

MELBOURN COMMUNITY HUB MANAGEMENT GROUP

England & Wales · Charity number 1152407

Details

Status Registered

Legal form Charitable company

Company number [08320569](#)

Registered 2013-06-12

Register [View on the Charity Commission register](#)

Contact

Address Community Hub
30 High Street
Melbourn
Royston
SG8 6DZ

Phone 01763263303

Email hubadmin@melbournhub.co.uk

Website www.melbournhub.co.uk

Activities

Objects: TO PROVIDE OR ASSIST IN THE PROVISION OF A VILLAGE COMMUNITY HUB BUILDING IN THE PARISH OF MELBOURN IN THE COUNTY OF CAMBRIDGESHIRE AND TO MANAGE ITS OPERATION AND USE FOR CHARITABLE PURPOSES, NAMELY FOR MEETINGS, LECTURES, CLASSES OR OTHER FORMS OF EDUCATION, RECREATION AND LEISURE TIME OCCUPATIONAL FACILITIES IN THE INTERESTS OF SOCIAL WELFARE AND WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE BENEFIT OF THE INHABITANTS OF OR VISITORS TO THAT PARISH ("THE AREA OF BENEFIT") AND FOR OTHER CHARITABLE PURPOSES FOR THE BENEFIT OF THE INHABITANTS OR VISITORS IN THE AREA OF BENEFIT.

Activities: Management of Melbourn Community Hub

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** Education/training, Economic/community Development/employment, Recreation
- **Who:** Children/young People, Elderly/old People, The General Public/mankind

Geography

- Cambridgeshire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-09-30	£288,049	£292,853	-	-
2023-09-30	£255,540	£240,947	-	-
2022-09-30	£171,705	£165,233	-	-
2021-09-30	£113,031	£105,080	-	-
2020-09-30	£114,759	£113,456	-	-

Trustees

Name	Role	Appointed
DINTA TAILOR		2025-02-06
Denis Keith Bulgin		2025-11-13
JONATHAN BERKS		2018-06-13
Jaqueline Elizabeth George		2024-09-26
Jean Irene Seers		2017-05-16
Jose Hales		2017-02-22
Linsey Craike		2022-09-29
Steve Kilmurray		2017-02-22

MELBOURN COMMUNITY HUB MANAGEMENT GROUP

England & Wales - Charity number 1152407

Accounts



John Travis (chair)



Linsey Craike



Jose Hales



Jonathan Berks



Jeannie Seers



Sarah Alderton



Steve Kilmurray



Jackie Fox



Chair's Report

This report records the progress made since last year across all aspects of the Hub business. The Hub has sustained a good position, against a challenging backdrop of rising costs and the emerging cost of living crisis.

The Scope

This covers the financial position as of 30th September 2024, alongside a general review and assessment of Hub operational highlights up to this date.

Our Board of Directors

The board welcomed two additional new directors - Sarah Alderton and Jackie Fox who bring extensive skills, further enhancing the experience and professionalism of the group. The directors continue to be supported by a number of other specialist individuals that help to deliver The Hub's positive business outcomes. Thank you to all of those offering this crucial support!



Our Staff...

form a strong and friendly team, responding professionally to the challenges faced by regular demand peaks in our popular cafe. Some recruitment of additional staff has been necessary to keep pace with kitchen duties and cafe service demand. The appointment of Gemma Dowling as Hub Manager this year, has had a positive impact on the day to day practical management of the overall Hub operation.

Our Community Library....

is a key service within The Hub's portfolio. In addition to providing access to an extensive book stock that is regularly refreshed, the library volunteers organise free meet the author events so the public can meet and learn more about the work of published authors. The service supported by a large team of volunteers including Mandy who runs the weekly 'story time' for the under 5s.

Room Hire...

remains stable but there is further capacity available to maximise, which is being worked on. The dedicated medical space created on the ground floor as part of '**Health at The Hub**' initiative, continues to generate regular income from the NHS block booking that remains in place. Weekly outreach services also contribute to room hire income.

Events...

'Turn on to Christmas' 2023 in partnership with Melbourn Fete, saw another fantastic community turnout to enjoy music, mulled wine and minced pies, plus children's activities, culminating in the switch on the Christmas tree lights. Other events and activities through the year included The Hub providing catering at Melbourn Fete in the summer, our annual Christmas Craft Fair and various pop up shops. Our popular art exhibitions continue to be booked up at for at least a year ahead! A projector and large screen was also added into the Atrium for use at public event presentations from visiting authors and health professionals etc.

Volunteers....

are a crucial element of our Hub business model. The Hub was proud to be nominated for the **BBC 'Make a Difference Awards'** for it's contribution to volunteering and made it to the final four! Volunteering at The Hub provides opportunities for people of a variety of ages and abilities in the library, cafe and at The Hub front desk. A vital role is performed by Linda Samson who provides essential Hub administration support, handling communications into and out of The Hub and room bookings. We continued to welcome several young people for work experience placements or for their Duke of Edinburgh awards. Whilst we have a significant number of volunteers, the recruitment of people volunteering for the cafe remains a little more challenging.

Marketing & Promotion...

continues to receive attention with the latest 'What's on' information about events and services published on our regularly refreshed website and on social media. Social media is also used to promote cafe food, special offers, events and room hire. We provide articles for and advertise Hub events in three local magazines, plus distribute occasional leaflets across the village.

Future Outlook...

is optimistic. Management processes and practices are further strengthened, with the help of the additional skills recently injected into the management team, plus the appointment of a dedicated Hub manager. Our annual customer satisfaction survey ensures that we are listening to our customers who have pleasingly rated us highly again this year! Improvement opportunities to cafe services are ongoing, to grow further trade and help counter the financial challenges that exist in the current climate. The management team is also working to secure the financial future of the established and successful 'Health at The Hub' partnership with Meridian Primary Care Network. This will benefit The Hub and the community it serves.

John Travis

Health at The Hub (HATH)



“

HATH Mission:

We strive to partner the NHS and other healthcare providers by offering top-tier community-based capacity. Our goal is to create a welcoming patient-centric environment that enhances accessibility, significantly improving health outcomes through a proactive focus on preventative measures in a neighbourhood setting:

”

HATH, the collaboration between Melbourn Hub and Meridian Primary Care Network (PCN), continues to support residents with chronic health conditions, mental health, and other wider determinants of health such as finances and employment. It provides local, community-based outreach to improve access to services such as employment support clinics, Citizens Advice, vaccination clinics, menopause cafes, health promotion, health checks, talking therapies and more. The initiative brings care closer to the community, improving accessibility to a growing range of health promoting services.

The Hub's dedicated treatment room has continued to host patients benefiting from GP surgery nursing clinics, offering services including phlebotomy, smear tests & suture removals etc. Diabetes checks, physiotherapy, mental health and Alzheimer's clinics are also a regular feature. The increasingly popular GP led menopause clinic has proved a vital support for so many local women.

The Hub proves popular generally with patients who comment on the relaxed setting and of course the availability of coffee and cake! Interestingly the patient 'did not attend' rate for Melbourn surgery booked appointments scheduled at The Hub, has been significantly lower than for those appointments scheduled at the GP surgery reinforcing the positive feedback received from patients.

HATH Future

To evaluate and quantify the current impact and outcomes of Health at the Hub, a steering group was formed involving The Hub, PCN, South Cambs District Council and the Integrated Neighbourhood Project team, to inform its strategic planning and build the case for further investment. The group has enlisted the support of Rose Regeneration, an economic development business, who will analyse the outcomes of HATH, to evidence its social value using a nationally recognised evaluation system, to help support future funding.



NHS Health & Wellbeing Partnerships



The Hub has formed key partnerships with other health and wellbeing services that benefit the community.

We continue to collaborate with and host the NHS vaccinators on tour, delivering seasonal Covid 19 vaccination 'walk in' clinics, resulting in several thousands of people receiving a Covid jab to date.



Partnering with Nuffield Health, The Hub has hosted well attended evening events, offered free to the community, to provide advice and information from specialists about knee and hip replacements and breast health awareness.

Other partnerships have included 'Healthy You' offering health checks and Mind CPSL supporting mental health



Local councils such as Melbourn Parish Council (who own the building) and South Cambs District Council are very much partners in helping to support the Hub's future.



Melbourn Hub's relationships go from strength to strength with advice and counselling services such as Citizen's Advice, Relate and Rape Crisis who recognise the benefits of the Hub's accessible and safe setting.



The Hub maintains close links with local services such as Community Support for Dementia, the Mobile Warden Scheme, Community Transport, Timebank, organisers of the wellbeing walks and Foodbank to help direct people where these may be of help.

**MELBOURN COMMUNITY HUB
MANAGEMENT GROUP**

Directors' Report and Unaudited Accounts

Year Ended

30 September 2024

Company Number 08320569

Melbourn Community Hub Management Group

Accounts for the year ended 30 September 2024

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Melbourn Community Hub Management Group

General Information

Directors John Travis (Chairman)
Stephen Kilmurray
Jonathan Berks
Linsey Craike
Graham Hales
Jean Seers
Sarah Alderton
Jacqueline George

Registered office 30 High Street
Melbourn
Royston
Hertfordshire
SG8 6DZ

Company number 08320569

Melbourn Community Hub Management Group

Report of the Directors

The directors present their report and unaudited accounts for the year ended 30 September 2024.

Directors

The following directors have held office since 1 October 2022:

John Travis (Chairman)	(Appointed 22.02.17)
Stephen Kilmurray	(Appointed 22.02.17)
Graham Hales	(Appointed 22.02.17)
Jean Seers	(Appointed 16.05.17)
Jonathan Berks	(Appointed 13.06.18)
Linsey Craike	(Appointed 29.09.22)
Sarah Alderton	(Appointed 06.06.24)
Jacqueline George	(Appointed 26.09.24)

STATEMENT OF DIRECTORS' RESPONSIBILITIES

The directors are responsible for preparing the Directors' report and the accounts in accordance with applicable law and regulations.

Company law requires the directors to prepare accounts for each financial year.

Under that law the directors have elected to prepare the accounts in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the accounts unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these accounts, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the board on 6th March 2025, and has been prepared in accordance with the small companies regime of the Companies Act 2006.

By order of the board

John Travis (Director)

Melbourn Community Hub Management Group

Registered in England Company No: 08320569
Balance Sheet at 30 September 2024

	Note	2024 £	2024 £	2023 £	2023 £
Fixed assets					
Tangible assets	3		38,910		42,070
Current assets					
Stock		900		900	
Debtors	4	3,950		4,623	
Cash at bank and in hand		79,403		77,834	
		<u>84,253</u>		<u>83,357</u>	
Creditors: amounts falling due within one year	5	(21,996)		(21,511)	
Net current assets			<u>62,257</u>		<u>61,846</u>
Net assets			<u>101,167</u>		<u>103,916</u>
Capital and reserves					
Restricted and unrestricted grants			230,375		230,375
Other reserves			3,779		1,724
Profit and loss account			(132,987)		(128,183)
Members' Funds			<u>101,167</u>		<u>103,916</u>

For the year ending 30 September 2024 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and in accordance with the provisions of FRS 102 Section 1A – small entities.

Directors' responsibilities:

- the members have not required the company to obtain an audit of its accounts for the year in accordance with section 476,
- the directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts
- these accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime of the Companies Act 2006.

The financial statements were approved by the board of directors on 6th March 2025 and were signed on its behalf by:-

John Travis - Director

Company registration number: 08320569

Melbourn Community Hub Management Group

Notes forming part of the financial statements for the year ended 30 September 2024

1 Accounting policies

These financial statements for the year ended 30 September 2024 comply with FRS 102 Section 1A small entities. The principal accounting policies adopted in the preparation of the financial statements are set out below and have remained unchanged from the previous year.

The accounts have been prepared under the historical cost accounting rules, modified to include the revaluation of certain assets.

Turnover

Turnover represents the amounts (excluding value added tax) derived from the provision of goods and services to customers during the year.

Pension costs

The company operates a defined contribution pension scheme. Contributions are charged to the profit and loss account for the year in which they are payable to the scheme. Differences between contributions payable and contributions actually paid in the year are shown as either accruals or prepayments at the year end.

Tangible Fixed Assets

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Computer equipment	33.3% on cost
Fixtures, fittings & equipment	25% on reducing basis

Stock

Stock is valued at the lower of cost and net realisable value.

2 Operating profit

	2024 £	2023 £
This is arrived at after charging:		
Depreciation of tangible fixed assets	3,160	3,949

Melbourn Community Hub Management Group

Notes forming part of the financial statements
for the year ended 30 September 2024 (continued)

3 Tangible fixed assets

	Property fixtures and equipment
	£
<i>Cost or valuation</i>	
At 1 October 2023	65,665
Additions	-
	<hr/>
At 30 September 2024	65,665
	<hr/>
<i>Depreciation</i>	
At 1 October 2023	23,595
Provision for year	3,160
	<hr/>
At 30 September 2024	26,755
	<hr/>
<i>Net book value</i>	
At 30 September 2024	38,910
	<hr/> <hr/>
At 30 September 2023	40,636
	<hr/> <hr/>

4 Debtors

	2024	2023
	£	£
Trade debtors	2,986	4,071
Prepayments and accrued income	964	552
	<hr/>	<hr/>
	3,950	4,623
	<hr/>	<hr/>

Melbourn Community Hub Management Group

Notes forming part of the financial statements
for the year ended 30 September 2024 (continued)

5 Creditors: amounts falling due within one year

	2024	2023
	£	£
Trade creditors	5,762	5,956
Taxation and social security	11,775	9,760
Other creditors	709	150
Accruals and deferred income	3,750	5,645
	<hr/>	<hr/>
	21,996	21,511
	<hr/>	<hr/>

6 Additional information

The company is a private company, limited by guarantee and registered in England

Its registered number is: 08320569

Its registered office is:

30 High Street
Melbourn
Royston
Hertfordshire
SG8 6DZ

Melbourn Community Hub Management Group

Notes forming part of the financial statements
for the year ended 30 September 2024 (continued)

Trading Profit and Loss account For the year ended 30 September 2024

Income	£	£
Café sales		233,604
Events income		2,258
Room rental	Commercial and Community Melbourn Parish Council	43,497 14,750
Turnover		<u>284,109</u>
Donations		2,734
Bank interest		1,206
Total income		<u>288,049</u>
Cost of Café Sales		
Supplies	78,386	
Staff costs	147,772	
Café equipment	3,294	
Collection charges	3,147	
		<u>(232,599)</u>
Gross profit		<u>55,450</u>
Expenses		
<i>Administration</i>		
Hub Manager costs	10,124	
Advertising and marketing	994	
Bank charges	184	
IT costs	2,708	
Business insurance	2,493	
Office expenses	3,771	
Professional fees	2,912	
<i>Premises</i>		
Light, heat & water	15,997	
General maintenance and landscaping	15,043	
Waste disposal	2,868	
		<u>(57,094)</u>
Trading profit/(loss) for the year		<u>(1,644)</u>
Depreciation		(3,160)
Net profit/(loss) for the year		<u>(4,804)</u>

DEBORAH MARTIN

FMAAT
Accountant

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Hertfordshire
SG8 7HS

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Mobile : 07305 858454

17 July 2025

Melbourn Community Hub Management Group
30 High Street
Melbourn
Royston
Hertfordshire
SG8 6DZ

Independent Examiner's Report to Melbourn Community Hub Management Group

I report to the trustees on my examination the accounts of the Melbourn Community Hub Management Group for the year ended 30 September 2024

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for the year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

Examine the accounts under section 145 of the Charities Act, to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes a consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.



Deborah Martin is licensed and regulated
by AAT under licence number 4758

VAT Registration Number 327899347
Deborah Martin Accountant Ltd -. 12045144

Independent Examiner's Statement

In connection with my examination, I can confirm that no matter has come to my attention in connection with the examination

1. Which gives me reasonable cause to believe that in any material respect, the requirements to keep accounting records in accordance with section 130 of the Charities Act;

and

to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met: or
2. To which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts reached

Deborah Martin FMAAT

MELBOURN COMMUNITY HUB MANAGEMENT GROUP

England & Wales - Charity number 1152407

Accounts

Melbourn Community Hub Management Group

Annual Report 2023

This report records the sustained progress made since last year in every aspect of the Hub business. As with the previous year there was a steady improvement in trading income together with a very satisfactory expansion of services to the community. The outcome was the first proper annual trading surplus since the Hub opened in 2014.

The Board of Trustees

Our Board of Trustees was unchanged from the prior year. The confidence and experience now shown by this group is undoubtedly a key factor driving the overall success of the Hub enterprise. The Trustees also continue to derive direct support from an additional core of key individuals without whom the business outcomes would be very different.

The Staff Team

The Staff team was further strengthened under the continuing leadership of our Catering Manager. The staff group has developed into a well-motivated and very reliable unit. Average café sales have increased by approximately 50% compared to the immediate post pandemic period. The catering team have dealt professionally with this challenge.

The Community Library

The Community Library continues to form a crucial element to the Hub portfolio of services. Volunteering for the Library is very popular with a team of almost 20 delivering routine lending services alongside in-person author events. This function is securely funded and consequently able to regularly refresh book stocks, retaining the interests of both young and older borrowers.

Room Hire

Room Hire was slow to recover from the pandemic. However, the last year has seen a marked improvement. Partnership with the Meridian Primary Care Network allowed formalisation of the Health at The Hub project. A decision was taken to dedicate one ground floor meeting room for medical use, equipping this space to meet the needs of the NHS. The resulting block-booking provides a basic income platform to which other room hire revenue is added. Securing and increasing crucial links with the local GP practices has become a priority. The very positive impact of delivering community healthcare services from the Hub is recognised by both patients and clinicians.

Volunteers

Volunteers remain the lifeblood of the Hub business model. Recruitment of café volunteers during the past year has proven more difficult for some reason and has not kept pace with process of normal turnover. This shortfall is being addressed. However, the Hub has welcomed a notable number of young people this year to carry out Work Experience placements and volunteering for Duke of Edinburgh awards.

Public Events provided some spectacular highlights during the year. The Coronation of King Charles III gave an excuse for a Hub Street Party. This was a major success resulting from wonderful teamwork with Melbourn Parish Council and crucial support from other Melbourn community organisations.

A Customer Satisfaction Survey was carried out in some depth with very satisfying results. Of those surveyed 97% stated they would recommend the Hub to others. It was also a great opportunity to seek ideas from the community on the ways that the Hub can provide even more benefits to the locality in line with our charitable objects.

The Future Outlook

The Future Outlook remains optimistic. Management processes are becoming more finely tuned and more effective. Trading levels continue to increase. Services are expanding, particularly with the now proven healthcare offer through the Hub's partnership with the Meridian Primary Care Network.

Melbourn Community Hub Management Group

Reserves Policy

1. General Policy

The Reserves should provide an organisation with adequate financial stability and the means for it to meet its charitable objectives for the foreseeable future.

The charitable objectives of this company are to assist in the provision of a village community hub building and to manage its operations with the object of improving the conditions of life and social welfare of the inhabitants or visitors to the Parish of Melbourn.

The facilities include the provision of a public library, the Parish Council Office, an Information Point, and rooms available for Health and Social Welfare organisations.

2. Sources of Income

95% of the present income received is from the two trading sources, the cafeteria and the letting of rooms. The remaining 5% comes from public grants and private donations. It is not foreseen that there should be a significant reduction in either sources in the foreseeable future.

3. Funds and Reserves

The Company maintains accounts at two banks. All income received and expenses paid are made through the two current accounts, and the balance on these is generally about £15,000, and this is considered adequate to meet the daily requirements of the company.

At September 2023 in addition to the current accounts, there was a balance of £58,000 in a Reserve account. Since that date, £30,000 has been placed on a Two-Year Fixed Deposit account to be held as a special reserve (see below) and the balance transferred to a Ready Access reserve account.

4. Expenditure

The premises were completed in 2014 and structurally remain in excellent condition. It is not foreseen that there is a need for any major expenditure in the foreseeable future – in any event any major building repairs/alterations would be the responsibility of Melbourn Parish Council, the owners of the building.

In the year ended 30 September 2023, approximately 90% of the total expenditure of the Company related to the two trading sources.

5. Value of Reserves

In the extremely unlikely event of the termination/suspension of the trading income, the directors consider that the Company should maintain a Reserve of £30,000 to be able to keep open The Hub to be able to provide the facilities mentioned above. This reserve would cover the cost of laying off the present employees and the termination of certain contracts, and would provide sufficient funds to cover the running costs of the premises for a period of 6 months.

6. Review of Reserves

The Directors should review the level of Reserves on an annual basis.

MELBOURN COMMUNITY HUB MANAGEMENT GROUP

Directors' Report and Unaudited Accounts

Year Ended

30 September 2023

Company Number 08320569

Melbourn Community Hub Management Group

Accounts for the year ended 30 September 2023

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Melbourn Community Hub Management Group

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STATEMENT OF DIRECTORS' RESPONSIBILITIES

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- select suitable accounting policies and then apply them consistently;
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- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the board on 29 February 2024, and has been prepared in accordance with the small companies regime of the Companies Act 2006.

By order of the board

John Travis (Director)

Melbourn Community Hub Management Group

Profit and Loss for the year ended 30 September 2023

	Note	2023 £	2022 £
Turnover		254,920	164,003
Cost of sales		(194,654)	(130,880)
		<hr/>	<hr/>
Gross profit		60,266	33,123
Administrative expenses		(42,344)	(34,353)
Depreciation		(3,949)	(3,779)
		<hr/>	<hr/>
Profit/(loss) on ordinary activities before taxation		13,973	(5,009)
Taxation on profit on ordinary activities		-	-
Additional income	3	-	7,702
Interest received		620	-
		<hr/>	<hr/>
Profit/(loss) for the financial year		14,593	2,693
		<hr/> <hr/>	<hr/> <hr/>

The notes on pages 6 to 9 form part of these financial statements.

Melbourn Community Hub Management Group

Registered in England Company No: 08320569
Balance Sheet at 30 September 2023

	Note	2023 £	2023 £	2022 £	2022 £
Fixed assets					
Tangible assets	4		42,070		40,636
Current assets					
Stocks		900		600	
Debtors	5	4,623		6,278	
Cash at bank and in hand		77,834		54,757	
		<u>83,357</u>		<u>61,635</u>	
Creditors: amounts falling due within one year	6	(21,511)		(14,664)	
Net current assets			61,846		46,971
Net assets			<u>103,916</u>		<u>87,607</u>
Capital and reserves					
Restricted and unrestricted grants			230,375		230,375
Other reserves			1,724		8
Profit and loss account			(128,183)		(142,776)
Members' Funds			<u>103,916</u>		<u>87,607</u>

For the year ending 30 September 2023 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and in accordance with the provisions of FRS 102 Section 1A – small entities.

Directors' responsibilities:

- the members have not required the company to obtain an audit of its accounts for the year in accordance with section 476,
- the directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts
- these accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime of the Companies Act 2006.

The financial statements were approved by the board of directors on 29 February 2024 and were signed on its behalf by:-

John Travis - Director
Company registration number: 08320569

Melbourn Community Hub Management Group

Notes forming part of the financial statements for the year ended 30 September 2023

1 Accounting policies

These financial statements for the year ended 30 September 2023 comply with FRS 102 Section 1A small entities. The principal accounting policies adopted in the preparation of the financial statements are set out below and have remained unchanged from the previous year.

The accounts have been prepared under the historical cost accounting rules, modified to include the revaluation of certain assets.

Turnover

Turnover represents the amounts (excluding value added tax) derived from the provision of goods and services to customers during the year.

Pension costs

The company operates a defined contribution pension scheme. Contributions are charged to the profit and loss account for the year in which they are payable to the scheme. Differences between contributions payable and contributions actually paid in the year are shown as either accruals or prepayments at the year end.

Tangible Fixed Assets

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Computer equipment	33.3% on cost
Fixtures, fittings & equipment	25% on reducing basis

Stock

Stock is valued at the lower of cost and net realisable value.

2 Operating profit

	2023 £	2022 £
This is arrived at after charging:		
Depreciation of tangible fixed assets	3,949	3,779

3 Additional income

	2023 £	2022 £
Government covid grants	-	2,667
Insurance business interruption	-	5,035
	<u>-</u>	<u>7,702</u>

Melbourn Community Hub Management Group

Notes forming part of the financial statements
for the year ended 30 September 2023 (continued)

4 Tangible fixed assets

	Property fixtures and equipment
	£
<i>Cost or valuation</i>	
At 1 October 2022	60,282
Additions	5,383
	<hr/>
At 30 September 2023	65,665
	<hr/>
<i>Depreciation</i>	
At 1 October 2022	19,646
Provision for year	3,949
	<hr/>
At 30 September 2023	23,595
	<hr/>
<i>Net book value</i>	
At 30 September 2023	42,070
	<hr/> <hr/>
At 30 September 2022	40,636
	<hr/> <hr/>

5 Debtors

	2023	2022
	£	£
Trade debtors	4,071	5,286
Prepayments and accrued income	552	992
	<hr/>	<hr/>
	4,623	6,278
	<hr/>	<hr/>

Melbourn Community Hub Management Group

Notes forming part of the financial statements
for the year ended 30 September 2023 (continued)

6 Creditors: amounts falling due within one year

	2023	2022
	£	£
Trade creditors	5,956	6,465
Taxation and social security	9,760	2,720
Other creditors	150	-
Accruals and deferred income	5,645	5,479
	<u>21,511</u>	<u>14,664</u>

7 Employee Numbers

	2023	2022
The average number of persons employed by the company was	<u>8</u>	<u>7</u>

8 Additional information

The company is a private company, limited by guarantee and registered in England

Its registered number is: 08320569

Its registered office is:

30 High Street
Melbourn
Royston
Hertfordshire
SG8 6DZ

Melbourn Community Hub Management Group

Notes forming part of the financial statements
for the year ended 30 September 2023 (continued)

Trading Profit and Loss account For the year ended 30 September 2023

Income	£	£
Donations		9,019
Café sales		194,843
Events income		4,027
Room rental	Commercial and Community Parish Council	33,181 13,850
Interest		620
Total Income		<u>255,540</u>
Cost of Café Sales		
Supplies	72,695	
Staff costs	118,516	
Collection charges	3,443	
		(194,654)
Gross profit/(loss)		<u>60,886</u>
Expenses		
Advertising and marketing	1,272	
Bank charges	173	
IT costs	3,407	
Insurance	1,083	
Light, heat, water	13,959	
Waste management	2,403	
General maintenance and landscaping	13,018	
Office expenses	4,515	
Professional fees	2,088	
Sundry expenses	426	
		<u>(42,344)</u>
Trading profit/(loss) for the year		<u>18,542</u>
Depreciation		(3,949)
Net profit/(loss) for the year		<u>14,593</u>

**S SELKIRK MAAT
Accountant**

56 Browning Close
Royston
SG8 7EY

Melbourn Community Hub Management Group

**Independent Examiner's Report to Melbourn Community Hub
Management Group**

I report on the accounts of the Melbourn Community Hub Management Group for the year ended 30 September 2023

<p>Respective responsibilities of trustees and examiner</p>	<p>The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for the year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.</p> <p>It is my responsibility to:</p> <p>Examine the accounts under section 145 of the Charities Act, to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and to state whether particular matters have come to my attention.</p>
<p>Basis of independent examiner's statement</p>	<p>My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes a consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.</p>

<p>Independent Examiner's statement</p>	<p>In connection with my examination, no matter has come to my attention</p> <ol style="list-style-type: none"> 1. which gives me reasonable cause to believe that in any material respect, the requirements to keep accounting records in accordance with section 130 of the Charities Act; and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met: or 2. To which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts reached

S Selkirk MAAT
19 July 2024

MELBOURN COMMUNITY HUB MANAGEMENT GROUP

England & Wales - Charity number 1152407

Accounts

Melbourn Community Hub Management Group

Annual Report 2022

This report covers the first full year of trading after the interruptions to both normal life and business that resulted from the COVID-19 pandemic. The results showed a steady improvement over the 12 months. There were clear signs that customer confidence was beginning to return by the close of the financial reporting period at 30 September 2022.

Our Board of Directors was subject to some changes with a number of long-serving members deciding to retire. An advertised programme asking for new directors resulted in the appointment of one excellent new person, supported by one or two other key individuals who work closely alongside the director team. The spread of skills remains comprehensive with no significant gaps.

The Staff Team

The Staff Team underwent a significant revamp with only one of the original catering team remaining, under a new and very effective catering manager. This improvement to the catering resource is considered a key reason for the now growing trade.

The cleaning function has also been re-staffed and much improved, this now being a truly complementary service to both café and other building services.

The Community Library

The Community Library has been revitalised with increasing numbers of borrowers, the planning of in-person author evenings alongside other book events, particularly some aimed at younger readers. The changes made in 2021 to desk and admin spaces have also been successfully accommodated.

Room Hire

Room Hire was worryingly very slow in returning the levels seen pre-pandemic. The pattern is thought to relate to both a partial permanent move to home working and also personal habit changes following the repetitive lockdowns. This picture is being rapidly reversed through advertising and customer partnerships.

Volunteers

Volunteers remain the lifeblood of the Hub and we continue to receive and support all new applications to help us out. Both café and library rely heavily on this vital resource and our profound thanks go out to this group for what they do. The year was also notable for the number of Work Experience placements and Duke of Edinburgh students that were satisfied.

Events

Events again provided highlights during the year after a long absence forced by the pandemic. Notable was the celebration of the Queen's Platinum Jubilee on the 5th June. A joint participation between the Hub, the Parish Council and the Fete Committee resulted in the best-attended and most successful public event held at the Hub. More than 600 people enjoyed a very special day. A healthcare launch event was another landmark, as the Hub announced its partnership with the local health care network and the NHS vaccination service. We anticipate that the healthcare provision from the Hub will become very important and a significant factor in the community services provided by the Hub.

Art continues to be a popular feature with different local artists queuing to display their work on our gallery wall each month.

Marketing and Promotion

Marketing and Promotion has been strengthened with a refreshed brand design to reflect the Hub's current image and is used across all marketing and information platforms. Increased social media presence, leafleting to promote or events and services, plus regular articles for a wider range of local publications have all successfully contributed to increased demand for our services. The Hub's website has also been significantly enhanced with the focus on the new brand image, easier navigation for customers and access to current news and events.

The Future Outlook

The Future Outlook can be determined with more certainty now that we are well into a new trading year. The optimistic signs seen in the previous year have been amplified and confirmed. The staff changes and the policy of 'training for flexibility' are making a noticeable impact on the ability to meet customer demands. Healthcare delivery has become a central feature of our strategy and the next year will chart this increasingly important aspect of the Hub service to the community.

Melbourn Community Hub Management Group

Reserves Policy

1. General Policy

The Reserves should provide an organisation with adequate financial stability and the means for it to meet its charitable objectives for the foreseeable future.

The charitable objectives of this company are to assist in the provision of a village community hub building and to manage its operations with the object of improving the conditions of life and social welfare of the inhabitants or visitors to the Parish of Melbourn.

The facilities include the provision of a public library, the Parish Council Office, an Information Point, and rooms available for Health and Social Welfare organisations.

2. Sources of Income

90% of the present income received is from the two trading sources, the cafeteria and the letting of rooms. The remaining 10% comes from public grants and private donations. It is not foreseen that there should be a significant reduction in either sources in the foreseeable future.

3. Funds and Reserves

The Company maintains accounts at two banks. All income received and expenses paid are made through the two current accounts, and the balance on these is generally about £15,000, and this is considered adequate to meet the daily requirements of the company.

At January 2023 in addition to the current accounts, there was a balance of £37,000 in a Reserve account and £7,500 in an account designated to receive donations.

4. Expenditure

The premises were completed in 2014 and structurally remain in excellent condition. It is not foreseen that there is a need for any major expenditure in the foreseeable future – in any event any major building repairs/alterations would be the responsibility of Melbourn Parish Council, the owners of the building.

In the year ended 30 September 2022, approximately 90% of the total expenditure of the Company related to the two trading sources.

5. Value of Reserves

In the extremely unlikely event of the termination/suspension of the trading income, the directors consider that the Company should maintain a Reserve of £25,000 to be able to keep open The Hub to be able to provide the facilities mentioned above. This reserve would cover the cost of laying off the present employees and the termination of certain contracts, and would provide sufficient funds to cover the running costs of the premises for a period of 6 months.

6. Review of Reserves

The Directors should review the level of Reserves on an annual basis.

MELBOURN COMMUNITY HUB MANAGEMENT GROUP

Directors' Report and Unaudited Accounts

Year Ended

30 September 2022

Company Number 08320569

Melbourn Community Hub Management Group

Accounts for the year ended 30 September 2022

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3	Report of the Directors
4	Profit and Loss Account
5	Balance Sheet
6 - 10	Notes to the Accounts

Melbourn Community Hub Management Group

General Information

Directors John Travis (Chairman)
 Stephen Kilmurray
 Jonathan Berks
 Linsey Craike
 Graham Hales
 Jean Seers

Registered office 30 High Street
 Melbourn
 Royston
 Hertfordshire
 SG8 6DZ

Company number 08320569

Melbourn Community Hub Management Group

Report of the Directors

The directors present their report and unaudited accounts for the year ended 30 September 2022.

Directors

The following directors have held office since 1 October 2021:

John Travis (Chairman)	(Appointed 22.02.17)
Stephen Kilmurray	(Appointed 22.02.17)
Clive Porter	(Resigned 11.11.21)
Graham Hales	(Appointed 22.02.17)
Nicola Cross	(Resigned 29.09.22)
Emma Grant	(Resigned 27.04.22)
Jean Seers	(Appointed 16.05.17)
Jonathan Berks	(Appointed 13.06.18)
Linsey Craike	(Appointed 29.09.22)

STATEMENT OF DIRECTORS' RESPONSIBILITIES

The directors are responsible for preparing the Directors' report and the accounts in accordance with applicable law and regulations.

Company law requires the directors to prepare accounts for each financial year.

Under that law the directors have elected to prepare the accounts in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the accounts unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these accounts, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the board on 30th March 2023, and has been prepared in accordance with the small companies regime of the Companies Act 2006.

By order of the board

John Travis (Director)

Melbourn Community Hub Management Group

Profit and Loss for the year ended 30 September 2022

	Note	2022 £	2021 £
Turnover		164,003	51,132
Cost of sales		(130,880)	(72,790)
		<hr/>	<hr/>
Gross profit		33,123	(21,658)
Administrative expenses		(34,353)	(29,450)
Depreciation		(3779)	(2,840)
		<hr/>	<hr/>
Profit/(loss) on ordinary activities before taxation		(5,009)	(53,948)
Taxation on profit on ordinary activities		-	-
Additional income	3	7,702	61,899
		<hr/>	<hr/>
Profit/(loss) for the financial year		2,693	7,951
		<hr/>	<hr/>

The notes on pages 6 to 10 form part of these financial statements.

Melbourn Community Hub Management Group

Registered in England Company No: 08320569
Balance Sheet at 30 September 2022

	Note	2022 £	2022 £	2021 £	2021 £
Fixed assets					
Tangible assets	4		40,636		51,996
Current assets					
Stocks		600		600	
Debtors	5	6,278		3,073	
Cash at bank and in hand		54,757		16,315	
		<u>61,635</u>		<u>19,988</u>	
Creditors: amounts falling due within one year	6	(14,664)		(6,703)	
Net current assets			<u>46,971</u>		<u>13,285</u>
Net assets			<u>87,607</u>		<u>65,281</u>
Capital and reserves					
Restricted and unrestricted grants			230,375		208,843
Other reserves			8		1,832
Profit and loss account			(142,776)		(145,394)
Members' Funds			<u>87,607</u>		<u>65,281</u>

For the year ending 30 September 2022 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and in accordance with the provisions of FRS 102 Section 1A – small entities.

Directors' responsibilities:

- the members have not required the company to obtain an audit of its accounts for the year in accordance with section 476,
- the directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts
- these accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime of the Companies Act 2006.

The financial statements were approved by the board of directors on 30th March 2023 and were signed on its behalf by:-

John Travis - Director
Company registration number: 08320569

Melbourn Community Hub Management Group

Notes forming part of the financial statements for the year ended 30 September 2022

1 Accounting policies

These financial statements for the year ended 30 September 2022 comply with FRS 102 Section 1A small entities. The principal accounting policies adopted in the preparation of the financial statements are set out below and have remained unchanged from the previous year.

The accounts have been prepared under the historical cost accounting rules, modified to include the revaluation of certain assets.

Turnover

Turnover represents the amounts (excluding value added tax) derived from the provision of goods and services to customers during the year.

Pension costs

The company operates a defined contribution pension scheme. Contributions are charged to the profit and loss account for the year in which they are payable to the scheme. Differences between contributions payable and contributions actually paid in the year are shown as either accruals or prepayments at the year end.

Tangible Fixed Assets

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Computer equipment	33.3% on cost
Fixtures, fittings & equipment	25% on reducing basis

Stock

Stock is valued at the lower of cost and net realisable value.

2 Operating profit

	2022 £	2021 £
This is arrived at after charging:		
Depreciation of tangible fixed assets	3,779	2,840

3 Additional income

	2022 £	2021 £
Government covid grants	2,667	36,757
Job Retention scheme	-	25,142
Insurance business interruption	5,035	-
	<u>7,702</u>	<u>61,899</u>

Melbourn Community Hub Management Group

Notes forming part of the financial statements
for the year ended 30 September 2022 (continued)

4 Tangible fixed assets

	Property fixtures and equipment
	£
<i>Cost or valuation</i>	
At 1 October 2021	67,863
Additions	4,477
Disposals	(12,058)
	<hr/>
At 30 September 2022	60,282
	<hr/>
<i>Depreciation</i>	
At 1 October 2021	15,867
Provision for year	3,779
	<hr/>
At 30 September 2022	19,646
	<hr/>
<i>Net book value</i>	
At 30 September 2022	40,636
	<hr/> <hr/>
At 30 September 2021	51,996
	<hr/> <hr/>

5 Debtors

	2022	2021
	£	£
Trade debtors	5,286	2,607
Prepayments and accrued income	992	466
	<hr/>	<hr/>
	6,278	3,073
	<hr/>	<hr/>

Melbourn Community Hub Management Group

Notes forming part of the financial statements
for the year ended 30 September 2022 (continued)

6 Creditors: amounts falling due within one year

	2022 £	2021 £
Trade creditors	6,465	10,815
Taxation and social security	2,720	(11,391)
Other creditors	-	1,800
Accruals and deferred income	5,479	5,479
	<hr/>	<hr/>
	14,664	6,703
	<hr/> <hr/>	<hr/> <hr/>

7 Employee Numbers

	2022	2021
The average number of persons employed by the company was	8	6
	<hr/> <hr/>	<hr/> <hr/>

8 Additional information

The company is a private company, limited by guarantee and registered in England

Its registered number is: 08320569

Its registered office is:

30 High Street
Melbourn
Royston
Hertfordshire
SG8 6DZ

Melbourn Community Hub Management Group

Notes forming part of the financial statements
for the year ended 30 September 2022 (continued)

Trading Profit and Loss account For the year ended 30 September 2022

Income	£	£
Donations		5,784
		<u>5,784</u>
Café sales		122,869
Events income		8,318
Room rental	Commercial and Community Parish Council	13,630
		13,400
Bank Interest		2
Total Income		<u>164,003</u>
Cost of Café Sales		
Supplies	43,409	
Staff costs	84,229	
Collection charges	3,242	
		130,880
Gross profit/(loss)		<u>33,123</u>
Expenses		
Advertising and marketing	2,242	
Bank charges	154	
IT costs	2,964	
Insurance	991	
Light, heat, water	11,554	
Waste management	1,383	
General maintenance and cleaning supplies	8,552	
Office expenses	4,270	
Professional fees	1,793	
Sundry expenses	450	
		<u>34,353</u>
Trading profit/(loss) for the year		<u>(1,230)</u>
Depreciation		(3,779)
Net profit/(loss) for the year		<u>(5,009)</u>

Melbourn Community Hub Management Group

Notes forming part of the financial statements
for the year ended 30 September 2022 (continued)

Trading Profit and Loss account For the year ended 30 September 2022 (continued)

	£
Net profit/(loss) brought forward	(5,009)
Additional income	
Government Covid Grants	2,667
Other income	5,035
	<hr/>
Total profit/loss for the year	2,693
	<hr/> <hr/>

**S SELKIRK MAAT
Accountant**

56 Browning Close
Royston
SG8 7EY

Melbourn Community Hub Management Group

**Independent Examiner's Report to Melbourn Community Hub
Management Group**

I report on the accounts of the Melbourn Community Hub Management Group for the year ended 30 September 2022

<p>Respective responsibilities of trustees and examiner</p>	<p>The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for the year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.</p> <p>It is my responsibility to:</p> <p>Examine the accounts under section 145 of the Charities Act, to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and to state whether particular matters have come to my attention.</p>
<p>Basis of independent examiner's statement</p>	<p>My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes a consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.</p>

<p>Independent Examiner's statement</p>	<p>In connection with my examination, no matter has come to my attention</p> <ol style="list-style-type: none"> 1. which gives me reasonable cause to believe that in any material respect, the requirements to keep accounting records in accordance with section 130 of the Charities Act; and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met: or 2. To which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts reached

S Selkirk MAAT
4 July 2023

MELBOURN COMMUNITY HUB MANAGEMENT GROUP

England & Wales - Charity number 1152407

Accounts

Melbourn Community Hub Management Group

Annual Report 2021

This report charts an extraordinary year for the Melbourn Community Hub. Extraordinary because, again due to Covid-19, the business was locked down and not trading for nine of the twelve months of the financial year ending September 30th 2021. Also a unique year in which, because the building was closed for reasons beyond our control, the opportunity was taken to carry out a long awaited building extension and upgrade.

The Hub business was closed during all or part of the month of November 2020, and again in January 2021 all the way up to July 2021. As in the previous year staff were furloughed and our valiant volunteers running the café and library asked to stay at home, leaving the Hub unable to service its customers.

This report includes the Hub financial position as at September 30th 2021 together with a general review and assessment of the Hub operations during this uniquely difficult year, again dominated by the Covid-19 pandemic. The story of the year is briefly described here and illustrated in the pages that follow.

Our board of directors remained unchanged through the financial year to end September 2021 compared to the previous year, although one or two changes have occurred more recently. This stability has again enabled us to take advantage of changing and unpredictable circumstances. Videoconferencing, already established as the norm in 2020, continued successfully. Great credit is due to this hard working and multi-talented group in using this fractured period of our history in a really creative and constructive way.

The staff and volunteer teams were again greatly affected. Due to the long periods of lockdown and a mix of individual personal circumstances, the Hub only retained one of the original staff team when compared to the employee roll pre-Covid. Many of the volunteers have now returned, together with some very welcome new faces, but we are always looking for more!

Work practices to protect staff and public safety were mandated due to the rules governing hospitality venues protecting against Covid-19 infection. These were also subject to progressive changes, requiring staff and volunteers to adapt and retrain. Some services were suspended for long periods. The **Community Library** is an example where, apart from book returns, the service ceased entirely throughout most of 2021. **Room hire** was also suspended for the same reasons.

Due to operational factors the Community Library volunteers were asked to accommodate some changes to the way the library is presented. We are pleased to report that the library service was successfully re-launched without significant problems. We offer our sincere thanks to all volunteers and staff who supported the Hub through this extraordinary and challenging time.

The trading period was brief, our regular income from the normally expected routes being massively curtailed due to Covid-19 lockdowns. Café and particularly Room Hire revenues were badly affected and totalled only about 1/3 of a normal year's expectations, at just under £50,000. However, this income was supplemented by government grants available to small companies to aid recovery from Covid-19 business interruptions. Stringent measures were also taken to control overhead costs and staff were furloughed on the government Job Retention Scheme. The Hub would also like to register sincere and grateful thanks for some generous donations received from the public. Overall, in spite of the significant difficulties encountered, the Hub is pleased to report a trading profit after depreciation of slightly less than £8,000 for the last full financial year.

A major building expansion and upgrade was carried out to a successful conclusion during the 2021 lockdown. Tenders were accepted and orders placed allowing work on site to commence in March, eventually completing in July 2021.

The project aimed at enlarging and improving meeting room space, with more and better meeting rooms being constructed, all to the same state of the art standard. A more detailed project history can be found in the later pages of this report.

The works were funded entirely from grants and the project was completed to budget and to the expected timescale. Some general enhancements were made to the building such as better external lighting, heating and furnishings. The building was re-decorated inside and out with the addition of wall graphics and other changes that improve the customer experience.

The closure of the Community Hub to all trade due to the Covid-19 lockdown enabled the building works to go ahead without the restrictions that might otherwise have been needed. The results of the building works are therefore even better than were planned or expected. The board members all constantly contributed throughout the project and the end result is a lasting tribute to everyone involved. Tracking the orders and spends were a huge task, over and above the regular workload of the Parish Council. We would like to thank the Melbourn Parish Council for supporting and partnering the Hub so well through this very difficult process and with such a satisfactory results.

Outlook and the future – as this report goes to press the Covid-19 pandemic is receding, with the restrictions on social distancing, facemasks and other health measures largely phased out. The Community Hub looks forward to a bright future inside a refurbished building with increased capacity to provide high quality room hire and all the traditional services our customers have enjoyed in the past. A refreshed paid staff group led by a new Catering Manager is the basis for great optimism. The signs so far during 2022 are that the Hub will go from strength to strength with an improved range of services to both community organisations and commercial businesses.

MELBOURN COMMUNITY HUB MANAGEMENT GROUP

Directors' Report and Unaudited Accounts

Year Ended

30 September 2021

Company Number 08320569

Melbourn Community Hub Management Group

Accounts for the year ended 30 September 2021

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3	Report of the Directors
4	Profit and Loss Account
5	Balance Sheet
6 - 9	Notes to the Accounts

Melbourn Community Hub Management Group

General Information

Directors John Travis (Chairman)
 Stephen Kilmurray
 Jonathan Berks
 Nicola Cross
 Emma Grant
 Graham Hales
 Clive Porter
 Jean Seers

Registered office 30 High Street
 Melbourn
 Royston
 Hertfordshire
 SG8 6DZ

Company number 08320569

Melbourn Community Hub Management Group

Report of the Directors

The directors present their report and unaudited accounts for the year ended 30 September 2021.

Directors

The following directors have held office since 1 October 2020:

John Travis (Chairman)	(Appointed 22.02.17)
Stephen Kilmurray	(Appointed 22.02.17)
Clive Porter	(Appointed 20.02.17)
Graham Hales	(Appointed 22.02.17)
Nicola Cross	(Appointed 22.02.17)
Emma Grant	(Appointed 24.03.17)
Jean Seers	(Appointed 16.05.17)
Jonathan Berks	(Appointed 13.06.18)

STATEMENT OF DIRECTORS' RESPONSIBILITIES

The directors are responsible for preparing the Directors' report and the accounts in accordance with applicable law and regulations.

Company law requires the directors to prepare accounts for each financial year.

Under that law the directors have elected to prepare the accounts in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the accounts unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these accounts, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the board on 6th April 2022, and has been prepared in accordance with the small companies regime of the Companies Act 2006.

By order of the board

John Travis (Director)

Melbourn Community Hub Management Group

Profit and Loss for the year ended 30 September 2021

	Note	2021 £	2020 £
Turnover		51,132	114,759
Cost of sales		(72,790)	(80,450)
		<hr/>	<hr/>
Gross profit/(loss)		(21,658)	34,309
Administrative expenses		(29,450)	(33,186)
Depreciation		(2,840)	(2,351)
		<hr/>	<hr/>
Profit/(loss) on ordinary activities before taxation		(53,948)	(1,228)
Taxation on profit on ordinary activities		-	-
Additional income		61,899	-
		<hr/>	<hr/>
Profit/(loss) for the financial year		<u>7,951</u>	<u>(1,228)</u>

The notes on pages 6 to 9 form part of these financial statements.

Melbourn Community Hub Management Group

Registered in England Company No: 08320569
Balance Sheet at 30 September 2021

	Note	2021 £	2021 £	2020 £	2020 £
Fixed assets					
Tangible assets	3		51,996		3,287
Current assets					
Stocks		600		600	
Debtors	4	3,073		7,692	
Cash at bank and in hand		16,315		49,637	
		19,988		57,929	
Creditors: amounts falling due within one year	5	(6,703)		(17,364)	
Net current assets			13,285		40,565
Net assets			65,281		43,852
Capital and reserves					
Restricted and unrestricted grants			208,843		193,843
Other reserves			1,832		1,832
Profit and loss account			(145,394)		(151,823)
Members' Funds			65,281		43,852

For the year ending 30 September 2021 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and in accordance with the provisions of FRS 102 Section 1A – small entities.

Directors' responsibilities:

- the members have not required the company to obtain an audit of its accounts for the year in accordance with section 476,
- the directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts
- these accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime of the Companies Act 2006.

The financial statements were approved by the board of directors on 6th April 2022 and were signed on its behalf by:-

John Travis - Director
Company registration number: 08320569

Melbourn Community Hub Management Group

Notes forming part of the financial statements for the year ended 30 September 2021

1 Accounting policies

These financial statements for the year ended 30 September 2021 comply with FRS 102 Section 1A small entities. The principal accounting policies adopted in the preparation of the financial statements are set out below and have remained unchanged from the previous year.

The accounts have been prepared under the historical cost accounting rules, modified to include the revaluation of certain assets.

Turnover

Turnover represents the amounts (excluding value added tax) derived from the provision of goods and services to customers during the year.

Pension costs

The company operates a defined contribution pension scheme. Contributions are charged to the profit and loss account for the year in which they are payable to the scheme. Differences between contributions payable and contributions actually paid in the year are shown as either accruals or prepayments at the year end.

Tangible Fixed Assets

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Computer equipment	33.3% on cost
Fixtures, fittings & equipment	25% on cost

Stock

Stock is valued at the lower of cost and net realisable value.

2 Operating profit

	2021 £	2020 £
This is arrived at after charging:		
Depreciation of tangible fixed assets	2,840	2,351

Melbourn Community Hub Management Group

Notes forming part of the financial statements
for the year ended 30 September 2021 (continued)

3 Tangible fixed assets

	Plant and machinery
	£
<i>Cost or valuation</i>	
At 1 October 2020	16,314
Additions	51,549
	<hr/>
At 30 September 2021	67,863
	<hr/>
<i>Depreciation</i>	
At 1 October 2020	13,027
Provision for year	2,840
	<hr/>
At 30 September 2021	15,867
	<hr/>
<i>Net book value</i>	
At 30 September 2021	51,996
	<hr/> <hr/>
At 30 September 2020	3,287
	<hr/> <hr/>

4 Debtors

	2021	2020
	£	£
Trade debtors	2,607	5,852
Prepayments and accrued income	466	318
Other debtors	-	1,522
	<hr/>	<hr/>
	3,073	7,692
	<hr/>	<hr/>

Melbourn Community Hub Management Group

Notes forming part of the financial statements
for the year ended 30 September 2021 (continued)

5 Creditors: amounts falling due within one year

	2021 £	2020 £
Trade creditors	10,815	8,612
Taxation and social security	(11,391)	(1,648)
Other creditors	1,800	5,077
Accruals and deferred income	5,479	5,323
	<hr/>	<hr/>
	6,703	17,364
	<hr/> <hr/>	<hr/> <hr/>

6 Employee Numbers

	2021	2020
The average number of persons employed by the company was	6	7
	<hr/> <hr/>	<hr/> <hr/>

7 Additional information

The company is a private company, limited by guarantee and registered in England

Its registered number is: 08320569

Its registered office is:

30 High Street
Melbourn
Royston
Hertfordshire
SG8 6DZ

Melbourn Community Hub Management Group

Notes forming part of the financial statements
for the year ended 30 September 2021 (continued)

Trading Profit and Loss account For the year ended 30 September 2021

Income	£	£
Donations		1,000
		<u>1,000</u>
Café sales		34,896
Room rental	Commercial and Community Parish Council	989
		13,244
Other Income		986
Bank Interest		17
		<u>51,132</u>
Total Income		
		51,132
Cost of Café Sales		
Supplies	15,876	
Staff costs	56,914	
		72,790
		<u>(21,658)</u>
Gross profit/(loss)		
		(21,658)
Expenses		
Staff costs	2,116	
Advertising and marketing	1,063	
Bank and card charges	861	
Equipment Leasing	1,400	
IT costs	3,043	
Insurance	844	
Light, heat, water	3,144	
Waste management	902	
General maintenance and cleaning supplies	9,269	
Office expenses	4,574	
Professional fees	1,529	
Sundry expenses	705	
		<u>29,450</u>
Trading profit/(loss) for the year		<u>(51,108)</u>
Depreciation		(2,840)
Net profit/(loss) for the year		<u>(53,948)</u>

Melbourn Community Hub Management Group

Notes forming part of the financial statements
for the year ended 30 September 2021 (continued)

Trading Profit and Loss account For the year ended 30 September 2021 (continued)

	£	£
Net profit/(loss) brought forward		(53,948)
Additional income		
Government Covid Grants	36,757	
JCR Scheme	25,142	
	<hr/>	61,899
Total profit/loss for the year		<hr/> <hr/> 7,951

**S SELKIRK MAAT
Accountant**

56 Browning Close
Royston
SG8 7EY

Melbourn Community Hub Management Group

**Independent Examiner's Report to Melbourn Community Hub
Management Group**

I report on the accounts of the Melbourn Community Hub Management Group for the year ended 30 September 2021

<p>Respective responsibilities of trustees and examiner</p>	<p>The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for the year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.</p> <p>It is my responsibility to:</p> <p>Examine the accounts under section 145 of the Charities Act, to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and to state whether particular matters have come to my attention.</p>
<p>Basis of independent examiner's statement</p>	<p>My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes a consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.</p>

<p>Independent Examiner's statement</p>	<p>In connection with my examination, no matter has come to my attention</p> <ol style="list-style-type: none"> 1. which gives me reasonable cause to believe that in any material respect, the requirements to keep accounting records in accordance with section 130 of the Charities Act; and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met: or 2. To which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts reached

S Selkirk MAAT
12 July 2022

MELBOURN COMMUNITY HUB MANAGEMENT GROUP

England & Wales - Charity number 1152407

Accounts

Melbourn Community Hub Management Group – Charity number 1152407

Trustees Annual Report

30 September 2020

The Trustees present their Report for the accounting year ended 30 September 2020. A copy of the accounts accompanies this Report.

This financial year a turnover of £114,759 was achieved which included a Covid-19 related government grant of £10,000, with total costs of sales and administration expenses £113,636 resulting in a small profit before depreciation of £1,213.

The year 2019 - 2020 was significantly disrupted by the Covid -19 pandemic, with the entire business closed and not trading at all between late March and the beginning of July 2020. Against this unfavourable background the organisation has succeeded in a remarkable fashion.

The early part of the trading year up to the time of lockdown was a period of growing success and confidence. The benefits and services we provide, reported last year as growing securely, continued to expand. This activity was a tried and tested mix. The Melbourn Community Hub provided a safe and welcoming meeting point and destination for all comers. Our clients include from the very young to the very elderly through formats such as regular pre-school story-time to weekly lunch clubs for more senior citizens. Both demographics are enthusiastically supported making our offering a key platform for social inclusion.

Healthcare and related initiatives continued. These included regular sessions from MIND, the mental health charity and the 'open-door' free access to the NHS service *Everyone Health* team. The locally driven support organisation *Community Support for Dementia* assumed greater importance. Regular 'Good Mood Cafes' were held to support both those with dementia and those who care for them, both from family and professional support organisations.

The closure of the normal trade during the March to July lockdown was turned to great community benefit. The building, some staff and core volunteers were dedicated to the delivery of personal and prescription services, together with a food bank to support isolating and vulnerable residents affected by the lockdown. The initiative was formally recognised and supported by the local Parish Council and Cambridgeshire County Council, a real milestone of community service at a time of crisis.

After the lockdown ended in July trading resumed under Covid-Safety rules according to somewhat reduced terms. In spite of the difficulties and by taking advantage of government support when offered, the organisation continued to prosper. It was clear that the experience of lockdown had increased local demand for the services we provide and sharpened the desire for human contact in a safe setting.

Perhaps surprisingly, our position at the financial year-end therefore ended more positively than in any other trading period previously reported.

To summarise, the core mission of the Hub was again realised during this financial year and against a uniquely difficult background.

MELBOURN COMMUNITY HUB MANAGEMENT GROUP

Directors' Report and Unaudited Accounts

Year Ended

30 September 2020

Company Number 08320569

Melbourn Community Hub Management Group

Accounts for the year ended 30 September 2020

Contents

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2	General information
3	Report of the Directors
4	Profit and Loss Account
5	Balance Sheet
6 - 9	Notes to the Accounts

Melbourn Community Hub Management Group

General Information

Directors John Travis (Chairman)
Stephen Kilmurray
Jonathan Berks
Nicola Cross
Emma Grant
Graham Hales
Clive Porter
Jean Seers

Registered office 30 High Street
Melbourn
Royston
Hertfordshire
SG8 6DZ

Company number 08320569

Melbourn Community Hub Management Group

Report of the Directors

The directors present their report and unaudited accounts for the year ended 30 September 2020.

Directors

The following directors have held office since 1 October 2019:

John Travis (Chairman)	(Appointed 22.02.17)
Stephen Kilmurray	(Appointed 22.02.17)
Clive Porter	(Appointed 20.02.17)
Graham Hales	(Appointed 22.02.17)
Nicola Cross	(Appointed 22.02.17)
Emma Grant	(Appointed 24.03.17)
Jean Seers	(Appointed 16.05.17)
Jonathan Berks	(Appointed 13.06.18)

STATEMENT OF DIRECTORS' RESPONSIBILITIES

The directors are responsible for preparing the Directors' report and the accounts in accordance with applicable law and regulations.

Company law requires the directors to prepare accounts for each financial year.

Under that law the directors have elected to prepare the accounts in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the accounts unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these accounts, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the board on 25 February 2021, and has been prepared in accordance with the small companies regime of the Companies Act 2006.

By order of the board

John Travis (Director)

Melbourn Community Hub Management Group

Profit and Loss for the year ended 30 September 2020

	Note	2020 £	2019 £
Turnover		114,759	135,900
Cost of sales		(80,450)	(97,782)
		<hr/>	<hr/>
Gross profit		34,309	38,118
Administrative expenses		(33,186)	(48,221)
Depreciation		(2,351)	(2,075)
		<hr/>	<hr/>
Loss on ordinary activities before taxation		(1,228)	(12,178)
Taxation on profit on ordinary activities		-	-
		<hr/>	<hr/>
Loss for the financial year		(1,228)	(12,178)
		<hr/> <hr/>	<hr/> <hr/>

The notes on pages 6 to 9 form part of these financial statements.

Melbourn Community Hub Management Group

Registered in England Company No: 08320569
Balance Sheet at 30 September 2020

	Note	2020 £	2020 £	2019 £	2019 £
Fixed assets					
Tangible assets	3		3,287		5,024
			<hr/>		<hr/>
Current assets					
Stocks		600		600	
Debtors	4	7,692		3,978	
Cash at bank and in hand		49,637		33,655	
		<hr/>		<hr/>	
		57,929		38,233	
Creditors: amounts falling due within one year	5	(17,364)		(12,483)	
		<hr/>		<hr/>	
Net current assets			40,565		25,750
			<hr/>		<hr/>
Net assets			43,852		30,774
			<hr/> <hr/>		<hr/> <hr/>
Capital and reserves					
Restricted and unrestricted grants			193,843		179,086
Other reserves			1,832		2,283
Profit and loss account			(151,823)		(150,595)
			<hr/>		<hr/>
Members' Funds			43,852		30,774
			<hr/> <hr/>		<hr/> <hr/>

For the year ending 30 September 2020 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and in accordance with the provisions of FRS 102 Section 1A – small entities.

Directors' responsibilities:

- the members have not required the company to obtain an audit of its accounts for the year in accordance with section 476,
- the directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts
- these accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime of the Companies Act 2006.

The financial statements were approved by the board of directors on 25 February 2021 and were signed on its behalf by:-

John Travis - Director
Company registration number: 08320569

Melbourn Community Hub Management Group

Notes forming part of the financial statements for the year ended 30 September 2020

1 Accounting policies

These financial statements for the year ended 30 September 2020 comply with FRS 102 Section 1A small entities. The principal accounting policies adopted in the preparation of the financial statements are set out below and have remained unchanged from the previous year.

The accounts have been prepared under the historical cost accounting rules, modified to include the revaluation of certain assets.

Turnover

Turnover represents the amounts (excluding value added tax) derived from the provision of goods and services to customers during the year.

Pension costs

The company operates a defined contribution pension scheme. Contributions are charged to the profit and loss account for the year in which they are payable to the scheme. Differences between contributions payable and contributions actually paid in the year are shown as either accruals or prepayments at the year end.

Tangible Fixed Assets

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Computer equipment	33.3% on cost
Fixtures, fittings & equipment	25% on cost

Stock

Stock is valued at the lower of cost and net realisable value.

2 Operating profit

	2020	2019
	£	£
This is arrived at after charging:		
Depreciation of tangible fixed assets	2,351	2,075
	<u> </u>	<u> </u>

Melbourn Community Hub Management Group

Notes forming part of the financial statements
for the year ended 30 September 2020 (continued)

3 Tangible fixed assets

	Plant and machinery
	£
<i>Cost or valuation</i>	
At 1 October 2019	15,701
Additions	613
	<hr/>
At 30 September 2020	16,314
	<hr/>
<i>Depreciation</i>	
At 1 October 2019	10,676
Provision for year	2,351
	<hr/>
At 30 September 2020	13,027
	<hr/>
<i>Net book value</i>	
At 30 September 2020	3,287
	<hr/> <hr/>
At 30 September 2019	5,024
	<hr/> <hr/>

4 Debtors

	2020	2019
	£	£
Trade debtors	5,852	3,534
Prepayments and accrued income	318	444
Other debtors	1,522	-
	<hr/>	<hr/>
	7,692	3,978
	<hr/>	<hr/>

Melbourn Community Hub Management Group

Notes forming part of the financial statements
for the year ended 30 September 2020 (continued)

5 Creditors: amounts falling due within one year

	2020 £	2019 £
Trade creditors	8,612	4,863
Taxation and social security	(1,648)	2,043
Other creditors	5,077	254
Accruals and deferred income	5,323	5,323
	<hr/>	<hr/>
	17,364	12,483
	<hr/> <hr/>	<hr/> <hr/>

6 Employee Numbers

	2020	2019
The average number of persons employed by the company was	7	10
	<hr/> <hr/>	<hr/> <hr/>

7 Additional information

The company is a private company, limited by guarantee and registered in England

Its registered number is: 08320569

Its registered office is:

30 High Street
Melbourn
Royston
Hertfordshire
SG8 6DZ

Melbourn Community Hub Management Group

Notes forming part of the financial statements
for the year ended 30 September 2020 (continued)

Trading Profit and Loss account For the year ended 30 September 2020

Sales	£	£
Café Sales		76,984
Room rental		13,354
	Commercial and Community Parish Council	12,775
Grants		10,000
Other Income		1,064
Bank Interest		42
Total Sales		<u>114,759</u>
Cost of Sales		
Supplies	30,462	
Wages	49,988	
		80,450
Gross profit		<u>34,309</u>
Expenses		
Staff costs	8,832	
Advertising	827	
Bank and card charges	960	
Equipment Leasing	300	
IT costs	2,327	
Laundry	817	
Insurance	620	
Light, heat, water	5,360	
Waste management	892	
General maintenance and cleaning supplies	8,036	
Office expenses	3,392	
Professional fees	714	
Bad debts	-	
Sundry expenses	109	
		<u>33,186</u>
Trading profit/(loss) for the year		<u>1,123</u>
Depreciation		(2,351)
Net profit/(loss) for the year		<u><u>(1,228)</u></u>

**S SELKIRK MAAT
Accountant**

56 Browning Close
Royston
SG8 7EY

Melbourn Community Hub Management Group

**Independent Examiner's Report to Melbourn Community Hub
Management Group**

I report on the accounts of the Melbourn Community Hub Management Group for the year ended 30 September 2020

Respective responsibilities of trustees and examiner	<p>The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for the year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.</p> <p>It is my responsibility to:</p> <p>Examine the accounts under section 145 of the Charities Act, to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and to state whether particular matters have come to my attention.</p>
Basis of independent examiner's statement	<p>My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes a consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.</p>
Independent Examiner's statement	<p>In connection with my examination, no matter has come to my attention</p>

	<ol style="list-style-type: none">1. which gives me reasonable cause to believe that in any material respect, the requirements to keep accounting records in accordance with section 130 of the Charities Act; and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met: or2. To which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts reached

S Selkirk MAAT
16 July 2021