



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/07/2021 Period start date To 30/06/2022
Period end date

Charity name: First Footsteps

Charity registration number: 1152363

Objectives and Activities

| | SORP reference | |
|--|--------------------|--|
| Summary of the purposes of the charity as set out in its governing document | Para 1.17 | To advance the education of pre-school children, by the provision of a full time nursery where the language of instruction and guidance will be arabic fus-ha. |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | To provide a children's supplementary nursery in Arabic only. This will cater for children between 2.5 and 5 years of age. |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit | Para 1.18 | Yes the trustees have had guidance. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | SORP reference | |
|--|----------------|--|
| Policy on grant making | Para 1.38 | N/A As we do not apply for grants. |
| Policy on social investment including program related investment | Para 1.38 | N/A |
| Contribution made by volunteers | Para 1.38 | The volunteers help the trustees to coordinate activities |
| Other | | |

Achievements and Performance

| | SORP reference | |
|--|----------------|--|
|--|----------------|--|

| | | |
|---|-----------|--|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20 | During 5 years of operations children are beginning to speak the Arabic language alongside English. |
|---|-----------|--|

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|--|-----------|---|
| Achievements against objectives set | Para 1.41 | Meeting Expectations set out 5 years ago |
| Performance of fundraising activities against objectives set | Para 1.41 | No fundraising activities took place this year |
| Investment performance against objectives | Para 1.41 | N/A |
| Other | | |

Financial Review

| | | |
|--|-----------|--|
| Review of the charity's financial position at the end of the period | Para 1.21 | The trustees have carried out a review as per the accounts and we are financially stable. |
| Statement explaining the policy for holding reserves stating why they are held | Para 1.22 | Reserves held in Charity Bank account to cover up to 6 months running costs and any Redundancy Costs. |
| Amount of reserves held | Para 1.22 | £25,000 |
| Reasons for holding zero reserves | Para 1.22 | N/A |
| Details of fund materially in deficit | Para 1.24 | N/A |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | N/A |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| The charity's principal sources of funds (including any fundraising) | Para 1.47 | |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | |
| A description of the principal risks facing the charity | Para 1.46 | |
| Other | | |

Structure, Governance and Management

| | | |
|--------------------------|--|--|
| Description of charity's | | |
|--------------------------|--|--|

| | | |
|---|-----------|------------------------|
| trusts: | | |
| Type of governing document (trust deed, royal charter) | Para 1.25 | Constitution |
| How is the charity constituted? (e.g unincorporated association, CIO) | Para 1.25 | |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Annual General Meeting |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|---------------------------|
| Policies and procedures adopted for the induction and training of trustees | Para 1.51 | No new Trustees appointed |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | |
| Relationship with any related parties | Para 1.51 | |
| Other | | |

Reference and Administrative details

| | |
|-----------------------------|---|
| Charity name | First Footsteps |
| Other name the charity uses | |
| Registered charity number | 1152362 |
| Charity's principal address | 6 Kirkburn Place Bradford BD7 2BZ |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|---|-----------------|-----------------|-----------------------------------|---|
| 1 | Mohammad Yahyah | Chairman | | |
| 2 | Mohammed Iqbal | Secretary | | |
| 3 | | | | |
| 4 | | | | |
| 5 | | | | |

Corporate trustees - names of the directors at the date the report was approved

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|---------------|--|--|
| Director name | | |
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Name of trustees holding title to property belonging to the charity

| Trustee name | Dates acted if not for whole year | |
|--------------|-----------------------------------|--|
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Funds held as custodian trustees on behalf of others

| | |
|---|-------------------------------------|
| Description of the assets held in this capacity | All funds held in Charities account |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets | |

Additional information (optional)

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

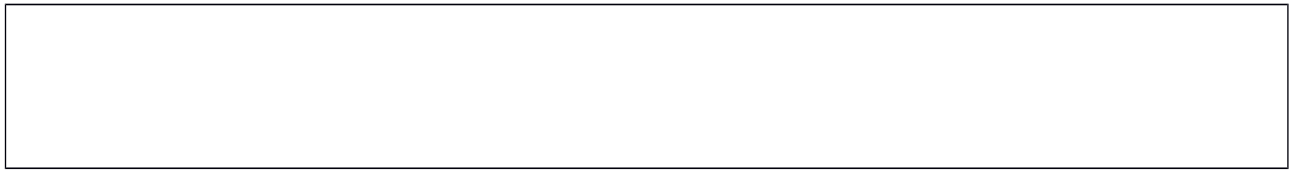
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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information



Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

M. Yahyah

Full name(s)

Mohammad Yahyah

Position (eg
Secretary, Chair, etc)

Chair

Date

16/04/2022

