

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY, EAST GRINSTEAD

England & Wales · Charity number 1152316

Details

Other names EAST GRINSTEAD ST MARY PCC

Status Registered

Legal form Previously excepted

Registered 2013-06-06

Register [View on the Charity Commission register](#)

Contact

Address St. Marys Vicarage
Windmill Lane
East Grinstead
RH19 2DS

Phone 07359527160

Email stmaryschurcheg@gmail.com

Website www.stmaryschurcheg.co.uk

Activities

Objects: PROMOTING IN THE ECCLESIASTICAL PARISH THE WHOLE MISSION OF THE CHURCH.

Activities: Regular public worship open to all. The provision of sacred space for personal prayer and contemplation. Taking of religious assemblies in schools. Promoting the whole mission of the Church through provision of activities for senior citizens, parents and toddlers and other special need groups. Supporting other charities in the UK and overseas

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services, Other Charitable Activities
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- West Sussex

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£117,662	£100,052	-	-
2023-12-31	£113,944	£122,784	-	-
2022-12-31	£150,312	£111,773	-	-
2021-12-31	£87,050	£121,777	-	-
2020-12-31	£91,856	£86,373	-	-

Trustees

Name	Role	Appointed
ADAM CHARLES WOGAN	Chair	2018-09-02
DAVID JOHN GARRETT		2013-06-04
Dr KAREN ELIZABETH ROSE BSC. PHD		2013-06-04
Elena Christina Mary Smith		2021-02-24
Graham Loving		2025-05-11
Julie Isabel Orton		2021-02-24
Moona Winsor		2024-04-06
Richard Gambiragio		2025-05-11
STEVE POND		2017-10-17
Susan O Neill		2020-09-03
Wendy Arron Champagne Breeze		2019-04-07
William Kenneth Becker		2026-04-19

Accounts



The Parochial Church Council of the Ecclesiastical Parish
of St Mary's
East Grinstead

Annual Report 2024



St Mary's by Northern Light

CONTENTS

	Pages
Annual report	4-12
Financial Review	13-14
Statement of financial activities (Receipts & Payments)	15-16
Balance sheet (Assets & Liabilities Statement)	17
Notes to the annual financial report	19-23
Independent Examiner's Report	24

St Mary's Church, East Grinstead

'Helping our community to know, love and follow Jesus.'

Incumbent: Rev. Adam Charles Wogan BA BTh SSC, St Mary's Vicarage, Windmill Lane, East Grinstead. RH19 2DS

Independent Examiner: Mrs Claire Harper

Bankers: CAF Bank Ltd, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent. ME19 4JQ

Charity Registration Number 1152316

The Parochial Church Council of the Ecclesiastical Parish of St Mary's, East Grinstead – Trustees Report

Structure, Governance and Management

St. Mary's Parish covers the northern part of the town of East Grinstead. It is part of the Diocese of Chichester within the Church of England. The Church Building, Hall, and Vicarage are located in Windmill Lane. The correspondence address is St Mary's Vicarage, Windmill Lane, East Grinstead RH19 2DS.

The Parochial Church Council (PCC) has registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

During the year the following served as members of the Parochial Church Council:

Incumbent	Fr Adam Wogan – Chair
Church Wardens	Mr Steve Pond
Deputies	Mr David Garrett Mrs Diane Mead Mr Andrew Morris
Deanery Synod Representatives	Mr David Garrett Dr Karen Rose Ms Julie Orton
Elected Members	Mrs Wendy Breeze- Safeguarding Officer Mrs Su O'Neill – Hon Treasurer Mr Steve Pond – Churchwarden Mrs Elena Smith Mr Matthew Bland Mrs Kathryn Smith Mrs Moeena Winsor Dr Karen Rose- Ex Officio Miss Julie Orton- Ex Officio Mr David Garrett- Ex Officio

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members: The Incumbent and Assistant Curate, the Churchwardens, and members of the Deanery Synod. Up to 12 members of the congregation are elected at the Annual Parochial Church Meeting (APCM). Members are encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible. There is a Standing Committee, which will meet to deal with any urgent matters on behalf of the PCC.

The PCC appoints working groups when required, to focus on particular aspects of church life.

The role of Minute Secretary for PCC meetings was undertaken by various members of the PCC.

Objectives and Activities

The primary objective of St Mary's PCC is the promotion of the Gospel of our Lord Jesus Christ in accordance with the traditions of the Church of England. The PCC has the responsibility of working with the Incumbent in sharing in God's mission to the world, especially within the ecclesiastical parish. This is reflected in its pastoral, evangelistic, social, and ecumenical work.

The PCC also has a responsibility for promoting and developing the ethos and work of its church Aided school, which includes nominating suitable candidates to act as Foundation Governors.

The PCC has responsibility for maintaining and promoting the use of its community hall, which is used by various local groups and organisations on a regular basis, as well as providing a well-equipped community facility.

The PCC has ownership of St Mary's Cottage, (attached to the Vicarage), which is rented out to support the work of the parish management of the cottage sits with Mayhew's Property Management. This ensures a professional relationship with the tenants.

The aims and objectives set out for 2024 were as follows:

- To increase the regular congregation.
- To engage more effectively with families and the wider community for them to take a fuller part in the life of the church.
- To take seriously the responsibility of caring for God's creation.

We were thrilled to be able to undertake and develop a range of initiatives that were established in 2019 to engage with families and the wider community. These include our annual Plant Sale, Children's Summer Club and Beer Festival, a weekly Baby and Toddler group as well as other social and evangelistic activities. Our monthly Family Mass continues to be our biggest mass of the month, with new families attending regularly. These events have provided many opportunities to share the gospel with people who would not usually interact with the Church. Our Breakfast and afterschool has now been running for a full year, and projections are good for the coming year. A more detailed report is found below.

Clearly our work is not complete, but we can thank God for the progress made so far. It is our hope to build upon this foundation for the coming year.

Achievements and Performance

1. Church Attendance

Electoral Roll

At the end of 2024 there were 131 members, 52 of which are not resident within the parish. Following the complete revision of the Electoral Roll, there are 107 members on the church Electoral Roll, 48 of whom are not resident within the parish.

2. Review of the Year

The full **PCC** met six times during the year (January, February, May, June, September and November, with an average level of attendance of 80%.

Mailing list

Our **Facebook page** continues to be a very valuable tool for publicity and evangelism, with regular posts, as well as videos and photos being uploaded. It is proving to be a valuable 'mission for growth' tool, enabling us to communicate effectively with those in the church family, as well as those on the fringes of our family and crucially to those in our community and parish who we are especially trying to reach out to. We currently have 772 followers on our Facebook page, up from 708 the previous year. Our Mailing List currently reaches 145 people. If you would like to be added to the mailing list, please email sylvia.stmaryeg@outlook.com

.....

Our **Christmas Services** were very well attended and were spiritually uplifting. These included the return of East Grinstead Concert Band for our 'Carols around the Oak Tree' Service, which was attended by around 150 people.

On Advent Sunday this year, we held our annual Advent Bonfire party, and this year added in a Christingle Service. This was a great night, and one that we would like to continue into the future.



Fr Adam teaching us about the Christingles



The children showing off their creations



Gathering around the fire to keep warm, with bellies full of hotdogs and marshmallows

Our crib service was supported by children who attended the Christmas Club, and was attended by over 150 people. This service, along with our Nine lessons and Carols Service, and Christmas masses helped us increase our 'Christmas service' attendance to pre-pandemic numbers; a very positive achievement. We were thrilled to have the highest Christmas attendance (Midnight and Christmas Day) for many years, with a total of 161.



Midnight Mass, Our largest congregation in many years

St Mary's continued to be blessed throughout the year by a loyal choir, choirmaster and organist, as well as dedicated teams of Servers, Sacristans, Welcomers, Readers and Flower arrangers and a small but reliable group who throughout the year regularly clean areas of the church.

Spiritual growth

Over the course of the year, members of our church studied together at our Lent and Advent course, attended the Our Lady of Walsingham Festival at Boxgrove Priory, and attended Walsingham's Shrine on pilgrimage.



First visit to the Holy House



Our pilgrims at the Shrine



The Start of a beautiful day at the Shrine

Young People and Children

St Mary's Stars Childcare LTD.



- Fun and educational activities
- Professional and experienced staff
- Healthy meals and snacks
- Indoor and outdoor areas

Opening Times
Breakfast Club
7:30am- School drop off
After-School Club
School pick up-6pm



For more information and to **Book Now**
email
childcare.stmaryeg@outlook.com



2023 saw the establishment of St Mary's Stars Childcare Ltd, a wraparound childcare club offering before and after-school childcare for the children of our parish school.

Fr Adam continues to be greatly assisted in the development and leadership of this club by Jan Becker. A huge vote of thanks is owed to her for her support and wealth of experience that she offers to the club and to Fr Adam. Thanks is due too to Su for all her incredibly hard work behind the scenes.

Wendy, Our first club manager, did a fantastic job of leading the club through the first year of business and really set the foundation for the future of the club. Wendy left the club as manager at the end of 2024, to return to her former career, as a dental nurse. We wish her well.

The club is now managed by Steve Pond and is supported by Becky Carrier (Deputy Manager). The team expanded further in January 2024, with another playworker Kate Strong, and Helen Pond, in a supporting role.

The club broke even at the end of its first year of trading. Projections are very encouraging for the next year, and we hope to start turning a profit by the next academic year. Numbers are also increasing, and have reached capacity on some nights. This is incredibly encouraging for such a new business.

.....

The **link with our school** has been both maintained and strengthened. collective worship is celebrated together in church each week, and regular school masses are held in church each term. The whole school worship together twice a month in church and KS1 and KS2 alternate in the intervening weeks.

Baby and Toddler Group

The Baby and Toddler Group established here at St Mary's in September of 2022 continues to meet the needs of local families. This has been a great blessing both for our church community and the wider community of East Grinstead (and further afield).



Children and adults enjoying playtime and chat

The group now allows us to engage with many families who have, at some time, engaged with the group. The group is offered free of charge as a sign of God's love for his people.

The group is supported by various helpers and leaders who help with setting up the hall and providing refreshments. A special thank you is due to Jan, Hayley, Eileen and, Lynn and Julie who help by setting up the hall, serving refreshments and producing delicious cakes!

The **Foundation Governors** continue to represent the interests of the Church on the Governing Body of the school. Kyle Smith and Fr David act as a Foundation Governors alongside Fr Adam, and members of St Swithun's congregation

Links between our **uniformed organisations** have been maintained, and parade services continue. Fr Adam continued to serve as Padre to the Royal Air Force Cadets and Officers from the 1343 East Grinstead Squadron, throughout 2024, but stepped down in March 2024. Our uniformed groups were able to join us for parade services on Mothering Sunday and at our harvest Festival.

The ATC held their annual awards evening in church for the third time, this was a great evening

Junior Church continues to teach our children and young people the Faith during our Sunday masses throughout term-time. We thank those hard working people who share the Faith with our young people, and in doing so, prepare the Christian leaders of the future to work with us in Christ's Vineyard. Thank you especially to Caroline, Steve and Wendy.

In August 2023, St Mary's was thrilled to host her fourth **week-long Summer Club** for children. This was led by Fr Adam and a group of volunteers from our church family. Around 20 children spent five days learning the play 'Wemmicksville', creating the backdrop and props, learning songs and dances, and having lots of fun doing it. This is a huge undertaking, so a special thanks is due to all our adult volunteers who helped put on this fantastic work. The children loved it and the parents and family members who came to watch were very impressed.



The children getting crafty, at our summer club



Singing practice in full swing!

Just before Christmas 2024, St Mary's again hosted its **Christmas Club**, which was established in 2018. Sadly however, only 4 children were able to attend the club. This was much lower than the previous year, which had around 25 children taking part. The children nevertheless enjoyed a morning of craft activities, games and engaging with scripture and drama in preparation for helping Fr Adam lead the Crib Service on Christmas Eve.

Community Enrichment, Social and Fundraising

During the year, the church held various events celebrating the Church year alongside promoting national charities fundraising campaigns, as well as drawing various sections of the community together through the use of our church and hall.

Fundraising

Report by Andrew Morris Social and Fundraising Warden

We continued with our strategy of focussing fund-raising activities on 3 big events, tweaking and enhancing what we do to make more profit. The plant sale never fails to delight and brought in a handsome £3085 to boost our bank balance. Generous donations from our congregation which allowed us to buy plants at trade prices and sell at retail prices is a sure-fire way of guaranteeing a comfortable profit and something that we will



A buzzing Plant Sale.

continue to build on. Also to be acknowledged must be David Garrett's efforts who during the year collects and squirrels away garden items to be sold on the day. This is a popular feature of our sale and something we intend to expand on. The plant sale is at risk because we have fewer growers supplying plants so one idea is to broaden the sale and have it become 'St. Mary's Spring Market'. It will have a strong plant offer but also many other stalls.

The September Beer Festival although a tried and tested formula seems to always throw a curve ball at us. In 2024 it was the cold wet weather that became our enemy. Forced to move inside of church we held our nerve, not sure if it was going to be a big hit or a huge flop. A hit it was, surprising and delighting party goers with an opportunity to see how our building could be put to a different use whilst still maintaining the integrity of our mission goal to bring the community together and into our church.

It topped the year before not only for its uniqueness but most importantly for the whopping £4316 raised. Who knows what the 2025 Beer Fest challenge will be but what

we know for sure is that we have the resources and the skill to respond and roll with it.



Our beautiful church, a place of joy and happiness for the community

Our Christmas Fair ended the year by remaining on a fund raising high. The festive tea tearoom is the big money spinner and very popular with visitors. Although crazy to manage we seem to pull it off and it is something we could look to do more of at different times of the year. The Christmas raffle offered a chance to win one of three beautiful hampers generously donated by Carol Lane and just like the Tombola these staple festive features are guaranteed way to pull in the funds. The secret gem however, and pardon the pun was a large collection of jewellery donated to sell by Peter Lendon. This proved to be a great money spinner especially because it included several high-ticket items which Julie Orton organised to sell to a local jeweller. A handsome £2120 was raised on the day seeing an 17% increase on 2023.



Our Christmas fair

A huge thanks goes out to everyone who helps to support our events from donating money, to setting up and clearing down, rocking up and enjoying themselves. Without support we could not achieve what we did in 2024. Although we have some huge fundraising goals going forward we must always reflect on the achievements made. We should feel proud of what we do with the resources we have available.

At a glance:

	2022	2023	2024
Plant Sale	£3121	£3071	£3085
Beer Festival	£4245	£4082	£4316
Christmas Fair	£1100	£1760	£2120

Fabric

David Garrett Deputy Warden, Fabric.

The ongoing care and maintenance at St Mary's never stops! Our beautiful Church is open for most of the week and therefore suffers from constant wear and tear!

I am very grateful for all the time given by those who regular help to clean and care for the Church. Please come and join us if you can. We are also fortunate to have some members of the congregation led by our Vicar, who can fix some of the "handyman jobs", such as fixing locks and replacing light bulbs!

The major external work is the cleaning of the top gutters, which is being done by Clarke Roofing.

Finally, we have set up a formal Fabric Group led by Graham Loving, to look into replacing the lighting and heating of St Mary's. This project that has often been talked about, but is now much needed. This same group is also looking into "redeveloping" our Church building internally and will be reporting back with a "redevelopment project", of exciting new ideas.

David

Social Responsibility

Eco-Church

Anne Stone

We have been quite active this year,

- Supporting the flower ladies in Edna's garden at the rear of the church.
- Supporting Fair Trade with the sale of Advent calendars and Easter Eggs and the occasional Sunday stall.
- Supporting Christian Aid with a coffee morning and selling posies at the plant sale.
- Continuing our 3 monthly e newsletter
- Organised the sustainable harvest lunch with soups and crumbles (all made from home grown or foraged ingredients). Donations were requested for the Hunger Project but donations were considerably less than the previous year. This was disappointing.
- Our Green Sunday this year was thoughtful with members of the congregation giving testimonies on how their faith affected their attitude towards creation care.
- Encouraging people to have a more environmental and sustainable Christmas.
- Continuing to maintain the garden organically, and for wildlife.
- We pray regularly for environmental issues especially those that affect poorer countries
- In November we took the decision to apply for our gold eco award. This did involve some arduous paperwork which we submitted in December. This was finally accepted and our assessment took place on March 25th and resulted in our GOLD Award. We are the third church in the diocese of Chichester to achieve this.



Our Bronze, Silver and Gold Eco Awards!

FSW

Karen West

This year (April 2024 - March 2025) has been a fundraising success for EG Deanery Committee. Over 9k raised by our varied events locally and assisting at the Open Gardens. We are pleased as this in turn supports local families and our very busy practitioner Kelly whose waiting list grows. The funds also allows days out arranged where appropriate by the Association and Kelly which the clients appreciate so much.

St. Mary's PCC has enhanced our efforts by providing the use of the hall for events and quarterly meetings plus a welcome donation £450 from the proceeds from the beer festival.

Our supporters also help with groceries/household necessities and year round not just at harvest time and appeals for random items for families in need always get positive responses.

So a huge thank you for your support of this worthy Sussex Charity.

KW on behalf of FSW EG Deanery Committee.

In addition to supporting FSW, St Mary's has continued to make various donations towards the below charitable organisations:

- Royal British Legion (Poppy Appeal)
- Crawley Open House (Sleep Out sponsorship)
- Christian Aid (during Christian Aid Week)

St Mary's has continued to collaborate with other denominations through events such as the **Annual World Day of Prayer, Christian Aid Week**, and by having representatives on the **East Grinstead's Street Pastors Team** as well as members who volunteer at and/or are trustees to the **East Grinstead Foodbank** and **FSW**.

St Mary's has continued to raise funds for the Royal British Legion through their **Poppy Appeal**. In addition, two members of our church family, Lynda and John Railton, have continued to be Joint Poppy Appeal Organisers for East Grinstead.

Financial Review

Overview

This report has given you all the wonderful things that St Mary's has achieved during 2024. Thanks need to go to every single person who has contributed in so many ways, but St Mary's can only survive financially through the generous continued planned giving of all of you, along with fund raising activities we have done throughout the year.

Our income is sourced from you, the congregation. Additional funding and grants are on appeal for specific projects, but do not pay for the day to day running so us, the congregation, are the long-term financial security of this wonderful church.

Fund raising is normally put in the reserve accounts and drawn on when there are extraordinary expenses. For example, we received a £5,000 bill in early 2025 as we had to fell diseased trees which were dangerous, these costs will show in next year's accounts but that takes more than one fund raising event to pay for. The PCC are planning to make major improvements in our church and the first phase is in process, which we hope to source from extra fund raising, grants and also using finances from the reserve accounts.

The PCC has been mindful of the overall impact of global factors on people's finances but the church like our homes has costs to meet and our regular incomes needs to increase to meet these costs. During 2024 the purchase of new church linen, the new Gospel book, and the Collectin in the porch were all paid for by donations from a few of our congregation, so thanks go to them for their generosity.

Planned Giving from the congregation is via Standing Order (administered by the Gift Aid Secretary) or the Parish Giving Scheme (administered by PGS) is our main income. We would like to encourage more members to become planned givers if not so already, planned giving continues to be our focus for regular income. In my role as Treasurer, I am also the Giving and Gift Aid Secretary so please contact me in confidence if you would to become a planned giver or need to adjust your present giving.

The St Mary's 100 club currently has 33 members with 55 tickets so space for many more. One ticket is £5 a month. There is a quarterly draw. Half of the income funds the three prizes and the other half of income is used for savings into the R&R fund. Net profit for 2024 was £1,563.87.

The Diocese a couple of years ago set out what it expects each church to contribute, for a long time we have not been able to meet this and are still paying below what is expected, this needs to be met if we are to ensure a full time priest at St Mary's should our current incumbent move to another parish. Please follow this link for an informed explanation of how our parish share funds the wider parish mission and ministry ([How does parish share fund parish mission and ministry? - YouTube](#)).

Finances

The following pages detail our finances for 2024, please contact the Treasurer if you have any questions regarding anything contained within this report.

The total receipts on general unrestricted funds received were £97,606.47. The total receipts on restricted funds were £2,389.57. The total funds received on endowed funds were £7,687.07. Making a grand total of receipts as £107,683.11.

The total expenditure on general unrestricted funds was £100,051.94.

We received a £1,000 grant which was a fund-raising matching scheme from Barclays Bank.

The amount of Income tax recovered via the PGS (DD giving) was £5,397.97. The amount of Income tax recovered via HMRC (SO giving and misc giving/collection plate) was £4,177.16. Total Gift Aid recovered £9,575.13.

Reserves Policy

It is PCC policy to maintain a balance on the general unrestricted funds (excluding property) which equates to approximately two months' worth of unrestricted payments as a contingency against unforeseen situations.

As well as holding the above general reserves, occasionally the PCC receives restricted legacies for expenditure on particular purposes, defined by the donor. We aim to expend such money as soon as possible after receiving the legacy, depending on the specific objectives of the donor. Where we have identified that the specific purpose can only be achieved by delaying the expenditure, we invest the legacy temporarily until such time as the need for expenditure is identified.

Su O'Neill - Treasurer, Giving & Gift Aid Secretary and Electoral Roll Officer
stmaryschurcheg@gmail.com

Annual Financial Report for 2024 - Statement of Financial Activities

Receipts and Payments 2024	<i>Unrestricted</i>	Restricted	Endowed Funds	Total	Total
	General Fund	Funds		All Funds 2024	All Funds 2023
	£	£	£	£	£
INCOME AND ENDOWMENTS FROM:					
Church					
Giving	48,157.64			48,157.64	49,427.19
Appeals / Fundraising	12,931.13			12,931.13	13,142.90
Misc Giving	2,547.66			2,547.66	7,303.39
Legacies	0.00			0.00	1,000.00
Grants	1,100.00			1,100.00	1,000.00
Parish Outings	778.00			778.00	0.00
100 Club	3,206.87			3,206.87	3,142.48
Weddings & Funerals	1,680.00			1,680.00	977.07
Insurance Claim	0.00			0.00	777.51
Hall					
Rentals	10,882.00			10,882.00	12,333.37
Cottage					
Rent	15,975.00			15,975.00	15,600.00
General Reserve	348.17			348.17	449.59
<i>R&R Fund</i>		2,291.65		2,291.65	1,388.48
<i>Organ</i>		29.10		29.10	40.13
<i>Cottage</i>		68.82		68.82	422.03
<i>Lowdells</i>			740.58	740.58	423.16
<i>Stenning Trust</i>			6,946.49	6,946.49	6,518.39
TOTAL RECEIVED:	97,606.47	2,389.57	7,687.07	107,683.11	113,945.69
EXPENDITURE					
Church					
Parish Fees/Parish Share	26,400.00			26,400.00	24,624.00
Utilities	13,155.23			13,155.23	11,761.29
Purchases / Supplies	19,278.26			19,278.26	17,697.76
Fund Raising Expenses	3,404.86			3,404.86	3,195.36
Repairs / Renewal / Fees	11,672.43			11,672.43	17,357.86
Charity Appeals / Payments	1,545.00			1,545.00	1,059.75
Misc Costs					
Other Costs	1,796.70			1,796.70	1,105.52
Social Evens & Outreach	2,247.84			2,247.84	3,298.50
St Marys Stars Wraparound	1,588.00			1,588.00	9,223.95
Flag Pole	100.32			100.32	0.00
Oak Garden	105.40			105.40	48.00

Receipts and Payments 2024	<i>Unrestricted</i>	Restricted	Endowed Funds	Total	Total
	General Fund	Funds		All Funds 2024	All Funds 2023
	£	£	£	£	£
100 Club					
Prizes	1,560.00			1,560.00	1,320.00
Licence & Bank Charges	83.00			83.00	106.00
Hall					
Utilities	2,038.88			2,038.88	1,247.76
Repairs / Renewal	1,873.13			1,873.13	3,612.84
Building Work, Decoration & Fit Out	0.00			0.00	11,361.81
Cleaning	3,728.91			3,728.91	2,867.10
Hall Supplies & Equipment	563.87			563.87	692.35
Cottage					
Repairs / Renewal	2,359.60			2,359.60	6,207.73
Mayhews Management Fees	1,687.80			1,687.80	1,497.60
Vicarage					
Utilities / Insurance	4,420.32			4,420.32	4,428.35
Other Costs	442.39			442.39	70.15
TOTAL PAID	100,051.94	0.00	0.00	100,051.94	122,783.68

Balance Sheet (Assets & Liabilities Statement)

Investment Income - Statement of Assets and Liabilities	Unrestricted	Restricted Funds	Endowed Funds	Total all Funds 2024		Total all Funds 2023
	General Funds					
ASSETS	£	£	£	£		
Bank Current Account	11,649.02			11,649.02		5,872.53
100 Club	1,725.19			1,725.19		25.32
CBF Deposit Funds	5,227.17	41,621.56	39,607.57	86,456.30	-	84,301.49
Bank and deposit accounts	18,601.38	41,621.56	39,607.57	99,830.51	-	90,199.34
<i>Other Assets:</i>						
S P Lowdell - Investment Fund			13,860.32	13,860.32		13,554.14
W T Lowdell - Investment Fund			2,394.11	2,394.11		2,341.71
Stenning Trust - Investment Fund			197,855.86	197,855.86	-	193,428.58
The Cottage		425,000.00		425,000.00	-	-
Investments Assets at Market Value	0.00	425,000.00	214,110.29	639,110.29	-	209,324.43
Total Assets	18,601.38	466,621.56	253,717.86	738,940.80	-	299,523.77
LIABILITIES						
Income in 2024 not banked in time	-310.00			-310.00		0.00
Unpaid - see below	800.98			800.98		0.00
Total Liabilities	490.98	0.00	0.00	490.98	-	0.00
TOTAL NEW ASSETS	18,110.40	466,621.56	253,717.86	738,449.82	-	299,523.77

NB: Property valuations of Vicarage not included above as this property is owned by the Diocese

Breakdown of unpaid creditors	£	
Overpaid water invoice	-326.61	<i>Paid twice in error</i>
Ministry costs Dec 2024	35.00	<i>Missed cut off date for statement</i>
Cleaning items	8.59	<i>Missed cut off date for statement</i>
Children's Society donation	40.00	<i>Missed cut off date for statement</i>
EG Concert Band	100.00	<i>Missed cut off date for statement</i>
2024 Parish Fees	944.00	<i>Not submitted in time for statement paid in 2025</i>
Total creditors	800.98	

This Financial Report for the year 31st December 2024, including the notes following, was approved by the PCC and signed on its behalf by

.....
Fr A C Wogan
PCC Chairman

.....
Date

Notes to the Annual Financial Report

The financial statements of the PCC have been prepared in accordance with the Charities Act 2011 and the Church Accounting Regulations 2006, using the Receipts and Payments basis.

The following assets are recognised but not valued in the Statement of Assets and Liabilities: Movable church furnishings held by the churchwardens on special trust for the PCC, which require a faculty for disposal.

Analysis of Total Received	<i>Unrestricted</i>	Restricted Funds	Endowed Funds	Total All Funds 2024		Total All Funds 2023
	General fund					
	£	£	£	£	-	£
					-	
Planned giving (<i>excl. tax refunds</i>)	35,813.16			35,813.16	-	35,425.85
Gift Aid - Parish Giving Scheme	5,397.97			5,397.97		5,129.13
Gift Aid HMRC Recovered	4,177.16			4,177.16	-	5,645.56
Loose cash collections	2,074.35			2,074.35		2,036.65
Non-Gift-Aided Donations	1,455.14			1,455.14	-	6,743.15
Gift-Aided Donations	695.00			695.00	-	1,190.00
Giving via Collectin	781.50			781.50	-	
100 Club	3,206.87			3,206.87	-	3,142.48
Baby & Toddler donations	200.00			200.00	-	90.86
Legacy / Bequests	0.00			0.00		1,000.00
Grants	1,100.00			1,100.00		1,000.00
Insurance Claim	0.00			0.00		777.51
<i>Repairs & Restoration Fund</i>		2,291.65		2,291.65		1,388.48
<i>Lowdells</i>			740.58	740.58	-	423.16
<i>Stenning Trust</i>			6,946.49	6,946.49	-	6,518.39
Donations and Legacies	54,901.15	2,291.65	7,687.07	64,879.87		70,531.22
					-	
Fees for Weddings & Funerals	1,680.00			1,680.00		977.07
Total Charitable Activities:	56,581.15	2,291.65	7,687.07	66,559.87		71,508.29
Church Hall Rent	10,882.00			10,882.00		12,333.37
Fundraising	12,931.13			12,931.13		13,142.90
Rent from Cottage	15,975.00			15,975.00		15,600.00
Trading Activities	39,788.13	0.00	0.00	39,788.13		41,076.27
General Reserve (unrestricted)	348.17			348.17		449.59
R&R Fund (Restricted)		2,291.65		2,291.65		1,388.48
Organ (Restricted)		29.10		29.10		40.13
Cottage (Restricted)		68.82		68.82		422.03
Lowdells (Endowed)			740.58	740.58		423.16
Stenning (Endowed)			6,946.49	6,946.49		6,518.39
Investments	348.17	2,389.57	7,687.07	10,424.81		9,241.78
Parish Outings	778.00			778.00		0.00

Analysis of Total Received	<i>Unrestricted</i>	Restricted Funds	Endowed Funds	Total All Funds 2024		Total All Funds 2023
	General fund					
	£	£	£	£	-	£
					-	
Sundry Receipts/Misc Giving	111.02			111.02		449.38
Total Other Receipts	889.02	0.00	0.00	889.02		449.38
Total received on all funds	97,606.47	4,681.22	15,374.14	117,661.83		122,275.72

Analysis of Total Paid:	Unrestricted	Restricted Funds	Endowed Funds	Total All Funds 2024	-	Total All Funds 2023
	General Fund					
	£	£	£	£		
Charitable Costs						
Church						
Parish Share to Diocese	26,400.00			26,400.00		24,000.00
Parish Fees to Diocese	0.00			0.00		624.00
Gas Supply	9,686.01			9,686.01		8,317.35
Electricity Supply	2,280.00			2,280.00		2,202.00
Water Rates	311.42			311.42	-	348.94
Organist & Music	4,400.28			4,400.28	-	2,788.25
Parish Administrator	8,190.00			8,190.00	-	9,360.00
HMRC Fees	1,127.16			1,127.16	-	240.68
Telephone & Broadband	877.80			877.80		893.00
Sacristy Supplies	1,466.38			1,466.38		711.87
Fund Raising Expenses	3,137.87			3,137.87		2,690.87
Priest Expenses Mileage	536.35			536.35		544.13
Social Events & Outreach	2,247.84			2,247.84		3,298.50
Children's Corner in Church	7.00			7.00		0.00
Costs for Children's summer club	266.99			266.99		504.49
Church Insurance	3,654.69			3,654.69	-	3,560.75
Piano & Organ Tuning	1,618.00			1,618.00		1,250.40
Fees & licences	409.21			409.21	-	1,291.27
Subscriptions	1,144.30			1,144.30	-	703.16
Church Equipment	764.04			764.04		2,265.72
Incidental / Gifts	140.85			140.85		499.40
Parish Outings	1,058.00	-		1,058.00		0.00
Flag Pole	100.32			100.32		0.00
Oak Garden and Gardening	105.40			105.40		48.00
Vicarage Expenses/Office	3,289.00			3,289.00		3,217.81
Vicarage Alarm	442.39			442.39		70.15
Clergy & Incidental Expenses	190.30			190.30		688.02
Church Buildings Repairs & Maintenance (<i>misc</i>)	1,578.93			1,578.93		7,616.49
Accounting & Examiner's Fees	250.00			250.00		250.00
Architect Report	2,861.40			2,861.40		1,111.20
Bank Charges	61.50			61.50		61.99
Charitable Giving	1,545.00			1,545.00		1,059.75
100 Club						
Prizes	1,560.00			1,560.00		1,320.00
Licence and bank charges	83.00			83.00		106.00
Vicarage						
Council Tax	3,829.17			3,829.17		3,981.48
Water	591.15			591.15		446.87
					-	
TOTAL Charitable Costs	86,211.75	0.00	0.00	86,211.75		86,072.54

Analysis of Total Paid:	Unrestricted	Restricted Funds	Endowed Funds	Total All Funds 2024	-	Total All Funds 2023
	General Fund					
	£	£	£	£		
Trading Costs						
Hall						
Hall Cleaning (incl. Windows)	3,728.91			3,728.91	-	2,867.10
Hall Insurance	1,218.23			1,218.23		1,186.92
Hall Electricity Supply	1,296.00			1,296.00		1,209.00
Hall Water Rates	742.88			742.88		38.76
Hall Repairs & Maintenance	654.90			654.90		2,425.92
Hall Building, Decoration & Fit Out	0.00			0.00		11,361.81
Hall Supplies & Equipment	563.87			563.87		692.35
Cottage						
Cottage Insurance	380.10			380.10		494.46
Cottage Repairs & Maintenance	1,979.50			1,979.50		5,713.27
Mayhew	1,687.80			1,687.80		1,497.60
	-					
TOTAL Trading Costs	12,252.19	0.00	0.00	12,252.19		27,487.19
Wrap Around Club	1,588.00			1,588.00		9,223.95
Total Other Payments	1,588.00	0.00	0.00	1,588.00		9,223.95
Total paid on all funds	100,051.94	0.00	0.00	100,051.94		122,783.68

Statement of Deposit Funds	Balances B/fwd	Income	Expenses	Transfers	Balances C/Fwd		Balances C/Fwd
	01-Jan-24				31-Dec-24		31-Dec-23
	£	£	£	£	£		
Endowed Funds:							
Lowdells Trust Fund	3,280.35	740.58	0.00	0.00	4,020.93		3,280.35
Stenning Trust Fund	28,640.15	6,946.49	0.00	0.00	35,586.64		28,640.15
Lowdell - SP Lowdell	13,483.02	377.30	0.00	0.00	13,860.32		13,554.14
Lowdell - William Thorold	2,328.93	65.18	0.00	0.00	2,394.11		2,341.71
Total Endowed Funds	47,732.45	8,129.55	0.00	0.00	55,862.00		47,816.35
Restricted Funds:							
R& R Fund	41,913.15	2,291.65	0.00	-4,070.00	40,134.80		41,913.15
Organ Fund	1,292.24	29.10	0.00	-1,200.00	121.34		1,292.24
Cottage Fund	1,296.60	68.82	0.00	0.00	1,365.42		1,296.60
Total Restricted Funds	44,501.99	2,389.57	0.00	-5,270.00	41,621.56		44,501.99
Unrestricted Fund:							
General Reserve	7,879.00	348.17	0.00	-3,000.00	5,227.17		7,879.00
Total Unrestricted Funds	7,879.00	348.17	0.00	-3,000.00	5,227.17		7,879.00
Total All Funds	100,113.44	10,867.29	0.00	-8,270.00	102,710.73		100,197.34

Lowdell and Stenning Trusts. The Trustees are the Vicar and Church Wardens.

- The Lowdells Trust is a parish Trust Endowed by WT & S P Lowdell, for the benefit of the disadvantaged in the parish.
- The Stenning Trust is a parish Trust Endowed by Fanny Augusta Stenning for Education and Mission in the parish. The Custodian Trustee is the Diocese of Chichester, and the Managing Trustees are the Vicar & Churchwardens.
- Lowdells Charities, Sydney Poole Lowdell – any income to be applied towards the endowment and support of the poor of the district of Baldwins.
- Lowdells Charities, William Thorold Lowdell – income of this charity is to be used in furthering the religious and charitable work in the Parish of St Mary the Virgin East Grinstead

**The Parochial Church Council of the Ecclesiastical Parish of St Mary, East
Grinstead
ANNUAL FINANCIAL REPORT FOR 2024**

Independent Examiner's Report

**The Parochial Church Council of the Ecclesiastical Parish of St Mary, East Grinstead
ANNUAL FINANCIAL REPORT FOR 2024**

Independent Examiner's Report

I report to the trustees on my examination of the accounts of the Parochial Church Council of the Ecclesiastical Parish of St Mary, East Grinstead for the year ended 31 December 2024.

Responsibilities and basis of report

As the trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: Katie Donovan

Relevant professional qualification or membership of professional bodies (if any): ICAEW

Address: 1 Sunrays, East Street, Mayfield, East Sussex, TN20 6TZ

Date: 30/04/2025

Accounts



The Parochial Church Council of the Ecclesiastical Parish
of St Mary's
East Grinstead
Annual Report
2023



Bishop Will and our confirmation candidates

**TRUSTEES' REPORT AND FINANCIAL
STATEMENTS FOR THE YEAR ENDED
31st DECEMBER 2023**

CONTENTS

	Pages
Annual report	2-13
financial Review	14-15
Statement of financial activities (Receipts & Payments)	16-17
Balance sheet (Assets & Liabilities Statement)	18
Notes to the annual financial report	19-23
Independent Examiner's Report	24

St Mary's Church, East Grinstead

'Helping our community to know, love and follow Jesus.'

Incumbent: Rev. Adam Charles Wogan BA BTh SSC, St Mary's Vicarage, Windmill Lane, East Grinstead. RH19 2DS

Independent Examiner: Mrs Claire Harper

Bankers: CAF Bank Ltd, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent. ME19 4JQ

Charity Registration Number 1152316

The Parochial Church Council of the Ecclesiastical Parish of St Mary's, East Grinstead - Trustees'

Structure, Governance and Management

St. Mary's Parish covers the northern part of the town of East Grinstead. It is part of the Diocese of Chichester within the Church of England. The Church Building, Hall, and Vicarage are located in Windmill Lane. The correspondence address is St Mary's Vicarage, Windmill Lane, East Grinstead RH19 2DS.

The Parochial Church Council (PCC) has registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

During the year the following served as members of the Parochial Church Council:

Incumbent Fr Adam Wogan – Chair

Associate Vicar: Fr David Hadfield

Church Wardens	Mr Steve Pond
Deputies	Mr David Garrett
	Mrs Diane Mead
	Mr Andrew Morris
Deanery Synod Representatives	Mr David Garrett
	Dr Karen Rose
	Ms Julie Orton
Elected Members	Mrs Wendy Breeze- Safeguarding Officer
	Mrs Su O'Neill – Hon Treasurer
	Mr Steve Pond – Churchwarden
	Mrs Elena Smith
	Mr Matthew Bland
	Mrs Kathryn Smith
	Mrs Moeena Winsor
	Dr Karen Rose- Ex Officio
	Miss Julie Orton- Ex Officio
	Mr David Garrett- Ex Officio

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members: The Incumbent and Assistant Curate, the Churchwardens, and members of the Deanery Synod. Up to 12 members of the congregation are elected at the Annual Parochial Church Meeting (APCM). Members are encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible. There is a Standing Committee, which will meet to deal with any urgent matters on behalf of the PCC.

The PCC appoints working groups when required, to focus on particular aspects of church life.

Mrs Louise Reardon acts as Minute Secretary for PCC meetings.

Objectives and Activities

The primary objective of St Mary's PCC is the promotion of the Gospel of our Lord Jesus Christ in accordance with the traditions of the Church of England. The PCC has the responsibility of working with the Incumbent in sharing in God's mission to the world, especially within the ecclesiastical parish. This is reflected in its pastoral, evangelistic, social, and ecumenical work.

The PCC also has a responsibility for promoting and developing the ethos and work of its church Aided school, which includes nominating suitable candidates to act as Foundation Governors.

The PCC has responsibility for maintaining and promoting the use of its community hall, which is used by various local groups and organisations on a regular basis, as well as providing a well-equipped community facility.

The PCC has ownership of St Mary's Cottage, (attached to the Vicarage), which is rented out to support the work of the parish. Management of the cottage sits with Mayhew's Property Management. This ensures a professional relationship with the tenants.

The aims and objectives set out for 2023 were as follows:

- To increase the regular congregation.
- To engage more effectively with families and the wider community for them to take a fuller part in the life of the church.
- To take seriously the responsibility of caring for God's creation.
- To recover from the impacts that the pandemic had upon our worshipping and community life.
- To establish a breakfast and after school club to support the pupils of the school, and the parish financially.

We are very pleased to say that progress has been made in these aims:

- Our regular Sunday congregation has increased from an average of 70 adults and 7 children (according to 2022 parish returns) to 77 adults and 14 children (according to 2023 parish returns).
- Our weekly attendance according to the October count (Diocesan Parish Returns) has also increased from an average of 85 to 90.
- We were thrilled to be able to undertake and develop a range of initiatives that were established in 2019 to engage with families and the wider community. These include our annual Plant Sale, Children's Summer Club and Beer Festival, a weekly Baby and Toddler group as well as other social and evangelistic activities. These events have provided many opportunities to share the gospel with people who would not usually interact with the Church.
- We have also gained some new families over the course of 2023, most notably through the addition of a monthly Family Mass.
- We have succeeded in establishing St Mary's Stars Childcare Ltd, which is now trading. Further information can be found below.

Clearly our work is not complete, but we can thank God for the progress made so far. It is our hope to build upon this foundation for the coming year.

Achievements and Performance

1. Church Attendance

There are 140 members on the church Electoral Roll, 57 of whom are not resident within the parish. The average weekly attendance (Sundays and weekdays, and excluding school services), was 77 adults and 14 children in 2023.

In addition to worship within the church, clergy regularly visit members of our community who find it difficult to visit St Mary's and minister to them in their homes.

2. Review of the Year

The full **PCC** met six times during the year (January, February, May, June, September and November, with an average level of attendance of 80%.

Mailing list

Our **Facebook page** continues to be a very valuable tool for publicity and evangelism, with regular posts, as well as videos and photos being uploaded. It is proving to be a valuable 'mission for growth' tool, enabling us to communicate effectively with those in the church family, as well as those on the fringes of

our family and crucially to those in our community and parish who we are especially trying to reach out to. We currently have 708 followers on our Facebook page, up from 630 the previous year. Our Mailing List currently reaches 144 people. If you would like to be added to the mailing list, please email sylvia.stmaryeg@outlook.com

Eco Church – Anne Stone

We have been quite active this year,

- Helping the flower ladies to set up their cutting garden at the rear of the church.
- Working with the RSPB at the May Fair.
- Supporting Fair Trade with the sale of Advent calendars and Easter Eggs
- Attending Climate Change services with other Christians in London and supporting the vigil
- Gaining gold and Churchyard of the year in S and SE in Bloom
- Setting up a 3 monthly e newsletter
- Organised the sustainable harvest lunch with many assorted soups and crumbles (all made from home grown or foraged ingredients) £220.00 was raised and given to the Hunger Project
- Submitting a proposal to the PCC that. ***In view of the Church of England's proposal to release £30 million in the form of grants towards churches and cathedrals reaching net zero by 2030. We would suggest that St Mary's formulate a route map towards dramatically reducing its carbon footprint, with the aim of achieving net zero by 2030.*** This is now in the planning stage.
- Encouraging people to have a more environmental and sustainable Christmas

We continue to work on maintaining the garden organically and planting for wildlife.

As a personal comment it is encouraging that the church leaders are now actively supporting creation care and involvement in A Rocha's Eco Scheme, although Chichester is one of the few diocese still investing in fossil fuels.

FSW - Karen West

The Association marches onwards and upwards fulfilling their 5 year plan ahead of schedule despite the many difficulties gaining funding facing charities in general.

Approximately £1000 in household goods and groceries have been distributed by Kelly Hollingdale our Deanery Practitioner to local families. All the Practitioners have lengthy waiting lists for FSW services and are looking forward to having assistants working with them in the near future.

Funds continue to be raised locally. Another uplifting concert at St Swithun's raised £2600, and at St Mary's a coffee morning £275 and a fun packed Beetle Drive £400.

The Deanery Committee also received £432 donation from St Mary's PCC from the Beer Festival proceeds as well as providing a venue for meetings and fundraising events.

This generosity allows the Committee to maximise their fundraising activities.

Thank you for your support and helping us to make a difference!

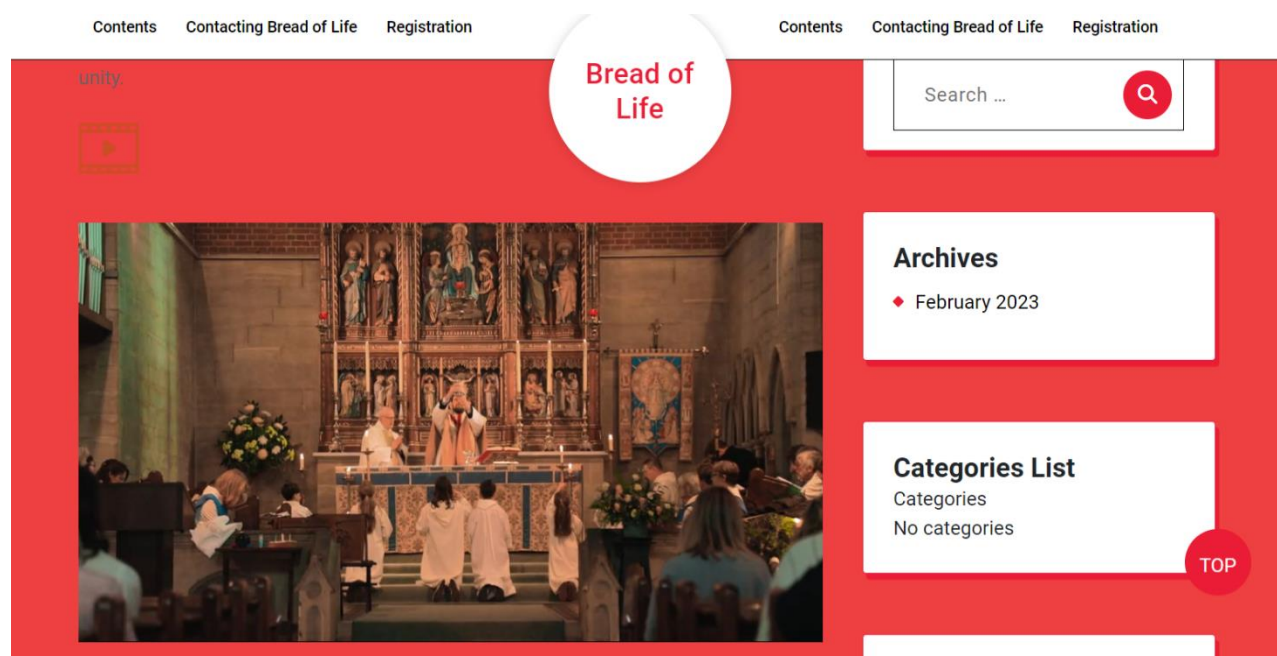
In addition to supporting FSW, St Mary's has continued to make various donations towards the below charitable organisations:

- Royal British Legion (Poppy Appeal)
- Crawley Open House (Sleep Out sponsorship)
- Christian Aid (during Christian Aid Week)

St Mary's has continued to collaborate with other denominations through events such as the **Annual World Day of Prayer**, **Christian Aid Week**, and by having representatives on the **East Grinstead's Street Pastors Team** as well as members who volunteer at and/or are trustees to the **East Grinstead Foodbank** and **FSW**.

St Mary's has continued to raise funds for the Royal British Legion through their **Poppy Appeal**. In addition, two members of our church family, Lynda and John Railton, have continued to be Joint Poppy Appeal Organisers for East Grinstead.

Spiritual growth of our church family members was encouraged in 2023 by study courses being offered during Lent and Advent. The Parish followed the Bread of Life Course which was partially filmed here at St Mary's due to Fr Adam's involvement of the production of the course as a member of the Editorial Board. During Advent, we followed the Diocesan Advent course.



A screenshot from the Bread of Life Course

During September the parish planned its usual **Patronal Festival** and beer festival which was a great success, and be read about below.

On the 20th November 2023, St Mary's was joined by Bishop Will, to Confirm 5 of our candidates. Classes were offered, and taken up by the candidates, as well as other members of the congregation, which resulted in a good number of people learning more about their Faith. Fr Adam led the course, and offered seminar style teaching on the seven sacraments of the church.

Our **Christmas Services** were very well attended and were spiritually uplifting. These included the return of East Grinstead Concert Band for our 'Carols around the Oak Tree' Service, which was attended by around 150 people.

Our crib service was supported by children who attended the Christmas Club, and was attended by over 250 people. This service, along with our Advent Carol Service, and Christmas masses helped us increase our 'Christmas service' attendance to pre-pandemic numbers; a very positive achievement.



Carols around the oak Tree

St Mary's continued to be blessed throughout the year by a loyal choir, choirmaster and organist, as well as dedicated teams of Servers, Sacristans, Welcomers, Readers and Flower arrangers and a small but reliable group who throughout the year regularly clean areas of the church.

Geoff Hempstead, our organist and choirmaster of over 14 years retired in the summer and was presented with gifts and cards in recognition of his years of service.

Andrew Wilson joined St Mary's later in the year as our Director of Music. We are blessed to have such a talented musician, leading and growing our choir, and enhancing our worship so magnificently.



Geoff is presented with his retirement gifts by Fr Adam



The choir lead a beautiful Advent Carol Service.



A full nave for Midnight Mass.

3. Young People and Children

St Mary's Stars Childcare LTD.



St Mary's Stars Childcare
An exciting new wrap-around setting on the church site for St Mary's School pupils.

- Fun and educational activities
- Professional and experienced staff
- Healthy meals and snacks
- Indoor and outdoor areas

Opening Times
Breakfast Club
7:30am- School drop off
After-School Club
School pick up-6pm

OFSTED REGISTERED 2739178

For more information and to **Book Now**
email
childcare.stmaryeg@outlook.com





2023 saw the establishment of St Mary's Stars Childcare Ltd, a wraparound childcare club offering before and after-school childcare for the children of our parish school.

Fr Adam was greatly assisted in the development and realisation of this club by Jan Becker. A huge vote of thanks is owed to her for her support and wealth of experience that she was able to offer to Fr Adam. Thanks is due too to Christina, and Su for all their incredibly hard work behind the scenes.

The club began trading in September and has quickly become a success. It is hoped that the club will continue to grow over the coming months and years, in order to support the work of the parish financially, and the school families practically. If you are able to offer help and support by becoming a volunteer, then please do speak to Fr Adam .

The **link with our school** has been both maintained and strengthened. collective worship is celebrated together in church each week, and regular school masses are held in church each term. The whole school worship together twice a month in church and KS1 and KS2 alternate in the intervening weeks.

Baby and Toddler Group

The Baby and Toddler Group established here at St Mary's in September of 2022 continues to grow and meet the needs of local families. This has been a great blessing both for our church community and the wider community of East Grinstead (and further afield). The group now allows us to engage with over 150 families who have, at some time, engaged with the group. The group is offered free of charge as a sign of God's love for his people.

The group is supported by various helpers and leaders who help with setting up the hall and providing refreshments. A special thank you is due to Jan Becker, Audrey Hadfield, Fr David, Tina Brown and Julie Orton who help by setting up the hall, serving refreshments and producing delicious cakes!



Song time at Baby and Toddler

The **Foundation Governors** continue to represent the interests of the Church on the Governing Body of the school. Kyle Smith and Fr David act as a Foundation Governors alongside Fr Adam, and members of St Swithun's congregation

Links between our **uniformed organisations** have been maintained, and parade services continue. Fr Adam continues to serve as Padre to the Royal Air Force Cadets and Officers from the 1343 East Grinstead Squadron. Our uniformed groups were able to join us for parade services on Mothering Sunday and at our harvest Festival.

The ATC held their annual awards evening in church, and for the first time, a carol service, which was also attended by XIX Squadron. This was a great evening, and the beginning, we hope, of a new tradition.



ATC Award Evening at St Mary's

Junior Church continues to teach our children and young people the Faith during our Sunday masses throughout term-time. We thank those hard working people who share the Faith with our young people, and in doing so, prepare the Christian leaders of the future to work with us in Christ's Vineyard.

In August 2023, St Mary's was thrilled to host her fourth **week-long Summer Club** for children. This was led by Fr Adam and a group of volunteers from our church family. Around 30 children spent five days learning the play 'David and Goliath', creating the backdrop and props, learning songs and dances, and having lots of fun doing it. This is a huge undertaking, so a special thanks is due to all our adult volunteers who helped put on this fantastic work. The children loved it and the parents and family members who came to watch were very impressed.



Families and friends enjoying pizza together after the summer club play.



Fr Adam celebrating a teaching mass during the summer club.



Christmas Eve Crib Service

Just before Christmas 2023, St Mary's again hosted its **Christmas Club**, which was established in 2018. Around 25 children took part in a morning of craft activities, games and engaging with scripture and drama in preparation for helping Fr Adam lead the Crib Service on Christmas Eve.

4. Community Enrichment, Social and Fundraising

During the year, the church held various events celebrating the Church year alongside promoting national charities fundraising campaigns, as well as drawing various sections of the community together through the use of our church and hall.

Fundraising

Report by Andrew Morris Social and Fundraising Warden

The main thrust of our fund raising in 2023 came from our well-established plant sale, the beer festival and Christmas Fair. Focussing our efforts on doing 3 big things well raised over

Our annual **Plant Sale** well known throughout East Grinstead netted our biggest total ever, with over £3,500 raised. It's a well-oiled formula nurtured from the seed of an idea into what it is today. Additions over the last few years of an outdoor café and David Garrets Bazaar of unwanted garden paraphernalia means that the plant sale has something to offer for everyone even if it is just to come and sit and enjoy a bacon sarnie.

This year profit was boosted by using donations to buy trays of summer annuals at trade prices which we then marked up. Even at inflated prices the plants were still price competitive and sold like hot cakes. We spent £380 on plants and sold them all making £800. This is something we intend to build on.

This is a lovely event, with broad appeal. Growing, splitting, nurturing plants is a time-consuming exercise and demands love and patience. Thank you to all of our growers because without you we would not have a plant sale. Thank you also to those who help set up and manage the event on the day and to generosity of our congregation enabling us to invest in plants to sell. Long may the St. Mary's Plant Sale continue.

Unencumbered by pandemics and national events our **beer festival** returned to the 2nd weekend of September. Despite soaring temperatures threatening to be the hottest September day on record the event went very well raising over £4,400.

We intend to make tweaks and adjustments but we think we have cracked the formula. Supported by the Concert Band in the afternoon and The Uke Band for our evening entertainment punters drank, chatted, danced and had a jolly good time. We even played the rugby through our newly purchased flat screen TV and served half time burgers.



Volunteers at our Beer Festival



Revellers soaking up the festival vibe

The event requires a lot of set up and dismantling but we had a strong team meaning we were in a fit state (minus a few hangovers) to host the Patronal festival the day after. Thank you to everyone who made this a great event not just for church but for East Grinstead. It certainly helps put our church on the map.

And a special big thank you goes out to Kyle Smith who sourced, set up purchase agreements and collected kegs from several local breweries dotted around Sussex. The beer selection was excellent.



A family enjoying our wonderful tea-room in church

After trialling a low-key **Christmas fair** in 2022 we raised the bar in 23. Working in collaboration with our school we put on a great festive show. The south aisle turned into a sophisticated tearoom selling a wonderful array of cakes, tea, coffee and prosecco. Some of our teenage congregational members donned aprons and served the tables whilst the rest of church buzzed with yuletide cheer. Even Father Christmas came to see the children handing out gifts and memorising wish lists.

The event was both hectic, joyous, a wonderful outreach opportunity for church and a great opportunity to unite with our school. We raised over £1,300!

Social

The Church family gathered again for our new 'Annual' **Summer BBQ** in the Vicarage garden. It was especially good to meet for good food and good company, and build and deepen our relationships as a church family. During the event, Fr Adam asked for pledges towards the expenses of the parish's biggest fundraiser, the Beer festival. Over £1,000 was raised from people who pledged to "sponsor a barrel". This was a great success and contributed to record profits at the fundraiser, held later in the year.



Parish BBQ at the vicarage



Fr Adam and Kyle cooking up a treat

It was great to be able to come together again as a church family for our **Harvest Festival Parade and Lunch** in October. It was a lovely Morning and a great social occasion which drew in many new faces as well as our loyal supporters, all to share some wonderful homemade soups made by our Eco- Group.

We carried out the annual distribution of **St Mary's Christmas Cards** across the whole parish detailing our Christmas services.



2023 Parish Christmas Card

All these events contributed towards the growing sense of community around the church. In addition, our church building has continued to be used as a resource for local schools who visit the church as part of their religious education programme. The building has continued to be used for concerts by the local choral society.

5 Fabric – David Garrett Deputy Warden, Fabric.

There have been two major undertakings on the fabric of the Church buildings this year.

In the Church, work has been done to prevent damp, on one of the clerestory windows on the south side of the nave and the neighbouring corbel. In the Hall, there has been some reorganising of the kitchen and new cupboards put in place for extra storage. The works in the Hall have been in part to prepare for the launch of the Children's School Wrap Around Club.

The general maintenance of the Church and Hall continues throughout the year, with the servicing of equipment and the compliance of such things as fire and safety regulations.

There is no doubt that our Church buildings are now being used more than ever, for worship, meetings and clubs, together with the hiring out of the Hall to the general public. Therefore, I am particularly grateful to Linda our Hall cleaner and all the members of our own congregation who volunteer to keep our Church looking clean, tidy and welcoming."

Financial Review- Mrs Su O'Neill.

Annual Financial Report for 2023

Financial Review

Overview

This report has given you all the wonderful things that St Mary's has achieved during 2023. Thanks need to go to every single person who has contributed in so many ways, but St Mary's can only survive financially through the generous giving of all of you (nothing is too small), along with fund raising activities we have done throughout the year. The only external funding we receive is for grant applications on some but not all major repairs. Day to day cost and other repairs are funded by us the church family.

Planned Giving from the congregation is via Standing Order (administered by the Gift Aid Secretary) or the Parish Giving Scheme (administered by PGS) is our main income. We would like to encourage more members to become planned givers if not so already, planned giving continues to be our focus for regular income.

The Diocese a couple of years ago set out what it expects each church to contribute, for a long time we have not been able to meet this and are still paying below what is expected. Please follow this link for an informed explanation of how our parish share funds the wider parish mission and ministry ([How does parish share fund parish mission and ministry? - YouTube](#)).

The St Mary's 100 club currently has 33 members with 56 tickets so space for many more. One ticket is £5 a month. There is a quarterly draw. Half of the income funds the three prizes and the other half of income is used for savings into the R&R fund. Net profit for 2023 was £1,435.52.

Finances

The following pages detail our finances for 2023, please contact the Treasurer (Su O'Neill) if you have any questions regarding anything contained within this report (stmaryschurcheg@gmail.com).

The total receipts on general unrestricted funds received were £105,153.50. The total receipts on restricted funds were £1,850.64. The total funds received on endowed funds were £6,941.55. Making a grand total of receipts as £113,945.69.

The total expenditure on general unrestricted funds was £122,783.68.

We received a £1,000 grant which was a fund-raising matching scheme from Barclays Bank.

The organ needed repairs and maintenance above the usual twice-yearly service and next year's accounts will show the withdrawal from the Reserve Organ Account to fund these repairs.

The amount of Income tax recovered via the PGS (DD giving) was £5,129.13. The amount of Income tax recovered via HMRC (SO giving and misc giving/collection plate) was £5,645.56. Total Gift Aid recovered £10,774.69.

Reserves Policy

It is PCC policy to maintain a balance on the general unrestricted funds (excluding property) which equates to approximately two months' worth of unrestricted payments as a contingency against unforeseen situations.

As well as holding the above general reserves, from time to time the PCC receives restricted legacies for expenditure on particular purposes, defined by the donor. We aim to expend such money as soon as possible after receiving the legacy, depending on the specific objectives of the donor. Where we have identified that the specific purpose can only be achieved by delaying the expenditure, we invest the legacy temporarily until such time as the need for expenditure is identified. We received a £1,000 bequest in July.

Annual Financial Report for 2023 - Statement of Financial Activities

Receipts & Payments 2023	<i>Unrestricted</i>	Restricted	Endowed Funds	Total	Total
	General Fund	Funds		All Funds 2023	All Funds 2022
INCOME AND ENDOWMENTS FROM:	£	£	£	£	£
Church					
Giving	49,427.19			49,427.19	51,433.83
Appeals / Fundraising	13,142.90			13,142.90	12,186.77
Misc Giving	9,303.39			9,303.39	42,661.73
Parish Outings	0.00			0.00	0.00
100 Club	3,142.48			3,142.48	3,131.05
Weddings & Funerals	977.07			977.07	2,331.50
Insurance Claim	777.51			777.51	16,022.00
Hall					
Rentals	12,333.37			12,333.37	11,164.00
Cottage					
Rent	15,600.00			15,600.00	4,700.00
<i>General Reserve</i>	449.59			449.59	249.63
<i>R&R Fund</i>		1,388.48		1,388.48	64.63
<i>Organ</i>		40.13		40.13	14.98
<i>Cottage</i>		422.03		422.03	13.40
<i>Lowdells</i>			423.16	423.16	469.78
<i>Stenning Trust</i>			6,518.39	6,518.39	5,868.41
TOTAL RECEIVED:	105,153.50	1,850.64	6,941.55	113,945.69	150,311.71
EXPENDITURE					
Church					
Parish Fees/Parish Share	24,624.00			24,624.00	41,731.00
Utilities	11,761.29			11,761.29	9,382.60
Purchases / Supplies	17,697.76			17,697.76	9,854.39
Fund Raising Expenses	3,195.36			3,195.36	3,047.86
Repairs / Renewal / Fees	17,357.86			17,357.86	18,679.10
Charity Appeals / Payments	1,059.75			1,059.75	148.00
Investments				0.00	0.00
Misc Costs					
Other Costs	10,329.47			10,329.47	447.40
Social Evens & Outreach	3,298.50			3,298.50	1,570.14
Flag Pole	0.00			0.00	350.34
Lent Banners	0.00			0.00	194.00
Oak Garden	48.00			48.00	133.29
100 Club					
Prizes	1,320.00			1,320.00	1,429.00
Licence & Bank Charges	106.00			106.00	83.50

Receipts & Payments 2023	<i>Unrestricted</i>	Restricted	Endowed Funds	Total	Total
	General Fund	Funds		All Funds 2023	All Funds 2022
Hall					
Utilities	1,247.76			1,247.76	560.01
Repairs / Renewal	3,612.84			3,612.84	4,316.92
Building Work, Decoration & Fit Out	11,361.81			11,361.81	0.00
Cleaning	2,867.10			2,867.10	2,093.71
Hall Supplies & Equipment	692.35			692.35	23.99
Refunds/deposit returns	0.00			0.00	100.00
Cottage					
Utilities	0.00			0.00	1,884.61
Repairs / Renewal	6,207.73			6,207.73	11,516.10
Mayhews Management Fees	1,497.60			1,497.60	759.40
Other Costs	0.00			0.00	0.00
Vicarage					
Utilities / Insurance	4,428.35			4,428.35	3,455.33
Other Costs	70.15			70.15	11.48
TOTAL PAID	122,783.68	0.00	0.00	122,783.68	111,772.17
<u>Reconciliation of funds:</u>					
Net Income or (Net Expenditure)	-17,630.18	1,850.64	6,941.55	-8,837.99	38,539.54
Transfers Between funds	0.00	-9,000.00	-2,221.91	-11,221.91	38,060.89
Net movements in funds	-17,630.18	-7,149.36	4,719.64	-20,059.90	76,600.43
Bank accounts at 1 January 2023	18,107.03	52,051.35	50,778.95	120,937.33	81,113.00
Bank accounts at 31 December 2023	13,776.85	44,501.99	31,920.50	90,199.34	120,937.33

Balance Sheet (Assets & Liabilities Statement)

Investment Income - Statement of Assets and Liabilities	Unrestricted	Restricted Funds	Endowed Funds	Total all Funds 2023		Total all Funds 2022
	General Funds					
ASSETS	£	£	£	£		£
Bank Current Account	5,872.53			5,872.53		10,168.78
100 Club	25.32			25.32		308.84
CBF Deposit Funds	7,879.00	44,501.99	31,920.50	84,301.49	-	110,459.71
Bank and deposit accounts	13,776.85	44,501.99	31,920.50	90,199.34	-	120,937.33
<i>Other Assets:</i>						
S P Lowdell - Investment Fund			13,554.14	13,554.14		11,758.00
W T Lowdell - Investment Fund			2,341.71	2,341.71		2,031.00
Stenning Trust - Investment Fund			193,428.58	193,428.58	-	176,795.05
Investments Assets at Market Value	0.00	0.00	209,324.43	209,324.43	-	190,584.05
Total Assets	13,776.85	44,501.99	241,244.93	299,523.77	-	311,521.38
LIABILITIES						
				0.00		200.00
				0.00		-20.00
Total Liabilities	0.00	0.00	0.00	0.00	-	180.00
TOTAL NEW ASSETS	13,776.85	44,501.99	241,244.93	299,523.77	-	311,341.38

***NB: Property valuations of Cottage and Vicarage not included
above as these properties are owned by the Diocese***

This Financial Report for the year 31st December 2023, including the notes following, was approved by the PCC and signed on its behalf by

.....
Fr A C Wogan
PCC Chairman

.....
Date

Notes to the Annual Financial Report

The financial statements of the PCC have been prepared in accordance with the Charities Act 2011 and the Church Accounting Regulations 2006, using the Receipts and Payments basis.

The following assets are recognised but not valued in the Statement of Assets and Liabilities: Movable church furnishings held by the churchwardens on special trust for the PCC, which require a faculty for disposal.

Analysis of Total Received	<i>Unrestricted</i>	Restricted Funds	Endowed Funds	Total All Funds 2023		Total All Funds 2022
	General fund					
	£	£	£	£	-	£
					-	
Planned giving (<i>excl. tax refunds</i>)	35,425.85			35,425.85	-	34,775.13
Gift Aid - Parish Giving Scheme	5,129.13			5,129.13		5,354.10
Gift Aid HMRC Recovered	5,645.56			5,645.56	-	5,848.98
Loose cash collections	2,036.65			2,036.65		2,162.12
Non-Gift-Aided Donations	6,743.15			6,743.15	-	3,489.27
Gift-Aided Donations	1,190.00			1,190.00	-	3,293.50
Charity Appeals	0.00			0.00		0.00
Organ Fund Donation	0.00			0.00		0.00
Grants	1,000.00			1,000.00		26,850.00
Coffee/Refreshments	20.00			20.00	-	68.60
100 Club	3,142.48			3,142.48	-	3,131.05
Baby & Toddler donations	90.86			90.86	-	67.10
Legacy / Bequests	1,000.00			1,000.00		11,216.39
External Charity Appeals	0.00			0.00		25.00
Insurance Claim	777.51			777.51		16,022.00
<i>Repairs & Restoration Fund</i>		1,388.48		1,388.48		64.63
<i>Lowdells</i>			423.16	423.16	-	469.78
<i>Stenning Trust</i>			6,518.39	6,518.39	-	5,868.41
Donations and Legacies	62,201.19	1,388.48	6,941.55	70,531.22		118,706.06
					-	
Fees for Weddings & Funerals	977.07			977.07		2,331.50
Total Charitable Activities:	63,178.26	1,388.48	6,941.55	71,508.29		121,037.56
Church Hall Rent	12,333.37			12,333.37		11,164.00
Fundraising	13,142.90			13,142.90		12,161.77
Rent from Cottage	15,600.00			15,600.00		4,700.00
Electricity Refund				0.00		0.00
Gas Refund				0.00	-	0.00
Fairtrade Sales		-	-	0.00		0.00
Trading Activities	41,076.27	0.00	0.00	41,076.27		28,025.77

Analysis of Total Received	<i>Unrestricted</i>	Restricted Funds	Endowed Funds	Total All Funds 2023		Total All Funds 2022
	General fund					
	£	£	£	£	-	£
					-	
General Reserve (unrestricted)	449.59			449.59		249.63
R&R Fund (Restricted)		1,388.48		1,388.48		64.63
Organ (Restricted)		40.13		40.13		14.98
Cottage (Restricted)		422.03		422.03		13.40
Lowdells (Endowed)			423.16	423.16		469.78
Stenning (Endowed)			6,518.39	6,518.39		5,868.41
Investments	449.59	1,850.64	6,941.55	9,241.78		6,680.83
Sundry Receipts/Misc Giving	449.38			449.38		970.37
Total Other Receipts	449.38	0.00	0.00	449.38		970.37
Total received on all funds	105,153.50	3,239.12	13,883.10	122,275.72		156,714.53

Analysis of Total Paid:	Unrestricted	Restricted Funds	Endowed Funds	Total All Funds 2023	-	Total All Funds 2022
	General Fund					
	£	£	£	£		£
Charitable Costs						
Church						
Parish Share to Diocese	24,000.00			24,000.00		40,425.00
Parish Fees to Diocese	624.00			624.00		1,306.00
Gas Supply	8,317.35			8,317.35		6,839.44
Electricity Supply	2,202.00			2,202.00		1,418.00
Water Rates	348.94			348.94	-	405.16
Organist & Music	2,788.25			2,788.25	-	2,400.00
Parish Administrator	9,360.00			9,360.00	-	2,085.00
HMRC Fees	240.68			240.68	-	3.04
Telephone & Broadband	893.00			893.00		720.00
Sacristy Supplies	711.87			711.87		1,656.93
Fund Raising Expenses	2,690.87			2,690.87		2,478.39
Priest Expenses Mileage	544.13			544.13		243.40
Social Events & Outreach	3,298.50			3,298.50		1,570.14
Children's Corner in Church	0.00			0.00		0.00
Costs for Children's summer club	504.49			504.49		569.47
Church Insurance	3,560.75			3,560.75	-	3,142.90
Piano & Organ Tuning	1,250.40			1,250.40		516.00
Fees & licences	1,291.27			1,291.27	-	350.80
Subscriptions	703.16			703.16	-	241.96
Church Equipment	2,265.72			2,265.72		1,376.12
Incidental / Gifts	499.40			499.40		55.00
Parish Outings	0.00	-		0.00		0.00
Fairtrade purchases	0.00			0.00		0.00
Flag Pole	0.00			0.00		350.34
Lent Banners	0.00			0.00		194.00
Oak Garden and Gardening	48.00			48.00		133.29
Vicarage Expenses/Office	3,217.81			3,217.81		2,821.01
Vicarage Alarm	70.15			70.15		11.48
Clergy & Incidental Expenses	688.02			688.02		614.08
Church Buildings Repairs & Maintenance (<i>misc</i>)	7,616.49			7,616.49		11,201.05
Archdeacon's Loan				0.00		0.00
Accounting & Examiner's Fees	250.00			250.00		0.00
Architect Report	1,111.20			1,111.20		2,124.60
Bank Charges	61.99			61.99		82.00
Charitable Giving	1,059.75			1,059.75		148.00
100 Club						
Prizes	1,320.00			1,320.00		1,429.00
Licence and bank charges	106.00			106.00		83.50
Vicarage						
Council Tax	3,981.48			3,981.48		3,070.25
Telephone	0.00			0.00		0.00

Analysis of Total Paid:	Unrestricted	Restricted Funds	Endowed Funds	Total All Funds 2023	-	Total All Funds 2022
	General Fund					
	£	£	£	£		£
Water	446.87			446.87		385.08
					-	
TOTAL Charitable Costs	86,072.54	0.00	0.00	86,072.54		88,341.68
Trading Costs						
Hall						
Hall Cleaning (incl. Windows)	2,867.10			2,867.10	-	2,093.71
Hall Insurance	1,186.92			1,186.92		1,047.64
Hall Electricity Supply	1,209.00			1,209.00		515.00
Hall Boiler Contract	0.00			0.00		0.00
Hall Water Rates	38.76			38.76		45.01
Hall Repairs & Maintenance	2,425.92			2,425.92		3,269.28
Hall Building, Decoration & Fit Out	11,361.81			11,361.81		0.00
Hall Supplies & Equipment	692.35			692.35		23.99
Hall Refunds/Deposit returns	0.00			0.00		100.00
Cottage						
Cottage Insurance	494.46			494.46		423.16
Cottage Boiler Contract	0.00			0.00		135.27
Cottage Repairs & Maintenance	5,713.27			5,713.27		10,957.67
Chimney Sweep	0.00			0.00		0.00
Water & Council Tax	0.00			0.00		1,884.61
Mayhew	1,497.60			1,497.60		759.40
	-					-
TOTAL Trading Costs	27,487.19	0.00	0.00	27,487.19		23,308.49
Wrap Around Club	9,223.95			9,223.95		67.00
Total Other Payments	9,223.95	0.00	0.00	9,223.95		122.00
Total paid on all funds	122,783.68	0.00	0.00	122,783.68		111,772.17

Statement of Deposit Funds	Balances B/fwd	Income	Expenses	Transfers	Balances C/Fwd		Balances C/Fwd
Investment Income	01-Jan-23				31-Dec-23		31-Dec-22
	£	£	£	£	£		
Endowed Funds:						-	
Lowdells Trust Fund	2,857.19	423.16	0.00	0.00	3,280.35	-	2,857.19
Stenning Trust Fund	47,921.76	6,518.39	-19,300.00	-6,500.00	28,640.15		47,921.76
Total Endowed Funds	50,778.95	6,941.55	-19,300.00	-6,500.00	31,920.50		50,778.95
						-	
Restricted Funds:							
R& R Fund	50,724.67	1,388.48	0.00	-10,200.00	41,913.15	-	50,724.67
Organ Fund	1,252.11	40.13	0.00	0.00	1,292.24		1,252.11
Cottage Fund	74.57	422.03	0.00	800.00	1,296.60	-	74.57
Total Restricted Funds	52,051.35	1,850.64	0.00	-9,400.00	44,501.99		52,051.35
Unrestricted Fund:							
General Reserve	7,629.41	449.59	0.00	-200.00	7,879.00		7,629.41
Total Unrestricted Funds	7,629.41	449.59	0.00	-200.00	7,879.00		7,629.41
Total All Funds	110,459.71	9,241.78	-19,300.00	-16,100.00	84,301.49		110,459.71

The Lowdells Trust is a parish Trust Endowed by WT & S P Lowdell, for the benefit of the disadvantaged in the parish. The Trustees are the Vicar & Churchwardens

The Stenning Trust is a parish Trust Endowed by Fanny Augusta Stenning for Education and Mission in the parish. The Custodian Trustee is the Diocese of Chichester, and the Managing Trustees are the Vicar & Churchwardens.

**The Parochial Church Council of the Ecclesiastical Parish of St Mary, East
Grinstead
ANNUAL FINANCIAL REPORT FOR 2023**

Independent Examiner's Report

To be attached when received.



The Parochial Church Council of the Ecclesiastical Parish
of St Mary's
East Grinstead
Annual Report
2023



Bishop Will and our confirmation candidates

**TRUSTEES' REPORT AND FINANCIAL
STATEMENTS FOR THE YEAR ENDED
31st DECEMBER 2023**

CONTENTS

	Pages
Annual report	2-13
financial Review	14-15
Statement of financial activities (Receipts & Payments)	16-17
Balance sheet (Assets & Liabilities Statement)	18
Notes to the annual financial report	19-23
Independent Examiner's Report	24

St Mary's Church, East Grinstead

'Helping our community to know, love and follow Jesus.'

Incumbent: Rev. Adam Charles Wogan BA BTh SSC, St Mary's Vicarage, Windmill Lane, East Grinstead. RH19 2DS

Independent Examiner: Mrs Claire Harper

Bankers: CAF Bank Ltd, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent. ME19 4JQ

Charity Registration Number 1152316

The Parochial Church Council of the Ecclesiastical Parish of St Mary's, East Grinstead - Trustees'

Structure, Governance and Management

St. Mary's Parish covers the northern part of the town of East Grinstead. It is part of the Diocese of Chichester within the Church of England. The Church Building, Hall, and Vicarage are located in Windmill Lane. The correspondence address is St Mary's Vicarage, Windmill Lane, East Grinstead RH19 2DS.

The Parochial Church Council (PCC) has registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

During the year the following served as members of the Parochial Church Council:

Incumbent Fr Adam Wogan – Chair

Associate Vicar: Fr David Hadfield

Church Wardens	Mr Steve Pond
Deputies	Mr David Garrett
	Mrs Diane Mead
	Mr Andrew Morris
Deanery Synod Representatives	Mr David Garrett
	Dr Karen Rose
	Ms Julie Orton
Elected Members	Mrs Wendy Breeze- Safeguarding Officer
	Mrs Su O'Neill – Hon Treasurer
	Mr Steve Pond – Churchwarden
	Mrs Elena Smith
	Mr Matthew Bland
	Mrs Kathryn Smith
	Mrs Moeena Winsor
	Dr Karen Rose- Ex Officio
	Miss Julie Orton- Ex Officio
	Mr David Garrett- Ex Officio

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members: The Incumbent and Assistant Curate, the Churchwardens, and members of the Deanery Synod. Up to 12 members of the congregation are elected at the Annual Parochial Church Meeting (APCM). Members are encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible. There is a Standing Committee, which will meet to deal with any urgent matters on behalf of the PCC.

The PCC appoints working groups when required, to focus on particular aspects of church life.

Mrs Louise Reardon acts as Minute Secretary for PCC meetings.

Objectives and Activities

The primary objective of St Mary's PCC is the promotion of the Gospel of our Lord Jesus Christ in accordance with the traditions of the Church of England. The PCC has the responsibility of working with the Incumbent in sharing in God's mission to the world, especially within the ecclesiastical parish. This is reflected in its pastoral, evangelistic, social, and ecumenical work.

The PCC also has a responsibility for promoting and developing the ethos and work of its church Aided school, which includes nominating suitable candidates to act as Foundation Governors.

The PCC has responsibility for maintaining and promoting the use of its community hall, which is used by various local groups and organisations on a regular basis, as well as providing a well-equipped community facility.

The PCC has ownership of St Mary's Cottage, (attached to the Vicarage), which is rented out to support the work of the parish. Management of the cottage sits with Mayhew's Property Management. This ensures a professional relationship with the tenants.

The aims and objectives set out for 2023 were as follows:

- To increase the regular congregation.
- To engage more effectively with families and the wider community for them to take a fuller part in the life of the church.
- To take seriously the responsibility of caring for God's creation.
- To recover from the impacts that the pandemic had upon our worshipping and community life.
- To establish a breakfast and after school club to support the pupils of the school, and the parish financially.

We are very pleased to say that progress has been made in these aims:

- Our regular Sunday congregation has increased from an average of 70 adults and 7 children (according to 2022 parish returns) to 77 adults and 14 children (according to 2023 parish returns).
- Our weekly attendance according to the October count (Diocesan Parish Returns) has also increased from an average of 85 to 90.
- We were thrilled to be able to undertake and develop a range of initiatives that were established in 2019 to engage with families and the wider community. These include our annual Plant Sale, Children's Summer Club and Beer Festival, a weekly Baby and Toddler group as well as other social and evangelistic activities. These events have provided many opportunities to share the gospel with people who would not usually interact with the Church.
- We have also gained some new families over the course of 2023, most notably through the addition of a monthly Family Mass.
- We have succeeded in establishing St Mary's Stars Childcare Ltd, which is now trading. Further information can be found below.

Clearly our work is not complete, but we can thank God for the progress made so far. It is our hope to build upon this foundation for the coming year.

Achievements and Performance

1. Church Attendance

There are 140 members on the church Electoral Roll, 57 of whom are not resident within the parish. The average weekly attendance (Sundays and weekdays, and excluding school services), was 77 adults and 14 children in 2023.

In addition to worship within the church, clergy regularly visit members of our community who find it difficult to visit St Mary's and minister to them in their homes.

2. Review of the Year

The full **PCC** met six times during the year (January, February, May, June, September and November, with an average level of attendance of 80%.

Mailing list

Our **Facebook page** continues to be a very valuable tool for publicity and evangelism, with regular posts, as well as videos and photos being uploaded. It is proving to be a valuable 'mission for growth' tool, enabling us to communicate effectively with those in the church family, as well as those on the fringes of

our family and crucially to those in our community and parish who we are especially trying to reach out to. We currently have 708 followers on our Facebook page, up from 630 the previous year. Our Mailing List currently reaches 144 people. If you would like to be added to the mailing list, please email sylvia.stmaryeg@outlook.com

Eco Church – Anne Stone

We have been quite active this year,

- Helping the flower ladies to set up their cutting garden at the rear of the church.
- Working with the RSPB at the May Fair.
- Supporting Fair Trade with the sale of Advent calendars and Easter Eggs
- Attending Climate Change services with other Christians in London and supporting the vigil
- Gaining gold and Churchyard of the year in S and SE in Bloom
- Setting up a 3 monthly e newsletter
- Organised the sustainable harvest lunch with many assorted soups and crumbles (all made from home grown or foraged ingredients) £220.00 was raised and given to the Hunger Project
- Submitting a proposal to the PCC that. ***In view of the Church of England's proposal to release £30 million in the form of grants towards churches and cathedrals reaching net zero by 2030. We would suggest that St Mary's formulate a route map towards dramatically reducing its carbon footprint, with the aim of achieving net zero by 2030.*** This is now in the planning stage.
- Encouraging people to have a more environmental and sustainable Christmas

We continue to work on maintaining the garden organically and planting for wildlife.

As a personal comment it is encouraging that the church leaders are now actively supporting creation care and involvement in A Rocha's Eco Scheme, although Chichester is one of the few diocese still investing in fossil fuels.

FSW - Karen West

The Association marches onwards and upwards fulfilling their 5 year plan ahead of schedule despite the many difficulties gaining funding facing charities in general.

Approximately £1000 in household goods and groceries have been distributed by Kelly Hollingdale our Deanery Practitioner to local families. All the Practitioners have lengthy waiting lists for FSW services and are looking forward to having assistants working with them in the near future.

Funds continue to be raised locally. Another uplifting concert at St Swithun's raised £2600, and at St Mary's a coffee morning £275 and a fun packed Beetle Drive £400.

The Deanery Committee also received £432 donation from St Mary's PCC from the Beer Festival proceeds as well as providing a venue for meetings and fundraising events.

This generosity allows the Committee to maximise their fundraising activities.

Thank you for your support and helping us to make a difference!

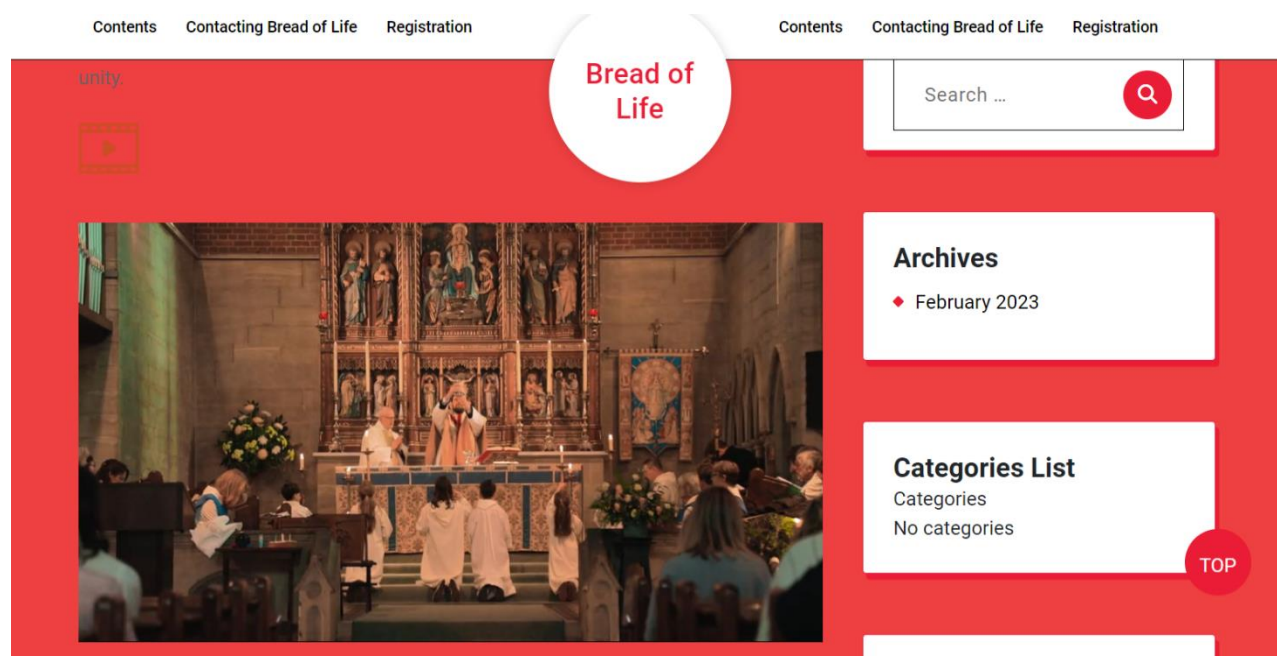
In addition to supporting FSW, St Mary's has continued to make various donations towards the below charitable organisations:

- Royal British Legion (Poppy Appeal)
- Crawley Open House (Sleep Out sponsorship)
- Christian Aid (during Christian Aid Week)

St Mary's has continued to collaborate with other denominations through events such as the **Annual World Day of Prayer**, **Christian Aid Week**, and by having representatives on the **East Grinstead's Street Pastors Team** as well as members who volunteer at and/or are trustees to the **East Grinstead Foodbank** and **FSW**.

St Mary's has continued to raise funds for the Royal British Legion through their **Poppy Appeal**. In addition, two members of our church family, Lynda and John Railton, have continued to be Joint Poppy Appeal Organisers for East Grinstead.

Spiritual growth of our church family members was encouraged in 2023 by study courses being offered during Lent and Advent. The Parish followed the Bread of Life Course which was partially filmed here at St Mary's due to Fr Adam's involvement of the production of the course as a member of the Editorial Board. During Advent, we followed the Diocesan Advent course.



A screenshot from the Bread of Life Course

During September the parish planned its usual **Patronal Festival** and beer festival which was a great success, and be read about below.

On the 20th November 2023, St Mary's was joined by Bishop Will, to Confirm 5 of our candidates. Classes were offered, and taken up by the candidates, as well as other members of the congregation, which resulted in a good number of people learning more about their Faith. Fr Adam led the course, and offered seminar style teaching on the seven sacraments of the church.

Our **Christmas Services** were very well attended and were spiritually uplifting. These included the return of East Grinstead Concert Band for our 'Carols around the Oak Tree' Service, which was attended by around 150 people.

Our crib service was supported by children who attended the Christmas Club, and was attended by over 250 people. This service, along with our Advent Carol Service, and Christmas masses helped us increase our 'Christmas service' attendance to pre-pandemic numbers; a very positive achievement.



Carols around the oak Tree

St Mary's continued to be blessed throughout the year by a loyal choir, choirmaster and organist, as well as dedicated teams of Servers, Sacristans, Welcomers, Readers and Flower arrangers and a small but reliable group who throughout the year regularly clean areas of the church.

Geoff Hempstead, our organist and choirmaster of over 14 years retired in the summer and was presented with gifts and cards in recognition of his years of service.

Andrew Wilson joined St Mary's later in the year as our Director of Music. We are blessed to have such a talented musician, leading and growing our choir, and enhancing our worship so magnificently.



Geoff is presented with his retirement gifts by Fr Adam



The choir lead a beautiful Advent Carol Service.



A full nave for Midnight Mass.

3. Young People and Children

St Mary's Stars Childcare LTD.



St Mary's Stars Childcare
An exciting new wrap-around setting on the church site for St Mary's School pupils.

- Fun and educational activities
- Professional and experienced staff
- Healthy meals and snacks
- Indoor and outdoor areas

Opening Times
Breakfast Club
7:30am- School drop off
After-School Club
School pick up-6pm

OFSTED REGISTERED 2739178

For more information and to **Book Now**
email
childcare.stmaryeg@outlook.com






2023 saw the establishment of St Mary's Stars Childcare Ltd, a wraparound childcare club offering before and after-school childcare for the children of our parish school.

Fr Adam was greatly assisted in the development and realisation of this club by Jan Becker. A huge vote of thanks is owed to her for her support and wealth of experience that she was able to offer to Fr Adam. Thanks is due too to Christina, and Su for all their incredibly hard work behind the scenes.

The club began trading in September and has quickly become a success. It is hoped that the club will continue to grow over the coming months and years, in order to support the work of the parish financially, and the school families practically. If you are able to offer help and support by becoming a volunteer, then please do speak to Fr Adam .

The **link with our school** has been both maintained and strengthened. collective worship is celebrated together in church each week, and regular school masses are held in church each term. The whole school worship together twice a month in church and KS1 and KS2 alternate in the intervening weeks.

Baby and Toddler Group

The Baby and Toddler Group established here at St Mary's in September of 2022 continues to grow and meet the needs of local families. This has been a great blessing both for our church community and the wider community of East Grinstead (and further afield). The group now allows us to engage with over 150 families who have, at some time, engaged with the group. The group is offered free of charge as a sign of God's love for his people.

The group is supported by various helpers and leaders who help with setting up the hall and providing refreshments. A special thank you is due to Jan Becker, Audrey Hadfield, Fr David, Tina Brown and Julie Orton who help by setting up the hall, serving refreshments and producing delicious cakes!



Song time at Baby and Toddler

The **Foundation Governors** continue to represent the interests of the Church on the Governing Body of the school. Kyle Smith and Fr David act as a Foundation Governors alongside Fr Adam, and members of St Swithun's congregation

Links between our **uniformed organisations** have been maintained, and parade services continue. Fr Adam continues to serve as Padre to the Royal Air Force Cadets and Officers from the 1343 East Grinstead Squadron. Our uniformed groups were able to join us for parade services on Mothering Sunday and at our harvest Festival.

The ATC held their annual awards evening in church, and for the first time, a carol service, which was also attended by XIX Squadron. This was a great evening, and the beginning, we hope, of a new tradition.



ATC Award Evening at St Mary's

Junior Church continues to teach our children and young people the Faith during our Sunday masses throughout term-time. We thank those hard working people who share the Faith with our young people, and in doing so, prepare the Christian leaders of the future to work with us in Christ's Vineyard.

In August 2023, St Mary's was thrilled to host her fourth **week-long Summer Club** for children. This was led by Fr Adam and a group of volunteers from our church family. Around 30 children spent five days learning the play 'David and Goliath', creating the backdrop and props, learning songs and dances, and having lots of fun doing it. This is a huge undertaking, so a special thanks is due to all our adult volunteers who helped put on this fantastic work. The children loved it and the parents and family members who came to watch were very impressed.



Families and friends enjoying pizza together after the summer club play.



Fr Adam celebrating a teaching mass during the summer club.



Christmas Eve Crib Service

Just before Christmas 2023, St Mary's again hosted its **Christmas Club**, which was established in 2018. Around 25 children took part in a morning of craft activities, games and engaging with scripture and drama in preparation for helping Fr Adam lead the Crib Service on Christmas Eve.

4. Community Enrichment, Social and Fundraising

During the year, the church held various events celebrating the Church year alongside promoting national charities fundraising campaigns, as well as drawing various sections of the community together through the use of our church and hall.

Fundraising

Report by Andrew Morris Social and Fundraising Warden

The main thrust of our fund raising in 2023 came from our well-established plant sale, the beer festival and Christmas Fair. Focussing our efforts on doing 3 big things well raised over

Our annual **Plant Sale** well known throughout East Grinstead netted our biggest total ever, with over £3,500 raised. It's a well-oiled formula nurtured from the seed of an idea into what it is today. Additions over the last few years of an outdoor café and David Garrets Bazaar of unwanted garden paraphernalia means that the plant sale has something to offer for everyone even if it is just to come and sit and enjoy a bacon sarnie.

This year profit was boosted by using donations to buy trays of summer annuals at trade prices which we then marked up. Even at inflated prices the plants were still price competitive and sold like hot cakes. We spent £380 on plants and sold them all making £800. This is something we intend to build on.

This is a lovely event, with broad appeal. Growing, splitting, nurturing plants is a time-consuming exercise and demands love and patience. Thank you to all of our growers because without you we would not have a plant sale. Thank you also to those who help set up and manage the event on the day and to generosity of our congregation enabling us to invest in plants to sell. Long may the St. Mary's Plant Sale continue.

Unencumbered by pandemics and national events our **beer festival** returned to the 2nd weekend of September. Despite soaring temperatures threatening to be the hottest September day on record the event went very well raising over £4,400.

We intend to make tweaks and adjustments but we think we have cracked the formula. Supported by the Concert Band in the afternoon and The Uke Band for our evening entertainment punters drank, chatted, danced and had a jolly good time. We even played the rugby through our newly purchased flat screen TV and served half time burgers.



Volunteers at our Beer Festival



Revellers soaking up the festival vibe

The event requires a lot of set up and dismantling but we had a strong team meaning we were in a fit state (minus a few hangovers) to host the Patronal festival the day after. Thank you to everyone who made this a great event not just for church but for East Grinstead. It certainly helps put our church on the map.

And a special big thank you goes out to Kyle Smith who sourced, set up purchase agreements and collected kegs from several local breweries dotted around Sussex. The beer selection was excellent.



A family enjoying our wonderful tea-room in church

After trialling a low-key **Christmas fair** in 2022 we raised the bar in 23. Working in collaboration with our school we put on a great festive show. The south aisle turned into a sophisticated tearoom selling a wonderful array of cakes, tea, coffee and prosecco. Some of our teenage congregational members donned aprons and served the tables whilst the rest of church buzzed with yuletide cheer. Even Father Christmas came to see the children handing out gifts and memorising wish lists.

The event was both hectic, joyous, a wonderful outreach opportunity for church and a great opportunity to unite with our school. We raised over £1,300!

Social

The Church family gathered again for our new 'Annual' **Summer BBQ** in the Vicarage garden. It was especially good to meet for good food and good company, and build and deepen our relationships as a church family. During the event, Fr Adam asked for pledges towards the expenses of the parish's biggest fundraiser, the Beer festival. Over £1,000 was raised from people who pledged to "sponsor a barrel". This was a great success and contributed to record profits at the fundraiser, held later in the year.



Parish BBQ at the vicarage



Fr Adam and Kyle cooking up a treat

It was great to be able to come together again as a church family for our **Harvest Festival Parade and Lunch** in October. It was a lovely Morning and a great social occasion which drew in many new faces as well as our loyal supporters, all to share some wonderful homemade soups made by our Eco- Group.

We carried out the annual distribution of **St Mary's Christmas Cards** across the whole parish detailing our Christmas services.



2023 Parish Christmas Card

All these events contributed towards the growing sense of community around the church. In addition, our church building has continued to be used as a resource for local schools who visit the church as part of their religious education programme. The building has continued to be used for concerts by the local choral society.

5 Fabric – David Garrett Deputy Warden, Fabric.

There have been two major undertakings on the fabric of the Church buildings this year.

In the Church, work has been done to prevent damp, on one of the clerestory windows on the south side of the nave and the neighbouring corbel. In the Hall, there has been some reorganising of the kitchen and new cupboards put in place for extra storage. The works in the Hall have been in part to prepare for the launch of the Children's School Wrap Around Club.

The general maintenance of the Church and Hall continues throughout the year, with the servicing of equipment and the compliance of such things as fire and safety regulations.

There is no doubt that our Church buildings are now being used more than ever, for worship, meetings and clubs, together with the hiring out of the Hall to the general public. Therefore, I am particularly grateful to Linda our Hall cleaner and all the members of our own congregation who volunteer to keep our Church looking clean, tidy and welcoming."

Financial Review- Mrs Su O'Neill.

Annual Financial Report for 2023

Financial Review

Overview

This report has given you all the wonderful things that St Mary's has achieved during 2023. Thanks need to go to every single person who has contributed in so many ways, but St Mary's can only survive financially through the generous giving of all of you (nothing is too small), along with fund raising activities we have done throughout the year. The only external funding we receive is for grant applications on some but not all major repairs. Day to day cost and other repairs are funded by us the church family.

Planned Giving from the congregation is via Standing Order (administered by the Gift Aid Secretary) or the Parish Giving Scheme (administered by PGS) is our main income. We would like to encourage more members to become planned givers if not so already, planned giving continues to be our focus for regular income.

The Diocese a couple of years ago set out what it expects each church to contribute, for a long time we have not been able to meet this and are still paying below what is expected. Please follow this link for an informed explanation of how our parish share funds the wider parish mission and ministry ([How does parish share fund parish mission and ministry? - YouTube](#)).

The St Mary's 100 club currently has 33 members with 56 tickets so space for many more. One ticket is £5 a month. There is a quarterly draw. Half of the income funds the three prizes and the other half of income is used for savings into the R&R fund. Net profit for 2023 was £1,435.52.

Finances

The following pages detail our finances for 2023, please contact the Treasurer (Su O'Neill) if you have any questions regarding anything contained within this report (stmaryschurcheg@gmail.com).

The total receipts on general unrestricted funds received were £105,153.50. The total receipts on restricted funds were £1,850.64. The total funds received on endowed funds were £6,941.55. Making a grand total of receipts as £113,945.69.

The total expenditure on general unrestricted funds was £122,783.68.

We received a £1,000 grant which was a fund-raising matching scheme from Barclays Bank.

The organ needed repairs and maintenance above the usual twice-yearly service and next year's accounts will show the withdrawal from the Reserve Organ Account to fund these repairs.

The amount of Income tax recovered via the PGS (DD giving) was £5,129.13. The amount of Income tax recovered via HMRC (SO giving and misc giving/collection plate) was £5,645.56. Total Gift Aid recovered £10,774.69.

Reserves Policy

It is PCC policy to maintain a balance on the general unrestricted funds (excluding property) which equates to approximately two months' worth of unrestricted payments as a contingency against unforeseen situations.

As well as holding the above general reserves, from time to time the PCC receives restricted legacies for expenditure on particular purposes, defined by the donor. We aim to expend such money as soon as possible after receiving the legacy, depending on the specific objectives of the donor. Where we have identified that the specific purpose can only be achieved by delaying the expenditure, we invest the legacy temporarily until such time as the need for expenditure is identified. We received a £1,000 bequest in July.

Annual Financial Report for 2023 - Statement of Financial Activities

Receipts & Payments 2023	<i>Unrestricted</i>	Restricted	Endowed Funds	Total	Total
	General Fund	Funds		All Funds 2023	All Funds 2022
INCOME AND ENDOWMENTS FROM:	£	£	£	£	£
Church					
Giving	49,427.19			49,427.19	51,433.83
Appeals / Fundraising	13,142.90			13,142.90	12,186.77
Misc Giving	9,303.39			9,303.39	42,661.73
Parish Outings	0.00			0.00	0.00
100 Club	3,142.48			3,142.48	3,131.05
Weddings & Funerals	977.07			977.07	2,331.50
Insurance Claim	777.51			777.51	16,022.00
Hall					
Rentals	12,333.37			12,333.37	11,164.00
Cottage					
Rent	15,600.00			15,600.00	4,700.00
<i>General Reserve</i>	449.59			449.59	249.63
<i>R&R Fund</i>		1,388.48		1,388.48	64.63
<i>Organ</i>		40.13		40.13	14.98
<i>Cottage</i>		422.03		422.03	13.40
<i>Lowdells</i>			423.16	423.16	469.78
<i>Stenning Trust</i>			6,518.39	6,518.39	5,868.41
TOTAL RECEIVED:	105,153.50	1,850.64	6,941.55	113,945.69	150,311.71
EXPENDITURE					
Church					
Parish Fees/Parish Share	24,624.00			24,624.00	41,731.00
Utilities	11,761.29			11,761.29	9,382.60
Purchases / Supplies	17,697.76			17,697.76	9,854.39
Fund Raising Expenses	3,195.36			3,195.36	3,047.86
Repairs / Renewal / Fees	17,357.86			17,357.86	18,679.10
Charity Appeals / Payments	1,059.75			1,059.75	148.00
Investments				0.00	0.00
Misc Costs					
Other Costs	10,329.47			10,329.47	447.40
Social Evens & Outreach	3,298.50			3,298.50	1,570.14
Flag Pole	0.00			0.00	350.34
Lent Banners	0.00			0.00	194.00
Oak Garden	48.00			48.00	133.29
100 Club					
Prizes	1,320.00			1,320.00	1,429.00
Licence & Bank Charges	106.00			106.00	83.50

Receipts & Payments 2023	<i>Unrestricted</i>	Restricted	Endowed Funds	Total	Total
	General Fund	Funds		All Funds 2023	All Funds 2022
Hall					
Utilities	1,247.76			1,247.76	560.01
Repairs / Renewal	3,612.84			3,612.84	4,316.92
Building Work, Decoration & Fit Out	11,361.81			11,361.81	0.00
Cleaning	2,867.10			2,867.10	2,093.71
Hall Supplies & Equipment	692.35			692.35	23.99
Refunds/deposit returns	0.00			0.00	100.00
Cottage					
Utilities	0.00			0.00	1,884.61
Repairs / Renewal	6,207.73			6,207.73	11,516.10
Mayhews Management Fees	1,497.60			1,497.60	759.40
Other Costs	0.00			0.00	0.00
Vicarage					
Utilities / Insurance	4,428.35			4,428.35	3,455.33
Other Costs	70.15			70.15	11.48
TOTAL PAID	122,783.68	0.00	0.00	122,783.68	111,772.17
<u>Reconciliation of funds:</u>					
Net Income or (Net Expenditure)	-17,630.18	1,850.64	6,941.55	-8,837.99	38,539.54
Transfers Between funds	0.00	-9,000.00	-2,221.91	-11,221.91	38,060.89
Net movements in funds	-17,630.18	-7,149.36	4,719.64	-20,059.90	76,600.43
Bank accounts at 1 January 2023	18,107.03	52,051.35	50,778.95	120,937.33	81,113.00
Bank accounts at 31 December 2023	13,776.85	44,501.99	31,920.50	90,199.34	120,937.33

Balance Sheet (Assets & Liabilities Statement)

Investment Income - Statement of Assets and Liabilities	Unrestricted	Restricted Funds	Endowed Funds	Total all Funds 2023		Total all Funds 2022
	General Funds					
ASSETS	£	£	£	£		£
Bank Current Account	5,872.53			5,872.53		10,168.78
100 Club	25.32			25.32		308.84
CBF Deposit Funds	7,879.00	44,501.99	31,920.50	84,301.49	-	<u>110,459.71</u>
Bank and deposit accounts	13,776.85	44,501.99	31,920.50	90,199.34	-	<u>120,937.33</u>
<i>Other Assets:</i>						
S P Lowdell - Investment Fund			13,554.14	13,554.14		11,758.00
W T Lowdell - Investment Fund			2,341.71	2,341.71		2,031.00
Stenning Trust - Investment Fund			193,428.58	193,428.58	-	176,795.05
Investments Assets at Market Value	0.00	0.00	209,324.43	209,324.43	-	<u>190,584.05</u>
Total Assets	13,776.85	44,501.99	241,244.93	299,523.77	-	<u>311,521.38</u>
LIABILITIES						
				0.00		200.00
				0.00		-20.00
Total Liabilities	0.00	0.00	0.00	0.00	-	<u>180.00</u>
TOTAL NEW ASSETS	13,776.85	44,501.99	241,244.93	299,523.77	-	<u>311,341.38</u>

***NB: Property valuations of Cottage and Vicarage not included
above as these properties are owned by the Diocese***

This Financial Report for the year 31st December 2023, including the notes following, was approved by the PCC and signed on its behalf by

.....
Fr A C Wogan
PCC Chairman

.....
Date

Notes to the Annual Financial Report

The financial statements of the PCC have been prepared in accordance with the Charities Act 2011 and the Church Accounting Regulations 2006, using the Receipts and Payments basis.

The following assets are recognised but not valued in the Statement of Assets and Liabilities: Movable church furnishings held by the churchwardens on special trust for the PCC, which require a faculty for disposal.

Analysis of Total Received	<i>Unrestricted</i>	Restricted Funds	Endowed Funds	Total All Funds 2023		Total All Funds 2022
	General fund					
	£	£	£	£	-	£
					-	
Planned giving (<i>excl. tax refunds</i>)	35,425.85			35,425.85	-	34,775.13
Gift Aid - Parish Giving Scheme	5,129.13			5,129.13		5,354.10
Gift Aid HMRC Recovered	5,645.56			5,645.56	-	5,848.98
Loose cash collections	2,036.65			2,036.65		2,162.12
Non-Gift-Aided Donations	6,743.15			6,743.15	-	3,489.27
Gift-Aided Donations	1,190.00			1,190.00	-	3,293.50
Charity Appeals	0.00			0.00		0.00
Organ Fund Donation	0.00			0.00		0.00
Grants	1,000.00			1,000.00		26,850.00
Coffee/Refreshments	20.00			20.00	-	68.60
100 Club	3,142.48			3,142.48	-	3,131.05
Baby & Toddler donations	90.86			90.86	-	67.10
Legacy / Bequests	1,000.00			1,000.00		11,216.39
External Charity Appeals	0.00			0.00		25.00
Insurance Claim	777.51			777.51		16,022.00
<i>Repairs & Restoration Fund</i>		1,388.48		1,388.48		64.63
<i>Lowdells</i>			423.16	423.16	-	469.78
<i>Stenning Trust</i>			6,518.39	6,518.39	-	5,868.41
Donations and Legacies	62,201.19	1,388.48	6,941.55	70,531.22		118,706.06
					-	
Fees for Weddings & Funerals	977.07			977.07		2,331.50
Total Charitable Activities:	63,178.26	1,388.48	6,941.55	71,508.29		121,037.56
Church Hall Rent	12,333.37			12,333.37		11,164.00
Fundraising	13,142.90			13,142.90		12,161.77
Rent from Cottage	15,600.00			15,600.00		4,700.00
Electricity Refund				0.00		0.00
Gas Refund				0.00	-	0.00
Fairtrade Sales		-	-	0.00		0.00
Trading Activities	41,076.27	0.00	0.00	41,076.27		28,025.77

Analysis of Total Received	<i>Unrestricted</i>	Restricted Funds	Endowed Funds	Total All Funds 2023		Total All Funds 2022
	General fund					
	£	£	£	£	-	£
					-	
General Reserve (unrestricted)	449.59			449.59		249.63
R&R Fund (Restricted)		1,388.48		1,388.48		64.63
Organ (Restricted)		40.13		40.13		14.98
Cottage (Restricted)		422.03		422.03		13.40
Lowdells (Endowed)			423.16	423.16		469.78
Stenning (Endowed)			6,518.39	6,518.39		5,868.41
Investments	449.59	1,850.64	6,941.55	9,241.78		6,680.83
Sundry Receipts/Misc Giving	449.38			449.38		970.37
Total Other Receipts	449.38	0.00	0.00	449.38		970.37
Total received on all funds	105,153.50	3,239.12	13,883.10	122,275.72		156,714.53

Analysis of Total Paid:	Unrestricted	Restricted Funds	Endowed Funds	Total All Funds 2023	-	Total All Funds 2022
	General Fund					
	£	£	£	£		£
Charitable Costs						
Church						
Parish Share to Diocese	24,000.00			24,000.00		40,425.00
Parish Fees to Diocese	624.00			624.00		1,306.00
Gas Supply	8,317.35			8,317.35		6,839.44
Electricity Supply	2,202.00			2,202.00		1,418.00
Water Rates	348.94			348.94	-	405.16
Organist & Music	2,788.25			2,788.25	-	2,400.00
Parish Administrator	9,360.00			9,360.00	-	2,085.00
HMRC Fees	240.68			240.68	-	3.04
Telephone & Broadband	893.00			893.00		720.00
Sacristy Supplies	711.87			711.87		1,656.93
Fund Raising Expenses	2,690.87			2,690.87		2,478.39
Priest Expenses Mileage	544.13			544.13		243.40
Social Events & Outreach	3,298.50			3,298.50		1,570.14
Children's Corner in Church	0.00			0.00		0.00
Costs for Children's summer club	504.49			504.49		569.47
Church Insurance	3,560.75			3,560.75	-	3,142.90
Piano & Organ Tuning	1,250.40			1,250.40		516.00
Fees & licences	1,291.27			1,291.27	-	350.80
Subscriptions	703.16			703.16	-	241.96
Church Equipment	2,265.72			2,265.72		1,376.12
Incidental / Gifts	499.40			499.40		55.00
Parish Outings	0.00	-		0.00		0.00
Fairtrade purchases	0.00			0.00		0.00
Flag Pole	0.00			0.00		350.34
Lent Banners	0.00			0.00		194.00
Oak Garden and Gardening	48.00			48.00		133.29
Vicarage Expenses/Office	3,217.81			3,217.81		2,821.01
Vicarage Alarm	70.15			70.15		11.48
Clergy & Incidental Expenses	688.02			688.02		614.08
Church Buildings Repairs & Maintenance (<i>misc</i>)	7,616.49			7,616.49		11,201.05
Archdeacon's Loan				0.00		0.00
Accounting & Examiner's Fees	250.00			250.00		0.00
Architect Report	1,111.20			1,111.20		2,124.60
Bank Charges	61.99			61.99		82.00
Charitable Giving	1,059.75			1,059.75		148.00
100 Club						
Prizes	1,320.00			1,320.00		1,429.00
Licence and bank charges	106.00			106.00		83.50
Vicarage						
Council Tax	3,981.48			3,981.48		3,070.25
Telephone	0.00			0.00		0.00

Analysis of Total Paid:	Unrestricted	Restricted Funds	Endowed Funds	Total All Funds 2023	-	Total All Funds 2022
	General Fund					
	£	£	£	£		£
Water	446.87			446.87		385.08
					-	
TOTAL Charitable Costs	86,072.54	0.00	0.00	86,072.54		88,341.68
Trading Costs						
Hall						
Hall Cleaning (incl. Windows)	2,867.10			2,867.10	-	2,093.71
Hall Insurance	1,186.92			1,186.92		1,047.64
Hall Electricity Supply	1,209.00			1,209.00		515.00
Hall Boiler Contract	0.00			0.00		0.00
Hall Water Rates	38.76			38.76		45.01
Hall Repairs & Maintenance	2,425.92			2,425.92		3,269.28
Hall Building, Decoration & Fit Out	11,361.81			11,361.81		0.00
Hall Supplies & Equipment	692.35			692.35		23.99
Hall Refunds/Deposit returns	0.00			0.00		100.00
Cottage						
Cottage Insurance	494.46			494.46		423.16
Cottage Boiler Contract	0.00			0.00		135.27
Cottage Repairs & Maintenance	5,713.27			5,713.27		10,957.67
Chimney Sweep	0.00			0.00		0.00
Water & Council Tax	0.00			0.00		1,884.61
Mayhew	1,497.60			1,497.60		759.40
	-					-
TOTAL Trading Costs	27,487.19	0.00	0.00	27,487.19		23,308.49
Wrap Around Club	9,223.95			9,223.95		67.00
Total Other Payments	9,223.95	0.00	0.00	9,223.95		122.00
Total paid on all funds	122,783.68	0.00	0.00	122,783.68		111,772.17

Statement of Deposit Funds	Balances B/fwd	Income	Expenses	Transfers	Balances C/Fwd		Balances C/Fwd
Investment Income	01-Jan-23				31-Dec-23		31-Dec-22
	£	£	£	£	£		
Endowed Funds:						-	
Lowdells Trust Fund	2,857.19	423.16	0.00	0.00	3,280.35	-	2,857.19
Stenning Trust Fund	47,921.76	6,518.39	-19,300.00	-6,500.00	28,640.15		47,921.76
Total Endowed Funds	50,778.95	6,941.55	-19,300.00	-6,500.00	31,920.50		50,778.95
						-	
Restricted Funds:							
R& R Fund	50,724.67	1,388.48	0.00	-10,200.00	41,913.15	-	50,724.67
Organ Fund	1,252.11	40.13	0.00	0.00	1,292.24		1,252.11
Cottage Fund	74.57	422.03	0.00	800.00	1,296.60	-	74.57
Total Restricted Funds	52,051.35	1,850.64	0.00	-9,400.00	44,501.99		52,051.35
Unrestricted Fund:							
General Reserve	7,629.41	449.59	0.00	-200.00	7,879.00		7,629.41
Total Unrestricted Funds	7,629.41	449.59	0.00	-200.00	7,879.00		7,629.41
Total All Funds	110,459.71	9,241.78	-19,300.00	-16,100.00	84,301.49		110,459.71

The Lowdells Trust is a parish Trust Endowed by WT & S P Lowdell, for the benefit of the disadvantaged in the parish. The Trustees are the Vicar & Churchwardens

The Stenning Trust is a parish Trust Endowed by Fanny Augusta Stenning for Education and Mission in the parish. The Custodian Trustee is the Diocese of Chichester, and the Managing Trustees are the Vicar & Churchwardens.

**The Parochial Church Council of the Ecclesiastical Parish of St Mary, East
Grinstead
ANNUAL FINANCIAL REPORT FOR 2023**

Independent Examiner's Report

To be attached when received.

**The Parochial Church Council of the Ecclesiastical Parish of St Mary, East Grinstead
ANNUAL FINANCIAL REPORT FOR 2023**

Independent Examiner's Report

I report to the trustees on my examination of the accounts of the Parochial Church Council of the Ecclesiastical Parish of St Mary, East Grinstead for the year ended 31 December 2023.

Responsibilities and basis of report

As the trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: K Donovan

Name: Katie Donovan

Relevant professional qualification or membership of professional bodies (if any): ACA - ICAEW

Address: 1 Sunrays, East Street, Mayfield, East Sussex, TN20 6TZ

Date: 14/05/2024

Accounts



The Parochial Church Council of the Ecclesiastical Parish
of St Mary's
East Grinstead

Annual Report 2022



Wedding Service at St Mary's

**TRUSTEES' REPORT AND FINANCIAL
STATEMENTS FOR THE YEAR ENDED 31st
DECEMBER 2022**

CONTENTS

	Pages
Annual report	3-11
Statement of financial activities (Receipts & Payments)	14-15
Balance sheet (Assets & Liabilities Statement)	16
Notes to the annual financial report	17-21
Independent Examiner's Report	22
Appendix 1- 2023 Budget	23
Appendix 2 - Cottage Expenses.	24

St Mary's Church, East Grinstead *'Helping our community to know, love and follow Jesus.'*

Incumbent: Rev. Adam Charles Wogan, St Mary's Vicarage, Windmill Lane, East Grinstead. RH19 2DS

Independent Examiner: Mr. Mark Nicholson

Bankers: CAF Bank Ltd, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent. ME19 4JQ

Charity Registration Number 1152316

The Parochial Church Council of the Ecclesiastical Parish of St Mary's, East Grinstead - Trustees'

Structure, Governance and Management

St. Mary's Parish covers the northern part of the town of East Grinstead. It is part of the Diocese of Chichester within the Church of England. The Church Building, Hall, and Vicarage are located in Windmill Lane. The correspondence address is St Mary's Vicarage, Windmill Lane, East Grinstead RH19 2DS.

The Parochial Church Council (PCC) has registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

During the year the following served as members of the Parochial Church Council:

Incumbent	Fr Adam Wogan – Chair
Associate Vicar:	Fr David Hadfield
Church Wardens	Mr Andrew Morris Mrs Diane Mead
Deanery Synod Representatives	Mr David Garrett

Dr Karen Rose
Ms Julie Orton

Elected Members

Mrs Wendy Breeze- Safeguarding Officer
Mrs Su O'Neill – Hon Treasurer
Mr Steve Pond
Mrs Elena Smith
Mr Raj Somanah
Mr Matthew Bland – October 2022
Mrs Kathryn Smith- October 2022
Dr Karen Rose- Ex Officio
Miss Julie Orton- Ex Officio
Mr David Garrett- Ex Officio

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members: The Incumbent and Assistant Curate, the Churchwardens, and members of the Deanery Synod. Up to 12 members of the congregation are elected at the Annual Parochial Church Meeting (APCM). Members are encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible. There is a Standing Committee, which will meet to deal with any urgent matters on behalf of the PCC.

The PCC appoints working groups when required, to focus on particular aspects of church life.

Mrs Louise Reardon acts as Minute Secretary for PCC meetings.

Objectives and Activities

The primary objective of St Mary's PCC is the promotion of the Gospel of our Lord Jesus Christ in accordance with the traditions of the Church of England. The PCC has the responsibility of working with the Incumbent in sharing in God's mission to the world, especially within the ecclesiastical parish. This is reflected in its pastoral, evangelistic, social, and ecumenical work.

The PCC also has a responsibility for promoting and developing the ethos and work of its church Aided school, which includes nominating suitable candidates to act as Foundation Governors.

The PCC has responsibility for maintaining and promoting the use of its community hall, which is used by various local groups and organisations on a regular basis, as well as providing a well-equipped community facility.

The PCC has ownership of St Mary's Cottage, (attached to the Vicarage), which is rented out to support the work of the parish. Management of the cottage sits with Mayhew's Property Management. This ensures a professional relationship with the tenants.

The aims and objectives set out for 2022 were as follows:

- To increase the regular congregation.
- To engage more effectively with families and the wider community for them to take a fuller part in the life of the church.
- To take seriously the responsibility of caring for God's creation.

- To recover from the impacts that the pandemic had upon our worshipping and community life.

We are very pleased to say that progress has been made in these aims:

- Our regular Sunday congregation has increased from an average of 50 adults and 5 children (according to 2021 parish returns) to 70 adults and 7 children (according to 2022 parish returns).
- Our weekly attendance according to the October count (Diocesan Parish Returns) has also increased from an average of 74 adults and 8 children in 2020, to 75 adults and 10 children in 2022.
- We were thrilled to be able to undertake and develop a range of initiatives that were established in 2019 to engage with families and the wider community. These include our annual Plant Sale, Children's Summer Club and Beer Festival as well as other social and evangelistic activities. These events have provided many opportunities to share the gospel with people who would not usually interact with the Church.
- We have also gained some new families over the course of 2022, who have thrown themselves into the work of the church, and have even taken on roles within the administration of the PCC and preparation of the church from worship.

Clearly our work is not complete, but we can thank God for the progress made so far. It is our hope to build upon this foundation for the coming year.

Achievements and Performance

1. Church Attendance

There are 136 members on the church Electoral Roll, 58 of whom are not resident within the parish. The average weekly attendance (Sundays and weekdays, and excluding school services), counted during October (including the Harvest Thanksgiving), was 75 adults and 10 children in 2022.

In addition to worship within the church, clergy regularly visit members of our community who find it difficult to visit St Mary's and minister to them in their homes.

2. Review of the Year

The full PCC met six times during the year (January, February, May, June, September and November, with an average level of attendance of 80%.

Mailing list

Our **Facebook page** continues to be a very valuable tool for publicity and evangelism, with regular posts, as well as videos and photos being uploaded. It is proving to be a valuable 'mission for growth' tool, enabling us to communicate effectively with those in the church family, as well as those on the fringes of our family and crucially to those in our community and parish who we are especially trying to reach out to. We currently have 630 followers on our Facebook page.

Eco Church

We are slowly getting back our enthusiasm after the effects of Covid, as a church we have continued to support Fair Trade, the homeless and refugees.

Our Green Sunday this year was a "Celebration of our earth, its beauty and its bounty". We had an excellent display of vegetables and seasonal produce at the back of church along with a display of flowers by our flower ladies. The sermon slot was replaced by information about the A Rocha Eco Church scheme and the progress we had made to achieve Silver award and our hope to obtain gold in the future. The children did some excellent intercessional prayers.

The revamped garden had been entered into 'S and SE in Bloom' and gained a Silver Gilt with some helpful comments from the judge. Our project for the coming year is to set up a cutting garden at the back of church in memory of Edna. This will tidy up that area and more importantly provide flowers for our talented flower ladies to use to decorate the church.

We continue to encourage people to "live simply so others may simply live" as climate change is unfairly affecting those who have done least to cause it, and for the church to consider the Three R's - Reduce, Reuse, Recycle.



The Green Sunday display

FSW

The FSW EG Deanery Committee appreciate the continued support from St Mary's Church Family during these challenging times we are all experiencing. Our Deanery Practitioner Kelly Hollingdale currently has 16 families (40 children) providing emotional and practical help. Kelly now also offers drop-in sessions on a monthly basis providing a social aspect for clients and access to the grocery store at Moat UR Church.

The Association continues to grow and now has 19 Deanery Practitioners across the Diocese. An estimated £750 of donated food and essentials have been donated and distributed locally. A coffee morning at St Mary's and an afternoon concert at St Swithun's for FSW raised in excess of £2000 across the Deanery to support local families.

We look forward to seeing you at other events locally.

In addition to supporting FSW, St Mary's has continued to make various donations towards the below charitable organisations:

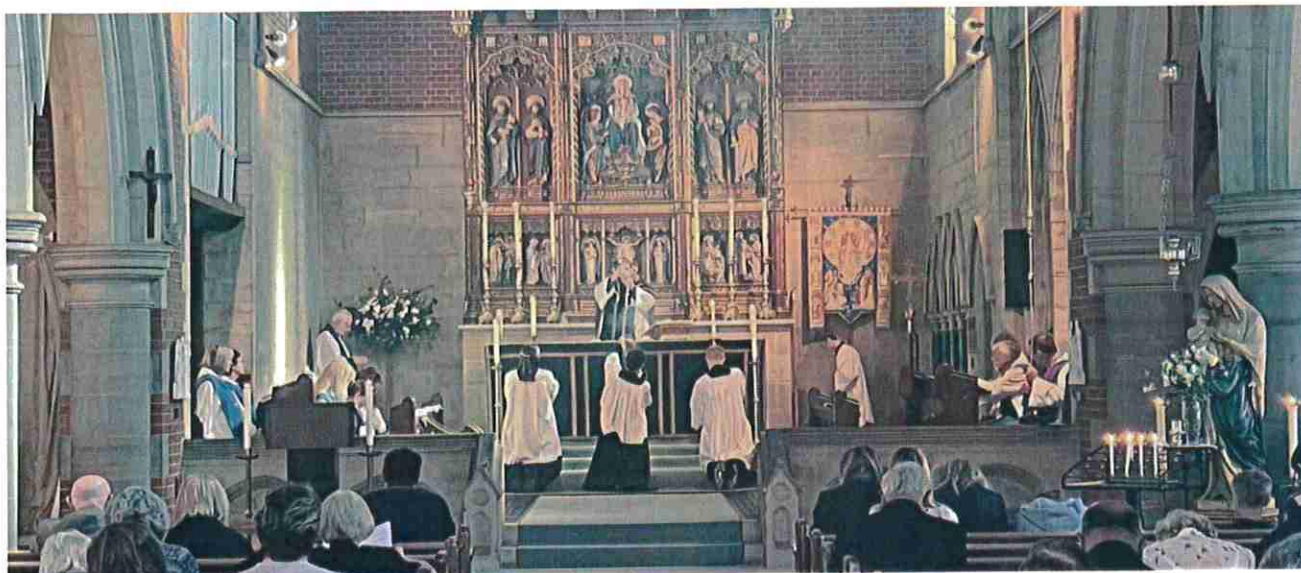
- Royal British Legion (Poppy Appeal)
- Crawley Open House (Sleep Out sponsorship)
- Christian Aid (during Christian Aid Week)

St Mary's has continued to collaborate with other denominations through events such as the **Annual World Day of Prayer**, **Christian Aid Week**, and by having representatives on the **East Grinstead's Street Pastors Team** as well as members who volunteer at and/or are trustees to the **East Grinstead Foodbank** and **FSW**.

St Mary's has continued to raise funds for the Royal British Legion through their **Poppy Appeal**. In addition, two members of our church family, Lynda and John Railton, have continued to be Joint Poppy Appeal Organisers for East Grinstead.

Spiritual growth of our church family members was encouraged in 2022 by study courses being offered during Lent and Advent. The Parish followed the Diocesan Lent Course which used art as a way of discussing the themes of Lent. The Advent Course focussed on the music of Advent, and was written and led by Fr Adam and Fr David.

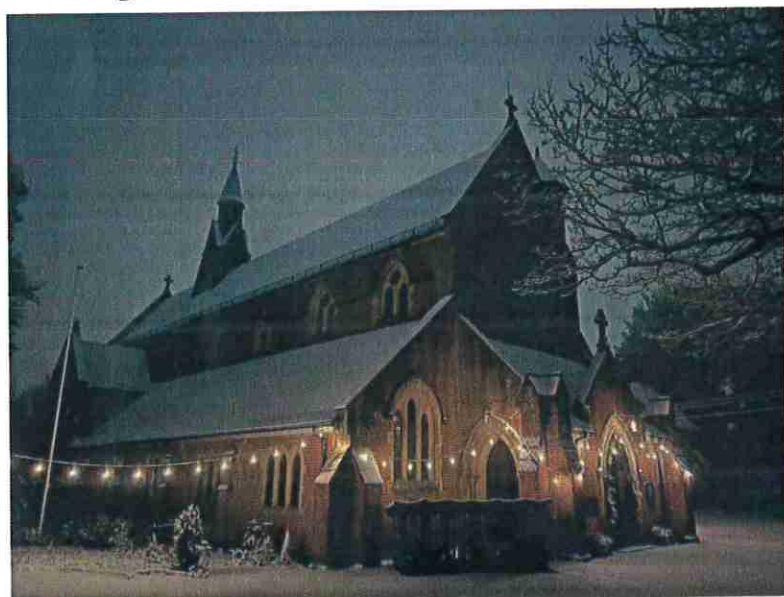
During September the parish planned its usual **Patronal Festival** and beer festival. The beer festival was



Requiem Mass for Her Late Majesty Queen Elizabeth II

postponed due to the death of Her Late Majesty Queen Elizabeth II and the patronal festival was changed to a requiem mass for the Late Queen. This was followed by a bring a share lunch to celebrate Her Majesty's service and leadership to God, the Church and the Commonwealth.

Our **Christmas Services** were well attended and were spiritually uplifting. These included the return of East Grinstead Concert Band for our 'Carols around the Oak Tree' Service, which was attended by around 80 people. Numbers for this service were lower than in previous years, primarily due to the terrible weather of that night. The service was held in church and a warm festive feel was enjoyed by all, helped no doubt



A white Christmas at St Mary's

by the provision of warming mulled wine and delicious homemade mince pies.

Our crib service was also held in church this year, after a period of worshipping outdoors. This service was very well attended with over 250 people joining us. This service, along with our Advent Carol Service, and Christmas masses helped us increase our 'Christmas service' attendance to pre-pandemic numbers; a very positive achievement.

St Mary's continued to be blessed throughout the year by a loyal choir, choirmaster and organist, as well as dedicated teams of Servers, Sacristans, Welcomers, Readers and Flower arrangers and a small but reliable group who throughout the year regularly clean areas of the church.

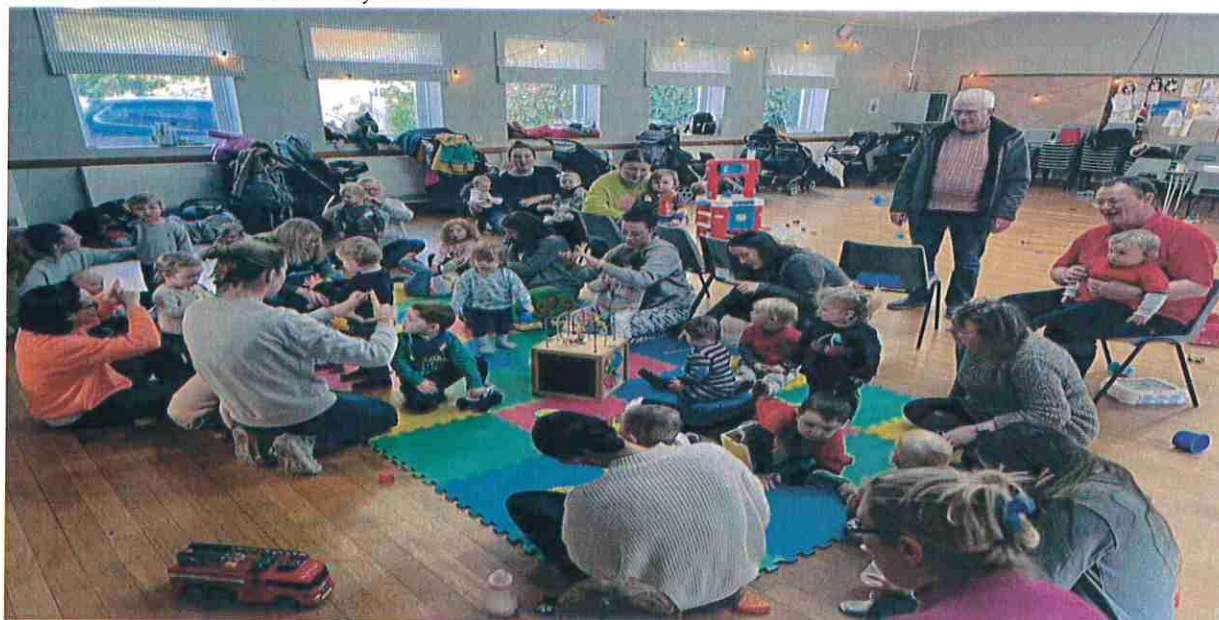
3. Young People and Children

The **link with our school** has been both maintained and strengthened. This has been achieved in a number of ways, for example by School Masses in church being re-introduced to which all members of our church family have been welcome. The school continues to attend St Mary's for worship each week, returning to their weekly attendance on Wednesdays. The whole school worship together twice a month in church and KS1 and KS2 alternate in the intervening weeks.

The School's celebratory assemblies (Gold assemblies) in church have returned on a half-termly basis. The gatherings are followed by refreshments provided by the PTA at the back of church. Parents are invited to these assemblies and provide an opportunity for teaching staff, parents and church leaders to meet with each other in an informal environment.

Baby and Toddler Group

A new Baby and Toddler Group was established here at St Mary's in September of 2022. This has been a great blessing both for our church community and the wider community of East Grinstead (and further afield). The group now allows us to engage with over 150 families who have, at some time, engaged with the group. The group is offered free of charge as a sign of God's love for his people. Money was raised to fund the project from the Summer Club, which took place in August. Fr Adam made a successful application the National Lottery to make improvements to the hall building, in order to be better able to offer this kind of community work.



Song time at Baby and Toddler

The group is supported by various helpers and leaders who help with setting up the hall and providing refreshments. A special thank you is due to Jan Becker, who has taken a leadership role in this project, and has been invaluable due to her vast experience and organisational skills. A vote of thanks too to those who support the group by producing wonderful cakes and biscuits each week, especially to Julie and Jorgie Orton.

The **Foundation Governors** continue to represent the interests of the Church on the Governing Body of the school. Kyle Smith and Christina Wogan act as a Foundation Governors alongside Fr Adam, and members of St Swithun's congregation

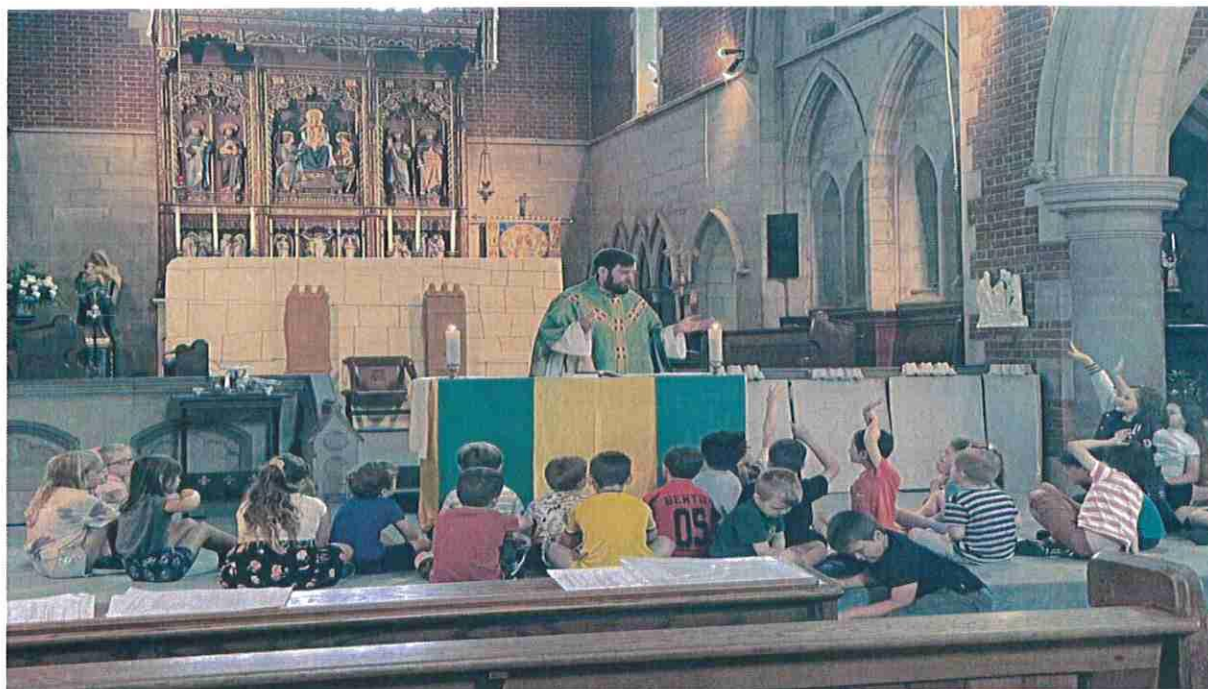
Links between our **uniformed organisations** have been maintained, and parade services were restored after the pandemic. Fr Adam continues to serve as Padre to the Royal Air Force Cadets and Officers from the 1343 East Grinstead Squadron. Our uniformed groups were able to join us for parade services on Mothering Sunday and at our harvest Festival.



Harvest Festival Parade Service

Junior Church continues to teach our children and young people the Faith during our Sunday masses throughout term-time. We thank those hard working people who share the Faith with our young people, and in doing so, prepare the Christian leaders of the future to work with us in Christ's Vineyard.

In August 2022, St Mary's was thrilled to host her third **week-long Summer Club** for children. This was led by Fr Adam and Karen and was supported each day by adult helpers from our church family. Around 30 children spent five days learning the play 'Daniel and the Lions', creating the backdrop and props, learning songs and dances, and having lots of fun doing it. This is a huge undertaking, so a special thanks is due to all our adult volunteers who helped put on this fantastic work. Especially, Diane, Mary, Angela, Karen and Frances and Elena. The children loved it and the parents and family members who came to watch were very impressed.



Fr Adam celebrating a teaching mass during the summer club.

Just before Christmas 2022, St Mary's again hosted its **Christmas Club**, which was established in 2018. Around 25 children took part in a morning of craft activities, games and engaging with scripture and drama in preparation for helping Fr Adam lead the Crib Service on Christmas Eve.



Christmas Eve Crib Service

4. Community Enrichment

During the year, the church held various events celebrating the Church year alongside promoting national charities fundraising campaigns, as well as drawing various sections of the community together through the use of our church and hall.

Our **Annual Plant Sale** made a return in May 2021 and provided a wonderful opportunity for the gardeners of our parish and across our town to stock up their gardens, patios and window boxes for the growing season ahead. There was even an opportunity to swap gardening tips, and seek the advice of the experts from the Mount Noddy Allotment Association. We were specifically raising funds to replace our church hall boiler this year, which had become unreliable. We managed to smash our previous record high with an amazing £2,970.70p on the day. The following day St Mary's was joined by Bishop Will to minister to Fr Adam and his family and to baptise Augustine. Following the service Fr Adam made an announcement that we were very close to meeting our aim of around £3500 to meet the cost of the new boiler and that donations would be greatly appreciated. Following his appeal, a collection was made and due to the generosity of congregation members and guests, we raised a further £479.51 – making a grand total of £3,450.21. An announcement was made that we had raised enough to fund the urgently needed replacement boiler for our church hall. This year, Fr Adam, Mary and June manned the refreshments stall again, with delicious homemade cakes and bacon and sausage from Stones butchers making some very popular sandwiches.

2022 saw the return of '**St Mary's Parish BBQ**' which was established the previous year. It was especially good to meet for good food and good company, and build and deepen our relationships as a church family. During the event, Fr Adam asked for pledges towards the expenses of the parish's biggest fundraiser, the Beer festival. A total of £1300 was raised from people who pledged to "sponsor a barrel". This was a great success and contributed to record profits at the fundraiser, held later in the year.

The Pop-up Beer Festival returned again. **Due to the death of the Queen, the festival was postponed until October.** A fantastic amount was raised for the church, just under £4,500! Our best result yet. As the colder nights had set in, the majority of the nights entertainment took place in the hall, with a Karaoke booth being set up, much to the entertainment of young and old alike. We were very pleased to welcome our friends from the concert Band along to the event too. The festival was well supported by the school families and also non-church goers (as well as our members of our congregation, of course!). It certainly raised St Mary's Church's profile throughout the parish as it was a big event and not something usually associated with a church.





Photos from the Beer Festival

It was great to be able to come together again as a church family for our **Harvest Festival and Lunch** in October. It was a lovely afternoon and a great social occasion which drew in many new faces as well as our loyal supporters, all to share some wonderful food that had been offered by the congregation.

St. Mary's **Christmas Fair** was reinstated after quite a long period of absence. We were a bit last minute in our decision but as the impetus was to raise some cash it was worth a punt. And didn't we do well! There was a good buzz about the day. All the volunteers threw themselves at it with festive gusto and everyone who walked through the doors managed to spend a few pounds. We did some things really well, others not so much but all in all a positive result and something that we can build on for next year. The fact that the Big man Father Christmas himself thought it worthy to attend surely is enough evidence to say we should do it again.

We carried out the annual distribution of **St Mary's Christmas Cards** across the whole parish detailing our Christmas services.

All these events contributed towards the growing sense of community around the church. In addition, our church building has continued to be used as a resource for local schools who visit the church as part of their religious education programme. The building has continued to be used for concerts by the local choral society.

5 Fabric

Regular working parties were held throughout 2022 to carry out minor repairs and maintain the good appearance of the church, church hall and grounds, resulting in a reduction of costs for the PCC, and the effective use of people's time and expertise.

Cottage Renovation

The major business of 2022 was the renovation work that was carried out in the cottage, a property owned by the PCC. This was a tremendous undertaking and Fr Adam is very grateful to those people who were able to help in so many ways. Special thanks is due to John and Mary, Kyle, Diane and Roger, without whom Fr Adam would not have been able to complete the work. Thank you too to Andrew and his helpers who have transformed the garden area of the cottage.

The cottage is now rented out at the market and is supporting the work and life of the parish in the way that it was originally intended to do.

6 Financial Review- Mrs Su O'Neill.

Annual Financial Report for 2022

Overview

This report has given you all the wonderful things that St Mary's has achieved during 2022. Thanks need to go to every single person who has contributed in so many ways, but St Mary's can only survive financially through the generous giving of all of you (nothing is too small), along with fund raising activities we have done throughout the year.

We have great plans for 2023 and were fortunate in to receive some grants to aid us in this mission but long term we need an increase in our financial income to secure our financial future. We can currently cover the church running costs but are way short of meeting our parish share which is a large fee we, and every church, are required to pay to the Diocese. Please follow this link for a simple explanation of how parish share funds the wider parish mission and ministry ([How does parish share fund parish mission and ministry? - YouTube](#)). We had increased our parish share to £3,850 (increase of £100) but on reviewing the current finances the Standing Committee proposed we reduce this in 2023 to £2,000 a month, this was agreed at the PCC meeting and the Diocese was informed. This was based on guaranteed income from planned giving and hall rental (see Appendix 1 at the end of this report).

Being an older building, repairs like the recent window refurbishment, which will appear in the 2023 accounts are an unplanned but necessary and expensive cost. They are also another reason why we need to receive more than just the day-to-day costs to secure our long term financial future.

We were fortunate in 2022 to receive the following grants to aid us in some of our future ministry plans:

- Energy Grant £6,850 to assist us in 2023 with the rising fuel costs
- Lottery Grant £10,000 for future the development of the hall to aid us in our community work.
- Fellowship of St John the Evangelist Grant £10,000 to fund our Parish Administrator for her increased working hours for mission work and the wrap around care club.

Planned Giving from the congregation is via Standing Order (administered by the Gift Aid Secretary) or the Parish Giving Scheme (administered by PGS) is our main income. We would like to encourage more members to become planned givers if not so already, planned giving continues to be our focus for regular income.

During 2022 work on the cottage both inside and out began. This was to bring the property up to date ready for rental to a new tenant. The costs will be recouped during 2023 from the rental. We withdrew £2,600 from the cottage account leaving it with only £74, over the years no monies had been put aside for future maintenance and so it was agreed at the PCC to save £200 a month to the Cottage Reserve account to fund both the Cottage and the Vicarage for future repairs commencing in 2023.

Appendix 2 gives a breakdown of refurbishment costs for the cottage.

The St Mary's 100 club currently has 50 members, down from 55 at the beginning of the year, so space for many more. One ticket is £5 a month. There is a quarterly draw. Half of the income funds the three prizes and the other half of income is used for savings into the R&R fund. Net profit for 2022 was £1,529.

Finances

The following pages detail our finances for 2022, please contact the Treasurer if you have any questions regarding anything contained within this report (stmaryschurcheg@gmail.com).

The total receipts on general unrestricted funds received were £143,880.51, £26,850 received in grants included in this total. The total receipts on restricted funds were £93.01. The total funds received on endowed funds were £6,338.19. Making a grand total of receipts as £150,311.71. The total expenditure on general unrestricted funds were £111,772.17.

Grants monies received during the year were transferred in December to the Reserve Accounts to be drawn on during 2023 for their intended purpose.

The amount of Income tax recovered via the PGS (DD giving) was £5,354.10. The amount of Income tax recovered via HMRC (SO giving and misc giving/collection plate) was £5,848.98. Total Gift Aid recovered £11,203.08.

Reserves Policy

It is PCC policy to maintain a balance on the general unrestricted funds (excluding property) which equates to approximately two months' worth of unrestricted payments as a contingency against unforeseen situations.

As well as holding the above general reserves, from time to time the PCC receives restricted legacies for expenditure on particular purposes, defined by the donor. We aim to expend such money as soon as possible after receiving the legacy, depending on the specific objectives of the donor. Where we have identified that the specific purpose can only be achieved by delaying the expenditure, we invest the legacy temporarily until such time as the need for expenditure is identified. No legacies were received in 2021 but we were advised of a legacy due to St Mary's and this will appear in the 2022 accounts.

Annual Financial Report for 2022 - Statement of Financial Activities

Receipts & Payments 2022	Unrestricted	Restricted	Endowed	Total
	General Fund	Funds	Funds	All Funds 2022
	£	£	£	£
INCOME AND ENDOWMENTS FROM:				
Church				
Giving	51,433.83			51,433.83
Appeals / Fundraising	12,186.77			12,186.77
Misc Giving	42,661.73			42,661.73
Parish Outings	0.00			0.00
100 Club	3,131.05			3,131.05
Weddings & Funerals	2,331.50			2,331.50
Insurance Claim	16,022.00			16,022.00
Hall				
Rentals	11,164.00			11,164.00
Cottage				
Rent	4,700.00			4,700.00
General Reserve	249.63			249.63
R&R Fund		64.63		64.63
Organ		14.98		14.98
Cottage		13.40		13.40
Lowdells			469.78	469.78
Stenning Trust			5,868.41	5,868.41
TOTAL RECEIVED:	143,880.51	93.01	6,338.19	150,311.71
EXPENDITURE				
Church				
Parish Fees/Parish Share	41,731.00			41,731.00
Utilities	9,382.60			9,382.60
Purchases / Supplies	9,854.39			9,854.39
Fund Raising Expenses	3,047.86			3,047.86
Repairs / Renewal / Fees	18,679.10			18,679.10
Charity Appeals / Payments	148.00			148.00
Investments				0.00
Misc Costs				
Other Costs	447.40			447.40
Social Evens & Outreach	1,570.14			1,570.14
Flag Pole	350.34			350.34
Lent Banners	194.00			194.00
Oak Garden	133.29			133.29
100 Club				
Prizes	1,429.00			1,429.00
Licence & Bank Charges	83.50			83.50

Receipts & Payments 2022	Unrestricted	Restricted	Endowed Funds	Total
	General Fund	Funds		All Funds 2022
	£	£	£	£
Hall				
Utilities	560.01			560.01
Repairs / Renewal	4,316.92			4,316.92
Decoration & Fit Out	0.00			0.00
Cleaning	2,093.71			2,093.71
Hall Supplies	23.99			23.99
Refunds/deposit returns	100.00			100.00
Cottage				
Utilities	1,884.61			1,884.61
Repairs / Renewal	11,516.10			11,516.10
Mayhews Management Fees	759.40			759.40
Other Costs	0.00			0.00
Vicarage				
Utilities / Insurance	3,455.33			3,455.33
Other Costs	11.48			11.48
TOTAL PAID	111,772.17	0.00	0.00	111,772.17
Reconciliation of funds:				
Net Income or (Net Expenditure)	32,108.34	93.01	6,338.19	38,539.54
Transfers Between funds	-5,000.00	45,810.89	-2,750.00	38,060.89
Net movements in funds	27,108.34	45,903.90	3,588.19	76,600.43
Bank accounts at 1 January 2022	27,774.79	6,147.45	47,190.76	81,113.00
Bank accounts at 31 December 2022	18,107.03	52,051.35	50,778.95	120,937.33

Balance Sheet (Assets & Liabilities Statement)

Investment Income - Statement of Assets and Liabilities	Unrestricted General Funds	Restricted Funds	Endowed Funds	Total all Funds 2022	Total all Funds 2021
ASSETS	£	£	£	£	£
Bank Current Account	10,168.78			10,168.78	15,395.01
100 Club	308.84			308.84	1,284.79
CBF Deposit Funds	7,629.41	52,051.35	50,778.95	110,459.71	65,717.99
Bank and deposit accounts	18,107.03	52,051.35	50,778.95	120,937.33	82,397.79
<i>Other Assets:</i>					
S P Lowdell - Investment Fund			11,758.00	11,758.00	11,758.00
W T Lowdell - Investment Fund			2,031.00	2,031.00	2,031.00
Stenning Trust - Investment Fund			176,795.05	176,795.05	200,383.53
Investments Assets at Market Value	0.00	0.00	190,584.05	190,584.05	214,172.53
<i>Debtors:</i>					
Donation received in Dec 2022	200.00			200.00	0.00
Total Assets	18,307.03	52,051.35	241,363.00	311,721.38	296,570.32
LIABILITIES					
Unpaid Creditors				0.00	0.00
Cheque for 100 Club renewal not banked in 2022	20.00			20.00	56.00
Third prize 100 club cheque not cashed in 2022	70.00			70.00	0.00
Total Liabilities	90.00	0.00	0.00	90.00	56.00
TOTAL NET ASSETS	18,217.03	52,051.35	241,363.00	311,631.38	296,514.32

NB: Other Assets SP Lowdell & WT Lowdell at October 2020

NB: Property valuations of Cottage and Vicarage not included above as these properties are owned by the Diocese

This Financial Report for the year 31st December 2022, including the notes following, was approved by the PCC and signed on its behalf by

.....
Fr A C Wogan
PCC Chairman

Notes to the Annual Financial Report

The financial statements of the PCC have been prepared in accordance with the Charities Act 2011 and the Church Accounting Regulations 2006, using the Receipts and Payments basis.

The following assets are recognised but not valued in the Statement of Assets and Liabilities: Movable church furnishings held by the churchwardens on special trust for the PCC, which require a faculty for disposal.

Analysis of Total Received	Unrestricted General fund	Restricted Funds	Endowed Funds	Total All Funds 2022		Total All Funds 2021
	£	£	£	£	-	£
Planned giving (<i>excl. tax refunds</i>)	34,775.13			34,775.13	-	36,630.49
Gift Aid - Parish Giving Scheme	5,354.10			5,354.10		5,172.04
Gift Aid HMRC Recovered	5,848.98			5,848.98	-	6,508.48
Loose cash collections	2,162.12			2,162.12		1,654.08
Non-Gift-Aided Donations	3,489.27			3,489.27	-	633.06
Gift-Aided Donations	3,293.50			3,293.50	-	1,567.00
Charity Appeals	0.00			0.00		0.00
Organ Fund Donation	0.00			0.00		100.00
Grants	26,850.00			26,850.00		0.00
Coffee/Refreshments	68.60			68.60	-	10.00
100 Club	3,131.05			3,131.05	-	3,485.00
Baby & Toddler donations	67.10			67.10	-	
Legacy / Bequests	11,216.39			11,216.39		0.00
External Charity Appeals	25.00			25.00		
Insurance Claim	16,022.00			16,022.00		
Repairs & Restoration Fund		64.63		64.63		28,012.04
Lowdells			469.78	469.78	-	5,425.20
Stenning Trust			5,868.41	5,868.41	-	10,107.72
Donations and Legacies	112,303.24	64.63	6,338.19	118,706.06		99,305.11
					-	
Fees for Weddings & Funerals	2,331.50			2,331.50		1,929.00
Total Charitable Activities	114,634.74	64.63	6,338.19	121,037.56		101,234.11
Church Hall Rent	11,164.00			11,164.00		3,879.72
Fundraising	12,161.77			12,161.77		9,281.63
Rent from Cottage	4,700.00			4,700.00		9,600.00
Electricity Refund				0.00		0.00
Gas Refund				0.00	-	0.00
Fairtrade Sales	0.00			0.00		0.00
Trading Activities	28,025.77	0.00	0.00	28,025.77		22,761.35

Analysis of Total Received	<i>Unrestricted</i>	Restricted Funds	Endowed Funds	Total All Funds 2022		Total All Funds 2021
	General fund					
	£	£	£	£	-	£
General Reserve (unrestricted)	249.63			249.63		6.44
R&R Fund (Restricted)		64.63		64.63		12.04
Organ (Restricted)		14.98		14.98		100.54
Cottage (Restricted)		13.40		13.40		1.39
Lowdells (Endowed)			469.78	469.78		425.20
Stenning (Endowed)			5,868.41	5,868.41		5,107.72
Investments	249.63	93.01	6,338.19	6,680.83		5,653.33
Parish Outings	0.00			0.00		0.00
Sundry Receipts/Misc Giving	970.37			970.37		945.88
Total Other Receipts	970.37	0.00	0.00	970.37		945.88
Total received on all funds	143,880.51	157.64	12,676.38	156,714.53		134,594.67

Analysis of Total Paid:	Unrestricted	Restricted Funds	Endowed Funds	Total All Funds 2022	-	Total All Funds 2021
	General Fund					
	£	£	£	£		£
Charitable Costs						
Church						
Parish Share to Diocese	40,425.00			40,425.00		46,200.00
Parish Fees to Diocese	1,306.00			1,306.00		1,678.00
Gas Supply	6,839.44			6,839.44		2,520.59
Electricity Supply	1,418.00			1,418.00		915.23
Water Rates	405.16			405.16	-	445.42
Organist & Music	2,400.00			2,400.00	-	2,400.00
Parish Administrator	2,085.00			2,085.00	-	
HMRC Fees	3.04			3.04	-	
Telephone & Broadband	720.00			720.00		1,122.89
Sacristy Supplies	1,656.93			1,656.93		294.10
Fund Raising Expenses	2,478.39			2,478.39		1,274.67
Priest Expenses Mileage	243.40			243.40		226.40
Social Events & Outreach	1,570.14			1,570.14		1,324.62
Children's Corner in Church	0.00			0.00		449.25
Costs for Children's summer club	569.47			569.47		185.11
Church Insurance	3,142.90			3,142.90	-	3,092.50
Piano & Organ Tuning	516.00			516.00		496.80
Fees & licences	350.80			350.80	-	938.38
Subscriptions	241.96			241.96	-	219.99
Vicarage Expenses/Office	2,821.01			2,821.01		1,587.08
Vicarage Alarm	11.48			11.48		431.91
Clergy & Incidental Expenses	614.08			614.08		491.83
Church Buildings Repairs & Maintenance (<i>misc</i>)	11,201.05			11,201.05		30,141.05
Archdeacon's Loan				0.00		0.00
Accounting & Examiner's Fees	0.00			0.00		0.00
Architect Report	2,124.60			2,124.60		0.00
Bank Charges	82.00			82.00		99.00
Charitable Giving	148.00			148.00		10,017.00
100 Club						
Prizes	1,429.00			1,429.00		2,090.00
Licence and bank charges	83.50			83.50		120.50
Vicarage						
Council Tax	3,070.25			3,070.25		3,298.98
Telephone	0.00			0.00		0.00
Water	385.08			385.08		253.69
					-	
TOTAL Charitable Costs	88,341.68	0.00	0.00	88,341.68		112,414.99

Analysis of Total Paid:	Unrestricted General Fund	Restricted Funds	Endowed Funds	Total All Funds 2022	-	Total All Funds 2021
	£	£	£	£		£
Trading Costs						
Hall						
Hall Cleaning (incl. Windows)	2,093.71			2,093.71	-	1,041.39
Hall Insurance	1,047.64			1,047.64		979.10
Hall Electricity Supply	515.00			515.00		636.00
Hall Boiler Contract	0.00			0.00		0.00
Hall Water Rates	45.01			45.01		49.48
Hall Repairs & Maintenance	3,269.28			3,269.28		413.41
Hall Decoration & Fit Out	0.00			0.00		375.78
Hall Supplies	23.99			23.99		250.81
Hall Refunds/Deposit returns	100.00			100.00		227.85
Cottage						
Cottage Insurance	423.16			423.16		350.14
Cottage Boiler Contract	135.27			135.27		535.80
Cottage Repairs & Maintenance	10,957.67			10,957.67		1,058.68
Chimney Sweep	0.00			0.00		180.00
Water & Council Tax	1,884.61			1,884.61		
Mayhew	759.40			759.40		1,152.00
Church						
Church Equipment	1,376.12			1,376.12		21.31
Fairtrade purchases	0.00			0.00		0.00
Flag Pole	350.34			350.34		
Lent Banners	194.00			194.00		
Oak Garden	133.29			133.29		929.45
	-					-
TOTAL Trading Costs	23,308.49	0.00	0.00	23,308.49		8,201.20
Parish Outings	0.00	-		0.00		0.00
Sundry Payments	55.00			55.00		159.99
Wrap Around Club	67.00			67.00		
Total Other Payments	122.00	0.00	0.00	122.00		159.99
Total paid on all funds	111,772.17	0.00	0.00	111,772.17		120,776.18

Statement of Deposit Funds	Balances B/fwd	Income	Expenses	Transfers	Balances C/Fwd		Balances C/Fwd
Investment Income	01-Jan-22				31-Dec-22		31-Dec-21
	£	£	£	£	£		
Endowed Funds:						-	
Lowdells Trust Fund	2,387	470		0	2,857	-	2,387
Stenning Trust Fund	44,803	5,868		-2,750	47,922		44,803
Total Endowed Funds	47,191	6,338	0	-2,750	50,779		47,191
						-	
Restricted Funds:							
R& R Fund	2,349	65		48,311	50,725	-	2,349
Organ Fund	1,137	15		100	1,252		1,137
Cottage Fund	2,661	13		-2,600	75	-	2,661
Total Restricted Funds	6,147	93	0	45,811	52,051		6,147
Unrestricted Fund:							
General Reserve	12,380	250		-5,000	7,629		12,380
Total Unrestricted Funds	12,380	250	0	-5,000	7,629		12,380
Total All Funds	65,718	6,681	0	38,061	110,460		65,718

The Lowdells Trust is a parish Trust Endowed by WT & S P Lowdell, for the benefit of the disadvantaged in the parish. The Trustees are the Vicar & Churchwardens

The Stenning Trust is a parish Trust Endowed by Fanny Augusta Stenning for Education and Mission in the parish. The Custodian Trustee is the Diocese of Chichester, and the Managing Trustees are the Vicar & Churchwardens.

**The Parochial Church Council of the Ecclesiastical Parish of St Mary, East
Grinstead
ANNUAL FINANCIAL REPORT FOR 2022**

Independent Examiner's Report

Mark Nicholson Bookkeeping

**Independent examiner's report to the trustees of
St. Mary's, East Grinstead**

I report to the trustees on my examination of the accounts of St. Mary's (the Trust) for the year ended 31 December 2022.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Signed:

Name: Mark Nicholson MICB
Member of the Institute of Certified Bookkeepers
Practice Number 17947
Address: 21 St. Mary's Road, Reigate, Surrey RH2 7JH
Date: 17 April 2023

APPENDIX 1 – BUDGET

ITEM	MONTHLY INCOME	MONTHLY EXPENDITURE
Church		
Income		
Planned Giving	£675.00	
Parish Giving Scheme Planned Giving	£1,982.68	
Parish Giving Scheme Gift Aid	£416.00	
HMRC gift aid (2021-2022)	£487.41	
Running Costs		
Insurance - DD Ecclesiastical 0279138		£261.90
Ecotricity (Church)		£126.50
Ecotricity (Organ)		£17.60
Ecotricity (Gas)		£1,513.00
South East Water		£37.40
Ministry Costs - Wifi/Phone - Month		£75.00
Supplies & Other		
Office Costs		£90.00
Sacristy		£98.45
Wages		
Organist -		£200.00
Administrator		£390.00
Fees / Services		
On-line transfer to CCLI CCLI Renewal		£31.18
SAGE (payroll software)		£8.40
Diocese of Chichester Parish Share		
Bank charges - both accounts		£10.00
Vicarage		
DD MSDC council tax		£285.19
Business Stream - 2783418/11		£21.14
Hall		
Hall income - based on YTD	£802.00	
Insurance - DD Ecclesiastical 0279138		£87.30
Ecotricity (Hall)		£40.70
South East Water		£4.00
Cleaner - Pay		£175.50
Window cleaning		£16.67
Cottage		
CETA Insurance		£29.18
Monthly Savings		£200.00
Cottage Rent	£1,300.00	
Agent management fee		£104.00
TOTAL (total of above x 12)	£67,957.08	£45,877.29

Net Income = £22,079.79 equates to £1,839.98 a month

The Finance Committee proposed to round up the figure to £2,000 per month as Parish Share for 2023 = £24,000 per annum

APPENDIX 2 – COTTAGE

SUMMARY	INCOME	EXPENDITURE	TOTAL
Income	£4,700.00	-£704.40	£3,995.60
Utilities / Running Costs	£0.00	-£2,544.45	-£2,544.45
Maintenance	£0.00	-£10,663.07	-£10,663.07
TOTAL	£4,700.00	-£13,911.92	-£9,211.92

DETAILED	INCOME	EXPENDITURE	TOTAL
INCOME / Management Fees			
Rent x 1 month, previous tenant	£800.00		
Management Fee x 1 month		-£96.00	
Rent x 3 months, new tenant	£3,900.00		
Management Fee x 3 months		-£374.40	
New Lease Letting Fee		-£234.00	
TOTAL INCOME/Management Fees	£4,700.00	-£704.40	£3,995.60
EXPENDITURE			
UTILITIES			
British Gas boiler contract		-£135.27	
Council Tax		-£1,567.01	
Water		-£187.34	
Gas/Electric		-£231.67	
Insurance		-£423.16	
TOTAL UTILITIES	£0.00	-£2,544.45	-£2,544.45
REFURBISHMENT & EQUIPMENT			
Materials		-£1,714.40	
Holtye Windows		-£1,082.50	
Door frames		-£56.50	
Carpet Right		-£1,223.00	
Floor screeding/boarding - fitter charge		-£665.00	
Fitting charge for carpet right		-£397.12	
Holtye Windows		-£1,082.50	
Radiators		-£335.00	
Bathroom		-£2,530.13	
Garage lock		-£70.00	
PAT Testing		-£55.00	
Smoke Alarms		-£28.00	
Boiler Repair		-£659.84	
Gas Safety and Service		-£158.40	
Garage roof repair		-£24.75	
Fire		-£320.00	
Insulation for cottage		-£146.43	
Refreshments for helpers		-£14.50	
Labourer for garden		-£100.00	
TOTAL REFURBISHMENT & EQUIPMENT	£0.00	-£10,663.07	-£10,663.07
GRAND TOTALS	£4,700.00	-£13,911.92	-£9,211.92

Accounts



The Parochial Church Council of the Ecclesiastical Parish
of St Mary's
East Grinstead

Annual Report 2021



Children from our outdoor Crib Service

TRUSTEES' REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st DECEMBER 2021

CONTENTS

	Pages
Annual report	2 - 14
Statement of financial activities (Receipts & Payments)	17-18
Balance sheet (Assets & Liabilities Statement)	19
Notes to the annual financial report	20-23
Independent Examiner's Report	24

St Mary's Church, East Grinstead

Helping our community to know, love and follow Jesus.'

Incumbent: Rev. Adam Charles Wogan, St Mary's Vicarage, Windmill Lane, East Grinstead. RH19 2DS

Independent Examiner: Mr. Mark Nicholson

Bankers: CAF Bank Ltd, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent. ME19 4JQ

Charity Registration Number 1152316

The Parochial Church Council of the Ecclesiastical Parish of St Mary's, East Grinstead - Trustees'

Structure, Governance and Management

St. Mary's Parish covers the northern part of the town of East Grinstead. It is part of the Diocese of Chichester within the Church of England. The Church Building, Hall, and Vicarage are located in Windmill Lane. The correspondence address is St Mary's Vicarage, Windmill Lane, East Grinstead RH19 2DS.

The Parochial Church Council (PCC) has registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

During the year the following served as members of the Parochial Church Council:

Incumbent	Fr Adam Wogan – Chair
Associate Vicar:	Fr David Hadfield
Church Wardens	Mr Andrew Morris Mrs Diane Mead
Deanery Synod Representatives	Mr Andrew Morris Mrs Diane Mead Mr David Garrett Dr Karen Rose Ms Julie Orton
Elected Members	Mrs Margaret Barnett Mrs Wendy Breeze Mr David Garrett Mrs Su O'Neill – Hon Treasurer Miss Julie Orton Mr Steve Pond Dr Karen Rose Mrs Elena Smith Mr Raj Somanah Mrs Anne Stone

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members: The Incumbent and Assistant Curate, the Churchwardens, and members of the Deanery Synod. Up to 12 members of the congregation are elected at the Annual Parochial Church Meeting (APCM). Members are encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible. There is a Standing Committee, which will meet to deal with any urgent matters on behalf of the PCC.

The PCC appoints working groups when required, to focus on particular aspects of church life.

Mrs Louise Reardon acts as Minute Secretary for PCC meetings.

Objectives and Activities

The primary objective of St Mary's PCC is the promotion of the Gospel of our Lord Jesus Christ in accordance with the traditions of the Church of England. The PCC has the responsibility of working with the Incumbent in sharing in God's mission to the world, especially within the ecclesiastical parish. This is reflected in its pastoral, evangelistic, social, and ecumenical work.

The PCC also has a responsibility for promoting and developing the ethos and work of its church Aided school, which includes nominating suitable candidates to act as Foundation Governors.

The PCC has responsibility for maintaining and promoting the use of its community hall, which is used by various local groups and organisations on a regular basis, as well as providing a well-equipped community facility.

The PCC has ownership of St Mary's Cottage, (attached to the Vicarage), which had been rented out on a semi-charitable basis. Management of the cottage was transferred to Mayhews Property Management during the back end of 2019. This has reduced the workload and responsibilities of the wardens and created a more professional relationship with the tenants. The PCC agreed in the summer of 2021 that the current arrangement of subsidised rental could no-longer be maintained by the parish and notice was given to the tenant in August 2021.

The aims and objectives set out for 2021 were as follows:

- To increase the regular congregation.
- To engage more effectively with families and the wider community for them to take a fuller part in the life of the church.
- To take seriously the responsibility of caring for God's creation.
- To recover from the impacts that the pandemic had upon our worshipping and community life.

We are very pleased to say that progress has been made in these aims:

- Our regular Sunday congregation has increased from an average of 53 (including children) to an average of 50 adults and 5 children (according to 2021 parish returns).
- Our weekly attendance according to the October count (Diocesan Parish Returns) has also increased from an average of 50 adults and 5 children in 2020, to 75 adults and 8 children in 2021.
- We were thrilled to be able to undertake and develop a range of initiatives that were established in 2019 to engage with families and the wider community. These include our annual Plant Sale, Children's Summer Club, Beer Festival and Pop-Up Pub as well as other social and evangelistic activities that were not able to take place during the previous year, due to covid regulations. These events have provided many opportunities to share the gospel with people who would not usually interact with the Church.
- We have also gained some new families over the course of 2021, who have thrown themselves into the work of the church, and have even taken on roles within the administration of the PCC and preparation of the church from worship.

Clearly our work is not complete, but we can thank God for the progress made so far. It is our hope to build upon this foundation for the coming year.

Achievements and Performance

1. Church Attendance

There were 128 members on the church Electoral Roll as at the 2021 APCM; 54 of whom were not resident within the parish. The average weekly attendance (Sundays and weekdays, and excluding school services), counted during October (including the Harvest Thanksgiving), was 83. In addition to worship within the church, clergy regularly visit members of our community who find it difficult to visit St Mary's and minister to them in their homes.

2. Review of the Year

The full PCC met six times during the year (January, February, May, June, September and November, with an average level of attendance of 80%.

St Mary's Church continued to produce a **monthly e-newsletter** until September, when the editor of that publication stepped down after many years. We are grateful to Karen Blackman for her hard work.

A new look newsletter has since been established which includes links to videos and other resources. Due to clergy time pressures, this can no longer be achieved on a monthly basis at this time. The newsletter reaches a mailing list of 144.



Kathy Smith, one of our Confirmation candidates shares with us her calling to eucharistic worship.

My name is Kathy Smith, I have been attending Mass at St Mary's for almost a year now, usually at the 8.00am service. Recently I joined the confirmation classes. At our first class this question was asked: What made you come on this course?

For me, after many years being involved with many different teachings from several denominations I became confused and unsure of what to believe, until my view of the Eucharist changed. So, I want to reaffirm my faith in Jesus Christ as my Lord and Saviour, affirm my new

Our **Facebook page** continues to be a very valuable tool for publicity and evangelism, with regular posts, as well as videos and photos being uploaded. It is proving to be a valuable 'mission for growth' tool, enabling us to communicate effectively with those in the church family, as well as those on the fringes of our family and crucially to those in our community and parish who we are especially trying to reach out to. We currently have 541 followers on our Facebook page.

During the year St Mary's maintained the status of an A-Rocha **Eco-Church** through its various initiatives, although Covid restrictions curtailed many planned activities. We continue to work towards Gold Status. Our "Green Sunday held in September during the national "Great Big Green week", this year encouraged the congregation and the church to look at its consumption of the earth's resources with the obvious aim of reducing it. All local churches were contacted with the hope that they would also consider how they could minimise their own usage. We produced energy guidelines to encourage careful use of energy. The Junior Church undertook a litter pick of the local recreation ground and collected many bags of rubbish. We have not restarted our monthly **Fair Trade** (FT) stall as the numbers attending coffee after church have dropped. We still however, supply FT Advent calendars and Easter eggs to order. During FT fortnight we encouraged the congregation to support FT in with their weekly shopping and had a display of FT posters on our notice board. Climate change and Climate justice are prayed for regularly during our intercessional prayers which are now led by members of the congregation.

St Mary's continues to support the work of the **Justice and Peace** Group, especially in the area of homelessness and refugees. The annual homeless sleep out was maintained by individuals in their gardens but the town collection did not take place. Sponsorship money was still raised and donated to local homeless charities. We continue to donate our harvest produce to Crawley Open House as well as collecting warm clothes and bedding for them. This year we also supported the work of "Refugees Welcome Crawley" with specific items of clothing and money.

Working in partnership with the Diocese of Chichester and The Mother's Union **FSW** has had continuous support from St Mary's. The faith-based charity provides practical and emotional support to Families in need throughout Sussex. Three members of our Church Family are members of the EG Deanery Committee encouraging and working with St Mary's Church Family to participate in other FSW events the FSW Easter Monday and August sponsored walks and FSW supported Open Gardens.

Approximately £600 of food and essential items in addition to clothing, gifts, toys and craft materials have been donated and distributed locally. The Deanery Tea Parties(2) raised £1300. The FSW Deanery

Committee thank St Mary's PCC for the use of the Church Hall for meetings and hosting fundraising events in support of this deserving charity.

Due to the problems encountered by many families in the community for home schooling due the Covid-19 pandemic St Mary's drew on some of her trust funds in order to donate £5,000 to St Mary's School and £5,000 to Baldwins & Halsford School to fund the purchase of laptops and IT equipment to meet the demands of home-schooling.



Fr Adam delivering grants to the headteachers of St Mary's and Halsford Park Schools.



In addition to supporting FSW, St Mary's has continued to make various donations towards the below charitable organisations:

- Turning Tides (Christmas Appeal)
- Royal British Legion (Poppy Appeal)
- Crawley Open House (Sleep Out sponsorship)
- Christian Aid (during Christian Aid Week)

St Mary's has continued to collaborate with other denominations through events such as the **Annual World Day of Prayer**, **Christian Aid Week**, and by having representatives on the **East Grinstead's Street Pastors Team** as well as members who volunteer at and/or are trustees to the **East Grinstead Foodbank** and **FSW**.

St Mary's has continued to raise funds for the Royal British Legion through their **Poppy Appeal**. In addition, two members of our church family, Lynda and John Railton, have continued to be Joint Poppy Appeal Organisers for East Grinstead.

Spiritual growth of our church family members was encouraged in 2021 by Study Courses being offered during Lent and Advent. The Lent course challenged us to deepen our understanding of the sacraments and was theologically rigorous, the Advent Course was offered by another parish. Both were offered online, which meant that more people were able to join.

In September at our **Patronal Festival**, 9 members of our church family (adults and children) were all keen to take the big step towards accepting responsibility for their faith and commitment to God, receiving the

Sacrament of Confirmation from Bp Will. This was the first time Bishop Will visited St Mary's, and we were pleased to welcome him again in December for another confirmation.



2021 Confirmation Candidates

Our **Christmas Services** were well attended and were spiritually uplifting. These included the return of East Grinstead Concert Band for our 'Carols around the Oak Tree' Service, which was attended by around 170 people, an outdoor Advent Service and outdoor Crib Service. The outdoor services followed the form reflected in our own tradition and were very popular, especially amongst people who would not normally attend services inside church. This could in part be due to peoples' general apprehension of attending church services, and may also be because people were, at the time, still anxious of the threats of Covid. It is worth mentioning that many of the churches in the town had by this time, closed and others had adopted strict limits to church attendance. St Mary's therefore offered a place of worship to those who were seeking the true meaning of Christmas during a difficult time.



Quotes from Facebook Christmas Services and Events

'Really enjoyed it tonight, as I did last year. Thanks to all who arranged it. 😊'



'We really enjoyed the outdoor Carol service at St Mary's Church tonight. The band was wonderful and the mince pies delicious!!!! So good to see so many people on such a cold, damp, night.'



St Mary's continued to be blessed throughout the year by a loyal choir, choirmaster and organist, as well as dedicated teams of Servers, Sacristans, Welcomers, Readers and Flower arrangers and a small but reliable group who throughout the year regularly clean areas of the church.



Members of our choir help lead worship at our Patronal Festival.

3. Young People and Children

The **link with our school** has been both maintained and strengthened. This has been achieved in a number of ways, for example by School Masses in church being re-introduced to which all members of our church family have been welcome. The school continues to attend St Mary's for worship each week. Since the pandemic began the children have visited church in two groups, years R-3 on Tuesday's and years 4-6 on Wednesday's. This was due to the need to keep social distancing in church, and avoid the crossing of bubbles between classes. Fr Adam and the headteacher, Miss Thorne have decided to maintain this arrangement, as it is more beneficial for the children to receive Christian education and worship suited to their age, rather than trying to make something as engaging and thought provoking for a child in reception class, as well as one in year 6.

We hope to be able to restart the School's celebratory assemblies (Gold assemblies) in church (rather than school) each term followed by refreshments in the hall provided and served by members of the Church Family. This was stopped as part of the school's Covid precautions.

The **Foundation Governors** continue to represent the interests of the Church on the Governing Body of the school. We are pleased to say that Kyle Smith now acts as a Foundation Governors alongside Fr Adam, Christina Wogan and members of St Swithun's congregation.

Links between our **uniformed organisations** have been maintained, although no parade services were able to take place. We were especially pleased to welcome back to St Mary's, Royal Air Force Cadets and Officers from the 1343 East Grinstead Squadron, to whom Fr Adam serves as Padre, for their annual meeting and award night. This worked so well that the squadron would like to attend for their award evening every year, as well as a special promotion evening around Easter.



It was fantastic to be able to host 1343 - East Grinstead Squadron Royal Air Force Air Cadets at St Mary's tonight for their AGM and Award Evening. Well done to all those who were given awards, and to those cadets that gave presentations.'

Fr Adam, thank you so much for saving the event for us by opening up your beautiful church. We have definitely started a new squadron tradition. Wishing you a blessed Christmas, thank you 😊'

Our Kidz Club had a re-brand to **Junior Church** in 2021 to better reflect the nature of what the group is supposed to achieve. By calling the children's ministry in our church 'Junior Church' we recognise the ministry of our children's workers and add value and holy merit to the worship and learning that is undertaken therein. We thank those hard working people who share the faith with our young people, and in doing so, prepare the Christian leaders of the future to work with us in Christ's Vineyard.

In August 2021, St Mary's was thrilled to host her second **week-long Summer Club** for children. This was led by Fr Adam and Wendy and was supported each day by adult helpers from our church family. Around 30 children spent five days learning the play 'Jonah and the Fishy Tale', creating the backdrop and props, learning songs and dances, and having lots of fun doing it. This is a huge undertaking, so a special thanks is due to all our adult volunteers who helped put on this fantastic work. Especially Wendy, Diane, Mary, Angela, Karen and Frances. The children loved it and the parents and family members who came to watch were very impressed.

'Looks great fun, well done everyone 😊😊'



'I'm still singing the tunes 😊'

'What a lovely play! Thank you again for organising it. The children had lots of fun! ❤️'



Just before Christmas 2021, St Mary's again hosted its **Christmas Club**, which was established in 2018 and was forced to take a break in 2020. 25 children took part in a morning of craft activities, games and engaging with scripture and drama in preparation for helping Fr Adam lead the Crib Service on Christmas Eve.

4. Community Enrichment

During the year, the church held various events celebrating the Church year alongside promoting national charities fundraising campaigns, as well as drawing various sections of the community together through the use of our church and hall.

Our **Annual Plant Sale** made a return in May 2021 and provided a wonderful opportunity for the gardeners of our parish and across our town to stock up their gardens, patios and window boxes for the growing season ahead, swap gardening tips, and seek the advice of the 'experts' from the Mount Noddy Allotment Association. Raising some funds for St Mary's was an added bonus and this year we managed to pass the £2000 mark, for the first time with a whopping £2433! This year, Fr Adam, Mary and June manned the refreshments stall, with delicious homemade cakes and bacon and sausage from Stones butchers making some very popular sandwiches.

'I've just been and bought some lovely plants thank you. Really missed it last year.'



'...There were loads of lovely plants at very reasonable prices, we had to restrain ourselves from buying more than we did. Delicious homemade cakes and coffee as well.'

2021 saw the introduction of a new parish social '**St Mary's BBQ'S**' which was a great success and took place over two Saturday's. It was especially good to meet again for good food and good company, after so long and with so many being on their own. This work should not be dismissed simply as a 'good time' but was integral to our healing as a church family after a period of separation.





Pictures from 2021's parish BBQ'S

The Pop-up Beer Festival returned again in September after a pause in 2020 and was a great success both in terms amount raised (just short of £3000) but also in terms of outreach. We were able to build on the success of 2019 by inviting the concert band and a new band to St Mary's called Ukebox, who played a great variety of catch crowd pleasers. It was well supported by the school families and also non-church goers (as well as our members of our congregation, of course!). It certainly raised St Mary's Church's profile throughout the parish as it was a big event and not something usually associated with a church.



It was great to be able to come together again as a church family for our **Harvest Festival and Lunch** in October. It was a lovely afternoon and a great social occasion which drew in many new faces as well as our loyal supporters, all to share some wonderful food that had been offered by the congregation.



Harvest Lunch 2021

The **Pop-up Pub** in December made £385 in profit as well as being a very social occasion drawing in people from our regular church family, our school as well as from across our parish. This year Steve Pond was our quizmaster, putting together a fun Christmas themed quiz. Like the **Pop-up Beer Festival** these events are helping St Mary's to push the boundaries and explore something new. Amongst the known faces we had a few new people pop in, people who don't normally come to church but have started to attend our events.

We carried out the annual distribution of **St Mary's Christmas Cards** across the whole parish detailing our Christmas services.

All these events contributed towards the growing sense of community around the church. In addition, our church building has continued to be used as a resource for local schools who visit the church as part of their religious education programme. The building has continued to be used for concerts by the local choral society.

5 Fabric

Regular working parties were held throughout 2021 to carry out minor repairs and maintain the good appearance of the church, church hall and grounds, resulting in a reduction of costs for the PCC, and the effective use of people's time and expertise.

During May a group of people from St Mary's (and a friendly St Swithuner) helped to give our **hall** a facelift by redecorating. This has modernised our hall and has been well received by renters and parishioners alike. Thank you to all who were able to help.



2021 also saw the redevelopment of the Oak Tree Garden, with a new design being put together by Andrew Morris. A great deal of hard work followed, digging, building, planting, and carrying to create the garden we have now. We hope that the garden tells the story of our faith, and changes and develops over the years, to proclaim Christ's love for his people. Thank you to all those who have worked so hard over the years, creating beautiful places in our church and grounds, and thank you to those of you who were able to help create this new space.



Restoration work and storm damage repair also took place over 2021, with the East Wall being re-pointed and the oak doors being replaced above the window. Repairs were also made to the fleche woodwork.



6 Financial Review

The total receipts on general unrestricted funds received were £81,402.82. The total receipts on restricted funds were £113.97. The total funds received on endowed funds were £5,532.92. Making a grand total of receipts as £87,049.71. The total expenditure on general unrestricted funds were £120,776.18.

Funds were withdrawn in order to donate £10,000 for laptops for schools to ease the pressure during the Covid-19 pandemic and the need for home schooling. These figures are detailed in the Financial Statements.

The planned giving through standing orders and envelopes continues to be our focus for regular income. Use of the Parish Giving Scheme continues, and we would like to encourage more members to use it, as it enables us to immediately reclaim the Gift Aid on any giving through this scheme.

The amount of Income tax recovered via the PGS (DD giving) was £5,172.04. The amount of Income tax recovered via HMRC (SO giving) was £6,508.48. Total Gift Aid recovered £11,680.52.

The largest expenditure of the PCC was the sum of £46,200 paid to the Diocese as the Parish Share. This amount covers the housing, clergy stipend/pension/training, parish support costs including the work done at Church House, and also a contribution to national church funds. We increased our Parish Share from £3,750 per month to £3,850 per month, but is still below what is expected.

Covid restrictions continued to limit activities for a big part of 2021. We introduced Parish Socials to be more welcoming but the two major fund raisers were the annual plant sale and summer beer festival. The two events brought in £7,172.90, more than the £716.62 raised in 2020 but still less than the £12,077.86 raised in 2019.

We used the down time of Covid to re-paint and replace the curtains in the church hall with costs being materials only as members of the congregation gave their time to help. The hall was able to re-open at the latter end of 2020 but with the costs of insurance and other day to day expenses saw a loss of £94.10 in 2021.

The cottage continued to be managed by Mayhews with maintenance and repairs bills the total net income was £6,323.38.

No year-end payment of profit from the 100 club had been transferred in 2020 so £4,000 was transferred in 2021.

Thanks must be given to Anne Stone who noticed that we were being charged 20% VAT instead of 5% which charities are eligible for on the gas and electricity charges. We therefore received a refund for all the overpayment of VAT while we have been with Ecotricity of £2,283.24 so the 2021/2022 figures are quite different. The charge for gas would have been £4,803.83 without the refund.

Following the death of Arthur Ransom the Ransom family contributed to the creation of the Oak Garden. At year end we had spent £69.45 more than we received but more contributions are being received in 2022.

With the opening of the hall a new cleaner was recruited so costs for 2021 compared to 2020 are more but there was no hall use or cleaner during 2020.

Planned giving has unfortunately decreased, contributing factors being the deaths of much loved members of the congregation, attendance falling as well as change in financial circumstances for some. With the hall again being able to be used hall hires have assisted the overall income.

There was storm damage repair needed to the church roof and walls as well as additional wear and tear repairs. £28,000 was withdrawn from the R&D fund in order to pay the initial invoice. In 2022 we have received an insurance payment of £15,194 and the remaining balance was then paid in February of £8,509.

These figures will appear in the 2022 APCM but are listed here in order to advise of the full repair amounts which have fallen over two financial years.

Reserves Policy

It is PCC policy to maintain a balance on the general unrestricted funds (excluding property) which equates to approximately two months' worth of unrestricted payments as a contingency against unforeseen situations.

As well as holding the above general reserves, from time to time the PCC receives restricted legacies for expenditure on particular purposes, defined by the donor. We aim to expend such money as soon as possible after receiving the legacy, depending on the specific objectives of the donor. Where we have identified that the specific purpose can only be achieved by delaying the expenditure, we invest the legacy temporarily until such time as the need for expenditure is identified. No legacies were received in 2021 but we were advised of a legacy due to St Mary's and this will appear in the 2022 accounts.

Annual Financial Report for 2021

Statement of Financial Activities

Receipts & Payments 2021	<i>Unrestricted</i>	Restricted	Endowed Funds	Total
	General Fund	Funds		All Funds 2021
	£	£	£	£
INCOME AND ENDOWMENTS FROM:				
Church				
Giving	51,532.09			51,532.09
Appeals / Fundraising	9,281.63			9,281.63
Misc Giving	1,688.94			1,688.94
Parish Outings	0.00			0.00
100 Club	3,485.00			3,485.00
Weddings & Funerals	1,929.00			1,929.00
Hall				
Rentals	3,879.72			3,879.72
Cottage				
Rent	9,600.00			9,600.00
<i>General Reserve</i>	6.44			6.44
<i>R&R Fund</i>		12.04		4,012.04
<i>Organ</i>		100.54		100.54
<i>Cottage</i>		1.39		1.39
<i>Lowdells</i>			425.20	425.20
<i>Stenning Trust</i>			5,107.72	5,107.72
TOTAL RECEIVED:	81,402.82	113.97	5,532.92	87,049.71
EXPENDITURE				
Church				
Parish Fees/Parish Share	47,878.00			47,878.00
Utilities	5,004.13			5,004.13
Purchases / Supplies	5,243.57			5,243.57
Fund Raising Expenses	1,274.67			1,274.67
Summer Club	185.11			185.11
Repairs / Renewal / Fees	34,888.72			34,888.72
Charity Appeals / Payments	10,017.00			10,017.00
Investments	100.00			4,100.00
Misc Costs				
Other Costs	485.39			485.39
Social Events & Outreach	1,324.62			1324.62
Oak Garden	929.45			929.45
100 Club				
Prizes (includes £320.00 from 2020 carried over)	2,090.00			2,090.00
Licence & Bank Charges	120.50			120.50

Receipts & Payments 2021	<i>Unrestricted</i>	Restricted	Endowed Funds	Total
	General Fund	Funds		All Funds 2021
	£	£	£	£
Hall				
Utilities	685.48			685.48
Repairs / Insurance	1,392.51			1,392.51
Decoration & Fit Out	375.78			375.78
Cleaning	1,041.39			1,041.39
Hall Supplies	250.81			250.81
Refunds/deposit returns	227.85			227.85
Cottage				
Utilities	0.00			0.00
Repairs / Insurance	1,944.62			1,944.62
Mayhews Management Fees	1,152.00			1,152.00
Other Costs	180.00			180.00
Vicarage				
Water & Council Tax	3,552.67			3,552.67
Other Costs	431.91			431.91
TOTAL PAID	120,776.18	0.00	0.00	120,776.18
<u>Reconciliation of funds:</u>				
Net Income or (Net Expenditure)	-39,373.36	113.97	5,532.92	-33,726.47
100 Club Transfer	-4,000.00	4,000.00		0.00
Transfers Between funds	34,000.00	-24,000.00	-10,000.00	0.00
Net movements in funds	-5,373.36	-23,886.03	-4,467.08	-33,726.47
Bank accounts at 1 January 2021	30,422.65	30,033.48	51,657.84	112,113.97
Bank accounts at 31 December 2021	29,059.58	6,147.45	47,190.76	82,397.79

Balance Sheet (Assets & Liabilities Statement)

Investment Income - Statement of Assets and Liabilities	Unrestricted	Restricted Funds	Endowed Funds	Total all Funds 2021		Total all Funds 2020
	General Funds					
ASSETS	£	£	£	£		£
Bank Current Account	15,395.01			15,395.01		22,059.60
100 Club	1,284.79			1,284.79		4,010.29
CBF Deposit Funds	12,379.78	6,147.45	47,190.76	65,717.99		94,064.66
Bank and deposit accounts	29,059.58	6,147.45	47,190.76	82,397.79		120,134.55
<i>Other Assets:</i>						
S P Lowdell - Investment Fund			11,758.00	11,758.00		11,758.00
W T Lowdell - Investment Fund			2,031.00	2,031.00		2,031.00
Stenning Trust - Investment Fund			200,383.53	200,383.53		175,305.32
Investments Assets at Market Value	0.00	0.00	214,172.53	214,172.53		189,094.32
Total Assets	29,059.58	6,147.45	261,363.29	296,570.32		309,228.87
LIABILITIES						
Unpaid Creditors				0.00		126.00
100 Club Prizes				0.00		320.00
Charitable donations collected to be paid (Turning Tides from Christmas Service 2020)	56.00			56.00		0.00
Unpaid Diocesan Fees				0.00		244.00
Total Liabilities	56.00	0.00	0.00	56.00	-	690.00
TOTAL NEW ASSETS	29,003.58	6,147.45	261,363.29	296,514.32	-	308,538.87

NB: Other Assets SP Lowdell & WT Lowdell at October 2020

***NB: Property valuations of Cottage and Vicarage not included
above as these properties are owned by the Diocese***

This Financial Report for the year 31st December 2021, including the notes following, was approved by the PCC and signed on its behalf by

.....
Fr A C Wogan
PCC Chairman

.....
Date

Notes to the Annual Financial Report

The financial statements of the PCC have been prepared in accordance with the Charities Act 2011 and the Church Accounting Regulations 2006, using the Receipts and Payments basis.

The following assets are recognised but not valued in the Statement of Assets and Liabilities: Movable church furnishings held by the churchwardens on special trust for the PCC, which require a faculty for disposal.

Analysis of Total Received	<i>Unrestricted</i> General fund	Restricted Funds	Endowed Funds	Total All Funds 2021	Total All Funds 2020
	£	£	£	£	
Planned giving (<i>excl. tax refunds</i>)	36,630.49			36,630.49	37,099.64
Gift Aid - Parish Giving Scheme	5,172.04			5,172.04	5,382.04
Gift Aid HMRC Recovered	6,508.48			6,508.48	7,005.01
Loose cash collections	1,654.08			1,654.08	1,634.84
Non-Gift-Aided Donations	633.06			633.06	6,644.45
Gift-Aided Donations	1,567.00			1,567.00	2,132.50
Charity Appeals	0.00			0.00	10.00
Organ Fund Donation	100.00			100.00	0.00
Grants				0.00	0.00
Coffee/Refreshments	10.00			10.00	178.19
100 Club	3,485.00			3,485.00	3,635.00
Legacy / Bequests	0.00			0.00	0.00
Donations and Legacies	55,760.15	0.00	0.00	55,760.15	63,721.67
Fees for Weddings & Funerals	1,929.00			1,929.00	2,182.00
Total Charitable Activities:	57,689.15	0.00	0.00	57,689.15	65,903.67
Church Hall Rent	3,879.72			3,879.72	4,449.35
Fundraising	9,281.63			9,281.63	1,568.62
Net Receipt 100 Club Lottery				0.00	0.00
Rent from Cottage	9,600.00			9,600.00	9,760.00
Electricity Refund				0.00	0.00
Gas Refund				0.00	0.00
Fairtrade Sales	0.00	-	-	0.00	520.00
Trading Activities	22,761.35	0.00	0.00	22,761.35	16,297.97
General Reserve (unrestricted)	6.44			6.44	28.11
R&R Fund (Restricted)		12.04		12.04	111.36
Organ (Restricted)		100.54		100.54	4.37
Cottage (Restricted)		1.39		1.39	11.25
Lowdells (Endowed)			425.20	425.20	443.59
Stenning (Endowed)			5,107.72	5,107.72	5086.24
Investments	6.44	113.97	5,532.92	5,653.33	5,684.92
Parish Outings	0.00			0.00	754.50
Sundry Receipts/Misc Giving	945.88			945.88	432.00
Total Other Receipts	945.88	0.00	0.00	945.88	1,186.50
Total received on all funds	81,402.82	113.97	5,532.92	87,049.71	89,073.06

Analysis of Total Paid:	Unrestricted	Restricted Funds	Endowed Funds	Total All Funds 2021	-	Total All Funds 2020
	General Fund					
	£	£	£	£		£
Charitable Costs						
Church						
Parish Share to Diocese	46,200.00			46,200.00		45,000.00
Parish Fees to Diocese	1,678.00			1,678.00		1,644.00
Gas Supply (<i>refund of VAT in June</i>)	2,520.59			2,520.59		4,151.98
Electricity Supply	915.23			915.23		924.00
Water Rates	445.42			445.42	-	246.96
Organist & Music	2,400.00			2,400.00	-	1,278.00
Church Boiler Contract	0.00			0.00		0.00
Telephone & Broadband	1,122.89			1,122.89		1,392.03
Sacristy Supplies	294.10			294.10		667.53
Fund Raising Expenses	1,274.67			1,274.67		471.60
Priest Expenses Mileage	226.40			226.40		16.20
Social Events & Outreach	1,324.62			1,324.62		0.0
Children's Corner in Church	449.25			449.25		0.0
Costs for Children's Summer Club	185.11			185.11		
Church Insurance	3,092.50			3,092.50	-	3,089.26
Piano & Organ Tuning	496.80			496.80		243.60
Fees & licences	938.38			938.38	-	121.28
Subscriptions	219.99			219.99	-	107.00
Vicarage Expenses/Office	1,587.08			1,587.08		1,000.34
Vicarage Alarm	431.91			431.91		90.00
Clergy & Incidental Expenses	491.83			491.83		1,567.42
Church Buildings Repairs & Maintenance (<i>misc</i>)	30,141.05			30,141.05		977.48
Bank Charges	99.00			99.00		60.00
Charitable Giving	10,017.00			10,017.00		696.00
Organ Fund	100.00			100.00		7,000.00
100 Club						
Prizes	2,090.00			2,090.00		1,465.00
Licence and bank charges	120.50			120.50		100.00
Vicarage						
Council Tax	3,298.98			3,298.98		3,150.11
Telephone	0.00			0.00		0.00
Water	253.69			253.69		286.83
TOTAL Charitable Costs	112,414.99	0.00	0.00	112,414.99		75,746.62
Trading Costs						
Hall						
Hall Cleaning (incl. Windows)	1,041.39			1,041.39		567.00
Hall Insurance	979.10			979.10		975.60
Hall Electricity Supply	636.00			636.00		540.00
Hall Boiler Contract	0.00			0.00		576.05
Hall Water Rates	49.48			49.48		316.30

Analysis of Total Paid:	Unrestricted	Restricted Funds	Endowed Funds	Total All Funds 2021	-	Total All Funds 2020
	General Fund					
	£	£	£	£		£
Hall Repairs & Maintenance	413.41			413.41		39.98
Hall Decoration & Fit Out	375.78			375.78		0.00
Hall Supplies	250.81			250.81		71.98
Hall Refunds/Deposit returns	227.85			227.85		0.0
Cottage						
Cottage Insurance	350.14			350.14		334.15
Cottage Boiler Contract	535.80			535.80		487.03
Cottage Repairs & Maintenance	1,058.68			1,058.68		3,889.00
Chimney Sweep	180.00			180.00		0.00
Mayhew	1,152.00			1,152.00		96.00
Church						
Church Equipment	21.31			21.31		0.00
Fairtrade purchases	0.00			0.00		394.45
Oak Garden	929.45			929.45		0.0
TOTAL Trading Costs	8,201.20	0.00	0.00	8,201.20		8,287.54
Parish Outings	0.00	-		0.00		814.50
Sundry Payments	159.99			159.99		84.00
Total Other Payments	159.99	0.00	0.00	159.99		898.50
Total paid on all funds	120,776.18	0.00	0.00	120,776.18		84,932.66

Statement of Deposit Funds Investment Income	Balances B/fwd	Income	Expenses	Transfers	Balances C/Fwd		Balances C/Fwd
	1 Jan. 2021			Out	31 Dec. 2021		31 Dec. 2020
	£	£	£	£	£		£
Endowed Funds:						-	
Lowdells Trust Fund	6,962.21	425.20		-5,000.00	2,387.41	-	6,962.21
Stenning Trust Fund	44,695.63	5,107.72		-5,000.00	44,803.35		40,862.91
Total Endowed Funds	51,657.84	5,532.92	0.00	-10,000.00	47,190.76		47,825.12
						-	
Restricted Funds:							
R& R Fund	26,337.11	4,012.04		-28,000.00	2,349.15	-	26,337.11
Cottage Fund	2,659.78	1.39		0.00	2,661.17	-	2,659.78
Organ Fund	1,036.59	100.54		0.00	1,137.13		1,036.59
Total Restricted Funds	30,033.48	4,113.97	0.00	-28,000.00	6,147.45		30,033.48
Unrestricted Fund:							
General Reserve	12,373.34	6.44		0.00	12,379.78		12,373.00
Total Unrestricted Funds	12,373.34	6.44	0.00	0.00	12,379.78		12,373.00
Total All Funds	94,064.66	9,653.33	0.00	-38,000.00	65,717.99		90,231.60

The Lowdells Trust is a parish Trust Endowed by WT & S P Lowdell, for the benefit of the disadvantaged in the parish. The Trustees are the Vicar & Churchwardens

The Stenning Trust is a parish Trust Endowed by Fanny Augusta Stenning for Education and Mission in the parish. The Custodian Trustee is the Diocese of Chichester, and the Managing Trustees are the Vicar & Churchwardens.

The Parochial Church Council of the Ecclesiastical Parish of St Mary, East
Grinstead
ANNUAL FINANCIAL REPORT FOR 2021

Independent Examiner's Report

Mark Nicholson Bookkeeping

**Independent examiner's report to the trustees of
St. Mary's, East Grinstead**

I report to the trustees on my examination of the accounts of St. Mary's (the Trust)
for the year ended 31 December 2021.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the
accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under
section 145 of the 2011 Act and in carrying out my examination I have followed all
the applicable Directions given by the Charity Commission under section 145(5)(b) of
the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to
my attention in connection with the examination giving me cause to believe that in
any material respect:

1. accounting records were not kept in respect of the Trust as required by section
130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form
and content of accounts set out in the Charities (Accounts and Reports)
Regulations 2008 other than any requirement that the accounts give a 'true and
fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the
examination to which attention should be drawn in this report in order to enable a
proper understanding of the accounts to be reached.



Signed:

Name: Mark Nicholson MICB

Member of the Institute of Certified Bookkeepers

Practice Number 17947

Address: 21 St. Mary's Road, Reigate, Surrey RH2 7JH

Date: 28 March 2022

Accounts



**The Parochial Church Council
of the
Ecclesiastical Parish of St Mary's
East Grinstead**

**DIOCESE OF
CHICHESTER**



**THE CHURCH
OF ENGLAND**

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31st DECEMBER 2020**



St Mary's Outdoor Nativity Scene

CONTENTS

	Pages
Annual report	2 - 12
Statement of financial activities (Receipts & Payments)	13
Balance sheet (Assets & Liabilities Statement)	15
Notes to the annual financial report	16 -20
Independent Examiner's Report	21

St Mary's Church, East Grinstead

Helping our community to know, love and follow Jesus.'

Incumbent: Rev. Adam Charles Wogan, St Mary's Vicarage, Windmill Lane, East Grinstead. RH19 2DS

Independent Examiner: Mr. Mark Nicholson

Bankers: CAF Bank Ltd, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent. ME19 4JQ

Charity Registration Number 1152316

The Parochial Church Council of the Ecclesiastical Parish of St Mary's, East Grinstead - Trustees' Annual Report for 2020

Structure, Governance and Management

St. Mary's Parish covers the northern part of the town of East Grinstead. It is part of the Diocese of Chichester within the Church of England. The Church Building, Hall, and Vicarage are located in Windmill Lane. The correspondence address is St Mary's Vicarage, Windmill Lane, East Grinstead RH19 2DS.

The Parochial Church Council (PCC) has registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

During the year the following served as members of the Parochial Church Council:

Incumbent	Fr Adam Wogan – Chair
Associate Vicar:	Fr David Hadfield
Church Wardens	Mr David Garrett – Vice Chair Dr Karen Rose
Deanery Synod Representatives	Mr David Garrett Dr Karen Rose Mrs Karen Blackman (Until 2020 APCM)

Elected Members

Mrs Margaret Barnett
Mrs Karen Blackman
Mrs Wendy Breeze (Safeguarding Officer)
Mrs Diane Mead
Mr Andrew Morris
Mrs Su O'Neill – Treasurer & PCC Secretary
Mr Steve Pond
Mrs Anne Stone
Mrs Tina Allen (Until 2020 APCM)- Agreed to continue as Electoral Roll officer.

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members: The Incumbent and Assistant Curate, the Churchwardens, and members of the Deanery Synod. Up to 12 members of the congregation are elected at the Annual Parochial Church Meeting (APCM). Members are encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible. There is a Standing Committee, which will meet to deal with any urgent matters on behalf of the PCC.

The PCC appoints working groups when required, to focus on particular aspects of church life.

Mrs Su O'Neill acts as Minute Secretary for PCC meetings.

Objectives and Activities

The primary objective of St Mary's PCC is the promotion of the Gospel of our Lord Jesus Christ in accordance with the traditions of the Church of England. The PCC has the responsibility of working with the Incumbent in sharing in God's mission to the world, especially within the ecclesiastical parish. This is reflected in its pastoral, evangelistic, social, and ecumenical work.

The PCC also has a responsibility for promoting and developing the ethos and work of its church Aided school, which includes nominating suitable candidates to act as Foundation Governors.

The PCC has responsibility for maintaining and promoting the use of its community hall, which is used by various local groups and organisations on a regular basis, as well as providing a well-equipped community facility.

The PCC has ownership of St Mary's Cottage, (attached to the Vicarage), which is rented out on a semi-charitable basis. Management of the cottage was transferred to Mayhews Property Management during the back end of 2019. This has reduced the workload and responsibilities of the wardens and created a more professional relationship with the tenants.

The aims and objectives set out for 2020 were as follows.

- To increase the regular congregation.
- To engage more effectively with families and the wider community for them to take a fuller part in the life of the church.
- To take seriously the responsibility of caring for God's creation.

Clearly, the Covid-19 Pandemic has had a huge effect on our worshipping life together. Public worship was banned from March 2020 until July 2020 and again in November (though private prayer was allowed). Services were continued throughout the year despite this closure and were live streamed on our Facebook account. This has

continued throughout the year. As a result of the pandemic, with many of our congregation worshipping from home, our attendance numbers have dropped significantly.

- Our regular Sunday congregation has decreased from an average of 92 to an average of 53 including children (according to 2020 parish returns). This does not include those people watching the service from home, which ranged between 10-35 at various times of the pandemic. It is worth noting that the 'views' recorded on the videos are not a reliable estimation of how many people actually watched the service.
- In an effort to engage with the parish more effectively during this time of pandemic, additional services have been established such as the Tuesday evening mass and the Friday afternoon shielding mass. We have also increased the number of services that took place outside, in an effort to reach more people in a safe way.

Achievements and Performance

1. Church Attendance

There were 129 members on the church Electoral Roll as at the 2020 APCM; 54 of whom were not resident within the parish. The average weekly attendance (Sundays and weekdays, and excluding school services), counted during October (including the Harvest Thanksgiving), was 131. In addition to worship within the church, clergy regularly visit members of our community who find it difficult to visit St Mary's and minister to them in their homes.

During the current pandemic, members of the PCC and clergy have endeavoured to contact all members on the electoral roll via telephone calls or emails.

2. Review of the year

The full PCC met three times during the year (March, September and November) with an average level of attendance of 74%. Meeting frequency was reduced due to Covid. From September 2019 the frequency of PCC meetings was changed to every other month, and three new sub-committees were set-up (Social and Fundraising, Worship, and Mission and Evangelism) to work alongside the three more established ones (Stewardship and Finance, Eco Group and Premises Working Group). The Working groups met between meetings and notes of their deliberations were received by the full PCC and discussed where necessary.

As was noted in last years report, new sub-committees were established to try and engage the talents of the congregation, and to release the PCC to be able to focus on mission and ministry as well as their other more practical duties. Meetings were held by some of the groups in the first part of 2020, especially the eco-group and the social and fundraising group. Ideas were formulated and plans were being put together for several activities throughout the year, which sadly, for obvious reasons, were cancelled. It is hoped that such events and meetings can resume later in 2021.

St Mary's Church continued to produce a monthly e-newsletter which is sent out by email to 137 recipients. Due to the pandemic, those who had been receiving a hard copy prior to the pandemic were switched to receiving an electronic copy, where possible, and it was also uploaded to the church website each month and could be accessed through our Facebook page. The e-newsletter gives detailed reviews of events that have taken place as well as more detailed information about future events at St Mary's. Also, key diocesan news and parish letters from Bp Martin and senior Diocesan clergy are included and highlights of a range of events being held

Excerpts from our monthly E-news.

at Chichester Cathedral are flagged up. This is edited by Karen Blackman who puts a huge amount of effort into creating it. We are very grateful to her for all her efforts.



Our presence on social media goes from strength to strength via our **Facebook page**. It continues to be a valuable 'mission for growth' tool, enabling us to communicate effectively with those in the church family, as well as those on the fringes of our family and crucially to those in our community and parish who we are especially trying to reach out to. We currently have 419 followers on our Facebook page, an increase of 236 people from last year's report .

Eco-Church, Fairtrade and Justice and Peace

Covid restrictions affected our activities greatly and sadly we had to cancel our plans to observe Earth Hour in the church, but the congregation were encouraged to have an hours quiet reflection in their own home using as little power as possible and considering how they could "cherish God's creation".

Christian Aid house to house collections could not be undertaken but people were encouraged to donate on line or by post.

We did squeeze in the Fair Trade breakfast during FT fortnight at the end of February 2020 and managed to distribute the FT Easter eggs that had been ordered. Our last monthly stall took place in March.

Our Green Sunday this year was celebrated on line, with some of the eco group reflecting on how their faith affected their attitude to the environment. These were posted on St Mary's face book page. As usual people were asked to consider their impact on the environment and the church used the C of E online tool to calculate their carbon footprint, which actually was higher than that calculated 5 years ago. There could be many reasons for this hopefully just due to an increased use of the church building.

St Mary's continues to support the Justice and Peace group in areas of homelessness, prison visiting and refugee action.

The Diocesan Charity FSW has been well supported by St Mary's with donations of food, clothing and gifts of approximately £750 throughout 2020 in addition to undisclosed monetary donations sent directly to FSW HQ at Garton House.

The annual Beetle Drive raised £400(approximately) whilst other planned events were inevitably cancelled.

Kelly the Practitioner for East Grinstead did manage a Christmas visit to Chequer Mead with some of the supported families. This generosity has enabled our FSW Practitioner to sustain shopping deliveries to local families in need and will continue to do so. The FSW East Grinstead Deanery Committee looks forward to resuming fundraising events as restrictions allow and sends thanks to St Mary's for helping to make a difference both locally and across Sussex.

St Mary's has continued to make various donations towards the following charitable organisations.

- FSW – via the 2019 Tree Festival and Beetle Drive
- Water Aid – via the Tree Festival
- Christian Aid (during Christian Aid Week)
- Crawley Open House-(Harvest produce)
- Alzheimer Society
- Royal British Legion (Poppy Appeal)

St Mary's has continued to collaborate with other denominations through events such as the **Annual World Day of Prayer** and **Christian Aid**. We continue to have representatives on the **East Grinstead Street Pastors Team** as well as members who volunteer at and/or are trustees to the **East Grinstead Foodbank**.

St Mary's has continued to raise funds for the Royal British Legion through their **Poppy Appeal**. In addition, two members of our church family, Lynda and John Railton, have continued to be Joint Poppy Appeal Organisers for East Grinstead.

Spiritual growth of our church family members was encouraged in 2020 by Study Courses being offered during the beginning of the year. Fr Adam also put together Holy Week Packs that were sent out to everyone on the electoral roll. These were well received and included a palm cross, teaching on Holy Week, devotional materials and craft activity ideas.



Holy Week Packs being put together in the Vicarage.

During our Mass on Epiphany Sunday, a film crew recorded our worship as part of the teaching material for 'Bread of Life', an exciting new teaching course focusing on the Mass. A big thank you to the ten 'volunteers', namely Raj, Ruth, Wendy, Sarah H, James, Bamber, Margaret, Sara, David G and Fr Adam who agreed to be filmed answering two questions about their faith ('What first drew you to the Sacrament of the Eucharist?' and 'How has the Eucharist changed your life?') and in particular the ways in which the receiving of Holy Communion has a special meaning for them.



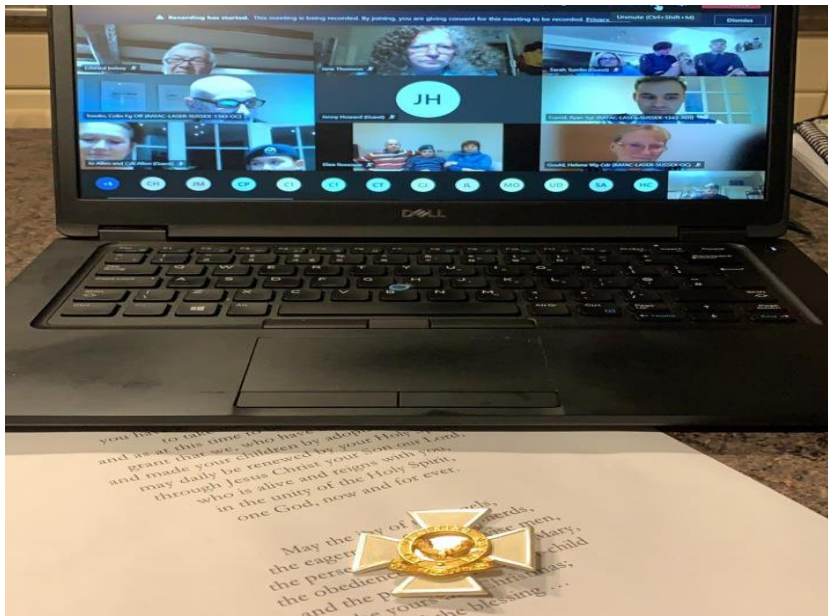


It was pleasing that two regular members of our congregation, Louise Knock and Ruth Blackman, by permission of Bishop Martin, were commissioned as authorised Lay Minsters of Holy Communion on Sunday 9th February during the 10am Mass.

St Mary's continued to be blessed by a loyal choir, choirmaster and organist who have led our singing, when permitted to, over the course of 2020. We have continued to have servers at Sunday masses as far as possible, and throughout 2020 our dedicated team of Sacristans have continued to work hard. Welcomers, Readers and Flower arrangers have played their part in our ministry throughout the year, and a small but reliable group of people have regularly cleaned areas of the church such as pews etc. to ensure that our worship has been able to take place in a Covid secure way. We are especially grateful to those people who have supported our ministry during this most difficult time.

3. Young people and children

The link with our school has continued to be maintained and strengthened. School Masses and the School's celebratory assemblies (Gold assemblies) have been held in church, as far as it has been possible and given the restrictions in place. Fr Adam continued to lead weekly Collective Worship with the school either in church, classrooms or via video throughout the year.



Links between our **uniformed organisations** have been maintained. Sadly however, parade services have not been able to happen. Fr Adam has continued to minister to the Royal Air Force Cadets and Officers from the 1343 East Grinstead Squadron, to whom he serves as Padre.

A photo from our Facebook Page showing Fr Adam's online induction as Padre of 1343 Sq. ATC

Sadly, Parish Family Masses and Kidz Club have not been able to happen as regularly as they usually would have. They have gone ahead when possible and for this, we are very grateful. We hope to be able to re-establish regular family and children's services in the near future.

We were very pleased to be able to hold our Pancake Party in February before the national lockdown took place. This was very well attended by many of our families and was well supported by volunteers from the congregation.

As part of the Lent packs that were sent out to the electoral roll, our young people (and the young at heart, one creative participant is in her 90's!) were asked to decorate their front doors for Easter. This sparked a wave of creativity with some making fantastic displays, Easter Gardens and lots of sweet treats.



Easter door decorations



Easter Gardens with Easter smiles.

The **Foundation Governors** continued to represent the interests of the Church on the Governing Body of the school. There are currently two vacancies on the Governing Body for Foundation Governors.

During 2020 Wendy Breeze commenced service as the **Safeguarding Officer**.

As was noted above, St Mary's increased the number of outdoor services this year, in an effort to reach people who were either not regular members of our congregation, or who were uncomfortable being in the church building. We held an outdoor Remembrance Service both on VE day and Armistice Day as well as an outdoor Advent service, our annual 'carols around the Oak Tree' service and two outdoor nativity services (the second owing to the first being fully booked!). The Christmas services especially were well attended, with over 250 attending.



Quotes from Facebook-

Fantastic!! The event was much appreciated 🙏 looking forward to the next one. Thank you so much.



So lovely to sing hymns again with God's family having not done it since March 🥰🕯️

Some photos from our outdoor services

4. Links to Retirement and Nursing homes

Pastoral visits have not been possible this year, however, services are watched via our Facebook page at several of the care homes in the town.

5. Community Enrichment

Owing to the pandemic and the national restrictions that have been applied, our mission and outreach has been significantly reduced, and in many cases, stopped altogether. That being said we have been able to continue the worship and live streaming of masses throughout the pandemic, and the church has been open for worship and private prayer whenever this was not expressly forbidden by law. We were able to hold a small

Christmas Fair that raised over £700, our thanks to those people who helped run that event.



We carried out the annual distribution of **St Mary's Christmas Cards** across the whole parish detailing our Christmas services. St Mary's was one of the few churches in the area that remained open for Christmas. This has seen an increase in 'newcomers' to St Mary's, predominantly those people who usually worshipped elsewhere, but due to the closure of their churches, have come to us to receive the sacrament. Our social media presence has also been a way in which new people have started

attending our church.

We took part in the national 'clap for key workers' each week by ringing our bells and live streaming prayers for key workers. We were also able to help in the distribution of food parcels for children from our school who would normally receive free school meals.

6 Fabric

Working parties were held throughout 2020 to carry out minor repairs and maintain the good appearance of the church, church hall and grounds, resulting in a reduction of costs for the PCC, and the effective use of people's time and expertise.



7 Financial Review

Receipts & Payments - The total receipts on general unrestricted funds received were £91,856.25. The total receipts on restricted funds were £126.98. The total funds received on endowed funds were £5,529.83. Making a grand total of receipts as £97,513.06. The total expenditure on general unrestricted funds were £86,372.66. There was no expenditure from the restricted or endowed funds. These figures are detailed in the Financial Statements.

The planned giving through standing orders and envelopes continues to be our focus for regular income. Use of the Parish Giving Scheme continues, and we would like to encourage more members to use it, as it enables us to immediately reclaim the Gift Aid on any giving through this scheme.

The amount of Income tax recovered via the PGS (DD giving) was £5,382.04. The amount of Income tax recovered via HMRC (SO giving) was £7,005.01. Total Gift Aid recovered (£12,387.05).

The largest expenditure of the PCC was the sum of £45,000 paid to the Diocese as the Parish Share. This amount covers the housing, clergy stipend/pension/training, parish support costs including the work done at Church House, and also a contribution to national church funds.

Due to Covid restrictions most of our fund raising activities were unable to take place. Therefore only £716.62 was raised through fund raising compared with £12,077.86 in 2019. We did however receive some very generous ad hoc donations from some of our parishioners, £6,644.45 in total.

Due to Covid the Church Hall remained mostly closed and therefore income was drastically reduced with all regular payments ceasing by the end of May. Any church cleaning was undertaken by volunteers and therefore no salary was paid to anyone from April onwards. Income of £4,449.35 for 2020 (in 2019 the figure was £11,290.25).

As live music was another Covid restriction salary paid for the organist was suspended for some of 2020.

The management of The Cottage rental is managed by Mayhews and there is now a regular income of £800.00 less £96.00 management fees, totalling £704.00 per month, so annually £8,448. With some late rental payments from 2019 less some large repairs total £2020 and insurance, net income for The Cottage is £5,187.82.

During 2020 we were able to pay the agreed reduced Diocesan fee of £3,750 per month, totalling £45,000 for 2020. This will be increased by £100.00 per month for 2021, but is still below what is expected.

Following the 2020 Independent Examination of Accounts it was noted that the 100 Club income and expenditure had not been included in previous years' figures. The 2020 accounts now include these figures.

Reserves Policy

It is PCC policy to maintain a balance on the general unrestricted funds (excluding property) which equates to approximately two months' worth of unrestricted payments as a contingency against unforeseen situations.

As well as holding the above general reserves, from time to time the PCC receives restricted legacies for expenditure on particular purposes, defined by the donor. We aim to expend such money as soon as possible after receiving the legacy, depending on the specific objectives of the donor. Where we have identified that the specific purpose can only be achieved by delaying the expenditure, we invest the legacy temporarily until such time as the need for expenditure is identified.

Annual Financial Report for 2020

Receipts and Payments Summary of Financial Activities - 2020				
	<i>Unrestricted</i>	Restricted	Endowed Funds	Total
	General Fund	Funds		All Funds 2020
	£	£	£	£
INCOME AND ENDOWMENTS FROM:				
Church				
Giving	59,898.48			59,898.48
Appeals / Fundraising	716.62			716.62
Misc Giving	1,982.19			1,982.19
Parish Outings	754.50			754.50
100 Club	3,635.00			3,635.00
Transfer from 100 Club				
Weddings & Funerals	2,182.00			2,182.00
Hall				
Rentals	4,449.35			4,449.35
Cottage Income				
Rent	11,200.00			11,200.00
Misc				
Donation for external charity	10.00			10.00
INVESTMENT INCOME				
<i>General Reserve</i>	7,028.11			7,028.11
<i>R&R Fund</i>		111.36		111.36
<i>Organ</i>		4.37		4.37
<i>Cottage</i>		11.25		11.25
<i>Lowdells</i>			443.59	443.59
<i>Stenning Trust</i>			5,086.24	5,086.24
TOTAL INCOME	91,856.25	126.98	5,529.83	97,513.06
EXPENDITURE				
Church				
Parish Fees/Parish Share	46,644.00			46,644.00
Utilities	6,714.97			6,714.97
Trading Costs	4,513.29			4,513.29
Fund Raising Expenses	471.60			471.60
Repairs / Renewal	4,538.62			4,538.62
Charity Appeals	696.00			696.00
Other Costs	1,369.15			1,369.15
Investments	7,000.00			7,000.00

Receipts and Payments Summary of Financial Activities - 2020				
	<i>Unrestricted</i>	Restricted	Endowed Funds	Total
	General Fund	Funds		All Funds 2020
	£	£	£	£
100 Club				
Prizes	1,465.00			1,465.00
Licence & Bank Charges	100.00			100.00
Hall				
Utilities	856.30			856.30
Repairs / Renewal	1,825.63			1,825.63
Cleaning	567.00			567.00
Hall Supplies	71.98			71.98
Cottage				
Utilities	0.00			0.00
Repairs / Renewal	4,572.18			4,572.18
Management Fee	1,440.00			1,440.00
Other Costs	0.00			0.00
Vicarage Expenditure				
Utilities / Insurance	3,436.94			3,436.94
Other Costs	90.00			90.00
TOTAL EXPENDITURE	86,372.66	0.00	0.00	86,372.66
RECONCILLIATION OF FUNDS				
Net Income or (Net Expenditure)	5,483.59	126.98	5,529.83	11,140.40
Transfers Between funds				0.00
Net movements in funds	5,483.59	126.98	5,529.83	11,140.40
Bank accounts at 1 January 2020	28,949.35	29,906.50	46,128.01	104,983.86
Bank accounts at 31 December 2020	34,432.94	30,033.48	51,657.84	116,124.26

Balance Sheet Statement of Assets and Liabilities

	Unrestricted	Restricted Funds	Endowed Funds	Total all Funds 2020		Total all Funds 2019
	General Funds					
ASSETS	£	£	£	£		£
Bank Current Account	18,049.31			18,049.31		23,381.12
100 Club	4,010.29			4,010.29		1,900.29
CBF Deposit Funds	12,373.34	30,033.48	51,657.84	94,064.66	-	81,379.74
Bank and deposit accounts	34,432.94	30,033.48	51,657.84	116,124.26	-	106,661.15
Other Assets:						
S P Lowdell - COIF Investment Fund			11,758.00	11,758.00		11,758.00
W T Lowdell - COIF Investment Fund			2,031.00	2,031.00		2,031.00
Stenning Trust - COIF Investment Fund			175,305.32	175,305.32	-	164,026.00
Investments Assets at Market Value	0.00	0.00	189,094.32	189,094.32	-	177,815.00
Freehold House - St Mary's Cottage	304,879.00			304,879.00		304,879.00
Freehold Property - St Mary's Church Hall	536,000.00	-		536,000.00	-	536,000.00
Total Freehold Property	840,879.00	0.00	0.00	840,879.00	-	840,879.00
Total Assets	875,311.94	30,033.48	240,752.16	1,146,097.58	-	1,125,355.15
LIABILITIES						
Unpaid Creditors	126.00			126.00		493.00
100 Club prizes	320.00			320.00		
Charitable donations collected to be paid				0.00		206.00
Unpaid Diocesan Fees	244.00			244.00		273.00
Total Liabilities	690.00	0.00	0.00	690.00	-	972.00
TOTAL NET ASSETS	874,621.94	30,033.48	240,752.16	1,145,407.58	-	1,124,383.15

NB: Other Assets SP Lowdell & WT Lowdell at October 2020

NB: Property value at 2018

This Financial Report for the year 31st December 2020, including the notes following, was approved by the PCC and signed on its behalf by

.....
Fr A C Wogan
PCC Chairman

.....
Date

Notes to the Annual Financial Report

The financial statements of the PCC have been prepared in accordance with the Charities Act 2011 and the Church Accounting Regulations 2006, using the Receipts and Payments basis.

The following assets are recognised but not valued in the Statement of Assets and Liabilities: Movable church furnishings held by the churchwardens on special trust for the PCC, which require a faculty for disposal.

Analysis of Total Received						
	<i>Unrestricted</i>	Restricted Funds	Endowed Funds	Total All Funds 2020		Total All Funds 2019
	General fund					
	£	£	£	£	-	
Charitable Activities					-	
Planned giving (<i>excl. tax refunds</i>)	37,099.64			37,099.64	-	35,941.30
Gift Aid - Parish Giving Scheme	5,382.04			5,382.04		4,857.98
Gift Aid Recovered	7,005.01			7,005.01	-	6,907.87
Loose cash collections	1,634.84			1,634.84		4,288.39
Non-Gift-Aided Donations	6,644.45			6,644.45	-	448.45
Gift-Aided Donations	2,132.50			2,132.50	-	2,700.00
100 Club	3,635.00			3,635.00	-	3,660.00
Charity Appeals	10.00			10.00		107.60
Organ Fund Donation				0.00		0.00
Grants				0.00		0.00
Coffee/Refreshments	178.19			178.19	-	862.87
Legacy / Bequests	0.00			0.00		1,198.92
<i>Repairs & Restoration Fund</i>	0.00			0.00		0.00
<i>Lowdells</i>	0.00			0.00	-	300.00
<i>Stenning Trust</i>	0.00			0.00	-	3,100.00
Donations and Legacies	63,721.67	0.00	0.00	63,721.67		64,373.38
					-	
Fees for Weddings & Funerals	2,182.00			2,182.00		3,119.00
Total Charitable Activities:	65,903.67	0.00	0.00	65,903.67		67,492.38
Church Hall Rent	4,449.35			4,449.35		11,250.25
Fundraising	1,568.62			1,568.62		12,077.86
Transfer from 100 Club				0.00		1,530.00
Rent from Cottage	11,200.00			11,200.00		7,995.18
Electricity Refund				0.00		0.00
Gas Refund				0.00	-	0.00
Fairtrade Sales	520.00	-	-	520.00		1,113.00

Analysis of Total Received						
	<i>Unrestricted</i>	Restricted Funds	Endowed Funds	Total All Funds 2020		Total All Funds 2019
	General fund					
	£	£	£	£	-	
Trading Activities	17,737.97	0.00	0.00	17,737.97		33,966.29
CBF Deposit Interest	28.11	126.98	203.76	358.85		596.02
CBF Investment Fund Dividend	7,000.00	0.00	5,326.07	12,326.07		7,886.13
Investments	7,028.11	126.98	5,529.83	12,684.92		8,482.15
Parish Outings	754.50			754.50		480.00
Sundry Receipts	432.00			432.00		632.00
<i>(Bible Alive,Wifi,Service Sheet)</i>						
Total Other Receipts	1,186.50	0.00	0.00	1,186.50		1,112.00
Total received on all funds	91,856.25	126.98	5,529.83	97,513.06		111,052.82

Analysis of Total Paid						
	Unrestricted General Fund	Restricted Funds	Endowed Funds	Total All Funds 2020	-	Total All Funds 2019
	£	£	£	£		£
Charitable Costs						
Church						
Parish Share to Diocese	45,000.00			45,000.00		44,183.00
Parish Fees to Diocese	1,644.00			1,644.00		1,604.00
Gas Supply	4,151.98			4,151.98		4,273.02
Electricity Supply	924.00			924.00		886.00
Water Rates	246.96			246.96	-	97.89
Organist & Music	1,278.00			1,278.00	-	2,640.00
Church Boiler Contract	0.00			0.00		0.00
Telephone & Broadband	1,392.03			1,392.03		341.52
Sacristy Supplies	667.53			667.53		629.45
Fund Raising Expenses	471.60			471.60		1,096.04
Social Event Expenses	16.20			16.20		112.10
Church Insurance	3,089.26			3,089.26	-	3,089.24
Piano & Organ Tuning	243.60			243.60		472.80
Fees & licences	121.28			121.28	-	70.80
Subscriptions	107.00			107.00	-	373.99
Vicarage Expenses/Office	1,000.34			1,000.34		1,946.79
Vicarage Alarm	90.00			90.00		
Clergy & Incidental Expenses	1,567.42			1,567.42		1,687.57
Church Buildings Repairs & Maintenance (<i>misc</i>)	977.48			977.48		1,151.92
Archdeacon's Loan				0.00		0.00
Accounting & Examiner's Fees	0.00			0.00		175.00
Architect Report	0.00			0.00		820.80
Bank Charges	60.00			60.00		60.00
Charitable Giving	696.00			696.00		1,083.12
R&R Fund	7,000.00			7,000.00		2,711.22
100 Club						
Prizes	1,465.00			1,465.00		1,512.00
Licence and bank charges	100.00			100.00		80.00
Vicarage						
Council Tax	3,150.11			3,150.11		3,019.94
Telephone	0.00			0.00		638.00
Water	286.83			286.83		521.61
					-	
TOTAL Charitable Costs	75,746.62	0.00	0.00	75,746.62		75,277.82

Analysis of Total Paid						
	Unrestricted	Restricted Funds	Endowed Funds	Total All Funds 2020	-	Total All Funds 2019
	General Fund					
	£	£	£	£		£
Trading Costs						
Hall						
Hall Cleaning (incl. Windows)	567.00			567.00	-	1,814.02
Hall Insurance *	975.60			975.60		975.63
Hall Electricity Supply	540.00			540.00		426.00
Hall Boiler Contract	576.05			576.05		698.18
Hall Water Rates	316.30			316.30		156.18
Hall Repairs & Maintenance	273.98			273.98		0.00
Hall Equipment				0.00		0.00
Hall Supplies	71.98			71.98		
Cottage						
Cottage Insurance	334.15			334.15		324.47
Cottage Boiler Contract	487.03			487.03		444.40
Cottage Repairs & Maintenance	3,751.00			3,751.00		315.00
Chimney Sweep	0.00			0.00		70.80
Mayhew	1,440.00			1,440.00		600.00
Water	0.00			0.00		
Church						
Church Equipment	0.00			0.00		674.68
Fairtrade purchases	394.45			394.45		1,224.86
	-					-
TOTAL Trading Costs	9,727.54	0.00	0.00	9,727.54		7,724.22
Parish Outings	814.50	-		814.50		530.00
Sundry Payments	84.00			84.00		1,100.14
Total Other Payments	898.50	0.00	0.00	898.50		1,630.14
Total paid on all funds	86,372.66	0.00	0.00	86,372.66		84,632.18

Statement of Deposit Funds

	Balances B/fwd	Income	Expenses	Transfers	Balances C/Fwd		Balances C/Fwd
	1 Jan. 2020			Out	31 Dec. 2020		31 Dec. 2019
	£	£	£	£	£		£
Endowed Funds:						-	
Lowdells Trust Fund	6,518.62	443.59		0.00	6,962.21	-	6,518.62
Stenning Trust Fund	39,609.39	5,086.24		0.00	44,695.63		39,609.39
Total Endowed Funds	46,128.01	5,529.83	0.00	0.00	51,657.84		46,128.01
						-	
Restricted Funds:							
R& R Fund	26,225.75	111.36		0.00	26,337.11	-	26,225.75
Cottage Fund	2,648.53	11.25		0.00	2,659.78	-	2,648.53
Organ Fund	1,032.22	4.37		0.00	1,036.59		1,032.22
Total Restricted Funds	29,906.50	126.98	0.00	0.00	30,033.48		29,906.50
Unrestricted Fund:							
General Reserve	5,345.23	7,028.11		0.00	12,373.34		5,345.23
Total Unrestricted Funds	5,345.23	7,028.11	0.00	0.00	12,373.34		5,345.23
Total All Funds	81,379.74	12,684.92	0.00	0.00	94,064.66		81,379.74

The Lowdells Trust is a parish Trust Endowed by WT & S P Lowdell, for the benefit of the disadvantaged in the parish. The Trustees are the Vicar & Churchwardens

The Stenning Trust is a parish Trust Endowed by Fanny Augusta Stenning for Education and Mission in the parish. The Custodian Trustee is the Diocese of Chichester, and the Managing Trustees are the Vicar & Churchwardens.

The Parochial Church Council of the Ecclesiastical Parish of St Mary, East Grinstead

ANNUAL FINANCIAL REPORT FOR 2020

Independent Examiner's Report

Mark Nicholson Bookkeeping

**Independent examiner's report to the trustees of
St. Mary's, East Grinstead**

I report to the trustees on my examination of the accounts of St. Mary's (the Trust) for the year ended 31 December 2020.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Mark Nicholson MICB

Member of the Institute of Certified Bookkeepers

Practice Number 17947

Address: 21 St. Mary's Road, Reigate, Surrey RH2 7JH

Date: 19 April 2021