



The Parochial Church Council of the Ecclesiastical Parish  
of St Mary's  
East Grinstead

# Annual Report 2021



*Children from our outdoor Crib Service*

# **TRUSTEES' REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2021**

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### **St Mary's Church, East Grinstead**

*Helping our community to know, love and follow Jesus.'*

*Incumbent:* Rev. Adam Charles Wogan, St Mary's Vicarage, Windmill Lane, East Grinstead. RH19 2DS

*Independent Examiner:* Mr. Mark Nicholson

*Bankers:* CAF Bank Ltd, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent. ME19 4JQ

**Charity Registration Number 1152316**

## **The Parochial Church Council of the Ecclesiastical Parish of St Mary's, East Grinstead - Trustees'**

### **Structure, Governance and Management**

St. Mary's Parish covers the northern part of the town of East Grinstead. It is part of the Diocese of Chichester within the Church of England. The Church Building, Hall, and Vicarage are located in Windmill Lane. The correspondence address is St Mary's Vicarage, Windmill Lane, East Grinstead RH19 2DS.

The Parochial Church Council (PCC) has registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

During the year the following served as members of the Parochial Church Council:

Incumbent	Fr Adam Wogan – Chair
Associate Vicar:	Fr David Hadfield
Church Wardens	Mr Andrew Morris Mrs Diane Mead
Deanery Synod Representatives	Mr Andrew Morris Mrs Diane Mead Mr David Garrett Dr Karen Rose Ms Julie Orton
Elected Members	Mrs Margaret Barnett Mrs Wendy Breeze Mr David Garrett Mrs Su O'Neill – Hon Treasurer Miss Julie Orton Mr Steve Pond Dr Karen Rose Mrs Elena Smith Mr Raj Somanah Mrs Anne Stone

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members: The Incumbent and Assistant Curate, the Churchwardens, and members of the Deanery Synod. Up to 12 members of the congregation are elected at the Annual Parochial Church Meeting (APCM). Members are encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible. There is a Standing Committee, which will meet to deal with any urgent matters on behalf of the PCC.

The PCC appoints working groups when required, to focus on particular aspects of church life.

Mrs Louise Reardon acts as Minute Secretary for PCC meetings.

## **Objectives and Activities**

The primary objective of St Mary's PCC is the promotion of the Gospel of our Lord Jesus Christ in accordance with the traditions of the Church of England. The PCC has the responsibility of working with the Incumbent in sharing in God's mission to the world, especially within the ecclesiastical parish. This is reflected in its pastoral, evangelistic, social, and ecumenical work.

The PCC also has a responsibility for promoting and developing the ethos and work of its church Aided school, which includes nominating suitable candidates to act as Foundation Governors.

The PCC has responsibility for maintaining and promoting the use of its community hall, which is used by various local groups and organisations on a regular basis, as well as providing a well-equipped community facility.

The PCC has ownership of St Mary's Cottage, (attached to the Vicarage), which had been rented out on a semi-charitable basis. Management of the cottage was transferred to Mayhews Property Management during the back end of 2019. This has reduced the workload and responsibilities of the wardens and created a more professional relationship with the tenants. The PCC agreed in the summer of 2021 that the current arrangement of subsidised rental could no-longer be maintained by the parish and notice was given to the tenant in August 2021.

The aims and objectives set out for 2021 were as follows:

- To increase the regular congregation.
- To engage more effectively with families and the wider community for them to take a fuller part in the life of the church.
- To take seriously the responsibility of caring for God's creation.
- To recover from the impacts that the pandemic had upon our worshipping and community life.

We are very pleased to say that progress has been made in these aims:

- Our regular Sunday congregation has increased from an average of 53 (including children) to an average of 50 adults and 5 children (according to 2021 parish returns).
- Our weekly attendance according to the October count (Diocesan Parish Returns) has also increased from an average of 50 adults and 5 children in 2020, to 75 adults and 8 children in 2021.
- We were thrilled to be able to undertake and develop a range of initiatives that were established in 2019 to engage with families and the wider community. These include our annual Plant Sale, Children's Summer Club, Beer Festival and Pop-Up Pub as well as other social and evangelistic activities that were not able to take place during the previous year, due to covid regulations. These events have provided many opportunities to share the gospel with people who would not usually interact with the Church.
- We have also gained some new families over the course of 2021, who have thrown themselves into the work of the church, and have even taken on roles within the administration of the PCC and preparation of the church from worship.

Clearly our work is not complete, but we can thank God for the progress made so far. It is our hope to build upon this foundation for the coming year.

## **Achievements and Performance**

### **1. Church Attendance**

There were 128 members on the church Electoral Roll as at the 2021 APCM; 54 of whom were not resident within the parish. The average weekly attendance (Sundays and weekdays, and excluding school services), counted during October (including the Harvest Thanksgiving), was 83. In addition to worship within the church, clergy regularly visit members of our community who find it difficult to visit St Mary's and minister to them in their homes.

### **2. Review of the Year**

The full PCC met six times during the year (January, February, May, June, September and November, with an average level of attendance of 80%.

St Mary's Church continued to produce a **monthly e-newsletter** until September, when the editor of that publication stepped down after many years. We are grateful to Karen Blackman for her hard work.

A new look newsletter has since been established which includes links to videos and other resources. Due to clergy time pressures, this can no longer be achieved on a monthly basis at this time. The newsletter reaches a mailing list of 144.



Kathy Smith, one of our Confirmation candidates shares with us her calling to eucharistic worship.

My name is Kathy Smith, I have been attending Mass at St Mary's for almost a year now, usually at the 8.00am service. Recently I joined the confirmation classes. At our first class this question was asked: What made you come on this course?

For me, after many years being involved with many different teachings from several denominations I became confused and unsure of what to believe, until my view of the Eucharist changed. So, I want to reaffirm my faith in Jesus Christ as my Lord and Saviour, affirm my new

Our **Facebook page** continues to be a very valuable tool for publicity and evangelism, with regular posts, as well as videos and photos being uploaded. It is proving to be a valuable 'mission for growth' tool, enabling us to communicate effectively with those in the church family, as well as those on the fringes of our family and crucially to those in our community and parish who we are especially trying to reach out to. We currently have 541 followers on our Facebook page.

During the year St Mary's maintained the status of an A-Rocha **Eco-Church** through its various initiatives, although Covid restrictions curtailed many planned activities. We continue to work towards Gold Status. Our "Green Sunday held in September during the national "Great Big Green week", this year encouraged the congregation and the church to look at its consumption of the earth's resources with the obvious aim of reducing it. All local churches were contacted with the hope that they would also consider how they could minimise their own usage. We produced energy guidelines to encourage careful use of energy. The Junior Church undertook a litter pick of the local recreation ground and collected many bags of rubbish. We have not restarted our monthly **Fair Trade** (FT) stall as the numbers attending coffee after church have dropped. We still however, supply FT Advent calendars and Easter eggs to order. During FT fortnight we encouraged the congregation to support FT in with their weekly shopping and had a display of FT posters on our notice board. Climate change and Climate justice are prayed for regularly during our intercessional prayers which are now led by members of the congregation.

St Mary's continues to support the work of the **Justice and Peace** Group, especially in the area of homelessness and refugees. The annual homeless sleep out was maintained by individuals in their gardens but the town collection did not take place. Sponsorship money was still raised and donated to local homeless charities. We continue to donate our harvest produce to Crawley Open House as well as collecting warm clothes and bedding for them. This year we also supported the work of "Refugees Welcome Crawley" with specific items of clothing and money.

Working in partnership with the Diocese of Chichester and The Mother's Union **FSW** has had continuous support from St Mary's. The faith-based charity provides practical and emotional support to Families in need throughout Sussex. Three members of our Church Family are members of the EG Deanery Committee encouraging and working with St Mary's Church Family to participate in other FSW events the FSW Easter Monday and August sponsored walks and FSW supported Open Gardens.

Approximately £600 of food and essential items in addition to clothing, gifts, toys and craft materials have been donated and distributed locally. The Deanery Tea Parties(2) raised £1300. The FSW Deanery



Committee thank St Mary's PCC for the use of the Church Hall for meetings and hosting fundraising events in support of this deserving charity.

Due to the problems encountered by many families in the community for home schooling due the Covid-19 pandemic St Mary's drew on some of her trust funds in order to donate £5,000 to St Mary's School and £5,000 to Baldwins & Halsford School to fund the purchase of laptops and IT equipment to meet the demands of home-schooling.



*Fr Adam delivering grants to the headteachers of St Mary's and Halsford Park Schools.*



In addition to supporting FSW, St Mary's has continued to make various donations towards the below charitable organisations:

- Turning Tides (Christmas Appeal)
- Royal British Legion (Poppy Appeal)
- Crawley Open House (Sleep Out sponsorship)
- Christian Aid (during Christian Aid Week)

St Mary's has continued to collaborate with other denominations through events such as the **Annual World Day of Prayer**, **Christian Aid Week**, and by having representatives on the **East Grinstead's Street Pastors Team** as well as members who volunteer at and/or are trustees to the **East Grinstead Foodbank** and **FSW**.

St Mary's has continued to raise funds for the Royal British Legion through their **Poppy Appeal**. In addition, two members of our church family, Lynda and John Railton, have continued to be Joint Poppy Appeal Organisers for East Grinstead.

**Spiritual growth** of our church family members was encouraged in 2021 by Study Courses being offered during Lent and Advent. The Lent course challenged us to deepen our understanding of the sacraments and was theologically rigorous, the Advent Course was offered by another parish. Both were offered online, which meant that more people were able to join.

In September at our **Patronal Festival**, 9 members of our church family (adults and children) were all keen to take the big step towards accepting responsibility for their faith and commitment to God, receiving the

**Sacrament of Confirmation** from Bp Will. This was the first time Bishop Will visited St Mary's, and we were pleased to welcome him again in December for another confirmation.



*2021 Confirmation Candidates*

Our **Christmas Services** were well attended and were spiritually uplifting. These included the return of East Grinstead Concert Band for our 'Carols around the Oak Tree' Service, which was attended by around 170 people, an outdoor Advent Service and outdoor Crib Service. The outdoor services followed the form reflected in our own tradition and were very popular, especially amongst people who would not normally attend services inside church. This could in part be due to peoples' general apprehension of attending church services, and may also be because people were, at the time, still anxious of the threats of Covid. It is worth mentioning that many of the churches in the town had by this time, closed and others had adopted strict limits to church attendance. St Mary's therefore offered a place of worship to those who were seeking the true meaning of Christmas during a difficult time.



### *Quotes from Facebook Christmas Services and Events*

*'Really enjoyed it tonight, as I did last year. Thanks to all who arranged it. 😊'*



*'We really enjoyed the outdoor Carol service at St Mary's Church tonight. The band was wonderful and the mince pies delicious!!!! So good to see so many people on such a cold, damp, night.'*





St Mary's continued to be blessed throughout the year by a loyal choir, choirmaster and organist, as well as dedicated teams of Servers, Sacristans, Welcomers, Readers and Flower arrangers and a small but reliable group who throughout the year regularly clean areas of the church.



*Members of our choir help lead worship at our Patronal Festival.*

### **3. Young People and Children**

The **link with our school** has been both maintained and strengthened. This has been achieved in a number of ways, for example by School Masses in church being re-introduced to which all members of our church family have been welcome. The school continues to attend St Mary's for worship each week. Since the pandemic began the children have visited church in two groups, years R-3 on Tuesday's and years 4-6 on Wednesday's. This was due to the need to keep social distancing in church, and avoid the crossing of bubbles between classes. Fr Adam and the headteacher, Miss Thorne have decided to maintain this arrangement, as it is more beneficial for the children to receive Christian education and worship suited to their age, rather than trying to make something as engaging and thought provoking for a child in reception class, as well as one in year 6.



We hope to be able to restart the School's celebratory assemblies (Gold assemblies) in church (rather than school) each term followed by refreshments in the hall provided and served by members of the Church Family. This was stopped as part of the school's Covid precautions.

The **Foundation Governors** continue to represent the interests of the Church on the Governing Body of the school. We are pleased to say that Kyle Smith now acts as a Foundation Governors alongside Fr Adam, Christina Wogan and members of St Swithun's congregation.

Links between our **uniformed organisations** have been maintained, although no parade services were able to take place. We were especially pleased to welcome back to St Mary's, Royal Air Force Cadets and Officers from the 1343 East Grinstead Squadron, to whom Fr Adam serves as Padre, for their annual meeting and award night. This worked so well that the squadron would like to attend for their award evening every year, as well as a special promotion evening around Easter.



*It was fantastic to be able to host 1343 - East Grinstead Squadron Royal Air Force Air Cadets at St Mary's tonight for their AGM and Award Evening. Well done to all those who were given awards, and to those cadets that gave presentations.'*

*Fr Adam, thank you so much for saving the event for us by opening up your beautiful church. We have definitely started a new squadron tradition. Wishing you a blessed Christmas, thank you 😊'*

Our Kidz Club had a re-brand to **Junior Church** in 2021 to better reflect the nature of what the group is supposed to achieve. By calling the children's ministry in our church 'Junior Church' we recognise the ministry of our children's workers and add value and holy merit to the worship and learning that is undertaken therein. We thank those hard working people who share the faith with our young people, and in doing so, prepare the Christian leaders of the future to work with us in Christ's Vineyard.



In August 2021, St Mary's was thrilled to host her second **week-long Summer Club** for children. This was led by Fr Adam and Wendy and was supported each day by adult helpers from our church family. Around 30 children spent five days learning the play 'Jonah and the Fishy Tale', creating the backdrop and props, learning songs and dances, and having lots of fun doing it. This is a huge undertaking, so a special thanks is due to all our adult volunteers who helped put on this fantastic work. Especially Wendy, Diane, Mary, Angela, Karen and Frances. The children loved it and the parents and family members who came to watch were very impressed.

*'Looks great fun, well done everyone 😊😊'*



*'I'm still singing the tunes 😊'*

*'What a lovely play! Thank you again for organising it. The children had lots of fun! ❤️'*



Just before Christmas 2021, St Mary's again hosted its **Christmas Club**, which was established in 2018 and was forced to take a break in 2020. 25 children took part in a morning of craft activities, games and engaging with scripture and drama in preparation for helping Fr Adam lead the Crib Service on Christmas Eve.

#### 4. Community Enrichment

During the year, the church held various events celebrating the Church year alongside promoting national charities fundraising campaigns, as well as drawing various sections of the community together through the use of our church and hall.

Our **Annual Plant Sale** made a return in May 2021 and provided a wonderful opportunity for the gardeners of our parish and across our town to stock up their gardens, patios and window boxes for the growing season ahead, swap gardening tips, and seek the advice of the 'experts' from the Mount Noddy Allotment Association. Raising some funds for St Mary's was an added bonus and this year we managed to pass the £2000 mark, for the first time with a whopping £2433! This year, Fr Adam, Mary and June manned the refreshments stall, with delicious homemade cakes and bacon and sausage from Stones butchers making some very popular sandwiches.

*'I've just been and bought some lovely plants thank you. Really missed it last year.'*



*'...There were loads of lovely plants at very reasonable prices, we had to restrain ourselves from buying more than we did. Delicious homemade cakes and coffee as well.'*

2021 saw the introduction of a new parish social '**St Mary's BBQ'S**' which was a great success and took place over two Saturday's. It was especially good to meet again for good food and good company, after so long and with so many being on their own. This work should not be dismissed simply as a 'good time' but was integral to our healing as a church family after a period of separation.







*Pictures from 2021's parish BBQ'S*

**The Pop-up Beer Festival** returned again in September after a pause in 2020 and was a great success both in terms amount raised (just short of £3000) but also in terms of outreach. We were able to build on the success of 2019 by inviting the concert band and a new band to St Mary's called Ukebox, who played a great variety of catch crowd pleasers. It was well supported by the school families and also non-church goers (as well as our members of our congregation, of course!). It certainly raised St Mary's Church's profile throughout the parish as it was a big event and not something usually associated with a church.



It was great to be able to come together again as a church family for our **Harvest Festival and Lunch** in October. It was a lovely afternoon and a great social occasion which drew in many new faces as well as our loyal supporters, all to share some wonderful food that had been offered by the congregation.





*Harvest Lunch 2021*

The **Pop-up Pub** in December made £385 in profit as well as being a very social occasion drawing in people from our regular church family, our school as well as from across our parish. This year Steve Pond was our quizmaster, putting together a fun Christmas themed quiz. Like the **Pop-up Beer Festival** these events are helping St Mary's to push the boundaries and explore something new. Amongst the known faces we had a few new people pop in, people who don't normally come to church but have started to attend our events.

We carried out the annual distribution of **St Mary's Christmas Cards** across the whole parish detailing our Christmas services.

All these events contributed towards the growing sense of community around the church. In addition, our church building has continued to be used as a resource for local schools who visit the church as part of their religious education programme. The building has continued to be used for concerts by the local choral society.

## **5 Fabric**

Regular working parties were held throughout 2021 to carry out minor repairs and maintain the good appearance of the church, church hall and grounds, resulting in a reduction of costs for the PCC, and the effective use of people's time and expertise.

During May a group of people from St Mary's (and a friendly St Swithuner) helped to give our **hall** a facelift by redecorating. This has modernised our hall and has been well received by renters and parishioners alike. Thank you to all who were able to help.





2021 also saw the redevelopment of the Oak Tree Garden, with a new design being put together by Andrew Morris. A great deal of hard work followed, digging, building, planting, and carrying to create the garden we have now. We hope that the garden tells the story of our faith, and changes and develops over the years, to proclaim Christ's love for his people. Thank you to all those who have worked so hard over the years, creating beautiful places in our church and grounds, and thank you to those of you who were able to help create this new space.



Restoration work and storm damage repair also took place over 2021, with the East Wall being re-pointed and the oak doors being replaced above the window. Repairs were also made to the fleche woodwork.





## 6 Financial Review

The total receipts on general unrestricted funds received were £81,402.82. The total receipts on restricted funds were £113.97. The total funds received on endowed funds were £5,532.92. Making a grand total of receipts as £87,049.71. The total expenditure on general unrestricted funds were £120,776.18.

Funds were withdrawn in order to donate £10,000 for laptops for schools to ease the pressure during the Covid-19 pandemic and the need for home schooling. These figures are detailed in the Financial Statements.

The planned giving through standing orders and envelopes continues to be our focus for regular income. Use of the Parish Giving Scheme continues, and we would like to encourage more members to use it, as it enables us to immediately reclaim the Gift Aid on any giving through this scheme.

The amount of Income tax recovered via the PGS (DD giving) was £5,172.04. The amount of Income tax recovered via HMRC (SO giving) was £6,508.48. Total Gift Aid recovered £11,680.52.

The largest expenditure of the PCC was the sum of £46,200 paid to the Diocese as the Parish Share. This amount covers the housing, clergy stipend/pension/training, parish support costs including the work done at Church House, and also a contribution to national church funds. We increased our Parish Share from £3,750 per month to £3,850 per month, but is still below what is expected.

Covid restrictions continued to limit activities for a big part of 2021. We introduced Parish Socials to be more welcoming but the two major fund raisers were the annual plant sale and summer beer festival. The two events brought in £7,172.90, more than the £716.62 raised in 2020 but still less than the £12,077.86 raised in 2019.

We used the down time of Covid to re-paint and replace the curtains in the church hall with costs being materials only as members of the congregation gave their time to help. The hall was able to re-open at the latter end of 2020 but with the costs of insurance and other day to day expenses saw a loss of £94.10 in 2021.

The cottage continued to be managed by Mayhews with maintenance and repairs bills the total net income was £6,323.38.

No year-end payment of profit from the 100 club had been transferred in 2020 so £4,000 was transferred in 2021.

Thanks must be given to Anne Stone who noticed that we were being charged 20% VAT instead of 5% which charities are eligible for on the gas and electricity charges. We therefore received a refund for all the overpayment of VAT while we have been with Ecotricity of £2,283.24 so the 2021/2022 figures are quite different. The charge for gas would have been £4,803.83 without the refund.

Following the death of Arthur Ransom the Ransom family contributed to the creation of the Oak Garden. At year end we had spent £69.45 more than we received but more contributions are being received in 2022.

With the opening of the hall a new cleaner was recruited so costs for 2021 compared to 2020 are more but there was no hall use or cleaner during 2020.

Planned giving has unfortunately decreased, contributing factors being the deaths of much loved members of the congregation, attendance falling as well as change in financial circumstances for some. With the hall again being able to be used hall hires have assisted the overall income.

There was storm damage repair needed to the church roof and walls as well as additional wear and tear repairs. £28,000 was withdrawn from the R&D fund in order to pay the initial invoice. In 2022 we have received an insurance payment of £15,194 and the remaining balance was then paid in February of £8,509.

These figures will appear in the 2022 APCM but are listed here in order to advise of the full repair amounts which have fallen over two financial years.

### **Reserves Policy**

It is PCC policy to maintain a balance on the general unrestricted funds (excluding property) which equates to approximately two months' worth of unrestricted payments as a contingency against unforeseen situations.

As well as holding the above general reserves, from time to time the PCC receives restricted legacies for expenditure on particular purposes, defined by the donor. We aim to expend such money as soon as possible after receiving the legacy, depending on the specific objectives of the donor. Where we have identified that the specific purpose can only be achieved by delaying the expenditure, we invest the legacy temporarily until such time as the need for expenditure is identified. No legacies were received in 2021 but we were advised of a legacy due to St Mary's and this will appear in the 2022 accounts.

# Annual Financial Report for 2021

## Statement of Financial Activities

Receipts & Payments 2021	<i>Unrestricted</i>	Restricted	Endowed Funds	Total
	General Fund	Funds		All Funds 2021
	£	£	£	£
<b>INCOME AND ENDOWMENTS FROM:</b>				
<b>Church</b>				
Giving	51,532.09			51,532.09
Appeals / Fundraising	9,281.63			9,281.63
Misc Giving	1,688.94			1,688.94
Parish Outings	0.00			0.00
100 Club	3,485.00			3,485.00
Weddings & Funerals	1,929.00			1,929.00
<b>Hall</b>				
Rentals	3,879.72			3,879.72
<b>Cottage</b>				
Rent	9,600.00			9,600.00
<i>General Reserve</i>	6.44			6.44
<i>R&amp;R Fund</i>		12.04		4,012.04
<i>Organ</i>		100.54		100.54
<i>Cottage</i>		1.39		1.39
<i>Lowdells</i>			425.20	425.20
<i>Stenning Trust</i>			5,107.72	5,107.72
<b>TOTAL RECEIVED:</b>	<b>81,402.82</b>	<b>113.97</b>	<b>5,532.92</b>	<b>87,049.71</b>
<b>EXPENDITURE</b>				
<b>Church</b>				
Parish Fees/Parish Share	47,878.00			47,878.00
Utilities	5,004.13			5,004.13
Purchases / Supplies	5,243.57			5,243.57
Fund Raising Expenses	1,274.67			1,274.67
Summer Club	185.11			185.11
Repairs / Renewal / Fees	34,888.72			34,888.72
Charity Appeals / Payments	10,017.00			10,017.00
Investments	100.00			4,100.00
<b>Misc Costs</b>				
Other Costs	485.39			485.39
Social Events & Outreach	1,324.62			1324.62
Oak Garden	929.45			929.45
<b>100 Club</b>				
Prizes (includes £320.00 from 2020 carried over)	2,090.00			2,090.00
Licence & Bank Charges	120.50			120.50



Receipts & Payments 2021	<i>Unrestricted</i>	Restricted	Endowed Funds	Total
	General Fund	Funds		All Funds 2021
	£	£	£	£
<b>Hall</b>				
Utilities	685.48			685.48
Repairs / Insurance	1,392.51			1,392.51
Decoration & Fit Out	375.78			375.78
Cleaning	1,041.39			1,041.39
Hall Supplies	250.81			250.81
Refunds/deposit returns	227.85			227.85
<b>Cottage</b>				
Utilities	0.00			0.00
Repairs / Insurance	1,944.62			1,944.62
Mayhews Management Fees	1,152.00			1,152.00
Other Costs	180.00			180.00
<b>Vicarage</b>				
Water & Council Tax	3,552.67			3,552.67
Other Costs	431.91			431.91
<b>TOTAL PAID</b>	<b>120,776.18</b>	<b>0.00</b>	<b>0.00</b>	<b>120,776.18</b>
<b><u>Reconciliation of funds:</u></b>				
Net Income or (Net Expenditure)	-39,373.36	113.97	5,532.92	<b>-33,726.47</b>
100 Club Transfer	-4,000.00	4,000.00		<b>0.00</b>
Transfers Between funds	34,000.00	-24,000.00	-10,000.00	<b>0.00</b>
Net movements in funds	-5,373.36	-23,886.03	-4,467.08	<b>-33,726.47</b>
Bank accounts at 1 January 2021	30,422.65	30,033.48	51,657.84	<b>112,113.97</b>
Bank accounts at 31 December 2021	29,059.58	6,147.45	47,190.76	<b>82,397.79</b>

## Balance Sheet (Assets & Liabilities Statement)

Investment Income - Statement of Assets and Liabilities	Unrestricted	Restricted Funds	Endowed Funds	Total all Funds 2021		Total all Funds 2020
	General Funds					
<b>ASSETS</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>		<b>£</b>
Bank Current Account	15,395.01			15,395.01		22,059.60
100 Club	1,284.79			1,284.79		4,010.29
CBF Deposit Funds	12,379.78	6,147.45	47,190.76	65,717.99		94,064.66
<b>Bank and deposit accounts</b>	<b>29,059.58</b>	<b>6,147.45</b>	<b>47,190.76</b>	<b>82,397.79</b>		<b>120,134.55</b>
<i>Other Assets:</i>						
S P Lowdell - Investment Fund			11,758.00	11,758.00		11,758.00
W T Lowdell - Investment Fund			2,031.00	2,031.00		2,031.00
Stenning Trust - Investment Fund			200,383.53	200,383.53		175,305.32
<b>Investments Assets at Market Value</b>	<b>0.00</b>	<b>0.00</b>	<b>214,172.53</b>	<b>214,172.53</b>		<b>189,094.32</b>
<b>Total Assets</b>	<b>29,059.58</b>	<b>6,147.45</b>	<b>261,363.29</b>	<b>296,570.32</b>		<b>309,228.87</b>
<b>LIABILITIES</b>						
Unpaid Creditors				0.00		126.00
100 Club Prizes				0.00		320.00
Charitable donations collected to be paid (Turning Tides from Christmas Service 2020)	56.00			56.00		0.00
Unpaid Diocesan Fees				0.00		244.00
<b>Total Liabilities</b>	<b>56.00</b>	<b>0.00</b>	<b>0.00</b>	<b>56.00</b>	-	<b>690.00</b>
<b>TOTAL NEW ASSETS</b>	<b>29,003.58</b>	<b>6,147.45</b>	<b>261,363.29</b>	<b>296,514.32</b>	-	<b>308,538.87</b>

***NB: Other Assets SP Lowdell & WT Lowdell at October 2020***

***NB: Property valuations of Cottage and Vicarage not included  
above as these properties are owned by the Diocese***

This Financial Report for the year 31<sup>st</sup> December 2021, including the notes following, was approved by the PCC and signed on its behalf by

.....  
Fr A C Wogan  
PCC Chairman

.....  
Date

## Notes to the Annual Financial Report

The financial statements of the PCC have been prepared in accordance with the Charities Act 2011 and the Church Accounting Regulations 2006, using the Receipts and Payments basis.

The following assets are recognised but not valued in the Statement of Assets and Liabilities: Movable church furnishings held by the churchwardens on special trust for the PCC, which require a faculty for disposal.

Analysis of Total Received	<i>Unrestricted</i> General fund	Restricted Funds	Endowed Funds	Total All Funds 2021	Total All Funds 2020
	£	£	£	£	
Planned giving ( <i>excl. tax refunds</i> )	36,630.49			36,630.49	37,099.64
Gift Aid - Parish Giving Scheme	5,172.04			5,172.04	5,382.04
Gift Aid HMRC Recovered	6,508.48			6,508.48	7,005.01
Loose cash collections	1,654.08			1,654.08	1,634.84
Non-Gift-Aided Donations	633.06			633.06	6,644.45
Gift-Aided Donations	1,567.00			1,567.00	2,132.50
Charity Appeals	0.00			0.00	10.00
Organ Fund Donation	100.00			100.00	0.00
Grants				0.00	0.00
Coffee/Refreshments	10.00			10.00	178.19
100 Club	3,485.00			3,485.00	3,635.00
Legacy / Bequests	0.00			0.00	0.00
<b>Donations and Legacies</b>	<b>55,760.15</b>	<b>0.00</b>	<b>0.00</b>	<b>55,760.15</b>	<b>63,721.67</b>
Fees for Weddings & Funerals	1,929.00			1,929.00	2,182.00
<b>Total Charitable Activities:</b>	<b>57,689.15</b>	<b>0.00</b>	<b>0.00</b>	<b>57,689.15</b>	<b>65,903.67</b>
Church Hall Rent	3,879.72			3,879.72	4,449.35
Fundraising	9,281.63			9,281.63	1,568.62
Net Receipt 100 Club Lottery				0.00	0.00
Rent from Cottage	9,600.00			9,600.00	9,760.00
Electricity Refund				0.00	0.00
Gas Refund				0.00	0.00
Fairtrade Sales	0.00	-	-	0.00	520.00
<b>Trading Activities</b>	<b>22,761.35</b>	<b>0.00</b>	<b>0.00</b>	<b>22,761.35</b>	<b>16,297.97</b>
General Reserve (unrestricted)	6.44			6.44	28.11
R&R Fund (Restricted)		12.04		12.04	111.36
Organ (Restricted)		100.54		100.54	4.37
Cottage (Restricted)		1.39		1.39	11.25
Lowdells (Endowed)			425.20	425.20	443.59
Stenning (Endowed)			5,107.72	5,107.72	5086.24
<b>Investments</b>	<b>6.44</b>	<b>113.97</b>	<b>5,532.92</b>	<b>5,653.33</b>	<b>5,684.92</b>
Parish Outings	0.00			0.00	754.50
Sundry Receipts/Misc Giving	945.88			945.88	432.00
<b>Total Other Receipts</b>	<b>945.88</b>	<b>0.00</b>	<b>0.00</b>	<b>945.88</b>	<b>1,186.50</b>
<b>Total received on all funds</b>	<b>81,402.82</b>	<b>113.97</b>	<b>5,532.92</b>	<b>87,049.71</b>	<b>89,073.06</b>



Analysis of Total Paid:	Unrestricted	Restricted Funds	Endowed Funds	Total All Funds 2021	-	Total All Funds 2020
	General Fund					
	£	£	£	£		£
<b>Charitable Costs</b>						
<b>Church</b>						
Parish Share to Diocese	46,200.00			46,200.00		45,000.00
Parish Fees to Diocese	1,678.00			1,678.00		1,644.00
Gas Supply ( <i>refund of VAT in June</i> )	2,520.59			2,520.59		4,151.98
Electricity Supply	915.23			915.23		924.00
Water Rates	445.42			445.42	-	246.96
Organist & Music	2,400.00			2,400.00	-	1,278.00
Church Boiler Contract	0.00			0.00		0.00
Telephone & Broadband	1,122.89			1,122.89		1,392.03
Sacristy Supplies	294.10			294.10		667.53
Fund Raising Expenses	1,274.67			1,274.67		471.60
Priest Expenses Mileage	226.40			226.40		16.20
Social Events & Outreach	1,324.62			1,324.62		0.0
Children's Corner in Church	449.25			449.25		0.0
Costs for Children's Summer Club	185.11			185.11		
Church Insurance	3,092.50			3,092.50	-	3,089.26
Piano & Organ Tuning	496.80			496.80		243.60
Fees & licences	938.38			938.38	-	121.28
Subscriptions	219.99			219.99	-	107.00
Vicarage Expenses/Office	1,587.08			1,587.08		1,000.34
Vicarage Alarm	431.91			431.91		90.00
Clergy & Incidental Expenses	491.83			491.83		1,567.42
Church Buildings Repairs & Maintenance ( <i>misc</i> )	30,141.05			30,141.05		977.48
Bank Charges	99.00			99.00		60.00
Charitable Giving	10,017.00			10,017.00		696.00
Organ Fund	100.00			100.00		7,000.00
<b>100 Club</b>						
Prizes	2,090.00			2,090.00		1,465.00
Licence and bank charges	120.50			120.50		100.00
<b>Vicarage</b>						
Council Tax	3,298.98			3,298.98		3,150.11
Telephone	0.00			0.00		0.00
Water	253.69			253.69		286.83
<b>TOTAL Charitable Costs</b>	<b>112,414.99</b>	<b>0.00</b>	<b>0.00</b>	<b>112,414.99</b>		<b>75,746.62</b>
<b>Trading Costs</b>						
<b>Hall</b>						
Hall Cleaning (incl. Windows)	1,041.39			1,041.39		567.00
Hall Insurance	979.10			979.10		975.60
Hall Electricity Supply	636.00			636.00		540.00
Hall Boiler Contract	0.00			0.00		576.05
Hall Water Rates	49.48			49.48		316.30

Analysis of Total Paid:	Unrestricted	Restricted Funds	Endowed Funds	Total All Funds 2021	-	Total All Funds 2020
	General Fund					
	£	£	£	£		£
Hall Repairs & Maintenance	413.41			413.41		39.98
Hall Decoration & Fit Out	375.78			375.78		0.00
Hall Supplies	250.81			250.81		71.98
Hall Refunds/Deposit returns	227.85			227.85		0.0
Cottage						
Cottage Insurance	350.14			350.14		334.15
Cottage Boiler Contract	535.80			535.80		487.03
Cottage Repairs & Maintenance	1,058.68			1,058.68		3,889.00
Chimney Sweep	180.00			180.00		0.00
Mayhew	1,152.00			1,152.00		96.00
Church						
Church Equipment	21.31			21.31		0.00
Fairtrade purchases	0.00			0.00		394.45
Oak Garden	929.45			929.45		0.0
TOTAL Trading Costs	8,201.20	0.00	0.00	8,201.20		8,287.54
Parish Outings	0.00	-		0.00		814.50
Sundry Payments	159.99			159.99		84.00
Total Other Payments	159.99	0.00	0.00	159.99		898.50
Total paid on all funds	120,776.18	0.00	0.00	120,776.18		84,932.66

Statement of Deposit Funds Investment Income	Balances B/fwd	Income	Expenses	Transfers	Balances C/Fwd		Balances C/Fwd
	1 Jan. 2021			Out	31 Dec. 2021		31 Dec. 2020
	£	£	£	£	£		£
<b>Endowed Funds:</b>						-	
Lowdells Trust Fund	6,962.21	425.20		-5,000.00	2,387.41	-	6,962.21
Stenning Trust Fund	44,695.63	5,107.72		-5,000.00	44,803.35		40,862.91
<b>Total Endowed Funds</b>	<b>51,657.84</b>	<b>5,532.92</b>	<b>0.00</b>	<b>-10,000.00</b>	<b>47,190.76</b>		<b>47,825.12</b>
						-	
<b>Restricted Funds:</b>							
R& R Fund	26,337.11	4,012.04		-28,000.00	2,349.15	-	26,337.11
Cottage Fund	2,659.78	1.39		0.00	2,661.17	-	2,659.78
Organ Fund	1,036.59	100.54		0.00	1,137.13		1,036.59
<b>Total Restricted Funds</b>	<b>30,033.48</b>	<b>4,113.97</b>	<b>0.00</b>	<b>-28,000.00</b>	<b>6,147.45</b>		<b>30,033.48</b>
<b>Unrestricted Fund:</b>							
General Reserve	12,373.34	6.44		0.00	12,379.78		12,373.00
<b>Total Unrestricted Funds</b>	<b>12,373.34</b>	<b>6.44</b>	<b>0.00</b>	<b>0.00</b>	<b>12,379.78</b>		<b>12,373.00</b>
<b>Total All Funds</b>	<b>94,064.66</b>	<b>9,653.33</b>	<b>0.00</b>	<b>-38,000.00</b>	<b>65,717.99</b>		<b>90,231.60</b>

The Lowdells Trust is a parish Trust Endowed by WT & S P Lowdell, for the benefit of the disadvantaged in the parish. The Trustees are the Vicar & Churchwardens

The Stenning Trust is a parish Trust Endowed by Fanny Augusta Stenning for Education and Mission in the parish. The Custodian Trustee is the Diocese of Chichester, and the Managing Trustees are the Vicar & Churchwardens.

The Parochial Church Council of the Ecclesiastical Parish of St Mary, East  
Grinstead  
**ANNUAL FINANCIAL REPORT FOR 2021**

Independent Examiner's Report

*Mark Nicholson Bookkeeping*

**Independent examiner's report to the trustees of  
St. Mary's, East Grinstead**

I report to the trustees on my examination of the accounts of St. Mary's (the Trust)  
for the year ended 31 December 2021.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the  
accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under  
section 145 of the 2011 Act and in carrying out my examination I have followed all  
the applicable Directions given by the Charity Commission under section 145(5)(b) of  
the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to  
my attention in connection with the examination giving me cause to believe that in  
any material respect:

1. accounting records were not kept in respect of the Trust as required by section  
130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form  
and content of accounts set out in the Charities (Accounts and Reports)  
Regulations 2008 other than any requirement that the accounts give a 'true and  
fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the  
examination to which attention should be drawn in this report in order to enable a  
proper understanding of the accounts to be reached.



Signed:

Name: Mark Nicholson MICB

Member of the Institute of Certified Bookkeepers

Practice Number 17947

Address: 21 St. Mary's Road, Reigate, Surrey RH2 7JH

Date: 28 March 2022