



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From: 1/04/2022 Period start date To: 31/03/2023 Period end date

Charity name: Milton Keynes Ananda Club

Charity registration number: 1152284

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>We are a non-profit, socio cultural organisation with the main objectives of engaging in educational, cultural, sports and promoting charitable initiatives benefiting wider as well as targeted communities.</p> <p>One of our main objective seeks to preserve, promote, and celebrate the multi-cultural aspect of India.</p> <p>Our goal is to infuse our rich cultural heritage into the vibrant local community across five neighbouring counties which is a conglomeration of cultures and traditions; and to showcase the tradition and depth of Indian culture to foster better understanding and appreciation.</p>

Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>□ The new executive team and the trustees planned and delivered its first community inclusion event by organising a summer Barbeque at The Sherington Pavilion. BBQ was done by our volunteers, Fun games and impromptu cultural events were organised for all age groups. All members were encouraged to participate to promote 'healthy lifestyle and keep active'.</p> <p>It also promoted mental well-being through openhearted social interaction. A few sport events were planned for children to keep them engaged and included. Fund was raised through various activities and part of it went towards our two selected Health charities.</p>
		<p>□ Other two accomplishments were: us promoting both indoor as well as outdoor events for all age groups by organising weekly Table Tennis and Badminton sessions. Other one was organising Yoga sessions for our volunteer members to support releasing day long exhaustion and mental stress through Yoga and meditation.</p>

		<p>□ Our next public benefit event was our signature community festival Durga puja (Dusserah) celebration which had been organised for five days from 01/10/2022 to 04/10/2022 at Woughton Leisure Centre in Milton Keynes for our local community as well as for the people from Indian subcontinent residing in the neighbouring five LAs which other than Milton Keynes include Bedfordshire, Northamptonshire, Buckinghamshire, Oxfordshire and Hertfordshire. There were around more than 3000 people visited the festival and celebrated festival with a mix of religious rituals, cultural programmes, prompting food of Bengal through food stalls. Our volunteers cooked meals for around 3000 attendees in those five days. Stage decoration of festival site promoted cultural heritage of Bengal and attracted appreciation by many of the visitors from varied culture. The whole event is example of social inclusion of ethnic as well as mainstream population and in prompting cultural heritage of eastern part of India the wider population and raising awareness in the next generation British Asian youth about their cultural heritage.</p> <p>□</p> <p>MKAC has also coordinated celebration of Kali puja (Diwali) at Bow Brickhill Pavilion with new Idol gifted by two members and with around 500 people attending from all age groups and different communities from MK and the neighbouring towns.</p>
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		<p>□</p> <p>The spring festival (Sarasvati puja) which celebrates knowledge, art, music and culture was organised at Irish Centre in Milton Keynes. This festival is especially for younger people and students. Younger people participated with full enthusiasm, show cased their performance art and musical talents.</p> <p>□</p> <p>Our other two important accomplishments which help us fulfil our core values include featuring vocal, instrumental or performing arts talents from India as well as our inhouse talents from the UK and organising and participating in both outdoor (cricket tournaments) and indoor (table tennis/Badminton) sport activities.</p> <ul style="list-style-type: none"> ○ MKAC volunteers who play cricket and table tennis also participated in various tournaments with local and neighbouring county teams. ○ To promote mental and physical wellbeing of the local community, it invited Yoga/meditation instructor and delivered sessions. <p>Pandemic started and to support members shielding and elderly local population, our member volunteers carried out and delivered routine household shopping. Offered prepacked meals for rough sleepers and organised zoom sessions for community members to interact as well as volunteers from varied health speciality were invited to talk on Covid and its preventive measures.</p>
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Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	We confirm that the charity trustees are aware of the commission's public benefit guidance and have taken it into account in our activities and events planned and delivered that it is relevant to public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	MKAC constitution
Policy on social investment including program related investment	Para 1.38	MKAC constitution

Contribution made by volunteers	Para 1.38	<p>It consists of members who believe in our values and goals of the association as laid down in the Constitution and have joined it by agreeing to pay the required annual donation to support the objectives. Our entire staff consists of volunteers with no compensated management or staff.</p> <p>The executive functions of the organisation are performed by the Executive Committee elected by, from and among the volunteer members for two years. Our subcommittees require expert input in various functions required in delivering activities. All that expertise is offered without any compensation for time and effort.</p> <p>There is a Board of Trust that governs the policy matters of the association.</p> <p>Our member volunteers other than supporting core values/objectives of the charity, also support various community activities at individual level on behalf of MKAC, such as delivering health education sessions for the targeted community, supporting health screening sessions for hard to reach groups (rough sleepers), extending support to other community organisations/charities in their objectives (marathon/walks)</p>
Other		

Achievements and Performance

	SORP reference	
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Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<input type="checkbox"/> We have delivered our core objectives of delivering all three festivals Dusserah, Diwali (autumn) and spring (Sarasvati puja) for its members and South East Asian community of Milton Keynes and neighbouring four counties with the aim of promoting culture and heritage with the main stream population and create multicultural acceptance by different communities. <input type="checkbox"/> Our sport activities to promote mental and physical wellbeing with the aim of social inclusion with sport groups from different backgrounds.
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<input type="checkbox"/> Children were trained to perform and showcase various performing art events with the aim to promote and raise awareness of Bengali/Indian cultural heritage and learn from best of both worlds (East and West). <input type="checkbox"/> Women empowerment: A dance drama was directed by a Lady member where all women members and young adults participated and showcased their talents through live stage show as well as world wide web release; this was done with the aim to empower and show case the talents of women members and promote Literature of noble laureate Rabindra Nath Tagore
Performance of fundraising activities against objectives set	Para 1.41	<input type="checkbox"/> Raised funds for Willen Hospice and Diabetes UK to support developing better end of life care facilities at the Hospice and promote prevention and management of Diabetes in specially south Asian communities.
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>2022-2023, account has been reviewed by an independent accountant, approved then presented at the AGM and have been agreed by the members.</p> <p>Independent Examiner's report</p> <p> MKAC_2023_IER_310 82023.pdf</p> <p> Annual Accounts 22-23.pdf</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Base line reserve is held to run essential expenses as well as deliver core charity objective of delivering one of its annual festival benefitting emotionally, socially, culturally and religiously Asian/British Asian Hindu Bengali communities across five counties of England.
Amount of reserves held	Para 1.22	£14,582
Reasons for holding zero reserves	Para 1.22	NA
Details of fund materially in deficit	Para 1.24	NA
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	NA


Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<ul style="list-style-type: none"> • Annual donation by the members • Donations by the visitors at the festivals and the events • Fund raising through local business supporting the cause and the events • Request of grants from community foundations for delivering its core objectives and values.
Investment policy and objectives including any social investment policy adopted	Para 1.46	NA

A description of the principal risks facing the charity	Para 1.46	In the current circumstances of pandemic, donations from members may go down, fund raising and receipt of grants may reduce, which may have its impact on delivering all objectives and events.
Other		

Structure, Governance and Management

Description of charity's trusts:		It has a membership predominantly from Bengali community or from other parts of south East Asian countries residing in Milton Keynes and its neighbouring counties. It has both single and family memberships and all members are volunteers who donate and raise funds to deliver core objectives.
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution of Milton Keynes Ananda Club 2013 (attached)  Constitution and governance - MKAC _2
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	It is a CIO using the association model
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	CIO has a wider voting membership who make certain decisions. MKAC members appoint some or all of the charity trustees (who will serve for fixed terms and require re-electing by the members) and are involved in the work of the CIO.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Trustees are inducted about constitution of the organisation, they are also made aware of charity commission guidance on Public benefits
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The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p>Charity has a team of three Trustees. The chair is the President elect and other two are selected by the members. Organisation has 6 elected members as executive team. President, Vice-President, Treasurer (2), Secretaries (2). President of the Executive team is a chair.</p> <p>There are 5 subcommittees who are responsible for operational arrangements of the activities and events. They have the autonomy in operation planning.</p> <p>We also work with other local charities to support delivering common objectives and goals.</p>
Relationship with any related parties	Para 1.51	NA
Other		

Reference and Administrative details

Charity name	Milton Keynes Ananda Club
Other name the charity uses	
Registered charity number	1152284
Charity's principal address	137 Newport Road, Brooklands, Milton Keynes, MK10 7EQ,

Names of the charity trustees who manage the charity

1	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
	SARBENDU MANDAL	President	April2019-March 2021	MKAC membership, elected by elections
	BISHWADIP ROY	Trustee	April2021-March 2024	MKAC membership, selected by members
	SOMA GAREWAL	Trustee	April2023-March 2024	MKAC membership, selected by members

Trustee name	Dates acted if not for whole year	
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Corporate trustees – names of the directors at the date the report was approved **NA**

Director name		

Name of trustees holding title to property belonging to the charity **NA**

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	NA
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	NA
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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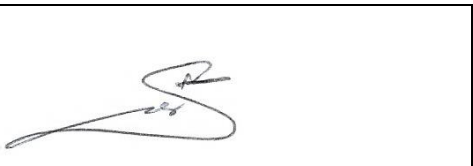
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	SARBENDU MANDAL	
Position (e.g. Secretary, Chair, etc)	PRESIDENT	
Date	31/12/2023	

Appendix 1 Account summary 2022-23

OFFICIAL



MK ANANDA CLUB
Regd. Charity No. 1152284

INCOME STATEMENT - PERIOD ENDED 31st MARCH 2023			
		2022-23	2021-22
Income			
Membership subscriptions	Notes 1	£9,000	£6,160
Sponsorships & Members' additional contributions	2	£2,383	£1,386
Local Giving - Matching Funding & Gift Aid		£2,307	£1,471
Non-member sponsorships/donations		£67	£14
Advertising revenue, Business donations & sponsorships		£5,076	£0
MKCF funding for Sports, Culture & Health		£500	£0
Puja gate receipts + food stall		£8,526	£2,952
Raffles		£0	£0
Biyoja Sammelan/Cultural Function gate receipts		£0	£0
Members' Annual Function - Summer event		£1,555	£1,202
Interest income		£15	£0
Miscellaneous income		£0	£0
Total Income		£29,428	£13,194
Expenditure			
Venue hire costs	3	£7,548	£5,363
Online Cultural functions		£0	£0
Puja provisions		£715	£207
Priest - fees, accommodation & dakshina		£1,775	£1,147
Sport fund expenditure (Cricket Club)		£0	£297
Charitable donations		£0	£650
Decorations & Cleaning	4	£2,359	£1,119
Transportation & communications	5	£815	£539
Food, sweets & catering supplies		£5,850	£3,600
Storage		£940	£445
Raffle prizes & Awards		£0	£0
AGM & ad hoc meetings		£103	£15
Brochure production & distribution		£325	£0
Cultural function/Biyoja Sammelan		£0	£0
Members' Events	6	£2,782	£1,920
Repairs, renewals & maintenance	7	£887	£1,130
Equipment depreciation		£0	£75
Miscellaneous expenditure & Bad Debts	8	£680	£427
Total expenditure		£24,679	£16,934
Surplus / (Deficit) for the year		£4,749	-£3,751

ASSETS & LIABILITIES AT 31st MARCH 2023			
		2022-23	2021-22
Members' Funds			
Surplus / (Deficit) for the year as above	Notes	£4,748.8	-£3,751
Retained earnings/Reserve Fund brought forward		£9,833.7	£13,585
Retained earnings/Reserve Fund carried forward		£14,582	£9,834
Represented by			
Book value of Equipment capitalized		£224	£224
Stock of Kitchen Provisions		£30	£30
HSBC Business Money Manager A/c #11503731		£3,343	£3,329
HSBC Community A/c #81189387		£10,666	£5,248
Cash in hand		£169	£0
Amounts receivable		£150	£1,003
Amounts payable		£0	£0
		£14,582	£9,834

Ritaban Ghosh, Indrajit Rudra
Joint Treasurers, 18 Apr 2023

Notes

- | | |
|--|--|
| 1 Membership pending for 1 family | 6 Annual Dinner + Sports + Rehearsals |
| 2 Puja + Archana Sponsorships | 7 Insurance Renewal |
| 3 Puja + Meetings + Rehearsals | 8 Bank Charges + LG Annual Subscription + Obituaries |
| 4 Includes Stage Rent | |
| 5 Transport + Web Hosting + Mobile Phone | |

Appendix 2_ Independent Examiner's report 2019-2020



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

Milton Keynes Ananda Club

On accounts for the year ended

31/03/2023

Charity no (if any)

1152284

Set out on pages

1

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2023.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the accounts. I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 31/08/2023

Name:

Prasanth Ganguly

Address:

TaxAssist Accountants Milton Keynes

Luminous House, 300 South Row

Milton Keynes, MK9 2FR

Appendix 3 Milton Keynes Ananda Club's Governance document



Milton Keynes Ananda Club

Constitution

12th May 2013

Version: 2.0

[The constitution is in 2 parts. part 1 covers the purposes of the charity and how its money and other property can be used. It also contains the powers to change the constitution and to wind the charity up. Part 2 sets out the administrative provisions, including membership, the appointment of charity trustees, members' and trustees' meetings and the powers available to the trustees in running the charity. The provisions in part 1 can only be changed

by a 2/3rds majority of members present and voting at a meeting whereas those in part 2 can be changed by a simple majority of them]

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Constitution

Adopted on the 12th May 2013

PART 1

1. Adoption of the constitution

The association and its property will be administered and managed in accordance with the provisions in Parts 1 and 2 of this constitution.

2. Name

The association's name is **Milton Keynes Ananda Club**

(And in this document it is called the charity)

3. Objects

The charity's objects are the advancement of the Hindu religion and Hindu culture and heritage for the public benefit in particular but not exclusively through the holding of prayer meetings and organising cultural functions and Hindu religious festivals (including festivals such as Durga Puja, Laxmi Puja and Kali Puja).

[Nothing in this constitution shall authorise an application of the property of the charity for purposes which are not charitable in accordance with section 7 of the Charities and Trustee Investment (Scotland) Act 2005 and/or section 2 of the Charities Act (Northern Ireland) 2008.]

4. Application of income and property

- (1) The income and property of the charity shall be applied solely towards the promotion of the objects.
 - (a) A charity trustee is entitled to be reimbursed from the property of the charity or may pay out of such property reasonable expenses properly incurred by him or her when acting on behalf of the charity.
 - (b) A charity trustee may benefit from trustee indemnity insurance cover purchased at the charity's expense if required and in accordance with, and subject to the conditions in, section 189 of the Charities Act 2011.
- (2) None of the income or property of the charity may be paid or transferred directly or indirectly by way of dividend bonus or otherwise by way of profit to any member of the charity. This does not prevent a member who is not also a trustee from receiving:
 - (a) a benefit from the charity in the capacity of a beneficiary of the charity;
 - (b) reasonable and proper remuneration for any goods or services supplied to the charity.

5. Benefits and payments to charity trustees and connected persons

(1) General provisions

No charity trustee or connected person may:

- (a) buy or receive any goods or services from the charity on terms preferential to those applicable to members of the public;
- (b) sell goods, services or any interest in land to the charity;
- (c) be employed by, or receive any remuneration from, the charity;
- (d) receive any other financial benefit from the charity;

unless the payment is permitted by sub-clause (2) of this clause, or authorised by the court or the Charity Commission ('the Commission').

In this clause, a 'financial benefit' means a benefit, direct or indirect, which is either money or has a monetary value.

(2) Scope and powers permitting trustees' or connected persons' benefits

- (a) A charity trustee or connected person may receive a benefit from the charity in the capacity of a beneficiary of the charity provided that a majority of the trustees do not benefit in this way.
- (b) A charity trustee or connected person may enter into a contract for the supply of services, or of goods that are supplied in connection with the provision of services, to the charity where that is permitted in accordance with, and subject to the conditions in, section 185 of the Charities Act 2011.
- (c) Subject to sub-clause (3) of this clause a charity trustee or connected person may provide the charity with goods that are not supplied in connection with services provided to the charity by the charity trustee or connected person.
- (d) A charity trustee or connected person may receive interest on money lent to the charity at a reasonable and proper rate which must be not more than the Bank of England bank rate (also known as the base rate).
- (e) A charity trustee or connected person may receive rent for premises let by the trustee or connected person to the charity. The amount of the rent and the other terms of the lease must be reasonable and proper. The charity trustee concerned must withdraw from any meeting at which such a proposal or the rent or other terms of the lease are under discussion.
- (f) A charity trustee or connected person may take part in the normal trading and fundraising activities of the charity on the same terms as members of the public.

(3) Payment for supply of goods only – controls

The charity and its charity trustees may only rely upon the authority provided by sub-clause (2)(c) of this clause if each of the following conditions is satisfied:

- (a) The amount or maximum amount of the payment for the goods is set out in an agreement in writing between the charity and the charity trustee or connected person supplying the goods ('the supplier') under which the supplier is to supply the goods in question to or on behalf of the charity.
- (b) The amount or maximum amount of the payment for the goods does not exceed what is reasonable in the circumstances for the supply of the goods in question.
- (c) The other charity trustees are satisfied that it is in the best interests of the charity to contract with the supplier rather than with someone who is not a charity trustee or connected person. In reaching that decision the charity trustees must balance the advantage of contracting with a charity trustee or connected person against the disadvantages of doing so.
- (d) The supplier is absent from the part of any meeting at which there is discussion of the proposal to enter into a contract or arrangement with him or her or it with regard to the supply of goods to the charity.
- (e) The supplier does not vote on any such matter and is not to be counted when calculating whether a quorum of charity trustees is present at the meeting.
- (f) The reason for their decision is recorded by the charity trustees in the minute book.
- (g) A majority of the charity trustees then in office are not in receipt of remuneration or payments authorised by clause 5.

(4) In sub-clauses (2) and (3) of this clause:

- (a) 'the charity' includes any company in which the charity:

- i. holds more than 50% of the shares; or ii. controls more than 50% of the voting rights attached to the shares; or iii. has the right to appoint one or more trustees to the board of the company.
- (b) 'connected person' includes any person within the definition set out in clause 34 (Interpretation).

6. Dissolution

- (1) If the members resolve to dissolve the charity the trustees will remain in office as charity trustees and be responsible for winding up the affairs of the charity in accordance with this clause.
- (2) The trustees must collect in all the assets of the charity and must pay or make provision for all the liabilities of the charity.
- (3) The trustees must apply any remaining property or money:
 - (a) directly for the objects;
 - (b) by transfer to any charity or charities for purposes the same as or similar to the charity;
 - (c) in such other manner as the Charity Commission for England and Wales ('the Commission') may approve in writing in advance.
- (4) The members may pass a resolution before or at the same time as the resolution to dissolve the charity specifying the manner in which the trustees are to apply the remaining property or assets of the charity and the trustees must comply with the resolution if it is consistent with paragraphs (a) – (c) inclusive in sub-clause (3) above.
- (5) In no circumstances shall the net assets of the charity be paid to or distributed among the members of the charity (except to a member that is itself a charity).
- (6) The trustees must notify the Commission promptly that the charity has been dissolved. If the trustees are obliged to send the charity's accounts to the Commission for the accounting period which ended before its dissolution, they must send the Commission the charity's final accounts.

7. Amendment of constitution

- (1) The charity may amend any provision contained in Part 1 of this constitution provided that:
 - (a) no amendment may be made that would have the effect of making the charity cease to be a charity at law;
 - (b) no amendment may be made to alter the objects if the change would undermine or work against the previous objects of the charity;
 - (c) no amendment may be made to clauses 4 or 5 without the prior written consent of the Commission;
 - (d) any resolution to amend a provision of Part 1 of this constitution is passed by not less than two thirds of the members present and voting at a general meeting.
- (2) Any provision contained in Part 2 of this constitution may be amended, provided that any such amendment is made by resolution passed by a simple majority of the members present and voting at a general meeting.
- (3) A copy of any resolution amending this constitution shall be sent to the Commission within twenty one days of it being passed.

Part 2

8. Membership

(1) Membership is open to individuals over eighteen and who have been proven to support and extend the Objects of the Charity stated in clause (3), and who are approved by the trustees.

(2)

- (a) The trustees may only refuse an application for membership if, acting reasonably and properly, they consider it to be in the best interests of the charity to refuse the application.
 - (b) The trustees must inform the applicant in writing of the reasons for the refusal within twenty-one days of the decision.
 - (c) The trustees must consider any written representations the applicant may make about the decision. The trustees' decision following any written representations must be notified to the applicant in writing but shall be final.
- (3) Membership is not transferable to anyone else.
- (4) The trustees must keep a register of names and addresses of the members which must be made available to any member upon request, subject to the provisions of the Data Protection Act, UK.

9. Termination of membership

Membership is terminated if:

- (1) the member dies or, if it is an organisation, ceases to exist;
- (2) the member resigns by written notice to the charity unless, after the resignation, there would be less than two members;
- (3) any sum due from the member to the charity is not paid in full within six months of it falling due;
- (4) the member is removed from membership by a resolution of the trustees that it is in the best interests of the charity that his or her membership is terminated. A resolution to remove a member from membership may only be passed if:
 - (a) the member has been given at least twenty one days' notice in writing of the meeting of the trustees at which the resolution will be proposed and the reasons why it is to be proposed;
 - (b) the member or, at the option of the member, the member's representative (who need not be a member of the charity) has been allowed to make representations to the meeting.

10. General meetings

- (1) The charity must hold a general meeting within twelve months of the date of the adoption of this constitution.
- (2) An annual general meeting must be held in each subsequent year and not more than fifteen months may elapse between successive annual general meetings.
- (3) All general meetings other than annual general meetings shall be called special general meetings.
- (4) The trustees may call a special general meeting at any time.
- (5) A special general meeting may be called by the secretary, if so wished by one-third of the paid-up membership to discuss any particular matter.

11. Notice

- (1) The minimum period of notice required to hold any general meeting of the charity is fourteen clear days from the date on which the notice is deemed to have been given.
- (2) A general meeting may be called by shorter notice, if it is so agreed by all the members entitled to attend and vote.
- (3) The notice must specify the date, time and place of the meeting and the general nature of the business to be transacted. If the meeting is to be an annual general meeting, the notice must say so.
- (4) The notice must be given to all the members and to the trustees.

12. Quorum

- (1) No business shall be transacted at any general meeting unless a quorum is present.
- (2) A quorum is 20 or One Third (whichever is smaller) of the total membership entitled to vote upon the business to be conducted at the meeting at the time
- (3) The authorised representative of a member organisation shall be counted in the quorum.
- (4) If:
 - (a) a quorum is not present within half an hour from the time appointed for the meeting; or
 - (b) during a meeting a quorum ceases to be present, the meeting shall be adjourned to such time and place as the trustees shall determine.
- (5) The trustees must re-convene the meeting and must give at least seven clear days' notice of the reconvened meeting stating the date time and place of the meeting.
- (6) If no quorum is present at the re-convened meeting within fifteen minutes of the time specified for the start of the meeting the members present at that time shall constitute the quorum for that meeting.

13. Standing Orders

13.1 President

- (1) General meetings shall be chaired by the person who has been elected as President.
- (2) If there is no such person or he or she is not present within fifteen minutes of the time appointed for the meeting a trustee nominated by the trustees shall chair the meeting.
- (3) If there is only one trustee present and willing to act, he or she shall chair the meeting.
- (4) If no trustee is present and willing to chair the meeting within fifteen minutes after the time appointed for holding it, the members present and entitled to vote must choose one of their number to chair the meeting.
- (5) The other function of the President will include: -
 - a. To direct and co-ordinate in consultation with the Secretary and Treasurer the activities agreed by the majority members
 - b. To represent the club to other organisations

13.2 Secretary

- (1) To organise meetings in consultation with the President and the Treasurer and to decide time & venue of such meetings.

- (2) To take and circulate minutes of meetings.
- (3) To represent the President in his/her absence.

13.3 Treasurer

- (1) To keep an accounting record regarding income & expenses and related correspondence for the club.
- (2) To present an account at the AGM.
- (3) To prepare a final account, in the event of dissolution of the club, and disbursement of the surplus fund as agreed by members.

14. Adjournments

- (1) The members present at a meeting may resolve that the meeting shall be adjourned.
- (2) The person who is chairing the meeting must decide the date time and place at which meeting is to be re-convened unless those details are specified in the resolution.
- (3) No business shall be conducted at an adjourned meeting unless it could properly have been conducted at the meeting had the adjournment not taken place.
- (4) If a meeting is adjourned by a resolution of the members for more than seven days, at least seven clear days' notice shall be given of the re-convened meeting stating the date time and place of the meeting.

15. Votes

Each member shall have one vote but if there is an equality of votes the person who is chairing the meeting shall have a casting vote in addition to any other vote he or she may have.

16. Representatives of other bodies

- (1) Any organisation that is a member of the charity may nominate any person to act as its representative at any meeting of the charity.
- (2) The organisation must give written notice to the charity of the name of its representative. The nominee shall not be entitled to represent the organisation at any meeting unless the notice has been received by the charity. The nominee may continue to represent the organisation until written notice to the contrary is received by the charity.
- (3) Any notice given to the charity will be conclusive evidence that the nominee is entitled to represent the organisation or that his or her authority has been revoked. The charity shall not be required to consider whether the nominee has been properly appointed by the organisation.

17. Officers and trustees

- (1) The charity and its property shall be managed and administered by a committee comprising the officers and other members elected in accordance with this constitution. The officers and other members of the committee shall be the trustees of the Charity and in this constitution are together called 'the trustees'.

- (2) The charity shall have the following officers:
 - (a) A President, (b) A secretary, (c)
A treasurer.
- (d) Any other officers as agreed from time to time by the members at a General Meeting or Special General Meeting
- (3) A trustee must be a member of the charity or the nominated representative of an organisation that is a member of the charity.
- (4) No one may be appointed a trustee if he or she would be disqualified from acting under the provisions of clause 20.
- (5) The number of trustees shall be not less than three but (unless otherwise determined by a resolution of the charity in general meeting) shall not be subject to any maximum.
- (6) The first trustees (including officers) shall be those persons elected as trustees and officers at the meeting at which this constitution is adopted.
- (7) A trustee may not appoint anyone to act on his or her behalf at meetings of the trustees.

18. Appointment of trustees

- (1) The charity in general meeting shall elect the officers and the other trustees.
- (2) The officers of the club shall serve for a period of one year. Any officer may be re-elected.
- (3) The trustees may appoint any person who is willing to act as a trustee. Subject to sub-clause 5(b) of this clause, they may also appoint trustees to act as officers.
- (4) Each of the trustees shall retire with effect from the conclusion of the annual general meeting next after his or her appointment but shall be eligible for re-election at that annual general meeting.
- (5) No-one may be elected a trustee or an officer at any annual general meeting unless prior to the meeting the charity is given a notice that:
 - (a) is signed by a member entitled to vote at the meeting;
 - (b) states the member's intention to propose the appointment of a person as a trustee or as an officer;
 - (c) is signed by the person who is to be proposed to show his or her willingness to be appointed.
- (6)
 - (a) The appointment of a trustee, whether by the charity in general meeting or by the other trustees, must not cause the number of trustees to exceed any number fixed in accordance with this constitution as the maximum number of trustees.
 - (b) The trustees may not appoint a person to be an officer if a person has already been elected or appointed to that office and has not vacated the office.

19. Powers of trustees

- (1) The trustees must manage the business of the charity and have the following powers in order to further the objects (but not for any other purpose):
 - (a) to raise funds. In doing so, the trustees must not undertake any taxable permanent trading activity and must comply with any relevant statutory regulations;
 - (b) to buy, take on lease or in exchange, hire or otherwise acquire any property and to maintain and equip it for use;

- (c) to sell, lease or otherwise dispose of all or any part of the property belonging to the charity. In exercising this power, the trustees must comply as appropriate with sections 117 - 122 of the Charities Act 2011;
 - (d) to borrow money and to charge the whole or any part of the property belonging to the charity as security for repayment of the money borrowed. The trustees must comply as appropriate with sections 124 - 126 of the Charities Act 2011, if they intend to mortgage land;
 - (e) to co-operate with other charities, voluntary bodies and statutory authorities and to exchange information and advice with them;
 - (f) to establish or support any charitable trusts, associations or institutions formed for any of the charitable purposes included in the objects;
 - (g) to acquire, merge with or enter into any partnership or joint venture arrangement with any other charity formed for any of the objects;
 - (h) to set aside income as a reserve against future expenditure but only in accordance with a written policy about reserves;
 - (i) to obtain and pay for such goods and services as are necessary for carrying out the work of the charity;
 - (j) to open and operate such bank and other accounts as the trustees consider necessary and to invest funds and to delegate the management of funds in the same manner and subject to the same conditions as the trustees of a trust are permitted to do by the Trustee Act 2000; (k) to do all such other lawful things as are necessary for the achievement of the objects.
- (2) No alteration of this constitution or any special resolution shall have retrospective effect to invalidate any prior act of the trustees.
 - (3) Any meeting of trustees at which a quorum is present at the time the relevant decision is made may exercise all the powers exercisable by the trustees.

20. Disqualification and removal of trustees

A trustee shall cease to hold office if he or she:

- (1) is disqualified from acting as a trustee by virtue of sections 178 and 179 of the Charities Act 2011 (or any statutory re-enactment or modification of that provision);
- (2) ceases to be a member of the charity;
- (3) becomes incapable by reason of mental disorder, illness or injury of managing and administering his or her own affairs;
- (4) resigns as a trustee by notice to the charity (but only if at least two trustees will remain in office when the notice of resignation is to take effect); or
- (5) is absent without the permission of the trustees from all their meetings held within a period of six consecutive months and the trustees resolve that his or her office be vacated.

21. Proceedings of trustees

- (1) The trustees may regulate their proceedings as they think fit, subject to the provisions of this constitution.
- (2) Any trustee may call a meeting of the trustees.
- (3) The secretary must call a meeting of the trustees if requested to do so by a trustee.
- (4) Questions arising at a meeting must be decided by a majority of votes.
- (5) In the case of an equality of votes, the person who chairs the meeting shall have a second or casting vote.

- (6) No decision may be made by a meeting of the trustees unless a quorum is present at the time the decision is purported to be made.
- (7) The quorum shall be two or the number nearest to one-third of the total number of trustees, whichever is the greater or such larger number as may be decided from time to time by the trustees.
- (8) A trustee shall not be counted in the quorum present when any decision is made about a matter upon which that trustee is not entitled to vote.
- (9) If the number of trustees is less than the number fixed as the quorum, the continuing trustees or trustee may act only for the purpose of filling vacancies or of calling a general meeting.
- (10) The person elected as the President shall chair meetings of the trustees.
- (11) If the President is unwilling to preside or is not present within ten minutes after the time appointed for the meeting, the trustees present may appoint one of their number to chair that meeting.
- (12) The person appointed to chair meetings of the trustees shall have no functions or powers except those conferred by this constitution or delegated to him or her in writing by the trustees.
- (13) A resolution in writing signed by all the trustees entitled to receive notice of a meeting of trustees or of a committee of trustees and to vote upon the resolution shall be as valid and effectual as if it had been passed at a meeting of the trustees or (as the case may be) a committee of trustees duly convened and held.
- (14) The resolution in writing may comprise several documents containing the text of the resolution in like form each signed by one or more trustees.

22. Conflicts of interests and conflicts of loyalties

A charity trustee must:

- (1) declare the nature and extent of any interest, direct or indirect, which he or she has in a proposed transaction or arrangement with the charity or in any transaction or arrangement entered into by the charity which has not been previously declared; and
- (2) absent himself or herself from any discussions of the charity trustees in which it is possible that a conflict will arise between his or her duty to act solely in the interests of the charity and any personal interest (including but not limited to any personal financial interest).

Any charity trustee absenting himself or herself from any discussions in accordance with this clause must not vote or be counted as part of the quorum in any decision of the charity trustees on the matter.

23. Saving provisions

(1) Subject to sub-clause (2) of this clause, all decisions of the charity trustees, or of a committee of the charity trustees, shall be valid notwithstanding the participation in any vote of a charity trustee:

- (a) who is disqualified from holding office;
- (b) who had previously retired or who had been obliged by this constitution to vacate office;
- (c) who was not entitled to vote on the matter, whether by reason of a conflict of interests or otherwise;

If, without the vote of that charity trustee and that charity trustee being counted in the quorum, the decision has been made by a majority of the charity trustees at a quorate meeting.

(2) Sub-clause (1) of this clause does not permit a charity trustee to keep any benefit that may be conferred upon him or her by a resolution of the charity trustees or of a committee of charity trustees if,

but for sub-clause (1), the resolution would have been void, or if the charity trustee has not complied with clause 22 (Conflicts of interests and conflicts of loyalties).

24. Delegation

- (1) The trustees may delegate any of their powers or functions to a committee of two or more trustees but the terms of any such delegation must be recorded in the minute book.
- (2) The trustees may impose conditions when delegating, including the conditions that:
 - (a) the relevant powers are to be exercised exclusively by the committee to whom they delegate;
 - (b) no expenditure may be incurred on behalf of the charity except in accordance with a budget previously agreed with the trustees.
- (3) The trustees may revoke or alter a delegation.
- (4) All acts and proceedings of any committees must be fully and promptly reported to the trustees.

25. Irregularities in proceedings

- (1) Subject to sub-clause (2) of this clause, all acts done by a meeting of Trustees, or of a committee of trustees, shall be valid notwithstanding the participation in any vote of a trustee: (a) who was disqualified from holding office;
 - (b) who had previously retired or who had been obliged by the constitution to vacate office;
 - (c) who was not entitled to vote on the matter, whether by reason of a conflict of interests or otherwise; if, without:
 - (d) the vote of that trustee; and
 - (e) that trustee being counted in the quorum, the decision has been made by a majority of the trustees at a quorate meeting.
- (2) Sub-clause (1) of this clause does not permit a trustee to keep any benefit that may be conferred upon him or her by a resolution of the trustees or of a committee of trustees if the resolution would otherwise have been void.
- (3) No resolution or act of
 - (a) the trustees
 - (b) any committee of the trustees
 - (c) the charity in general meeting shall be invalidated by reason of the failure to give notice to any trustee or member or by reason of any procedural defect in the meeting unless it is shown that the failure or defect has materially prejudiced a member or the beneficiaries of the charity.

26. Minutes

The trustees must keep minutes of all:

- (1) appointments of officers and trustees made by the trustees;
- (2) proceedings at meetings of the charity;
- (3) meetings of the trustees and committees of trustees including:

- (a) the names of the trustees present at the meeting; (b) the decisions made at the meetings; and
- (c) where appropriate the reasons for the decisions.

The minutes will be circulated by email to the invited attendees of the meeting and a copy of the minutes will be maintained by the trustees

27. Accounts, Annual Report, Annual Return

- (1) The trustees must comply with their obligations under the Charities Act 2011 with regard to:
 - (a) the keeping of accounting records for the charity;
 - (b) the preparation of annual statements of account for the charity;
 - (c) the transmission of the statements of account to the Commission;
 - (d) the preparation of an Annual Report and its transmission to the Commission; (e) the preparation of an Annual Return and its transmission to the Commission.
- (2) Accounts must be prepared in accordance with the provisions of any Statement of Recommended Practice issued by the Commission, unless the trustees are required to prepare accounts in accordance with the provisions of such a Statement prepared by another body.

28. Registered particulars

The trustees must notify the Commission promptly of any changes to the charity's entry on the Central Register of Charities.

29. Property

- (1) The trustees must ensure the title to:
 - (a) all land held by or in trust for the charity that is not vested in the Official Custodian of Charities; and
 - (b) all investments held by or on behalf of the charity, is vested either in a corporation entitled to act as custodian trustee or in not less than three individuals appointed by them as holding trustees.
- (2) The terms of the appointment of any holding trustees must provide that they may act only in accordance with lawful directions of the trustees and that if they do so they will not be liable for the acts and defaults of the trustees or of the members of the charity.
- (3) The trustees may remove the holding trustees at any time.

30. Notices

- (1) Any notice required by this constitution to be given to or by any person must be: (a) in writing; or (b) given using electronic communications.
- (2) The charity may give any notice to a member either:
 - (a) personally; or

- (b) by sending it by post in a prepaid envelope addressed to the member at his or her address; or (c) by leaving it at the address of the member; or
 - (d) by giving it using electronic communications to the member's address.
- (3) A member who does not register an address with the charity or who registers only a postal address that is not within the United Kingdom shall not be entitled to receive any notice from the charity.
 - (4) A member present in person at any meeting of the charity shall be deemed to have received notice of the meeting and of the purposes for which it was called.
 - (5)
 - (a) Proof that an envelope containing a notice was properly addressed, prepaid and posted shall be conclusive evidence that the notice was given.
 - (b) Proof that a notice contained in an electronic communication was sent in accordance with guidance issued by the Institute of Chartered Secretaries and Administrators shall be conclusive evidence that the notice was given.
 - (c) A notice shall be deemed to be given 48 hours after the envelope containing it was posted or, in the case of an electronic communication, 48 hours after it was sent.

31. Rules

- (1) The trustees may from time to time make rules or bye-laws for the conduct of their business.
- (2) The bye-laws may regulate the following matters but are not restricted to them:
 - (a) the admission of members of the charity (including the admission of organisations to membership) and the rights and privileges of such members, and the entrance fees, subscriptions and other fees or payments to be made by members;
 - (b) the conduct of members of the charity in relation to one another, and to the charity's employees and volunteers;
 - (c) the setting aside of the whole or any part or parts of the charity's premises at any particular time or times or for any particular purpose or purposes;
 - (d) the procedure at general meeting and meetings of the trustees in so far as such procedure is not regulated by this constitution;
 - (e) the keeping and authenticating of records. (If regulations made under this clause permit records of the charity to be kept in electronic form and requires a trustee to sign the record, the regulations must specify a method of recording the signature that enables it to be properly authenticated.)
 - (f) generally, all such matters as are commonly the subject matter of the rules of an unincorporated association.
- (3) The charity in general meeting has the power to alter, add to or repeal the rules or bye-laws.
- (4) The trustees must adopt such means as they think sufficient to bring the rules and bye-laws to the notice of members of the charity.
- (5) The rules or bye-laws shall be binding on all members of the charity. No rule or bye-law shall be inconsistent with, or shall affect or repeal anything contained in, this constitution.
- (6) An updated copy of the rules or bye-laws will be maintained by the trustees

32. Disputes

If a dispute arises between members of the charity about the validity or propriety of anything done by the members under this constitution, and the dispute cannot be resolved by agreement, the parties to the dispute must first try in good faith to settle the dispute by mediation before resorting to litigation.

33. Interpretation

In this constitution 'connected person' means:

- (1) a child, parent, grandchild, grandparent, brother or sister of the trustee;
- (2) the spouse or civil partner of the trustee or of any person falling within sub-clause (1) above;
- (3) a person carrying on business in partnership with the trustee or with any person falling within subclause (1) or (2) above;
- (4) an institution which is controlled –
 - (a) by the trustee or any connected person falling within sub-clause (1), (2), or (3) above; or
 - (b) by two or more persons falling within sub-clause (4)(a), when taken together
- (5) a body corporate in which –
 - (a) the charity trustee or any connected person falling within sub-clauses (1) to (3) has a substantial interest; or
 - (b) two or more persons falling within sub-clause (5)(a) who, when taken together, have a substantial interest.
- (6) Sections 350 – 352 of the Charities Act 2011 apply for the purposes of interpreting the terms used in this clause.

Signatures

INCOME STATEMENT - PERIOD ENDED 31st MARCH 2023

Income	Notes	2022-23	2021-22
Membership subscriptions	1	£9,000	£6,160
Sponsorships & Members' additional contributions	2	£2,383	£1,386
LocalGiving - Matching Funding & Gift Aid		£2,307	£1,471
Non-member sponsorships/donations		£67	£14
Advertising revenue, Business donations & sponsorships		£5,076	£0
MKCF funding for Sports, Culture & Health		£500	£0
Puja gate receipts + food stall		£8,526	£2,952
Raffles		£0	£0
Bijoya Sammelani/Cultural Function gate receipts		£0	£0
Members' Annual Function - Summer event		£1,555	£1,202
Interest income		£15	£0
Miscellaneous income		£0	£0
Total income		£29,428	£13,184
Expenditure			
Venue hire costs	3	£7,548	£5,363
Online Cultural functions		£0	£0
Puja provisions		£715	£207
Priest - fees, accommodation & dakshina		£1,775	£1,147
Sport fund expenditure (Cricket Club)		£0	£297
Charitable donations		£0	£650
Decorations & Cleaning	4	£2,359	£1,119
Transportation & communications	5	£815	£539
Food, sweets & catering supplies		£5,850	£3,600
Storage		£840	£445
Raffle prizes & Awards		£0	£0
AGM & ad hoc meetings		£103	£15
Brochure production & distribution		£325	£0
Cultural function/Bijoya Sammelani		£0	£0
Members' Events	6	£2,782	£1,920
Repairs, renewals & maintenance	7	£887	£1,130
Equipment depreciation		£0	£75
Miscellaneous expenditure & Bad Debts	8	£680	£427
Total expenditure		£24,679	£16,934
Surplus / (Deficit) for the year		£4,749	-£3,751

ASSETS & LIABILITIES AT 31st MARCH 2023

Final

Members' Funds	2022-23	2021-22
Surplus / (Deficit) for the year as above	£4,748.8	-£3,751
Retained earnings/Reserve Fund brought forward	£9,833.7	£13,585
Retained earnings/Reserve Fund carried forward	£14,582	£9,834
Represented by		
Book value of Equipment capitalised	£224	£224
Stock of Kitchen Provisions	£30	£30
HSBC Business Money Manager A/c #11503731	£3,343	£3,329
HSBC Community A/c #81189387	£10,666	£5,248
Cash in hand	£169	£0
Amounts receivable	£150	£1,003
Amounts payable	£0	£0
	£14,582	£9,834

Ritaban Ghosh, Indrajit Rudra

Joint Treasurers, 18 Apr 2023

Notes

1 Membership pending for 1 family

2 Pujo + Archana Sponsorships

3 Pujo + Meetings + Rehearsals

4 Includes Stage Rent

5 Transport + Web Hosting + Mobile Phone

6 Annual Dinner + Sports + Rehearsals

7 Insurance Renewal

8 Bank Charges + LG Annual Subscription + Obituaries



Section A

Independent Examiner's Report

Report to the trustees

Milton Keynes Ananda Club

On accounts for the year
ended

31/03/2023

Charity no
(if any)

1152284

Set out on pages

1

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2023.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the accounts. I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

31/08/2023

Name:

Prasanth Ganguly

Address:

TaxAssist Accountants Milton Keynes

Luminous House, 300 South Row

Milton Keynes; MK9 2FR