

# **The Immanuel Project**

Charity number 1152419

## **Annual Report and Financial Statements for the period 1 January 2024 to 28 February 2025**



**WYCAS**  
COMMUNITY ACCOUNTING  
WEST YORKSHIRE

# **The Immanuel Project**

## **Annual Report and Financial Statements for the period 1 January 2024 to 28 February 2025**

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**Prepared by West Yorkshire Community Accountancy Service CIO**

## **The Immanuel Project**

### **Trustees' report for the period 1 January 2024 to 28 February 2025**

#### **Reference and administrative details of the charity, its trustees and advisors**

The trustees during the financial period and up to and including the date the report was approved were:

<b>Name</b>	<b>Position</b>	<b>Dates</b>
Janet Bannister	Chair	
Brian Noble		
John Bottomley		
Anthony Chapman		
Sarah Hutchinson		

**Charity number** 1152419 Registered in England and Wales

<b>Registered and principal address</b>	<b>Bankers</b>
Middleton House	Virgin Money
16 Middleton Avenue	10 Kirkgate
Ilkley	Otley
West Yorkshire	LS21 3HJ
LS29 0AH	

#### **Independent examiner**

Rhys North ACA

#### **West Yorkshire Community Accountancy Service CIO**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

#### **Structure, governance and management**

The charity is governed by a deed of governance adopted on 15 April 2013 as amended on the 15 September 2014.

#### **Method of recruitment and appointment of trustees**

New trustees are appointed by a resolution of the trustees passed at a special meeting.

# **The Immanuel Project**

## **Trustees' report (continued) for the period 1 January 2024 to 28 February 2025**

### **Objectives and activities**

#### **The charity's objects**

The relief of those in need by running a Christian faith based drop in centre to provide meals, care and support, in particular but not exclusively for the homeless or others suffering loss, pain, addiction and abuse.

#### **The charity's main activities**

Based in our Community Hub in the Bradford city centre, we offer a safe and secure environment to those in our community who are most in need. We provide meals, clothing, physical, health, emotional and pastoral care. In addition our Outreach support, includes outdoor activities and experiences, home and hospital visits. All our activities are designed to improve the confidence and wellbeing of the most vulnerable in our community.

#### **Public benefit statement**

In setting our objectives and planning our activities, the Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the help and support of vulnerable members of our community including the homeless, those with life controlling issues, fallen on hard times, requiring help with mental illness or with substance and alcohol dependencies.

#### **Achievements and performance**

Sadly, the need for our services in Bradford doesn't stop, or even slow. The cost of basic needs like shelter, food and energy means that more people are coming to The Immanuel Project than ever before. The shortage of accommodation and other daily life effecting issues has hit so many in so many ways. Not least for our guests who are some of the most vulnerable or homeless within the Bradford and surrounding districts.

When we first opened 14 years ago, it was for a couple of hours on a Monday lunch time, with a handful of caring volunteers giving food, safe shelter, a kind word and a listening ear to a few dozen guests. Since then, The Immanuel Project has grown each year and we currently open 5 days a week, Monday to Friday with weekly guest numbers increasing from c.600 in 2023 to over 700 by the end of this financial period.

During the past period our staff and volunteers have continued to provide a first class service. Our guests receive hot food, drinks and treats each day. Help with clothing, household, toiletries and other useful products from our store. Organising many interesting and useful activities to help guests well-being, build their self-esteem and confidence. We do a tremendous amount of work regarding social issues, give practical and pastoral support from our expert team as well as working closely with other Bradford based organisations.

Our aim as always is to continue to serve and support the homeless and vulnerable members of our community. To be there for them at all times, no matter how tough - and in many cases when no one else is.

We remain grateful to the National Lottery for their ongoing support but also thrilled to have received a record amount of donations from a wide range of sources in the last 14 months. Many have chosen to contribute towards specific needs, whether it be covering energy costs, supporting wellbeing activities, or funding our milk and breakfast provisions. Both our guests and the entire Immanuel Project team are incredibly thankful for this generous support.

Bradford has been proudly named the UK City of Culture for 2025. As we celebrate this exciting milestone with a culture-led regeneration, we eagerly anticipate the rekindling of passion and pride in both our beloved city and for our guests.

#### **Financial review**

The net receipts for the period were £6,941, including net receipts of £6,826 on unrestricted funds and net receipts of £115 on restricted funds after transfers.

The financial year end has been changed from 31 December 2024 to 28 February 2025, resulting in a 14-month reporting period for these accounts.

## **The Immanuel Project Trustees' report (continued) for the period 1 January 2024 to 28 February 2025**

### **Reserves policy**

The charity's free reserves, at the period end were £90,048.

Reserves comprise The Immanuel Project's unrestricted funds that are freely available to spend on any of our charity's purposes.

The Immanuel Project seeks to maintain 6 and 12 months in reserves at all times, made up of the following items:

- Unforeseen emergency costs;
- Unforeseen day-to-day operational costs;
- Provision for non renewal of a source of income; and
- The need to fund short-term deficits in a cash budget.

Based on the trustees' calculations and taking the current situation into account, the trustees have decided to set the total reserves target between £84,576 and £100,000.

The Reserves amount will be reviewed and approved by the trustees at least annually.

Approved by the board of trustees on 25/6/2025

Anthony Chapman (Trustee)

# **The Immanuel Project**

## **Independent examiner's report to the trustees of The Immanuel Project**

I report to the charity trustees on my examination of the accounts of the charity for the period 1 January 2024 to 28 February 2025, which are set out on pages 6 to 9.

### **Responsibilities and basis of report**

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Rhys North ACA

30/6/2025

### **West Yorkshire Community Accountancy Service CIO**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

**The Immanuel Project**  
**Receipts and payments account**  
**for the period 1 January 2024 to 28 February 2025**

	Notes	2025	2025	2025	2023
		Unrestricted	Restricted	Total	Total
		funds	funds	funds	funds
		£	£	£	£
<b>Receipts</b>					
Grants and donations	(2)	33,420	106,450	139,870	100,003
Fundraising and online sales		14,277	-	14,277	4,164
<b>Total receipts</b>		<b>47,697</b>	<b>106,450</b>	<b>154,147</b>	<b>104,167</b>
<b>Payments</b>					
Salaries and NIC		5,250	86,973	92,223	63,359
Food and food consumables		6,165	7,532	13,697	20,351
Rent and rates		7,129	-	7,129	6,111
Insurance		1,071	-	1,071	946
Cleaning, repairs and maintenance		5,775	-	5,775	4,205
Other costs		505	-	505	-
Christmas and activity costs		2,206	423	2,629	2,402
Independent examination		957	-	957	600
Utilities		7,864	8,202	16,066	10,597
Fund raising costs		744	-	744	750
Volunteer and other staff expenses		3,145	25	3,170	1,278
Telephone, internet and IT costs		1,933	-	1,933	1,397
Equipment and furniture		112	1,195	1,307	350
<b>Total payments</b>		<b>42,856</b>	<b>104,350</b>	<b>147,206</b>	<b>112,346</b>
<b>Net receipts / (payments)</b>		<b>4,841</b>	<b>2,100</b>	<b>6,941</b>	<b>(8,179)</b>
<b>Transfers between funds</b>		<b>1,985</b>	<b>(1,985)</b>	<b>-</b>	<b>-</b>
<b>Net movement in funds</b>		<b>6,826</b>	<b>115</b>	<b>6,941</b>	<b>(8,179)</b>
<b>Fund balances brought forward</b>		<b>83,222</b>	<b>23,646</b>	<b>106,868</b>	<b>115,047</b>
<b>Fund balances carried forward</b>	(3)	<b>90,048</b>	<b>23,761</b>	<b>113,809</b>	<b>106,868</b>

**The Immanuel Project**  
**Statement of assets and liabilities**  
**as at 28 February 2025**

	2025	2025	2025	2023
	Unrestricted	Restricted	Total	Total
	£	£	£	£
<b>Cash funds</b>				
Cash at bank	89,854	23,761	113,615	106,841
Cash in hand	194	-	194	27
<b>Total cash funds</b>	<u>90,048</u>	<u>23,761</u>	<u>113,809</u>	<u>106,868</u>

**Debtors and prepayments**

	2025
	£
Debtors - Gift aid	126
Prepayments	1,031
Other debtors	86
	<u>1,243</u>

**Assets retained for the charity's own use**

Kitchen equipment  
Computer equipment  
Musical equipment  
Projector and sound system  
Furniture

**Liabilities**

	2025
	£
Creditors	1,099
Accruals	1,056
Other creditors	219
	<u>2,374</u>

The financial statements were approved by the board of trustees on 25/6/2025

Anthony Chapman (Trustee)



**The Immanuel Project**  
**Notes to the accounts**  
**for the period 1 January 2024 to 28 February 2025**

**1 Accounting policies**

**Basis of accounting**

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

**Taxation**

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it

**Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

**The Immanuel Project**  
**Notes to the accounts continued**  
**for the period 1 January 2024 to 28 February 2025**

<b>2 Grants and donations</b>	2025	2025	2025	2023
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Bradford Metropolitan District Council (BMDC)	-	1,653	1,653	2,738
National Lottery Community Fund (NLCF)	-	89,797	89,797	77,119
Groundwork UK - Tesco	-	3,500	3,500	2,750
Skipton Building Society	-	1,500	1,500	-
The Wharfedale Foundation	-	10,000	10,000	-
The Albert Hunt Trust	7,000	-	7,000	-
Yorkshire Building Society	-	-	-	1,776
Other donations	26,420	-	26,420	15,620
	<u>33,420</u>	<u>106,450</u>	<u>139,870</u>	<u>100,003</u>

<b>3 Restricted funds</b>	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
NLCF - Spreading the Light	21,870	89,797	86,998	(1,985)	22,684
Groundwork Tesco	-	3,500	3,500	-	-
BMDC - Warm Spaces	-	1,653	1,653	-	-
Yorkshire Building Society	1,776	-	1,776	-	-
The Wharfedale Foundation	-	10,000	10,000	-	-
Skipton Building Society	-	1,500	423	-	1,077
	<u>23,646</u>	<u>106,450</u>	<u>104,350</u>	<u>(1,985)</u>	<u>23,761</u>

**Fund name**

NLCF - Spreading the Light

**Purpose of restriction**

Towards providing a safe space and hot food for those in need and towards salary costs. The transfer relates to allocating food costs, which were originally paid in 2023.

Groundwork Tesco

Towards Fun Friday's project costs.

BMDC - Warm Spaces

To enable the provision of warm and welcoming spaces from our community hub.

Yorkshire Building Society

Towards purchasing kitchen equipment.

The Wharfedale Foundation

Towards food and energy costs.

Skipton Building Society

Towards wellbeing resources.

**4 Related party transactions**

**Donations from trustees and related parties**

The total aggregate value of unconditional donations to the charity from the trustees or related parties was £1,020 (2023: £1,338).

**Trustee expenses**

No trustee received any expenses during this period or the previous year.

**Trustee remuneration and benefits**

No trustee received any remuneration or benefit during this period or the previous year.