

Oxford Road Scout Group
Trustee Annual Report and Accounts
Year Ended 31st March 2025

Oxford Road Scout Group

Trustees Annual Report

From 1st April 2024 to 31st March 2025

Reference and Administration details:

The Charity's name is Oxford Road Scout Group also known as 103rd Reading Scout Group. The registered Charity number is 1152394. The HQ registered number is 46932

The principal address is former H and P Bowls Club, Kensington Road, Reading RG 30 2SZ. The correspondence address is 16, Queen Annes Gate, Caversham, Reading RG4 5DU.

Trustees:

Luke Trimby	Group Lead Volunteer
Nick Church	Vice Chairman
John Stout	Treasurer
Simon Baxendale	
Mellissa Cooper	
Chris Jones	
Oisin Lynch	
Robert Spokes	
Dianna Steele	

Professional Adviser:

Legal Matters: Bill Montague Dextor Montague LLP 105 Oxford Road Reading RG1 7UD

Structure Governance and Management

The Group's governing documents are those of the Scout Association. These consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of the Scout Association. The Group is a trust established under its rules which are common to all Scouts and trustees are appointed in accordance with the Policy, Organisation and Rules of the Scout Association.

The Group is managed by the Group Trustee Board, the members of which are the "Charity Trustees" of the Scout Group which is an educational charity. As Charity Trustees they are responsible for complying with legislation applicable to charities. This includes registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Trustees Board which meets regularly consists of the GLV, Vice Chair and Treasurer and 6 Trustees, including 2 ex-officio Trustees and 2 co-opted Trustees. Member of the Trustee Board complete the course on being a Scout Trustee within 6 months of joining the Board.

The Board exists to ensure the charity is well managed, risks are assessed and mitigated, buildings and equipment are in good and safe working order and everyone follows legal requirements and the organisations policies and rules. Their support helps other volunteers run high quality and safe programmes which give young people skills for life.

Risks and internal control

Risks

The Group Trustee Board has identified the major risks to which the Group is exposed. These have been reviewed and systems have been established to mitigate against them as far as possible. The main areas of concern are,

Reduction or loss of leaders, parent involvement or Trustee members. The Group is totally reliant upon volunteers to run and administer the activities of the Group. In addition, the age profile of volunteers is skewed with several volunteers being over 70 years of age. The Trustees actively encourage parents to become volunteers and take up volunteer positions.

Injury to leaders, helpers, supporters and members. The Group through the Capitation Fees paid to District, County and Headquarters contributes to the Scout Associations national accident insurance policy. Risk assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fund raising for both day-to-day activities and the new building. The Group does not currently hold reserves to cover this. A recovery plan to improve the financial position of the Group has been successfully completed. This involved raising subscriptions, reviewing expenditure and managing finances more closely. Expenditure is constantly monitored.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the Group as a whole then there would have to be a contraction, consolidation or closure of a section or in the worst-case closure of the group. The Trustee Board keeps member numbers under constant review and also maintains a waiting list which is regularly reviewed and updated.

Damage to buildings, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as churches, community centres and other Scout groups. Similar reciprocal arrangements exist with these organisations. The Group also has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Internal Control

The Group has in place systems of internal control that are designed to provide reasonable assurance against material mismanagement or loss.

Objectives and Activities

The purpose of Scouting is to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

Scouts are guided by the following values:

Integrity - We act with integrity, we are honest, trustworthy and loyal

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes

Co-operation - We make a positive difference; we co-operate with others and make friends.

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their promises

The main activities in relation to these objects will be found in the section reports attached.

The Group meets the Charity Commissioners public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Achievements and performance

During the year the various sections undertook a wide range of activities and camps. Activities have included kayaking, climbing, bowling, radio building and a reptile evening. Full details will be found in the Section Reports attached.

Financial Review

The accounts have been prepared in accordance with the Charity Acts for small organisations and are attached.

The Group's finances are in a satisfactory position and the Group remains viable despite a dip in numbers. A Budget for 2025/26 has been prepared along with a Cash Flow Forecast. Both show a satisfactory position.


The Group is building provisions to cover items such as a Hardship Fund and Tent and Equipment Replacement Fund.

The Group continues to raise funds for the new building. Progress over the year has included final blockwork, installation of drainage and guttering and scabbling the floor. The doors and windows ordered and delivered during the year are to be installed over the coming summer.

As the Group's income and expenditure is quite small, all funds are held in cash or on short term deposit with a mainstream bank to minimise any risk of loss.

Declaration

The Trustees declare that they have approved the Trustees Report above:

Signatures: 

Names: Luke Trimby

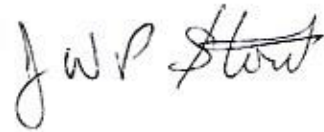
Position: Group Lead Volunteer

Date: 9th September 2025

John Stout

Treasurer

9th September 2025



Oxford Road Scout Group Charity No 1152394
Receipts and Payments Account
For the year 1st April 2024 to 31st March 2025
Statement of assets and liabilities at the end of the year

	<u>31 03 2025</u>		<u>31 03 2024</u>
	<u>Unrestricted</u>	<u>Restricted</u>	
	<u>Funds</u>	<u>Funds</u>	<u>Total Funds</u>
	<u>£</u>	<u>£</u>	<u>£</u>
Cash funds			
Bank current account - Scouts	806	0	806
Bank current Account - Explorers	0	0	0
Bank Deposit Account- Scouts	4,010	0	4,010
Bank Deposit Account_Bldg	0	8,000	8,000
Cash Floats	130	0	130
Total cash funds	4,946	8,000	12,946
 Other monetary assets			
Badges Account	61	0	61
Gift Aid Claim	5,524	0	5,524
Debtors	2,184	0	2,184
Haarlem	0	0	0
Prepayments	112	0	112
	7,881	0	7,820
 Liabilities			
Accounts not yet paid	0	0	0
Expenses incurred not yet invoiced	448	0	448
Other - Deposit held	300	0	300
	748	0	748
Total Net Assets	13,575	£8,000	£21,514
			£14,598

The above Receipts and Payments Account and Statement of Assets and Liabilities were approved by the Trustees on 9th September 2025 and signed on their behalf by



L Trimby
J Stout

GLV
Treasurer

Oxford Road Scout Group Charity No 1152394

Receipts and Payments Account

For the year 1st April 2024 to 31st March 2025

	<u>31 03 2025</u>		<u>31 03 2024</u>	
	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total Funds</u>	<u>Total Funds</u>
	<u>Funds</u>	<u>Funds</u>	<u>Total Funds</u>	<u>Total Funds</u>
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
<u>Receipts:</u>				
Membership subscriptions	7,889	0	7,889	7,092
Gift Aid	983	0	983	1,685
Donations	1,319	4,000	5,319	15,382
Haarlem	192	0	192	8,387
Activities	1,911	0	1,911	2,474
Camps	3,930	0	3,930	1,140
Grants	500	0	500	0
	16,724	4,000	20,724	36,160
Fundraising events				
Cyclocross	633	0	633	0
Craft day BBQ	445	0	445	0
Half Marathon	320	0	320	0
AGM and funday	243	0	243	0
Misc	16	0	16	0
	1,657	0	1,657	0
Hall income				
Hire of Building	11,897	0	11,897	150
	11,897	0	11,897	150
Finance				
Bank interest	206	74	280	65
	30,484	4,074	34,558	36,375
Total Receipts				
<u>Payments:</u>				
Membership Fees	4,589	0	4,589	4,617
Electricity	1,457	0	1,457	-1,776
Insurance	679	0	679	1,088
Water	721	0	721	221
Repairs	1,167	0	1,167	216
Rates	106	0	106	109
Bank Charges	197	0	197	214
Leaders Expenses	1,783	0	1,783	2,173
Badges	507	0	507	513
Haarlem	0	0	0	12,942
Activities	2,137	0	2,137	2,324
Camps	3,119	0	3,119	1,861
Building Costs	0	16,169	16,169	11,270
Fund Raising expenses	285	0	285	0
Other	222	0	222	390
Total Gross Expenditure	16,969	16,169	33,138	36,162
Net of receipts (payments)	13,515	-12,095	1,420	213
Transfers between Funds	-11724	11724	0	0
Cash funds last year	3155	8371	11526	11316
Closing cash funds	£4,946	£8,000	£12,946	£11,529

Oxford Road Scout Group Charity No 1152394

Receipts and Payments Account

For the year 1st April 2024 to 31st March 2025

Notes to the Accounts

	<u>2025</u>	<u>2024</u>
	<u>£</u>	<u>£</u>
1 Provisions:		
Tent provision	348	0
Explorers	1952	0
Grants	277	0
	<u>2577</u>	<u>0</u>

The above provisions are held within the Deposit Account

Oxford Road Scout Group
Building Account (Restricted Funds)
for the year ended 31st March 2025

		<u>2025</u>	<u>2024</u>
	Notes	£	£
<u>Receipts</u>	1,4		
Donations		4,000	13,282
From Scout account		<u>11,724</u>	<u>4,084</u>
		15,724	17,366
Interest		<u>74</u>	<u>65</u>
Total Receipts		15,798	17,431
<u>Payments</u>			
Payments for work done:			
Doors and windows		8,640	0
Scabbling		3,000	0
Blockwork		2,700	0
Scaffolding		1,500	0
Misc		329	0
Concrete pumping		0	4,661
Drains		0	4,210
Guttering		<u>0</u>	<u>2,399</u>
		16,169	11,270
Surplus		-371	6,161
Opening Cash 1st April 2024		<u>8371</u>	<u>2210</u>
Closing Cash 31st March 2025		<u><u>£8,000</u></u>	<u><u>£8,371</u></u>

Notes:

	<u>2025</u>	<u>2024</u>
1. Loan from Reading District Trustee Board	<u>£25,000</u>	<u>£25,000</u>

The loan is interest free and repayable when the building is complete-
At a meeting held on 21st May 2025 the District Trustee Board resolved
to fully write off the loan.

	<u>2025</u>	<u>2024</u>
2. Building costs		
Costs to 31st March 2025	<u>£141,595</u>	<u>£125,496</u>

It is estimated that a further £100,000 is required to complete the building.

3. Capital Commitments

Expenditure agreed but not in progress on 31st March 2025 was £3,500 (2024£nil).

Independent examiner's report to the trustees of Scout Council

I report to the trustees on my examination of the accounts of Oxford Road Scout Group for the year ended 31st March 2025

Responsibilities and basis of report

As the charity trustees of the you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Oxford Road Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Oxford Road Scout Group as required by section 130 of the Act;
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Fiona McKenzie

Qualification: FCA

ICAEW membership No: 7412320

Address: 4 St Annes Road, Headington, Oxford, OX3 8NL

Date: 11 September 2025
