

**Company registration number: 08144361**  
**Charity registration number: 1152227**

**Haringey Migrant Support Centre**  
**(A company limited by guarantee)**  
**Annual Report and Financial Statements**  
**for the Year Ended 31 March 2022**

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**Directors' Report for the year ended 31st March 2022**

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The trustees, who are directors for the purposes of company law, are pleased to submit their report and independently examined financial statements for the year ended 31st March 2022.

**Reference and Administrative Information**

HMSC is a registered charity (number 1152227) and is constituted as a company limited by guarantee (number 08144361). Its objects, powers and other constitutional matters are set out in its Memorandum and Articles of Association. These financial statements comply with current statutory Memorandum and Articles of Association and the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) – Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

**Registered office:** 386 West Green Road, London, N15 3QL

**Directors**

The directors of the company are its trustees for the purpose of charity law but throughout this report are collectively referred to as the directors. The directors serving during the year and since the year end were as follows:

Grace Brown

Lisa Crivello (Appointed as trustee on 12 June 2021)

David Michael Rayns

Brian Dikoff (appointed as trustee on 16 December 2021)

Violeta Butcovan

Claudia Claros-Saavedra (resigned 22 January 2022)

Elizabeth Charles (resigned 14 July 2021)

Isabella D'Emilio (resigned 12 August 2021)

Kristina Glenn (resigned 14 July 2021)

Navjyot Kaur Johal (resigned 31 July 2021)

Alec James Turner (resigned 09 August 2021)

**Bankers**

Unity Trust Bank, Four Brindley Place, Birmingham, B1 2JB

**Independent Examiner**

Additude Ltd, 9 Rhapsody Court, Wakeman Road, London NW10 5DF

**Objects, Aims and Principal Activities**

The organisation is a charitable company limited by guarantee, incorporated 16 July 2012 and registered as a charity 31 May 2013. The Charity's operation is governed by its Memorandum and Articles of Association dated 16 July 2012 (amended 14 May 2013).

The Charity's purposes, as set out in the Charity's memorandum of association, are:

- to advance education and relieve financial hardship among all migrants, including refugees and asylum seekers, prioritising those facing multiple disadvantages and

**Directors' Report for the year ended 31st March 2022 (continued)**

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those residing in Haringey and other London boroughs; this will be achieved by providing support and specialist advice, particularly on immigration, housing and welfare issues;

- to preserve and protect the physical and mental health of all migrants;
- to provide facilities, both educational and recreational with the object of improving the conditions of life of those persons who have such needs by reason of their immigration status and their social and economic circumstances;
- to advance the education of the public in general about the issues relating to all migrants.

HMSC welcomes all migrants, regardless of their immigration status, unless they are naturalised British citizens and therefore entitled to mainstream advice and support.

**Principal charitable activities**

The principal charitable activity of Haringey Migrant Support Centre is in seeking to meet the above aims. We deliver our services through weekly triage sessions and appointments with specialist advisers.

**Public Benefit**

Haringey Migrant Support Centre carries out a wide range of activities as detailed in pursuance of its charitable aims. In setting our work programme each year the Directors have regard to the Charity Commission's guidance on public benefit and ensure activities we undertake are in line with our charitable objectives and aims.

The Trustees are satisfied that the Company's activities throughout the year provided public benefit because:

- Its activities are free to the public;
- activities gave the public access to various support streams; and
- feedback from participants consistently praised the work of the Charity.

**Impact of Covid-19 Pandemic**

Due to the ongoing impact of the pandemic, the Monday drop-in and social space in St John Vianney Church Hall remained closed for the reporting period. The triage and advice service continued in the streamlined remote format which had been established in March 2021.

However, the lockdown also provided an opportunity to pause and reflect on our service delivery. The new remote systems showed us there were different ways to provide our services to visitors, and although we recognised the need to return to face-to-face support, we also came to appreciate the necessity of robust boundaries to prevent the workload from becoming overwhelming for staff.

A wide consultation with staff commenced in the summer of 2021 to discuss any remaining safety concerns relating to covid-19, to protect both staff and visitors to the centre. A risk profile was completed by a chartered Health and Safety professional who made a number of recommendations to address before any re-opening of the centre to the public.

By March 2022, the team had successfully implemented the phased reopening of the office premises in Terront Road for face-to-face appointments. The review work is ongoing in the face of almost perpetual change in the environmental landscape.

**Directors' Report for the year ended 31st March 2022 (continued)**

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**Review of Achievements and Performance****The Service**

Following the implementation of a well-developed and secure IT system in February 2021, all processes involved in the service were converted to a remote paperless system. In March 2021 HMSC set up two new virtual phone numbers to manage a regular system of communications for new queries as well as existing casework. The 'New Enquiries' line is in place for new visitors or those returning with a completely new issue and is operated by the Casework Coordinator. The Catch-Up Line enables existing visitors with open cases to reach us and is managed by a volunteer. Both lines have received a high amount of traffic.

Calls received through these lines are triaged by a team of regular volunteers who were recruited in March 2021. The Development Coordinator and Casework Coordinator held an online information session in March 2021, then carried out interviews and selected volunteers for each role. Training sessions took place online once volunteers were recruited, covering the basics of immigration, housing and welfare and HMSC policies. The first remote triage took place on Monday 29<sup>th</sup> March 2021. Volunteers worked completely remotely from April 2021 to March 2022, calling visitors to triage them and creating new files in our online case management system. Volunteers communicated with staff and with one another through Microsoft Teams for support with an online debrief at the end of each triage session for volunteers to feedback to the Casework Coordinator.

By April 2021 the remote triage system was fully embedded, and steps were being taken to incorporate elements of face-to-face work within this. The office was reopened for pre-booked face-to-face appointments from Monday 28<sup>th</sup> March 2022. The phonelines continue to operate and, during the initial call with the Casework Coordinator on a Thursday, visitors are asked if they prefer to come to the office or to be triaged over the phone. It is the same for the advice sessions on Tuesdays.

The staff team undertook considerable preparation to prepare the site for face-to-face work, ensuring that face masks, hand sanitiser and COVID tests were readily available in the office so appointments could take place safely for all visitors, volunteers and staff.

**Financial support**

HMSC continued to provide short-term financial support to alleviate the immediate financial hardship of visitors while also working on resolving longer-term causes of destitution. During this financial year funds still remained in the Coronavirus Hardship Fund which had been crowdfunded. This was used to pay small discretionary grants or advances on large grants to visitors who had been flagged up as vulnerable by staff and volunteers.

Visitors' circumstances were used to establish how much should be awarded in the form of grants. Factors taken into account included whether they had No Recourse to Public Funds, were street homeless, or had children and would therefore need extra financial support. HMSC's Grants Volunteer would then contact the relevant visitors and further assess their needs. Whenever possible, the volunteer would then apply for a grant to external funders. Funds raised in this way were used to reimburse the HMSC Coronavirus Hardship Fund for advances paid to visitors.

In October 2021, the Grants Volunteer stepped away from the hardship grants process to focus on supporting visitors in other ways, such as collecting and distributing donations.

**Directors' Report for the year ended 31st March 2022 (continued)**

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Responsibility for destitution support was handed over to someone who had been volunteering at HMSC since March 2021 and therefore had an excellent understanding of HMSC's services and visitor profile.

In terms of hardship support for destitute visitors, from 1 April 2021 to 31 March 2022, HMSC provided:

- 450 visitors with a supermarket voucher (£27 each on average);
- 107 visitors with a small discretionary hardship payment (£22 each on average);
- 81 foodbank vouchers to 62 visitors;
- 30 visitors with basic material support, including phones and SIM cards;
- 72 large hardship grants for a total of £46,271 (including through applications made to external funders).

*N.B: This income is not recognised in the accounts as we do not have entitlement to it; we accept it on behalf of our visitors and pass it on to them. HMSC wishes to thank the following funders for their support: Mary Strand Charitable Trust, The Heinz, Anna and Carol Kroch Foundation, Glasspool, Caritas, Westminster Almshouses Foundation, The Middle Eastern Women & Society Organisation and Nawaal Benevolence Fund.*

**Advice and casework**

HMSC supported 564 different individuals this year, with 315 individuals triaged through an initial assessment with a trained volunteer on a Monday. 226 individuals received immigration advice from an immigration specialist (either HMSC's in-house Adviser or from a solicitor at Islington Law Centre) and 134 individuals received housing and welfare advice from our in-house advisers.

The HMSC team recorded 7353 advice sessions in total in total during this period. 51.9% of these were for immigration issues, including: regularising adults (21.4%), extending existing leave to remain (5.3%) and human trafficking (3.4%). 37.5% were for accommodation and income issues, including: homelessness and accommodation (16.3%) and destitution and welfare (6.9%). 10.6% were for other issues, including: health (4.5%) and domestic violence & safeguarding (1.8%).

Additionally, there were 184 calls from 113 existing visitors with open cases to the Catch-Up Line, who were then given updates or signposted by the Catch-Up Volunteer.

**Immigration**

During this period the largest group of people supported by the team were overstayers (30%). As HMSC is open to all migrants, regardless of status, we saw people in a range of immigration situations, with 29.8% of visitors holding Limited Leave to Remain or Discretionary Leave to Remain. Other statuses of visitors were Indefinite Leave to Remain, Refugee status (5 Year Leave), people seeking asylum – including those who had been refused asylum or were awaiting a decision - people on visitor, student or spouse visas, and EEA nationals and their dependants.

In terms of outcomes during this period:

- 74 Subject Access Requests were made to the Home Office to get files so visitor's immigration histories could be fully established;

**Directors' Report for the year ended 31st March 2022 (continued)**

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- Exceptional Case Funding was applied for and granted for 66 visitors whose cases fell out of the scope of Legal Aid;
- 111 visitors were successfully referred to a solicitor to get representation in their immigration cases;
- HMSC directly assisted 20 visitors with their Home Office application;
- HMSC made an in-house EU Settlement Scheme application for 7 visitors;
- 7 visitors were referred to the National Referral Mechanism (NRM) for victims of trafficking.

During this period, the team had to contend with several barriers in supporting our visitors to access further immigration support and representation. There has been an acute shortage of suitably qualified immigration advisers as well as good quality legal aid solicitors to whom cases can be referred. To alleviate some of this pressure, HMSC applied for funding for an in-house Immigration Caseworker who could undertake discrete casework tasks, support with creating referral pathways and relationship building and develop sessions to help visitors understand their legal rights and take control of their cases. Funding for this was awarded by Trust for London in February 2022.

To tackle the problem of a lack of Legal Aid representation available, the Casework Coordinator has worked on building new partnerships with specialist organisations. Referral pathways are now in place with the Refugee Law Clinic at the University of London - who specialize in fresh asylum claims - and Cardinal Hume Centre, who take 3 cases per month focussing on families, such as extension applications of visitors on the 10-year parent route. HMSC's partnership with Islington Law Centre for outreach advice is also ongoing, although they do not have the capacity to take on cases for representation.

In terms of in-house immigration work, Eva Doerr held the post of Senior Immigration Adviser at HMSC for the entirety of this reporting period. She delivered one-to-one immigration advice sessions to visitors each week. She also led on HMSC's work around a judgement made regarding the EU Settlement Scheme in June 2021, which stated that Zambrano carers did not lose their EU law right to reside just because they have leave to remain granted under a route other than Appendix EU of the Immigration Rules. As a result of this judgement, the team established that some of our visitors might be eligible to make an application under the EU Settlement Scheme. Along with a colleague from Garden Court Chambers, Eva held a virtual information session about the ruling for around 50 visitors on Monday 21st June 2021, explaining the ruling, who is eligible to make an application and the pros and cons of making a Zambrano Settlement Scheme application at this stage.

HMSC also joined together with other London-based organisations - including Hackney Migrant Centre, Praxis, Here for Good and Islington Law Centre – to offer a legal clinic with the firm DLA Piper to support visitors who need to make an application to the EU Settlement Scheme under the Zambrano ruling. The clinic was held on Saturday 25<sup>th</sup> September 2021.

**Exceptional Case Funding**

Applications for Exceptional Case Funding (ECF) have also continued to be a key part of HMSC's model. In November 2021 we appointed a part-time Assistant Caseworker. The role supports the Casework Coordinator in the administration of immigration casework, including the coordination of Exceptional Case Funding applications.

**Directors' Report for the year ended 31st March 2022 (continued)**

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Throughout the year, a small team of Legal Support volunteers continued to work on these applications for those whose cases fell outside the normal scope of legal aid. Many of these volunteers were law students, with four of them joining us as part of placements from UCL and SOAS.

Applications for ECF require an initial assessment of the merits of the visitor's case. Where the relevant advisers identify a need for full legal representation with potential eligibility for ECF, they are able to use an HMSC template letter which ensures the advice conforms to a consistent format. The Legal Support Volunteers then use these letters as the basis for applications to the Legal Aid Agency. Following a grant of legal aid, HMSC send referrals to trusted solicitors' firms specialising in immigration legal aid work.

This service underpins the wider way in which HMSC works, as there is a significant group of people who cannot access legal aid but have complex immigration cases and face extreme hardship. Without this type of casework, there would be nowhere for them to go and no route to resolve their issues.

**Housing, welfare & destitution**

HMSC's Destitution Coordinator continues to support families and single adults who are homeless or facing homelessness and/or financial destitution, with a focus on advocating with the local authorities' Social Services and Housing departments. Many of our visitors are not allowed to claim welfare benefits due to their No Recourse to Public Funds status, even when they have no other source of income because of, e.g., childcare or health issues. Others are not allowed to work as they lack lawful immigration status, or their status is not clear. The Destitution Coordinator works together with HMSC's Caseworker to provide housing and welfare advice and support.

For outcomes in this area in 2021-22:

- 92 visitors had their accommodation secured or improved;
- 9 asylum seekers had their "Asylum Support" secured or improved;
- 7 visitors referred to Local authorities for urgent assistance under the Children's Act (Section 17);
- Local authorities accepted their housing duty for 10 visitors;
- 10 visitors saw their subsistence payments by Social Services secured or increased;
- 8 visitors were referred to get their "No Recourse to Public Funds" condition lifted;
- 21 visitors had their bills and benefits situation improved.

A key milestone this year in terms of housing advocacy was the renewed partnership with Lawstop Solicitors. This was formalised following their offer to resume weekly housing and community care clinics, as they had done during the face-to-face drop-in (until it closed during the pandemic). Since the end of September 2021, HMSC has worked closely with Lawstop to plan and improve the referral mechanism. Lawstop have successfully pursued challenges and Judicial Review cases, resulting in a significant number of positive outcomes for visitors (including families, single Asylum Seekers and other single people in need of assistance – some of whom face multiple disadvantages). Outcomes have included provision of accommodation for the first time; securing improved/more suitable accommodation for people



**Directors' Report for the year ended 31st March 2022 (continued)**

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with entitlements to housing and ensuring that social care packages meet visitors' assessed needs. Progress on ongoing cases is reviewed by the Destitution Coordinator, Caseworker and the lawyer at Lawstop, on a timetabled fortnightly basis.

The team have also continued to work with visitors on issues regarding health, noting an increase in cases where visitors present with mental health problems. These cases tend to require long-term, intensive support as individuals face difficulties in proving their complex mental health needs, obtaining evidence and persuading agencies that they require support. The team have also utilised partnership working in these cases, making 3 referrals to the Jesuit Refugee Service, referring 6 visitors to Migrants Organise and one visitor to a Community Counselling service for support with managing their mental health. Also, in terms of health, we have supported in cases regarding health charging, particularly in one case where the Destitution Coordinator advocated with an NHS Trust to arrange a repayment plan. This was vital in this case as the debt had a direct impact on the Home Office's decision-making on the individual's immigration application.

During this period, our Destitution Coordinator has been a member of the Migrants Organise Mental Capacity Advocacy Project, involving a number of partner organisations, and to which we provided up to 5 case studies per month to share learning and best practice.

**A profile of HMSC Visitors**

In 2021-22, HMSC welcomed 564 visitors in total. Dates of arrival in the UK ranged from January 1966 to March 2022. The visitors arrived in the UK from 71 different countries; the most common countries of origin were Ghana, Nigeria, Jamaica, Eritrea and Afghanistan.

Around 65% of visitors were women and 35% men. 56% of visitors (320) had a dependent child or children in the UK. During 2021-22, 30% of visitors were either homeless or in precarious accommodation, and 32% were destitute (i.e., without adequate accommodation and/or unable to meet their other essential needs). 132 visitors supported were subject to the No Recourse to Public Funds condition (23%).

Our records show that, of 564 visitors, 344 (44.1%) learned about HMSC through word of mouth.

**Awareness-raising**

HMSC has continued to campaign this year on issues affecting migrants. This has often been in collaboration with other organisations to raise awareness both locally and at a national level of migrants' social and economic circumstances and specific concerns.

This year, the team has:

- Supported campaigns to change the system around legal aid funding in response to the difficulties in securing legal aid solicitors.
- Writing a witness statement for Islington Law Centre's litigation regarding the 'ten-year route'.
- Attended pan-London immigration advice forums, sharing on-the-ground experience with other organisations.

**Directors' Report for the year ended 31st March 2022 (continued)**

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- Been signatories to several joint letters in the sector in order to support other campaigns.

**Directors' Report for the year ended 31st March 2022 (continued)**

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**Financial Review**

The charity made a surplus on its General Funds of £20,601 in the year. Free reserves (funds which are neither restricted nor designated) decreased from £80,169 to £59,568 at 31 March 2022. Total income during the period was £204,737 (2021 - £268,685).

Restricted grants and donations totalling £117,465 (2021 - £212,400) were received during the year. Not all of the restricted income was spent in the year and £54,601 was carried forward.

**Structure, Governance and Management**

HMSC is a company limited by guarantee and a registered charity.

**Appointment of Directors/Trustees**

The Directors of the Charity are the Trustees for the purpose of charity law. The minimum number of Trustees is three; there is no maximum number. As set out in the Articles of Association, at each annual general meeting one third of the Trustees must retire from office.

The Trustees have no beneficial interest in the Charity other than as members and all guarantee to contribute up to ten pounds in the event of winding up.

**Trustee Induction and Training**

New Trustees are provided with copies of the Memorandum and Articles of Association, together with the most recent Directors' and Trustee Report.

All Trustees continue to maintain a good working knowledge of Charity and Company Law and best practice by studying Charity Commission newsletters, together with attendance at appropriate external courses.

In early 2022 the trustees received training from Brian Seaton at Small Charities Support and obtained pro-bono support and guidance from the Worshipful Company of Management Consultants.

**Organisation**

The Trustees are responsible for the overall vision and strategic management of the Charity, whilst the day-to-day operation is delivered by a small team of staff supported by sessional workers on short term contracts, and volunteers. In April 2022 our Centre Manager, Karolina, left HMSC after ten years of managing service delivery at HMCS. A lengthy recruitment process was commenced in February, with an interim appointment being made in June.

**The Staff Team**

General Manager (recruitment for the role ongoing at the end of this reporting period)

Casework		Coordinator
Development		Coordinator
Destitution Coordinator		
Immigration	Adviser	(freelance)
Caseworker		
Assistant		Caseworker
Bookkeeper		(freelance)

**Directors' Report for the year ended 31st March 2022 (continued)**

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**Volunteers**

Volunteers continue to be central to the running of the charity, supporting staff in various areas of work: from carrying out initial needs assessment, completing ECF applications and casework, to running errands and distributing grants and vouchers.

At the end of this reporting period, the volunteer team comprised: Triage Volunteers, Legal Support Volunteers, a Catch-Up Line Volunteer and a Grants Volunteer, alongside a small team of long-term volunteers who supported visitors around specific issues such as advocacy with social services, or health services on a case-by-case basis.

**Premises**

HMSC has continued to rent office space from the Salvation Army at 2 Terront Road, initially under a two-year lease, this was extended in February 2020 for five more years.

**The Trustees**

As in previous years, HMSC Trustees met as a full Board every 6 weeks throughout the year and held its online AGM in December 2021, which was attended by staff and volunteers.

Following the resignation of a number of trustees over the last 2 years, the current board undertook an organisational review in order to build a more sustainable model going forward. HMSC was founded in 2013 by a small group of people dedicated to supporting migrants in Haringey. The original board of trustees were extremely 'hands-on' and able to commit an incredible amount of time and effort into shaping the original charity. Over the years, those people have naturally moved on, and new people have come onto the board, which at times has presented its own challenges.

HMSC quickly realised that we needed to address some fundamental questions about the organisation's structure, roles and responsibilities of both staff and trustees. We, therefore, decided to pause active trustee recruitment until the completion of a strategic review.

The trustees appointed an interim chair (Lisa Crivello) and sought professional training and support from qualified facilitator Nancy Radford. Consultation with staff and trustees continued in Autumn 2021/Jan 2022.

The trustees then turned their attention to the recruitment process for a new general manager. We currently have 4 highly qualified trustees and the relationship between trustees, management and staff is effective. The trustees will seek to expand the board in the upcoming period, but realise that it is essential for HMSC's future that the board is representative of the area that we work in, and of the experiences of our visitors. For this reason, the board intends to take a considered approach to recruitment of new trustees in the upcoming year.

Throughout this time, and as per previous years, the Board of Trustees met regularly at 6-week intervals, with a number of additional interim meetings as and when necessary. The AGM was held online in December 2021, and attended by Trustees, staff and volunteers.

**Principal Risks and Uncertainties**

The Company undertakes periodic reviews for different areas of risk including, insurance cover; health and safety practices; working with vulnerable people and young children; financial affairs; personnel practices; ICT technology.

In relation to these matters, and apart from matters completely outside the Company's control, the Directors consider that the risks to which the Company is subject have been mitigated to a satisfactory level.

**Directors' Report for the year ended 31st March 2022 (continued)**

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**Reserves policy**

Reserves are that part of a charity's unrestricted funds that is freely available to spend on any of the charity's purposes. HMSC maintains free unrestricted reserves:

- to provide a level of working capital that protects the continuity of our core work
- to provide a level of funding for unexpected opportunities
- to provide cover for risks such as unforeseen expenditure or unanticipated loss of income.

The board of trustees will review the above criteria with reference to HMSC's strategy and business plans and determine the target level of free reserves to meet these.

The Board of Trustees will at times designate funds from free reserves for significant project costs or replacement of major assets.

In line with guidance issued by the Charity Commission, trustees regularly review the reserves of the Charity and have adopted the following policy:

We aim to maintain unrestricted reserves sufficient to meet any redundancy payments and to maintain activity for 3 months

**Plan for future periods**

- In the next 12 months, we aim to:
- Recruit to the permanent role of General Manager.
- Complete our new 2-year strategy with the involvement of staff, trustees, visitors and other stakeholders.
- Within this strategy work, collaborate with partners to identify effective responses to the Legal Aid Crisis and address its impact on our delivery model.
- Establish an Experts by Experience group to inform the work of HMSC.
- Focus on the development of new referral pathways for both legal representation and mainstream housing and benefits work.
- Continue to improve our organisational structure and support staff wellbeing.
- Recruit an OISC level 2 or 3 qualified caseworker and integrate this new capacity into the team.
- Review the accessibility of the service following the change to an appointment-based advice service.
- Plan the opening of a wellbeing focussed drop-in space.
- Develop new local partnerships with support organisations to ensure a thorough referral and signposting system for our visitors.
- Continue to deliver high quality advice and casework on immigration, housing and destitution issues.

**Directors' Report for the year ended 31st March 2022 (continued)**

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**Statement as to Disclosure of Information to the Independent Examiner**

Each of the persons who are directors at the time when this report is approved confirms that:

- (a) So far as each director is aware, there is no relevant audit information of which the company's auditor is unaware; and
- (b) to the best of their knowledge and belief, each director has taken all the steps that ought to have been taken as a director, including making appropriate enquiries of fellow directors and of the company's auditor for that purpose, in order to make themselves aware of any information needed by the company's auditor in connection with preparing its report and to establish that the company's auditor is aware of that information.

**Independent Examiners**

A resolution to re-appoint Additude Ltd as the company's Independent Examiner will be put forward to the forthcoming Annual General Meeting.

The directors have prepared this report in accordance with the special provisions relating to small companies within part 15 of the Companies Act 2006.

Approved by the Board and signed on its behalf by:



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David Rayns

Interim Treasurer

Date: 28<sup>th</sup> December 2022

**Directors' Report for the year ended 31st March 2022 (continued)**

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**Statement of Trustees' responsibilities**

The Trustees (who are also the Directors of HMSC for the purposes of company law) are responsible for preparing the Directors' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income or expenditure, of the charitable company for that period.

In preparing these accounts, the Trustees are required to:

- select suitable accounting policies and apply them consistently
- observe the methods and principles in the Charities SORP
- make judgements and accounting estimates that are reasonable and prudent
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business

The Trustees are responsible for keeping proper and adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Independent Examiner's Report to the Directors of Haringey Migrant Support Centre for the year ended 31st March 2022**

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We report on the accounts of the company for the year ended 31 March 2022, which are set out on pages 13 to 21.

**Respective responsibilities of trustees and examiner**

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed. I am qualified to undertake the examination by being a qualified member of CIPFA.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act; and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

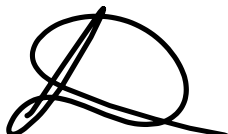
In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



**Andi Dollia, CPFA**

ADDITUDE LTD  
9 Rhapsody Court  
Wakeman Road  
London NW10 5DF

**Date: 06 DEC 2022**



**Statement of financial activities for the year ended 31st March 2022**  
**(incorporating an income and expenditure account)**

		2022			2021		
		Restricted	Unrestricted	Total	Restricted	Unrestricted	Total
Income from:	Note	£	£	£	£	£	£
Donations and legacies	3	177,465	27,272	<b>204,737</b>	212,400	56,285	<b>268,685</b>
Charitable activities	4	-	-	-	-	-	-
Other income		-	-	-	-	-	-
<b>Total income</b>		<u>177,465</u>	<u>27,272</u>	<u><b>204,737</b></u>	<u>212,400</u>	<u>56,285</u>	<u><b>268,685</b></u>
<b>Expenditure on:</b>	5						
Raising funds		-	17,161	<b>17,161</b>	9,656	4,277	<b>13,933</b>
Charitable activities		199,861	30,712	<b>230,573</b>	188,231	-	<b>188,231</b>
<b>Total expenditure</b>		<u>199,861</u>	<u>47,873</u>	<u><b>247,734</b></u>	<u>197,887</u>	<u>4,277</u>	<u><b>202,164</b></u>
<b>Net income (expenditure)</b>		<u><b>(22,396)</b></u>	<u><b>(20,601)</b></u>	<u><b>(42,997)</b></u>	<u><b>14,513</b></u>	<u><b>52,008</b></u>	<u><b>66,521</b></u>
Transfers between funds		-	-	-	-	-	-
<b>Net movement in funds</b>		<u><b>(22,396)</b></u>	<u><b>(20,601)</b></u>	<u><b>(42,997)</b></u>	<u><b>14,513</b></u>	<u><b>52,008</b></u>	<u><b>66,521</b></u>
<b>Reconciliation of funds:</b>							
<b>Total funds brought forward</b>		<u>76,997</u>	<u>80,169</u>	<u><b>157,166</b></u>	<u>62,484</u>	<u>28,161</u>	<u><b>90,645</b></u>
<b>Total funds carried forward</b>		<u><b>54,601</b></u>	<u><b>59,568</b></u>	<u><b>114,169</b></u>	<u><b>76,997</b></u>	<u><b>80,169</b></u>	<u><b>157,166</b></u>

The notes on pages 15 to 21 form part of these financial statements.

**Balance Sheet as at 31st March 2022**

	<b>Note</b>	<b>2022</b>	<b>2021</b>
		<b>£</b>	<b>£</b>
<b>Fixed Assets</b>			
Tangible fixed assets	9	<b>383</b>	<b>2,342</b>
<b>Current assets</b>			
Debtors	10	400	8,055
Cash at bank		121,039	170,269
		<b>121,439</b>	<b>178,324</b>
<b>Creditors: amounts falling due within one year</b>	11	<b>(7,653)</b>	<b>(23,500)</b>
<b>Net current assets</b>		<b>113,786</b>	<b>154,824</b>
<b>Net assets</b>	12	<b>114,169</b>	<b>157,166</b>
<b>Funds</b>	13		
Restricted		54,601	76,997
Unrestricted		59,568	80,169
<b>Total funds</b>		<b>114,169</b>	<b>157,166</b>

For the year ended 31 March 2022 the company was entitled to exemption under section 477 of the Companies Act 2006; and no notice has been deposited under section 476. No members have required the company to obtain an audit of its accounts for the year in question. The directors acknowledge responsibility for: i) Ensuring the company keeps accounting records which comply with section 386; and ii) Preparing financial statements which give a true and fair view of the state of affairs of the company as at the year-end in accordance with requirements of section 394 and 395, and which otherwise comply with requirements of the Companies Act 2006 relating to financial statements, so far applicable to the company. These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the Directors on

and signed on their behalf by:

Lisa Crivello

Interim Chair, Director

**Notes to the Financial Statements for the year ending 31st March 2022**

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**1. Accounting policies****a. General information**

Haringey Migrant Support Centre is a public benefit entity and a company limited by guarantee, company number 08144361, registered in England and Wales. Haringey Migrant Support Centre is also a charity, registered with the Charity Commission (charity registration number 1152227). The registered office and its principal place of business is 386 West Green Road, London, N15 3QL.

**b. Going concern**

The trustees confirm that at the time of approving the financial statements, there are no material uncertainties regarding the Charity's ability to continue in operational existence for the foreseeable future. In arriving at this conclusion, the Trustees have taken account of current and anticipated financial performance in the current economic conditions, its business plan and its reserves position. For this reason, the going concern basis continues to be adopted in the preparation of the Charity's financial statements.

**c. Basis for preparation**

The financial statements have been prepared under the historic cost convention unless otherwise stated in the relevant accounting policy notes and in accordance with Accounting and Reporting by Charities; Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1st January 2015) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006. The principal accounting policies that have been applied to all years presented in these financial statements are set out below.

The preparation of financial statements requires the use of certain critical accounting estimates. It also requires Trustees to exercise their judgement in the process of applying the accounting policies. Use of available information and application of judgement are inherent in the formation of estimates. Actual outcomes in the future could differ from such estimates. The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are disclosed in Note 2.

**d. Recognition of outstanding employee benefits**

No provision for outstanding holiday pay was made under previous UK GAAP. Under FRS 102 the costs of short-term employee benefits are recognised as a liability and an expense. The cost of any unused holiday entitlement is recognised in the period in which the employees' services are received.

**e. Fixed assets**

Individual fixed assets costing £2,000 or more are initially recorded at cost.

**f. Fund accounting**

The nature and purpose of each fund is explained in Note 9 to the financial statements.

**Notes to the Financial Statements for the year ending 31st March 2022  
(continued)**

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**g. Financial instruments**

The only financial instruments held by the company are debtors and creditors. These are categorised as 'basic' in accordance with Section 11 of FRS 102 and are initially recognised at transaction price. These are subsequently measured at their transaction price less any impairment.

**h. Income**

Income is recognised when the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably. The following specific policies are applied to particular categories of income:

Donations and grants are split between restricted and unrestricted funds in accordance with the terms of the grant or donation.

Donations and gifts are recognised in the statement of financial activities when receivable.

Income from government and other grants is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred. Donated services and facilities are included at the value to the charity where this can be quantified.

Bank interest is recognised on an accrual basis.

**i. Expenditure**

Expenditure is included in the statement of financial activities on an accruals basis, inclusive of any VAT that cannot be recovered. It is recognised when there is a legal or constructive obligation to pay for it. Certain expenditure is directly attributable to specific activities and has been included in those cost categories. Certain other costs, which are attributable to more than one activity, are apportioned across cost categories on the basis of an estimate of the proportion of time spent by staff or resources used on those activities.

**j. Defined contribution pension scheme**

The charity operates a defined contribution scheme and the pension charge represents the amounts payable by the company to the fund in respect of the year.

**k. Leases**

Rentals applicable to operating leases are charged to the statement of financial activities over the period they are incurred.

**l. Depreciation**

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Fixtures, fittings and equipment

33.33% straight line basis

## Notes to the Financial Statements for the year ending 31st March 2022 (continued)

### 2. Critical judgements and estimates

No critical judgements have been made by management in applying the charity's accounting policies.

### 3. Donations and Legacies

	Restricted	Unrestricted	2022 Total	2021 Total
	£	£	£	£
City Bridge Trust	16,875	-	16,875	5,625
Passionist Grants Fund	6,000	-	6,000	-
Hackney Migrant Centre	3,572	-	3,572	21,422
London Comm Response Fund	-	-	-	10,833
London Comm Response Fund (Wave 3)	-	-	-	11,700
The Henry Smith Charity	60,000	-	60,000	60,000
The National Lottery Community Trust for London (2019-22)	51,225	-	51,225	49,732
	35,017	-	35,017	38,253
Hardship Fund – Hornsey Parochial Charities	4,000	-	4,000	4,000
Hardship Fund - Covid-19	776	-	776	9,150
Hardship Fund – Various	-	-	-	1,685
HMSC Friends	-	1,355	1,355	1,360
The Reel Fund	-	10,000	10,000	10,000
Refugee Action/Migration Exchange	-	-	-	26,000
Other donations	-	15,917	15,917	18,925
<b>Total</b>	<b>177,465</b>	<b>27,272</b>	<b>204,737</b>	<b>268,685</b>

There were no unfulfilled conditions or other contingencies attaching to these grants.

## Notes to the Financial Statements for the year ending 31st March 2022 (continued)

### 4. Total Expenditure

Expenditure	Raising funds	Charitable activities	Support Costs	2022 Total	2021 Total
		£	£	£	£
Staff costs (note 7)	8,773	131,600	35,094	<b>175,467</b>	120,117
Staff Recruitment and Training	-	-	1,035	<b>1,035</b>	1,486
Rent, insurance, utilities	-	-	8,780	<b>8,780</b>	4,754
Office Overheads	-	-	7,829	<b>7,829</b>	17,718
Volunteer Costs	-	-	144	<b>144</b>	207
Programme expenses	2,018	41,647	-	<b>43,665</b>	46,704
Professional fees	-	-	7,237	<b>7,237</b>	7,054
Independent Examination fee	-	-	1,620	<b>1,620</b>	1,250
Depreciation	-	-	1,957	<b>1,957</b>	2,874
	<b>10,791</b>	<b>173,247</b>	<b>63,696</b>	<b>247,734</b>	202,164
Add: allocation of support costs	6,370	57,326	(63,696)	-	-
<b>Total expenditure</b>	<b>17,161</b>	<b>230,573</b>	<b>-</b>	<b>247,734</b>	<b>202,164</b>

### 5. Net income/(expenditure) for the year

This is stated after charging / crediting:

	2022 £	2021 £
Depreciation	<b>1,957</b>	2,874
Auditor / Independent Examination fee	<b>1,620</b>	1,250

No expenses were reimbursed to trustees during the year.

## Notes to the Financial Statements for the year ending 31st March 2022 (continued)

### 6. Staff Costs

Staff costs were as follows:	<b>2022</b>	2021
	<b>£</b>	<b>£</b>
Salaries and wages	161,481	114,001
Social security costs	8,750	3,341
Pension contributions	<u>5,236</u>	<u>2,775</u>
	<b><u>175,467</u></b>	<b><u>120,117</u></b>

The average weekly number of staff (expressed as full-time equivalents) during the year was 3.6 (2021:3.6)

### 7. Taxation

The charitable company is exempt from corporation tax as all its income is charitable and is applied for charitable purposes.

### 8. Tangible fixed assets

	<b>Fixtures, fittings and equipment</b>	<b>Total</b>
	<b>£</b>	<b>£</b>
<b>Cost</b>		
As at 1 April 2021	14,857	14,857
Disposals	-	-
As at 31 March 2022	<u>14,857</u>	<u>14,857</u>
<b>Depreciation</b>		
As at 1 April 2021	12,515	12,515
Disposals	-	-
Charge for the year	1,959	1,959
As at 31 March 2022	<u>14,474</u>	<u>14,474</u>
<b>Net Book Value</b>		
As at 31 March 2021	<u>2,342</u>	<u>2,342</u>
<b>As at 31 March 2022</b>	<b><u>383</u></b>	<b><u>383</u></b>

# Notes to the Financial Statements for the year ending 31st March 2022 (continued)

## 9. Debtors

	2022	2021
	£	£
Trade debtors	-	-
Prepayments	400	2,067
Accrued Income	-	5,038
Other debtors	-	950
	<u>400</u>	<u>8,055</u>

## 10. Creditors: amounts due within 1 year

	2022	2021
	£	£
Trade creditors	1,929	3,374
Taxation and social security	-	6,572
Other creditors	1,549	927
Accruals and provisions	4,175	12,627
	<u>7,653</u>	<u>23,500</u>

## 11. Analysis of net assets between funds

	Restricted Funds £	Unrestricted funds £	Total funds £
Tangible fixed assets	-	383	383
Net current assets	<u>54,601</u>	<u>59,185</u>	<u>113,786</u>
<b>Net assets at the end of the year</b>	<u><b>54,601</b></u>	<u><b>59,568</b></u>	<u><b>114,169</b></u>



## Notes to the Financial Statements for the year ending 31st March 2022 (continued)

### 12. Movements in Funds

	At the start of the year	Incoming resources £	Outgoing resources £	At the end of the year £
<b>Unrestricted funds:</b>				
General funds	80,169	27,272	(47,873)	<b>59,568</b>
<b>Total unrestricted funds</b>	<b>80,169</b>	<b>27,272</b>	<b>(47,873)</b>	<b>59,568</b>
<b>Restricted funds:</b>				
City Bridge Trust	5,625	16,875	(20,625)	<b>1,875</b>
Hackney Migrant Centre	1,333	3,572	(4,905)	-
Passionist Grants Fund	-	6,000	-	<b>6,000</b>
London Comm Response Fund (Wave3)	5,770	-	(5,770)	-
The Henry Smith Charity	26,437	60,000	(66,437)	<b>20,000</b>
The National Lottery Community Trust for London (2019-22)	21,644	51,225	(53,354)	<b>19,515</b>
Hardship Fund - Covid-19	8,957	35,017	(43,974)	-
Hardship Fund - Hornsey Parochial Charities	4,028	776	(847)	<b>3,957</b>
Hardship Fund – various	3,003	4,000	(3,849)	<b>3,154</b>
	200	-	(100)	<b>100</b>
<b>Total restricted funds</b>	<b>76,997</b>	<b>177,465</b>	<b>(199,861)</b>	<b>54,601</b>
<b>Total funds</b>	<b>157,166</b>	<b>204,737</b>	<b>(247,734)</b>	<b>114,169</b>

### Purposes of funds

**General funds:** these are available for use at the Directors' discretion in furtherance of the objectives of the charity.

**Restricted funds:** these are donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.