



The Parochial Church Council of the Ecclesiastical Parish
of St Mary's
East Grinstead

Annual Report 2022



Wedding Service at St Mary's

**TRUSTEES' REPORT AND FINANCIAL
STATEMENTS FOR THE YEAR ENDED 31st
DECEMBER 2022**

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St Mary's Church, East Grinstead *'Helping our community to know, love and follow Jesus.'*

Incumbent: Rev. Adam Charles Wogan, St Mary's Vicarage, Windmill Lane, East Grinstead. RH19 2DS

Independent Examiner: Mr. Mark Nicholson

Bankers: CAF Bank Ltd, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent. ME19 4JQ

Charity Registration Number 1152316

The Parochial Church Council of the Ecclesiastical Parish of St Mary's, East Grinstead - Trustees'

Structure, Governance and Management

St. Mary's Parish covers the northern part of the town of East Grinstead. It is part of the Diocese of Chichester within the Church of England. The Church Building, Hall, and Vicarage are located in Windmill Lane. The correspondence address is St Mary's Vicarage, Windmill Lane, East Grinstead RH19 2DS.

The Parochial Church Council (PCC) has registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

During the year the following served as members of the Parochial Church Council:

Incumbent	Fr Adam Wogan – Chair
Associate Vicar:	Fr David Hadfield
Church Wardens	Mr Andrew Morris Mrs Diane Mead
Deanery Synod Representatives	Mr David Garrett

Dr Karen Rose
Ms Julie Orton

Elected Members

Mrs Wendy Breeze- Safeguarding Officer
Mrs Su O'Neill – Hon Treasurer
Mr Steve Pond
Mrs Elena Smith
Mr Raj Somanah
Mr Matthew Bland – October 2022
Mrs Kathryn Smith- October 2022
Dr Karen Rose- Ex Officio
Miss Julie Orton- Ex Officio
Mr David Garrett- Ex Officio

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members: The Incumbent and Assistant Curate, the Churchwardens, and members of the Deanery Synod. Up to 12 members of the congregation are elected at the Annual Parochial Church Meeting (APCM). Members are encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible. There is a Standing Committee, which will meet to deal with any urgent matters on behalf of the PCC.

The PCC appoints working groups when required, to focus on particular aspects of church life.

Mrs Louise Reardon acts as Minute Secretary for PCC meetings.

Objectives and Activities

The primary objective of St Mary's PCC is the promotion of the Gospel of our Lord Jesus Christ in accordance with the traditions of the Church of England. The PCC has the responsibility of working with the Incumbent in sharing in God's mission to the world, especially within the ecclesiastical parish. This is reflected in its pastoral, evangelistic, social, and ecumenical work.

The PCC also has a responsibility for promoting and developing the ethos and work of its church Aided school, which includes nominating suitable candidates to act as Foundation Governors.

The PCC has responsibility for maintaining and promoting the use of its community hall, which is used by various local groups and organisations on a regular basis, as well as providing a well-equipped community facility.

The PCC has ownership of St Mary's Cottage, (attached to the Vicarage), which is rented out to support the work of the parish. Management of the cottage sits with Mayhew's Property Management. This ensures a professional relationship with the tenants.

The aims and objectives set out for 2022 were as follows:

- To increase the regular congregation.
- To engage more effectively with families and the wider community for them to take a fuller part in the life of the church.
- To take seriously the responsibility of caring for God's creation.

- To recover from the impacts that the pandemic had upon our worshipping and community life.

We are very pleased to say that progress has been made in these aims:

- Our regular Sunday congregation has increased from an average of 50 adults and 5 children (according to 2021 parish returns) to 70 adults and 7 children (according to 2022 parish returns).
- Our weekly attendance according to the October count (Diocesan Parish Returns) has also increased from an average of 74 adults and 8 children in 2020, to 75 adults and 10 children in 2022.
- We were thrilled to be able to undertake and develop a range of initiatives that were established in 2019 to engage with families and the wider community. These include our annual Plant Sale, Children's Summer Club and Beer Festival as well as other social and evangelistic activities. These events have provided many opportunities to share the gospel with people who would not usually interact with the Church.
- We have also gained some new families over the course of 2022, who have thrown themselves into the work of the church, and have even taken on roles within the administration of the PCC and preparation of the church from worship.

Clearly our work is not complete, but we can thank God for the progress made so far. It is our hope to build upon this foundation for the coming year.

Achievements and Performance

1. Church Attendance

There are 136 members on the church Electoral Roll, 58 of whom are not resident within the parish. The average weekly attendance (Sundays and weekdays, and excluding school services), counted during October (including the Harvest Thanksgiving), was 75 adults and 10 children in 2022.

In addition to worship within the church, clergy regularly visit members of our community who find it difficult to visit St Mary's and minister to them in their homes.

2. Review of the Year

The full PCC met six times during the year (January, February, May, June, September and November, with an average level of attendance of 80%.

Mailing list

Our **Facebook page** continues to be a very valuable tool for publicity and evangelism, with regular posts, as well as videos and photos being uploaded. It is proving to be a valuable 'mission for growth' tool, enabling us to communicate effectively with those in the church family, as well as those on the fringes of our family and crucially to those in our community and parish who we are especially trying to reach out to. We currently have 630 followers on our Facebook page.

Eco Church

We are slowly getting back our enthusiasm after the effects of Covid, as a church we have continued to support Fair Trade, the homeless and refugees.

Our Green Sunday this year was a "Celebration of our earth, its beauty and its bounty". We had an excellent display of vegetables and seasonal produce at the back of church along with a display of flowers by our flower ladies. The sermon slot was replaced by information about the A Rocha Eco Church scheme and the progress we had made to achieve Silver award and our hope to obtain gold in the future. The children did some excellent intercessional prayers.

The revamped garden had been entered into 'S and SE in Bloom' and gained a Silver Gilt with some helpful comments from the judge. Our project for the coming year is to set up a cutting garden at the back of church in memory of Edna. This will tidy up that area and more importantly provide flowers for our talented flower ladies to use to decorate the church.

We continue to encourage people to "live simply so others may simply live" as climate change is unfairly affecting those who have done least to cause it, and for the church to consider the Three R's - Reduce, Reuse, Recycle.



The Green Sunday display

FSW

The FSW EG Deanery Committee appreciate the continued support from St Mary's Church Family during these challenging times we are all experiencing. Our Deanery Practitioner Kelly Hollingdale currently has 16 families (40 children) providing emotional and practical help. Kelly now also offers drop-in sessions on a monthly basis providing a social aspect for clients and access to the grocery store at Moat UR Church.

The Association continues to grow and now has 19 Deanery Practitioners across the Diocese. An estimated £750 of donated food and essentials have been donated and distributed locally. A coffee morning at St Mary's and an afternoon concert at St Swithun's for FSW raised in excess of £2000 across the Deanery to support local families.

We look forward to seeing you at other events locally.

In addition to supporting FSW, St Mary's has continued to make various donations towards the below charitable organisations:

- Royal British Legion (Poppy Appeal)
- Crawley Open House (Sleep Out sponsorship)
- Christian Aid (during Christian Aid Week)

St Mary's has continued to collaborate with other denominations through events such as the **Annual World Day of Prayer**, **Christian Aid Week**, and by having representatives on the **East Grinstead's Street Pastors Team** as well as members who volunteer at and/or are trustees to the **East Grinstead Foodbank** and **FSW**.

St Mary's has continued to raise funds for the Royal British Legion through their **Poppy Appeal**. In addition, two members of our church family, Lynda and John Railton, have continued to be Joint Poppy Appeal Organisers for East Grinstead.

Spiritual growth of our church family members was encouraged in 2022 by study courses being offered during Lent and Advent. The Parish followed the Diocesan Lent Course which used art as a way of discussing the themes of Lent. The Advent Course focussed on the music of Advent, and was written and led by Fr Adam and Fr David.

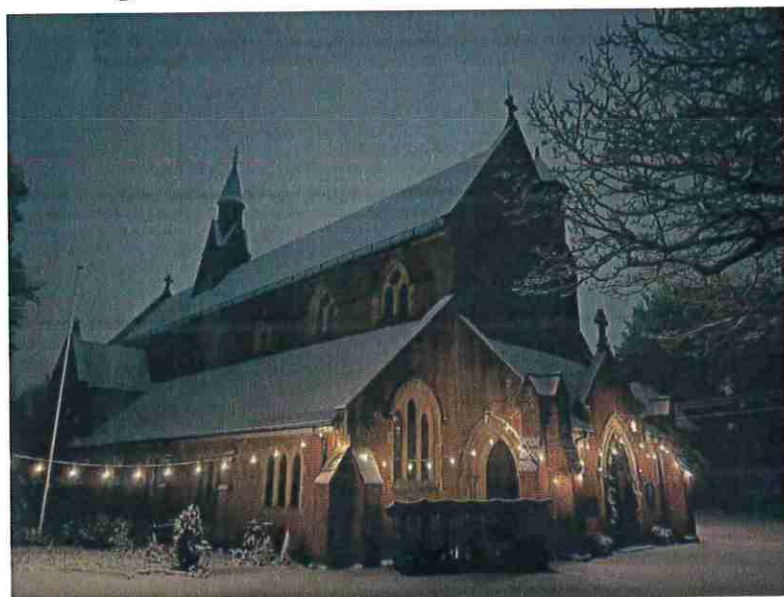
During September the parish planned its usual **Patronal Festival** and beer festival. The beer festival was



Requiem Mass for Her Late Majesty Queen Elizabeth II

postponed due to the death of Her Late Majesty Queen Elizabeth II and the patronal festival was changed to a requiem mass for the Late Queen. This was followed by a bring a share lunch to celebrate Her Majesty's service and leadership to God, the Church and the Commonwealth.

Our **Christmas Services** were well attended and were spiritually uplifting. These included the return of East Grinstead Concert Band for our 'Carols around the Oak Tree' Service, which was attended by around 80 people. Numbers for this service were lower than in previous years, primarily due to the terrible weather of that night. The service was held in church and a warm festive feel was enjoyed by all, helped no doubt



A white Christmas at St Mary's

by the provision of warming mulled wine and delicious homemade mince pies.

Our crib service was also held in church this year, after a period of worshipping outdoors. This service was very well attended with over 250 people joining us. This service, along with our Advent Carol Service, and Christmas masses helped us increase our 'Christmas service' attendance to pre-pandemic numbers; a very positive achievement.

St Mary's continued to be blessed throughout the year by a loyal choir, choirmaster and organist, as well as dedicated teams of Servers, Sacristans, Welcomers, Readers and Flower arrangers and a small but reliable group who throughout the year regularly clean areas of the church.

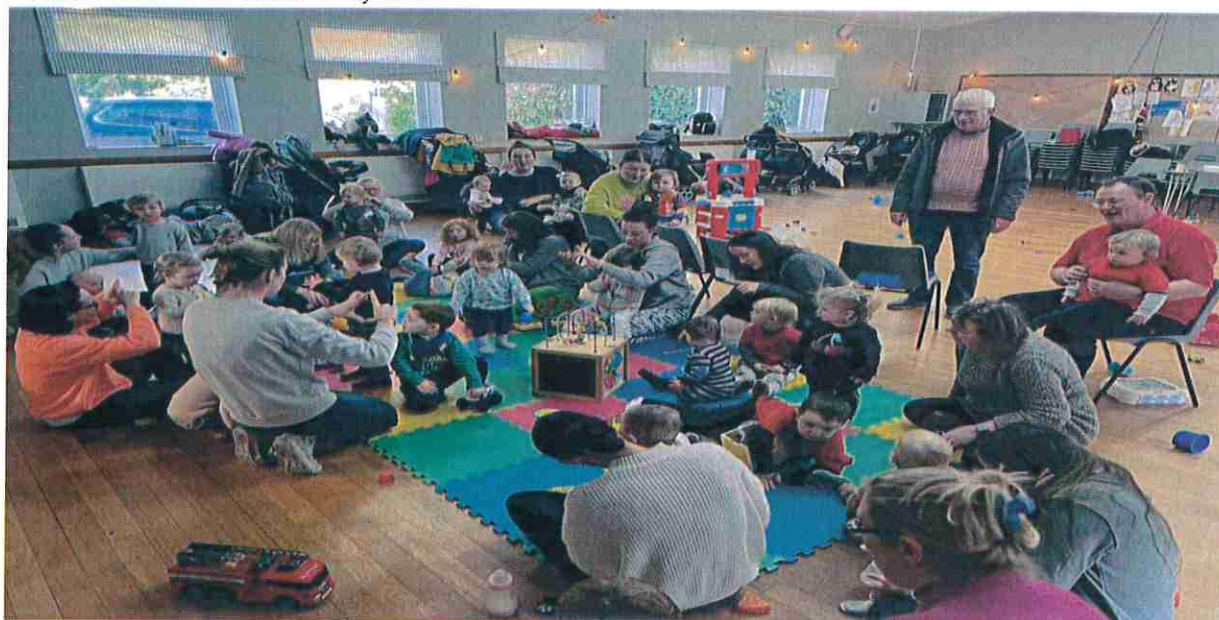
3. Young People and Children

The **link with our school** has been both maintained and strengthened. This has been achieved in a number of ways, for example by School Masses in church being re-introduced to which all members of our church family have been welcome. The school continues to attend St Mary's for worship each week, returning to their weekly attendance on Wednesdays. The whole school worship together twice a month in church and KS1 and KS2 alternate in the intervening weeks.

The School's celebratory assemblies (Gold assemblies) in church have returned on a half-termly basis. The gatherings are followed by refreshments provided by the PTA at the back of church. Parents are invited to these assemblies and provide an opportunity for teaching staff, parents and church leaders to meet with each other in an informal environment.

Baby and Toddler Group

A new Baby and Toddler Group was established here at St Mary's in September of 2022. This has been a great blessing both for our church community and the wider community of East Grinstead (and further afield). The group now allows us to engage with over 150 families who have, at some time, engaged with the group. The group is offered free of charge as a sign of God's love for his people. Money was raised to fund the project from the Summer Club, which took place in August. Fr Adam made a successful application the National Lottery to make improvements to the hall building, in order to be better able to offer this kind of community work.



Song time at Baby and Toddler

The group is supported by various helpers and leaders who help with setting up the hall and providing refreshments. A special thank you is due to Jan Becker, who has taken a leadership role in this project, and has been invaluable due to her vast experience and organisational skills. A vote of thanks too to those who support the group by producing wonderful cakes and biscuits each week, especially to Julie and Jorgie Orton.

The **Foundation Governors** continue to represent the interests of the Church on the Governing Body of the school. Kyle Smith and Christina Wogan act as a Foundation Governors alongside Fr Adam, and members of St Swithun's congregation

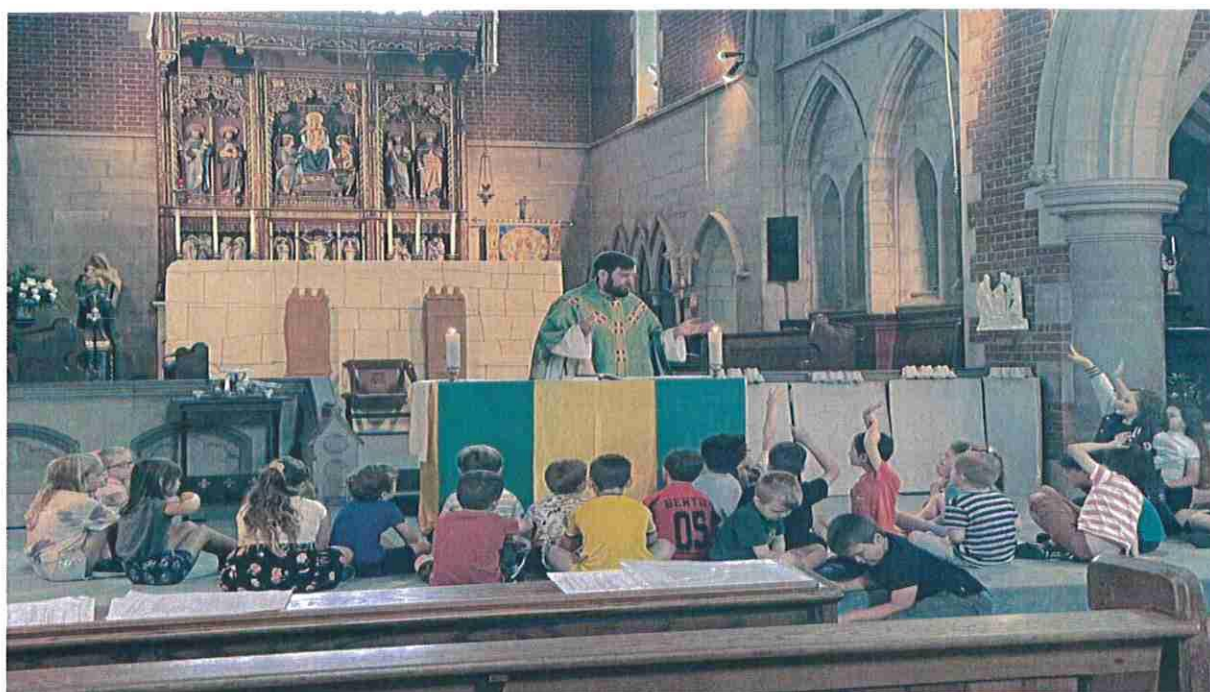
Links between our **uniformed organisations** have been maintained, and parade services were restored after the pandemic. Fr Adam continues to serve as Padre to the Royal Air Force Cadets and Officers from the 1343 East Grinstead Squadron. Our uniformed groups were able to join us for parade services on Mothering Sunday and at our harvest Festival.



Harvest Festival Parade Service

Junior Church continues to teach our children and young people the Faith during our Sunday masses throughout term-time. We thank those hard working people who share the Faith with our young people, and in doing so, prepare the Christian leaders of the future to work with us in Christ's Vineyard.

In August 2022, St Mary's was thrilled to host her third **week-long Summer Club** for children. This was led by Fr Adam and Karen and was supported each day by adult helpers from our church family. Around 30 children spent five days learning the play 'Daniel and the Lions', creating the backdrop and props, learning songs and dances, and having lots of fun doing it. This is a huge undertaking, so a special thanks is due to all our adult volunteers who helped put on this fantastic work. Especially, Diane, Mary, Angela, Karen and Frances and Elena. The children loved it and the parents and family members who came to watch were very impressed.



Fr Adam celebrating a teaching mass during the summer club.

Just before Christmas 2022, St Mary's again hosted its **Christmas Club**, which was established in 2018. Around 25 children took part in a morning of craft activities, games and engaging with scripture and drama in preparation for helping Fr Adam lead the Crib Service on Christmas Eve.



Christmas Eve Crib Service

4. Community Enrichment

During the year, the church held various events celebrating the Church year alongside promoting national charities fundraising campaigns, as well as drawing various sections of the community together through the use of our church and hall.

Our **Annual Plant Sale** made a return in May 2021 and provided a wonderful opportunity for the gardeners of our parish and across our town to stock up their gardens, patios and window boxes for the growing season ahead. There was even an opportunity to swap gardening tips, and seek the advice of the experts from the Mount Noddy Allotment Association. We were specifically raising funds to replace our church hall boiler this year, which had become unreliable. We managed to smash our previous record high with an amazing £2,970.70p on the day. The following day St Mary's was joined by Bishop Will to minister to Fr Adam and his family and to baptise Augustine. Following the service Fr Adam made an announcement that we were very close to meeting our aim of around £3500 to meet the cost of the new boiler and that donations would be greatly appreciated. Following his appeal, a collection was made and due to the generosity of congregation members and guests, we raised a further £479.51 – making a grand total of £3,450.21. An announcement was made that we had raised enough to fund the urgently needed replacement boiler for our church hall. This year, Fr Adam, Mary and June manned the refreshments stall again, with delicious homemade cakes and bacon and sausage from Stones butchers making some very popular sandwiches.

2022 saw the return of **'St Mary's Parish BBQ'** which was established the previous year. It was especially good to meet for good food and good company, and build and deepen our relationships as a church family. During the event, Fr Adam asked for pledges towards the expenses of the parish's biggest fundraiser, the Beer festival. A total of £1300 was raised from people who pledged to "sponsor a barrel". This was a great success and contributed to record profits at the fundraiser, held later in the year.

The Pop-up Beer Festival returned again. **Due to the death of the Queen, the festival was postponed until October.** A fantastic amount was raised for the church, just under £4,500! Our best result yet. As the colder nights had set in, the majority of the nights entertainment took place in the hall, with a Karaoke booth being set up, much to the entertainment of young and old alike. We were very pleased to welcome our friends from the concert Band along to the event too. The festival was well supported by the school families and also non-church goers (as well as our members of our congregation, of course!). It certainly raised St Mary's Church's profile throughout the parish as it was a big event and not something usually associated with a church.





Photos from the Beer Festival

It was great to be able to come together again as a church family for our **Harvest Festival and Lunch** in October. It was a lovely afternoon and a great social occasion which drew in many new faces as well as our loyal supporters, all to share some wonderful food that had been offered by the congregation.

St. Mary's **Christmas Fair** was reinstated after quite a long period of absence. We were a bit last minute in our decision but as the impetus was to raise some cash it was worth a punt. And didn't we do well! There was a good buzz about the day. All the volunteers threw themselves at it with festive gusto and everyone who walked through the doors managed to spend a few pounds. We did some things really well, others not so much but all in all a positive result and something that we can build on for next year. The fact that the Big man Father Christmas himself thought it worthy to attend surely is enough evidence to say we should do it again.

We carried out the annual distribution of **St Mary's Christmas Cards** across the whole parish detailing our Christmas services.

All these events contributed towards the growing sense of community around the church. In addition, our church building has continued to be used as a resource for local schools who visit the church as part of their religious education programme. The building has continued to be used for concerts by the local choral society.

5 Fabric

Regular working parties were held throughout 2022 to carry out minor repairs and maintain the good appearance of the church, church hall and grounds, resulting in a reduction of costs for the PCC, and the effective use of people's time and expertise.

Cottage Renovation

The major business of 2022 was the renovation work that was carried out in the cottage, a property owned by the PCC. This was a tremendous undertaking and Fr Adam is very grateful to those people who were able to help in so many ways. Special thanks is due to John and Mary, Kyle, Diane and Roger, without whom Fr Adam would not have been able to complete the work. Thank you too to Andrew and his helpers who have transformed the garden area of the cottage.

The cottage is now rented out at the market and is supporting the work and life of the parish in the way that it was originally intended to do.

6 Financial Review- Mrs Su O'Neill.

Annual Financial Report for 2022

Overview

This report has given you all the wonderful things that St Mary's has achieved during 2022. Thanks need to go to every single person who has contributed in so many ways, but St Mary's can only survive financially through the generous giving of all of you (nothing is too small), along with fund raising activities we have done throughout the year.

We have great plans for 2023 and were fortunate in to receive some grants to aid us in this mission but long term we need an increase in our financial income to secure our financial future. We can currently cover the church running costs but are way short of meeting our parish share which is a large fee we, and every church, are required to pay to the Diocese. Please follow this link for a simple explanation of how parish share funds the wider parish mission and ministry ([How does parish share fund parish mission and ministry? - YouTube](#)). We had increased our parish share to £3,850 (increase of £100) but on reviewing the current finances the Standing Committee proposed we reduce this in 2023 to £2,000 a month, this was agreed at the PCC meeting and the Diocese was informed. This was based on guaranteed income from planned giving and hall rental (see Appendix 1 at the end of this report).

Being an older building, repairs like the recent window refurbishment, which will appear in the 2023 accounts are an unplanned but necessary and expensive cost. They are also another reason why we need to receive more than just the day-to-day costs to secure our long term financial future.

We were fortunate in 2022 to receive the following grants to aid us in some of our future ministry plans:

- Energy Grant £6,850 to assist us in 2023 with the rising fuel costs
- Lottery Grant £10,000 for future the development of the hall to aid us in our community work.
- Fellowship of St John the Evangelist Grant £10,000 to fund our Parish Administrator for her increased working hours for mission work and the wrap around care club.

Planned Giving from the congregation is via Standing Order (administered by the Gift Aid Secretary) or the Parish Giving Scheme (administered by PGS) is our main income. We would like to encourage more members to become planned givers if not so already, planned giving continues to be our focus for regular income.

During 2022 work on the cottage both inside and out began. This was to bring the property up to date ready for rental to a new tenant. The costs will be recouped during 2023 from the rental. We withdrew £2,600 from the cottage account leaving it with only £74, over the years no monies had been put aside for future maintenance and so it was agreed at the PCC to save £200 a month to the Cottage Reserve account to fund both the Cottage and the Vicarage for future repairs commencing in 2023.

Appendix 2 gives a breakdown of refurbishment costs for the cottage.

The St Mary's 100 club currently has 50 members, down from 55 at the beginning of the year, so space for many more. One ticket is £5 a month. There is a quarterly draw. Half of the income funds the three prizes and the other half of income is used for savings into the R&R fund. Net profit for 2022 was £1,529.

Finances

The following pages detail our finances for 2022, please contact the Treasurer if you have any questions regarding anything contained within this report (stmaryschurcheg@gmail.com).

The total receipts on general unrestricted funds received were £143,880.51, £26,850 received in grants included in this total. The total receipts on restricted funds were £93.01. The total funds received on endowed funds were £6,338.19. Making a grand total of receipts as £150,311.71. The total expenditure on general unrestricted funds were £111,772.17.

Grants monies received during the year were transferred in December to the Reserve Accounts to be drawn on during 2023 for their intended purpose.

The amount of Income tax recovered via the PGS (DD giving) was £5,354.10. The amount of Income tax recovered via HMRC (SO giving and misc giving/collection plate) was £5,848.98. Total Gift Aid recovered £11,203.08.

Reserves Policy

It is PCC policy to maintain a balance on the general unrestricted funds (excluding property) which equates to approximately two months' worth of unrestricted payments as a contingency against unforeseen situations.

As well as holding the above general reserves, from time to time the PCC receives restricted legacies for expenditure on particular purposes, defined by the donor. We aim to expend such money as soon as possible after receiving the legacy, depending on the specific objectives of the donor. Where we have identified that the specific purpose can only be achieved by delaying the expenditure, we invest the legacy temporarily until such time as the need for expenditure is identified. No legacies were received in 2021 but we were advised of a legacy due to St Mary's and this will appear in the 2022 accounts.

Annual Financial Report for 2022 - Statement of Financial Activities

Receipts & Payments 2022	Unrestricted	Restricted	Endowed	Total
	General Fund	Funds	Funds	All Funds 2022
	£	£	£	£
INCOME AND ENDOWMENTS FROM:				
Church				
Giving	51,433.83			51,433.83
Appeals / Fundraising	12,186.77			12,186.77
Misc Giving	42,661.73			42,661.73
Parish Outings	0.00			0.00
100 Club	3,131.05			3,131.05
Weddings & Funerals	2,331.50			2,331.50
Insurance Claim	16,022.00			16,022.00
Hall				
Rentals	11,164.00			11,164.00
Cottage				
Rent	4,700.00			4,700.00
General Reserve	249.63			249.63
R&R Fund		64.63		64.63
Organ		14.98		14.98
Cottage		13.40		13.40
Lowdells			469.78	469.78
Stenning Trust			5,868.41	5,868.41
TOTAL RECEIVED:	143,880.51	93.01	6,338.19	150,311.71
EXPENDITURE				
Church				
Parish Fees/Parish Share	41,731.00			41,731.00
Utilities	9,382.60			9,382.60
Purchases / Supplies	9,854.39			9,854.39
Fund Raising Expenses	3,047.86			3,047.86
Repairs / Renewal / Fees	18,679.10			18,679.10
Charity Appeals / Payments	148.00			148.00
Investments				0.00
Misc Costs				
Other Costs	447.40			447.40
Social Evens & Outreach	1,570.14			1,570.14
Flag Pole	350.34			350.34
Lent Banners	194.00			194.00
Oak Garden	133.29			133.29
100 Club				
Prizes	1,429.00			1,429.00
Licence & Bank Charges	83.50			83.50

Receipts & Payments 2022	Unrestricted	Restricted	Endowed Funds	Total
	General Fund	Funds		All Funds 2022
	£	£	£	£
Hall				
Utilities	560.01			560.01
Repairs / Renewal	4,316.92			4,316.92
Decoration & Fit Out	0.00			0.00
Cleaning	2,093.71			2,093.71
Hall Supplies	23.99			23.99
Refunds/deposit returns	100.00			100.00
Cottage				
Utilities	1,884.61			1,884.61
Repairs / Renewal	11,516.10			11,516.10
Mayhews Management Fees	759.40			759.40
Other Costs	0.00			0.00
Vicarage				
Utilities / Insurance	3,455.33			3,455.33
Other Costs	11.48			11.48
TOTAL PAID	111,772.17	0.00	0.00	111,772.17
Reconciliation of funds:				
Net Income or (Net Expenditure)	32,108.34	93.01	6,338.19	38,539.54
Transfers Between funds	-5,000.00	45,810.89	-2,750.00	38,060.89
Net movements in funds	27,108.34	45,903.90	3,588.19	76,600.43
Bank accounts at 1 January 2022	27,774.79	6,147.45	47,190.76	81,113.00
Bank accounts at 31 December 2022	18,107.03	52,051.35	50,778.95	120,937.33

Balance Sheet (Assets & Liabilities Statement)

Investment Income - Statement of Assets and Liabilities	Unrestricted General Funds	Restricted Funds	Endowed Funds	Total all Funds 2022	Total all Funds 2021
ASSETS	£	£	£	£	£
Bank Current Account	10,168.78			10,168.78	15,395.01
100 Club	308.84			308.84	1,284.79
CBF Deposit Funds	7,629.41	52,051.35	50,778.95	110,459.71	65,717.99
Bank and deposit accounts	18,107.03	52,051.35	50,778.95	120,937.33	82,397.79
<i>Other Assets:</i>					
S P Lowdell - Investment Fund			11,758.00	11,758.00	11,758.00
W T Lowdell - Investment Fund			2,031.00	2,031.00	2,031.00
Stenning Trust - Investment Fund			176,795.05	176,795.05	200,383.53
Investments Assets at Market Value	0.00	0.00	190,584.05	190,584.05	214,172.53
<i>Debtors:</i>					
Donation received in Dec 2022	200.00			200.00	0.00
Total Assets	18,307.03	52,051.35	241,363.00	311,721.38	296,570.32
LIABILITIES					
Unpaid Creditors				0.00	0.00
Cheque for 100 Club renewal not banked in 2022	20.00			20.00	56.00
Third prize 100 club cheque not cashed in 2022	70.00			70.00	0.00
Total Liabilities	90.00	0.00	0.00	90.00	56.00
TOTAL NET ASSETS	18,217.03	52,051.35	241,363.00	311,631.38	296,514.32

NB: Other Assets SP Lowdell & WT Lowdell at October 2020

NB: Property valuations of Cottage and Vicarage not included above as these properties are owned by the Diocese

This Financial Report for the year 31st December 2022, including the notes following, was approved by the PCC and signed on its behalf by

.....
Fr A C Wogan
PCC Chairman

Notes to the Annual Financial Report

The financial statements of the PCC have been prepared in accordance with the Charities Act 2011 and the Church Accounting Regulations 2006, using the Receipts and Payments basis.

The following assets are recognised but not valued in the Statement of Assets and Liabilities: Movable church furnishings held by the churchwardens on special trust for the PCC, which require a faculty for disposal.

Analysis of Total Received	Unrestricted General fund	Restricted Funds	Endowed Funds	Total All Funds 2022		Total All Funds 2021
	£	£	£	£	-	£
Planned giving (<i>excl. tax refunds</i>)	34,775.13			34,775.13	-	36,630.49
Gift Aid - Parish Giving Scheme	5,354.10			5,354.10		5,172.04
Gift Aid HMRC Recovered	5,848.98			5,848.98	-	6,508.48
Loose cash collections	2,162.12			2,162.12		1,654.08
Non-Gift-Aided Donations	3,489.27			3,489.27	-	633.06
Gift-Aided Donations	3,293.50			3,293.50	-	1,567.00
Charity Appeals	0.00			0.00		0.00
Organ Fund Donation	0.00			0.00		100.00
Grants	26,850.00			26,850.00		0.00
Coffee/Refreshments	68.60			68.60	-	10.00
100 Club	3,131.05			3,131.05	-	3,485.00
Baby & Toddler donations	67.10			67.10	-	
Legacy / Bequests	11,216.39			11,216.39		0.00
External Charity Appeals	25.00			25.00		
Insurance Claim	16,022.00			16,022.00		
Repairs & Restoration Fund		64.63		64.63		28,012.04
Lowdells			469.78	469.78	-	5,425.20
Stenning Trust			5,868.41	5,868.41	-	10,107.72
Donations and Legacies	112,303.24	64.63	6,338.19	118,706.06		99,305.11
					-	
Fees for Weddings & Funerals	2,331.50			2,331.50		1,929.00
Total Charitable Activities	114,634.74	64.63	6,338.19	121,037.56		101,234.11
Church Hall Rent	11,164.00			11,164.00		3,879.72
Fundraising	12,161.77			12,161.77		9,281.63
Rent from Cottage	4,700.00			4,700.00		9,600.00
Electricity Refund				0.00		0.00
Gas Refund				0.00	-	0.00
Fairtrade Sales	0.00			0.00		0.00
Trading Activities	28,025.77	0.00	0.00	28,025.77		22,761.35

Analysis of Total Received	<i>Unrestricted</i>	Restricted Funds	Endowed Funds	Total All Funds 2022		Total All Funds 2021
	General fund					
	£	£	£	£	-	£
General Reserve (unrestricted)	249.63			249.63		6.44
R&R Fund (Restricted)		64.63		64.63		12.04
Organ (Restricted)		14.98		14.98		100.54
Cottage (Restricted)		13.40		13.40		1.39
Lowdells (Endowed)			469.78	469.78		425.20
Stenning (Endowed)			5,868.41	5,868.41		5,107.72
Investments	249.63	93.01	6,338.19	6,680.83		5,653.33
Parish Outings	0.00			0.00		0.00
Sundry Receipts/Misc Giving	970.37			970.37		945.88
Total Other Receipts	970.37	0.00	0.00	970.37		945.88
Total received on all funds	143,880.51	157.64	12,676.38	156,714.53		134,594.67

Analysis of Total Paid:	Unrestricted	Restricted Funds	Endowed Funds	Total All Funds 2022	-	Total All Funds 2021
	General Fund					
	£	£	£	£		£
Charitable Costs						
Church						
Parish Share to Diocese	40,425.00			40,425.00		46,200.00
Parish Fees to Diocese	1,306.00			1,306.00		1,678.00
Gas Supply	6,839.44			6,839.44		2,520.59
Electricity Supply	1,418.00			1,418.00		915.23
Water Rates	405.16			405.16	-	445.42
Organist & Music	2,400.00			2,400.00	-	2,400.00
Parish Administrator	2,085.00			2,085.00	-	
HMRC Fees	3.04			3.04	-	
Telephone & Broadband	720.00			720.00		1,122.89
Sacristy Supplies	1,656.93			1,656.93		294.10
Fund Raising Expenses	2,478.39			2,478.39		1,274.67
Priest Expenses Mileage	243.40			243.40		226.40
Social Events & Outreach	1,570.14			1,570.14		1,324.62
Children's Corner in Church	0.00			0.00		449.25
Costs for Children's summer club	569.47			569.47		185.11
Church Insurance	3,142.90			3,142.90	-	3,092.50
Piano & Organ Tuning	516.00			516.00		496.80
Fees & licences	350.80			350.80	-	938.38
Subscriptions	241.96			241.96	-	219.99
Vicarage Expenses/Office	2,821.01			2,821.01		1,587.08
Vicarage Alarm	11.48			11.48		431.91
Clergy & Incidental Expenses	614.08			614.08		491.83
Church Buildings Repairs & Maintenance (<i>misc</i>)	11,201.05			11,201.05		30,141.05
Archdeacon's Loan				0.00		0.00
Accounting & Examiner's Fees	0.00			0.00		0.00
Architect Report	2,124.60			2,124.60		0.00
Bank Charges	82.00			82.00		99.00
Charitable Giving	148.00			148.00		10,017.00
100 Club						
Prizes	1,429.00			1,429.00		2,090.00
Licence and bank charges	83.50			83.50		120.50
Vicarage						
Council Tax	3,070.25			3,070.25		3,298.98
Telephone	0.00			0.00		0.00
Water	385.08			385.08		253.69
					-	
TOTAL Charitable Costs	88,341.68	0.00	0.00	88,341.68		112,414.99

Analysis of Total Paid:	Unrestricted General Fund	Restricted Funds	Endowed Funds	Total All Funds 2022	-	Total All Funds 2021
	£	£	£	£		£
Trading Costs						
Hall						
Hall Cleaning (incl. Windows)	2,093.71			2,093.71	-	1,041.39
Hall Insurance	1,047.64			1,047.64		979.10
Hall Electricity Supply	515.00			515.00		636.00
Hall Boiler Contract	0.00			0.00		0.00
Hall Water Rates	45.01			45.01		49.48
Hall Repairs & Maintenance	3,269.28			3,269.28		413.41
Hall Decoration & Fit Out	0.00			0.00		375.78
Hall Supplies	23.99			23.99		250.81
Hall Refunds/Deposit returns	100.00			100.00		227.85
Cottage						
Cottage Insurance	423.16			423.16		350.14
Cottage Boiler Contract	135.27			135.27		535.80
Cottage Repairs & Maintenance	10,957.67			10,957.67		1,058.68
Chimney Sweep	0.00			0.00		180.00
Water & Council Tax	1,884.61			1,884.61		
Mayhew	759.40			759.40		1,152.00
Church						
Church Equipment	1,376.12			1,376.12		21.31
Fairtrade purchases	0.00			0.00		0.00
Flag Pole	350.34			350.34		
Lent Banners	194.00			194.00		
Oak Garden	133.29			133.29		929.45
	-					-
TOTAL Trading Costs	23,308.49	0.00	0.00	23,308.49		8,201.20
Parish Outings	0.00	-		0.00		0.00
Sundry Payments	55.00			55.00		159.99
Wrap Around Club	67.00			67.00		
Total Other Payments	122.00	0.00	0.00	122.00		159.99
Total paid on all funds	111,772.17	0.00	0.00	111,772.17		120,776.18

Statement of Deposit Funds	Balances B/fwd	Income	Expenses	Transfers	Balances C/Fwd		Balances C/Fwd
Investment Income	01-Jan-22				31-Dec-22		31-Dec-21
	£	£	£	£	£		
Endowed Funds:						-	
Lowdells Trust Fund	2,387	470		0	2,857	-	2,387
Stenning Trust Fund	44,803	5,868		-2,750	47,922		44,803
Total Endowed Funds	47,191	6,338	0	-2,750	50,779		47,191
						-	
Restricted Funds:							
R& R Fund	2,349	65		48,311	50,725	-	2,349
Organ Fund	1,137	15		100	1,252		1,137
Cottage Fund	2,661	13		-2,600	75	-	2,661
Total Restricted Funds	6,147	93	0	45,811	52,051		6,147
Unrestricted Fund:							
General Reserve	12,380	250		-5,000	7,629		12,380
Total Unrestricted Funds	12,380	250	0	-5,000	7,629		12,380
Total All Funds	65,718	6,681	0	38,061	110,460		65,718

The Lowdells Trust is a parish Trust Endowed by WT & S P Lowdell, for the benefit of the disadvantaged in the parish. The Trustees are the Vicar & Churchwardens

The Stenning Trust is a parish Trust Endowed by Fanny Augusta Stenning for Education and Mission in the parish. The Custodian Trustee is the Diocese of Chichester, and the Managing Trustees are the Vicar & Churchwardens.

**The Parochial Church Council of the Ecclesiastical Parish of St Mary, East
Grinstead
ANNUAL FINANCIAL REPORT FOR 2022**

Independent Examiner's Report

Mark Nicholson Bookkeeping

**Independent examiner's report to the trustees of
St. Mary's, East Grinstead**

I report to the trustees on my examination of the accounts of St. Mary's (the Trust) for the year ended 31 December 2022.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Signed:

Name: Mark Nicholson MICB
Member of the Institute of Certified Bookkeepers
Practice Number 17947
Address: 21 St. Mary's Road, Reigate, Surrey RH2 7JH
Date: 17 April 2023

APPENDIX 1 – BUDGET

ITEM	MONTHLY INCOME	MONTHLY EXPENDITURE
Church		
Income		
Planned Giving	£675.00	
Parish Giving Scheme Planned Giving	£1,982.68	
Parish Giving Scheme Gift Aid	£416.00	
HMRC gift aid (2021-2022)	£487.41	
Running Costs		
Insurance - DD Ecclesiastical 0279138		£261.90
Ecotricity (Church)		£126.50
Ecotricity (Organ)		£17.60
Ecotricity (Gas)		£1,513.00
South East Water		£37.40
Ministry Costs - Wifi/Phone - Month		£75.00
Supplies & Other		
Office Costs		£90.00
Sacristy		£98.45
Wages		
Organist -		£200.00
Administrator		£390.00
Fees / Services		
On-line transfer to CCLI CCLI Renewal		£31.18
SAGE (payroll software)		£8.40
Diocese of Chichester Parish Share		
Bank charges - both accounts		£10.00
Vicarage		
DD MSDC council tax		£285.19
Business Stream - 2783418/11		£21.14
Hall		
Hall income - based on YTD	£802.00	
Insurance - DD Ecclesiastical 0279138		£87.30
Ecotricity (Hall)		£40.70
South East Water		£4.00
Cleaner - Pay		£175.50
Window cleaning		£16.67
Cottage		
CETA Insurance		£29.18
Monthly Savings		£200.00
Cottage Rent	£1,300.00	
Agent management fee		£104.00
TOTAL (total of above x 12)	£67,957.08	£45,877.29

Net Income = £22,079.79 equates to £1,839.98 a month

The Finance Committee proposed to round up the figure to £2,000 per month as Parish Share for 2023 = £24,000 per annum

APPENDIX 2 – COTTAGE

SUMMARY	INCOME	EXPENDITURE	TOTAL
Income	£4,700.00	-£704.40	£3,995.60
Utilities / Running Costs	£0.00	-£2,544.45	-£2,544.45
Maintenance	£0.00	-£10,663.07	-£10,663.07
TOTAL	£4,700.00	-£13,911.92	-£9,211.92

DETAILED	INCOME	EXPENDITURE	TOTAL
INCOME / Management Fees			
Rent x 1 month, previous tenant	£800.00		
Management Fee x 1 month		-£96.00	
Rent x 3 months, new tenant	£3,900.00		
Management Fee x 3 months		-£374.40	
New Lease Letting Fee		-£234.00	
TOTAL INCOME/Management Fees	£4,700.00	-£704.40	£3,995.60
EXPENDITURE			
UTILITIES			
British Gas boiler contract		-£135.27	
Council Tax		-£1,567.01	
Water		-£187.34	
Gas/Electric		-£231.67	
Insurance		-£423.16	
TOTAL UTILITIES	£0.00	-£2,544.45	-£2,544.45
REFURBISHMENT & EQUIPMENT			
Materials		-£1,714.40	
Holtye Windows		-£1,082.50	
Door frames		-£56.50	
Carpet Right		-£1,223.00	
Floor screeding/boarding - fitter charge		-£665.00	
Fitting charge for carpet right		-£397.12	
Holtye Windows		-£1,082.50	
Radiators		-£335.00	
Bathroom		-£2,530.13	
Garage lock		-£70.00	
PAT Testing		-£55.00	
Smoke Alarms		-£28.00	
Boiler Repair		-£659.84	
Gas Safety and Service		-£158.40	
Garage roof repair		-£24.75	
Fire		-£320.00	
Insulation for cottage		-£146.43	
Refreshments for helpers		-£14.50	
Labourer for garden		-£100.00	
TOTAL REFURBISHMENT & EQUIPMENT	£0.00	-£10,663.07	-£10,663.07
GRAND TOTALS	£4,700.00	-£13,911.92	-£9,211.92