

**St Andrew's Whitehall Park**  
**End of Year Financial Statements**  
**Year ending 31<sup>st</sup> December 2023**

Whitehall Park N19 3TN  
Registered Charity Number 1152160

The trustees present their report with the financial statements of the charity for the year ended 31 December 2023. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

## **REFERENCE AND ADMINISTRATIVE DETAILS**

### **Registered Charity number**

1152160

### **Principal address**

Whitehall Park

London

N19 3TN

### **Trustees**

Revd S Clarke (Vicar & PCC Chair)	-ex officio
Ms M Ray (Warden)	- ex officio
Ms S Hallam (Warden)	- ex officio
Ms F Alty (Licensed Lay Minister & Synod Rep)	-ex officio
Ms L Macfarlane (Children's Champion)	- co-opted (resigned August 2023)
Ms J King (PCC Secretary)	
Ms J Ryan (Vice/Lay Chair)	
Mr Jonathan Lee	
Dr Amy Pollard	

The members of PCC act as Trustees except for any nonvoting/ co-opted members.

### **Standing Committee:**

This is the only committee required by law. It has power to transact the business of the PCC between its meetings, subject to any directions given by the Council. The members of the Standing Committee are the Vicar, the two Churchwardens, treasurer and the Licensed Lay Minister. The committee meets in advance of PCC meetings to prepare the agenda.

Revd S Clarke (Vicar & Chair)  
Ms S Hallam (Warden)  
Ms M Ray (Warden)  
Ms F Alty (Licensed Lay Minister)  
Ms J Ryan  
Ms L Macfarlane

The Parish of St Andrew's, Whitehall Park is a Church of England parish in London N19 and is part of Archway Group Ministry in the Deanery of Islington within the Episcopal Area of Stepney within the Diocese of London. The correspondence address is The Vicarage, 43 Dresden Road, London, N19 3BG. The PCC has been a registered charity since 2013.

### **Independent examiner**

Name- Kevin Ogilvie, Charity Bookkeeping and Examination Services

Address- 13 Evelyns Close, Uxbridge, UB8 3LR

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

There is a Parochial Church Council (PCC) to govern the parish and the method of appointment of PCC members is set out in the church representation rules. All church attendees are encouraged to register on the electoral roll and stand for election to the PCC.

## **OBJECTIVES AND ACTIVITIES**

The PCC has responsibility for co-operating with the incumbent of St Andrew's, Whitehall Park for promoting in the parish the whole mission of the church - pastoral, evangelistic, social and ecumenical. The church electoral roll on 31st December 2023 was 46.

## **ACHIEVEMENT AND PERFORMANCE**

Six meetings of the St Andrew's PCC were held on 12 May, 21 March, 15 June, 13 July, 28 September and 09 November.

Standing Committee Meetings were held on a mostly weekly basis and took place after Morning Prayer on a Tuesday, in the form of a regular staff meeting.

Common Fund contribution for 2023 was £60,000. We are committed to increasing our Common Fund contribution in the future as it is essential for the support the mission and ministry of the church and wider diocese.

## **Vision and Values**

Our values, vision and mission statement:

### **Values**

Worship & Prayer | Discipleship & Community | Mission & Service

### **St Andrew's Vision:**

Loving God | Building Community | Celebrating Life

## **Summary of achievements**

**Loving God-** Our Sunday worship is marked by a regular pattern of worship, teaching, prayer and Holy Communion. We have journeyed through the lectionary for much of the year, especially during key seasons of the year; notably Advent, Christmas, Lent and Easter. During other parts of the year we have shaped teaching series that speak into our vision and values. This year we did a series where we journeyed through the Letter of James and we revisited the foundations of faith with a teaching series on the Creed. This preceded a wonderful opportunity to invite the Bishops to St Andrew's for baptisms and confirmations. Prayer remains at the heart of our community. We meet together each week for Morning Prayer and monthly either as a church or with the wider Stepney Churches through "Stepney @ Prayer"

**Building Community-** Our Lifegroups continued to meet for midweek discipleship and prayer. This year marked a changed, where we brought both groups together for a Lent Course on the theme of reconciliation. "The Difference Course" is an opportunity to discover the joy, beauty and strength of diversity. Other highlights include the Lectio Course; encouraging us to pray through the scriptures as a way of encountering God.

**Mission & Service-** Much of our midweek, monthly and termly outreach continued in the same way as the previous year. Weekly through Cheeky Cherubs and Hand-In-Hand. Monthly through Brunch & Bounce. Termly through seasonal events. We hosted a weekly Winter Warm Space Café in response to the rise in cost of living and in preparation for upcoming confirmations ran the Alpha Course as a way to prepare for this.

**Children and Families-** Our youth and families pastor continued to provide regular Sunday School provision throughout the year, until her departure in the summer to embark on training for ordination within the Church of England. Malin Ray was able to undertake the leadership of this and with previous support from Laura has continued to manage the volunteer team.

Other key discussions and developments through the PCC:

- We reworked and updated our Mission Action Plan, creating a 5 year “Church Development Plan” with both short and long-term goals.
- The PCC were delighted to nominate Jo Ryan and Malin Ray to begin training for Licensed Lay Ministry within the Diocese.
- Responsibility for the ongoing upkeep of the fabric continued with help from Cloudesley on improving our vision for accessibility to the church building and services and a grant was obtained to have a comprehensive roofing survey completed.
- Safeguarding remained central to the life of St Andrew’s, as a standing agenda item at each PCC. In particular Marion (PSO) and Malin (Children’s Champion) continued to improve and develop our safer recruitment procedures and Marion introduced the PCC to the Safeguarding Toolkit from the Diocese. This helps manage and keep track of safeguarding procedure and practice.

## **FINANCIAL REVIEW**

### **Reserves policy**

The PCC is expected to establish and disclose its policy on reserves. Reserves are defined as that part of the PCC's income that is freely available. This therefore excludes permanent or expendable endowment funds, restricted income funds, and any part of unrestricted funds which is not currently available for spending.

The PCC is committed to hold reserves sufficient to maintain cash flows needed to meet all day-to-day operating costs and expenses. Church income is such that income surpluses do not normally arise. In the event that such a circumstance does occur the PCC will consider the use of a surplus in the light of its overall financial position.

The PCC is committed to use the funds given to it for the furtherance of its stated aims and does not have a policy of building up unused reserves unnecessarily. The PCC reviews the cash flow and financial situation of the church at each PCC meeting through the Treasurer's report.

### **UPPER HOLLOWAY TEAM MANAGED FUNDS**

The St Peter’s Asset Management Group (formerly Upper Holloway Team PCC) manages the lettings of the former St Peter's church hall and two flats within the former St Peter's church building on behalf of the Archway Group Ministry. All additional funds are disbursed periodically and equally to the 3 churches in the Group to be used at the discretion of the PCC of each church.

Approved by order of the board of trustees on and signed on its behalf by:



Rev S Clarke (Chair) - Trustee

## Independent Examiner's Report to the Trustees of St Andrew's Church Whitehall Park

I report on the accounts of the charity for the year ended 2023 which are set out on finance pages of the Annual Report.

### Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act **2011** (the 2011 Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- To state whether particular matters have come to my attention.

### Basis of Independent Examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

*Since the gross income for the year exceeds the amount provided in section 145(3) of the Act, I confirm that I am qualified to act as Independent Examiner under the provisions of that section of the Act and that my qualification is as shown below.*

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Kevin Ogilvie  
Charity Bookkeeping and Examination Services  
13 Evelyns Close,  
Hillingdon,  
Middlesex,  
UB8 3LR



## Statement of Financial Activities

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
<b>Incoming resources</b>						
Incoming resources from generated funds						
Voluntary income	37,849	—	8,493	—	46,342	59,611
Activities for generating funds	10,903	1,185	—	—	12,089	16,560
Investment income	32,260	3,246	—	—	35,507	34,881
Incoming resources from charitable activities	416	31	—	—	447	1,332
Other incoming resources	38,370	4,150	107,219	—	149,739	32,864
Local Giving	—	—	824	—	824	249
<b>Total income</b>	<b>119,799</b>	<b>8,612</b>	<b>116,536</b>	<b>—</b>	<b>244,947</b>	<b>145,498</b>
<b>Resources used</b>						
Cost of generating funds						
Cost of generating voluntary income	20	—	408	—	427	2,121
Investment management costs	149	—	—	—	149	7,332
Charitable activities	129,340	8,612	107,111	—	245,064	124,533
Children & Families Activities	1,534	—	522	—	2,056	1,716
Governance costs	650	—	—	—	650	650
Depreciation						
Plant and Machinery Depreciation	11,789	—	—	—	11,789	5,531
Fixtures and Fittings Depreciation	—	—	—	—	—	6,258
<b>Total expenditure</b>	<b>143,481</b>	<b>8,612</b>	<b>108,041</b>	<b>—</b>	<b>260,134</b>	<b>148,140</b>
<b>Net income / (expenditure) resources before transfer</b>	<b>(23,682)</b>	<b>0</b>	<b>8,495</b>	<b>—</b>	<b>(15,187)</b>	<b>(2,642)</b>
<b>Transfers</b>						
Gross transfers between funds - in	—	—	—	—	—	153,531
Gross transfers between funds - out	—	—	—	—	—	(153,531)
<b>Other recognised gains / losses</b>						
Gains on revaluation, fixed assets, charity's own use	—	—	—	—	—	(4,142)
<b>Net movement in funds</b>	<b>(23,682)</b>	<b>0</b>	<b>8,495</b>	<b>—</b>	<b>(15,187)</b>	<b>(6,784)</b>
<b>Total funds brought forward</b>	<b>1,211,294</b>	<b>—</b>	<b>249</b>	<b>—</b>	<b>1,211,544</b>	<b>1,218,328</b>
<b>Total funds carried forward</b>	<b>1,187,612</b>	<b>0</b>	<b>8,744</b>	<b>—</b>	<b>1,196,357</b>	<b>1,211,544</b>

## Balance sheet

Class and code	Description	This year	Last year
<b>Fixed assets</b>			
6420	Property	1,100,000	1,100,000
6430	Plant & Machinery	110,623	110,623
6431	Plant & Machinery Depreciation	(54,581)	(49,050)
6440	Fixtures & Fittings - Cost	37,797	37,797
6441	Fixtures & Fittings Depreciation	(24,714)	(18,457)
	<b>Total Fixed assets</b>	<b>1,169,124</b>	<b>1,180,913</b>
<b>Current assets</b>			
6501	Barclays Current Account	17,114	19,090
6502	Barclays Saver Account	10,105	10,010
Z05	Accounts Receivable	—	2,641
	<b>Total Current assets</b>	<b>27,219</b>	<b>31,741</b>
<b>Liabilities</b>			
6699	Agency collections	(13)	—
Z04	Accounts Payable	—	1,110
	<b>Total Liabilities</b>	<b>(13)</b>	<b>1,110</b>
	<b>Net Asset surplus(deficit)</b>	<b>1,196,357</b>	<b>1,211,544</b>
<b>Reserves</b>			
	Excess / (deficit) to date	(15,187)	(2,642)
Z01	Starting balances	1,211,544	1,218,328
Z03	Gains and losses own use	—	(4,142)
	<b>Total Reserves</b>	<b>1,196,357</b>	<b>1,211,544</b>
	<b>Represented by funds</b>		
	Unrestricted	1,187,612	1,211,294
	Designated	0	—
	Restricted	8,744	249
	Endowment	—	—
	<b>Total</b>	<b>1,196,357</b>	<b>1,211,544</b>

## Fund movement by type

	Opening	Incoming	Outgoing	Transfers	Gains/losses	Journals	Closing
<b>Appeals - Charity fundraising</b>							
Restricted	249	454	714	—	—	—	(10)
<b>Sub-total for Appeals</b>	<b>249</b>	<b>454</b>	<b>714</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>(10)</b>
<b>CYworker - 2023 Gift Day - chil</b>							
Restricted	—	7,558	—	—	—	—	7,558
<b>Sub-total for CYworker</b>	<b>—</b>	<b>7,558</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>7,558</b>
<b>Cloudesley - Cloudesley</b>							
Restricted	—	104,961	104,961	—	—	—	—
<b>Sub-total for Cloudesley</b>	<b>—</b>	<b>104,961</b>	<b>104,961</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
<b>Ed - Education</b>							
Restricted	—	—	—	—	—	—	—
<b>Sub-total for Ed</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
<b>FabFund - Fabric &amp; Heating Fun</b>							
Restricted	—	750	750	—	—	—	—
<b>Sub-total for FabFund</b>	<b>—</b>	<b>750</b>	<b>750</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
<b>Flowers - Flowers - state purp</b>							
Restricted	—	25	23	—	—	—	3
<b>Sub-total for Flowers</b>	<b>—</b>	<b>25</b>	<b>23</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>3</b>
<b>Gifts - Internal gifts</b>							
Restricted	—	370	370	—	—	—	—
<b>Sub-total for Gifts</b>	<b>—</b>	<b>370</b>	<b>370</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
<b>Legacy - Legacy Fund</b>							
Designated	—	—	—	—	—	—	—
<b>Sub-total for Legacy</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
<b>MHF - Mission Hall Fund</b>							
Restricted	—	2,258	1,132	—	—	—	1,126
<b>Sub-total for MHF</b>	<b>—</b>	<b>2,258</b>	<b>1,132</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>1,126</b>
<b>Meals - St Andrews Meals</b>							
Restricted	—	160	92	—	—	—	68
<b>Sub-total for Meals</b>	<b>—</b>	<b>160</b>	<b>92</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>68</b>
<b>NightShtr - Night Shelter</b>							
Designated	—	—	—	—	—	—	—
<b>Sub-total for NightShtr</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
<b>Tithe - Charity donations</b>							
Designated	—	8,612	8,612	—	—	—	0
<b>Sub-total for Tithe</b>	<b>—</b>	<b>8,612</b>	<b>8,612</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>0</b>
<b>Youth - Children &amp; Families</b>							
Designated	—	—	—	—	—	—	—
<b>Sub-total for Youth</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
<b>General - General fund</b>							
Unrestricted	1,211,294	119,799	143,481	—	—	—	1,187,612
<b>Sub-total for General</b>	<b>1,211,294</b>	<b>119,799</b>	<b>143,481</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>1,187,612</b>
<b>Grand total</b>	<b>1,211,544</b>	<b>244,947</b>	<b>260,134</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>1,196,357</b>



## Analysis of income and expenditure

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
<b>INCOME AND ENDOWMENTS</b>						
<b>Incoming resources from generated funds - Voluntary income</b>						
Gift Aid - Bank	8,500	—	—	—	8,500	14,485
Gift Aid - Envelopes	—	—	—	—	—	105
Parish Giving Scheme	7,814	—	—	—	7,814	—
Other planned giving	7,200	—	—	—	7,200	13,341
Loose plate collections	1,091	—	—	—	1,091	1,403
Envelopes - Gift Aid	465	—	—	—	465	—
Digital donations - Sundays	1,883	—	—	—	1,883	—
St Andrews Gift Day	3,000	—	7,558	—	10,558	7,360
Other	—	—	—	—	—	1,107
One-off Gift Aid gifts	4,010	—	25	—	4,035	6,778
One-off gifts w/o Gift Aid	509	—	750	—	1,259	—
Cash donations mid-week	371	—	—	—	371	—
Card donations mid-week	862	—	—	—	862	—
Donations during fetes - card	268	—	—	—	268	3,431
Donations during fetes - cash	122	—	—	—	122	—
St Andrews Meals	—	—	160	—	160	305
Tax recoverable on Gift Aid	—	—	—	—	—	10,247
Gift Aid - PGS	1,753	—	—	—	1,753	—
Other funds generated	—	—	—	—	—	1,050
Total	37,849	—	8,493	—	46,342	59,611
<b>Incoming resources from generated funds - Activities for generating funds</b>						
Church hall lettings - regular	5,551	583	—	—	6,134	—
Brunch and Bounce	—	—	—	—	—	147
Cheeky Cherubs	—	—	—	—	—	1,470
Church hall lettings - individual	5,252	602	—	—	5,854	14,643
Hall Letting Deposits	100	—	—	—	100	300
Total	10,903	1,185	—	—	12,089	16,560
<b>Incoming resources from generated funds - Investment income</b>						
Bank and building society interest	105	1	—	—	107	11
85 Cheverton Rent	32,155	3,245	—	—	35,400	34,870
Total	32,260	3,246	—	—	35,507	34,881
<b>Incoming resources from charitable activities</b>						
Dads & Kids	—	—	—	—	—	382
Fees for weddings and funerals	416	31	—	—	447	950
Total	416	31	—	—	447	1,332
<b>Other incoming resources</b>						
Grants	1,020	—	2,258	—	3,278	21,000
Non-recurring one-off grants	—	—	104,961	—	104,961	11,864
St Peters	37,350	4,150	—	—	41,500	—
Total	38,370	4,150	107,219	—	149,739	32,864
<b>Other incoming resources - Local Giving</b>						
Gifts	—	—	370	—	370	—
Donations for appeals	—	—	454	—	454	249
Total	—	—	824	—	824	249
<b>INCOME TOTAL</b>	<b>119,799</b>	<b>8,612</b>	<b>116,536</b>	<b>—</b>	<b>244,947</b>	<b>145,498</b>

## EXPENDITURE

### Cost of generating funds - Cost of generating voluntary income

Costs of fetes & other events	20	—	408	—	427	2,121
Total	20	—	408	—	427	2,121

### Cost of generating funds - Investment management costs

Investment management costs	149	—	—	—	149	7,332
Total	149	—	—	—	149	7,332

### Charitable activities

Youth Club	35	—	—	—	35	15
Giving to missionary societies	—	1,800	—	—	1,800	1,660
Giving to Compassion	—	1,376	—	—	1,376	1,344
Giving - relief and development agencies	—	4,766	—	—	4,766	244
Giving - gifts	65	—	370	—	435	—
Giving - donations for appeals	—	—	714	—	714	—
Home mission	(477)	—	—	—	(477)	2,485
Hand in Hand	0	670	—	—	670	643
St Andrews Meals	—	—	92	—	92	261
Secular charities	—	—	—	—	—	96
Common Fund	60,000	—	—	—	60,000	44,510
LDF Fees	300	—	—	—	300	—
Occasional office fees	—	—	—	—	—	143
Children & Family Pastor	15,305	—	—	—	15,305	26,110
Working expenses of incumbent	121	—	—	—	121	142
Water rates - vicarage	434	—	—	—	434	778
Vicar's telephone	481	—	—	—	481	440
Parish training and mission Education	17	—	—	—	17	819
Church running - insurance	—	—	202	—	202	—
Church running - insurance	4,504	—	—	—	4,504	4,248
Copyright & Music costs	480	—	—	—	480	411
Church maintenance sundries	1,062	—	—	—	1,062	2,460
Cleaning	4,582	—	—	—	4,582	4,512
Church maintenance repairs & inspections	6,615	—	—	—	6,615	—
Church running - electric	8,234	—	—	—	8,234	3,170
Church running - gas	11,292	—	—	—	11,292	5,421
Church running - water	208	—	—	—	208	127
Upkeep of services	713	—	23	—	735	830
Childrens Sunday expenses	228	—	—	—	228	140
Food & Beverage	562	—	—	—	562	—
Upkeep of churchyard	300	—	—	—	300	1,038
Christmas Activities	702	—	—	—	702	614
Printing & Copying & Stationery	3,473	—	—	—	3,473	900
Church office - telephone	565	—	—	—	565	587
Administration	1,004	—	—	—	1,004	777
Church major repairs - structure	450	—	105,711	—	106,161	788
Church major repairs - installation	589	—	—	—	589	—
Church interior and exterior decorating	—	—	—	—	—	2,400
85 Cheverton property upkeep	3,235	—	—	—	3,235	16,421
85 Cheverton major repairs	4,260	—	—	—	4,260	—
Total	129,340	8,612	107,111	—	245,064	124,533

**Charitable activities - Children & Families Activities**

Brunch & Bounce	885	—	—	—	885	738
Cheeky Cherubs	149	—	—	—	149	726
Children & Families fetes	499	—	522	—	1,022	252
Total	1,534	—	522	—	2,056	1,716

**Governance costs**

Governance costs examination/audit fee	650	—	—	—	650	650
Total	650	—	—	—	650	650

**Depreciation - Plant and Machinery Depreciation**

Plant & Machinery Depreciation	11,789	—	—	—	11,789	5,531
Total	11,789	—	—	—	11,789	5,531

**Depreciation - Fixtures and Fittings Depreciation**

Fixtures & Fittings Depreciation	—	—	—	—	—	6,258
Total	—	—	—	—	—	6,258
<b>EXPENDITURE TOTAL</b>	143,481	8,612	108,041	—	260,134	148,140
<b>GRAND TOTAL</b>	(23,682)	0	8,495	—	(15,187)	(2,642)