

THE SHORNCLIFFE TRUST

England & Wales · Charity number 1152185

Details

Status Registered

Legal form CIO

Registered 2013-05-24

Register [View on the Charity Commission register](#)

Contact

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Folkestone
Kent
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Activities

Objects: 1) TO ADVANCE THE PRESERVATION AND CONSERVATION AND DEVELOPMENT AND IMPROVEMENT OF FEATURES OF HISTORIC INTEREST IN SHEPWAY, KENT THROUGH THE PROVISION OF PUBLIC AMENITIES AND THE PRESERVATION OF A SITE OF HISTORIC INTEREST.2) TO EDUCATE THE PUBLIC IN THE HISTORY OF THE MILITARY AND THE SOCIAL IMPACT OF MILITARY HISTORY BY THE PROVISION AND MAINTENANCE OF A MUSEUM FOR THE BENEFIT OF THE PUBLIC.

Activities: To preserve, conserve improve and develop features of historic interest at Shorncliffe, Kent through the provision of public amenities and the preservation of a site of historic interest. Over 200 years of military and social history at Shorncliffe in Kent To educate the public in the history of the military and the social impact of military history. The Trust run regular events, and workshops

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** Arts/culture/heritage/science, Environment/conservation/heritage
- **Who:** The General Public/mankind

Geography

- Kent

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£10,358	£5,033	-	-
2024-03-31	£3,820	£4,113	-	-
2023-03-31	£4,438	£5,247	-	-
2022-03-31	£6,907	£3,907	-	-
2021-03-31	£1,676	£2,251	-	-

Trustees

Name	Role	Appointed
CHRIS SHAW	Chair	2013-02-20
STEPHEN HEAD		2015-07-12
SUE LAW		2013-02-20
VINCE LAW		2013-02-20

THE SHORNCLIFFE TRUST

England & Wales - Charity number 1152185

Accounts



Trustees' Annual Report for the period

From 1 April 2024
Period end date

Period start date To 31 March 2025

Charity name: The Shorncliffe Trust

Charity registration number: 1152185

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>1) TO ADVANCE THE PRESERVATION AND CONSERVATION AND DEVELOPMENT AND IMPROVEMENT OF FEATURES OF HISTORIC INTEREST IN THE FOLKESTONE AND HYTHE DISTRICT OF KENT THROUGH THE PROVISION OF PUBLIC AMENITIES AND THE PRESERVATION OF A SITE OF HISTORIC INTEREST.</p> <p>2) TO EDUCATE THE PUBLIC IN THE HISTORY OF THE MILITARY AND THE SOCIAL IMPACT OF MILITARY HISTORY BY THE PROVISION AND MAINTENANCE OF A HERITAGE AND EDUCATION CENTRE FOR THE BENEFIT OF THE PUBLIC.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Reaching everyone is not always easy given the military aspect of our site, but we do this by enlarging the story to the wider families, support structures and other nationalities drawn into conflicts. Bringing people forward to engage in their shared history and sense of location, locally, nationally and internationally has always been at the forefront of the work of the Shorncliffe Trust. Across all ages, nationalities and cultures, no one is excluded and all are welcomed.</p> <p>Also taking the story and aims of the Trust to merge with others, this year the Trust has engaged with the Nepalese community at Shorncliffe, the West Indian community and Canadian youth, as well as the general public, all though a military link to Shorncliffe and personal sacrifice.</p> <p>We have proved to be the go to people for people exploring the military history of their family and its discovered links to Shorncliffe.</p>

		<p>Moving forward the Shorncliffe Trust will continue to build on face-to-face exhibitions, but will expand and develop digital activities, via Zoom, Facebook etc. to reach as many people as possible to explore their stories, using social media to share information about the Trust and its aims. The Digital possibilities continue to be explored; the Shorncliffe Trust is engaged with film and sound as well as images to build an archive of experiences. The cost of these has to be weighed against the maximum benefit to the public.</p> <p>Site tours, talks and educational opportunities remain a key priority</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Shorncliffe Trust keeps public benefit at the centre of what we do, and it is what we endeavour to provide

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	On application the Trustees discuss the merits of any applications for help, it is made on a single payment, if it is considered to fit within our objectives and will benefit the public.
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	<p>Volunteers are important in the working of the Shorncliffe Trust, many volunteers have been able to help where possible and stepped up countless times. The Trustees also give their time for free, and only claim back costs when it is necessary, an example of this are items to carry out the work of the trust more efficiently, or travel costs. We have full insurance to cover their activities</p> <p>The Trust has also benefitted from the advice of professionals who have given this for free and are very grateful to them.</p> <p>Roger Joyce Architect Stephen Head Educational Professional Dr Stephen Summerfield Historical advisor editor Shorncliffe books series Richard Brown Publisher. Viv Kenny</p>

		We could not operate without our volunteers
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>1 April to 31 May 2024</p> <p>The big push for the Shorncliffe Trust was the worldwide commemoration of D Day 80 the Shorncliffe Trust provided a service as Heritage consultants.</p> <p>6th June – Escorting of Canadian Students to Juno Beach with our lanterns and Canadian standards.</p> <p>7th June (AM) – Pont Du Hoc – creating an immersive interactive experience for American students (1000)</p> <p>7th June (evening) D Day Museum, Caen – creating an immersive experience for American students (1000)</p> <p>A further project Operation Spirit was abandoned due to the owner of a vehicle central to the project was unable in the end to commit to the project.</p> <p>Our commemorative lantern project continues to expand and is proving popular and emotive. Links have been made and maintained across the Multi-Cultural Community, in particular The West Indian Association and the Windrush community, as well as the Commonwealth in general</p> <p>May 2024</p> <p>Introduction to Stanley Robinson. We were contacted by the family of an elderly gentleman who considered his memories and achievements should reach a wider audience, with his and his family's agreement The Shorncliffe Trust produced a short film on him and his war poetry he began writing aged 90. The Trust is also working with him and his family to get his poems published, and to use his as an incentive for a local school's competition.</p> <p>June 2024</p> <p>The Shorncliffe Trust were invited to the Gurkha Rifles Family Day celebrations.</p>

		<p>July 2024 Attended by invitation the Canada Day Commemoration, where children lay flowers on the graves of soldiers from WW1</p> <p>September Heritage Open Days The Shorncliffe Trust regularly supports these days, bringing the stories of the people of Shorncliffe to a wider audience.</p> <p>Jan2025 The Annual commemoration of the Death of Sir John Moore and the Battle of Corunna 1808, at the Memorial Sandgate Folkestone. The inaugural showing of the Meeting Stanley film Aiming to reach as many people as possible who all in some way have a link to Shorncliffe, many worldwide.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Have for this year been above expectation for our educational objectives
Performance of fundraising activities against objectives set	Para 1.41	Have for this financial year been above expectation due to the hard work and diligence of the Trustees, particularly the Chairman and Educational Lead, Chris Shaw and Steve Head respectively
Investment performance against objectives	Para 1.41	N/A
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Shorncliffe Trust have funds to enable the day to day working of the charity, and all regular outgoings, storage, insurance, website maintenance etc. Also have in hand funds for the upcoming projects and activities for the year ahead also for payments to trustees and volunteers for their expenses claims on the Trusts activities. We have no paid employees or building costs or maintenance
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We do not have a specific Reserves policy but always ensure there are enough funds in our accounts to continue the day-to-day work of the trust.
Amount of reserves held	Para 1.22	0
Reasons for holding zero reserves	Para 1.22	We have
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The main concern is the inability of the Shorncliffe Trust to be able to acquire a permanent suitable building to deliver a Visitor centre, we have not given up.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Fundraising by events, direct interaction with the public A series of books relating to Shorncliffe where 100 % of the profits go to the trust, the authors and publisher donate their time and expertise for free.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	That we may fail in having a permanent Visitor centre in the long term, but negotiations continue, the Business plan is continually updated, and avenues of support and funding sought in an era of challenging financial and other difficulties
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	CIO-FOUNDATION REGISTERED 24 MAY 2013
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	New trustees are elected by the current trustees, they are proposed and then if the majority of trustees agree, they are invited to take up trusteeship, on acceptance the official induction process begins

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<p>The prospective trustee signs a statement of eligibility and receives in return the latest financial statement, a copy of the constitution and an invitation to the next meeting or event, whichever is nearest in date.</p> <p>The Shorncliffe Trust is a CIO corporate body, the trustees are responsible for the running, organisation and planning of its work, the trustees are the governing body.</p> <p>We rely heavily on our volunteer network who without we could not exist</p> <p>And informal relationships and links with other charities and bodies, Royal British Legion, Commonwealth War Graves Commission, 1 RGR Shorncliffe, (Royal Gurkha Rifles). The West India Association. These are informal partnerships.</p> <p>The Shorncliffe Trust are members of the NCVO, and the Association of Independent Museums.</p> <p>The charity has Employer's Liability Insurance and also Public Liability and Product Liability Insurance.</p> <p>The Trust produces a Risk Assessment for every event they organise for the public and for volunteers, first aid and a qualified first aider are present, volunteers are briefed on safe procedures during the event</p> <p>The Trust will regularly review procedures and guidance on Risk Management</p>
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		<p>Conflict of Interest Handling Complaints Managing Volunteers Data Protection This covers and protects, trustees, volunteers, guests and visitors.</p>
<p>The charity's organisational structure and any wider network with which the charity works</p>	<p>Para 1.51</p>	<p>The Trustees by online meetings discuss the plans for the future, decide what projects to promote bearing in mind our charitable objectives. We occasionally work with other groups and charities locally and elsewhere to the benefit of everyone. These are on an informal basis.</p>
<p>Relationship with any related parties</p>	<p>Para 1.51</p>	<p>Informal</p>
<p>Other</p>		

Reference and Administrative details

Charity name	The Shorncliffe Trust
Other name the charity uses	N A
Registered charity number	1152185
Charity's principal address	122 Foord Road Folkestone Kent CT19 5AB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Christopher Shaw	Chairman		
2	Susan Law	Secretary		
3	Vince Law	Treasurer		
4	Steve Head	Education Lead		
5	Vacant	Communications		
6				
7				
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17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
NA		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
NA		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Se Law	Ve Law
Full name(s)	Susan Elaine Law	Vincent Edward Law
Position (eg Secretary, Chair, etc)	Secretary	Treasurer
Date	26/12/2025	



CHARITY COMMISSION
FOR ENGLAND AND WALES

The Shorncliffe Trust

No (if any)
1152185

CC16a

Receipts and payments accounts

For the period from	Period start date	To	Period end date
	01-Apr-24		31-Mar-25

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Donations	1,465	-	-	1,465	-
Book Sales	273	-	-	273	-
Fundraising	8,620	-	-	8,620	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	10,358	-	-	10,358	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	10,358	-	-	10,358	-
A3 Payments					
Expenses	686	-	-	686	-
Storage	600	-	-	600	-
Web Costs	211	-	-	211	-
Consultant Fees	1,575	-	-	1,575	-
Fundraising Costs	1,410	-	-	1,410	-
Insurance	480	-	-	480	-
Aim	71	-	-	71	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	5,033	-	-	5,033	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	5,033	-	-	5,033	-
Net of receipts/(payments)	5,325	-	-	5,325	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	5,530	-	-	5,530	-
Cash funds this year end	10,856	-	-	10,856	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Lloyds Bank	10,564	-	-
	PayPal	292	-	-
		-	-	-
	Total cash funds	10,856	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	-	-
		-	-	-
		-	-	-
		-	-	-
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
		V E Law	Vincent Edward Law	26/12/2025
		S E Law	Susan Elaine Law	26/12/2025

THE SHORNCLIFFE TRUST

England & Wales - Charity number 1152185

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Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 1	Month April	Year 2023		Day 31	Month 3	Year 2024

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

122 Foord Road
FOLKESTONE
Kent
Postcode <input type="text" value="CT19 5AB"/>

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Christopher Shaw	Chairman		
2	Susan Law	Secretary		
3	Vince Law	Treasurer		
4	Steve Head	Education Lead		
5	Vacancy	Communications		
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20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
N/A	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/A		

Name of chief executive or names of senior staff members (Optional information)

N/A

Section B Structure, governance and management

Description of the charity’s trusts

Type of governing document (eg. trust deed, constitution)	CIO-FOUNDATION REGISTERED 24 MAY 2013
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	New trustees are elected by the current trustees, they are proposed and then if the majority of trustees agree, they are invited to take up trusteeship, on acceptance the official induction process begins

Additional governance issues (Optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> • policies and procedures adopted for the induction and training of trustees; • the charity’s organisational structure and any wider network with which the charity works; • relationship with any related parties; • trustees’ consideration of major risks and the system and procedures to manage them. 	<p>The prospective trustee signs a statement of eligibility and receives in return the latest financial statement, a copy of the constitution and an invitation to the next meeting or event, whichever is nearest in date.</p> <p>The Shorncliffe Trust is a CIO corporate body, the trustees are responsible for the running, organisation and planning of its work, the trustees are the governing body.</p> <p>We rely heavily on our volunteer network who without we could not exist</p> <p>And informal relationships and links with other charities and bodies, Royal British Legion, Commonwealth War Graves Commission, 1 RGR Shorncliffe, (Royal Gurkha Rifles). The West India Association. These are informal partnerships.</p> <p>The Shorncliffe Trust are members of the NCVO, and the Association of Independent Museums.</p> <p>The charity has Employer’s Liability Insurance and also Public Liability and Product Liability Insurance.</p> <p>The Trust produces a Risk Assessment for every event they organise for the public and for volunteers, first aid and a qualified first aider are present, volunteers are briefed on safe procedures during the event</p> <p>The Trust will regularly review procedures and guidance on Risk Management Conflict of Interest Handling Complaints Managing Volunteers Data Protection This covers and protects, trustees, volunteers, guests and visitors.</p>
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Summary of the objects of the charity set out in its governing document

1) TO ADVANCE THE PRESERVATION AND CONSERVATION AND DEVELOPMENT AND IMPROVEMENT OF FEATURES OF HISTORIC INTEREST IN THE FOLKESTONE AND HYTHE DISTRICT OF KENT THROUGH THE PROVISION OF PUBLIC AMENITIES AND THE PRESERVATION OF A SITE OF HISTORIC INTEREST.
2) TO EDUCATE THE PUBLIC IN THE HISTORY OF THE MILITARY AND THE SOCIAL IMPACT OF MILITARY HISTORY BY THE PROVISION AND MAINTENANCE OF A HERITAGE AND EDUCATION CENTRE FOR THE BENEFIT OF THE PUBLIC.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Bringing people forward to engage in their shared history and sense of location, locally, nationally and internationally has always been at the forefront of the work of the Shorncliffe Trust. Across all ages, nationalities and cultures, no one is excluded and all are welcomed. Not always easy given the military aspect of our site, but we do this by enlarging the story to the wider families, support structures and other nationalities drawn into conflicts.

Also taking the story and aims of the Trust to merge with others. Annual Armed Forces Day is one such event. The strength is an interaction with everyone being able to share their story and experiences. It allows a wide range of inputs from young children comparing their school experience to that of an army child in 1805, and of adult's experiences both military and civilian, but inclusive of the wealth of nationalities that made up the British Army.

As well as face to face, the Trust has engaged and developed digital activities, via Zoom, Facebook etc. to reach as many people as possible with stories, using social media to share information about the Trust and its aims. The Digital possibilities continue to be explored, the Shorncliffe Trust is engaged with film and sound as well as images to build an archive of experiences.

The themes will be developed in the years to come to have a permanent display as well as digital virtual ones. We aim to work on the concept of a virtual museum, some Shorncliffe related items have been purchased with this aim. The virtual museum would enable many of those with a link to Shorncliffe to share and view the site easily.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Volunteers are important in the working of the trust, many volunteers have been able to help where possible and stepped up countless times. The Trustees also give their time for free, and only claim back costs when it is necessary, an example of this are items to carry out the work of the trust more efficiently, or travel costs.

The Trust has also benefitted from the advice of professionals who have given this for free and are very grateful to them.

Roger Joyce Architect

Stephen Head Educational Professional

Dr Stephen Summerfield Historical advisor editor Shorncliffe books series

Richard Brown Publisher.

Viv Kenny

We could not operate without our volunteers

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

We have continued to work for the long term protection and preservation as much of the heritage assets and open land on the site for the benefit of all for the future as was possible; and are continuing the pressure to save others from demolition, which was effective in challenging some plans to maintain the integrity of Listed buildings. The bid for securing the listed Sir John Moore library and Crowd funder failed, we were outbid, and are concentrating on the other options on site

The Trust continues to support lifelong learning, we restructured our tours programme, including overseas for the first time since Covid Lockdown. The talks programme has expanded year on year, we have been able to strengthen our educational objectives for all ages, cultures and abilities.

We have assisted many with their genealogy searches and helped them to explore their links with Shorncliffe, we have also been able to aid the search of the general public for the graves of family members.

Our commemorative lantern project continues to expand and is proving popular and emotive. Links have been made across the Multi-Cultural Community, in particular The West Indian Association and the Windrush community.

The 3 day overseas tour of 22 to 24 March this year had the successful aim of exploring the contribution of soldiers from the Commonwealth, many of whom not only left from our shores, but passed through Shorncliffe itself.

Section E

Financial review

Brief statement of the charity's policy on reserves

We do not have a specific Reserves policy, but always ensure there are enough funds in our accounts to continue the day to day work of the trust, to cover insurance payments, cover day to day costs, organisational costs of fundraisers and events.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- Investment policy and objectives including any ethical investment policy adopted.

Fundraising has been difficult in the current climate, and our usual methods of fundraising have slowed. We have still received donations including those received from donations for booklets and items offered by the trust. Also by the publication and sales of The Shorncliffe Lectures series to the general public, all proceeds go directly to the work of the trust. New volumes are produced when previous ones have sold, to keep stock levels manageable. Income has also come from talks and visits to groups.

Section F

Other optional information

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Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	S E Law	
Full name(s)	Susan Elaine Law	
Position (eg Secretary, Chair, etc)	Secretary	
Date	27 December 2024	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name The Shorncliffe Trust	No (if any)
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CC16a

Receipts and payments accounts

For the period from	Period start date 1-Apr-23	To	Period end date 31-Mar-24
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	968	-	-	968	-
Book Sales	440	-	-	440	-
Funding Crowdfunder	-	95	-	95	-
Fundraising	2,317	-	-	2,317	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	3,725	95	-	3,820	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	3,725	95	-	3,820	-
A3 Payments					
Expenses	309	-	-	309	-
Storage	600	-	-	600	-
Purchases	900	-	-	900	-
Insurance	475	-	-	475	-
Aim	71	-	-	71	-
Web Costs	158	-	-	158	-
Fundraising Costs	600	-	-	600	-
Crowdfunder Refund	-	1,000	-	1,000	-
	-	-	-	-	-
Sub total	3,113	1,000	-	4,113	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	3,113	1,000	-	4,113	-
Net of receipts/(payments)	612	- 905	-	- 293	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	2,403	3,421	-	5,824	-
Cash funds this year end	3,015	2,516	-	5,531	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Lloyds Bank	2,283	2,516	-
	PayPal	731.59	-	-
		-	-	-
	Total cash funds	3,015	2,516	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
V E Law	Vincent Edward Law	12/27/2024
S E Law	Susan Elaine Law	12/27/2024

THE SHORNCLIFFE TRUST

England & Wales - Charity number 1152185

Accounts



Trustees' Annual Report for the period

From 1 April 2022
Period end date

Period start date To 31 March 2023

Charity name: The Shorncliffe Trust

Charity registration number: 1152185

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>1) TO ADVANCE THE PRESERVATION AND CONSERVATION AND DEVELOPMENT AND IMPROVEMENT OF FEATURES OF HISTORIC INTEREST IN THE FOLKESTONE AND HYTHE DISTRICT OF KENT THROUGH THE PROVISION OF PUBLIC AMENITIES AND THE PRESERVATION OF A SITE OF HISTORIC INTEREST.</p> <p>2) TO EDUCATE THE PUBLIC IN THE HISTORY OF THE MILITARY AND THE SOCIAL IMPACT OF MILITARY HISTORY BY THE PROVISION AND MAINTENANCE OF A HERITAGE AND EDUCATION CENTRE FOR THE BENEFIT OF THE PUBLIC.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>we have continued to work for the long term protection and preservation as much of the heritage assets and open land on the site for the benefit of all for the future as was possible; and are continuing the pressure to save others from demolition, which was effective in challenging some plans to maintain the integrity of Listed buildings. The bid for securing the listed Sir John Moore library and Crowd funder failed, we were outbid, and are concentrating on the other options</p> <p>The Trust continues to support lifelong learning, and expanded the tours and talks programme for the year, to strengthen our educational objectives for all ages, cultures and abilities. The series of walking tours were well supported, and continue to be so. We have assisted many with their genealogy searches and helped them to explore their links with Shorncliffe, we have also been able to aid the search of the general public for the graves of family members. Talks have also been popular and are regularly booked</p> <p>Our commemorative lantern project was also expanded and is proving popular and emotive. Links have been made across the Multi-Cultural Community, in particular The West Indian</p>

		Association.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>The Trust continues to bring people forward to engage in their shared history and sense of location, locally, nationally and internationally. Across all ages, nationalities and cultures, no one is excluded and all are welcomed. Not always easy given the military aspect of our site, but we do this by enlarging the story to the wider families, support structures and other nationalities drawn into conflicts.</p> <p>The strength is an interaction with everyone sharing their story and experiences, from young children comparing their school experience to that of an army child in 1805, and of adult's experiences, but also the wealth of nationalities that made up the British Army. As well as face to face, the Trust has engaged and developed digital activities, via Zoom, Facebook Twitter and also in a Podcast to reach as many people as possible with stories, information about the Trust and its aims. The Digital possibilities continue to be explored, including the concept of a virtual museum, some Shorncliffe related items have been purchased with this aim.</p> <p>The themes will be developed in the years to come to have a permanent display and digital virtual ones.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	<p>But many volunteers have been able to help where possible and stepped up. The Trustees also give their time for free, and only claim back costs when it is necessary, an example of this are items to carry out the work of the trust more efficiently, or travel costs.</p> <p>The Trust has also benefitted from the advice of professionals who have given this for free and are very grateful to them.</p> <p>Roger Joyce Architect Stephen Head Educational Professional Dr Stephen Summerfield Historical advisor editor</p>

		Shorncliffe books series Richard Brown Publisher. We could not operate without our volunteers
Other		Not having the costs of a building has meant that the Trust outgoings and expenses have been kept to a necessary minimum/A

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>We have continued to work for the long term protection and preservation as much of the heritage assets and open land on the site for the benefit of all for the future as was possible; and are continuing the pressure to save others from demolition, which was effective in challenging some plans to maintain the integrity of Listed buildings. The bid for securing the listed Sir John Moore library and Crowd funder failed, we were outbid, and are concentrating on the other options</p> <p>The Trust continues to support lifelong learning, and expanded the tours and talks programme for the year, to strengthen our educational objectives for all ages, cultures and abilities. The series of walking tours were well supported, and continue to be so. We have assisted many with their genealogy searches and helped them to explore their links with Shorncliffe, we have also been able to aid the search of the general public for the graves of family members. Talks have also been popular and are regularly booked</p> <p>Our commemorative lantern project was also expanded and is proving popular and emotive. Links have been made across the Multi-Cultural Community, in particular The West Indian Association and the Windrush community.</p> <p>The Trust continues to bring people forward to engage in their shared history and sense of location, locally, nationally and internationally. Across all ages, nationalities and cultures, no one is excluded and all are welcomed. Not always easy given the military aspect of our site, but we do this by enlarging the story to the wider families, support structures and other nationalities drawn into conflicts.</p> <p>The strength is an interaction with everyone sharing their story and experiences, from young children comparing their school experience to that of an army child in 1805, and of adult's experiences, but also the wealth of nationalities that made up the British Army. As well as face to face, the Trust has engaged and developed digital activities, via Zoom, Facebook</p>

		<p>Twitter and also in a Podcast to reach as many people as possible with stories, information about the Trust and its aims. The Digital possibilities continue to be explored, including the concept of a virtual museum, some Shorncliffe related items have been purchased with this aim.</p> <p>The themes will be developed in the years to come to have a permanent display and digital virtual ones for those who cannot access them personally.</p> <p>It is bringing people together to share experiences and history</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Successful in taking the history of Shorncliffe and its people to the wider international and local society to share our history and achievements.
Performance of fundraising activities against objectives set	Para 1.41	Walking tours of the site have been very popular
Investment performance against objectives	Para 1.41	N/A
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Trust is in a relatively stable financial position, it has been possible to cover outgoing expenses and raise funds through our books and donations by supporters. Income has slowed but the Trust has kept enough reserves to cover costs.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We do not have a specific Reserves policy, but always ensure there are enough funds in our accounts to continue the day to day work of the trust, to cover insurance payments, cover day to day costs, organisational costs of fundraisers and events.
Amount of reserves held	Para 1.22	0
Reasons for holding zero reserves	Para 1.22	We do not have a specific Reserves policy, but always ensure there are enough funds in our accounts to continue the day to day work of the trust, to cover insurance payments, cover day to day costs, organisational costs of fundraisers and events.
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are no financial uncertainties currently or foreseeable in the future. There is a procedure in place for if this should change. Events and activities, these are planned and costed thoroughly before going into realisation. We have no large overheads which allows us to operate within a tight budget. We do not have waged or salaried staff,

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Fundraising has been difficult in the current climate, and our usual methods of fundraising have slowed. We have still received donations including those received from donations for booklets and items offered by the trust. Also by the publication and sales of The Shorncliffe Lectures series to the general public, all proceeds go directly to the work of the trust. New volumes are produced when previous ones have sold, to keep stock levels manageable. Income has also come from talks and visits to groups.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal	Para 1.46	Until such time as we achieve a long term and full time presence at Shorncliffe, which is still a negotiated work in progress, the risk is this may

risks facing the charity		<p>not happen in the foreseeable future. Funding by the Trust is in furthering the education aims, working with schools and community groups, temporary loaned rooms and spaces, visiting events and giving talks and lectures. And we continue to do so, and pay expenses for trustees and volunteers where applied for and legally entitled to. Although we have a plan in place for the funding of a permanent base if it happens, the cost of living crisis is a challenge, it is currently delayed.</p>
Other		<p>Expenditure is the main purpose of the Trust in raising awareness of the site and the risks of losing the site for ever</p> <p>Also losing the link to the social aspects and history of the site and the people who were linked to it today and in the past. This has been reflected in the number of requests from those tracing their ancestors or on aspects of Shorncliffe, these rise year on year. These are from all around the world, due to the International aspect of a military garrison</p> <p>Where possible we try to buy products and services locally to Shorncliffe, Kent and the South East and where economically sensible to do so. We have developed a network of reliable suppliers</p>

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	CIO-FOUNDATION REGISTERED 24 MAY 2013
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	New trustees are elected by the current trustees, they are proposed and then if the majority of trustees agree, they are invited to take up trusteeship, on acceptance the official induction process begins

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	The prospective trustee signs a statement of eligibility and receives in return the latest financial statement, a copy of the constitution and an invitation to the next meeting or event, whichever is nearest in date.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The trust is a CIO corporate body, the trustees are responsible for the running, organisation and planning of its work, the trustees are the governing body. We rely heavily on our volunteer network who without we could not exist And informal relationships and links with other charities and bodies, we are members of the NCVO.
Relationship with any related parties	Para 1.51	Royal British Legion, Commonwealth War Graves Commission, 1 RGR Shorncliffe, (Royal Gurkha Rifles). The West India Association. These are informal partnerships
Other		The charity has Employer's Liability Insurance and also Public Liability and Product Liability Insurance. The Trust produces a Risk Assessment for every event they organise for the public and for volunteers, first aid and a qualified first aider are present, volunteers are briefed on safe procedures during the event The Trust will regularly review procedures and guidance on Risk Management Conflict of Interest

		Handling Complaints Managing Volunteers Data Protection This covers and protects, trustees, volunteers, guests and visitors.
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Reference and Administrative details

Charity name	The Shorncliffe Trust
Other name the charity uses	N/A
Registered charity number	1152185
Charity's principal address	Registered Address 122 Foord Road, Folkestone, Kent CT19 5AB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Christopher Shaw	Chairman		
2	Susan Law	Secretary		
3	Vincent Law	Treasurer		
4	Stephen Head	Education Lead		
5	Vacancy			
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	S E Law	
Full name(s)	Susan Elaine Law	
Position (eg Secretary, Chair, etc)	Secretary	
Date	18/12/2023	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
The Shorncliffe Trust

No (if any)

Receipts and payments accounts

CC16a

For the period from	Period start date 01-Apr-22	To	Period end date 31-Mar-23
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	1,517	-	-	1,517	-
Book Sales	120	-	-	120	-
Tours	121	-	-	121	-
Funding Crowdfunder	-	1,180	-	1,180	-
Fundraising	1,500	-	-	1,500	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	3,258	1,180	-	4,438	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	3,258	1,180	-	4,438	-
A3 Payments					
Expenses	253	-	-	253	-
Storage	600	-	-	600	-
Purchases	1,734	-	-	1,734	-
Insurance	470	-	-	470	-
Aim	68	-	-	68	-
Tour Refunds	45	-	-	45	-
Web Costs	120	-	-	120	-
Fundraising Costs	689	1,268	-	1,957	-
	-	-	-	-	-
Sub total	3,979	1,268	-	5,247	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	3,979	1,268	-	5,247	-
Net of receipts/(payments)	- 721	- 88	-	- 809	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	3,124	3,509	-	6,634	-
Cash funds this year end	2,403	3,421	-	5,824	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Lloyds Bank	2,041	3,421	-
	PayPal	363	-	-
		-	-	-
	Total cash funds	2,403	3,421	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	to nearest £	to nearest £	to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	V E Law	Vincent Edward Law	28/12/2023	
	S E Law	Susan Elaine Law	28/12/2023	

THE SHORNCLIFFE TRUST

England & Wales - Charity number 1152185

Accounts



Trustees' Annual Report for the period

**From 1 April 2021
Period end date**

Period start date To 31 March 2022

Charity name: The Shorncliffe Trust

Charity registration number: 1152185

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>1) TO ADVANCE THE PRESERVATION AND CONSERVATION AND DEVELOPMENT AND IMPROVEMENT OF FEATURES OF HISTORIC INTEREST IN THE FOLKESTONE AND HYTHE DISTRICT OF KENT THROUGH THE PROVISION OF PUBLIC AMENITIES AND THE PRESERVATION OF A SITE OF HISTORIC INTEREST.</p> <p>2) TO EDUCATE THE PUBLIC IN THE HISTORY OF THE MILITARY AND THE SOCIAL IMPACT OF MILITARY HISTORY BY THE PROVISION AND MAINTENANCE OF A HERITAGE AND EDUCATION CENTRE FOR THE BENEFIT OF THE PUBLIC.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>This year has been for the Trust challenging again because of the impact of Corona Virus, but we have continued to work for the long term protection and preservation as much of the heritage assets and open land on the site for the benefit of all for the future as was possible; and are continuing the pressure to save others from demolition, which was effective in challenging some plans to maintain the integrity of Listed buildings. The land belongs to housebuilders Taylor Wimpey and the Trust are continuing negotiations to take over one or more of these buildings to adapt for its purposes as a heritage and education centre we have issued a written statement of interest for this to the owners. We are making headway on securing the listed Sir John Moore library and have launched a Crowd funder to assist in this aim</p> <p>The Trust continues to support lifelong learning, and had plans to expand the tours and talks programme for the year, to strengthen our educational objectives for all ages, cultures and abilities, some plans were unable to go ahead but the trust launched a series of walking tours which were well supported. We have assisted many with their genealogy searches and helped</p>

		<p>them to explore their links with Shorncliffe, we have also been able to aid the search of the general public for the graves of family members. There were also enquiries from schools and groups for talks, which were organised once normal activities resumed.</p> <p>We were gifted an internationally important collection of medals and other items from Canada relating to a WW1 Canadian Camp Commander at Shorncliffe. We were also successful in securing local government funding to expand our WW1 booklet that had been sent to all schools in the district. Our commemorative lantern project was also expanded and is proving popular and emotive</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>Due to Coronavirus there have been limited ability for the Trust organise and hold the commemorations and events for the the public benefit, to bring people forward to engage in their shared history and sense of location, locally, nationally and internationally. But some talks, walking tours and commemorations were organised after restrictions were lifted later in the year. Across all ages, nationalities and cultures, no one is excluded and all are welcomed. Not always easy given the military aspect of our site, but we do this by enlarging the story to the wider families, support structures and other nationalities drawn into conflicts.</p> <p>The strength is an interaction with everyone sharing their story and experiences, from young children comparing their school experience to that of an army child in 1805, and of adults, but also the wealth of nationalities that made up the British Army. As well as face to face, the Trust has engaged and developed digital activities, via Zoom, Facebook Twitter and also in a Podcast to reach as many people as possible with stories, information about the Trust and its aims. The Digital possibilities continue to be explored, including the concept of a virtual museum, some Shorncliffe related items have been purchased with this aim.</p> <p>The themes will be developed in the years to come to have a permanent display and digital virtual ones.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A

Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	<p>Generally the Shorncliffe Trust relies very heavily on volunteers, many of who have given up their time for free, refunded their travel and if applicable accommodation costs, although we ask they try to keep these costs down or arrange low cost travel or accommodation where possible. This year there were fewer activities. But many volunteers have been able to help where possible and stepped up. The Trustees also give their time for free, and only claim back costs when it is necessary, an example of this are items to carry out the work of the trust more efficiently, or travel costs.</p> <p>The Trust has also benefitted from the advice of professionals who have given this for free and are very grateful to them.</p> <p>Roger Joyce Architect Stephen Head Educational Professional Dr Stephen Summerfield Historical advisor editor Shorncliffe books series Richard Brown Publisher.</p> <p>We could not operate without our volunteers</p>
Other		Not having the costs of a building has meant that the Trust outgoings and expenses have been kept to a necessary minimum

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>April</p> <p>Year began with plans for school visits when allowed and outdoor Heritage trail walks where possible with restrictions still in place.</p> <p>Work continued on the film for the Imperial war museum to engage in their legacy project, of Shorncliffe and the commemorating of Canada day annually by schoolchildren laying flowers of the Canadian graves.</p> <p>The legacy of Light In The Darkest Hour, and First and Last initiative, has been expanded, with more Miners lamps purchased and adapted and turned into commemorative lanterns, one remains in England of the first lanterns, the other in Canada commemorating those who lost their live in the Great War. The third is to commemorate the sacrifice made by Pilots of the RFC/RAF.</p>

		<p>Many people have taken advantage of our Family History Research service.</p> <p>May The Trust has continued to forge and renew links The Belgian Tourist Board, The Royal British Legion, Imperial War Museum, also the Waterloo Uncovered charity. Links were also made with other local sites to promote all of them to visitors and support each other by our hardworking Community Trustee The walking tours were successfully and safely restarted under the Covid controls at the time May to August, consisted as a series of radio interviews, talks, and the walking tours</p> <p>August Input into planning for parts of the military site and for protection of the heritage The trust acquired a WW1 medal Chinese Labour corps for collection and education purposes, to develop the multicultural history of the site</p> <p>September The trust was able to be part of the very popular Heritage Open days, and safely welcomed visitors to Shorncliffe</p> <p>October Links were reinforced by the Roger commemorative lantern being invited to the Commemoration to the RAF at the chapel at Biggin Hill Kent, to shine a light on the sacrifices made in WW2</p> <p>November The Trust participated in the official wreath laying on Remembrance Sunday</p> <p>December Offer to the trust of a trunk of medals and memorabilia for our collection gratefully accepted, from a relative of a Canadian Camp Commander WW1 at Shorncliffe.</p> <p>January Annual Sir John Moore Commemoration Launch of Crowd funder to develop the Sir John Moore library.</p> <p>February Successful grant applications WW1 booklet £214 Successful applications WW1 booklet £1,054</p> <p>March Opening of the box of items from Canada and exhibition of artefacts by an expert guest</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
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Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	N/A
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Despite the effects of Coronavirus the Trust is in a relatively stable financial position, it has been possible to cover outgoing expenses and raise funds through our books and donations by supporters. Income has slowed but the Trust has kept enough reserves to cover costs.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We do not have a specific Reserves policy, but always ensure there are enough funds in our accounts to continue the day to day work of the trust, to cover insurance payments, cover day to day costs, organisational costs of fundraisers and events.
Amount of reserves held	Para 1.22	0
Reasons for holding zero reserves	Para 1.22	We do not have a specific Reserves policy, but always ensure there are enough funds in our accounts to continue the day to day work of the trust, to cover insurance payments, cover day to day costs, organisational costs of fundraisers and events.
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are no financial uncertainties currently or into the coming year. There is a procedure in place for if this should change. Once allowed to hold events and activities, these are planned and costed thoroughly before going into realisation. We have no large overheads which allows us to operate within a tight budget. We do not have waged or salaried staff, so have no need of Furlough or redundancies.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Fundraising has been difficult due to ongoing restrictions, and our usual methods of fundraising have slowed. We have still received donations including those received from donations for booklets and items offered by the trust. Also by the publication and sales of The Shorncliffe Lectures series to the general public, all proceeds go directly to the work of the trust. New volumes are produced when previous ones have sold, to keep stock levels manageable. Income has also come from talks and visits to groups once permitted
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
		Until such time as we achieve a long term and full time presence at Shorncliffe, which is still a

<p>A description of the principal risks facing the charity</p>	<p>Para 1.46</p>	<p>negotiated work in progress, but may happen in the next financial year. Funding by the Trust is in furthering the education aims, working with schools and community groups, temporary loaned rooms and spaces, visiting events and giving talks and lectures. And we continue to do so, and pay expenses for trustees and volunteers where applied for and legally entitled to. These being halted mean the Trust are examining the concept of a Virtual Museum, and online content, a virtual museum which will be unaffected by physical restrictions. Although we have a plan in place for the funding of a permanent base as soon as that happens, currently delayed, but due to the residential development of the site has been delayed for the next year at least.</p>
<p>Other</p>		<p>Expenditure remains as a main purpose of raising awareness of the site and the risks to it in the future.</p> <p>Also of the social aspects and history of the site and the people who were linked to it today and in the past. This has been reflected in the number of requests from those tracing their ancestors or on aspects of Shorncliffe, these rise year on year. These are from all around the world, due to the International aspect of a military garrison</p> <p>Where possible we try to buy products and services locally to Shorncliffe, Kent and the South East and where economically sensible to do so. We have developed a network of reliable suppliers</p>

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	CIO-FOUNDATION REGISTERED 24 MAY 2013
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	New trustees are elected by the current trustees, they are proposed and then if the majority of trustees agree, they are invited to take up trusteeship, on acceptance the official induction process begins

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	The prospective trustee signs a statement of eligibility and receives in return the latest financial statement, a copy of the constitution and an invitation to the next meeting or event, whichever is nearest in date.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The trust is a CIO corporate body, the trustees are responsible for the running, organisation and planning of its work, the trustees are the governing body. We rely heavily on our volunteer network who without we could not exist And informal relationships and links with other charities and bodies, we are members of the NCVO.
Relationship with any related parties	Para 1.51	Royal British Legion, Commonwealth War Graves Commission, 1 RGR Shorncliffe, (Royal Gurkha Rifles). These are informal partnerships
Other		The charity has Employer's Liability Insurance and also Public Liability and Product Liability Insurance. The Trust produces a Risk Assessment for every event they organise for the public and for volunteers, first aid and a qualified first aider are present, volunteers are briefed on safe procedures during the event The Trust will regularly review procedures and guidance on Risk Management Conflict of Interest

		Handling Complaints Managing Volunteers Data Protection This covers and protects, trustees, volunteers, guests and visitors.
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Reference and Administrative details

Charity name	Charity name	The Shorncliffe
Other name the charity uses	N/A	
Registered charity number	1152185	
Charity's principal address	Registered Address 122 Foord Road, Folkestone, Kent CT19 5AB	

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Christopher Shaw	Chairman		
2	Susan Law	Secretary		
3	Vincent Law	Treasurer		
4	Stephen Head	Education Lead		
5	Vivienne Kenny	Communications		
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18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	S E	Law
Full name(s)	Susan Elaine	Law
Position (eg Secretary, Chair, etc)	Secretary	
Date	28/12/2022	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
The Shorncliffe Trust

No (if any)

CC16a

Receipts and payments accounts

For the period from 01-Apr-21 To 31-Mar-22

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Funding FHDC	-	1,268	-	1,268	-
Donations	767	-	-	767	-
Book Sales	280	-	-	280	-
Tours	350	-	-	350	-
Funding-Crowdfunder	-	2,241	-	2,241	-
Sales	2,000	-	-	2,000	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	3,398	3,509	-	6,907	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	3,398	3,509	-	6,907	-
A3 Payments					
Expenses	183	-	-	183	-
Storage	600	-	-	600	-
Purchases	1,184	-	-	1,184	-
Insurance	765	-	-	765	-
Aim Membership	65	-	-	65	-
Tour Refunds	359	-	-	359	-
Web Costs	323	-	-	323	-
Fundraising Costs	428	-	-	428	-
Sub total	3,907	-	-	3,907	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	3,907	-	-	3,907	-
Net of receipts/(payments)	- 510	3,509	-	3,000	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	3,634	-	-	3,634	-
Cash funds this year end	3,124	3,509	-	6,634	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Lloyds Bank	2,477	3,509	-
	PayPal	647	-	-
		-	-	-
	Total cash funds	3,124	3,509	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	to nearest £	to nearest £	to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	V E Law	Vincent Edward Law	26 12 2022	
	S E Law	Susan Elaine Law	28 12 2022	

THE SHORNCLIFFE TRUST

England & Wales - Charity number 1152185

Accounts



Trustees' Annual Report for the period

From 1 APRIL 2020 Period start date To 31 MARCH 2021 Period end date

Charity name: The Shorncliffe Trust

Charity registration number: 1152185

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>1) TO ADVANCE THE PRESERVATION AND CONSERVATION AND DEVELOPMENT AND IMPROVEMENT OF FEATURES OF HISTORIC INTEREST IN THE FOLKESTONE AND HYTHE DISTRICT OF KENT THROUGH THE PROVISION OF PUBLIC AMENITIES AND THE PRESERVATION OF A SITE OF HISTORIC INTEREST.</p> <p>2) TO EDUCATE THE PUBLIC IN THE HISTORY OF THE MILITARY AND THE SOCIAL IMPACT OF MILITARY HISTORY BY THE PROVISION AND MAINTENANCE OF A HERITAGE AND EDUCATION CENTRE FOR THE BENEFIT OF THE PUBLIC.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>This year has been for the Trust unlike any other year, despite the challenges of Corona Virus, we have continued to work for the long term protection and preservation as much of the heritage assets and open land on the site for the benefit of all for the future as was possible; and are continuing the pressure to save others from demolition, which was effective in challenging some plans to maintain the integrity of Listed buildings. The land belongs to housebuilders Taylor Wimpey and the Trust are continuing negotiations to take over one or more of these buildings to adapt for its purposes as a heritage and education centre we have issued a written statement of interest for this to the owners. We are making headway</p> <p>The Trust continues to support lifelong learning, and had plans to expand the tours and talks programme for the year, to strengthen our educational objectives for all ages, cultures and abilities, this was effectively cancelled. However we have assisted many with their genealogy searches and helped them to explore their links with Shorncliffe, we have also been able to aid the search of the general public for the graves of family members. There were also enquiries from schools and groups for talks, which will be</p>

		organised once normal activities resume.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>In normal times the commemorations and events the Trust organise and take part in have the public benefit aspect, generally in the planning, in bringing people forward to engage in their shared history and sense of location, locally, nationally and internationally. Across all ages, nationalities and cultures, no one is excluded and all are welcomed. Not always easy given the military aspect of our site, but we do this by enlarging the story to the wider families, support structures and other nationalities drawn into conflicts.</p> <p>The strength is an interaction with everyone sharing their story and experiences, from young children comparing their school experience to that of an army child in 1805, and of adults, but also the wealth of nationalities that made up the British Army. Unable to do this face to face, the Trust has engaged in digital activities, via Zoom, Facebook Twitter and also in a Podcast to reach as many people as possible with stories, guests and information about the Trust and its aims.</p> <p>The Digital possibilities continue to be explored, including the concept of a virtual museum, some Shorncliffe related items have been purchased with this aim.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	<p>In a general year the Shorncliffe Trust relies very heavily on volunteers, many of who have given up their time for free, refunded their travel and if applicable accommodation costs, although we ask they try to keep these costs down or arrange low cost travel or accommodation where possible. This year is different as we have been unable to organise physical events, commemorations or activities. We are indebted to one such volunteer who helped organise Podcasts for the Trust</p> <p>The Trustees also give their time for free, and only claim back costs when it is necessary, an</p>

		<p>example of this are items to carry out the work of the trust more efficiently, or travel costs. The Trust has also benefitted from the advice of professionals who have given this for free and are very grateful to them.</p> <p>Roger Joyce Architect Stephen Head Educational Professional Dr Stephen Summerfield Historical advisor editor Shorncliffe books series Richard Brown Publisher. James O'Brien for Podcasts</p>
Other		<p>Not having the costs of a building has meant that the Trust outgoings and expenses have been kept to a necessary minimum</p>

Achievements and Performance

	SORP reference	
<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<p>April - August Lockdown. The response of the Trust was to immediately cancel any tours or physical commemorations, disappointing but necessary. This led to an embracing the digital possibilities of podcasts, zoom talks and online Meetings, and expanding the possibilities of social media, this has enabled us to reach wider audiences and add to ability to reach those who for whatever reason would be physically unable to participate.</p> <p>As an legacy of Light In The Darkest Hour, and First and Last initiative, Miners lamps were purchased and adapted and turned into commemorative lanterns, one remains in England of the first lanterns, the other in Canada commemorating those who lost their live in the Great War.</p> <p>The Trust has continued to forge and renew links The Belgian Tourist Board, The Royal British Legion, Imperial War Museum among others. With the Imperial war museum, to engage in their legacy project, of Shorncliffe and the commemorating of Canada day annually by schoolchildren laying flowers of the Canadian graves.</p> <p>September With the announcement of the going ahead the Trust Registered for Heritage Open Day 2020, outdoor walking tours were conducted with in Covid restrictions of groups of six including the leader, they were enjoyed safely by all those who attended.</p>

		<p>Tour Licence from Landowners Obtained from the Landowner to enable the Trust to organise walking tours once restrictions allow.</p> <p>January The Sir John Moore commemoration was cancelled, a local volunteer attended the memorial and posted a social media message</p> <p>February-March With no other opportunities the Trust concentrated on the obtaining a building for the future, through getting advice, discussions with local councillors and similar minded groups and individuals. Registering for Gift Aid was obtained with a view to further fundraising, the aim to secure a building for the museum and visitor centre. Gift Aid status was obtained to help the Trust in further fundraising.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	N/A
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Despite Coronavirus the Trust is in a relatively stable financial position, it has been possible to cover outgoing expenses and raise funds through our books and donations by supporters. The Trust has kept enough reserves to cover costs without donations.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We do not have a specific Reserves policy, but always ensure there are enough funds in our accounts to continue the day to day work of the trust, to cover insurance payments, cover day to day costs, organisational costs of fundraisers and events.
Amount of reserves held	Para 1.22	0
Reasons for holding zero reserves	Para 1.22	We do not have a specific Reserves policy, but always ensure there are enough funds in our accounts to continue the day to day work of the trust, to cover insurance payments, cover day to day costs, organisational costs of fundraisers and events.
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are no financial uncertainties currently or into the coming year. There is a procedure in place for if this should change. Once allowed to hold events and activities, these are planned and costed thoroughly before going into realisation. We have no large overheads which allows us to operate within a tight budget. We do not have waged or salaried staff, so have no need of Furlough or redundancies.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Fundraising has been difficult due to restrictions, and our usual methods of fundraising being halted. We have still received donations including those received from donations for booklets and items offered by the trust. Also by the publication and sales of The Shorncliffe Lectures series to the general public, all proceeds go directly to the work of the trust. New volumes are produced when previous ones have sold, to keep stock levels manageable
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	As follows: Until such time as we achieve a long term and full time presence at Shorncliffe, which is still a negotiated work in progress Funding by the Trust is in furthering the education aims,

		<p>working with schools and community groups, temporary loaned rooms and spaces, visiting events and giving talks and lectures. And we continue to do so, and pay expenses for trustees and volunteers where applied for and legally entitled to. These being halted mean the Trust are examining the concept of a Virtual Museum, and online content, a virtual museum which will be unaffected by physical restrictions. Although we have a plan in place for the funding of a permanent base as soon as that happens, currently delayed, but due to the residential development of the site has been delayed for the next year at least.</p> <p>We have to take into account the effect of Coronavirus in the future. An unknown quantity presently</p>
Other		<p>Expenditure remains as a main purpose of raising awareness of the site and the risks to it in the future.</p> <p>Also of the social aspects and history of the site and the people who were linked to it today and in the past. This has been reflected in the number of requests from those tracing their ancestors or on aspects of Shorncliffe, these rise year on year. These are from all around the world, due to the International aspect of a military garrison</p> <p>Where possible we try to buy products and services locally to Shorncliffe, Kent and the South East and where economically sensible to do.</p>

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	CIO-FOUNDATION REGISTERED 24 MAY 2013
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	New trustees are elected by the current trustees, they are proposed and then if the majority of trustees agree, they are invited to take up trusteeship, on acceptance the official induction process begins

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	The prospective trustee signs a statement of eligibility and receives in return the latest financial statement, a copy of the constitution and an invitation to the next meeting or event, whichever is nearest in date.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The trust is a CIO corporate body, the trustees are responsible for the running, organisation and planning of its work, the trustees are the governing body. We rely heavily on our volunteer network who without we could not exist And informal relationships and links with other charities and bodies, we are members of the NCVO.
Relationship with any related parties	Para 1.51	Royal British Legion, Commonwealth War Graves Commission, 1 RGR Shorncliffe, (Royal Gurkha Rifles). These are informal partnerships
Other		The charity has Employer's Liability Insurance and also Public Liability and Product Liability Insurance. The Trust produces a Risk Assessment for every event they organise for the public and for volunteers, first aid and a qualified first aider are present, volunteers are briefed on safe procedures during the event The Trust will regularly review procedures and guidance on Risk Management Conflict of Interest

		Handling Complaints Managing Volunteers Data Protection This covers and protects, trustees, volunteers, guests and visitors.
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Reference and Administrative details

Charity name	The Shorncliffe Trust
Other name the charity uses	N/A
Registered charity number	1152185
Charity's principal address	Registered Address 122 Foord Road, Folkestone, Kent CT19 5AB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Christopher Shaw	Chairman		
2	Susan Law	Secretary		
3	Vincent Law	Treasurer		
4	Stephen Head	Education Lead		
5	Vivienne Kenny	Communications		
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17				
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19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Susan Law	Vincent Law
Full name(s)	Susan Elaine Law	Vincent Edward Law
Position (eg Secretary, Chair, etc)	Secretary	Treasurer
Date	21 December 2021	



CHARITY COMMISSION
FOR ENGLAND AND WALES

The Shorncliffe Trust

No (if any) 1152185

Receipts and payments accounts

CC16a

For the period from	Period start date 01-Apr-20	To	Period end date 31-Mar-21
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	696	-	-	696	-
Tours	294	-	-	294	-
Book Sales	687	-	-	687	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	1,676	-	-	1,676	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	1,676	-	-	1,676	-
A3 Payments					
Expenses	11	-	-	11	-
Lottery Licence	20	-	-	20	-
Cost of Fundraising Events	396	-	-	396	-
Insurance	459	-	-	459	-
Storage Costs	600	-	-	600	-
Purchases	311	-	-	311	-
AIM Membership	62	-	-	62	-
Web & Internet Costs	303	-	-	303	-
Tour Refunds	90	-	-	90	-
Sub total	2,251	-	-	2,251	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	2,251	-	-	2,251	-
Net of receipts/(payments)	- 575	-	-	- 575	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	4,209	-	-	4,209	-
Cash funds this year end	3,634	-	-	3,634	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Lloyds Bank	2,766	-	-
	Pay Pal	867	-	-
		-	-	-
	Total cash funds	3,634	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	to nearest £	to nearest £	to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	