

THE IMMANUEL PROJECT

England & Wales - Charity number 1152419

Details

Status Registered

Legal form Trust

Registered 2013-06-13

Register [View on the Charity Commission register](#)

Contact

Address Middleton House
16 Middleton Avenue
Ilkley
West Yorkshire
LS29 0AH

Phone 07810558878

Email theimmanuelprojectbradford@gmail.com

Website www.theimmanuelproject.org.uk

Activities

Objects: THE RELIEF OF THOSE IN NEED BY RUNNING A CHRISTIAN FAITH BASED DROP IN CENTRE TO PROVIDE MEALS, CARE AND SUPPORT, IN PARTICULAR BUT NOT EXCLUSIVELY FOR THE HOMELESS OR OTHERS SUFFERING LOSS, PAIN, ADDICTION AND ABUSE.

Activities: The charity runs a Christian drop-in centre, serving food and providing support services and signposting for the homeless and vulnerable.

Classification

- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** The Prevention Or Relief Of Poverty, Religious Activities
- **Who:** Other Defined Groups, The General Public/mankind

Geography

- Bradford City

Finances

Period end	Income	Expenditure	Assets	Employees
2025-02-28	£154,147	£147,206	-	-
2023-12-31	£104,167	£112,346	-	-
2022-12-31	£98,935	£74,488	-	-
2021-12-31	£82,955	£77,739	-	-
2020-12-31	£85,455	£77,519	-	-

Trustees

Name	Role	Appointed
JANET IRENE BANNISTER	Chair	2013-03-01
Anthony James Chapman		2020-10-02
BRIAN DAVID NOBLE		2013-03-01
John Bottomley		2014-01-29
Sarah Hutchinson		2023-02-07

THE IMMANUEL PROJECT

England & Wales - Charity number 1152419

Accounts

The Immanuel Project

Charity number 1152419

Annual Report and Financial Statements for the period 1 January 2024 to 28 February 2025



WYCAS
COMMUNITY ACCOUNTING
WEST YORKSHIRE

The Immanuel Project

Annual Report and Financial Statements for the period 1 January 2024 to 28 February 2025

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Prepared by West Yorkshire Community Accountancy Service CIO

The Immanuel Project

Trustees' report for the period 1 January 2024 to 28 February 2025

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial period and up to and including the date the report was approved were:

Name	Position	Dates
Janet Bannister	Chair	
Brian Noble		
John Bottomley		
Anthony Chapman		
Sarah Hutchinson		

Charity number 1152419 Registered in England and Wales

Registered and principal address	Bankers
Middleton House	Virgin Money
16 Middleton Avenue	10 Kirkgate
Ilkley	Otley
West Yorkshire	LS21 3HJ
LS29 0AH	

Independent examiner

Rhys North ACA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is governed by a deed of governance adopted on 15 April 2013 as amended on the 15 September 2014.

Method of recruitment and appointment of trustees

New trustees are appointed by a resolution of the trustees passed at a special meeting.

The Immanuel Project

Trustees' report (continued) for the period 1 January 2024 to 28 February 2025

Objectives and activities

The charity's objects

The relief of those in need by running a Christian faith based drop in centre to provide meals, care and support, in particular but not exclusively for the homeless or others suffering loss, pain, addiction and abuse.

The charity's main activities

Based in our Community Hub in the Bradford city centre, we offer a safe and secure environment to those in our community who are most in need. We provide meals, clothing, physical, health, emotional and pastoral care. In addition our Outreach support, includes outdoor activities and experiences, home and hospital visits. All our activities are designed to improve the confidence and wellbeing of the most vulnerable in our community.

Public benefit statement

In setting our objectives and planning our activities, the Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the help and support of vulnerable members of our community including the homeless, those with life controlling issues, fallen on hard times, requiring help with mental illness or with substance and alcohol dependencies.

Achievements and performance

Sadly, the need for our services in Bradford doesn't stop, or even slow. The cost of basic needs like shelter, food and energy means that more people are coming to The Immanuel Project than ever before. The shortage of accommodation and other daily life effecting issues has hit so many in so many ways. Not least for our guests who are some of the most vulnerable or homeless within the Bradford and surrounding districts.

When we first opened 14 years ago, it was for a couple of hours on a Monday lunch time, with a handful of caring volunteers giving food, safe shelter, a kind word and a listening ear to a few dozen guests. Since then, The Immanuel Project has grown each year and we currently open 5 days a week, Monday to Friday with weekly guest numbers increasing from c.600 in 2023 to over 700 by the end of this financial period.

During the past period our staff and volunteers have continued to provide a first class service. Our guests receive hot food, drinks and treats each day. Help with clothing, household, toiletries and other useful products from our store. Organising many interesting and useful activities to help guests well-being, build their self-esteem and confidence. We do a tremendous amount of work regarding social issues, give practical and pastoral support from our expert team as well as working closely with other Bradford based organisations.

Our aim as always is to continue to serve and support the homeless and vulnerable members of our community. To be there for them at all times, no matter how tough - and in many cases when no one else is.

We remain grateful to the National Lottery for their ongoing support but also thrilled to have received a record amount of donations from a wide range of sources in the last 14 months. Many have chosen to contribute towards specific needs, whether it be covering energy costs, supporting wellbeing activities, or funding our milk and breakfast provisions. Both our guests and the entire Immanuel Project team are incredibly thankful for this generous support.

Bradford has been proudly named the UK City of Culture for 2025. As we celebrate this exciting milestone with a culture-led regeneration, we eagerly anticipate the rekindling of passion and pride in both our beloved city and for our guests.

Financial review

The net receipts for the period were £6,941, including net receipts of £6,826 on unrestricted funds and net receipts of £115 on restricted funds after transfers.

The financial year end has been changed from 31 December 2024 to 28 February 2025, resulting in a 14-month reporting period for these accounts.

The Immanuel Project Trustees' report (continued) for the period 1 January 2024 to 28 February 2025

Reserves policy

The charity's free reserves, at the period end were £90,048.

Reserves comprise The Immanuel Project's unrestricted funds that are freely available to spend on any of our charity's purposes.

The Immanuel Project seeks to maintain 6 and 12 months in reserves at all times, made up of the following items:

- Unforeseen emergency costs;
- Unforeseen day-to-day operational costs;
- Provision for non renewal of a source of income; and
- The need to fund short-term deficits in a cash budget:

Based on the trustees' calculations and taking the current situation into account, the trustees have decided to set the total reserves target between £84,576 and £100,000.

The Reserves amount will be reviewed and approved by the trustees at least annually.

Approved by the board of trustees on 25/6/2025

Anthony Chapman (Trustee)

The Immanuel Project

Independent examiner's report to the trustees of The Immanuel Project

I report to the charity trustees on my examination of the accounts of the charity for the period 1 January 2024 to 28 February 2025, which are set out on pages 6 to 9.

Responsibilities and basis of report

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Rhys North ACA

30/6/2025

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

The Immanuel Project
Receipts and payments account
for the period 1 January 2024 to 28 February 2025

	Notes	2025	2025	2025	2023
		Unrestricted	Restricted	Total	Total
		funds	funds	funds	funds
		£	£	£	£
Receipts					
Grants and donations	(2)	33,420	106,450	139,870	100,003
Fundraising and online sales		14,277	-	14,277	4,164
Total receipts		<u>47,697</u>	<u>106,450</u>	<u>154,147</u>	<u>104,167</u>
Payments					
Salaries and NIC		5,250	86,973	92,223	63,359
Food and food consumables		6,165	7,532	13,697	20,351
Rent and rates		7,129	-	7,129	6,111
Insurance		1,071	-	1,071	946
Cleaning, repairs and maintenance		5,775	-	5,775	4,205
Other costs		505	-	505	-
Christmas and activity costs		2,206	423	2,629	2,402
Independent examination		957	-	957	600
Utilities		7,864	8,202	16,066	10,597
Fund raising costs		744	-	744	750
Volunteer and other staff expenses		3,145	25	3,170	1,278
Telephone, internet and IT costs		1,933	-	1,933	1,397
Equipment and furniture		112	1,195	1,307	350
Total payments		<u>42,856</u>	<u>104,350</u>	<u>147,206</u>	<u>112,346</u>
Net receipts / (payments)		<u>4,841</u>	<u>2,100</u>	<u>6,941</u>	<u>(8,179)</u>
Transfers between funds		<u>1,985</u>	<u>(1,985)</u>	<u>-</u>	<u>-</u>
Net movement in funds		<u>6,826</u>	<u>115</u>	<u>6,941</u>	<u>(8,179)</u>
Fund balances brought forward		<u>83,222</u>	<u>23,646</u>	<u>106,868</u>	<u>115,047</u>
Fund balances carried forward	(3)	<u>90,048</u>	<u>23,761</u>	<u>113,809</u>	<u>106,868</u>

The Immanuel Project
Statement of assets and liabilities
as at 28 February 2025

	2025	2025	2025	2023
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Cash funds				
Cash at bank	89,854	23,761	113,615	106,841
Cash in hand	194	-	194	27
Total cash funds	<u>90,048</u>	<u>23,761</u>	<u>113,809</u>	<u>106,868</u>

Debtors and prepayments

	2025
	£
Debtors - Gift aid	126
Prepayments	1,031
Other debtors	86
	<u>1,243</u>

Assets retained for the charity's own use

Kitchen equipment
 Computer equipment
 Musical equipment
 Projector and sound system
 Furniture

Liabilities

	2025
	£
Creditors	1,099
Accruals	1,056
Other creditors	219
	<u>2,374</u>

The financial statements were approved by the board of trustees on 25/6/2025

Anthony Chapman (Trustee)

The Immanuel Project

Notes to the accounts

for the period 1 January 2024 to 28 February 2025

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

The Immanuel Project
Notes to the accounts continued
for the period 1 January 2024 to 28 February 2025

2 Grants and donations	2025	2025	2025	2023
	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
Bradford Metropolitan District Council (BMDC)	-	1,653	1,653	2,738
National Lottery Community Fund (NLCF)	-	89,797	89,797	77,119
Groundwork UK - Tesco	-	3,500	3,500	2,750
Skipton Building Society	-	1,500	1,500	-
The Wharfedale Foundation	-	10,000	10,000	-
The Albert Hunt Trust	7,000	-	7,000	-
Yorkshire Building Society	-	-	-	1,776
Other donations	26,420	-	26,420	15,620
	<u>33,420</u>	<u>106,450</u>	<u>139,870</u>	<u>100,003</u>

3 Restricted funds	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
NLCF - Spreading the Light	21,870	89,797	86,998	(1,985)	22,684
Groundwork Tesco	-	3,500	3,500	-	-
BMDC - Warm Spaces	-	1,653	1,653	-	-
Yorkshire Building Society	1,776	-	1,776	-	-
The Wharfedale Foundation	-	10,000	10,000	-	-
Skipton Building Society	-	1,500	423	-	1,077
	<u>23,646</u>	<u>106,450</u>	<u>104,350</u>	<u>(1,985)</u>	<u>23,761</u>

Fund name

NLCF - Spreading the Light

Groundwork Tesco

BMDC - Warm Spaces

Yorkshire Building Society

The Wharfedale Foundation

Skipton Building Society

Purpose of restriction

Towards providing a safe space and hot food for those in need and towards salary costs. The transfer relates to allocating food costs, which were originally paid in 2023.

Towards Fun Friday's project costs.

To enable the provision of warm and welcoming spaces from our community hub.

Towards purchasing kitchen equipment.

Towards food and energy costs.

Towards wellbeing resources.

4 Related party transactions

Donations from trustees and related parties

The total aggregate value of unconditional donations to the charity from the trustees or related parties was £1,020 (2023: £1,338).

Trustee expenses

No trustee received any expenses during this period or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this period or the previous year.

THE IMMANUEL PROJECT

England & Wales - Charity number 1152419

Accounts

The Immanuel Project

Charity number 1152419

Annual Report and Financial Statements

for the year ended 31 December 2023



The Immanuel Project

Annual Report and Financial Statements for the year ended 31 December 2023

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Prepared by West Yorkshire Community Accountancy Service CIO

The Immanuel Project

Trustees' report for the year ended 31 December 2023

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Janet Bannister	Chair	
Brian Noble		
John Bottomley		
Anthony Chapman		
Sarah Hutchinson		Appointed 7 February 2023
Charity number	1152419	Registered in England and Wales

Registered and principal address	Bankers
Middleton House	Virgin Money
16 Middleton Avenue	10 Kirkgate
Ilkley	Otley
West Yorkshire	LS21 3HJ
LS29 0AH	

Independent examiner

Rhys North ACA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is governed by a deed of governance adopted on 15 April 2013 as amended on the 15 September 2014.

Method of recruitment and appointment of trustees

New trustees are appointed by a resolution of the trustees passed at a special meeting.

The Immanuel Project

Trustees' report (continued) for the year ended 31 December 2023

Objectives and activities

The charity's objects

The relief of those in need by running a Christian faith based drop in centre to provide meals, care and support, in particular but not exclusively for the homeless or others suffering loss, pain, addiction and abuse.

The charity's main activities

Based in our Community Hub in the Bradford city centre, we offer a safe and secure environment to those in our community who are most in need. We provide meals, clothing, physical, health, emotional and pastoral care. In addition our Outreach support, includes outdoor activities and experiences, home and hospital visits. All our activities are designed to improve the confidence and wellbeing of the most vulnerable in our community.

Public benefit statement

In setting our objectives and planning our activities, the Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the help and support of vulnerable members of our community including the homeless, those with life controlling issues, fallen on hard times, requiring help with mental illness or with substance and alcohol dependencies.

Achievements and performance

2023 has been a tough time for so many. The soaring cost of living, high food and energy inflation, the shortage of accommodation and other daily life effecting issues has hit so many in so many ways. Not least for our guests who are some of the most vulnerable or homeless within the Bradford and surrounding districts.

When we first opened 13 years ago, it was for a couple of hours on a Monday lunch time, with a handful of caring volunteers giving food, safe shelter, a kind word and a listening ear to a few dozen guests. Since then, The Immanuel Project has grown each year and in 2023 we opened 5 days a week, Monday to Friday with guest numbers increasing from around 400 per week in 2022 to over 600 per week by the end of the year.

During the past year our staff and volunteers have continued to provide a first class service. Our guests receive hot food, drinks and treats each day. Help with clothing, household, toiletries and other useful products from our store. Organising many interesting and useful activities to help guests well-being, build their self-esteem and confidence. We do a tremendous amount of work regarding social issues, give practical and pastoral support from our expert team as well as working closely with other Bradford based organisations.

Our aim as always is to continue to serve and support the homeless and vulnerable members of our community. To be there for them at all times, no matter how tough - and in many cases when no one else is.

At the beginning of 2023, we were thrilled to learn that the National Lottery had chosen to financially support The Immanuel Project for another five years. This has bought great stability to the charity, but more importantly to our guests in Bradford. The Immanuel Project now employs a full time Operations Manager, four part time colleagues who are supported by a team of volunteers, whose focus is to extend our offering as we continue to meet the growing needs of our guests.

Financial review

The net expenditure for the year was £8,179, including net expenditure of £19,291 on unrestricted funds and net receipts of £11,112 on restricted funds.

At the time of signing these accounts, the trustees have reassessed the charity's ability to continue for at least 12 months from the date that the accounts are approved and conclude that no material uncertainties exist that cast significant doubt on the charity's ability to meet its liabilities as they fall due.

The Immanuel Project

Trustees' report (continued) for the year ended 31 December 2023

Reserves policy

The charity's free reserves, at the year end were £83,222.

Reserves comprise The Immanuel Project's unrestricted funds that are freely available to spend on any of our charity's purposes.

The Immanuel Project seeks to maintain 6 and 12 months in reserves at all times, made up of the following items:

- Unforeseen emergency costs;
- Unforeseen day-to-day operational costs;
- Provision for non renewal of a source of income; and
- The need to fund short-term deficits in a cash budget

The Reserves amount will be reviewed and approved by the trustees at least annually.

Based on budgeted 2024 expenditure the target level of unrestricted reserves is between £66,680 and £100,000.

Approved by the board of trustees on 21/05/2024

Anthony Chapman (Trustee)

The Immanuel Project

Independent examiner's report to the trustees of The Immanuel Project

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2023, which are set out on pages 6 to 9.

Responsibilities and basis of report

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Rhys North ACA

3/06/2024

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

The Immanuel Project
Receipts and payments account
for the year ended 31 December 2023

	Notes	2023 Unrestricted funds £	2023 Restricted funds £	2023 Total funds £	2022 Total funds £
Receipts					
Grants and donations	(2)	15,620	84,383	100,003	52,811
Fundraising		<u>4,164</u>	<u>-</u>	<u>4,164</u>	<u>46,124</u>
Total receipts		<u>19,784</u>	<u>84,383</u>	<u>104,167</u>	<u>98,935</u>
Payments					
Salaries and NIC		-	63,359	63,359	37,284
Food and food consumables		15,351	5,000	20,351	15,404
Rent and rates		6,111	-	6,111	6,671
Insurance		946	-	946	850
Cleaning, repairs and maintenance		4,385	170	4,555	1,671
Other costs		-	-	-	38
Christmas and activity costs		2,373	29	2,402	1,524
Independent examination		600	-	600	600
Utilities		5,991	4,606	10,597	8,694
Fund raising costs		750	-	750	355
Volunteer and other staff expenses		1,278	-	1,278	788
Telephone and internet costs		<u>1,290</u>	<u>107</u>	<u>1,397</u>	<u>609</u>
Total payments		<u>39,075</u>	<u>73,271</u>	<u>112,346</u>	<u>74,488</u>
Net movement in funds		<u>(19,291)</u>	<u>11,112</u>	<u>(8,179)</u>	<u>24,447</u>
Fund balances brought forward		<u>102,513</u>	<u>12,534</u>	<u>115,047</u>	<u>90,600</u>
Fund balances carried forward	(3)	<u>83,222</u>	<u>23,646</u>	<u>106,868</u>	<u>115,047</u>

The Immanuel Project
Statement of assets and liabilities
as at 31 December 2023

	2023	2023	2023	2022
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Cash funds				
Cash at bank	83,195	23,646	106,841	114,649
Cash in hand	27	-	27	398
Total cash funds	<u>83,222</u>	<u>23,646</u>	<u>106,868</u>	<u>115,047</u>

Debtors and prepayments

	2023
	£
Debtors - Gift Aid	5,901
Prepayments	2,001
	<u>7,902</u>

Assets retained for the charity's own use

Kitchen equipment
 Computer equipment
 Musical equipment
 Projector and sound system
 Furniture

Liabilities

	2023
	£
Creditors	1,085
Accruals	957
Other creditors - Pension	217
	<u>2,259</u>

The financial statements were approved by the board of trustees on 21/05/2024

Anthony Chapman (Trustee)

The Immanuel Project

Notes to the accounts

for the year ended 31 December 2023

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

The Immanuel Project
Notes to the accounts continued
for the year ended 31 December 2023

2 Grants and donations	2023	2023	2023	2022
	Unrestricted funds	Restricted funds	Total funds	Total funds
	£	£	£	£
Bradford Metropolitan District Council (BDMC)	-	2,738	2,738	1,000
National Lottery Community Fund (NLCF)	-	77,119	77,119	32,921
Tesco Groundwork UK	-	2,750	2,750	2,250
Yorkshire Building Society	-	1,776	1,776	-
Bradford South Methodist Circuit	-	-	-	550
Co-op Community Fund	-	-	-	213
The Arnold Clark Community Fund	-	-	-	1,000
Other donations	15,620	-	15,620	14,877
	<u>15,620</u>	<u>84,383</u>	<u>100,003</u>	<u>52,811</u>

3 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
NLCF Stepping into the Light	10,284	-	10,284	-	-
NLCF Spreading the Light	-	77,119	55,249	-	21,870
Tesco Groundwork UK	2,250	2,750	5,000	-	-
BDMC Warm Spaces	-	2,738	2,738	-	-
Yorkshire Building Society	-	1,776	-	-	1,776
	<u>12,534</u>	<u>84,383</u>	<u>73,271</u>	<u>-</u>	<u>23,646</u>

Fund name

NLCF Stepping into the Light
NLCF Spreading the Light

Purpose of restriction

For the Stepping into Light project, salaries and running costs.
Towards providing a safe space and hot food for those in need and towards salary.
Towards feeding the guests at our community hub.
To fund the heating of our community hub.
Towards purchasing kitchen equipment.

Tesco Groundwork UK

BDMC Warm Spaces

Yorkshire Building Society

4 Related party transactions

Donations from trustees and related parties

The total aggregate value of unconditional donations to the charity from the trustees or related parties was £1,338. (2022: £1,000).

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

THE IMMANUEL PROJECT

England & Wales - Charity number 1152419

Accounts

The Immanuel Project

Charity number 1152419

Annual Report and Financial Statements for the year ended 31 December 2022



West Yorkshire Community Accounting Service

The Immanuel Project

Annual Report and Financial Statements for the year ended 31 December 2022

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The Immanuel Project

Trustees' report for the year ended 31 December 2022

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Janet Bannister	Chair	
Brian Noble		
John Bottomley		
Anthony Chapman		
Sarah Hutchinson		Appointed 7 February 2023
Charity number	1152419	Registered in England and Wales

Registered and principal address	Bankers
Middleton House	Virgin Money
16 Middleton Avenue	10 Kirkgate
Ilkley	Otley
West Yorkshire	LS21 3HJ
LS29 0AH	

Independent examiner

Rhys North ACA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is governed by a deed of governance adopted on 15 April 2013 as amended on the 15 September 2014.

Method of recruitment and appointment of trustees

New trustees are appointed by a resolution of the trustees passed at a special meeting.

The Immanuel Project

Trustees' report (continued) for the year ended 31 December 2022

Objectives and activities

The charity's objects

The relief of those in need by running a Christian faith based drop in centre to provide meals, care and support, in particular but not exclusively for the homeless or others suffering loss, pain, addiction and abuse.

The charity's main activities

Based in our Community Hub in the Bradford city centre, we offer a safe and secure environment to those in our community who are most in need. We provide meals, clothing, physical, health, emotional and pastoral care. In addition our Outreach support, includes outdoor activities and experiences, home and hospital visits. All our activities are designed to improve the confidence and wellbeing of the most vulnerable in our community.

Public benefit statement

In setting our objectives and planning our activities, the trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the help and support of vulnerable members of our community including the homeless, those with life controlling issues, fallen on hard times, requiring help with mental illness or with substance and alcohol dependencies.

Achievements and performance

The Immanuel Project continued to help support the needs of our guests in 2022. We were able to return to a more normal operation following Covid-19, which allowed our guests to make more use of our building, providing breakfast, hot lunches, snacks, teas and coffee, plus practical and pastoral support to those in our community who are in most need. Guest numbers using our services have risen from c.275 a week in 2021 to c.400 a week by the end of 2022.

Our team of dedicated and caring volunteers plus our strong links with local government agencies and other like-minded charities enables us to help or signpost our guests to the most appropriate place for their needs. Our volunteers are supported by four experienced part time staff to help with the practical cooking, serving and running of the charity. Between them they provide excellent in house and outreach support with their administrative, organisational and mental health training, benefiting all involved with the charity.

Our aim as always is to continue to serve and support the homeless and vulnerable members of our community. To be there for them at all times, no matter how tough - and in many cases when no one else is.

As we look ahead, we are really excited to have learnt in February 2023 that the National Lottery has chosen to financially support The Immanuel Project for a further five years. This brings great stability to the charity, but more importantly to our guests in Bradford. The Immanuel Project has now employed a full time Operations Manager, whose focus will be to extend our offering and be available to serve our guests for more days each week.

The Immanuel Project

Trustees' report (continued) for the year ended 31 December 2022

Financial review

The charity's net receipts for the year was £24,447. Unrestricted funds saw net receipts of £48,421 whereas restricted funds had net payments of £23,974.

Like many individuals, charities and businesses up and down the country, the Covid-19 pandemic has adversely affected the work of The Immanuel Project particularly during 2020 and 2021. However, by the end of March 2022, all restrictions had been lifted which allowed The Immanuel Project to open up our building more for the use of our guests whilst still ensuring we continue to operate safely.

At the time of signing these accounts, whilst recognising the challenge of the pandemic which now look behind us, the trustees have reassessed the charity's ability to continue for at least 12 months from the date that the accounts are approved and conclude that no material uncertainties exist that cast significant doubt on the charity's ability to meet its liabilities as they fall due.

Reserves policy

The charity's free reserves, at the year end were £102,513.

Reserves comprise The Immanuel Project's unrestricted funds that are freely available to spend on any of our charity's purposes.

The Immanuel Project seeks to maintain between 6 and 12 months expenditure in reserves at all times, made up of the following items:

- Unforeseen emergency costs
- Unforeseen day-to-day operational costs
- Provision for non renewal of a source of income
- The need to fund short-term deficits in a cash budget

The reserves amount will be reviewed and approved by the Trustees at least annually.

Based on budgeted 2023 expenditure the target level of unrestricted reserves is between £37,000 and £74,000.

The trustees have agreed that whilst actual reserves exceed the upper reserves target the charity should continue to act with caution, particularly given it is anticipated that costs not covered by National Lottery funding are forecast to exceed other donated income for the next 1-2 years. As a result the trustees are comfortable holding a higher amount of reserves although will continue to monitor this position.

Approved by the board of trustees on 11/7/2023

Anthony Chapman (Trustee)

The Immanuel Project

Independent examiner's report to the trustees of The Immanuel Project

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2022, which are set out on pages 6 to 10.

Responsibilities and basis of report

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Rhys North ACA

13/7/2023

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

The Immanuel Project
Receipts and payments account
for the year ended 31 December 2022

	Notes	2022	2022	2022	2021
		Unrestricted	Restricted	Total	Total
		funds	funds	funds	funds
		£	£	£	£
Receipts					
Grants and donations	(2)	15,877	36,934	52,811	67,833
Fundraising		46,124	-	46,124	15,122
Total receipts		<u>62,001</u>	<u>36,934</u>	<u>98,935</u>	<u>82,955</u>
Payments					
Salaries and NIC		1	37,283	37,284	33,607
Food and wellbeing		9,404	3,968	13,372	7,422
Rent and rates		113	6,558	6,671	6,617
Insurance		-	850	850	804
Equipment and furniture		-	723	723	5,213
Repairs and maintenance		-	-	-	720
Crockery etc.		2,147	950	3,097	1,915
Other costs		532	77	609	3,171
Christmas and activity costs		56	340	396	276
Cleaning costs		440	-	440	332
Independent examination		-	600	600	450
New building alterations		-	-	-	11,362
Utilities		236	8,458	8,694	4,443
Fund raising costs		355	-	355	726
Transport and other staff costs		238	550	788	681
Telephone and internet costs		58	551	609	-
Total payments		<u>13,580</u>	<u>60,908</u>	<u>74,488</u>	<u>77,739</u>
Net movement in funds		<u>48,421</u>	<u>(23,974)</u>	<u>24,447</u>	<u>5,216</u>
Fund balances brought forward		<u>54,092</u>	<u>36,508</u>	<u>90,600</u>	<u>85,384</u>
Fund balances carried forward	(3)	<u>102,513</u>	<u>12,534</u>	<u>115,047</u>	<u>90,600</u>

The Immanuel Project
Statement of assets and liabilities
as at 31 December 2022

	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Cash funds				
Cash at bank	102,115	12,534	114,649	90,590
Cash in hand	398	-	398	10
Total cash funds	<u>102,513</u>	<u>12,534</u>	<u>115,047</u>	<u>90,600</u>
Debtors and prepayments			2022	
			£	
Debtors - Gift Aid			4,244	
Prepayments - rent and insurance			34	
			<u>4,278</u>	
Assets retained for the charity's own use				
Kitchen equipment				
Computer equipment				
Musical equipment				
Projector and sound system				
Furniture				
Liabilities			2022	
			£	
Creditors - Utilites, HMRC and pension			1,611	
Accruals - Independent examination			600	
			<u>2,211</u>	

The financial statements were approved by the board of trustees on 11/7/2023

Anthony Chapman (Trustee)

The Immanuel Project

Notes to the accounts

for the year ended 31 December 2022

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

The Immanuel Project
Notes to the accounts continued
for the year ended 31 December 2022

2 Grants and donations	2022	2022	2022	2021
	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
Bradford Metropolitan District Council	-	1,000	1,000	4,440
Bradford South Methodist Circuit	-	550	550	-
Co-op Community Fund	-	213	213	4,248
Tesco Groundwork UK	-	2,250	2,250	-
The Arnold Clark Community Fund	1,000	-	1,000	1,000
National Lottery Community Fund	-	32,921	32,921	31,121
Dacre Son & Hartley Ltd	-	-	-	4,820
The Neighbourly Foundation	-	-	-	5,370
The Screwfix Foundation	-	-	-	5,000
Other donations	14,877	-	14,877	11,834
	<u>15,877</u>	<u>36,934</u>	<u>52,811</u>	<u>67,833</u>

3 Restricted funds	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
Move for Health	2,033	-	2,033	-	-
Happiness Group	35	-	35	-	-
Co-op Community Fund	10	213	223	-	-
Arnold Clark	620	-	620	-	-
Bradford Mental Health Fund	2,964	-	2,964	-	-
National Lottery Community Fund	30,846	32,921	53,483	-	10,284
Bradford South Methodist Circuit	-	550	550	-	-
Warm Spaces	-	1,000	1,000	-	-
Tesco Groundwork UK	-	2,250	-	-	2,250
	<u>36,508</u>	<u>36,934</u>	<u>60,908</u>	<u>-</u>	<u>12,534</u>

Fund name	Purpose of restriction
Move for Health	For wellbeing of guests attending the programme, activity costs and staff costs.
Happiness Group	For improving mental health wellbeing through client engagement, trips and activities.
Co-op Community Fund	Towards operational costs.
Arnold Clark	Towards operational costs.
Bradford Mental Health Fund	Towards staff costs, gym equipment, arts and craft materials, trips out and food costs
National Lottery Community Fund	For the Stepping into Light project, salaries and running costs.
Bradford South Methodist Circuit	Towards purchasing a washer dryer.
Warm Spaces	To fund the heating of our community hub for up to two months.
Tesco Groundwork UK	Towards feeding the guests at our community hub.

The Immanuel Project
Notes to the accounts continued
for the year ended 31 December 2022

4 Related party transactions

Donations from trustees and related parties

The total aggregate value of unconditional donations to the charity from the trustees or related parties was £1,000.

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

THE IMMANUEL PROJECT

England & Wales - Charity number 1152419

Accounts

The Immanuel Project

Charity number 1152419

Annual Report and Financial Statements for the year ended 31 December 2021



West Yorkshire Community Accounting Service

The Immanuel Project

Annual Report and Financial Statements for the year ended 31 December 2021

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Prepared by West Yorkshire Community Accountancy Service CIO

The Immanuel Project

Trustees' report for the year ended 31 December 2021

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Janet Bannister	Chair	
Brian Noble	Trustee	
John Bottomley	Trustee	
Anthony Chapman	Trustee	

Charity number

The charity was registered with the Charity Commission for England and Wales, number 1152419, on on 13 June 2013.

Principal address

Middleton House
16 Middleton Avenue
Ilkley
West Yorkshire
LS29 0AH

Bankers

Yorkshire Bank
10 Kirkgate
Otley
LS21 3HJ

Independent examiner

Rhys North ACA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is governed by a deed of governance adopted on 15 April 2013 as amended on the 15 September 2014.

Method of recruitment and appointment of trustees

New trustees are appointed by a resolution of the trustees passed at a special meeting.

The Immanuel Project

Trustees' report (continued) for the year ended 31 December 2021

Objectives and activities

The charity's objects

The relief of those in need by running a Christian faith based drop in centre to provide meals, care and support, in particular but not exclusively for the homeless or others suffering loss, pain, addiction and abuse.

The charity's main activities

Based in our newly renovated Community Hub in the City centre, we offer a safe and secure environment to those in our community who are most in need. We provide meals, clothing, physical, health, emotional and pastoral care. In addition our Outreach support, includes outdoor activities and experiences, home, hospital and prison visits. All our activities are designed to improve the confidence and wellbeing of the most vulnerable in our community.

Public benefit statement

In setting our objectives and planning our activities, the Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the help and support of vulnerable members of our community including the homeless, those with life controlling issues, fallen on hard times, requiring help with mental illness or with substance and alcohol dependencies.

Achievements and performance

The Immanuel Project continued to help support the needs of our guests in 2021, however COVID-19 restrictions prevented us from serving indoors. Instead, we served take away meals to around 250 – 280 guests every week. On Tuesdays and Thursdays, we have been running Happiness and Wellbeing Groups, but numbers are limited to 12 – 15 people due to Covid restrictions.

We look forward to being able to return to a more normal operation which will see us invite guests into our building on Mondays and Wednesdays; providing breakfast, hot lunches, snacks, teas and coffee, plus practical and pastoral support to those in our community who are in most need.

Our team of 30 or so dedicated and caring volunteers plus, our strong links with local government agencies and other like-minded charities enables us to help or signpost our guests to the most appropriate place for their needs. Our volunteers are supported by two experienced part time staff and in the last year we have also recruited two additional part time staff to help with the practical cooking, serving and running of the charity. Between them they provide excellent in house and outreach support with their administrative, organisational and mental health training, benefiting all involved with the Charity.

Our aim as always is to continue to serve and support the homeless and vulnerable members of our community. To be there for them at all times, no matter how tough - and in many cases when no one else is.

Financial review

The net receipts for the year were £5,216, including net receipts of £24,967 on unrestricted funds and net payments of £19,751 on restricted funds.

Like many individuals, charities and businesses up and down the country, Covid-19 pandemic has adversely affected the work of The Immanuel Project and we have had to change our approach to ensure we continue to operate safely, whilst still serving guests in our community.

The Immanuel Project has been blessed by the support of individuals and businesses who have wanted to continue to donate to the charity in these uncertain times. Therefore, at the time of signing these accounts, whilst recognising the challenge of the pandemic, the trustees have reassessed the charity's ability to continue for at least 12 months from the date that the accounts are approved and conclude that no material uncertainties exist that cast significant doubt on the charity's ability to meet its liabilities as they fall due.

The Immanuel Project

Trustees' report (continued) for the year ended 31 December 2021

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £54,092.

Reserves comprise The Immanuel Project's unrestricted funds that are freely available to spend on any of our charity's purposes.

The Immanuel Project seeks to maintain between 6 and 12 months expenditure in Reserves at all times, made up of the following items:

- Unforeseen emergency costs
- Unforeseen day-to-day operational costs
- Provision for non renewal of a source of income
- The need to fund short-term deficits in a cash budget

The Reserves amount will be reviewed and approved by the Trustees at least annually.

As at 1 April 2022 trustees have calculated the target level of unrestricted reserves to be between £35,000 and £70,000.

Signed on behalf of the board of trustees on 3/5/2022

Anthony Chapman (Trustee)

The Immanuel Project

Independent examiner's report to the trustees of The Immanuel Project

I report to the charity trustees on my examination of the accounts of the Trust for the year ended 31 December 2021, which are set out on pages 6 to 10.

Responsibilities and basis of report

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Rhys North ACA

23/5/2022

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

The Immanuel Project
Receipts and payments account
for the year ended 31 December 2021

	Notes	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £	2020 Total funds £
Receipts					
Grants and donations	(2)	17,154	50,679	67,833	80,395
Fundraising		15,122	-	15,122	4,514
Gift aid		-	-	-	546
Total receipts		32,276	50,679	82,955	85,455
Payments					
Salaries and NIC	(3)	-	33,607	33,607	30,066
Food and wellbeing		622	6,800	7,422	4,192
Rent and rates		-	6,617	6,617	3,750
Insurance		-	804	804	624
Chiropractic services		-	-	-	120
Equipment and furniture		-	5,213	5,213	6,683
Repairs and maintenance		720	-	720	260
Crockery etc.		257	1,658	1,915	-
Other costs		1,918	1,253	3,171	510
Christmas and activity costs		264	12	276	200
Cleaning costs		146	186	332	451
Independent examination		450	-	450	300
New building alterations		1,492	9,870	11,362	28,730
Utilities		33	4,410	4,443	1,150
Computer equipment		-	-	-	483
Fund raising costs		726	-	726	-
Transport and other staff costs		681	-	681	-
Total payments		7,309	70,430	77,739	77,519
Net movement in funds after transfers		24,967	(19,751)	5,216	7,936
Fund balances brought forward		29,125	56,259	85,384	77,448
Fund balances carried forward	(4)	54,092	36,508	90,600	85,384

The Immanuel Project
Statement of assets and liabilities
as at 31 December 2021

	2021	2021	2021	2020
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Cash funds				
Cash at bank	54,082	36,508	90,590	85,384
Cash in hand	10	-	10	-
Total cash funds	<u>54,092</u>	<u>36,508</u>	<u>90,600</u>	<u>85,384</u>
Other monetary assets			£	
Gift aid to be received			2,081	
HMRC re Employers NI Allowance			402	
Prepaid rent			1,250	
Prepaid insurance			402	
			<u>4,135</u>	
Assets retained for the charity's own use				
Kitchen equipment				
Computer equipment				
Musical equipment				
Projector and sound system				
Furniture				
Liabilities			£	
Independent examination			600	
Utilities			347	
Pension			60	
			<u>1,007</u>	

Approval of the accounts

The financial statements were approved by the board of trustees on 3/5/2022

Anthony Chapman (Trustee)

The Immanuel Project

Notes to the accounts

for the year ended 31 December 2021

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

The Immanuel Project
Notes to the accounts continued
for the year ended 31 December 2021

2 Grants and donations	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £	2020 Total funds £
Bradford Metropolitan District Council	-	4,440	4,440	-
Co-op Community Fund	-	4,248	4,248	-
Dacre Son & Hartley Ltd	4,820	-	4,820	-
The Arnold Clark Community Fund	-	1,000	1,000	-
The National Lottery	-	31,121	31,121	43,802
The Neighbourly Foundation	500	4,870	5,370	-
The Screwfix Foundation	-	5,000	5,000	-
Charities Aid Foundation (CAF)	-	-	-	10,011
Tesco Community Fund	-	-	-	500
Bradford Resilience Fund	-	-	-	10,000
Inn Churches	-	-	-	2,600
Liz & Terry Bramall Foundation	-	-	-	2,134
Inn Churches	-	-	-	1,200
Donations	11,834	-	11,834	10,148
	<u>17,154</u>	<u>50,679</u>	<u>67,833</u>	<u>80,395</u>

3 Staff costs and numbers	2021 £	2020 £
Gross salaries	33,581	29,784
Social security costs	1,117	1,371
Employment allowance	(1,117)	(1,089)
Pensions	26	-
	<u>33,607</u>	<u>30,066</u>

The average number employees during the year was 2.7, being an average of 1.3 full time equivalent (2020: 2.4, 1.2 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme	2021 £	2020 £
Costs of the scheme to the charity for the year	26	-

4 Restricted funds	Balance b/f £	Incoming £	Outgoing £	Balance c/f £
The National Lottery Fund	43,193	31,121	43,468	30,846
Happiness Group	357	-	322	35
CAF Resilience Fund	10,011	-	10,011	-
Bradford Resilience Fund	564	-	564	-
Move for Health	2,134	-	101	2,033
Co-op Community Fund	-	4,248	4,238	10
The Screwfix Fund	-	5,000	5,000	-
B&Q Fund	-	4,870	4,870	-
Arnold Clark Fund	-	1,000	380	620
Bradford Mental Health 2021 Fund	-	4,440	1,476	2,964
	<u>56,259</u>	<u>50,679</u>	<u>70,430</u>	<u>36,508</u>

The Immanuel Project

Notes to the accounts continued

for the year ended 31 December 2021

4 Restricted funds (continued)

Fund name	Purpose of restriction
The National Lottery Fund	For the Stepping into Light project, salaries and running costs.
Happiness Group	For improving mental health wellbeing through client engagement, trips and activities.
CAF Resilience Fund	Towards staff costs and on costs.
Bradford Resilience Fund	To cover on costs and salaries during the pandemic.
Move for Health	For wellbeing of guests attending the programme, activity costs and staff costs.
Co-op Community Fund	Towards operational costs.
The Screwfix Fund	Towards decoration costs and installation of WC upstairs.
B&Q Fund	Towards the installation of new boiler, radiators & HIVE.
Arnold Clark Fund	Towards operational Costs.
Bradford Mental Health 2021 Fund	Towards staff costs, gym equipment, arts and craft materials, trips out and food costs

5 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

THE IMMANUEL PROJECT

England & Wales - Charity number 1152419

Accounts

The Immanuel Project

Charity number 1152419

Annual Report and Financial Statements **for the year ended 31 December 2020**



West Yorkshire Community Accounting Service

The Immanuel Project

Annual Report and Financial Statements for the year ended 31 December 2020

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Prepared by West Yorkshire Community Accounting Service

The Immanuel Project

Trustees' report for the year ended 31 December 2020

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Janet Bannister	Chair	
Brian Noble	Trustee	
John Bottomley	Trustee	
Anthony Chapman	Trustee	Appointed 2 October 2020

Charity number

The charity was registered with the Charity Commission for England and Wales, number 1152419, on 13 June 2013.

Principal address

Middleton House
16 Middleton Avenue
Ilkley
West Yorkshire
LS29 0AH

Bankers

Yorkshire Bank
10 Kirkgate
Otley
LS21 3HJ

Independent examiner

Rhys North ACA

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is governed by a deed of governance adopted on 15 April 2013 as amended on the 15 September 2014.

Method of recruitment and appointment of trustees

New trustees are appointed by a resolution of the trustees passed at a special meeting.

The Immanuel Project

Trustees' report (continued) for the year ended 31 December 2020

Objectives and activities

The charity's objective

The Immanuel Project is a Christian faith based, voluntary, non profit charity based in Bradford. Our objective is to serve and support the homeless and more vulnerable (our guests) within our community, in particularly but not exclusively for the homeless or others suffering loss, pain, addiction and abuse.

The charity's main activities

Based in our newly renovated Community Hub in the City centre, we offer a safe and secure environment to those in our community who are most in need. We provide meals, clothing, physical, health, emotional and pastoral care. In addition our Outreach support, includes outdoor activities and experiences, home, hospital and prison visits. All our activities are designed to improve the confidence and wellbeing of the most vulnerable in our community.

Public benefit statement

In setting our objectives and planning our activities, the Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the help and support of vulnerable members of our community including the homeless, those with life controlling issues, fallen on hard times, requiring help with mental illness or with substance and alcohol dependencies.

Achievements and performance

2020 has been very challenging for our charity and the people we serve. At the beginning of the year we were informed that we would have to find a new home as our Hub was going to be redeveloped. After months of searching we were offered the ideal premises for our Community Hub. A former gaming centre, located in a prime position in the middle of Bradford. After a lot of hard work our new Community Hub is up and running in record time and has not interfered with our mission and we have continued to work throughout COVID-19.

In view of the hardship experienced by the most vulnerable in our community we decided we needed to do more in these tough times. At the peak we were serving over 500 meals per week as take-outs and also deliveries to hostels, shelters and places where guests didn't have cooking facilities and we were able to provide clothing and warm blankets to those in need.

Obviously our Community Hub is up and running now but not fully utilised due to COVID-19 restrictions, but we are successfully running our popular Happiness Groups and serving meals as take-outs all in line with current rules. We look forward to being able to return to a more normal operation which will see us invite guests into our new building on Mondays and Wednesdays; providing breakfast, hot lunches, snacks, teas and coffee, plus practical and pastoral support to those in our community who are in most need.

Our team of 30 or so dedicated and caring volunteers plus, our strong links with local government agencies and other like-minded charities enables us to help or signpost our guests to the most appropriate place for their needs. Our volunteers are supported by two experienced part time staff. Between them they provide excellent in house and outreach support with their administrative, organisational and mental health training, benefiting all involved with the Charity.

Our aim as always is to continue to serve and support the homeless and vulnerable members of our community. To be there for them at all times, no matter how tough - and in many cases when no one else is.

The Immanuel Project

Trustees' report (continued) for the year ended 31 December 2020

Financial review

The net receipts for the year were £7,936. The unrestricted funds had net payments of £16,149 and the restricted funds had net receipts of £23,085.

Like many individuals, charities and businesses up and down the country, the COVID-19 pandemic has adversely affected the work of The Immanuel Project and we have had to change our approach to ensure we continue to operate safely, whilst still serving guests in our community.

The Immanuel Project has been blessed by the support of individuals and businesses who have wanted to continue to donate to the charity in these uncertain times. Therefore, at the time of signing these accounts, whilst recognising the challenge of the pandemic, the trustees have reassessed the charity's ability to continue for at least 12 months from the date that the accounts are approved and conclude that no material uncertainties exist that cast significant doubt on the charity's ability to meet its liabilities as they fall due.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £29,125.

Our reserves policy is to have sufficient funds to cover the next 18 months although the trustees have plans to review this policy in 2021.

Signed on behalf of the board of trustees:

Signed: Anthony Chapman

Date: 29 April 2021

The Immanuel Project

Independent examiner's report to the trustees of The Immanuel Project

I report to the charity trustees on my examination of the accounts of the Trust for the year ended 31 December 2020, which are set out on pages 6 to 10.

Responsibilities and basis of report

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: Rhys North

Relevant professional qualification or body: ACA

Date: 4 May 2021

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

The Immanuel Project
Receipts and payments account
for the year ended 31 December 2020

	Notes	2020 Unrestricted funds £	2020 Restricted funds £	2020 Total funds £	2019 Total funds £
Receipts					
Grants and donations	(2)	11,228	69,167	80,395	49,173
Fundraising		4,514	-	4,514	881
Gift aid		546	-	546	-
Total receipts		16,288	69,167	85,455	50,054
Payments					
Salaries and NIC	(3)	-	30,066	30,066	22,786
Food		1,157	3,035	4,192	3,656
Rent and rates		-	3,750	3,750	10,000
Insurance		-	624	624	593
Chiropody services		-	120	120	400
Equipment		322	6,361	6,683	969
Repairs and renewals		260	-	260	316
Crockery etc.		-	-	-	-
Other costs		482	28	510	512
Christmas and activity costs		-	200	200	325
Cleaning costs		100	351	451	358
DBS checks		-	-	-	134
Independent examination		300	-	300	300
New building alterations		28,730	-	28,730	-
Utilities		86	1,064	1,150	-
Computer equipment		-	483	483	-
Total payments		31,437	46,082	77,519	40,349
Net receipts / (payments)		(15,149)	23,085	7,936	9,705
Fund balances brought forward		44,274	33,174	77,448	67,743
Fund balances carried forward	(4)	29,125	56,259	85,384	77,448

The Immanuel Project
Statement of assets and liabilities
as at 31 December 2020

	2020	2020	2020	2019
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Cash funds				
Cash at bank - current account	29,125	13,066	42,191	44,711
Cash at bank - lottery account	-	43,193	43,193	32,737
Total cash funds	<u>29,125</u>	<u>56,259</u>	<u>85,384</u>	<u>77,448</u>
Other monetary assets			£	
Prepaid insurance			284	
Prepaid rent			1,250	
			<u>1,534</u>	
Assets retained for the charity's own use				
Kitchen equipment				
Computer equipment				
Musical equipment				
Projector and sound system				
Liabilities			£	
Independent examination			420	
British Gas			134	
			<u>554</u>	

Approval of the accounts

The financial statements were approved by the board of trustees on

Date: 29 April 2021

Signed: Anthony Chapman

(Trustee)

The Immanuel Project

Notes to the accounts

for the year ended 31 December 2020

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

The Immanuel Project
Notes to the accounts continued
for the year ended 31 December 2020

2 Grants and donations	2020	2020	2020	2019
	Unrestricted funds	Restricted funds	Total funds	Total funds
	£	£	£	£
Donations	10,028	120	10,148	9,602
Big Lottery Fund	-	43,802	43,802	39,571
Charities Aid Foundation (CAF)	-	10,011	10,011	-
Tesco community fund	-	500	500	-
Bradford Resilience Fund	-	10,000	10,000	-
Inn Churches	-	2,600	2,600	-
Liz & Terry Bramall Foundation	-	2,134	2,134	-
Inn Churches	1,200	-	1,200	-
	<u>11,228</u>	<u>69,167</u>	<u>80,395</u>	<u>49,173</u>

3 Staff costs and numbers	2020	2019
	£	£
Gross salaries	29,784	22,786
Social security costs	1,371	886
Employment allowance	(1,089)	(886)
	<u>30,066</u>	<u>22,786</u>

The average number employees during the year was 2.4, being an average of 1.2 full time equivalent (2019: 2, 1 FTE). There were no employees with emoluments above £60,000.

4 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Big Lottery Fund	32,737	43,802	33,346	-	43,193
Happiness Group	437	120	200	-	357
CAF Resilience fund	-	10,011	-	-	10,011
Tesco Takeaway Provision	-	500	500	-	-
Bradford Resilience Fund	-	10,000	9,436	-	564
Covid 19 Staff	-	2,600	2,600	-	-
Move for Health	-	2,134	-	-	2,134
	<u>33,174</u>	<u>69,167</u>	<u>46,082</u>	<u>-</u>	<u>56,259</u>

Fund name	Purpose of restriction
Big Lottery Fund	For the Stepping into Light project, salaries and running costs
Happiness Group	For improving mental health wellbeing through client engagement, trips and activities
CAF Resilience fund	Towards staff costs and on costs
Tesco Takeaway Provision	For the purchase of takeaway boxes
Bradford Resilience Fund	To cover on costs and salaries during the pandemic
Covid 19 Staff	To cover extra staff costs during pandemic
Move for Health	For wellbeing of guests attending the programme, activity costs and staff costs

The Immanuel Project
Notes to the accounts continued
for the year ended 31 December 2020

5 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.