Health Seminar organised by the CCfW for four years. The seminar is an opportunity for Swansea Bay University Health Board to update the Children's Commissioner for Wales and health board colleagues across Wales on the progress it has made in taking a Children's Rights Approach.

This year the CRU prepared a presentation for the health board to give an update on where the health board is in relation to the principle of 'Embedding Children's Rights in Practice'.

#### **Community Ambassadors**

Members of BAYouth are Community Ambassadors for the Children's Commissioner for Wales (CCfW) office. As Community Ambassadors, members highlight health issues that are important to them to the CCfW.

The CRU and one member of BAYouth attended the CCfW Community Ambassadors workshop in June to update Sally Holland on the work BAYouth had been doing, it also gave members an opportunity to pose questions on behalf of the whole group.

#### **Careersville**

Health Education and Improvement Wales were developing an online platform to showcase careers in the NHS in Wales. BAYouth provided lots of feedback on the types of information young people would want from 'Careersville', including:

- Top Tips on how to apply
- Entry requirements for roles
- Job Descriptions
- Work experience opportunities
- Career pathways
- Competition and demand for roles
- Funding for training/education

[www.careersville.heiw.wales](http://www.careersville.heiw.wales)

#### **School Nursing Service**

The role of the school nursing service is to keep healthy school aged children in good health for the future, and ensure that children and young people with on-going health needs are being supported. The vast majority of children and young people access health services in their community and SBUHB are committed to ensuring that all staff working with children and young people are aware of children's rights and the commitment made by the health board through the Children's Rights Charter.

The CRU has worked closely with the school nursing service to support them to continue to embed children's rights into practice. This year saw further commitment with the identification and development of additional actions including the recruitment of Children's Rights Champions.

#### **National Participation Standards Kitemark**

In February 2020, Swansea Bay University Health Board signed up to the National Participation Standards Charter. In doing so, the health board committed to measure and improve the quality of children and young people's participation. In Wales there are seven standards which help organisations make sure the process, quality and

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experience of involving children and young people's participation are followed, these are:

- Information
- It's your choice
- No discrimination
- Respect
- You get something out of it
- Feedback
- Working better for you

In the summer of 2021, we coordinated the self-assessment with valuable input from a sub-group of BAYouth members. The health board were subsequently awarded the Kitemark in November 2021. This is a great achievement for the health board and demonstrates their commitment to participation.

#### **A Children's Rights Approach**

Developed by the Children's Commissioner for Wales office, a 'Children's Rights Approach' is a principled and practical framework for working with children, grounded in the UNCRC. It is about placing the UNCRC at the core of planning and service delivery and integrating children's rights into every aspect of decision-making, policy and practice. The principles of a Children's Rights Approach are:

- Embedding children's rights
- Equality & non-discrimination
- Empowering children
- Participation
- Accountability

In 2021-22 we developed an online 'Championing Children's Rights in Practice' training and this was delivered over two sessions to acute Children's Services staff. Participants fully embraced the training and came up with some great ideas on how to embed children's rights into their roles.

Around fifteen paediatric Health Care Support Workers also attended similar training at four face to face study days during the autumn/winter. It was a great opportunity to engage with health professionals on the rights of the child.

#### **Children's Rights Promises Launch**

Prior to the pandemic, the CRU was working closely with SBUHB to develop an updated version of the Children's Rights Charter that is accessible to all children and young people. Consultations were undertaken with children and young people and this resulted in the creation of the 'Children's Rights Promises'.

In 2021, the CRU led the coordination of filming for a video which included various speakers including the Children's Commissioner for Wales, Sally Holland, we also supported the health board in the planning of the launch in April 2022. The 'Promises' will ensure that children and young people are made aware of their rights in health and health board staff will understand their responsibility in upholding the rights of children and young people in their roles.

We'd like to note a special thank you to all the children and young people who were involved in the development of the 'Promises' and took part in the launch video.

#### **Children's Complaints**

When a parent or carer makes a formal complaint to the health board regarding the care/service their child has received, the child does not receive any correspondence.

Developed by the CRU and based on feedback from BAYouth members, the child and young person friendly postcards are now sent out by the health board to children and young people.

#### **Feedback mechanisms for children and young people**

The health board are committed to listening to the voices of children and young people on their experiences of health care on paediatric wards. We have helped the health board with this by designing 'Tops & Pants' and 'Thumbs up/Thumbs down' postcards. Feedback is collated and displayed on wards so that children and young people are aware of the positive and negative comments others have made. Themes were shared with health board staff who are able to make a difference to the experiences of children and young people in their care.

#### **Neath Port Talbot Council - working together to make children's rights a reality**

We have established a strong relationship with Neath Port Talbot Council Children's Services over the last few years. This section of our Annual Report provides a summary of the main support and service we have provided to the local authority in 2021-22.

#### **Junior Safeguarding Board (JSB)**

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### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022**

Established in January 2019, the Junior Safeguarding Board (JSB) comprises of representatives from secondary schools across the West Glamorgan region. The purpose of the JSB is for children and young people to have the opportunity to participate and have their voices heard regarding safety at school, at home, online and in their communities.

#### **Equali-Tea with the JSB**

Members told us that they wanted to raise awareness and champion LGBTQIA+. In partnership with young people, a resource was developed that young people could use in various settings to raise issues. The 'Equali-Tea' pack consists of: a fun quiz to break the ice; some conversation starters; a scribble pad to jot down views and ideas.

Launched in National Safeguarding Week 2021 and sent to all secondary schools, the aim of 'Equali-tea' pack is for young people to feedback their views to stakeholders who are members of the West Glamorgan Safeguarding Board. We are looking forward to strengthening this relationships further in 2022 and taking forward the issues that young people raise.

#### **West Glamorgan Safeguarding Board Annual Recognition Awards**

At the West Glamorgan Safeguarding Board Annual Recognition Awards, the JSB were given special recognition for 'inspirational contribution made by young people'.

#### **NPT Social Care, Health and Housing Awards 2021**

The Engagement & Participation Officer put forward the JSB for an NPT award and they came first for their work in relation to the development of the LGBTQIA+ resource. Whilst the CRU was not involved in this submission, we would still like to acknowledge the award and note thanks to all the young people who took part in this project. Well done!

#### **'Stay Safe in Sport' Campaign**

As sports started to return to normal in 2021-22, the 'Stay Safe in Sport' campaign that was originally launched in 2020, was shared again during National Safeguarding Week. It's important that children and young people participating in sport can have fun and feel safe and supported, the aim of the campaign was to:

- raise awareness of the issues children and young people face in relation to safeguarding insport and side line
- behaviour
- provide marketing assets for key stakeholders to use to spread the word
- encourage coaches, parents, referees, children and young people to speak up

#### **Collaborative working**

Throughout 2021-22 we worked closely with officers from Neath Port Talbot Council and Swansea Council to discuss projects and collaborative working, priorities are identified with agreed timescales and responsibilities and regular joint updates are provided to the West Glamorgan Safeguarding Board.

#### **'Preparing to be a board member' training**

One member of the JSB attended our unique ONLINE 'Preparing to be a board member' training specifically for young people aged 14-25. Congratulations on achieving the Level 1 CQFW qualification!

#### **YoVo - Your Voice Matters**

YoVo was established to encourage care experienced children and young people to get involved in activities, have fun and provide a safe space to enjoy. The group also acts as a mechanism to give care experienced children and young people a voice on services and in decisions that affect them.

After a long winter lockdown, we kicked off in April 2021 with a great outdoor fun day of tree climbing, team building and wood carving with Plattform at Down to Earth in Murton. We enjoyed being able to support the young people on the day.

Members also enjoyed sand art and surf lessons with Surf School Wales at Aberavon beach.

Many Covid restrictions continued to be lifted throughout 2021 and children and young people experienced a 'Summer of Fun'.

Although there were further Covid restrictions in the Autumn/Winter, we had regular meet ups and lots of fun activities, including: Archery; Nerf Wars; Circus skills; Christmas crafts; Baking; Pool; Table Tennis; Board games; Cooking skills.

#### **Girls' Rights - Hope**

Girls' Rights group 'Hope' were established in early 2021 and have grown from strength to strength with regular get togethers, fun activities and wellbeing sessions. Members were given opportunities to have their say on issues they face as care experienced girls. The initial few meetings consisted of some interesting discussion around two main topics they wanted to champion:

- Period dignity
- The right to exercise safely

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### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022**

To champion the rights of girls coming into care in relation to 'Period Dignity' and their right to have the basic essentials made available to them, the girls came up with a list of products that were 'needs' that they want to ensure that every girl coming into care receives. They also created a postcard with a message of support from their group to put girls at ease. The postcards have been printed and distributed to all foster carers with a note asking them to provide the basic essentials.

'Hope' was also fortunate enough to welcome Sally Holland, the Children's Commissioner for Wales to one of their get togethers. The girls learned about the UNCRC and Children's Rights and had the opportunity to talk to Sally about the issues they are championing.

As Community Ambassadors for the Children's Commissioner for Wales, the group were asked to get involved in the CCfW Autumn Mission of 'Wellbeing'.

We will continue to work closely with the Engagement & Participation Officer to support the girls' wellbeing and to encourage them to become active citizens and have their voices heard on issues that are important to them.

#### **Comments, Compliments and Complaints**

Children and young people have the right to information in a way they can understand, they also have the right to give their opinion and be listened to. We've supported Children's Services to develop a child/young person friendly leaflet/postcard to ensure that children and young people living in Neath Port Talbot who are accessing services are aware that they can give feedback, whether that be in the form of a compliment, comment or complaint.

#### **Induction Training - Children's Rights and Participation**

Over the past few years, the CRU has delivered children's rights induction training to new Children's Services employees. Due to Covid-19 this training was adapted to be delivered online and includes a 'participation' element. The training was delivered in partnership with the Engagement & Participation Officer to one cohort of new employees. The training aims to:

- Raise awareness and develop knowledge of children's rights and the UNCRC
- Understand the legal and policy context of children's rights in Wales
- Share good practice examples
- Support children and young people to understand and claim their rights

#### **Children's Rights Training for foster carers**

The CRU has developed an 'Introduction to Children's Rights' training session for foster carers. Participants are introduced to the UNCRC and children's rights and given examples of how children's rights can make a difference to care experienced children and young people. The training was delivered over three sessions to around 40 foster carers in 2021-22.

#### **The Right Way - Social Care**

The Children's Commissioner for Wales Office developed and launched 'The Right Way - A Children's Rights Approach for Social Care in Wales', a principled and practical framework for working with children that is rooted in the UNCRC.

On behalf of Children's Services, the CRU submitted three case studies to the Children's Commissioner for Wales Office, to showcase practical examples on how to embed children's rights in practice:

- Foster Carers Information Booklet
- Children's Rights Champions and a Children's Rights Approach
- Short breaks consultation with children and young people with disabilities

As a representative of the local authority, and to showcase partnership working, the Director of the CRU attended the launch of 'The Right Way' in April 2021. This was a great opportunity to showcase the good practice that Children's Services are undertaking in relation to embedding children's rights in practice.

#### **Children's Rights Champions**

The UNCRC is a human rights treaty that was agreed by the United Nations in 1989. It provides a framework for organisations when developing and delivering services for children and young people. In Wales, due regard to the UNCRC is also enshrined in policy and legislation. Based on 'The Right Way', we developed Children's Rights training for 'Champions', participants learnt about the UNCRC and a Children's Rights Approach, and contributed to an action plan that will be monitored regularly to ensure they are supported to embed children's rights into practice in their roles.

#### **Emergency Services - training video and communication board**



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### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022**

We were invited to attend Ysgol Maes Y Coed school in November as part of their 'Community Heroes' project. The event, coordinated by the Engagement & Participation Officer, coincided with Universal Children's Day and National Safeguarding Week. Various emergency services attended including: South Wales Police; Mid and West Wales Fire Service; Welsh Ambulance Services NHS Trust. The event was arranged to launch a project that is looking at the development of a training video and resources to aid front line staff in an emergency to communicate with children and young people with additional and complex needs. Whilst the project was at its initial stages in early 2022, funding has been approved by the West Glamorgan Safeguarding Board and planning for the production of the training video has already begun. The video will include children and young people who will teach professionals key phrases using BSL, these phrases will be accompanied by plain English and widgeit symbols. Phase two of the project will be in relation to the development of communication boards that professionals can use as a reference point when communicating with children and young people. We are looking forward to being a part of a team of people taking this forward in 2022.

#### **Children's Rights Charter**

A Charter is not currently a statutory requirement for local authorities; however, Children's Services were keen to start the development of a Children's Rights Charter to establish their commitment to children's rights and drive the children's rights agenda forward. The purpose of a Children's Rights Charter is to:

- Raise awareness and inform children and young people of their rights
- Ensure children and young people feel supported and empowered
- Outline the help and support children and young people can expect
- Emphasise NPT's commitment to protect and respect children and young people's rights
- Ensure NPT Children's Services take their responsibilities seriously

The first stage of this development was to consult with children and young people, professionals and foster carers. Their feedback and views, along with desk research and cross referencing with the UNCRC, will be considered in the development of the Charter for Children's Services throughout 2022.

#### **Get on Board Cymru**

Get on Board Cymru project

Our 'Get on Board Cymru' project is not currently funded, but we have been able to continue developing and delivering the project with the commitment and support of our dedicated 'Get on Board Training and Support Officer'. Throughout the year the 'Get on Board Cymru' project secured a number of contracts for delivery of services and has continued to work in partnership with organisations to provide training opportunities for young people to exercise their right to have a voice, be listened to, and become active citizens in their communities.

'Preparing to be a board member' training - ONLINE

Our unique 'Preparing to be a board member' training, developed specifically for young people aged 14-25, continues to be delivered online over five, two-hour interactive sessions.

Throughout the year, around 15 young people attended the training, and after completion and external verification of their workbooks, all participants achieved a Level 1 CQFW qualification (accredited by Agored Cymru). The qualification provides young people with the skills and knowledge to undertake their roles; it empowers them to develop a sense of ownership; enables them to realise their potential to participate in decision-making; and gives them the confidence to speak up.

The course was also tailored with college-specific content to meet the needs of NPTC Group of Colleges' Student Governors, two of whom successfully completed the accredited course in March 2022.

We also redeveloped our 'Get on Board Cymru' website, which went live in September 2021.

#### **Training for NPTC Group of Colleges**

For the past few years, we have been commissioned to develop and deliver 'Student Representative' training for NPTC Group of Colleges. This year, eight sessions were run in October and November 2021 and more than 50 students attended the training, which was all delivered online. The course content included: benefits of student representatives; team building; equality and diversity; conflict of interest. We also delivered induction training for the newly-elected Student Union officers in November 2021.

#### **Conclusion**

Our board of trustees and staff appreciate that the past year has continued to be uncertain and challenging at times, both for our partners and us as a small independent charity. However, with the ongoing strategic commitment to children's rights by our statutory partners, as showcased in our Annual Review, we are very proud of what we have achieved together.

We would like to sincerely thank all the children and young people who have engaged with us throughout the year, and we hope that through our support they have been empowered to understand and access their rights.

Children's Rights are central to our vision and we promise to support our partner organisations to continue to embed

children's rights in their practice in 2022-23 and beyond.

**NEATH PORT TALBOT CHILDREN'S RIGHTS  
UNIT**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 MARCH 2022**

**FINANCIAL REVIEW**

**Financial position**

The total income of £52,103 (2021: £49,033) was spent on direct charitable expenditure totalling £53,844 (2021: £53,194) resulting in a net deficit of £1,741 (2021: £4,161).

The Statement of Financial Activities reflects the income and expenditure incurred by Neath Port Talbot Children's Rights Unit in carrying out its role in respect of its objectives. The unrestricted funds at 31 March 2022 were £59,953 (2021: £61,694).

**Reserves policy**

The board has examined the charity's requirements for reserves in respect of the main risks to the organisation and aims to build up reserves in future years to enable it to continue and expand the services they currently provide. The charity's policy is to maintain a designated reserve for future running costs and critical costs. This will cover twelve months running costs to meet its medium term objectives and to look to absorb any impact of Covid 19, and it will cover redundancy payments to employees and other termination costs should the funding of the charity reduce in the future.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

The organisation is a charitable company limited by guarantee, incorporated on 31/7/2003 and registered as a charity on 21/06/2013. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

**Recruitment and appointment of new trustees**

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as Trustees. Under the requirements of the Memorandum and Articles of Association the members of the Management Committee are elected to serve for a period of three years after which they must be re-elected at the next Annual General Meeting.

All members of the Management Committee give their time voluntarily and received no benefits from the charity.

Sophie Watson and Pat Dunmore retire by rotation and, being eligible, offer themselves for re-election.

Trustees are appointed through election from the Membership of the Charity and through co-option of individuals with specific skills and experience useful to the Charity. The Children's Rights Unit seeks to maintain a diverse trustee body comprising the skills, knowledge and experience necessary to ensure that the Charity is managed professionally, that its objects are pursued rigorously and that public benefit is maintained in all its activities. To this end, the Children's Rights Unit seeks suitable candidates widely with skills, knowledge and experience to complement the trustee team.

**Induction and training of new trustees**

All trustees receive induction into the work of the Children's Rights Unit. Regular training is provided for trustees and has included training in governance, roles and responsibilities of trustees and child protection.

**Risk management**

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**

04906893 (England and Wales)

**Registered Charity number**

1152471

**Registered office**

Ty Margaret Thorne  
17 - 19 Alfred Street  
Neath  
West Glamorgan  
SA11 1EF

**NEATH PORT TALBOT CHILDREN'S RIGHTS  
UNIT**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 MARCH 2022**

**Trustees**

P Treseder  
M A Shufflebotham  
S A Jones MBE  
P H Dunmore  
S B Watson  
M Dacey

**Staff**

Jannine Smith	Director/Company Secretary
Victoria Owen	Training and Support Officer

**Company Secretary**

J Smith

**Independent Examiner**

Alison Vickers ACA  
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**Bankers**

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Skelmersdale  
WN8 6WT

Approved by order of the board of trustees on 27<sup>th</sup> October 2022 and signed on its behalf by:



J Smith - Secretary

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
NEATH PORT TALBOT CHILDREN'S RIGHTS  
UNIT**

**Independent examiner's report to the trustees of Neath Port Talbot Children's Rights Unit ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2022.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



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SA7 9LA

Date: .....08/11/2022.....

**NEATH PORT TALBOT CHILDREN'S RIGHTS  
UNIT**

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 MARCH 2022**

	Notes	Unrestricted funds £	Restricted funds £	2022 Total funds £	2021 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	3	46,733	-	46,733	45,433
Other trading activities	4	4,497	-	4,497	3,600
Other income		<u>873</u>	<u>-</u>	<u>873</u>	<u>-</u>
<b>Total</b>		<u>52,103</u>	<u>-</u>	<u>52,103</u>	<u>49,033</u>
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>					
Charitable Activities		53,844	-	53,844	53,194
<b>NET INCOME/(EXPENDITURE)</b>		<u>(1,741)</u>	<u>-</u>	<u>(1,741)</u>	<u>(4,161)</u>
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		<u>61,694</u>	<u>-</u>	<u>61,694</u>	<u>65,855</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>59,953</u></u>	<u><u>-</u></u>	<u><u>59,953</u></u>	<u><u>61,694</u></u>

The notes form part of these financial statements

**NEATH PORT TALBOT CHILDREN'S RIGHTS  
UNIT**

**BALANCE SHEET  
31 MARCH 2022**

	Notes	Unrestricted funds £	Restricted funds £	2022 Total funds £	2021 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	9	456	-	456	1,002
<b>CURRENT ASSETS</b>					
Debtors	10	-	-	-	500
Cash at bank and in hand		<u>63,558</u>	<u>600</u>	<u>64,158</u>	<u>65,688</u>
		63,558	600	64,158	66,188
<b>CREDITORS</b>					
Amounts falling due within one year	11	<u>(4,061)</u>	<u>(600)</u>	<u>(4,661)</u>	<u>(5,496)</u>
<b>NET CURRENT ASSETS</b>		<u>59,497</u>	<u>-</u>	<u>59,497</u>	<u>60,692</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>59,953</u>	<u>-</u>	<u>59,953</u>	<u>61,694</u>
<b>NET ASSETS</b>		<u>59,953</u>	<u>-</u>	<u>59,953</u>	<u>61,694</u>
<b>FUNDS</b>	12				
Unrestricted funds				<u>59,953</u>	<u>61,694</u>
<b>TOTAL FUNDS</b>				<u>59,953</u>	<u>61,694</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2022.

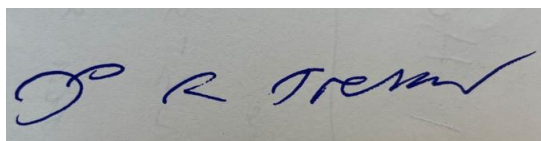
The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2022 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 27<sup>th</sup> October 2022 and were signed on its behalf by:



P Treseder - Trustee

The notes form part of these financial statements

**NEATH PORT TALBOT CHILDREN'S RIGHTS  
UNIT**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2022**

**1. ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The charity constitutes a public benefit entity as defined by FRS 102.

**Preparation of the accounts on a going concern basis**

The trustees consider that there are no material uncertainties about the Trust's ability to continue as a going concern.

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Training income is recognised in the period in which it relates.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

All costs allocated between expenditure categories are on a basis designed to reflect their resource usage. For some costs this means direct allocation to activities, other costs are apportioned, e.g. by staff time spent on the activity, or another equitable usage measure.

The Charity initially identifies the costs of its support functions. Support costs include back office costs, finance, personnel, payroll and governance costs which support the charities programmes and activities.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 20% on cost
Computer equipment	- 33% on cost

Assets costing less than £1,000 are not capitalised and shown as an expense in the statement of financial activities.

**Taxation**

The charity is exempt from corporation tax on its charitable activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**Pension costs and other post-retirement benefits**

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.



**NEATH PORT TALBOT CHILDREN'S RIGHTS  
UNIT**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2022**

**1. ACCOUNTING POLICIES - continued**

**Grants**

Grants relating to specific capital expenditure are treated as deferred income which is the credited to the profit and loss account over the related asset's life.

Revenue grants are credited to the profit and loss account in the same period as the expenditure to which they relate.

**Debtors**

Debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any discount due.

**Cash at bank and in hand**

Cash at bank and cash in hand includes cash and short term highly liquid investments held within a deposit or similar account.

**Creditors and provisions**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

**Legal status of the charity**

The charity is a company limited by guarantee.

**Allocation and apportionment of costs**

Costs have been allocated as far as possible between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the usage of the resource. Costs relating to a particular activity are allocated directly. Others have been apportioned based on the estimated usage of the resource.

**Financial Instruments**

Under FRS 102 financial instruments are classified as either basic or complex, the charity has reviewed it's financial instruments and is satisfied that all financial instruments can be classified as basic and are recognised at amortised historical cost.

**2. CRITICAL ACCOUNTING JUDGEMENTS AND KEY SOURCES OF ESTIMATION UNCERTAINTY**

The preparation of the financial statements requires management to make judgments, estimates and assumptions that affect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances, the results of which form the basis of making the judgments about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results in the future may differ from these estimates. Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

**3. DONATIONS AND LEGACIES**

	2022	2021
	£	£
Grants	<u>46,733</u>	<u>45,433</u>

Grants received, included in the above, are as follows:

	2022	2021
	£	£
SBUHB	29,933	29,933
NPTCBC	16,800	15,000
Welsh Government Coronavirus Recovery Grant for Volunteering	-	500
	<u>46,733</u>	<u>45,433</u>

**NEATH PORT TALBOT CHILDREN'S RIGHTS  
UNIT**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2022**

**4. OTHER TRADING ACTIVITIES**

	2022	2021
	£	£
Training	<u>4,497</u>	<u>3,600</u>

**5. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	2022	2021
	£	£
Depreciation - owned assets	<u>546</u>	<u>546</u>

**6. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2022 nor for the year ended 31 March 2021.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 March 2022 nor for the year ended 31 March 2021.

**7. STAFF COSTS**

The average monthly number of employees during the year was as follows:

	2022	2021
	<u>2</u>	<u>2</u>
Administration & support		

No employees received emoluments in excess of £60,000.

**8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted funds £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	45,433	-	45,433
Other trading activities	<u>3,600</u>	<u>-</u>	<u>3,600</u>
<b>Total</b>	<u>49,033</u>	<u>-</u>	<u>49,033</u>
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Charitable Activities	53,194	-	53,194
<b>NET INCOME/(EXPENDITURE)</b>	<u>(4,161)</u>	<u>-</u>	<u>(4,161)</u>
<b>RECONCILIATION OF FUNDS</b>			
<b>Total funds brought forward</b>	<u>65,855</u>	<u>-</u>	<u>65,855</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u><u>61,694</u></u>	<u><u>-</u></u>	<u><u>61,694</u></u>

**NEATH PORT TALBOT CHILDREN'S RIGHTS  
UNIT**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2022**

**9. TANGIBLE FIXED ASSETS**

	Fixtures and fittings £	Computer equipment £	Totals £
<b>COST</b>			
At 1 April 2021 and 31 March 2022	<u>863</u>	<u>2,138</u>	<u>3,001</u>
<b>DEPRECIATION</b>			
At 1 April 2021	863	1,136	1,999
Charge for year	<u>-</u>	<u>546</u>	<u>546</u>
At 31 March 2022	<u>863</u>	<u>1,682</u>	<u>2,545</u>
<b>NET BOOK VALUE</b>			
At 31 March 2022	<u>-</u>	<u>456</u>	<u>456</u>
At 31 March 2021	<u>-</u>	<u>1,002</u>	<u>1,002</u>

**10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2022 £	2021 £
Trade debtors	<u>-</u>	<u>500</u>

**11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2022 £	2021 £
Trade creditors	381	2,616
Social security and other taxes	936	858
Deferred income	600	-
Accrued expenses	<u>2,744</u>	<u>2,022</u>
	<u>4,661</u>	<u>5,496</u>

**12. MOVEMENT IN FUNDS**

	At 1.4.21 £	Net movement in funds £	Transfers between funds £	At 31.3.22 £
<b>Unrestricted funds</b>				
General Fund	10,694	4,488	(6,229)	8,953
Designated Strategic Fund	45,000	-	-	45,000
Get on Board	-	(6,229)	6,229	-
Critical cost fund	<u>6,000</u>	<u>-</u>	<u>-</u>	<u>6,000</u>
	<u>61,694</u>	<u>(1,741)</u>	<u>-</u>	<u>59,953</u>
<b>TOTAL FUNDS</b>	<u>61,694</u>	<u>(1,741)</u>	<u>-</u>	<u>59,953</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General Fund	47,606	(43,118)	4,488
Get on Board	<u>4,497</u>	<u>(10,726)</u>	<u>(6,229)</u>
	<u>52,103</u>	<u>(53,844)</u>	<u>(1,741)</u>
<b>TOTAL FUNDS</b>	52,103	(53,844)	(1,741)

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**NEATH PORT TALBOT CHILDREN'S RIGHTS  
UNIT**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2022**

**12. MOVEMENT IN FUNDS - continued**

**Comparatives for movement in funds**

	At 1.4.20 £	Net movement in funds £	Transfers between funds £	At 31.3.21 £
<b>Unrestricted funds</b>				
General Fund	15,855	3,738	(8,899)	10,694
Designated Strategic Fund	45,000	-	-	45,000
Get on Board	-	(7,899)	7,899	-
Critical cost fund	<u>5,000</u>	<u>-</u>	<u>1,000</u>	<u>6,000</u>
	<u>65,855</u>	<u>(4,161)</u>	<u>-</u>	<u>61,694</u>
<b>TOTAL FUNDS</b>	<u>65,855</u>	<u>(4,161)</u>	<u>-</u>	<u>61,694</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General Fund	45,433	(41,695)	3,738
Get on Board	<u>3,600</u>	<u>(11,499)</u>	<u>(7,899)</u>
	<u>49,033</u>	<u>(53,194)</u>	<u>(4,161)</u>
<b>TOTAL FUNDS</b>	<u>49,033</u>	<u>(53,194)</u>	<u>(4,161)</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.20 £	Net movement in funds £	Transfers between funds £	At 31.3.22 £
<b>Unrestricted funds</b>				
General Fund	15,855	8,226	(15,128)	8,953
Designated Strategic Fund	45,000	-	-	45,000
Get on Board	-	(14,128)	14,128	-
Critical cost fund	<u>5,000</u>	<u>-</u>	<u>1,000</u>	<u>6,000</u>
	<u>65,855</u>	<u>(5,902)</u>	<u>-</u>	<u>59,953</u>
<b>TOTAL FUNDS</b>	<u>65,855</u>	<u>(5,902)</u>	<u>-</u>	<u>59,953</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General Fund	93,039	(84,813)	8,226
Get on Board	<u>8,097</u>	<u>(22,225)</u>	<u>(14,128)</u>
	<u>101,136</u>	<u>(107,038)</u>	<u>(5,902)</u>
<b>TOTAL FUNDS</b>	<u>101,136</u>	<u>(107,038)</u>	<u>(5,902)</u>



**NEATH PORT TALBOT CHILDREN'S RIGHTS  
UNIT**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2022**

**12. MOVEMENT IN FUNDS - continued**

**Funds**

**Unrestricted funds**

Swansea Bay University Health Board	The Children's Rights Unit works in partnership with SBUHB to deliver Children's Rights projects and embed Children's Rights practice including: recruiting, supporting and developing a Youth Board; developing and delivering Children's Rights training for SBUHB staff; launch and implementation of the Children's Rights Charter.
NPTCBC	Children's Rights Unit support of NPT Children's Services including; training, youth engagement (in a variety of areas), advice and guidance, and the development of a children's rights based approach.
Designated Strategic Fund	The charity has designated some of its unrestricted general reserves to a designated fund for future running costs. This will cover twelve months running costs to meet it's medium term objectives and to look to absorb any impact of Covid 19.
Critical Cost Fund	The charity has designated some of its unrestricted general reserves to a designated fund for critical costs. This will cover redundancy payments to employees and other termination costs should the funding of the charity reduce in the future.

**13. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 March 2022.

**NEATH PORT TALBOT CHILDREN'S RIGHTS  
UNIT**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 MARCH 2022**

	2022 £	2021 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Grants	46,733	45,433
<b>Other trading activities</b>		
Training	4,497	3,600
<b>Other income</b>		
Sundry Income	<u>873</u>	<u>-</u>
<b>Total incoming resources</b>	52,103	49,033
<b>EXPENDITURE</b>		
<b>Charitable activities</b>		
Wages	41,723	40,621
Pensions	2,317	2,208
Telephone	267	315
Postage and stationery	718	1,193
Travelling	169	3
Staff Training	86	580
Project Activities	639	1,920
Subscriptions	30	25
Insurance	639	631
Marketing & Publicity	-	256
Room Hire	-	30
Computer Expenses	651	830
Depreciation	<u>546</u>	<u>546</u>
	47,785	49,158
<b>Support costs</b>		
<b>Support costs</b>		
Accountancy fees	2,446	1,823
Legal fees	514	308
Support from NPTCVS	3,099	1,808
Bad debts	<u>-</u>	<u>97</u>
	<u>6,059</u>	<u>4,036</u>
Total resources expended	<u>53,844</u>	<u>53,194</u>
<b>Net expenditure</b>	<u><u>(1,741)</u></u>	<u><u>(4,161)</u></u>