



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1st April 2024 To 31st March 2025

Charity name: Bolnore Village Community Partnership

Charity registration number: 1152374

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The objects of the CIO are to establish and run a community hall and recreation facilities and to promote for the benefit of the inhabitants of the Town of Haywards Heath, in West Sussex, without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions the provision of facilities for recreation and education or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the conditions of life of the said inhabitants.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The Charity continues to operate the Community Hall and facilities for the benefit of the public. Repair and maintenance projects continue through the year which for larger projects have been funded through local government grants.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The Charity does not make grants
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	Volunteers continue to be an important part of the charity especially around support and organization of fundraising events and as always we are very thankful for their efforts.
Other		

Achievements and Performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The Woodside continues to revolve at the heart of our community, even as we navigate the ongoing challenges of running a community facility in increasingly difficult times for the charitable sector.</p> <p>The year began with significant change as we said goodbye to The Hub, which the school took on at the end of July. While this marked the end of an era, it allowed us to refocus our energies on maximising the use of our facility.</p> <p>We have progressively filled our schedule until virtually every available time slot has become fully booked. New hirers during the period including meditation groups, HIT exercise classes, a computer club, and even Weight Watchers joining our regular community. Additional weekend activities rounded out an impressively busy calendar.</p> <p>A particular period highlight has been the launch of our Coffee Spot café, operating from 8am to 4:30pm including weekends. This has lifted our welcoming community space and added a new dimension to the Woodside experience.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Increased diversity in facility hires providing a greater base for sustainability in the face of a challenging economy
Performance of fundraising activities against objectives set	Para 1.41	Dedicated Events team have ramped up fundraising activities but are very reliant on numbers of volunteers to enable events to take place
Investment performance against objectives	Para 1.41	N/A

Financial Review

<p>Review of the charity's financial position at the end of the period</p>	<p>Para 1.21</p>	<p>Whilst the overall income for the year remained steady compared to last year, costs increased which ultimately led to an overall loss for the year.</p> <p>It is pleasing to see the core operations of the Woodside (Hall and Pitch Hire) increased slightly year on year, but the 1.00% increase does not counter the increase in costs and therefore close attention need to be paid to the annual increases applied to ensure that running costs of the Woodside are fully met.</p> <p>Events income did increase significantly this year thanks to the internal Events Committee with significant profit margins and that has contributed to the revenue remaining steady for the year.</p> <p>In terms of costs, there were expected increases in the cost of electricity for the Woodside. This remains one of our largest expenses and there are ongoing investigations in how to reduce these to make it more economically viable.</p> <p>Repair and maintenance increased this year, in part due to the 5 yearly EICR inspection being carried out, a bi-annual legionella assessment and PAT testing. There were quite a few remedial works to be carried out throughout the year as would be expected for a 10 year old heavily used building.</p> <p>Overall the picture remains a positive one with the Centre Manager and Trustees working hard to identify any potential costs savings at the Woodside whilst maintaining the levels of service our customers expect year-on-year.</p>
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Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We are endeavoring to keep our finance reserves to a level that will keep the Trust sound through difficult periods.
Amount of reserves held	Para 1.22	See Receipts and Payments Account
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Hire of our rooms and hall to members of the public and groups.
Investment policy and objectives including any social investment policy adopted	Para 1.46	Investment continues to primarily be in the maintenance of the building with assistance from Local government grants specifically for the premises.
A description of the principal risks facing the charity	Para 1.46	Another pandemic. Anything that affects the ability of the Woodside to be used by groups of the public in any capacity will restrict the fundraising and income generation of the charity.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document	Para 1.25	Constitution
How is the charity constituted?	Para 1.25	Charitable Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Appointed by management team/elected at AGM

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	The Trust has a full suite of policies and procedures which have been put into place over this time period ranging from Fire Risk Assessment Policies to Lone Working policies. We take our responsibilities very seriously aiming to create a safe environment where the local community are able to maximise the space in a safe and enjoyable way and our employees can work in an appropriate environment.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Board of trustees
Relationship with any related parties	Para 1.51	BVCP has no related parties.
Other		The BVCP has continues to work closely with the local District Council (MSDC) owners of the community building.

Reference and Administrative details

Charity name	Bolnore Village Community Partnership
Other name the charity uses	The Woodside
Registered charity number	1152374
Charity's principal address	120 Middle Village, Haywards Heath, West Sussex RH16 4GJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Bob Bannister	Trustee		
2	Charlie Smith	Trustee	15/10/2024	
3	Anne Boutrup	Treasurer/Chair		
4	Gemma Coombes	Trustee	24/09/2025	
5	Matt Jeffers	Trustee	17/10/2024	
6	Sam Larby	Trustee		
7	Sally Bannister	Trustee	17/10/2024	
8	Konstantia Metochi	Trustee	02/11/2025	
9	Kelly Grant	Trustee		

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Accountant	GMBC LLP	Marine House, 151 Western Road, Haywards Heath, West Sussex, RH16 3LH

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

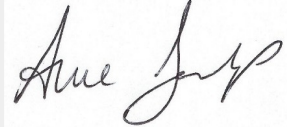
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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Anne Boutrup	
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Position (eg
Secretary, Chair, etc)

Chairman/Treasurer	
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Date

06/01/2026

RECEIPTS AND PAYMENTS ACCOUNT

			2025	2024	
	Restricted funds	Unrestricted funds	01 Apr 2024 - 31 Mar 2025	01 Apr 2023 - 31 Mar 2024	
			£	£	
01 Apr 2024 - 31 Mar 2025					
Income					
Government grants	-	-	-	4,326	0.00%
Hall and room hire		56,327	56,327	55,772	
Pitch and court hire	-	1,038	1,038	924	
Other trading income	-	-	-	-	
Income from events	650	5,322	5,972	2,258	
Donations		842	842	832	
Interest	-	525	525	422	
Total Income	650	64,053	64,704	64,534	
Expenditure					
Salaries and related costs	-	15,920	15,920	13,090	
Heat, light and water	-	20,980	20,980	16,425	
Rates	-	1,638	1,638	290	
Cleaning	-	9,212	9,212	9,395	
Insurance	-	3,392	3,392	556	
Repairs and maintenance	-	10,195	10,195	12,398	
IT services	-	1,378	1,378	1,280	
Internet and TV	-	240	240	202	
Telephone	-	1,475	1,475	1,111	
Stationery	-	-	-	103	
Music licence	-	1,368	1,368	70	
Sundry	-	78	78	168	
Legal & professional fees	-	35	35	35	
Accountancy	-	-	-	1,182	
Bank charges	-	61	61	61	
Pitch and court hire	-	2,374	2,374	889	
Event Expenses	650	2,188	2,838	1,906	
	650	70,533	71,183	59,160	
Assets					
Fridge		-	-	300	
Folding Tables	-	358	358	-	
	-	358	358	300	
Total payments	650	70,891	71,541	59,460	
Increase in funds	-	(6,837)	(6,837)	5,074	
Cash funds at start of period	2,120	37,612	39,732	34,657	
Cash funds at end of period	2,120	30,774	32,895	39,732	

STATEMENT OF ASSETS AND LIABILITIES AT THE END OF THE PERIOD

	Restricted funds	Unrestricted funds	2025	2024
Cash funds				
HSBC Community Account	2,120	7,019	9,139	12,501
HSBC Reserve Account	-	23,756	23,756	27,231
Petty Cash	-	-	-	-
Total cash funds	2,120	30,775	32,895	39,732

	Restricted funds	Unrestricted funds	2,025	2,024
Funds				
Unrestricted funds	-	7,019	7,019	10,381
Designated funds:				
Building reserve	-	23,756	23,756	27,231
Restricted funds:				
Youth club set up	2,120	-	2,120	2,120
Total funds	2,120	30,775	32,895	39,732

Signed on behalf of all the Trustees:



Signature:

Name: ANNE BOUTRUP

Position: Chair/Treasurer

Date: 10/01/2026



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Bolnore Village Community Partnership

**On accounts for the year
ended**

31 March 2025

**Charity no
(if any)**

1152374

Set out on pages

3-4

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2025.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

10/01/2026

Name:

Graham Hole CTA

**Relevant professional
qualification(s) or body
(if any):**

Address:

GMBC LLP

MARINE HOUSE, 151 WESTERN ROAD,

HAYWARDS HEATH, WEST SUSSEX. RH16 3LH

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.