

**Derwent Valley BRIDGE**  
**Community Library and Resource Centre**

(A Charitable Incorporated Organisation)  
(Charity Registration Number 1152276)

**Trustees' Annual Report & Financial Statements**  
**for the year ended**

**31 March 2025**

*Tracy Bramley ACMA, CGMA*  
*Charity Accounts Preparation &*  
*Independent Examination*

**Derwent Valley BRIDGE**  
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# Trustees' Annual Report

From: 01 April 2024

To: 31 March 2025

## Reference and Administration details

**Charity name** Derwent Valley Bridge Community Library and Resource Centre  
**Other names the charity is known by** -  
**Registered Charity number** 1152276  
**Charity's principal address & Registered Office** 3 Pickering Road  
West Ayton  
North Yorkshire  
**Postcode** YO13 9JE

## Names of the charity trustees (who are also the members) who manage the charity

Trustee Name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Laurel Armitage	Chair (to 16/09/2024)	Resigned 16/09/2024	
Anita Cassedy	Chair (from 22/10/2024 to 1/4/25)		
Clive Proctor	Chair (from 1/4/25)		
David Knowleden			
Helen Evans			
Cllr David Jeffels			
John Fortnum			
Samantha Merron			
Lynda Francis		Appointed 07/11/2024	

## Names of any custodian trustees

None

## Dates acted if not for whole year

## Structure, governance and management

### Description of the charity's trusts

**Governing Document** CIO - Association  
**How the charity is constituted** Charitable Incorporated Organisation  
**Registration date** 04 June 2013

### Appointment of trustees

The number of trustees must not fall below three or exceed twelve. At every AGM one third of the board of trustees retire but they can stand for re-election if they so wish.

## Objectives and activities

### Summary of the objects of the charity set out in its governing document

Provision of a community library, information service and IT resources as part of a multiservice facility within the Derwent Valley. We provide opportunities for volunteering, an adult readers book club, activities for children and their families/carers, a local history/family history resource, talks and events of literary and local interest, a craft group and meeting rooms for the local community.

### **Summary of the main activities undertaken for the public benefit in relation to these objects**

The core of our activity is to provide library and information services for adults and children. This is achieved by the loan of books, story tapes, talking books and DVDs. In addition, we provide access to computers, the internet and printers/photocopiers. There is also the availability of information on health and social care, housing, education, leisure activities, welfare benefits, community safety, local authority services, child care, voluntary groups and area transport.

The trustees consider that they have complied with their duties to have due regard to the public benefit guidance published by the Charity Commission.

### **Achievements and performance**

#### **Summary of the main achievements of the charity during the year**

A turning point has been made during the year 24/25 as the charity is now financially in the black for the first time since Covid struck. The number of active borrowers has increased by 85 and we have two new volunteers. We continue to provide books to Snainton Reading Room and still receive the much appreciated financial assistance from Snainton Parish Council .

Children's activities included hosting Harminis and Kathy Seabrook music sessions for under 5s every half term as part of our Great Rhymers Make Great Readers project. We also hosted our first Makaton signed story time for under 5s as part of this project.

For National Storytelling week in February, all the classes at East Ayton Primary School visited the library. We continue to provide regular story time and book borrowing sessions for East Ayton Primary School's Reception and Nursery classes. We have now extended this schools' outreach programme to Acorns class at Wykeham CE Primary School. The summer reading challenge was as popular as ever.

We also updated the children's library area to make it more welcoming and accessible.

Our popular Book Club, Childrens Happy Hour, Baby Booktime, Knit and Stitch Group and the Winter Talks Programme continue. Our annual Pat Almond lecture was give by Lucy Addlington from the History Wardrobe who gave a fascinating talk on Tracing Lost Lives through Fashion. In addition we had a talk from local services about avoiding scams, a wine tasting evening and a visit to the GCHQ site which is close to the village. A big thank you goes to our trustee John who ran the Great North Run on our behalf, thus boosting our income. We provided a stall at the annual Ayton Gala and our volunteer coffee morning continues.

A special thank you goes to our cleaning and gardening teams who keep the library clean and attractive for our customers.

We are trying to reduce our carbon footprint and have replaced all the lighting with LED lights and installed a new more modern thermostat for the heating system.

### **Financial Review**

The results for the period ending 31st March 2025 show final balances of £15,199 unrestricted free reserves; £297 restricted reserves and £1,903 designated reserves. The latter reflecting the Pat Almond Memorial Fund.

There have been new restricted funding grants received this year from Scarborough Lions, North Yorkshire Council and The Jubilee Committee which are shown under note 4 of the accounts.

#### **Reserves Policy**

In financial terms, the CIO holds unrestricted reserves of over a full year budgeted operating costs.

#### **Funds materially in deficit**

None

#### **Going concern**

The trustees are confident that the charity can meet its financial obligations over the forthcoming year.



### Trustee's responsibilities in relation to the financial statements

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing financial statements giving a true and fair view, the trustees should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity and which enable them to ascertain the financial position of the charity and which enable them to ensure that the financial statements comply with the Charities Act. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees



Name Clive Proctor, chair

Date 2nd August 2025

# Independent Examiner's Report

## Independent examiner's report to the trustees of Derwent Valley Bridge Community Library and Resource Centre

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2025 which are set out on pages 5 to 7.

### Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Tracy Bramley

Date: 4/8/25

Tracy Bramley ACMA, CGMA  
Orchard House Accounting  
Orchard House  
72 Low Moorgate  
Rillington  
Malton  
YO17 8JW

# Derwent Valley BRIDGE

(A Charitable Incorporated Organisation)

(Charity Registration Number 1152276)

## Receipts and Payments Accounts for the year ending:

31 March 2025

		Restricted funds	Designated funds	Unrestricted funds	Total 2025	Total 2024
	Notes	£	£	£	£	£
<b>Receipts</b>						
Donations	2			3,094	3,094	1,753
Fundraising				2,987	2,987	1,182
Book sales				279	279	628
Book club				57	57	70
Talks/Lectures				830	830	1,128
Pat Almond Memorial			756		756	1,605
Grants	3 & 4	1,750		1,500	3,250	1,920
Room hire				300	300	510
Children's story time & activities				1,323	1,323	1,080
Fines				863	863	764
All other services				550	550	817
<b>Total receipts</b>		<b>1,750</b>	<b>756</b>	<b>11,783</b>	<b>14,289</b>	<b>11,457</b>
<b>Payments</b>						
Electricity & gas				3,519	3,519	4,883
Rates & water				149	149	182
Telephone				74	74	941
Repairs, maintenance & garden		150		934	1,084	97
Insurance				891	891	841
Children's activities		500		703	1,203	819
Stationery & office equipment				20	20	35
Licences & fees				20	20	124
Meetings admin & AGM fees				1,132	1,132	1,434
Health & Safety					-	165
Equipment				68	68	279
Independent Examination				450	450	651
Lecture/talks expenses		532			532	118
Pat Almond Memorial Lecture			721		721	1,996
Sundry expenses				151	151	363
Big Tea event expenses		271			271	-
<b>Total payments</b>		<b>1,453</b>	<b>721</b>	<b>8,111</b>	<b>10,285</b>	<b>12,928</b>
<b>Net of receipts/(payments)</b>		<b>297</b>	<b>35</b>	<b>3,672</b>	<b>4,004</b>	<b>(1,471)</b>
Transfers between funds		-	-	-	-	-
Cash funds last year end		-	1,868	11,527	13,395	14,866
<b>Cash funds this year end</b>		<b>297</b>	<b>1,903</b>	<b>15,199</b>	<b>17,399</b>	<b>13,395</b>

# Derwent Valley BRIDGE

(A Charitable Incorporated Organisation)

(Charity Registration Number 1152276)

## Statement of Assets and Liabilities at:

31 March 2025

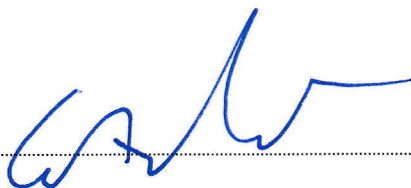
	Total 2025 £	Total 2024 £
<b>Cash funds</b>		
Cash at Bank and in Hand		
Current Account	17,324	13,379
Cash/cheque banking clearing post year end	50	(19)
Cash in hand (mixed coins held)	25	35
<b>Total cash funds</b>	<b>17,399</b>	<b>13,395</b>
<b>Represented by funds</b>		
Restricted funds	297	-
Designated funds	1,903	1,868
Unrestricted funds	15,199	11,527
	<b>17,399</b>	<b>13,395</b>

## Liabilities

Creditors Due Within One Year	
Statutory Accounts Preparation & Independent Examination Fee	450
Corona Energy March	170
EDF Energy March	148

These accounts were approved by the trustees on 8th July 2025 and signed on their behalf by:

Signed



Name Clive Proctor

Position Chair

Date

21 August 2026



# Derwent Valley BRIDGE

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Notes to the accounts for the year ended:

31 March 2025

## 1 Basis of preparation

The trustees have taken advantage of the Charities Act 2011 and prepared the accounts on a receipts and payments basis, with all revenue and expenses shown on a cash basis.

## 2 Donations

	2025	2024
	£	£
Various donations and donations in kind.	<u>3094</u>	<u>1753</u>

## 3 Grants

	2025	2024
	£	£
Parish Councils	1,500	1,380
	<u>1,500</u>	<u>1,380</u>

## 4 Restricted funds

	b/f 1 April	Receipts	Payments	Transfers	c/f 31 March
Name of funder	£	£	£	£	£
Jubilee Committee	-	150	150		-
Scarborough Lions	-	500	500		-
NYC Big Tea	-	300	271		29
NYC Children's equipment & Talks	-	800	532		268
	<u>-</u>	<u>1,750</u>	<u>1,453</u>	<u>-</u>	<u>297</u>

## 5 Designated funds

These amounts relate to the Pat Almond Memorial.

## 6 Reserves Policy

The trustees have approved a reserves policy which supports the accumulation of unrestricted reserves to an amount that will enable the organisation to function for at least 12 months.

## 7 Guarantees to third parties

The trustees confirm, in accordance with the Charitable Incorporated Organisations (General) Regulations 2012, that at the year end the CIO did not have any outstanding guarantees to third parties nor any debts secured on assets of the CIO.

## 8 Trustees

No trustees received any remuneration for services rendered during the year, nor payment for trustee expenses (2024: Nil)