



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

**From 1 April 2024**  
**Period end date**

**Period start date To 31 March 2025**

**Charity name: The Shorncliffe Trust**

**Charity registration number: 1152185**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>1) TO ADVANCE THE PRESERVATION AND CONSERVATION AND DEVELOPMENT AND IMPROVEMENT OF FEATURES OF HISTORIC INTEREST IN THE FOLKESTONE AND HYTHE DISTRICT OF KENT THROUGH THE PROVISION OF PUBLIC AMENITIES AND THE PRESERVATION OF A SITE OF HISTORIC INTEREST.</p> <p>2) TO EDUCATE THE PUBLIC IN THE HISTORY OF THE MILITARY AND THE SOCIAL IMPACT OF MILITARY HISTORY BY THE PROVISION AND MAINTENANCE OF A HERITAGE AND EDUCATION CENTRE FOR THE BENEFIT OF THE PUBLIC.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Reaching everyone is not always easy given the military aspect of our site, but we do this by enlarging the story to the wider families, support structures and other nationalities drawn into conflicts. Bringing people forward to engage in their shared history and sense of location, locally, nationally and internationally has always been at the forefront of the work of the Shorncliffe Trust. Across all ages, nationalities and cultures, no one is excluded and all are welcomed. Also taking the story and aims of the Trust to merge with others, this year the Trust has engaged with the Nepalese community at Shorncliffe, the West Indian community and Canadian youth, as well as the general public, all though a military link to Shorncliffe and personal sacrifice.</p> <p>We have proved to be the go to people for people exploring the military history of their family and its discovered links to Shorncliffe.</p>

		<p>Moving forward the Shorncliffe Trust will continue to build on face-to-face exhibitions, but will expand and develop digital activities, via Zoom, Facebook etc. to reach as many people as possible to explore their stories, using social media to share information about the Trust and its aims. The Digital possibilities continue to be explored; the Shorncliffe Trust is engaged with film and sound as well as images to build an archive of experiences. The cost of these has to be weighed against the maximum benefit to the public.</p> <p>Site tours, talks and educational opportunities remain a key priority</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Shorncliffe Trust keeps public benefit at the centre of what we do, and it is what we endeavour to provide

#### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	On application the Trustees discuss the merits of any applications for help, it is made on a single payment, if it is considered to fit within our objectives and will benefit the public.
Policy on social investment including program related investment	Para 1.38	<b>N/A</b>
Contribution made by volunteers	Para 1.38	<p>Volunteers are important in the working of the Shorncliffe Trust, many volunteers have been able to help where possible and stepped up countless times. The Trustees also give their time for free, and only claim back costs when it is necessary, an example of this are items to carry out the work of the trust more efficiently, or travel costs. We have full insurance to cover their activities</p> <p>The Trust has also benefitted from the advice of professionals who have given this for free and are very grateful to them.</p> <p>Roger Joyce Architect  Stephen Head Educational Professional  Dr Stephen Summerfield Historical advisor  editor Shorncliffe books series  Richard Brown Publisher.  Viv Kenny</p>

		We could not operate without our volunteers
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>1 April to 31 May 2024</b></p> <p>The big push for the Shorncliffe Trust was the worldwide commemoration of D Day 80 the Shorncliffe Trust provided a service as Heritage consultants.</p> <p>6<sup>th</sup> June – Escorting of Canadian Students to Juno Beach with our lanterns and Canadian standards.</p> <p>7<sup>th</sup> June (AM) – Pont Du Hoc – creating an immersive interactive experience for American students (1000)</p> <p>7<sup>th</sup> June (evening) D Day Museum, Caen – creating an immersive experience for American students (1000)</p> <p>A further project Operation Spirit was abandoned due to the owner of a vehicle central to the project was unable in the end to commit to the project.</p> <p>Our commemorative lantern project continues to expand and is proving popular and emotive. Links have been made and maintained across the Multi-Cultural Community, in particular The West Indian Association and the Windrush community, as well as the Commonwealth in general</p> <p><b>May 2024</b></p> <p>Introduction to Stanley Robinson. We were contacted by the family of an elderly gentleman who considered his memories and achievements should reach a wider audience, with his and his family's agreement The Shorncliffe Trust produced a short film on him and his war poetry he began writing aged 90. The Trust is also working with him and his family to get his poems published, and to use his as an incentive for a local school's competition.</p> <p><b>June 2024</b></p> <p>The Shorncliffe Trust were invited to the Gurkha Rifles Family Day celebrations.</p>

		<p><b>July 2024</b>  Attended by invitation the Canada Day Commemoration, where children lay flowers on the graves of soldiers from WW1</p> <p><b>September</b>  Heritage Open Days The Shorncliffe Trust regularly supports these days, bringing the stories of the people of Shorncliffe to a wider audience.</p> <p><b>Jan2025</b>  The Annual commemoration of the Death of Sir John Moore and the Battle of Corunna 1808, at the Memorial Sandgate Folkestone.  The inaugural showing of the Meeting Stanley film  Aiming to reach as many people as possible who all in some way have a link to Shorncliffe, many worldwide.</p>
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**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Have for this year been above expectation for our educational objectives
Performance of fundraising activities against objectives set	Para 1.41	Have for this financial year been above expectation due to the hard work and diligence of the Trustees, particularly the Chairman and Educational Lead, Chris Shaw and Steve Head respectively
Investment performance against objectives	Para 1.41	<b>N/A</b>
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Shorncliffe Trust have funds to enable the day to day working of the charity, and all regular outgoings, storage, insurance, website maintenance etc. Also have in hand funds for the upcoming projects and activities for the year ahead also for payments to trustees and volunteers for their expenses claims on the Trusts activities. We have no paid employees or building costs or maintenance
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We do not have a specific Reserves policy but always ensure there are enough funds in our accounts to continue the day-to-day work of the trust.
Amount of reserves held	Para 1.22	<b>0</b>
Reasons for holding zero reserves	Para 1.22	We have
Details of fund materially in deficit	Para 1.24	<b>N/A</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The main concern is the inability of the Shorncliffe Trust to be able to acquire a permanent suitable building to deliver a Visitor centre, we have not given up.

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Fundraising by events, direct interaction with the public  A series of books relating to Shorncliffe where 100 % of the profits go to the trust, the authors and publisher donate their time and expertise for free.
Investment policy and objectives including any social investment policy adopted	Para 1.46	<b>N/A</b>
A description of the principal risks facing the charity	Para 1.46	That we may fail in having a permanent Visitor centre in the long term, but negotiations continue, the Business plan is continually updated, and avenues of support and funding sought in an era of challenging financial and other difficulties
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	CIO-FOUNDATION REGISTERED 24 MAY 2013
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	New trustees are elected by the current trustees, they are proposed and then if the majority of trustees agree, they are invited to take up trusteeship, on acceptance the official induction process begins

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<p>The prospective trustee signs a statement of eligibility and receives in return the latest financial statement, a copy of the constitution and an invitation to the next meeting or event, whichever is nearest in date.</p> <p>The Shorncliffe Trust is a CIO corporate body, the trustees are responsible for the running, organisation and planning of its work, the trustees are the governing body.</p> <p>We rely heavily on our volunteer network who without we could not exist</p> <p>And informal relationships and links with other charities and bodies, Royal British Legion, Commonwealth War Graves Commission, 1 RGR Shorncliffe, (Royal Gurkha Rifles). The West India Association. These are informal partnerships.</p> <p>The Shorncliffe Trust are members of the NCVO, and the Association of Independent Museums.</p> <p>The charity has Employer's Liability Insurance and also Public Liability and Product Liability Insurance.</p> <p>The Trust produces a Risk Assessment for every event they organise for the public and for volunteers, first aid and a qualified first aider are present, volunteers are briefed on safe procedures during the event</p> <p>The Trust will regularly review procedures and guidance on Risk Management</p>
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		<p>Conflict of Interest</p> <p>Handling Complaints</p> <p>Managing Volunteers</p> <p>Data Protection</p> <p>This covers and protects, trustees, volunteers, guests and visitors.</p>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p>The Trustees by online meetings discuss the plans for the future, decide what projects to promote bearing in mind our charitable objectives. We occasionally work with other groups and charities locally and elsewhere to the benefit of everyone. These are on an informal basis.</p>
Relationship with any related parties	Para 1.51	Informal
Other		

## Reference and Administrative details

Charity name	The Shorncliffe Trust
Other name the charity uses	N A
Registered charity number	1152185
Charity's principal address	<p>122 Foord Road</p> <p>Folkestone</p> <p>Kent</p> <p>CT19 5AB</p>

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Christopher Shaw	Chairman		
2	Susan Law	Secretary		
3	Vince Law	Treasurer		
4	Steve Head	Education Lead		
5	Vacant	Communications		
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**Corporate trustees – names of the directors at the date the report was approved**

Director name		
N A		

**Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year	
NA		



## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>	Se Law	Ve Law
<b>Full name(s)</b>	Susan Elaine Law	Vincent Edward Law
<b>Position (eg Secretary, Chair, etc)</b>	Secretary	Treasurer
<b>Date</b>	26/12/2025	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

The Shorncliffe Trust

No (if any)  
1152185

CC16a

## Receipts and payments accounts

For the period from	Period start date	To	Period end date
	01-Apr-24		31-Mar-25

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Donations	1,465	-	-	1,465	-
Book Sales	273	-	-	273	-
Fundraising	8,620	-	-	8,620	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>10,358</b>	<b>-</b>	<b>-</b>	<b>10,358</b>	<b>-</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>10,358</b>	<b>-</b>	<b>-</b>	<b>10,358</b>	<b>-</b>
<b>A3 Payments</b>					
Expenses	686	-	-	686	-
Storage	600	-	-	600	-
Web Costs	211	-	-	211	-
Consultant Fees	1,575	-	-	1,575	-
Fundraising Costs	1,410	-	-	1,410	-
Insurance	480	-	-	480	-
Aim	71	-	-	71	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>5,033</b>	<b>-</b>	<b>-</b>	<b>5,033</b>	<b>-</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>5,033</b>	<b>-</b>	<b>-</b>	<b>5,033</b>	<b>-</b>
<b>Net of receipts/(payments)</b>	<b>5,325</b>	<b>-</b>	<b>-</b>	<b>5,325</b>	<b>-</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>5,530</b>	<b>-</b>	<b>-</b>	<b>5,530</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>10,856</b>	<b>-</b>	<b>-</b>	<b>10,856</b>	<b>-</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Lloyds Bank	10,564	-	-
	PayPal	292	-	-
		-	-	-
	<b>Total cash funds</b>	<b>10,856</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	V E Law S E Law	Vincent Edward Law Susan Elaine Law	26/12/2025 <b>26/12/2025</b>	