

REGISTERED CHARITY NUMBER 1152119

FRIENDS OF THE ROCHE SCHOOL

REPORT OF THE TRUSTEES AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2023

FRIENDS OF THE ROCHE SCHOOL
Report of the Trustees for the Year Ended 31 July 2023

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FRIENDS OF THE ROCHE SCHOOL

Report of the Trustees for the Year Ended 31 July 2023

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 JULY 2023

The Trustees of the Friends of The Roche School (FORS) present their annual report with the financial statements of the charity for the year ended 31 July 2023 (financial year 2022) and confirm that they comply with the requirements of the Charities Act 2011, the PTA-UK Model Constitution, and the Statement of Recommended Practice on Accounting and Reporting by Charities (Charities SORP). The financial statements have been prepared on a receipts and payments basis.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1152119

Principal Address

11 Frogmore

Wandsworth

London

SW18 1HW

Trustees

During the year and since year end the following served as charity trustees:

Mai-Ling Dwyer (resigned 28 September 2023)

Fiona Evans

Lydia Loxton

Rohini Regunathan (resigned 28 September 2023)

Bara Ayche (appointed 28 September 2023)

Emma Fleming (appointed 28 September 2023)

Martine Forster (appointed 28 September 2023)

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Friends of The Roche School was established as a parent teacher association on 7 December 2012 and was granted charity status on 21 May 2013. It is an unincorporated charity governed by the PTA-UK Model Constitution.

Recruitment and appointment of new trustees

New trustees from the membership body are encouraged to apply and appointed by election at the annual general meeting.

OBJECTIVES AND ACTIVITIES

FORS 'objectives are to advance the education of pupils in the school by encouraging a strong school community and raising money for activities and equipment that will enhance the educational experience for all pupils at the school.

In setting objectives and planning activities, the Trustees have given careful consideration to the Charity Commission's general guidance on public benefit.

This report presents a summary of our activities and financial performance for financial year 2022, which coincides with the 2022/23 academic year.

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ACTIVITIES AND PERFORMANCE

The Trustees of FORS were able to raise £37,072 against expenditure of £21,591. Donations to the school and to the school charities, totalled £6,277.

The charity's cash funds were increased by £9,204 during the financial year.

FUNDRAISING EVENTS

In 2022/23, FORS raised a total of £15,481 net of costs from the following fundraising activities:

Nearly New Uniform Sales

Second hand uniform sales are held each term and are popular events which enable parents to sell, and buy, school uniform. Parents receive the income from the uniform they sell, net of 25% commission paid to FORS. FORS also receives all proceeds on the sale of donated uniform. Total receipts for uniform sales were £5,322, and payments made to parents totaled £1,484. FORS earned £3,838 in the financial year from uniform sales (held: October 2022, March 2023, June 2023)

Christmas Activities

FORS' Christmas activities included:

- The sale of Christmas cards, wrapping paper, tags and mugs (Cauliflower)
- The raffle of class Christmas Hampers
- The Merry Market in which Christmas trees, wreaths, poinsettias, panettone and biscuits were sold
- Mini Christmas fair held during school hours for the children

Total receipts to the charity were £5,167 with attributable expenses of £2,773. The total, net of expenses, raised was £2,394.

Coffee

Morning

A coffee for parents was held in the Autumn Term attended by members of FORS and Senior Leadership.

Quiz night

A quiz night for parents and staff was held in school on the evening of 10 March 2023. A quiz master delivered the quiz and food and drinks were provided. Total receipts to the charity were £7,949 with attributable expenses of £3,871. The total, net of expenses, raised was £4,078.

Disco

A lower and upper school disco were held on the evening of 4 March. Both events were successful and saw children dancing and enjoying various snacks. Total receipts to the charity were £3,191 with attributable expenses of £1,980. The total, net of expenses, raised was £1,211.

Movie Night

A movie night was held on Saturday 13 May – children came to the school for the evening and watched the films 'Luca' and 'Lyle Lyle Crocodile'. They also enjoyed pizza and popcorn. Total receipts to the charity were £1,723 with attributable expenses of £962. The total, net of expenses, raised was £761.

Summer party

A summer evening party for parents and staff was held on the evening of 23rd June. This was held at Wandsworth Town Hall where dinner and music were provided.

Total receipts to the charity were £7,299 with attributable expenses of £8,880.

Summer Fair

A full summer fair held on Saturday 17th June took place at the school. Children, staff and their families got to enjoy a variety of fun games and stalls. A raffle also took place.

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Report of the Trustees for the Year Ended 31 July 2023

Total receipts to the charity were £7,119, including takings from the raffle of £383, with attributable expenses of £2,650. The total, net of expenses, raised was £4,469.

DONATIONS TO THE SCHOOL AND CHARITY

During 2023, FORS made the following donations to the school:

- Contribution to school activities £137
- Contribution to school charities of £184 as well as proceeds of the silent auction
- First aid course at a cost of £450
- Year 6 leavers party contribution of £300
- Playground & Sport equipment of £1,466
- Supporting Toy Club operations at a cost of £1,740
- Bursaries of £2,000

RESERVES POLICY

The Trustees aim to hold sufficient reserves to cover the initial costs of future fundraising events, and known or estimated financial commitments. The Trustees will always strive to maintain a balance of £3,000 in respect of future Toy Club commitments. We actively seek projects where funds can be usefully applied, and will benefit the children who attend The Roche School. Funding suggestions are positively welcomed, and will be considered in collaboration with school representatives, wherever practicable.

Approved by the trustees on 31 May 2024 and signed on their behalf by:



Maartje Wibrew-Forster

Chair

Date: 31 May 2024



Fiona Evans

Treasurer

Date: 31 May 2024

FRIENDS OF THE ROCHE SCHOOL
Report of the Trustees for the Year Ended 31 July 2023

INDEPENDENT EXAMINER'S REPORT

I report on the accounts for the year ended 31 July 2023 set out on pages seven to ten.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under Section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is required. I am qualified to undertake the independent examination as I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW).

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that, in any material respect, the requirements

- to keep accounting records in accordance with Section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Elena Rizzo

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Elena Rizzo

Date: 31 May 2024

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Report of the Trustees for the Year Ended 31 July 2023

FINANCIAL STATEMENTS

Receipts and Payments for the Year Ended 31 July 2023

	2023	2023	2023	2022
Notes	Unrestricted Funds £	Restricted Funds £	Total £	Total £
RECEIPTS				
Operating activities to generate funds				
Summer Fair	7,119	-	7,119	6,343
International food fair	203	-	203	-
Festive Fair & Merry Market	3,832	-	3,832	4,554
Hamper Raffle	1,335	-	1,335	1,098
Movie Nights	1,723	-	1,723	1,332
Uniform Sales	3,838	-	3,838	3,135
Quiz	7,949	-	7,949	6,908
Disco	3,191	-	3,191	2,660
Freaky Friday	318	-	318	1,009
Easter Extravaganza		-		509
May Mufti Day	67	-	67	237
Prosecco for school plays	134	-	134	675
Summer Party	7,299	-	7,299	4,135
Miscellaneous	64	-	64	-
TOTAL RECEIPTS	37,072	-	37,072	32,595
PAYMENTS				
Payments for generating funds				
Summer Fair	2,650	-	2,650	2,574
Festive Fair & Merry Market	2,520	-	2,520	2,577
Hamper Raffle	253	-	253	214
Movie Nights	962	-	962	595
Quiz Night	3,871	-	3,871	2,764
Disco	1,980	-	1,980	1,059
Freaky Friday	60	-	60	201

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Easter Extravaganza	-	-	-	202
Prosecco for plays	-	-	-	489
Summer party	8,880	-	8,880	3,892
Miscellaneous	415	-	415	569
	21,592	-	21,592	15,136

Donations to the School

Donations to School Charities	184	-	184	2,184
International day of friendship	137	-	137	15
Playground resurfacing	-	-	-	10,000
New Outdoor equipment	1,466	-	1,466	220
Bursaries	2,000	-	2,000	1,000
First aid training	450	-	450	391
Year 6 Leavers Party	300	-	300	300
Toy Club	-	1,740	1,740	1,140

Total Payments related to year	4,537	1,740	6,277	15,250
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Prior year Payments	-			458
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TOTAL PAYMENTS	26,129	1,740	27,869	30,845
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TOTAL (receipts less payments)	10,944	(1,740)	9,204	1,750
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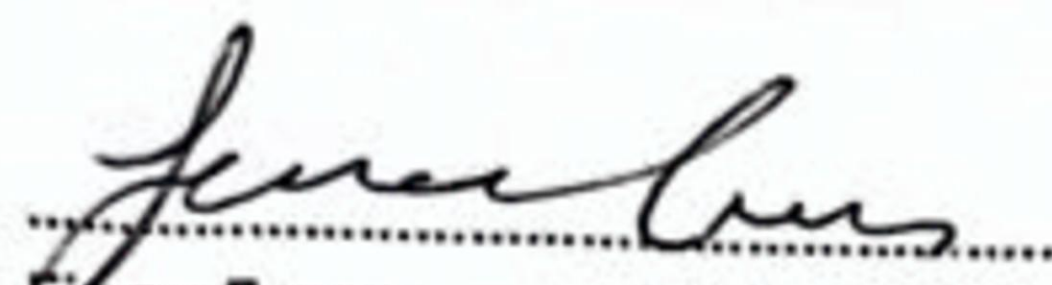
Opening cash funds	13,663	3,000	16,663	14,913
Transfer to restricted funds	(1,740)	1,740	-	-
Increase / (Decrease) in cash during year	10,944	(1,740)	9,204	1,750
Closing cash funds	22,867	3,000	25,867	16,663

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Statement of Assets and Liabilities, as at 31 July 2023

	2023	2022
	£	£
CURRENT ASSETS		
Cash at bank and in hand	25,867	16,663
NET ASSETS	<u>25,867</u>	<u>16,663</u>
Unrestricted funds	22,867	13,663
Restricted funds	3,000	3,000
TOTAL FUNDS	<u>25,867</u>	<u>16,663</u>

Approved by the trustees on 31 May 2024 and signed on their behalf by:



Fiona Evans
Treasurer

Notes to the financial statements

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Charities Act 2011 and the Statement of Recommended Practice on Accounting and Reporting by Charities (Charities SORP).

Incoming resources

All incoming resources are included in Receipts and Payments when the charity is in receipt of the income.

Resources expended

Expenditure is accounted for on a cash basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings, they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor, or when funds are raised for particular purposes.

The charity has no endowment funds.

2. INVESTMENT INCOME

FRIENDS OF THE ROCHE SCHOOL **Report of the Trustees for the Year Ended 31 July 2023**

No interest was received in the year (2022: £Nil).

3. TRUSTEE REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 July 2023.
There were no trustees' expenses paid for the year ended 31 July 2023.

4. MOVEMENT IN FUNDS

	At 01/08/2022	Net Movement in Funds	At 31/07/2023
	£	£	£
Unrestricted funds	13,663	9,204	22,867
Restricted funds	3,000	-	3,000
TOTAL FUNDS	16,663	9,204	25,867

Toy Club expenditure of £1,740 from restricted funds was offset by a £1,740 transfer from unrestricted funds.

5. KNOWN FINANCIAL COMMITMENTS

The Trustees have made a commitment in the year ending 31 July 2023:

- Fund bursaries of £2,000
- Contribute £300 to the Year 6 Leavers Party
- Support the operation of Toy Club
- First Aid Course of circa £450