

REGISTERED CHARITY NUMBER 1152119

FRIENDS OF THE ROCHE SCHOOL

REPORT OF THE TRUSTEES AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2022

FRIENDS OF THE ROCHE SCHOOL
Report of the Trustees for the Year Ended 31 July 2022

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FRIENDS OF THE ROCHE SCHOOL
Report of the Trustees for the Year Ended 31 July 2022

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 JULY 2022

The Trustees of the Friends of The Roche School (FORS) present their annual report with the financial statements of the charity for the year ended 31 July 2022 (financial year 2022) and confirm that they comply with the requirements of the Charities Act 2011, the PTA-UK Model Constitution, and the Statement of Recommended Practice on Accounting and Reporting by Charities (Charities SORP). The financial statements have been prepared on a receipts and payments basis.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1152119

Principal Address

11 Frogmore
Wandsworth
London
SW18 1HW

Trustees

During the year the following served as charity trustees:

Bronwyn Daly
Mai-Ling Dwyer
Fiona Evans
Lydia Loxton
Rohini Regunathan
Susanne Thomas

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Friends of The Roche School was established as a parent teacher association on 7 December 2012 and was granted charity status on 21 May 2013. It is an unincorporated charity governed by the PTA-UK Model Constitution.

Recruitment and appointment of new trustees

New trustees from the membership body are encouraged to apply and appointed by election at the annual general meeting.

OBJECTIVES AND ACTIVITIES

FORS 'objectives are to advance the education of pupils in the school by encouraging a strong school community and raising money for activities and equipment that will enhance the educational experience for all pupils at the school.

In setting objectives and planning activities, the Trustees have given careful consideration to the Charity Commission's general guidance on public benefit.

This report presents a summary of our activities and financial performance for financial year 2022, which coincides with the 2021/22 academic year.

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ACTIVITIES AND PERFORMANCE

The Trustees of FORS were able to raise £32,595 against expenditure of £15,136. Donations to the school and to the school charities, totalled £15,251.

The charity's cash funds were increased by £1,750 during the financial year.

FUNDRAISING EVENTS

Due to Coronavirus restrictions lifting during the year, fundraising was less restricted than the prior year and more events could be held. In 2021/22, FORS raised a total of £17,459 net of costs from the following fundraising activities:

Nearly New Uniform Sales

Second hand uniform sales are held each term and are popular events which enable parents to sell, and buy, school uniform. Parents receive the income from the uniform they sell, net of 25% commission paid to FORS. FORS also receives all proceeds on the sale of donated uniform. The sales were adapted in line with Covid guidelines. Total receipts for uniform sales were £5,187, and payments made to parents totalled £2,052. FORS earned £3,135 in the financial year from uniform sales (held: October 2021, March 2022, July 2022)

Christmas Activities

FORS' Christmas activities included:

- The sale of Christmas cards, wrapping paper, tags and mugs (Cauliflower)
- The raffle of class Christmas Hampers
- The Merry Market in which Christmas trees, wreaths, poinsettias, panettone and biscuits
- Mini Christmas fair held during school hours for the children

Total receipts to the charity were £5,652 with attributable expenses of £2,791. The total, net of expenses, raised was £2,861.

Theme days

FORS held three theme days throughout the academic year:

- Freaky Friday (Autumn Term)
- Easter Extravaganza (Spring Term)
- May Mufti (Summer Term)

Children could dress to express themselves on these days and were provided a gift by FORS at the end of each day. Profits were split with the house charities. The total, net of expenses raised for FORS from these three days was £1,352.

Coffee Morning

A coffee for parents was held in the Autumn Term attended by members of FORS and Senior Leadership.

Quiz night

A quiz night for parents and staff was held in school on the evening of 18 March. A quiz master delivered the quiz and food and drinks were provided. Total receipts to the charity were £6,908 with attributable expenses of £2,764. The total, net of expenses, raised was £4,144.

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Disco

A lower and upper school disco were held on the evening of 5 March. Both events were successful and saw children dancing and enjoying various snacks. Total receipts to the charity were £2,660 with attributable expenses of £1,059. The total, net of expenses, raised was £1,601.

Movie Night

A movie night was held on Saturday 7 May – children came to the school for the evening and watched the film 'Encanto'. They also enjoyed pizza and popcorn. Total receipts to the charity were £1,332 with attributable expenses of £595. The total, net of expenses, raised was £737.

Summer party

A summer evening party for parents and staff was held on the evening of 24th June. This was held at 'La Gothique' where dinner and music were provided.

Total receipts to the charity were £4,135 with attributable expenses of £3,892. The total, net of expenses, raised was £243.

Summer Fair

A full summer fair held on Saturday 18th June took place at the school. Children, staff and their families got to enjoy a variety of fun games and stalls. A raffle also took place.

Total receipts to the charity were £6,343, including takings from the raffle of £944, with attributable expenses of £2,574. The total, net of expenses, raised was £3,769

DONATIONS TO THE SCHOOL AND CHARITY

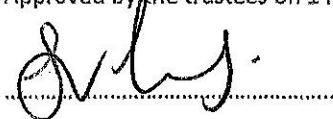
During 2022, FORS made the following donations to the school:

- Contribution to resurfacing work on the playground of £10,000
- Contribution to school charities of £2,185
- First aid course at a cost of £391
- Year 6 leavers party contribution of £300
- Playground games of £220
- Supporting Toy Club operations at a cost of £1,140
- Bursaries of £1000

RESERVES POLICY

The Trustees aim to hold sufficient reserves to cover the initial costs of future fundraising events, and known or estimated financial commitments. The Trustees will always strive to maintain a balance of £3,000 in respect of future Toy Club commitments. We actively seek projects where funds can be usefully applied, and will benefit the children who attend The Roche School. Funding suggestions are positively welcomed, and will be considered in collaboration with school representatives, wherever practicable.

Approved by the trustees on 1 March 2023 and signed on their behalf by:



Susanne Thomas (check site)

Chair

Date: 1 March 2023

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Fiona Evans

Treasurer

Date: 1 March 2023

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INDEPENDENT EXAMINER'S REPORT

I report on the accounts for the year ended 31 July 2022 set out on pages seven to ten.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under Section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is required. I am qualified to undertake the independent examination as I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW).

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that, in any material respect, the requirements

- to keep accounting records in accordance with Section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



.....
Elena Rizzo
65 Galveston Road
London SW15
Date: 1 March 2023

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FINANCIAL STATEMENTS

Receipts and Payments for the Year Ended 31 July 2022

Notes	2022 Unrestricted Funds £	2022 Restricted Funds £	2022 Total £	2021 Total £
RECEIPTS				
Operating activities to generate funds				
Summer Fair	6,343	-	6,343	1,309
Sports Day Scones	-	-	-	651
Festive Fair & Merry Market	4,554	-	4,554	5,356
Hamper Raffle	1,098	-	1,098	1,849
Movie Nights	1,332	-	1,332	0
Uniform Sales	3,135	-	3,135	3,217
Quiz	6,908	-	6,908	-
Disco	2,660	-	2,660	-
Freaky Friday	1,009	-	1,009	432
Easter Extravaganza	509	-	509	493
May Mufti Day	237	-	237	434
Prosecco for school plays	675	-	675	-
Summer Party	4,135	-	4,135	-
Miscellaneous	-	-	-	31
TOTAL RECEIPTS	32,595	-	32,595	13,772
PAYMENTS				
Payments for generating funds				
Summer Fair	2,574	-	2,574	81
Sports day scones	-	-	-	454
Festive Fair & Merry Market	2,577	-	2,577	3,988
Hamper Raffle	214	-	214	163
Movie Nights	595	-	595	-
Quiz Night	2,764	-	2,764	-
Disco	1,059	-	1,059	-

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Freaky Friday	201	-	201	-
Easter Extravaganza	202	-	202	312
May Mufti Day	-	-	-	87
Prosecco for plays	489	-	489	-
Summer party	3,892	-	3,892	-
Miscellaneous	569	-	569	311
	15,136	-	15,136	5,395

Donations to the School

Donations to School Charities	2,185	-	2,184	-
International day of friendship	15	-	15	-
Playground resurfacing	10,000	-	10,000	-
New Outdoor equipment	220	-	220	43
Bursaries	1,000	-	1,000	-
First aid training	391	-	391	391
Year 6 Leavers Party	300	-	300	87
Toy Club	-	1,140	1,140	135
Teacher Wellbeing	-	-	-	336
Laptops for school	-	-	-	6,279

Total Payments related to year	14,111	1,140	15,250	7,270
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Prior year Payments	458	-	-	-
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TOTAL PAYMENTS	29,705	1,140	30,845	12,665
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TOTAL (receipts less payments)	2,890	(1,140)	1,750	1,107
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Opening cash funds	11,913	3,000	14,913	13,807
Transfer to restricted funds	(1,140)	1,140	-	-


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Increase / (Decrease) in cash during year	2,890	(1,140)	-	1,107
Closing cash funds	13,663	3,000	16,663	14,913

Statement of Assets and Liabilities, as at 31 July 2022

	2022	2021
	£	£
CURRENT ASSETS		
Cash at bank and in hand	16,663	14,913
NET ASSETS	16,663	14,913
Unrestricted funds	13,663	11,913
Restricted funds	3,000	3,000
TOTAL FUNDS	16,663	14,913

Approved by the trustees on 1 March 2023 and signed on their behalf by:


Fiona Evans
Treasurer

Notes to the financial statements

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Charities Act 2011 and the Statement of Recommended Practice on Accounting and Reporting by Charities (Charities SORP).

Incoming resources

All incoming resources are included in Receipts and Payments when the charity is in receipt of the income.

Resources expended

Expenditure is accounted for on a cash basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings, they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

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Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor, or when funds are raised for particular purposes.

The charity has no endowment funds.

2. INVESTMENT INCOME

No interest was received in the year (2021: £Nil).

3. TRUSTEE REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 July 2021.

There were no trustees' expenses paid for the year ended 31 July 2021.

4. MOVEMENT IN FUNDS

	At 01/08/2021	Net Movement in Funds	At 31/07/2022
	£	£	£
Unrestricted funds	11,913	1,750	13,663
Restricted funds	3,000	-	3,000
TOTAL FUNDS	14,913	1,750	16,664

Toy Club expenditure of £1,140 from restricted funds was offset by a £1,140 transfer from unrestricted funds.

5. KNOWN FINANCIAL COMMITMENTS

The Trustees have made a commitment in the year ending 31 July 2023:

- Fund bursaries of £1,500
- Contribute £300 to the Year 6 Leavers Party
- Support the operation of Toy Club
- First Aid Course of circa £400

