

**Charity No. : 1152176**

**Church Lane Evangelical Church  
(Charitable Incorporated Organisation)**

**Financial Statements**

**For the year ended  
31st December 2024**

**Church Lane Evangelical Church**  
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**for the Year Ended 31st December 2024**

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**Church Lane Evangelical Church**  
**Report of the Trustees**  
**for the year ended 31 December 2024**

**REFERENCE AND ADMINISTRATIVE DETAILS**

The church's charitable status is that of a Charitable Incorporated Organisation (CIO) No. 1152176.

The Trustees present their report with the financial statements of the charity for the year ended 31 December 2024.

The financial statements comply with the Charities Act 2011, the charity's governing document, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2016).

**Charity Address:**

Church Lane  
Stafford  
Staffordshire  
ST16 2AW

**Bankers:**

Lloyds Bank  
5 Market Square  
Stafford  
ST16 2JL

**Solicitors:**

Hand Morgan Owen  
17 Martin Street  
Stafford  
ST16 2LF

**Trustees:**

A Medway      Chair  
A Cook  
S Kapfunde

**Elders (Managing Trustees) who served during the year:**

A Cook              Chair  
A Medway          Secretary  
S Harrison          Pastor  
S Kapfunde  
J Morris  
A Summers

The property in Church Lane is held by the CIO.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The charitable status of the Church is that of a Charitable Incorporated Organisation (CIO). This is governed in accordance with its constitution dated 24 May 2013 using the foundation model.

The trustees of the CIO have delegated the day to day running of the organisation to the Elders, who meet on a monthly basis. The current Elders include some of the trustees.

**Risk Management**

The Trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide assurance against fraud and error.

**Church Lane Evangelical Church  
Report of the Trustees (continued)  
for the year ended 31 December 2024**

**OBJECTIVES AND ACTIVITIES**

The objects of the church, in accordance with Biblical principles and practice, and as the Trustees see fit, are to advance evangelical Christianity in a manner consistent with the Christian Scriptures. These objects may be pursued anywhere in the United Kingdom or the world at the discretion of the Trustees.

These objects are achieved by providing religious activities and by helping to relieve poverty and need. While these activities are for everyone, the church looks to support the most vulnerable in our community and focuses some activities on children and young people, and on older people. The Church also looks to support other Christian organisations which make specific contributions in advancing evangelical Christianity.

The church provides services of open public worship and seeks to use its buildings in ways which benefit the community at large. The trustees consider that they have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers or duties.

**ACHIEVEMENTS AND PERFORMANCE**

During 2024, a number of people across a range of ages settled with the worship life of the church. In addition, a number of others attended church activities for the first time. A team of women in the church started to work on a series of social evenings to help develop those opportunities.

The church continued to employ a full-time pastor, a part-time administrator and a part-time cleaner.

Our Pastor, Stephen, was supported to take the opportunity to spend some time in May in Uganda, helping with the support of other pastors, in a visit organised by Mission 24.

The church website, [www.clec.org.uk](http://www.clec.org.uk), remained relevant in promoting the values and activities of the church. People continue to make their first visit to the church because of the good introduction given by the website. Recordings of church service talks continue to be uploaded on to a church YouTube channel, linked from the webpage. The church Privacy Notice and Safeguarding Policy are published on the website.

Later in the year, the church started to consider some changes to publicity and signage to promote the name – Church Lane Everybody's Church.

At the start of the year, asylum seekers, who had been attending church, were all moved on to other parts of the country. Many were able to return for a short reunion in April.

During the summer holidays, a large contingent of the families, youth leaders and young people took part in the locally set DTI (Dreaming the Impossible) youth camp.

In the autumn, a small group was established to provide a monthly worship service at the Meadowfields Care Home.

Root and Branches was established as a means of developing fellowship through regular Bible-reading and prayer in small groups.

With many initiatives and activities and with the regular worship-life and prayer-life of the church building people's faith and connection, 2024 was a year when adults and teenagers were baptised, and also young children were dedicated to the church.

Church Lane provided a proportion of its funds from weekly collections for Christian organisations and individual missionary workers – including Mission Aviation Fellowship and Fountains Counselling.

The Church supports other inter-church initiatives in the town – such as The Youth Net, House of Bread and Stafford Street Pastors.

The Church also provided some funding for the youth group to be able to create a new space in the upstairs room, with some new furnishings, equipment and the painting of a mural.

**Church Lane Evangelical Church  
Report of the Trustees (continued)  
for the year ended 31 December 2024**

The Trustees are very grateful for the work of the other Elders and the church members, who all serve and give of their time and resources to support one another and be a Christian witness in their communities.

The Trustees are Alan Medway (Chair), Andrew Cook, and Shingi Kapfunde.

**FINANCIAL REVIEW**

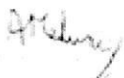
We ended the year with a surplus of £5,941 (2023: £4,419). Income has increased in all areas, in particular regular giving. Overall expenditure has also increased from the previous year. The largest increases were seen in property expenditure, with increased maintenance, replacements of equipment and in light and heat costs. There were also increases to both ministry and missionary costs.

It is the church's policy to tithe our general fund income at the end of the year towards missionary projects chosen and prayed about during the year. A total of £8,160 (2023: £7,380) was sent.

The church's policy on holding financial reserves is to enable a sound financial base for future years. As all the income is voluntary, there is no certainty of income levels from year to year. Included within the current reserves are designated funds for both a salary/running costs reserve of £8,500 (in order to ensure these costs could be paid for at least 3 months), and a strategic/emergency reserve of £15,000. These amounts are reviewed from time to time.

It is the church's policy to invest the funds in a bank account up to the Financial Services Compensation Scheme current limit of £85,000 in any one institution. We are currently below these limits.

**Signed on behalf of the Trustees**



A Medway - Chair

Date 16/03/25

## Independent Examiner's Report to the Members of Church Lane Evangelical Church

I report on the accounts of the church for the year ended 31 December 2024, which are set out on pages 5 to 15.

### Respective responsibilities of trustees and examiner

The church's trustees, are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year (under s144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- \* examine the accounts under s145 of the 2011 Act,
- \* to follow the procedures laid down in the General Directions given by the Charity Commission (under s145(5)(b) of the 2011 Act), and
- \* to state whether particular matters have come to my attention.

### Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- \* to keep accounting records in accordance with s130 of the 2011 Act, and
- \* to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have not been met, or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mr T Herriott ACA BA  
Tim Herriott Enterprises  
15 Briarsleigh  
Stafford  
Staffordshire  
ST17 4QP

Date: 12/4/2025

**Church Lane Evangelical Church**  
**Statement of Financial Activities**  
**for the Year Ended 31st December 2024**

		<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total 2024</b>	<b>Total 2023</b>
	Note	£	£	£	£
<b>Income from:</b>					
Donations and legacies		79,687	1,411	81,098	71,935
Charitable activities		6,520	-	6,520	4,086
Investments		483	-	483	323
<b>Total Income</b>	2	<b>86,690</b>	<b>1,411</b>	<b>88,101</b>	<b>76,344</b>
<b>Expenditure on:</b>					
Charitable Activities		79,957	1,411	81,368	71,133
Other		792	-	792	792
<b>Total Expenditure</b>	3	<b>80,749</b>	<b>1,411</b>	<b>82,160</b>	<b>71,925</b>
<b>Net Incoming Resources</b>		5,941	-	5,941	4,419
Fund Balances brought forward at 1st January 2024		1,036,466	-	1,036,466	1,032,046
Transfers between Funds		-	-	-	-
<b>Fund Balances carried forward at 31st December 2024</b>	8&9	<b>1,042,407</b>	<b>-</b>	<b>1,042,407</b>	<b>1,036,466</b>

**Church Lane Evangelical Church**  
**Balance Sheet**  
**as at 31st December 2024**

		2024		2023	
		£	£	£	£
	<u>Note</u>				
<b>Fixed Assets</b>					
Tangible Fixed Assets	4		995,992		995,992
<b>Current Assets</b>					
Debtors	5	4,889		3,717	
Cash at bank and in hand	6	53,350		48,476	
		<u>58,239</u>		<u>52,193</u>	
<b>Creditors Due Within One Year</b>	7	<u>11,824</u>		<u>11,719</u>	
<b>Net Current Assets</b>			46,415		40,474
	10		<u><b>1,042,407</b></u>		<u><b>1,036,466</b></u>
<b>Accumulated Funds</b>					
Unrestricted Funds	8		1,042,407		1,036,466
Restricted Funds	9		-		-
<b>Balance at 31st December 2024</b>			<u><b>1,042,407</b></u>		<u><b>1,036,466</b></u>
			-		-

The Financial statements were approved by the Trustees on 16/03/25 and were signed on its behalf by



A Medway - Chair



**Church Lane Evangelical Church**  
**Notes to the Financial Statements**  
**for the Year Ended 31st December 2024**

**1. Accounting Policies**

**Basis of accounting**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2016) - (Charities SORP (FRS 102)), Financial Reporting Standard 102 (FRS 102) and the Charities Act 2011.

The charity meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy

The financial statements have been prepared on a going concern basis. The Trustees are of the opinion that Church is able to meet its liabilities as they fall due and that the going concern basis is appropriate.

The accounts have been prepared under the historical cost convention as modified to include the freehold Grade II listed and adjacent buildings at a valuation.

**Change in basis**

There have been no changes to the accounting policies during the year.

**Property**

The property in Church Lane is held by the CIO.

**Depreciation**

Depreciation has been charged on a straight line basis as follows:

- Furniture & Fixtures - 10%
- Computer & PA Equipment - 25%

Depreciation has not been charged on freehold property as any depreciation is considered immaterial.

Expenditure under £5,000 is not normally capitalised.

**Church Lane Evangelical Church**  
**Notes to the Financial Statements (continued)**  
**for the Year Ended 31st December 2023**

**Fund Accounting**

Funds held by the Church are either:

- Unrestricted Funds -** funds which can be used in accordance with the Church's objects at the discretion of the Elders.
- Designated Funds -** funds set aside out of general funds for specific purposes.
- Restricted Funds -** funds that can only be used for particular purposes within the objects of the church. Restrictions arise when specified by the donor or when funds are raised for particular purposes.

**Income**

All income is recognised once the church has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

**Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Expenditure is classified under the following activity headings:

Expenditure on charitable activities includes the costs of ministry, training, church activities, mission, administration, and property.

Other expenditure represents those items not classified as relating to charitable activities.

**Inter-Church Group Consolidation**

Where one church group donates to another, the income and expenditure is eliminated from each balance and is classed as a transfer to the other. (See notes 8 and 9).

**Taxation**

The church is exempt from tax on its charitable activities.

**Pension costs**

The church operates a defined contribution pension scheme. Since October 2016 we have had to also comply with the Auto Enrolment regulations set out by The Pensions Regulator. Contributions paid are charged to the Statement of Financial Activities in the period to which they relate.

**Church Lane Evangelical Church**  
**Notes to the Financial Statements (continued)**  
**for the Year Ended 31st December 2024**

<b>2. Income from:</b>	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total 2024</b>	<b>Total 2023</b>
	£	£	£	£
<b><u>Donations and legacies</u></b>				
- Gift Aided Collections	52,074	-	52,074	51,684
- Non-Gift Aided Collections	12,460	-	12,460	6,381
- Donations	500	1,411	1,911	700
- Gift Aid Tax refunds	13,654	-	13,654	13,169
- Legacies	1,000	-	1,000	-
	<u>79,687</u>	<u>1,411</u>	<u>81,098</u>	<u>71,935</u>
<b><u>Charitable activities</u></b>				
- Donations for use of hall	703	-	703	500
- Dreaming the Impossible	1,597	-	1,597	-
- Active Groups	1,541	-	1,541	1,088
- Acorns	2,679	-	2,679	2,498
	<u>6,520</u>	<u>-</u>	<u>6,520</u>	<u>4,086</u>
<b><u>Investments</u></b>				
- Gross Interest Received	<u>483</u>	<u>-</u>	<u>483</u>	<u>323</u>
<b>Total Income</b>	<u><u>86,690</u></u>	<u><u>1,411</u></u>	<u><u>88,101</u></u>	<u><u>76,344</u></u>

**Church Lane Evangelical Church**  
**Notes to the Financial Statements (continued)**  
**for the Year Ended 31st December 2024**

3. Expenditure on:	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
<b><u>Charitable Activities</u></b>				
Ministry				
- Gross Salary	36,108	-	36,108	34,974
- Pension	896	-	896	862
- Ministerial Allowances	149	-	149	481
- Travel	292	-	292	234
- Telephone	213	-	213	182
Other Ministry/Training				
- Visiting Speakers	55	-	55	250
- Training & Resources	216	-	216	253
- Going for God/ Resonate	61	-	61	13
- DTI	2,062	-	2,062	435
Church Activities				
- Communion Expenses	15	-	15	18
- Active Groups	86	-	86	295
- Acorns	1,505	-	1,505	1,375
Administration				
- Gross Salary	3,664	-	3,664	3,341
- Office Running expenses	148	-	148	127
- Telephone	320	-	320	558
Mission				
- Missionaries/Societies	8,160	1,411	9,571	7,380
	53,949	2,822	56,770	50,778

**Church Lane Evangelical Church**  
**Notes to the Financial Statements (continued)**  
**for the Year Ended 31st December 2024**

	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total 2024</b>	<b>Total 2023</b>
	£	£	£	£
<b><u>Charitable Activities Continued</u></b>				
brought forward	53,949	1,411	55,360	50,778
Property				
- Light & Heat	6,962	-	6,962	5,648
- Insurance	2,111	-	2,111	1,978
- Building Maintenance	6,290	-	6,290	-
- Repairs & Renewals	734	-	734	222
- Equipment Maintenance	85	-	85	726
- Cleaning & Other Expenses	3,850	-	3,850	3,931
- Minor Fixtures & Equipment	4,666	-	4,666	855
Sundries				
- Refreshments & Catering	321	-	321	244
- Copyright Licence	85	-	85	375
- Computer/Tech Expenses	408	-	408	640
- Subscriptions	242	-	242	213
- Sundries	255	-	255	5,524
<b>Total Charitable Activities</b>	<b>79,957</b>	<b>1,411</b>	<b>81,368</b>	<b>71,133</b>
 <b><u>Other</u></b>				
- Bank Charges	142	-	142	157
- Independent Examination	650	-	650	635
<b>Total Other</b>	<b>792</b>	<b>-</b>	<b>792</b>	<b>792</b>
 <b>Total Expenditure</b>	<b>80,749</b>	<b>1,411</b>	<b>82,160</b>	<b>71,925</b>

**Church Lane Evangelical Church**  
**Notes to the Financial Statements (continued)**  
**for the Year Ended 31st December 2024**

**4. Tangible Fixed Assets**

	<u>Freehold Property</u>	<u>Furniture &amp; Fixtures</u> £	<u>Computer &amp; PA Equipment</u> £	<u>Total</u>
<b>Cost or Valuation</b>				
At 1st January 2024	995,992	19,335	10,471	1,025,798
Additions	-	-	-	-
At 31st December 2024	<u>995,992</u>	<u>19,335</u>	<u>10,471</u>	<u>1,025,798</u>
<b>Depreciation</b>				
At 1st January 2024	-	19,335	10,471	29,806
Charge for the year	-	-	-	-
At 31st December 2024	<u>-</u>	<u>19,335</u>	<u>10,471</u>	<u>29,806</u>
<b>Net Book Value</b>				
At 31st December 2024	<u>995,992</u>	<u>-</u>	<u>-</u>	<u>995,992</u>
At 31st December 2023	<u>995,992</u>	<u>-</u>	<u>-</u>	<u>995,992</u>

**5. Debtors**

	<u>2024</u> £	<u>2023</u> £
Accrued Income - Gift Aid Tax	3,637	3,030
Prepayments	1,252	687
	<u>4,889</u>	<u>3,717</u>

**Church Lane Evangelical Church**  
**Notes to the Financial Statements (continued)**  
**for the Year Ended 31st December 2024**

**6. Cash at bank and in hand**

	2024	2023
	£	£
Lloyds Bank Plc Current Account	7,451	4,689
Lloyds Bank Plc Deposit Account	42,312	41,630
Day/Morning For Retired Account	1,613	758
Acorns Account	1,959	1,385
Youth Club Float	15	15
	<b>53,350</b>	<b>48,476</b>

**7. Creditors Due Within One Year**

	2024	2023
	£	£
Creditors for Goods and Services	951	1,117
Other Creditors	381	638
Social Security & Other Taxes	1,682	1,819
Accruals and Deferred Income	8,810	8,145
	<b>11,824</b>	<b>11,719</b>

**Church Lane Evangelical Church**  
**Notes to the Financial Statements (continued)**  
**for the Year Ended 31st December 2024**

**8. Movement in Funds - Unrestricted Funds**

	<b>Balance at 01.01.24</b>	<b>Incoming Resources</b>	<b>Resources Expended</b>	<b>Transfers</b>	<b>Balance at 31.12.24</b>
	£	£	£	£	£
General Fund	1,010,808	82,470	(79,158)	1,200	1,015,320
Designated - Salary/running costs Reserve	8,500	-	-	-	8,500
Designated - Strategic/emergency Reserve	15,000	-	-	-	15,000
Designated - Active Groups	758	1,541	(86)	(600)	1,613
Designated - Youth Work Fund	15	-	-	-	15
Designated - Acorns Fund	1,385	2,679	(1,505)	(600)	1,959
	<b>1,036,466</b>	<b>86,690</b>	<b>(80,749)</b>	<b>-</b>	<b>1,042,407</b>

<b>Comparative year</b>	<b>Balance at 01.01.23</b>	<b>Incoming Resources</b>	<b>Resources Expended</b>	<b>Transfers</b>	<b>Balance at 31.12.23</b>
	£	£	£	£	£
General Fund	1,006,705	72,758	(70,255)	1,600	1,010,808
Designated - Salary/running costs Reserve	8,500	-	-	-	8,500
Designated - Strategic/emergency Reserve	15,000	-	-	-	15,000
Designated - Active Groups	965	1,088	(295)	(1,000)	758
Designated - Youth Work Fund	15	-	-	-	15
Designated - Acorns Fund	862	2,498	(1,375)	(600)	1,385
	<b>1,032,046</b>	<b>76,344</b>	<b>(71,925)</b>	<b>-</b>	<b>1,036,466</b>



**Church Lane Evangelical Church**  
**Notes to the Financial Statements (continued)**  
**for the Year Ended 31st December 2024**

**10. Analysis of Net Assets Between Funds**

<b>Y/e 31/12/24</b>	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total Funds</b>
	£	£	£
Tangible Fixed Assets	995,992	-	995,992
Current Assets	58,239	-	58,239
Creditors due within one year	(11,824)	-	(11,824)
<b>Total Net Assets</b>	<b>1,042,407</b>	<b>-</b>	<b>1,042,407</b>

<b>Y/e 31/12/23</b>	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total Funds</b>
	£	£	£
Tangible Fixed Assets	995,992	-	995,992
Current Assets	52,193	-	52,193
Creditors due within one year	(11,719)	-	(11,719)
<b>Total Net Assets</b>	<b>1,036,466</b>	<b>-</b>	<b>1,036,466</b>

**11. Emoluments of Employees**

	<b>2024</b>	<b>2023</b>
	£	£
Salary & Wages	43,262	41,495
Social Security costs	-	-
Pension Costs	896	862
	<b>44,158</b>	<b>42,356</b>

The employers social security costs were covered by the Employment Allowance.

The average monthly number of employees during the year were as follows:-

	<b>2024</b>	<b>2023</b>
Pastor	1	1
Administration	1	1
Cleaner	1	1
	<b>3</b>	<b>3</b>

There were no employees whose emoluments exceeded £60,000 either this year or last year.

**12. Trustees and other Related Parties**

There were no expenses claimed related to being a trustee.

