



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	05	2022		30	04	2023

## Section A Reference and administration details

Charity name

Olivia Mae Foundation

Other names charity is known by

Registered charity number (if any)

1152123

Charity's principal address

145 Woodhouse Lane

Bishop Auckland

Co Durham

Postcode

DL14 6JT

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Pamela Petty			
2	Amanda Hird			
3	Graham Currie			
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### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	constitution
How the charity is constituted (eg. trust, association, company)	foundation
Trustee selection methods (eg. appointed by, elected by)	appointed

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

The relief of sickness and the preservation of health of children receiving long term hospital treatment or care, in particular but not exclusively by helping their family members spend time with their children whilst in hospital.

Grants to families with children receiving treatment at Freeman Hospital in Newcastle.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

Fundraising through events and some sponsorship through third party events.

## Section E Financial review

**Brief statement of the charity's policy on reserves**

Reserves to be carried forward.

**Details of any funds materially in deficit**

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:



- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

<b>Signature(s)</b>		
<b>Full name(s)</b>	Graham Currie	Pamela Petty
<b>Position (eg Secretary, Chair, etc)</b>	Trustee	Trustee
<b>Date</b>	29/11/24	

Receipts and Payments Account

1/5/22 to 30/4/23

Olivia Mae Foundation

1152123

Receipts

Receipts from Donations and fund raising	<u>£21,529.33</u>
	£21,529.33

Payments

Payments for costs generating donations and funds	£10,767.00
Payments for charitable activities	<u>£7,118.16</u>
	£17,885.16

Movement in cash	<u>£3,644.17</u>	Reconciled to Bank Statements
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Assets

Cash in Bank	£42,259.14
Paypal account	<u>£6,031.98</u>
	<u>£48,291.12</u>

Prepared by

Pamela Petty (Trustee)