

**Derwent Valley BRIDGE**  
**Community Library and Resource Centre**

(A Charitable Incorporated Organisation)  
(Charity Registration Number 1152276)

**Trustees' Annual Report & Financial Statements**  
**for the year ended**

**31 March 2024**

*Tracy Bramley ACMA CGMA*  
*Charity Accounts Preparation &*  
*Independent Examination*

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# Trustees' Annual Report

From: 01 April 2023

To: 31 March 2024

## Reference and Administration details

Charity name Derwent Valley Bridge Community Library and Resource Centre  
Other names the charity is known by -  
Registered Charity number 1152276  
Charity's principal address & Registered Office 3 Pickering Road  
West Ayton  
North Yorkshire  
Postcode YO13 9JE

## Names of the charity trustees (who are also the members) who manage the charity

Trustee Name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Laurel Armitage	Chair (to 16/09/2024)	Resigned 16/09/2024	
Clive Proctor			
Anita Cassidy	Chair (from 22/10/2024)		
David Knowleden			
Margaret Barker		Resigned 07/03/2024	
Helen Evans			
Cllr David Jeffels			
John Fortnum			

Names of any custodian trustees  
None

Dates acted if not for whole year

## Structure, governance and management

### Description of the charity's trusts

Governing Document CIO - Association  
How the charity is constituted Charitable Incorporated Organisation  
Registration date 04 June 2013

### Appointment of trustees

The number of trustees must not fall below three or exceed twelve. At every AGM one third of the board of trustees retire but they can stand for re-election if they so wish.

## Objectives and activities

### Summary of the objects of the charity set out in its governing document

Provision of a community library, information service and IT resources as part of a multiservice facility within the Derwent Valley. We provide opportunities for volunteering, an adult readers book club, activities for children and their families/carers, a local history/family history resource, talks and events of literary and local interest, a craft group and meeting rooms for the local community.



### **Summary of the main activities undertaken for the public benefit in relation to these objects**

The core of our activity is to provide library and information services for adults and children. This is achieved by the loan of books, story tapes, talking books and DVDs. In addition, we provide access to computers, the internet and printers/photocopiers. There is also the availability of information on health and social care, housing, education, leisure activities, welfare benefits, community safety, local authority services, child care, voluntary groups and area transport.

The trustees consider that they have complied with their duties to have due regard to the public benefit guidance published by the Charity Commission.

### **Achievements and performance**

#### **Summary of the main achievements of the charity during the year**

The year 2023/24 brought new challenges mainly in terms of finance – we were faced with higher energy bills and less funding by way of grants, while our fundraising was slow to recover following the pandemic. Our number of volunteers increased slightly and our number of active borrowers increased to 498 with 15,329 total issues for the year (over 10% more than 2022/23). We provide books to Snainton Reading Room and appreciate the generous financial assistance from Snainton Parish Council.

We continued to offer Book Club, Happy Hour (for children), Baby Booktime sessions, Knit & Stitch and our Winter Talks programme. The Pat Almond lecture was given by the Poet Laureate, Simon Armitage – this proved very popular with all tickets sold, and was a first rate evening.

Children's activities increased this year with Easter crafts and an Easter trail in the library garden enjoyed by 50 children. We also involved families in a Water Safety Day, a Dinofeelings Day, an Under the Sea Day, a Space Day. Our Under the Sea Trail around the village was enjoyed by 73 children. For the younger children, we held 3 music sessions. 85 children signed up for the Summer Reading Challenge. Classes from East Ayton school visited four times, and one of our volunteers visited the school six times during the year.

We provided displays for Black History Month and Local History Month and held a Fair Trade coffee morning. We held our yearly quiz and manned a stall at Ayton Gala, and took part in a Litter Pick around the villages. Some volunteers received training in stock control and some in helping customers to access Blue Badges, and all volunteers have updated Data Protection training. We had a deep clean of the library and the pram store. We now have a volunteers' meeting/coffee morning once a month. We have to thank our gardening and cleaning volunteers for keeping both the outside and inside areas of the library looking good.

We were delighted to accept Chris Gray's offer of acting as our Treasurer. But we were sad to see the retirement of Fred and Sharon, (NYC library staff) both of whom had provided us with a lot of help over the past years.

### **Financial Review**

The results for the period ending 31st March 2024 show final balances of £11,527 unrestricted free reserves and £1,868 designated reserves. The latter reflecting the Pat Almond Memorial Fund.

There have been two new restricted funding grants received this year from North Yorkshire Council which have both been fully spent in year.

#### **Reserves Policy**

In financial terms, the CIO holds unrestricted reserves of over a full year budgeted operating costs.

#### **Funds materially in deficit**

None

#### **Going concern**

The trustees are confident that the charity can meet its financial obligations over the forthcoming year.

### **Trustee's responsibilities in relation to the financial statements**

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing financial statements giving a true and fair view, the trustees should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements;  
and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity and which enable them to ascertain the financial position of the charity and which enable them to ensure that the financial statements comply with the Charities Act. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### **Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees



Name Anita Cassidy, chair

Date 31/10/2024



## Independent Examiner's Report

### Independent examiner's report to the trustees of Derwent Valley Bridge Community Library and Resource Centre

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2024 which are set out on pages 5 to 7.

#### Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Tracy Bramley

Date: 21/10/2024

Tracy Bramley ACMA, CGMA  
Orchard House Accounting  
Orchard House  
72 Low Moor Gate  
Rillington  
Malton  
YO17 8JW

# Derwent Valley BRIDGE

(A Charitable Incorporated Organisation)

(Charity Registration Number 1152276)

## Receipts and Payments Accounts for the year ending:

31 March 2024

		Restricted funds	Designated funds	Unrestricted funds	Total 2024	Total 2023
	Notes	£	£	£	£	£
<b>Receipts</b>						
Friends of the Library					-	15
Donations	2			1,753	1,753	1,137
Fundraising				1,182	1,182	635
Book sales				628	628	441
Book club				70	70	72
Pat Almond Memorial			1,605		1,605	652
Grants	3 & 4	540	100	1,280	1,920	600
Room hire				510	510	242
Baby book time					-	28
Story time				1,080	1,080	168
Talks				1,128	1,128	774
Fines				764	764	896
All other services				817	817	180
Sundry					-	237
<b>Total receipts</b>		<b>540</b>	<b>1,705</b>	<b>9,212</b>	<b>11,457</b>	<b>6,077</b>
<b>Payments</b>						
Electricity & gas				4,883	4,883	3,568
Rates & water				182	182	177
Phone calls & rental				941	941	1,192
Repairs, maintenance & garden				97	97	304
Insurance				841	841	813
Pat Almond Memorial Lecture			1,996		1,996	755
Children's activities		240		579	819	227
Stationery & office equipment				35	35	178
Licences & fees				124	124	93
Sundry expenses		21		342	363	668
Meetings admin & AGM fees				1,434	1,434	878
Independent Examination & accounting fees				651	651	375
Lecture/talks expenses				118	118	-
Equipment		279			279	-
Training				-	-	120
Health & Safety				165	165	482
<b>Total payments</b>		<b>540</b>	<b>1,996</b>	<b>10,392</b>	<b>12,928</b>	<b>9,830</b>
<b>Net of receipts/(payments)</b>		<b>-</b>	<b>(291)</b>	<b>(1,180)</b>	<b>(1,471)</b>	<b>(3,753)</b>
Transfers between funds		-	-	-	-	-
Cash funds last year end		-	2,159	12,707	14,866	18,619
<b>Cash funds this year end</b>		<b>-</b>	<b>1,868</b>	<b>11,527</b>	<b>13,395</b>	<b>14,866</b>

## Derwent Valley BRIDGE

(A Charitable Incorporated Organisation)

(Charity Registration Number 1152276)

### Statement of Assets and Liabilities at:

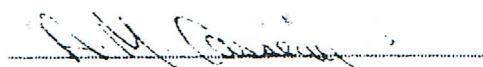
31 March 2024

	Total 2024 £	Total 2023 £
<b>Cash funds</b>		
Cash at Bank and in Hand		
Current Account	13,379	14,707
Cash/cheque banking clearing post year end	(19)	146
Cash in hand (mixed coins held)	35	13
<b>Total cash funds</b>	<b>13,395</b>	<b>14,866</b>
<b>Represented by funds</b>		
Restricted funds		
Designated funds	1,868	2,159
Unrestricted funds	11,527	12,707
	<b>13,395</b>	<b>14,866</b>
<b>Liabilities</b>		
Creditors Due Within One Year		
Statutory Accounts Preparation & Independent Examination Fee		450
Corona Energy		321
EDF Energy		356

These accounts were approved by the trustees on

and signed on their behalf by:

Signed



Name Anita Cassidy

Position Chair

Date 31/10/2024



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Notes to the accounts for the year ended:

31 March 2024

## 1 Basis of preparation

The trustees have taken advantage of the Charities Act 2011 and prepared the accounts on a receipts and payments basis, with all revenue and expenses shown on a cash basis.

## 2 Donations

	2024 £	2023 £
Various donations and donations in kind.	<u>1753</u>	<u>1137</u>

## 3 Grants

	2024 £	2023 £
Parish Councils	1,380	600
	<u>1,380</u>	<u>600</u>

## 4 Restricted funds

Name of funder	b/f 1 April £	Receipts £	Payments £	Transfers £	c/f 31 March £
NYC equipment grant	-	300	300	-	-
NYC Get Going Grant	-	240	240	-	-
	<u>-</u>	<u>540</u>	<u>540</u>	<u>-</u>	<u>-</u>

## 5 Designated funds

These amounts relate to the Pat Almond Memorial.

## 6 Reserves Policy

The trustees have approved a reserves policy which supports the accumulation of unrestricted reserves to an amount that will enable the organisation to function for at least 12 months.

## 7 Guarantees to third parties

The trustees confirm, in accordance with the Charitable Incorporated Organisations (General) Regulations 2012, that at the year end the CIO did not have any outstanding guarantees to third parties nor any debts secured on assets of the CIO.

## 8 Trustees

No trustees received any remuneration for services rendered during the year, nor payment for trustee expenses (2023: Nil)