



# Trustees' Annual Report for the period

Period start date		Period end date	
From	01 June 2020	To	31 May 2021

## Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Postcode

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jahungir Khan	Chairman		
2	Nayma Moreea			
3	Audrey Hingle			
4	Anser Khan			
5	Mohd N Khan			
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document

(eg. trust deed, constitution)

Constitution

How the charity is constituted

(eg. trust, association, company)

Company

Trustee selection methods

(eg. appointed by, elected by)

Trustees are appointed/re-appointed annually. Trustees can also be elected any time during the year.

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

All Trustees give their time voluntarily and receive no remuneration at all.

All trustees carry out their various duties on a voluntary basis.

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

To alleviate food poverty in the local areas, for families that face hardship.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The Charity has operated the following activities during the year:

Food Bank: Each week providing food supplies to vulnerable families, in part delivered to vulnerable families and in-person collection of food supplies from the food bank centre.

Breakfast Club: Providing a Hot breakfast for vulnerable families & homeless.

Ready Made Meals – Home delivery of ready made meals to vulnerable families.

The early periods of COVID-19, saw a surge in the use of our services.

As many more families began to face hardship, and we had to ramp up our services to meet the surge in demand.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

We have approx. 40/45 volunteers that have been mobilised to carry out the activities of the charity.

The volunteers have been instrumental to ensure that we service the surge in demand, for help requested from vulnerable families.



**Summary of the main achievements of the charity during the year**

We have been able to ramp up our operations on a large scale very quickly to meet demand and the challenging environment the COVID-19 Lockdown brought about.

We have continued with our home delivery service on a weekly basis.

The local council has continued to work with the charity.

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

We have some reserves to provide some head room going into the 2021-22.

**Details of any funds materially in deficit**

n/a

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

We have been able to secure some grants and donations from local residents through our social media posts/Leaflet drops.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

**Signature(s)**

**Full name(s)**

**Position (eg Secretary, Chair, etc)**

**Date**

Jahungir Khan

Chairman

21<sup>st</sup> Feb 2022



CHARITY COMMISSION  
FOR ENGLAND AND WALES

RUKHSANA KHAN FOUNDATION

1152403

## Receipts and payments accounts

CC16a

For the period  
from

1st June 2020

To

31st May 2021

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations	91,749	-	-	91,749	25,662
Charitable Activities	9,395	-	-	9,395	417
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b> (Gross income for AR)	101,144	-	-	101,144	26,079
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	101,144	-	-	101,144	26,079
<b>A3 Payments</b>					
Raising Funds	3,135	-	-	3,135	51
Charitable Activities	30,157	-	-	30,157	11,799
Governance Costs	484	-	-	484	13
Asset	7,150	-	-	7,150	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	40,927	-	-	40,927	11,863
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	40,927	-	-	40,927	11,863
<b>Net of receipts/(payments)</b>	60,217	-	-	60,217	14,216
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	15,092	-	-	15,092	876
<b>Cash funds this year end</b>	75,309	-	-	75,309	15,092



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank Account	80,710	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>80,710</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Jahungir Khan	21st Feb 2022	



Section A

Independent Examiner's Report

Report to the trustees/  
members of

RUKHSANA KHAN FOUNDATION

On accounts for the year  
ended

31<sup>ST</sup> MAY 2021

Charity no  
(if any)

1152403

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/05/2021**.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

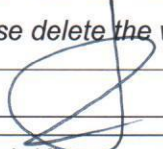
I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:



Date:

21<sup>st</sup> Feb'22

Name:

Jahungir Khan

Relevant professional  
qualification(s) or body  
(if any):

Address:

311 Grays Inn Road



London
WC1X 8PX

**Section B****Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.