

COMPANY REGISTRATION NUMBER: 07637765

CHARITY REGISTRATION NUMBER: 1152336

**Fernlea Community Pre-School
Company Limited by Guarantee
Unaudited Financial Statements
31 August 2023**

TTCA LTD

Chartered accountants
269 Farnborough Road
Farnborough
Hampshire
GU14 7LY

Fernlea Community Pre-School

Company Limited by Guarantee

Financial Statements

Year ended 31 August 2023

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Fernlea Community Pre-School

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report)

Year ended 31 August 2023

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 August 2023.

Reference and administrative details

Registered charity name Fernlea Community Pre-School

Charity registration number 1152336

Company registration number 07637765

Principal office and registered office Neville Duke Road
Farnborough
Hampshire
GU14 9BY

The trustees

MJ Harris
MH Saunders
AL Nolan (Appointed 22 November 2022)
Dr SJ Berry
C F Breen
N A Cadec

Independent examiner Thomas McManners BSc ACA ACMI
269 Farnborough Road
Farnborough
Hampshire
GU14 7LY

Structure, governance and management

The charity is a company limited by guarantee and it is regulated by its governing document, the Memorandum and Articles of Association of Fernlea Community Pre-School.

The Committee

Fernlea Community Pre-School is run by a management committee who are company directors and charity trustees voted in by our members at the Annual General Meeting.

The management committee of Chair, Treasurer, Secretary and two others meet at least three times a year, being one each school term. Extra meetings are held as and when necessary, with communication by email on a regular basis.

None of the trustees have any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of winding up.

Fernlea Community Pre-School

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 August 2023

Objectives and activities

The objects of the Pre-School are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:-

- Offering appropriate play, education and care facilities and training courses, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability,
- Encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs,
- Instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.

The Trustees confirm that they have complied with the duty in section 17(5) of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission in determining the activities undertaken by the charity. Members of the public benefit from the provision of education facilities available in the community and the support the charity provides.

The Trustees have had regard to the Charity Commission's guidance on public benefit in managing the activities of the charity.

Fernlea Community Pre-School

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 August 2023

Achievements and performance

Committee

We welcomed Amy Nolan as a new member of our Director/Trustee team as we said goodbye to our Chairperson Simon Berry. Amy was voted as our new Chairperson.

Staff

This year, Nadine Anzaka, who has worked with us for a few years in the kitchen, is now going to train for a full level 3 qualification and join our team as a practitioner. Training has been ongoing for staff both on face to face and virtually.

Children:

All the children happily returned to pre-school after the lovely Summer break we all enjoyed, and our new children quickly settled into the routines of pre-school.

Events:

The start of our school year saw the sad news that our Queen Elizabeth sadly passed away. In a mark of respect, we closed pre-school on the day of her Funeral, Monday 19th September 2022. This year also saw the passing of our founder, Audrey Greenway. Joy and Karen represented Fernlea Pre-school at her funeral. Audrey had a great influence on the ethos of Fernlea and will always be remembered with great fondness. On a happier note, we held a very successful Christmas raffle this year and thank everyone for all the prize donations and purchasing the tickets. Thank you to Tasha, one of our Directors for kindly organising this for us. The children enjoyed a Christmas party, with the all important visit from Father Christmas. To celebrate the Coronation of Charles III, we had afternoon tea for all the children tea over 3 days leading up to the coronation on Saturday 6th May 2023. The children all made a crown to wear, and were given a commemorative disc to mark the occasion. At the end of the school year we held a 'Teddy Bear's Picnic' party for our younger children returning to us in September. The children leaving us to go to school were treated to our 'Leaver's Mini Prom.' The staff work really hard to transform the entrance hall and classroom into a magical party room using voiles, lights, chair covers and table decorations. The children are served food by the staff and join in with party games and dancing. A special time spent with the children before they start their new journey into 'big school. Three members of our team, Karen, Shannon and Tasha, bravely took on a sponsored Sky Dive during the August holidays to raise funds towards our new outside building. They were supported by staff and friends and after a very windy start to the day, they finally made their jump about 7p.m. when the winds eased, and thoroughly enjoyed it. We are happy to report they raised £2,000, a great achievement. Part of this income will be received in the coming year.

Other work:

The children have enjoyed using our wooded area at the bottom of the playground, using sticks and other items to build with, pretend fishing rods, using different media to mark make with, looking at story books sitting on logs, rolling down the slope, climbing trees and much more. Having watched how they use it, we have decided to make some changes to make it even more challenging and creative.

Following the erection of new fencing to enhance our safeguarding, we have a new tarmac pathway through the new gated entrance.

We are pleased to report Ofsted re-visited us in January and the overall result was GOOD.

Fernlea Community Pre-School

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 August 2023

The future:

The long awaited installation of our outside building is, sorry to say, still ongoing. We have many hurdles to jump with satisfying the authorities and have now employed an architect to help us through building control. Happy to report we are hoping this is now all in hand and look forward to hearing favourable results in the not too distant future. We are wanting to use this space as a second area for the children to use, giving more opportunity for focused work.

Financial review

During the year there was an deficit of income over expenditure amounting to £5,233 compared with an deficit of income over expenditure of £30,306 in 2022. As at 31 August 2023, the reserves of the charity stood at £163,345, compared with £168,578 in 2022.

Policies on reserves

The Trustees have examined the requirement for free reserves, being unrestricted funds which are not represented by tangible fixed assets and which are designed for specific purposes or otherwise committed. It is the charity's policy to hold reserves covering 3 months of ordinary expenditure with the remaining reserves held for future enhancement of nursery facilities.

Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

The trustees' annual report was approved on 15 November 2023 and signed on behalf of the board of trustees by:

MJ Harris
Trustee

AL Nolan
Trustee

Fernlea Community Pre-School

Company Limited by Guarantee

Independent Examiner's Report to the Trustees of Fernlea Community Pre-School

Year ended 31 August 2023

I report to the trustees on my examination of the financial statements of Fernlea Community Pre-School ('the charity') for the year ended 31 August 2023.

Responsibilities and basis of report

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Thomas McManners BSc ACA ACMI
Independent Examiner

269 Farnborough Road
Farnborough
Hampshire
GU14 7LY

Fernlea Community Pre-School

Company Limited by Guarantee

Statement of Financial Activities (including income and expenditure account)

Year ended 31 August 2023

		2023		2022
		Unrestricted	Total funds	Total funds
	Note	funds	£	£
Income and endowments				
Donations and legacies	5	2,906	2,906	620
Charitable activities	6	235,006	235,006	233,847
Other trading activities	7	1,497	1,497	425
Total income		<u>239,409</u>	<u>239,409</u>	<u>234,892</u>
Expenditure				
Expenditure on charitable activities	8,9	244,642	244,642	265,198
Total expenditure		<u>244,642</u>	<u>244,642</u>	<u>265,198</u>
Net expenditure and net movement in funds		<u>(5,233)</u>	<u>(5,233)</u>	<u>(30,306)</u>
Reconciliation of funds				
Total funds brought forward		168,578	168,578	198,884
Total funds carried forward		<u>163,345</u>	<u>163,345</u>	<u>168,578</u>

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

The notes on pages 8 to 13 form part of these financial statements.

Fernlea Community Pre-School

Company Limited by Guarantee

Statement of Financial Position

31 August 2023

	Note	2023 £	£	2022 £
Fixed assets				
Tangible fixed assets	14		11,200	14,933
Current assets				
Stocks	15	258		700
Debtors	16	5,652		11,225
Cash at bank and in hand		158,792		155,852
		164,702		167,777
Creditors: amounts falling due within one year	17	12,557		14,132
Net current assets			152,145	153,645
Total assets less current liabilities			163,345	168,578
Net assets			163,345	168,578
Funds of the charity				
Unrestricted funds			163,345	168,578
Total charity funds	19		163,345	168,578

For the year ending 31 August 2023 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 15 November 2023, and are signed on behalf of the board by:

MJ Harris
Trustee

The notes on pages 8 to 13 form part of these financial statements.

Fernlea Community Pre-School

Company Limited by Guarantee

Notes to the Financial Statements

Year ended 31 August 2023

1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is Neville Duke Road, Farnborough, Hampshire, GU14 9BY.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

There are no material uncertainties about the charity's ability to continue.

Disclosure exemptions

The entity satisfies the criteria of being a qualifying entity as defined in FRS 102.(a) No cash flow statement has been presented for the company.(b) Disclosures in respect of financial instruments have not been presented.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Fernlea Community Pre-School

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 August 2023

3. Accounting policies *(continued)*

Tangible assets *(continued)*

An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other recognised gains and losses, unless it reverses a charge for impairment that has previously been recognised as expenditure within the statement of financial activities. A decrease in the carrying amount of an asset as a result of revaluation, is recognised in other recognised gains and losses, except to which it offsets any previous revaluation gain, in which case the loss is shown within other recognised gains and losses on the statement of financial activities.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Plant and machinery/Equipment - 25% reducing balance

Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

When contributions are not expected to be settled wholly within 12 months of the end of the reporting date in which the employees render the related service, the liability is measured on a discounted present value basis. The unwinding of the discount is recognised as an expense in the period in which it arises.

4. Limited by guarantee

The charity is a company limited by guarantee. None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

5. Donations and legacies

	Unrestricted Funds £	Total Funds 2023 £	Unrestricted Funds £	Total Funds 2022 £
Donations				
Donations	—	—	100	100
Grants				
Other covid grants receivable	—	—	520	520
Grants receivable	2,906	2,906	—	—
	<u>2,906</u>	<u>2,906</u>	<u>620</u>	<u>620</u>

Fernlea Community Pre-School

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 August 2023

6. Charitable activities

	Unrestricted Funds £	Total Funds 2023 £	Unrestricted Funds £	Total Funds 2022 £
Sale of goods/services as part of direct charitable activities	57,247	57,247	58,337	58,337
Disability Access fund income	1,656	1,656	—	—
Income from uniform sale	1,143	1,143	964	964
Payments from governments or public authorities	172,926	172,926	174,546	174,546
Special educational needs income	2,034	2,034	—	—
	<u>235,006</u>	<u>235,006</u>	<u>233,847</u>	<u>233,847</u>

7. Other trading activities

	Unrestricted Funds £	Total Funds 2023 £	Unrestricted Funds £	Total Funds 2022 £
Fundraising events	<u>1,497</u>	<u>1,497</u>	<u>425</u>	<u>425</u>

8. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Total Funds 2023 £	Unrestricted Funds £	Total Funds 2022 £
Providing pre-school education	241,998	241,998	262,708	262,708
Support costs	<u>2,644</u>	<u>2,644</u>	<u>2,490</u>	<u>2,490</u>
	<u>244,642</u>	<u>244,642</u>	<u>265,198</u>	<u>265,198</u>

9. Expenditure on charitable activities by activity type

	Activities undertaken directly	Support costs	Total funds 2023 £	Total fund 2022 £
Providing pre-school education	241,998	—	241,998	262,708
Governance costs	<u>—</u>	<u>2,644</u>	<u>2,644</u>	<u>2,490</u>
	<u>241,998</u>	<u>2,644</u>	<u>244,642</u>	<u>265,198</u>

10. Net expenditure

Net expenditure is stated after charging/(crediting):

	2023 £	2022 £
Depreciation of tangible fixed assets	<u>3,733</u>	<u>4,978</u>

Fernlea Community Pre-School

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 August 2023

11. Independent examination fees

	2023	2022
	£	£
Fees payable to the independent examiner for: Independent examination of the financial statements	<u>1,896</u>	<u>1,806</u>

12. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2023	2022
	£	£
Wages and salaries	180,171	195,619
Social security costs	7,675	8,828
Employer contributions to pension plans	<u>2,790</u>	<u>2,931</u>
	<u>190,636</u>	<u>207,378</u>

The average head count of employees during the year was 11 (2022: 11). The average number of full-time equivalent employees during the year is analysed as follows:

	2023	2022
	No.	No.
Number of production staff	10	10
Number of administrative staff	<u>1</u>	<u>1</u>
	<u>11</u>	<u>11</u>

No employee received employee benefits of more than £60,000 during the year (2022: Nil).

13. Trustee remuneration and expenses

Two trustees have been paid remuneration from employment with the charity. MJ Harris and MH Saunders received employment income totalling £46,729 (2022: £49,736) . Company pension contributions were made on behalf these trustees of £308 (2022: £320).

14. Tangible fixed assets

	Equipment	Total
	£	£
Cost		
At 1 Sep 2022 and 31 Aug 2023	<u>92,457</u>	<u>92,457</u>
Depreciation		
At 1 Sep 2022	77,524	77,524
Charge for the year	<u>3,733</u>	<u>3,733</u>
At 31 Aug 2023	<u>81,257</u>	<u>81,257</u>
Carrying amount		
At 31 Aug 2023	<u>11,200</u>	<u>11,200</u>
At 31 Aug 2022	<u>14,933</u>	<u>14,933</u>

Fernlea Community Pre-School

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 August 2023

15. Stocks

	2023	2022
	£	£
Raw materials and consumables	<u>258</u>	<u>700</u>

16. Debtors

	2023	2022
	£	£
Trade debtors	2,626	10,130
Prepayments and accrued income	<u>3,026</u>	<u>1,095</u>
	<u>5,652</u>	<u>11,225</u>

17. Creditors: amounts falling due within one year

	2023	2022
	£	£
Accruals and deferred income	10,883	12,077
Social security and other taxes	1,305	1,810
Other creditors - Pension	<u>369</u>	<u>245</u>
	<u>12,557</u>	<u>14,132</u>

18. Pensions and other post retirement benefits

Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £2,790 (2022: £2,931).

19. Analysis of charitable funds

Unrestricted funds

	At 1 Sep 2022	Income	Expenditure	At 31 Aug 2023
	£	£	£	£
General funds	<u>168,578</u>	<u>239,409</u>	<u>(244,642)</u>	<u>163,345</u>

	At 1 Sep 2021	Income	Expenditure	At 31 Aug 2022
	£	£	£	£
General funds	<u>198,884</u>	<u>234,892</u>	<u>(265,198)</u>	<u>168,578</u>

Fernlea Community Pre-School

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 August 2023

20. Analysis of net assets between funds

	Unrestricted Funds £	Total Funds 2023 £
Tangible fixed assets	11,200	11,200
Current assets	164,702	164,702
Creditors less than 1 year	(12,557)	(12,557)
Net assets	<u>163,345</u>	<u>163,345</u>

	Unrestricted Funds £	Total Funds 2022 £
Tangible fixed assets	14,933	14,933
Current assets	167,777	167,777
Creditors less than 1 year	(14,132)	(14,132)
Net assets	<u>168,578</u>	<u>168,578</u>

Fernlea Community Pre-School

Company Limited by Guarantee

Management Information

Year ended 31 August 2023

The following pages do not form part of the financial statements.

Fernlea Community Pre-School

Company Limited by Guarantee

Detailed Statement of Financial Activities

Year ended 31 August 2023

	2023 £	2022 £
Income and endowments		
Donations and legacies		
Donations	—	100
Other covid grants receivable	—	520
Grants receivable	2,906	—
	2,906	620
Charitable activities		
Sale of goods/services as part of direct charitable activities	57,247	58,337
Disability Access fund income	1,656	—
Income from uniform sale	1,143	964
Payments from governments or public authorities	172,926	174,546
Special educational needs income	2,034	—
	235,006	233,847
Other trading activities		
Fundraising events	1,497	425
Total income	239,409	234,892
Expenditure		
Expenditure on charitable activities		
Purchases	8,441	10,636
Wages and salaries	180,171	195,619
Employer's NIC	7,675	8,828
Pension costs	2,790	2,931
Rent	13,317	16,754
Rates and water	616	761
Light and heat	2,162	2,447
Repairs and maintenance	13,733	8,980
Insurance	3,193	3,797
Legal and professional fees	1,962	1,872
Telephone	988	993
Other office costs	1,490	2,284
Depreciation	3,733	4,978
Other interest payable and similar charges	682	618
Staff welfare and training	150	517
Bank charges	1,025	1,074
Professional Subscriptions	1,371	1,145
Uniform	1,143	964
	244,642	265,198
Total expenditure	244,642	265,198

Fernlea Community Pre-School

Company Limited by Guarantee

Detailed Statement of Financial Activities *(continued)*

Year ended 31 August 2023

	2023 £	2022 £
Net expenditure	<u>(5,233)</u>	<u>(30,306)</u>