

THE SMALLTHORNE COMMUNITY CENTRE

England & Wales · Charity number 1152003

Details

Other names	SMALLTHORNE COMMUNITY CENTRE
Status	Registered
Legal form	CIO
Registered	2013-05-13
Register	View on the Charity Commission register

Contact

Address	34 Haven Avenue Stoke-on-Trent ST6 1RL
Phone	01782286495
Email	neilhawkins52@outlook.com

Activities

Objects: THE SMALLTHORNE COMMUNITY CENTRE TRUSTEES WILL DEVELOP THE CENTRE FOR THE BENEFIT OF THE LOCAL COMMUNITY OF SMALLTHORNE AND THE SURROUNDING AREA, TOGETHER WITH OTHER VOLUNTARY AND RESIDENTS GROUPS, WITHOUT DISTINCTION OF AGE, SEX, SEXUAL ORIENTATION, RACE OR POLITICAL, RELIGIOUS OR OTHER OPINIONS, TO PROVIDE AN OPEN AND INCLUSIVE FACILITY IN THE INTERESTS OF SOCIAL WELFARE, RECREATION AND LEISURE TIME OCCUPATION WITH THE OBJECT OF IMPROVING COMMUNITY WELL-BEING. WE AIM TO PROVIDE A FINANCIALLY SELF-SUSTAINING FACILITY, EXPANDING THE USAGE OF THE CENTRE BY THE LOCAL COMMUNITY GROUPS, INDIVIDUALS AND AGENCIES IN THE FUTURE THROUGH EVENTS, ACTIVITIES AND MEETINGS.

Activities: We host recreational activities at an affordable cost allowing a deprived area to have access to low cost recreational, educational, healthy and inclusive activities. We provide a venue for low cost private hire for parties, community groups such as W.R.V.S, keep fit, toddler groups, bowls, friendship clubs and dance groups etc.

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Acts As An Umbrella Or Resource Body
- **What:** Education/training, The Advancement Of Health Or Saving Of Lives, Amateur Sport, Economic/community Development/employment, Armed Forces/emergency Service Efficiency, Recreation
- **Who:** Children/young People, Elderly/old People, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- Stoke-on-trent City

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£12,150	£52,984	-	-
2024-03-31	£4,362	£7,559	-	-
2023-03-31	£17,357	£10,231	-	-
2022-03-31	£16,611	£15,496	-	-
2021-03-31	£23,652	£12,989	-	-

Trustees

Name	Role	Appointed
KATH WILLIAMSON		2013-03-06
MARILYN HAWKINS		2013-03-06
MARION DERBYSHIRE		2013-03-06
NEIL HAWKINS		2013-03-06

THE SMALLTHORNE COMMUNITY CENTRE

England & Wales - Charity number 1152003

Accounts

TRUSTEES' ANNUAL REPORT FOR THE PERIOD

From	Start date			To	End date		
	Day 1	Month 4	Year 2024		Day 31	Month 3	Year 25

Section A Reference and administration details

Charity name

SMALLTHORNE COMMUNITY CENTRE

Other names the charity is known by

Registered charity number (if any)

1152003

Charity's principal address

COMMUNITY DRIVE
SMALLTHORNE
STOKE-ON-TRENT
Postcode ST6 1QE

Names of the Trustees

	Trustee name	Office/Position (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	NEIL HAWKINS	Booking clerk/Chair		
2	KATHLEEN WILLIAMSON	Committee member		
3	MARILYN HAWKINS	Secretary Bank signatory		
4	JUNE BARLOW	Treasurer Bank signatory	9 months (Passed away 4/1/25)	
5	MARION DERBYSHIRE	Committee member		
6	MATT WILCOX	Committee member	Resigned 31.3.21	
7	CANDIDA CHETWYND	Committee member	Resigned 21.3.22	
8				
9				
10				
11				
12				

Names and addresses of advisers (OPTIONAL)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (OPTIONAL)

NEIL HAWKINS

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CONSTITUTION
How the charity is constituted (eg. trust, association, company)	TRUST
Trustee selection methods (eg. appointed by, elected by)	TRUSTEES ARE APPPOINTED BY A RESOLUTION PASSED BY THE CHARITY TRUSTEES , WHO HAVE REGARD TO THE SKILLS, KNOWLEDGE AND EXPERIENCE NEEDED FOR THE EFFECTIVE ADMINISTRATION OF THE CIO

Additional governance issues (OPTIONAL)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> • policies and procedures adopted for the induction and training of trustees; • the charity's organisational structure and any wider network with which the charity works; • relationship with any related parties; • trustees' consideration of major risks and the system and procedures to manage them. For example, what are the main risks that you face (financial or otherwise) and what do you do to try and make sure you manage these risks successfully: (short term funding problems, finding volunteers etc) 	<p>SMALLTHORNE SOCIAL SOCIETY CIC WORKS CLOSELY WITH THE SMALLTHORNE COMMUNITY CENTRE CIO BY PROVIDING A BAR SERVICE TO EVENTS HOSTED BY THE SMALLTHORNE COMMUNITYY CENTRE. THE SMALLTHORNE COMMUNITY CENTRE CIO PROVIDED THE SMALLTHORNE SOCIAL CIC WITH INITIAL FUNDING TO ESTABLISH THE BAR BY PROVIDING STOCK AND THE PAYMENT OF OTHER INVOICES.</p> <p>ONE OF THE MAIN RISKS WE FACE IS KEEPING ON TOP OF THE REPAIRS AND MAINTENANCE OF THE BUILDING. WE ARE HOPING TO OBTAIN FUNDING TO ENABLE US TO MAKE SOME IMPROVEMENTS TO OUR CENTRE.</p> <p>HAVING MANY VOLUNTEERS IS THE KEY TO RUNNING A SUCCESSFUL CHARITY AND WE ARE FORTUNATE IN HAVING A LARGE NUMBER OF WILLING PEOPLE ON HAND WHEN NEEDED.</p>
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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

THE TRUSTEES WILL DEVELOP THE CENTRE FOR THE BENEFIT OF THE LOCAL COMMUNITY OF SMALLTHORNE AND SURROUNDING AREA, TOGETHER WITH OTHER VOLUNTARY AND RESIDENTS GROUPS, WITHOUT DISTINCTION OF AGE, SEX, SEXUAL ORIENTATION, RACE OR POLITICAL, RELIGIOUS OR OTHER OPINIONS, TO PROVIDE AN OPEN AND INCLUSIVE FACILITY IN THE INTERESTS OF SOCIAL WELFARE, RECREATION AND LEISURE TIME OCCUPATION WITH THE OBJECT OF IMPROVING COMMUNITY WELL-BEING. WE AIM TO PROVIDE A FINANCIALLY SELF-SUSTAINING FACILITY, EXPANDING THE USAGE OF THE CENTRE BY THE LOCAL COMMUNITY GROUPS, INDIVIDUALS AND AGENCIES IN THE FUTURE THROUGH EVENTS, ACTIVITIES AND MEETINGS.

Summary of the main activities undertaken for the public benefit in relation to the charity's aims

What did you actually do? You could add some statistics if you like or give more detail of your activities

Included within this section is the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit

<https://www.gov.uk/government/collections/charitable-purposes-and-public-benefit>

WE HOST RECREATIONAL ACTIVITIES AT AN AFFORDABLE COST, ALLOWING A DEPRIVED AREA TO HAVE ACCESS TO LOW COST RECREATIONAL, EDUCATIONAL, HEALTHY AND INCLUSIVE ACTIVITIES. WE PROVIDE A VENUE FOR LOW COST PRIVATE HIRE FOR PARTIES, COMMUNITY GROUPS SUCH AS R.V.S., KEEP FIT, MOTHER AND TODDLER GROUPS, BOWLS AND FRIENDSHIP CLUBS AND DANCE GROUPS. WE RECRUIT AND TRAIN VOLUNTEERS FROM THE LOCAL COMMUNITY TO RUN THE SOCIAL SOCIETY AND SUPPORT THOSE WISHING TO OBTAIN EMPLOYMENT, ALLOWING THEM TO GAIN EXPERIENCE IN CUSTOMER SERVICE, PROJECT DELIVERY AND MANAGEMENT, SOCIAL AND RECREATIONAL SKILLS. WE HAVE A DROP-IN CENTRE WHERE OUR LOCAL RESIDENTS ASSOCIATION, TOGETHER WITH OUR COUNCILLOR AND LOCAL POLICE, HOLD WEEKLY SURGERIES FOR LOCAL RESIDENTS WHO MAY HAVE ISSUES TO REPORT. THE CITIZENS ADVICE POTTERIES MONEYWISE TEAM ALSO HOLD DROP-IN SURGERIES OFFERING FREE ADVICE TO LOCAL RESIDENTS. THE TRUSTEES CONFIRM THAT THEY HAVE COMPLIED WITH THE REQUIREMENTS OF SECTION 4 OF THE CHARITIES ACT 2011 TO HAVE DUE REGARD TO THE PUBLIC BENEFIT GUIDANCE PUBLISHED BY THE CHARITY COMMISSION FOR ENGLAND AND WALES.

Additional details of objectives and activities (OPTIONAL)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

WE HAVE CONTINUED TO WORK WITH OUR LOCAL NHS PARTNERS TO PROVIDE A VACCINATION CENTRE FOR RESIDENTS OF THE NORTH OF THE CITY OF STOKE-ON-TRENT. ONCE SOME RESTRICTIONS WERE LIFTED WE WERE ABLE TO FACILITATE SMALL GROUPS TO RESTART THEIR COMMUNITY ACTIVITIES, HOWEVER DUE TO THE REFURBISHMENTS WHICH HAVE TAKEN PLACE THIS YEAR (NEW HALL FLOOR AND CEILING), THE BAR HAS NOT OPERATED AND NO LARGE EVENTS SUCH AS WEDDINGS AND PARTIES HAVE TAKEN PLACE. WE HAVE CONTINUED TO CARRY OUT GARDEN RENOVATIONS AND IMPROVEMENTS. NO COMMITTEE MEETINGS HAVE TAKEN PLACE DURING THIS FINANCIAL YEAR, HOWEVER TRUSTEES HAVE BEEN KEPT UP TO DATE WITH ANY DEVELOPMENTS.

Section E

Financial review

Brief statement of the charity's policy on reserves

State the level of reserves and why they are held

THE TRUSTEES HAVE DECIDED TO ADAPT THEIR POLICY ON RESERVES AND HOLD HIGHER RESERVES FOR FUTURE PROPERTY REPAIRS, AS IT IS ANTICIPATED THAT THE NUMBER OF REPAIRS WILL INCREASE IN THE NEAR FUTURE. WE WILL THEREFORE HOLD RESERVES OF £70,000 FOR POTENTIAL PROPERTY REPAIRS, PLUS ONE YEAR OF EXPENSES OF APPROXIMATELY £20,000, MAKING A TOTAL OF £90,000.

Details of any funds materially in deficit

Further financial review details (OPTIONAL)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

OTHER OPTIONAL INFORMATION

Other information you think might be of interest to readers of your report and accounts

Charity registration number: 1152003

The Smallthorne Community Centre CIO

Annual Report and Financial Statements

for the Year Ended 31 March 2025

The Smallthorne Community Centre CIO

Contents (continued)

Reference and Administrative Details	1
Trustees' Report	2 to 3
Independent Examiner's Report	4
Statement of Financial Activities	5
Balance Sheet	6
Notes to the Financial Statements	7 to 13

The Smallthorne Community Centre CIO

Reference and Administrative Details

Trustees	Neil Hawkins, Chair June Barlow, Treasurer Marilyn Hawkins, Secretary Kathleen Williamson Marion Derbyshire
Principal Office	Community Drive Smallthorne Stoke-on-Trent Staffordshire ST6 1QE
Charity Registration Number	1152003
Independent Examiner	Daryl Denson ACMA Independent Examiner VAST The Dudson Centre Hope Street Hanley Staffordshire ST1 5DD

The Smallthorne Community Centre CIO

Trustees' Report

The trustees present the annual report together with the financial statements of the charity for the year ended 31 March 2025.

Objectives and activities

Objects and aims

The Smallthorne Community CIO trustees will develop the community centre for the benefit of the local community of Smallthorne and the surrounding area, together with other voluntary and residents groups, without distinction of age, sex, sexual orientation, race, political, religious or other opinions, to provide an open and inclusive facility in the interests of social welfare, recreation and leisure time occupation with the object of improving community well being. We aim to provide a financially self sustaining facility, expanding the usage of the centre by local community groups, individuals, and agencies in the future through events, activities and meetings.

Objectives, strategies and activities

We host recreational activities at an affordable cost allowing a deprived area to have access to low cost recreational, educational, healthy and inclusive activities. We provide a venue for low cost private hire for parties, community groups such as R.V.S., keep fit, mother and toddler groups, bowls and friendship clubs and dance groups. We recruit and train volunteers from the local community to run the social society and support those wishing to obtain employment, allowing them to gain experience in customer service, project delivery and management, social and recreational skills. We have a drop-in centre where our local residents association. Together with our councillor and local police, hold weekly surgeries for local residents who may have issues to report. The citizens advice potteries moneywise team also hold drop-in surgeries offering free advice to local residents.

Public benefit

The Smallthorne Community Centre CIO hosts a number of recreational and other activities at an affordable cost, allowing an economically and socially deprived area to have access to low cost recreational, educational, health related and social inclusive activities, as well as the offices for weekly "open surgeries" with our local councillor and a "drop in centre" for local residents to report areas of concern to the local police force.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Use of volunteers

All of the trustees perform voluntary work for the charity, as well as a number of other volunteers from within the community. Volunteers contribute an average of 120 hours per week and their main roles are to make and sell refreshments, cleaning, fundraising, organising and hosting bingo sessions, caretaking duties and supervision of groups using the community hall.

Financial review

Policy on reserves

The trustees decided to adapt their policy on reserves to hold higher reserves for future property repairs, as it is anticipated that the number of repairs for which the charity is responsible, due to leasehold commitments, will increase in the near future. Therefore the charity aims to hold reserves of £70,000 for potential property repairs, plus one year of expenses of approximately £20,000, making a total of £90,000. As at 31 March 2025, the charity had unrestricted free reserves of £168,386 (2024: £205,225) which is in excess of the policy and is likely to be spent on the property in due course.

Structure, governance and management

Nature of governing document

The Charity is governed by its Constitution of Charitable Incorporated Organisation dated 1st March, 2013.

The Smallthorne Community Centre CIO

Trustees' Report (continued)

Recruitment and appointment of trustees

The trustees are appointed by a resolution passed at a properly convened meeting of the charity trustees all of whom have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

Induction and training of trustees

Once inducted a new trustee is assigned a mentor who is an existing trustee. The new trustee will receive training in health and safety issues and any other legal issues which affect the running of the community centre. The new trustee will also be briefed in the latest financial position of the charity and will have the opportunity to examine financial records in order to gain an insight into the direction of the charity.

Relationships with related parties

Smallthorne Social Society CIC

The Smallthorne Community Centre CIO works closely with Smallthorne Social Society CIC. The Charity made an initial loan to the Smallthorne Social Society CIC when it commenced trading and this amount will be paid back in due course. A further loan was made in this financial period, to support the CIC during lockdown. Smallthorne Social Society CIC rents the bar within the community centre which they pay the Charity £500 per annum for and donates any profits it makes to the Charity, though no rent was charged in the current period as the bar was not operating.

During the period Smallthorne Community Centre CIO loaned £5,000 to the Smallthorne Social Society CIC.

Major risks and management of those risks

The main risks we face are keeping on top of repairs and maintenance of the building.

We are hoping to obtain funding to enable us to make some improvements to our centre. Having many volunteers is the key to running a successful charity and we fortunate in having a large number of willing people on hand when needed.

The annual report was approved by the trustees of the charity on ^{Dec 17, 2025}..... and signed on its behalf by:

M. Hawkins

[M. Hawkins \(Dec 17, 2025 18:52:28 GMT\)](#).....

Marilyn Hawkins
Trustee

The Smallthorne Community Centre CIO

Independent Examiner's Report to the trustees of The Smallthorne Community Centre CIO

I report to the trustees on my examination of the accounts of The Smallthorne Community Centre CIO for the year ended 31 March 2025.

Responsibilities and basis of report

As the charity trustees of The Smallthorne Community Centre CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the The Smallthorne Community Centre CIO's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of The Smallthorne Community Centre CIO as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....
Daryl Denson ACMA
Independent Examiner

VAST
The Dudson Centre
Hope Street
Hanley
Staffordshire
ST1 5DD

Dec 18, 2025
Date:.....

The Smallthorne Community Centre CIO

Statement of Financial Activities for the Year Ended 31 March 2025

	Note	Unrestricted funds £	Total 2025 £
Income and Endowments from:			
Donations and legacies	2	10,880	10,880
Charitable activities	3	<u>1,270</u>	<u>1,270</u>
Total Income		<u>12,150</u>	<u>12,150</u>
Expenditure on:			
Charitable activities		<u>(52,984)</u>	<u>(52,984)</u>
Total Expenditure		<u>(52,984)</u>	<u>(52,984)</u>
Net movement in funds		(40,834)	(40,834)
Reconciliation of funds			
Total funds brought forward		<u>209,220</u>	<u>209,220</u>
Total funds carried forward	12	<u>168,386</u>	<u>168,386</u>
		Unrestricted funds £	Total 2024 £
	Note		
Income and Endowments from:			
Donations and legacies	2	182	182
Charitable activities	3	<u>4,180</u>	<u>4,180</u>
Total Income		<u>4,362</u>	<u>4,362</u>
Expenditure on:			
Charitable activities		(7,519)	(7,519)
Other expenditure	4	<u>(40)</u>	<u>(40)</u>
Total Expenditure		<u>(7,559)</u>	<u>(7,559)</u>
Net movement in funds		(3,197)	(3,197)
Reconciliation of funds			
Total funds brought forward		<u>212,417</u>	<u>212,417</u>
Total funds carried forward	12	<u>209,220</u>	<u>209,220</u>

All of the charity's activities derive from continuing operations during the above two periods.

The Smallthorne Community Centre CIO

(Registration number: 1152003) Balance Sheet as at 31 March 2025

	Note	2025 £	2024 £
Fixed assets			
Tangible assets	8	52,468	52,860
Current assets			
Debtors	9	61	9,056
Cash at bank and in hand	10	<u>117,161</u>	<u>147,940</u>
		117,222	156,996
Creditors: Amounts falling due within one year	11	<u>(1,304)</u>	<u>(636)</u>
Net current assets		<u>115,918</u>	<u>156,360</u>
Net assets		<u><u>168,386</u></u>	<u><u>209,220</u></u>
Funds of the charity:			
Unrestricted income funds			
Unrestricted funds		<u>168,386</u>	<u>209,220</u>
Total funds	12	<u><u>168,386</u></u>	<u><u>209,220</u></u>

The financial statements on pages 5 to 13 were approved by the trustees, and authorised for issue on Dec 17, 2025 and signed on their behalf by:

M. Hawkins
M. Hawkins (Dec 17, 2025 16:08:08 GMT)
 Marilyn Hawkins
 Trustee

The Smallthorne Community Centre CIO

Notes to the Financial Statements for the Year Ended 31 March 2025

1 Accounting policies

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Basis of preparation

The Smallthorne Community Centre CIO meets the definition of a public benefit entity under FRS 102. The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Income and endowments

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

Donations and legacies

Donations and legacies are recognised on a receivable basis when receipt is probable and the amount can be reliably measured.

Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Investment income

Interest received on bank deposits is recognised as it is earned.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

The Smallthorne Community Centre CIO

Notes to the Financial Statements for the Year Ended 31 March 2025 (continued)

Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees meetings and reimbursed expenses.

Government grants

Government grants are recognised based on the accrual model and are measured at the fair value of the asset received or receivable. Grants are classified as relating either to revenue or to assets. Grants relating to revenue are recognised in income over the period in which the related costs are recognised. Grants relating to assets are recognised over the expected useful life of the asset. Where part of a grant relating to an asset is deferred, it is recognised as deferred income.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets costing £500 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class

Kitchen Extension and Property Improvements

Fixtures, Fittings and Equipment

Depreciation method and rate

0% - the residual value is not materially different from the carrying value of the asset.

15% - on a reducing balance basis.

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of is established when there is objective evidence that the will not be able to collect all amounts due according to the original terms of the receivables.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

The Smallthorne Community Centre CIO

Notes to the Financial Statements for the Year Ended 31 March 2025 (continued)

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees discretion in furtherance of the objectives of the charity.

The Smallthorne Community Centre CIO

Notes to the Financial Statements for the Year Ended 31 March 2025 (continued)

2 Income from donations and legacies

	Unrestricted funds General £	Total 2025 £
Donations and legacies;		
Donations from individuals	180	180
Grants, including capital grants;		
Government grants	10,700	10,700
	10,880	10,880
	Unrestricted funds General £	Total 2024 £
Donations and legacies;		
Donations from individuals	182	182
	182	182

3 Income from charitable activities

	Unrestricted funds General £	Total 2025 £
Room Hire	1,270	1,270
	1,270	1,270
	Unrestricted funds General £	Total 2024 £
Room Hire	4,180	4,180
	4,180	4,180

4 Other expenditure

	Note	Unrestricted funds General £	Total funds £
Total for 2025		-	-
Total for 2024		40	40

The Smallthorne Community Centre CIO

Notes to the Financial Statements for the Year Ended 31 March 2025 (continued)

5 Analysis of governance and support costs

Governance costs

	Unrestricted funds General £	Total 2025 £
Independent examiner fees		
Examination of the financial statements	668	668
	<u>668</u>	<u>668</u>
	Unrestricted funds General £	Total 2024 £
Independent examiner fees		
Examination of the financial statements	636	636
	<u>636</u>	<u>636</u>

6 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

7 Taxation

The charity is a registered charity and is therefore exempt from taxation.

The Smallthorne Community Centre CIO

Notes to the Financial Statements for the Year Ended 31 March 2025 (continued)

8 Tangible fixed assets

	Bar fixtures, fittings and equipment £	Total £
Cost		
At 1 April 2024	65,704	65,704
At 31 March 2025	65,704	65,704
Depreciation		
At 1 April 2024	12,844	12,844
Charge for the year	392	392
At 31 March 2025	13,236	13,236
Net book value		
At 31 March 2025	52,468	52,468
At 31 March 2024	52,860	52,860

9 Debtors

	2025 £	2024 £
Prepayments	61	61
Other debtors	-	8,995
	61	9,056

10 Cash and cash equivalents

	2025 £	2024 £
Cash on hand	309	1,356
Cash at bank	116,852	146,584
	117,161	147,940

11 Creditors: amounts falling due within one year

	2025 £	2024 £
Accruals	1,304	636

The Smallthorne Community Centre CIO

Notes to the Financial Statements for the Year Ended 31 March 2025 (continued)

12 Funds

Unrestricted funds

	Balance at 1 April 2024 £	Incoming resources £	Resources expended £	Balance at 31 March 2025 £
Unrestricted funds				
<i>General</i>				
Unrestricted Funds	209,280	12,230	(52,396)	169,114
	Balance at 1 April 2023 £	Incoming resources £	Resources expended £	Balance at 31 March 2024 £
Unrestricted funds				
<i>General</i>				
Unrestricted Funds	212,477	4,362	(7,559)	209,280

13 Related party transactions

During the year the charity made the following related party transactions:

Smallthorne Social Society CIC

The Smallthorne Community Centre CIO works closely with Smallthorne Social Society CIC. The Charity made an initial loan to the Smallthorne Social Society CIC when it commenced trading and this amount will be paid back in due course. A further loan was made in this financial period, to support the CIC during lockdown. Smallthorne Social Society CIC rents the bar within the community centre which they pay the Charity £500 per annum for and donates any profits it makes to the Charity, though no rent was charged in the current period as the bar was not operating.

During the period Smallthorne Community Centre CIO paid £682 to cover accountancy fees for Smallthorne Social Society CIC.

At the balance sheet date the amount due to/from from Smallthorne Social Society CIC was £Nil (2024 - £8,695).










Smallthorne Community Centre CIO 2025 Accounts

Final Audit Report

2025-12-18

Created:	2025-12-16
By:	VAST Accounts (accounts@vast.org.uk)
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THE SMALLTHORNE COMMUNITY CENTRE

England & Wales - Charity number 1152003

Accounts

TRUSTEES' ANNUAL REPORT FOR THE PERIOD

	Start date				End date		
	Day 1	Month 4	Year 2023		Day 31	Month 3	Year 24

From

To

Section A Reference and administration details

Charity name	SMALLTHORNE COMMUNITY CENTRE
Other names the charity is known by	
Registered charity number (if any)	1152003
Charity's principal address	COMMUNITY DRIVE
	SMALLTHORNE
	STOKE-ON-TRENT
	Postcode ST6 1QE

Names of the Trustees

	Trustee name	Office/Position (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	NEIL HAWKINS	Booking clerk/Chair		
2	KATHLEEN WILLIAMSON	Committee member		
3	MARILYN HAWKINS	Secretary Bank signatory		
4	JUNE BARLOW	Treasurer Bank signatory		
5	MARION DERBYSHIRE	Committee member		
6	MATT WILCOX	Committee member	Resigned 31.3.21	
7	CANDIDA CHETWYND	Committee member	Resigned 21.3.22	
8				
9				
10				
11				
12				

Names and addresses of advisers (OPTIONAL)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (OPTIONAL)

NEIL HAWKINS

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CONSTITUTION
How the charity is constituted (eg. trust, association, company)	TRUST
Trustee selection methods (eg. appointed by, elected by)	TRUSTEES ARE APPPOINTED BY A RESOLUTION PASSED BY THE CHARITY TRUSTEES , WHO HAVE REGARD TO THE SKILLS, KNOWLEDGE AND EXPERIENCE NEEDED FOR THE EFFECTIVE ADMINISTRATION OF THE CIO

Additional governance issues (OPTIONAL)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> • policies and procedures adopted for the induction and training of trustees; • the charity's organisational structure and any wider network with which the charity works; • relationship with any related parties; • trustees' consideration of major risks and the system and procedures to manage them. For example, what are the main risks that you face (financial or otherwise) and what do you do to try and make sure you manage these risks successfully: (short term funding problems, finding volunteers etc) 	<p>SMALLTHORNE SOCIAL SOCIETY CIC WORKS CLOSELY WITH THE SMALLTHORNE COMMUNITY CENTRE CIO BY PROVIDING A BAR SERVICE TO EVENTS HOSTED BY THE SMALLTHORNE COMMUNITYY CENTRE. THE SMALLTHORNE COMMUNITY CENTRE CIO PROVIDED THE SMALLTHORNE SOCIAL CIC WITH INITIAL FUNDING TO ESTABLISH THE BAR BY PROVIDING STOCK AND THE PAYMENT OF OTHER INVOICES.</p> <p>ONE OF THE MAIN RISKS WE FACE IS KEEPING ON TOP OF THE REPAIRS AND MAINTENANCE OF THE BUILDING. WE ARE HOPING TO OBTAIN FUNDING TO ENABLE US TO MAKE SOME IMPROVEMENTS TO OUR CENTRE.</p> <p>HAVING MANY VOLUNTEERS IS THE KEY TO RUNNING A SUCCESSFUL CHARITY AND WE ARE FORTUNATE IN HAVING A LARGE NUMBER OF WILLING PEOPLE ON HAND WHEN NEEDED.</p>
--	---

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

THE TRUSTEES WILL DEVELOP THE CENTRE FOR THE BENEFIT OF THE LOCAL COMMUNITY OF SMALLTHORNE AND SURROUNDING AREA, TOGETHER WITH OTHER VOLUNTARY AND RESIDENTS GROUPS, WITHOUT DISTINCTION OF AGE, SEX, SEXUAL ORIENTATION, RACE OR POLITICAL, RELIGIOUS OR OTHER OPINIONS, TO PROVIDE AN OPEN AND INCLUSIVE FACILITY IN THE INTERESTS OF SOCIAL WELFARE, RECREATION AND LEISURE TIME OCCUPATION WITH THE OBJECT OF IMPROVING COMMUNITY WELL-BEING. WE AIM TO PROVIDE A FINANCIALLY SELF-SUSTAINING FACILITY, EXPANDING THE USAGE OF THE CENTRE BY THE LOCAL COMMUNITY GROUPS, INDIVIDUALS AND AGENCIES IN THE FUTURE THROUGH EVENTS, ACTIVITIES AND MEETINGS.

Summary of the main activities undertaken for the public benefit in relation to the charity's aims

What did you actually do? You could add some statistics if you like or give more detail of your activities

Included within this section is the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit

<https://www.gov.uk/government/collections/charitable-purposes-and-public-benefit>

WE HOST RECREATIONAL ACTIVITIES AT AN AFFORDABLE COST, ALLOWING A DEPRIVED AREA TO HAVE ACCESS TO LOW COST RECREATIONAL, EDUCATIONAL, HEALTHY AND INCLUSIVE ACTIVITIES. WE PROVIDE A VENUE FOR LOW COST PRIVATE HIRE FOR PARTIES, COMMUNITY GROUPS SUCH AS R.V.S., KEEP FIT, MOTHER AND TODDLER GROUPS, BOWLS AND FRIENDSHIP CLUBS AND DANCE GROUPS. WE RECRUIT AND TRAIN VOLUNTEERS FROM THE LOCAL COMMUNITY TO RUN THE SOCIAL SOCIETY AND SUPPORT THOSE WISHING TO OBTAIN EMPLOYMENT, ALLOWING THEM TO GAIN EXPERIENCE IN CUSTOMER SERVICE, PROJECT DELIVERY AND MANAGEMENT, SOCIAL AND RECREATIONAL SKILLS. WE HAVE A DROP-IN CENTRE WHERE OUR LOCAL RESIDENTS ASSOCIATION, TOGETHER WITH OUR COUNCILLOR AND LOCAL POLICE, HOLD WEEKLY SURGERIES FOR LOCAL RESIDENTS WHO MAY HAVE ISSUES TO REPORT. THE CITIZENS ADVICE POTTERIES MONEYWISE TEAM ALSO HOLD DROP-IN SURGERIES OFFERING FREE ADVICE TO LOCAL RESIDENTS. THE TRUSTEES CONFIRM THAT THEY HAVE COMPLIED WITH THE REQUIREMENTS OF SECTION 4 OF THE CHARITIES ACT 2011 TO HAVE DUE REGARD TO THE PUBLIC BENEFIT GUIDANCE PUBLISHED BY THE CHARITY COMMISSION FOR ENGLAND AND WALES.

Additional details of objectives and activities (OPTIONAL)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

WE HAVE CONTINUED TO WORK WITH OUR LOCAL NHS PARTNERS TO PROVIDE A VACCINATION CENTRE FOR RESIDENTS OF THE NORTH OF THE CITY OF STOKE-ON-TRENT. ONCE SOME RESTRICTIONS WERE LIFTED WE WERE ABLE TO FACILITATE SMALL GROUPS TO RESTART THEIR COMMUNITY ACTIVITIES.

WE HAVE CONTINUED TO CARRY OUT GARDEN RENOVATIONS AND IMPROVEMENTS BUT HAVE STILL BEEN UNABLE TO CARRY OUT EVENTS SUCH AS WEDDINGS AND PARTIES.

NO COMMITTEE MEETINGS HAVE TAKEN PLACE DURING THIS FINANCIAL YEAR, HOWEVER TRUSTEES HAVE BEEN KEPT UP TO DATE WITH ANY DEVELOPMENTS.

Section E

Financial review

Brief statement of the charity's policy on reserves

State the level of reserves and why they are held

THE TRUSTEES HAVE DECIDED TO ADAPT THEIR POLICY ON RESERVES AND HOLD HIGHER RESERVES FOR FUTURE PROPERTY REPAIRS, AS IT IS ANTICIPATED THAT THE NUMBER OF REPAIRS WILL INCREASE IN THE NEAR FUTURE. WE WILL THEREFORE HOLD RESERVES OF £70,000 FOR POTENTIAL PROPERTY REPAIRS, PLUS ONE YEAR OF EXPENSES OF APPROXIMATELY £20,000, MAKING A TOTAL OF £90,000.

Details of any funds materially in deficit

Further financial review details (OPTIONAL)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

OTHER OPTIONAL INFORMATION

Other information you think might be of interest to readers of your report and accounts

Charity registration number: 1152003

The Smallthorne Community Centre CIO

Annual Report and Financial Statements

for the Year Ended 31 March 2024

The Smallthorne Community Centre CIO

Contents (continued)

Reference and Administrative Details	1
Trustees' Report	2 to 3
Independent Examiner's Report	4
Statement of Financial Activities	5
Balance Sheet	6
Notes to the Financial Statements	7 to 12

The Smallthorne Community Centre CIO

Reference and Administrative Details

Trustees	Neil Hawkins, Chair June Barlow, Treasurer Marilyn Hawkins, Secretary Kathleen Williamson Marion Derbyshire
Principal Office	Community Drive Smallthorne Stoke-on-Trent Staffordshire ST6 1QE
Charity Registration Number	1152003
Independent Examiner	Daryl Denson ACMA Independent Examiner VAST The Dudson Centre Hope Street Hanley Staffordshire ST1 5DD

The Smallthorne Community Centre CIO

Trustees' Report

The trustees present the annual report together with the financial statements of the charity for the year ended 31 March 2024.

Objectives and activities

Objects and aims

The Smallthorne Community CIO trustees will develop the community centre for the benefit of the local community of Smallthorne and the surrounding area, together with other voluntary and residents groups, without distinction of age, sex, sexual orientation, race, political, religious or other opinions, to provide an open and inclusive facility in the interests of social welfare, recreation and leisure time occupation with the object of improving community well being. We aim to provide a financially self sustaining facility, expanding the usage of the centre by local community groups, individuals, and agencies in the future through events, activities and meetings.

Objectives, strategies and activities

We host recreational activities at an affordable cost allowing a deprived area to have access to low cost recreational, educational, healthy and inclusive activities. We provide a venue for low cost private hire for parties, community groups such as R.V.S., keep fit, mother and toddler groups, bowls and friendship clubs and dance groups. We recruit and train volunteers from the local community to run the social society and support those wishing to obtain employment, allowing them to gain experience in customer service, project delivery and management, social and recreational skills. We have a drop-in centre where our local residents association, together with our councillor and local police, hold weekly surgeries for local residents who may have issues to report. The citizens advice potteries moneywise team also hold drop-in surgeries offering free advice to local residents.

Public benefit

The Smallthorne Community Centre CIO hosts a number of recreational and other activities at an affordable cost, allowing an economically and socially deprived area to have access to low cost recreational, educational, health related and social inclusive activities, as well as the offices for weekly "open surgeries" with our local councillor and a "drop in centre" for local residents to report areas of concern to the local police force.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Use of volunteers

All of the trustees perform voluntary work for the charity, as well as a number of other volunteers from within the community. Volunteers contribute an average of 120 hours per week and their main roles are to make and sell refreshments, cleaning, fundraising, organising and hosting bingo sessions, caretaking duties and supervision of groups using the community hall.

Achievements and performance

We have continued to work with our local NHS partners to provide a vaccination centre for residents of the North of the city of Stoke-on-Trent. Once some restrictions were lifted we were able to facilitate small groups to restart their community activities. We have continued to carry out garden renovations and improvements but have still been unable to carry out events such as weddings and parties. No committee meetings have taken place during this financial year, however trustees have been kept up to date with any developments.

The Smallthorne Community Centre CIO

Trustees' Report (continued)

Financial review

Policy on reserves

The trustees decided to adapt their policy on reserves to hold higher reserves for future property repairs, as it is anticipated that the number of repairs for which the charity is responsible, due to leasehold commitments, will increase in the near future. Therefore the charity aims to hold reserves of £70,000 for potential property repairs, plus one year of expenses of approximately £20,000, making a total of £90,000. As at 31 March 2024, the charity had unrestricted free reserves of £205,225 (2023: £212,417) which is in excess of the policy and is likely to be spent on the property in due course.

Structure, governance and management

Nature of governing document

The Charity is governed by its Constitution of Charitable Incorporated Organisation dated 1st March, 2013.

Recruitment and appointment of trustees

The trustees are appointed by a resolution passed at a properly convened meeting of the charity trustees all of whom have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

Induction and training of trustees

Once inducted a new trustee is assigned a mentor who is an existing trustee. The new trustee will receive training in health and safety issues and any other legal issues which affect the running of the community centre. The new trustee will also be briefed in the latest financial position of the charity and will have the opportunity to examine financial records in order to gain an insight into the direction of the charity.

Relationships with related parties

Smallthorne Social Society CIC

The Smallthorne Community Centre CIO works closely with Smallthorne Social Society CIC. The Charity made an initial loan to the Smallthorne Social Society CIC when it commenced trading and this amount will be paid back in due course. A further loan was made in this financial period, to support the CIC during lockdown. Smallthorne Social Society CIC rents the bar within the community centre which they pay the Charity £500 per annum for and donates any profits it makes to the Charity, though no rent was charged in the current period as the bar was not operating.

During the period Smallthorne Community Centre CIO loaned £5,000 to the Smallthorne Social Society CIC.

Major risks and management of those risks

The main risks we face are keeping on top of repairs and maintenance of the building.

We are hoping to obtain funding to enable us to make some improvements to our centre. Having many volunteers is the key to running a successful charity and we fortunate in having a large number of willing people on hand when needed.

The annual report was approved by the trustees of the charity on 12/12/24 and signed on its behalf by:



Marilyn Hawkins
Trustee

The Smallthorne Community Centre CIO

Independent Examiner's Report to the trustees of The Smallthorne Community Centre CIO

I report to the trustees on my examination of the accounts of The Smallthorne Community Centre CIO for the year ended 31 March 2024.

Responsibilities and basis of report

As the charity trustees of The Smallthorne Community Centre CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').


I report in respect of my examination of the The Smallthorne Community Centre CIO's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of The Smallthorne Community Centre CIO as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.


.....
Daryl Denson ACMA
Independent Examiner

VAST
The Dudson Centre
Hope Street
Hanley
Staffordshire
ST1 5DD

Date: 17/12/2024

The Smallthorne Community Centre CIO

Statement of Financial Activities for the Year Ended 31 March 2024

	Note	Unrestricted funds £	Total 2024 £
Income and Endowments from:			
Donations and legacies	2	182	182
Charitable activities	3	<u>4,180</u>	<u>4,180</u>
Total Income		<u>4,362</u>	<u>4,362</u>
Expenditure on:			
Charitable activities		(7,519)	(7,519)
Other expenditure	4	<u>(40)</u>	<u>(40)</u>
Total Expenditure		<u>(7,559)</u>	<u>(7,559)</u>
Net movement in funds		(3,197)	(3,197)
Reconciliation of funds			
Total funds brought forward		<u>212,417</u>	<u>212,417</u>
Total funds carried forward	12	<u>209,220</u>	<u>209,220</u>
		Unrestricted funds £	Total 2023 £
	Note		
Income and Endowments from:			
Donations and legacies	2	207	207
Charitable activities	3	<u>17,150</u>	<u>17,150</u>
Total Income		<u>17,357</u>	<u>17,357</u>
Expenditure on:			
Charitable activities		<u>(10,231)</u>	<u>(10,231)</u>
Total Expenditure		<u>(10,231)</u>	<u>(10,231)</u>
Net movement in funds		7,126	7,126
Reconciliation of funds			
Total funds brought forward		<u>205,291</u>	<u>205,291</u>
Total funds carried forward	12	<u>212,417</u>	<u>212,417</u>

All of the charity's activities derive from continuing operations during the above two periods.

The Smallthorne Community Centre CIO

(Registration number: 1152003)
Balance Sheet as at 31 March 2024

	Note	2024 £	2023 £
Fixed assets			
Tangible assets	8	52,860	53,322
Current assets			
Debtors	9	9,056	4,082
Cash at bank and in hand	10	<u>147,940</u>	<u>155,620</u>
		156,996	159,702
Creditors: Amounts falling due within one year	11	<u>(636)</u>	<u>(607)</u>
Net current assets		<u>156,360</u>	<u>159,095</u>
Net assets		<u>209,220</u>	<u>212,417</u>
Funds of the charity:			
Unrestricted income funds			
Unrestricted funds		<u>209,220</u>	<u>212,417</u>
Total funds	12	<u>209,220</u>	<u>212,417</u>

The financial statements on pages 5 to 12 were approved by the trustees, and authorised for issue on ~~19/12/24~~ and signed on their behalf by:

M. Hawkins
Marilyn Hawkins
Trustee

The Smallthorne Community Centre CIO

Notes to the Financial Statements for the Year Ended 31 March 2024

1 Accounting policies

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Basis of preparation

The Smallthorne Community Centre CIO meets the definition of a public benefit entity under FRS 102. The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Income and endowments

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

Donations and legacies

Donations and legacies are recognised on a receivable basis when receipt is probable and the amount can be reliably measured.

Investment income

Interest received on bank deposits is recognised as it is earned.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

The Smallthorne Community Centre CIO

Notes to the Financial Statements for the Year Ended 31 March 2024 (continued)

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees meetings and reimbursed expenses.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets costing £500 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class

Kitchen Extension and Property Improvements

Fixtures, Fittings and Equipment

Depreciation method and rate

0% - the residual value is not materially different from the carrying value of the asset.

15% - on a reducing balance basis.

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of is established when there is objective evidence that the will not be able to collect all amounts due according to the original terms of the receivables.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees discretion in furtherance of the objectives of the charity.

The Smallthorne Community Centre CIO

Notes to the Financial Statements for the Year Ended 31 March 2024 (continued)

2 Income from donations and legacies

	Unrestricted funds General £	Total 2024 £
Donations and legacies;		
Donations from individuals	182	182
	182	182
	Unrestricted funds General £	Total 2023 £
Donations and legacies;		
Donations from individuals	207	207
	207	207

3 Income from charitable activities

	Unrestricted funds General £	Total 2024 £
Room Hire	4,180	4,180
	4,180	4,180
	Unrestricted funds General £	Total 2023 £
Room Hire	16,670	16,670
Bingo	160	160
Clubs	320	320
	17,150	17,150

4 Other expenditure

	Note	Unrestricted funds General £	Total funds £
Legal fees		40	40
Total for 2024		40	40

The Smallthorne Community Centre CIO

Notes to the Financial Statements for the Year Ended 31 March 2024 (continued)

5 Analysis of governance and support costs

Governance costs

	Unrestricted funds General £	Total 2024 £
Independent examiner fees		
Examination of the financial statements	636	636
	<u>636</u>	<u>636</u>
	Unrestricted funds General £	Total 2023 £
Independent examiner fees		
Examination of the financial statements	607	607
	<u>607</u>	<u>607</u>

6 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

7 Taxation

The charity is a registered charity and is therefore exempt from taxation.

The Smallthorne Community Centre CIO

**Notes to the Financial Statements for the Year Ended 31 March 2024
(continued)**

8 Tangible fixed assets

	Bar fixtures, fittings and equipment £	Total £
Cost		
At 1 April 2023	<u>65,704</u>	<u>65,704</u>
At 31 March 2024	<u>65,704</u>	<u>65,704</u>
Depreciation		
At 1 April 2023	<u>12,844</u>	<u>12,844</u>
At 31 March 2024	<u>12,844</u>	<u>12,844</u>
Net book value		
At 31 March 2024	<u><u>52,860</u></u>	<u><u>52,860</u></u>
At 31 March 2023	<u><u>52,860</u></u>	<u><u>52,860</u></u>

9 Debtors

	2024 £	2023 £
Prepayments	61	87
Other debtors	<u>8,995</u>	<u>3,995</u>
	<u><u>9,056</u></u>	<u><u>4,082</u></u>

10 Cash and cash equivalents

	2024 £	2023 £
Cash on hand	1,356	1,436
Cash at bank	<u>146,584</u>	<u>154,184</u>
	<u><u>147,940</u></u>	<u><u>155,620</u></u>

11 Creditors: amounts falling due within one year

	2024 £	2023 £
Accruals	<u>636</u>	<u>607</u>

The Smallthorne Community Centre CIO

Notes to the Financial Statements for the Year Ended 31 March 2024 (continued)

12 Funds

Unrestricted funds

	Balance at 1 April 2023 £	Incoming resources £	Resources expended £	Balance at 31 March 2024 £
Unrestricted funds				
<i>General</i>				
Unrestricted Funds	212,477	4,362	(7,559)	209,280
	Balance at 1 April 2022 £	Incoming resources £	Resources expended £	Balance at 31 March 2023 £
Unrestricted funds				
<i>General</i>				
Unrestricted Funds	205,351	17,357	(10,231)	212,477

13 Related party transactions

During the year the charity made the following related party transactions:

Smallthorne Social Society CIC

The Smallthorne Community Centre CIO works closely with Smallthorne Social Society CIC. The Charity made an initial loan to the Smallthorne Social Society CIC when it commenced trading and this amount will be paid back in due course. A further loan was made in this financial period, to support the CIC during lockdown. Smallthorne Social Society CIC rents the bar within the community centre which they pay the Charity £500 per annum for and donates any profits it makes to the Charity, though no rent was charged in the current period as the bar was not operating.

During the period Smallthorne Community Centre CIO paid £682 to cover accountancy fees for Smallthorne Social Society CIC.

At the balance sheet date the amount due from Smallthorne Social Society CIC was £8,695 (2023 - £3,695).

THE SMALLTHORNE COMMUNITY CENTRE

England & Wales - Charity number 1152003

Accounts

Charity registration number: 1152003

The Smallthorne Community Centre CIO

Annual Report and Financial Statements

for the Year Ended 31 March 2023

The Smallthorne Community Centre CIO

Contents (continued)

Reference and Administrative Details	1
Trustees' Report	2 to 4
Independent Examiner's Report	5
Statement of Financial Activities	6
Balance Sheet	7
Notes to the Financial Statements	8 to 13

The Smallthorne Community Centre CIO

Reference and Administrative Details

Trustees	Neil Hawkins, Chair June Barlow, Treasurer Marlyn Hawkins, Secretary Kathleen Williamson Marion Derbyshire Candida Yasemin Chetwynd
Principal Office	Community Drive Smallthorne Stoke-on-Trent Staffordshire ST6 1QE
Charity Registration Number	1152003
Independent Examiner	Daryl Denson ACMA Independent Examiner VAST The Dudson Centre Hope Street Hanley Staffordshire ST1 5DD

The Smallthorne Community Centre CIO

Trustees' Report

The trustees present the annual report together with the financial statements of the charity for the year ended 31 March 2023.

Objectives and activities

Objects and aims

The Smallthorne Community CIO trustees will develop the community centre for the benefit of the local community of Smallthorne and the surrounding area, together with other voluntary and residents groups, without distinction of age, sex, sexual orientation, race, political, religious or other opinions, to provide an open and inclusive facility in the interests of social welfare, recreation and leisure time occupation with the object of improving community well being. We aim to provide a financially self sustaining facility, expanding the usage of the centre by local community groups, individuals, and agencies in the future through events, activities and meetings.

The aims of the charity are:

- To provide room hire, human resources and services for education and training.
- To provide room hire, human resources and services for groups which deal with the advancement of health.
- To provide room hire, human resources and services for groups concerned with amateur sports.
- To provide recreational activities to the local community.

Objectives, strategies and activities

We provide a venue for low cost private hire for parties, community groups such as R.V.S., keep fit, toddler groups, bowls, friendship clubs and dance groups.

We recruit and train volunteers from the local community to run the social society and support those wishing to obtain employment, allowing them to gain experience in customer service, project delivery and management, social skills and recreational skills.

We have a drop in centre where our local residents association together with our councillor and the local police hold weekly surgeries for local residents who may have issues to report. The Citizens Advice Potteries Moneywise team also hold drop-in surgeries offering free advice to local residents.

Public benefit

The Smallthorne Community Centre CIO hosts a number of recreational and other activities at an affordable cost, allowing an economically and socially deprived area to have access to low cost recreational, educational, health related and social inclusive activities, as well as the offices for weekly "open surgeries" with our local councillor and a "drop in centre" for local residents to report areas of concern to the local police force.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Use of volunteers

All of the trustees perform voluntary work for the charity, as well as a number of other volunteers from within the community. Volunteers contribute an average of 120 hours per week and their main roles are to make and sell refreshments, cleaning, fundraising, organising and hosting bingo sessions, caretaking duties and supervision of groups using the community hall.

The Smallthorne Community Centre CIO

Trustees' Report (continued)

Achievements and performance

We have continued to work with our local NHS partners to provide a vaccination centre for residents of the north of the city of Stoke-on-Trent. Once some restrictions were lifted we were able to facilitate small groups to restart their community activities.

We have continued to carry out garden renovations and improvements but have still been unable to carry out events such as weddings and parties.

No committee meetings have taken place during this financial year. However trustees have been kept up to date with any developments.

Financial review

Policy on reserves

The trustees decided to adapt their policy on reserves to hold higher reserves for future property repairs, as it is anticipated that the number of repairs for which the charity is responsible, due to leasehold commitments, will increase in the near future. Therefore the charity aims to hold reserves of £70,000 for potential property repairs, plus one year of expenses of approximately £20,000, making a total of £90,000. As at 31 March 2023, the charity had unrestricted free reserves of £208,722 (2022: £205,291) which is in excess of the policy and is likely to be spent on the property in due course.

Structure, governance and management

Nature of governing document

The Charity is governed by its Constitution of Charitable Incorporated Organisation dated 1st March, 2013.

Recruitment and appointment of trustees

The trustees are appointed by a resolution passed at a properly convened meeting of the charity trustees all of whom have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

Induction and training of trustees

Once inducted a new trustee is assigned a mentor who is an existing trustee. The new trustee will receive training in health and safety issues and any other legal issues which affect the running of the community centre. The new trustee will also be briefed in the latest financial position of the charity and will have the opportunity to examine financial records in order to gain an insight into the direction of the charity.

The Smallthorne Community Centre CIO

Trustees' Report (continued)

Relationships with related parties

Smallthorne Social Society CIC

The Smallthorne Community Centre CIO works closely with Smallthorne Social Society CIC. The Charity made an initial loan to the Smallthorne Social Society CIC when it commenced trading and this amount will be paid back in due course. A further loan was made in this financial period, to support the CIC during lockdown. Smallthorne Social Society CIC rents the bar within the community centre which they pay the Charity £500 per annum for and donates any profits it makes to the Charity, though no rent was charged in the current period as the bar was not operating.

During the period Smallthorne Community Centre CIO paid £882 to cover accountancy fees for Smallthorne Social Society CIC.

Major risks and management of those risks

The main risks we face are keeping on top of repairs and maintenance of the building. We are hoping to obtain funding to enable us to make some improvements to our centre. Having many volunteers is the key to running a successful charity and we fortunate in having a large number of willing people on hand when needed.

The annual report was approved by the trustees of the charity on 19/12/23 and signed on its behalf by:



Marilyn Hawkins
Trustee

The Smallthorne Community Centre CIO

Independent Examiner's Report to the trustees of The Smallthorne Community Centre CIO

I report to the trustees on my examination of the accounts of The Smallthorne Community Centre CIO for the year ended 31 March 2023.

Responsibilities and basis of report

As the charity trustees of The Smallthorne Community Centre CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').


I report in respect of my examination of the The Smallthorne Community Centre CIO's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of The Smallthorne Community Centre CIO as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....
Daryl Denson ACMA
Independent Examiner

VAST
The Dudson Centre
Hope Street
Hanley
Staffordshire
ST1 5DD

Date: 19/12/2023

The Smallthorne Community Centre CIO

Statement of Financial Activities for the Year Ended 31 March 2023

	Note	Unrestricted funds £	Total 2023 £
Income and Endowments from:			
Donations and legacies	2	207	207
Charitable activities	3	17,150	17,150
Total Income		17,357	17,357
Expenditure on:			
Charitable activities		(10,231)	(10,231)
Total Expenditure		(10,231)	(10,231)
Net movement in funds		7,126	7,126
Reconciliation of funds			
Total funds brought forward		205,291	205,291
Total funds carried forward	12	212,417	212,417
		Unrestricted funds £	Total 2022 £
	Note		
Income and Endowments from:			
Donations and legacies	2	15,481	15,481
Charitable activities	3	1,130	1,130
Total Income		16,611	16,611
Expenditure on:			
Charitable activities		(15,496)	(15,496)
Total Expenditure		(15,496)	(15,496)
Net movement in funds		1,115	1,115
Reconciliation of funds			
Total funds brought forward		204,176	204,176
Total funds carried forward	12	205,291	205,291


All of the charity's activities derive from continuing operations during the above two periods.

The Smallthorne Community Centre CIO

(Registration number: 1152003)
Balance Sheet as at 31 March 2023

	Note	2023 £	2022 £
Fixed assets			
Tangible assets	8	53,322	53,710
Current assets			
Debtors	9	4,082	3,100
Cash at bank and in hand	10	<u>155,620</u>	<u>149,059</u>
		159,702	152,159
Creditors: Amounts falling due within one year	11	<u>(607)</u>	<u>(578)</u>
Net current assets		<u>159,095</u>	<u>151,581</u>
Net assets		<u>212,417</u>	<u>205,291</u>
Funds of the charity:			
Unrestricted income funds			
Unrestricted funds		<u>212,417</u>	<u>205,291</u>
Total funds	12	<u>212,417</u>	<u>205,291</u>

The financial statements on pages 6 to 13 were approved by the trustees, and authorised for issue on 19/12/23 and signed on their behalf by:


Marilyn Hawkins
Trustee

The Smallthorne Community Centre CIO

Notes to the Financial Statements for the Year Ended 31 March 2023

1 Accounting policies

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Basis of preparation

The Smallthorne Community Centre CIO meets the definition of a public benefit entity under FRS 102. The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Income and endowments

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

Donations and legacies

Donations and legacies are recognised on a receivable basis when receipt is probable and the amount can be reliably measured.

Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Investment income

Interest received on bank deposits is recognised as it is earned.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

The Smallthorne Community Centre CIO

Notes to the Financial Statements for the Year Ended 31 March 2023 (continued)

Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees meetings and reimbursed expenses.

Government grants

Government grants are recognised based on the accrual model and are measured at the fair value of the asset received or receivable. Grants are classified as relating either to revenue or to assets. Grants relating to revenue are recognised in income over the period in which the related costs are recognised. Grants relating to assets are recognised over the expected useful life of the asset. Where part of a grant relating to an asset is deferred, it is recognised as deferred income.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets costing £500 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class

Kitchen Extension and Property Improvements

Fixtures, Fittings and Equipment

Depreciation method and rate

0% - the residual value is not materially different from the carrying value of the asset.

15% - on a reducing balance basis.

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of is established when there is objective evidence that they will not be able to collect all amounts due according to the original terms of the receivables.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

The Smallthorne Community Centre CIO

Notes to the Financial Statements for the Year Ended 31 March 2023 (continued)

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees discretion in furtherance of the objectives of the charity.

2 Income from donations and legacies

	Unrestricted funds General £	Total 2023 £
Donations and legacies;		
Donations from individuals	207	207
	207	207
	Unrestricted funds General £	Total 2022 £
Donations and legacies;		
Donations from individuals	353	353
Grants, including capital grants;		
Government grants	15,128	15,128
	15,481	15,481

3 Income from charitable activities

	Unrestricted funds General £	Total 2023 £
Room Hire	16,670	16,670
	160	160
Clubs	320	320
	17,150	17,150
	Unrestricted funds General £	Total 2022 £
Room Hire	300	300
Clubs	830	830
	1,130	1,130

The Smallthorne Community Centre CIO

Notes to the Financial Statements for the Year Ended 31 March 2023 (continued)

4 Analysis of governance and support costs

Governance costs

	Unrestricted funds General £	Total 2023 £
Independent examiner fees		
Examination of the financial statements	607	607
	<u>607</u>	<u>607</u>
	Unrestricted funds General £	Total 2022 £
Independent examiner fees		
Examination of the financial statements	578	578
	<u>578</u>	<u>578</u>

5 Government grants

During the financial period the charity received £nil (2022:£15,128) in Covid support grants from Stoke-on-Trent City Council

The amount of grants recognised in the financial statements was £- (2022 - £15,128).

There were no conditions or other contingencies attached to this grant.

6 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

7 Taxation

The charity is a registered charity and is therefore exempt from taxation.

The Smallthorne Community Centre CIO

**Notes to the Financial Statements for the Year Ended 31 March 2023
(continued)**

8 Tangible fixed assets

	Bar fixtures, fittings and equipment £	Total £
Cost		
At 1 April 2022	65,704	65,704
At 31 March 2023	<u>65,704</u>	<u>65,704</u>
Depreciation		
At 1 April 2022	11,994	11,994
Charge for the year	388	388
At 31 March 2023	<u>12,382</u>	<u>12,382</u>
Net book value		
At 31 March 2023	<u>53,322</u>	<u>53,322</u>
At 31 March 2022	<u>53,710</u>	<u>53,710</u>

9 Debtors

	2023 £	2022 £
Prepayments	87	87
Other debtors	3,995	3,013
	<u>4,082</u>	<u>3,100</u>

10 Cash and cash equivalents

	2023 £	2022 £
Cash on hand	1,436	1,590
Cash at bank	154,184	147,469
	<u>155,620</u>	<u>149,059</u>

11 Creditors: amounts falling due within one year

	2023 £	2022 £
Accruals	607	578
	<u>607</u>	<u>578</u>

The Smallthorne Community Centre CIO

Notes to the Financial Statements for the Year Ended 31 March 2023 (continued)

12 Funds

Unrestricted funds

	Balance at 1 April 2022 £	Incoming resources £	Resources expended £	Balance at 31 March 2023 £
Unrestricted funds				
<i>General</i>				
Unrestricted Funds	205,351	17,357	(10,231)	212,477
	Balance at 1 April 2021 £	Incoming resources £	Resources expended £	Balance at 31 March 2022 £
Unrestricted funds				
<i>General</i>				
Unrestricted Funds	204,176	16,671	(15,496)	205,351

13 Related party transactions

During the year the charity made the following related party transactions:

Smallthorne Social Society CIC

The Smallthorne Community Centre CIO works closely with Smallthorne Social Society CIC. The Charity made an initial loan to the Smallthorne Social Society CIC when it commenced trading and this amount will be paid back in due course. A further loan was made in this financial period, to support the CIC during lockdown. Smallthorne Social Society CIC rents the bar within the community centre which they pay the Charity £500 per annum for and donates any profits it makes to the Charity, though no rent was charged in the current period as the bar was not operating.

During the period Smallthorne Community Centre CIO paid £682 to cover accountancy fees for Smallthorne Social Society CIC.

At the balance sheet date the amount due from Smallthorne Social Society CIC was £3,695 (2022 - £3,013).

THE SMALLTHORNE COMMUNITY CENTRE

England & Wales - Charity number 1152003

Accounts

Charity registration number: 1152003

The Smallthorne Community Centre CIO

Annual Report and Financial Statements

for the Year Ended 31 March 2022

The Smallthorne Community Centre CIO

Contents (continued)

Reference and Administrative Details	1
Trustees' Report	2 to 4
Independent Examiner's Report	5
Statement of Financial Activities	6
Balance Sheet	7
Notes to the Financial Statements	8 to 15

The Smallthorne Community Centre CIO

Reference and Administrative Details

Trustees	Neil Hawkins, Chair June Barlow, Treasurer Marilyn Hawkins, Secretary Kathleen Williamson Marion Derbyshire Candida Yasemin Chelwynd
Principal Office	Community Drive Smallthorne Stoke-on-Trent Staffordshire ST6 1QE
Charity Registration Number	1152003
Independent Examiner	Daryl Denson ACMA Independent Examiner VAST The Dudson Centre Hope Street Hanley Staffordshire ST1 5DD

The Smallthorne Community Centre CIO

Trustees' Report

The trustees present the annual report together with the financial statements of the charity for the year ended 31 March 2022.

Objectives and activities

Objects and aims

The Smallthorne Community CIO trustees will develop the community centre for the benefit of the local community of Smallthorne and the surrounding area, together with other voluntary and residents groups, without distinction of age, sex, sexual orientation, race, political, religious or other opinions, to provide an open and inclusive facility in the interests of social welfare, recreation and leisure time occupation with the object of improving community well being. We aim to provide a financially self sustaining facility, expanding the usage of the centre by local community groups, individuals, and agencies in the future through events, activities and meetings.

The aims of the charity are:

- To provide room hire, human resources and services for education and training.
- To provide room hire, human resources and services for groups which deal with the advancement of health.
- To provide room hire, human resources and services for groups concerned with amateur sports.
- To provide recreational activities to the local community.

Objectives, strategies and activities

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We recruit and train volunteers from the local community to run the social society and support those wishing to obtain employment, allowing them to gain experience in customer service, project delivery and management, social skills and recreational skills.

We have a drop in centre where our local residents association together with our councillor and the local police hold weekly surgeries for local residents who may have issues to report. The Citizens Advice Pottaries Moneywise team also hold drop-in surgeries offering free advice to local residents.

Public benefit

The Smallthorne Community Centre CIO hosts a number of recreational and other activities at an affordable cost, allowing an economically and socially deprived area to have access to low cost recreational, educational, health related and social inclusive activities, as well as the offices for weekly "open surgeries" with our local councillor and a "drop in centre" for local residents to report areas of concern to the local police force.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Use of volunteers

All of the trustees perform voluntary work for the charity, as well as a number of other volunteers from within the community. Volunteers contribute an average of 120 hours per week and their main roles are to make and sell refreshments, cleaning, fundraising, organising and hosting bingo sessions, caretaking duties and supervision of groups using the community hall.

The Smallthorne Community Centre CIO

Trustees' Report (continued)

Achievements and performance

We have continued to work with our local NHS partners to provide a vaccination centre for residents of the north of the city of Stoke-on-Trent. Once some restrictions were lifted we were able to facilitate small groups to restart their community activities.

We have continued to carry out our garden renovations and improvements but have still been unable to carry out events such as weddings and parties.

No committee meetings have taken place during this financial year, however trustees have been kept up to date with any developments.

Financial review

Policy on reserves

The trustees decided to adapt their policy on reserves to hold higher reserves for future property repairs, as it is anticipated that the number of repairs for which the charity is responsible, due to leasehold commitments, will increase in the near future. Therefore the charity aims to hold reserves of £70,000 for potential property repairs, plus one year of expenses of approximately £20,000, making a total of £90,000. As at 31 March 2022, the charity had unrestricted free reserves of £205,291 (2021: £204,176) which is in excess of the policy and is likely to be spent on the property in due course.

Structure, governance and management

Nature of governing document

The Charity is governed by its Constitution of Charitable Incorporated Organisation dated 1st March, 2013.

Recruitment and appointment of trustees

The trustees are appointed by a resolution passed at a properly convened meeting of the charity trustees all of whom have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

Induction and training of trustees

Once inducted a new trustee is assigned a mentor who is an existing trustee. The new trustee will receive training in health and safety issues and any other legal issues which affect the running of the community centre. The new trustee will also be briefed in the latest financial position of the charity and will have the opportunity to examine financial records in order to gain an insight into the direction of the charity.

The Smallthorne Community Centre CIO

Trustees' Report (continued)

Relationships with related parties


Smallthorne Social Society CIC

Smallthorne Social Society CIC works closely with The Smallthorne Community Centre CIO by providing a bar service to events organised and hosted by The Smallthorne Community Centre CIO within the Community Hall. The Smallthorne Community Centre CIO provided Smallthorne Social Society CIC with initial funding to establish the bar by providing stock and the payment of other invoices. As well as paying back this initial loan, Smallthorne Social Society CIC also pays £500 per annum to The Smallthorne Community Centre CIO, as well as a donation consisting of the profits which the Smallthorne Social Society CIC made during the previous financial year.

Major risks and management of those risks

The main risks we face are keeping on top of repairs and maintenance of the building. We are hoping to obtain funding to enable us to make some improvements to our centre. Having many volunteers is the key to running a successful charity and we are fortunate in having a large number of willing people on hand when needed.

The annual report was approved by the trustees of the charity on 21/12/22 and signed on its behalf by:


Marilyn Hawkins
Trustee

The Smallthorne Community Centre CIO

Independent Examiner's Report to the trustees of The Smallthorne Community Centre CIO

I report to the trustees on my examination of the accounts of The Smallthorne Community Centre CIO for the year ended 31 March 2022.

Responsibilities and basis of report

As the charity trustees of The Smallthorne Community Centre CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').


I report in respect of my examination of the The Smallthorne Community Centre CIO's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of The Smallthorne Community Centre CIO as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....
Daryl Denson ACMA
Independent Examiner

VAST
The Dudson Centre
Hope Street
Hanley
Staffordshire
ST1 5DD

Date: 21/12/2022.....

The Smallthorne Community Centre CIO

Statement of Financial Activities for the Year Ended 31 March 2022

	Note	Unrestricted funds £	Total 2022 £
Income and Endowments from:			
Donations and legacies	2	15,481	15,481
Charitable activities	3	<u>1,130</u>	<u>1,130</u>
Total Income		<u>16,611</u>	<u>16,611</u>
Expenditure on:			
Charitable activities	4	<u>(15,498)</u>	<u>(15,498)</u>
Total Expenditure		<u>(15,498)</u>	<u>(15,498)</u>
Net movement in funds		1,115	1,115
Reconciliation of funds			
Total funds brought forward		<u>204,176</u>	<u>204,176</u>
Total funds carried forward	13	<u>205,291</u>	<u>205,291</u>
	Note	Unrestricted funds £	Total 2021 £
Income and Endowments from:			
Donations and legacies	2	20,956	20,956
Charitable activities	3	<u>2,696</u>	<u>2,696</u>
Total Income		<u>23,652</u>	<u>23,652</u>
Expenditure on:			
Charitable activities	4	<u>(12,989)</u>	<u>(12,989)</u>
Total Expenditure		<u>(12,989)</u>	<u>(12,989)</u>
Net movement in funds		10,663	10,663
Reconciliation of funds			
Total funds brought forward		<u>193,513</u>	<u>193,513</u>
Total funds carried forward	13	<u>204,176</u>	<u>204,176</u>


All of the charity's activities derive from continuing operations during the above two periods.

The Smallthorne Community Centre CIO

(Registration number: 1152003)
Balance Sheet as at 31 March 2022

	Note	2022 £	2021 £
Fixed assets			
Tangible assets	9	53,710	54,166
Current assets			
Debtors	10	3,100	2,363
Cash at bank and in hand	11	<u>149,059</u>	<u>148,722</u>
		152,159	151,085
Creditors: Amounts falling due within one year	12	<u>(578)</u>	<u>(1,075)</u>
Net current assets		<u>151,581</u>	<u>150,010</u>
Net assets		<u>205,291</u>	<u>204,176</u>
Funds of the charity:			
Unrestricted income funds			
Unrestricted funds		<u>205,291</u>	<u>204,176</u>
Total funds	13	<u>205,291</u>	<u>204,176</u>

The financial statements on pages 6 to 15 were approved by the trustees, and authorised for issue on 21/12/22 and signed on their behalf by:


Marilyn Hawkins
Trustee

The Smallthorne Community Centre CIO

Notes to the Financial Statements for the Year Ended 31 March 2022

1 Accounting policies

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Basis of preparation

The Smallthorne Community Centre CIO meets the definition of a public benefit entity under FRS 102. The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Income and endowments

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income; it is probable that the income will be received and the amount can be measured with sufficient reliability.

Donations and legacies

Donations and legacies are recognised on a receivable basis when receipt is probable and the amount can be reliably measured.

Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Investment income

Interest received on bank deposits is recognised as it is earned.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure; it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

The Smallthorne Community Centre CIO

Notes to the Financial Statements for the Year Ended 31 March 2022 (continued)

Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees meetings and reimbursed expenses.

Government grants

Government grants are recognised based on the accrual model and are measured at the fair value of the asset received or receivable. Grants are classified as relating either to revenue or to assets. Grants relating to revenue are recognised in income over the period in which the related costs are recognised. Grants relating to assets are recognised over the expected useful life of the asset. Where part of a grant relating to an asset is deferred, it is recognised as deferred income.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets costing £500 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Kitchen Extension and Property Improvements	0% - the residual value is not materially different from the carrying value of the asset.
Fixtures, Fittings and Equipment	15% - on a reducing balance basis.

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of is established when there is objective evidence that they will not be able to collect all amounts due according to the original terms of the receivables.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

The Smallthorne Community Centre CIO

Notes to the Financial Statements for the Year Ended 31 March 2022 (continued)

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees discretion in furtherance of the objectives of the charity.

2 Income from donations and legacies

	Unrestricted funds General £	Total 2022 £
Donations and legacies;		
Donations from individuals	353	353
Grants, including capital grants;		
Government grants	15,128	15,128
	15,481	15,481
	15,481	15,481
	Unrestricted funds General £	Total 2021 £
Donations and legacies;		
Donations from individuals	184	184
Grants, including capital grants;		
Government grants	20,772	20,772
	20,956	20,956
	20,956	20,956

3 Income from charitable activities

	Unrestricted funds General £	Total 2022 £
Room Hire	300	300
Clubs	830	830
	1,130	1,130
	1,130	1,130
	Unrestricted funds General £	Total 2021 £
Room Hire	2,198	2,198
Rental of Bar to Smallthorne SS CIC	500	500
	2,698	2,698
	2,698	2,698

The Smallthorne Community Centre CIO

Notes to the Financial Statements for the Year Ended 31 March 2022 (continued)

4 Expenditure on charitable activities

	Note	Unrestricted funds General £	Total 2022 £
Dances		5,040	5,040
Depreciation, amortisation and other similar costs		456	456
Allocated support costs		9,482	9,482
Governance costs		578	578
		15,556	15,556
		15,556	15,556
	Note	Unrestricted funds General £	Total 2021 £
Dances		2,161	2,161
Depreciation, amortisation and other similar costs		537	537
Allocated support costs		9,273	9,273
Governance costs		550	550
		12,521	12,521
		12,521	12,521
		Activity undertaken directly £	2022 £
Utilities		2,860	2,860
Telephone & Internet		894	894
Cleaning		590	590
Insurance		961	961
Repairs & Renewals		1,619	1,619
Equipment		95	95
Security Services		432	432
Depreciation Charge		457	457
Sundries		1,110	1,110
Waste		860	860
Donations		40	40
Independent Examination		578	578
Donations to Smallthorne Social Society CIC		5,000	5,000
		15,496	15,496
		15,496	15,496
		Activity undertaken directly £	2021 £
Utilities		850	850
Telephone & internet		848	848
PRS Licence		135	135

The Smallthorne Community Centre CIO

**Notes to the Financial Statements for the Year Ended 31 March 2022
(continued)**

	Activity undertaken directly £	2021 £
Cleaning	1,053	1,053
Insurance	873	873
Repairs & Renewals	3,927	3,927
Office Expenses	17	17
Equipment	320	320
Security Services	432	432
Depreciation Charge	537	537
Sundries	488	488
Waste	818	818
Donations	1,000	1,000
Independent Examination	550	550
Donations to Smallthorne Social Society CIC	1,161	1,161
	<u>12,989</u>	<u>12,989</u>

5 Analysis of governance and support costs

Governance costs

	Unrestricted funds General £	Total 2022 £
Independent examiner fees:		
Examination of the financial statements:	578	578
	<u>578</u>	<u>578</u>
	Unrestricted funds General £	Total 2021 £
Independent examiner fees:		
Examination of the financial statements:	550	550
	<u>550</u>	<u>550</u>

The Smallthorne Community Centre CIO

Notes to the Financial Statements for the Year Ended 31 March 2022 (continued)

6 Government grants

During the financial period the charity received £15,128 in Covid support grants from Stoke-on-Trent City Council (2021: £20,772)

The amount of grants recognised in the financial statements was £15,128 (2021 - £20,772).

There were no conditions or other contingencies attached to this grant.

7 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

8 Taxation

The charity is a registered charity and is therefore exempt from taxation.

The Smallthorne Community Centre CIO

**Notes to the Financial Statements for the Year Ended 31 March 2022
(continued)**

9 Tangible fixed assets

	Bar fixtures, fittings and equipment £	Total £
Cost		
At 1 April 2021	65,704	65,704
At 31 March 2022	<u>65,704</u>	<u>65,704</u>
Depreciation		
At 1 April 2021	11,537	11,537
Charge for the year	457	457
At 31 March 2022	<u>11,994</u>	<u>11,994</u>
Net book value		
At 31 March 2022	<u>53,710</u>	<u>53,710</u>
At 31 March 2021	<u>54,167</u>	<u>54,167</u>

10 Debtors

	2022 £	2021 £
Prepayments	87	-
Other debtors	<u>3,013</u>	<u>2,363</u>
	<u>3,100</u>	<u>2,363</u>

11 Cash and cash equivalents

	2022 £	2021 £
Cash on hand	1,590	1,594
Cash at bank	<u>147,469</u>	<u>147,128</u>
	<u>149,059</u>	<u>148,722</u>

12 Creditors: amounts falling due within one year

	2022 £	2021 £
Accruals	<u>578</u>	<u>1,075</u>

The Smallthorne Community Centre CIO

Notes to the Financial Statements for the Year Ended 31 March 2022 (continued)

13. Funds

Unrestricted funds

	Balance at 1 April 2021 £	Incoming resources £	Resources expended £	Balance at 31 March 2022 £
Unrestricted funds				
<i>General</i>				
Unrestricted Funds	204,176	16,671	(15,496)	205,351

	Balance at 1 April 2020 £	Incoming resources £	Resources expended £	Balance at 31 March 2021 £
Unrestricted funds				
<i>General</i>				
Unrestricted Funds	193,513	23,652	(12,989)	204,176

14. Related party transactions

During the year the charity made the following related party transactions:

Smallthorne Social Society CIC

The Smallthorne Community Centre CIO works closely with Smallthorne Social Society CIC. The Charity made an initial loan to the Smallthorne Social Society CIC when it commenced trading and this amount will be paid back in due course. A further loan was made in this financial period, to support the CIC during lockdown. Smallthorne Social Society CIC rents the bar within the community centre which they pay the Charity £500 per annum for and donates any profits it makes to the Charity, though no rent was charged in the current period as the bar was not operating.

During the period Smallthorne Social Society CIC received a donation of £5000 from Smallthorne Community Centre CIO to cover wage expenses incurred not covered by the Coronavirus Job Retention Scheme and a loan of £650 to cover governance costs.

At the balance sheet date the amount due from Smallthorne Social Society CIC was £3,013 (2021 - £2,363).

THE SMALLTHORNE COMMUNITY CENTRE

England & Wales - Charity number 1152003

Accounts

TRUSTEES' ANNUAL REPORT FOR THE PERIOD

From	Start date			To	End date		
	Day 1	Month 4	Year 2020		Day 31	Month 3	Year 21

Section A Reference and administration details

Charity name SMALLTHORNE COMMUNITY CENTRE

Other names the charity is known by

Registered charity number (if any) 1152003

Charity's principal address COMMUNITY DRIVE

SMALLTHORNE

STOKE-ON-TRENT

Postcode ST6 1QE

Names of the Trustees

	Trustee name	Office/Position (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	NEIL HAWKINS	Booking clerk/Chair		
2	KATHLEEN WILLIAMSON	Committee member		
3	MARILYN HAWKINS	Secretary Bank signatory		
4	JUNE BARLOW	Treasurer Bank signatory		
5	MARION DERBYSHIRE	Committee member		
6	MATT WILCOX	Committee member		
7	CANDIDA CHETWYND	Committee member		
8				
9				
10				
11				
12				

Names and addresses of advisers (OPTIONAL)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (OPTIONAL)

NEIL HAWKINS

Section B management

Structure, governance and

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CONSTITUTION
How the charity is constituted (eg. trust, association, company)	TRUST
Trustee selection methods (eg. appointed by, elected by)	TRUSTEES ARE APPPOINTED BY A RESOLUTION PASSED BY THE CHARITY TRUSTEES , WHO HAVE REGARD TO THE SKILLS, KNOWLEDGE AND EXPERIENCE NEEDED FOR THE EFFECTIVE ADMINISTRATION OF THE CIO

Additional governance issues (OPTIONAL)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them. For example, what are the main risks that you face (financial or otherwise) and what do you do to try and make sure you manage these risks successfully: (short term funding problems, finding volunteers etc)

SMALLTHORNE SOCIAL SOCIETY CIC WORKS CLOSELY WITH THE SMALLTHORNE COMMUNITY CENTRE CIO BY PROVIDING A BAR SERVICE TO EVENTS HOSTED BY THE SMALLTHORNE COMMUNITY CENTRE. THE SMALLTHORNE COMMUNITY CENTRE CIO PROVIDED THE SMALLTHORNE SOCIAL CIC WITH INITIAL FUNDING TO ESTABLISH THE BAR BY PROVIDING STOCK AND THE PAYMENT OF OTHER INVOICES. AS WELL AS PAYING BACK THIS INITIAL LOAN SMALLTHORNE SOCIAL CIC PAYS £500 PER ANNUM TO THE SMALLTHORNE COMMUNITY CENTRE CIO, AS WELL AS A DONATION CONSISTING OF THE PROFITS WHICH THE SMALLTHORNE SOCIAL SOCIETY MADE DURING THE PREVIOUS FINANCIAL YEAR.

ONE OF THE MAIN RISKS WE FACE IS KEEPING ON TOP OF THE REPAIRS AND MAINTENANCE OF THE BUILDING. WE ARE HOPING TO OBTAIN FUNDING TO ENABLE US TO MAKE SOME IMPROVEMENTS TO OUR CENTRE. HAVING MANY VOLUNTEERS IS THE KEY TO RUNNING A SUCCESSFUL CHARITY AND WE ARE FORTUNATE IN HAVING A LARGE NUMBER OF WILLING PEOPLE ON HAND WHEN NEEDED.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

THE TRUSTEES WILL DEVELOP THE CENTRE FOR THE BENEFIT OF THE LOCAL COMMUNITY OF SMALLTHORNE AND SURROUNDING AREA, TOGETHER WITH OTHER VOLUNTARY AND RESIDENTS GROUPS, WITHOUT DISTINCTION OF AGE, SEX, SEXUAL ORIENTATION, RACE OR POLITICAL, RELIGIOUS OR OTHER OPINIONS, TO PROVIDE AN OPEN AND INCLUSIVE FACILITY IN THE INTERESTS OF SOCIAL WELFARE, RECREATION AND LEISURE TIME OCCUPATION WITH THE OBJECT OF

Summary of the main activities undertaken for the public benefit in relation to the charity's aims

What did you actually do? You could add some statistics if you like or give more detail of your activities

Included within this section is the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit

<https://www.gov.uk/government/collections/charitable-purposes-and-public-benefit>

IMPROVING COMMUNITY WELL-BEING. WE AIM TO PROVIDE A FINANCIALLY SELF-SUSTAINING FACILITY, EXPANDING THE USAGE OF THE CENTRE BY THE LOCAL COMMUNITY GROUPS, INDIVIDUALS AND AGENCIES IN THE FUTURE THROUGH EVENTS, ACTIVITIES AND MEETINGS.

WE HOST RECREATIONAL ACTIVITIES AT AN AFFORDABLE COST, ALLOWING A DEPRIVED AREA TO HAVE ACCESS TO LOW COST RECREATIONAL, EDUCATIONAL, HEALTHY AND INCLUSIVE ACTIVITIES. WE PROVIDE A VENUE FOR LOW COST PRIVATE HIRE FOR PARTIES, COMMUNITY GROUPS SUCH AS R.V.S., KEEP FIT, MOTHER AND TODDLER GROUPS, BOWLS AND FRIENDSHIP CLUBS AND DANCE GROUPS. WE RECRUIT AND TRAIN VOLUNTEERS FROM THE LOCAL COMMUNITY TO RUN THE SOCIAL SOCIETY AND SUPPORT THOSE WISHING TO OBTAIN EMPLOYMENT, ALLOWING THEM TO GAIN EXPERIENCE IN CUSTOMER SERVICE, PROJECT DELIVERY AND MANAGEMENT, SOCIAL AND RECREATIONAL SKILLS. WE HAVE A DROP-IN CENTRE WHERE OUR LOCAL RESIDENTS ASSOCIATION, TOGETHER WITH OUR COUNCILLOR AND LOCAL POLICE, HOLD WEEKLY SURGERIES FOR LOCAL RESIDENTS WHO MAY HAVE ISSUES TO REPORT. THE CITIZENS ADVICE POTTERIES MONEYWISE TEAM ALSO HOLD DROP-IN SURGERIES OFFERING FREE ADVICE TO LOCAL RESIDENTS. THE TRUSTEES CONFIRM THAT THEY HAVE COMPLIED WITH THE REQUIREMENTS OF SECTION 4 OF THE CHARITIES ACT 2011 TO HAVE DUE REGARD TO THE PUBLIC BENEFIT GUIDANCE PUBLISHED BY THE CHARITY COMMISSION FOR ENGLAND AND WALES.

Additional details of objectives and activities (OPTIONAL)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

SADLY DURING THIS FINANCIAL YEAR SYBIL HALFPENNY (TRUSTEE) PASSED AWAY ON 13.12.20.

IT HAS BEEN A VERY DIFFICULT YEAR OWING TO THE COVID PANDEMIC AND WE HAVE HAD TO COMPLY WITH GOVERNMENT GUIDELINES TO PROTECT OUR LOCAL COMMUNITY. HOWEVER, FROM DECEMBER 2020 WHEN THE VACCINE ROLLOUT BEGAN, WE HAVE WORKED WITH OUR LOCAL NHS PARTNERS TO PROVIDE A VACCINATION CENTRE FOR RESIDENTS OF THE NORTH OF THE CITY OF STOKE-ON-TRENT.

ONCE SOME RESTRICTIONS WERE LIFTED WE WERE ABLE TO FACILITATE SMALL GROUPS TO RESTART THEIR COMMUNITY ACTIVITIES.

WE HAVE TAKEN THIS TIME TO CARRY OUT SOME GARDEN RENOVATIONS AND IMPROVEMENTS.

WE HAVE BEEN UNABLE TO CARRY OUT EVENTS SUCH AS WEDDINGS AND PARTIES DUE TO RESTRICTIONS.

NO COMMITTEE MEETINGS HAVE TAKEN PLACE DURING THIS FINANCIAL YEAR, HOWEVER TRUSTEES HAVE BEEN KEPT UP TO DATE WITH ANY DEVELOPMENTS.

Section E

Financial review

Brief statement of the charity's policy on reserves

State the level of reserves and why they are held

THE TRUSTEES HAVE DECIDED TO ADAPT THEIR POLICY ON RESERVES AND HOLD HIGHER RESERVES FOR FUTURE PROPERTY REPAIRS, AS IT IS ANTICIPATED THAT THE NUMBER OF REPAIRS WILL INCREASE IN THE NEAR FUTURE. WE WILL THEREFORE HOLD RESERVES OF £70,000 FOR POTENTIAL PROPERTY REPAIRS, PLUS ONE YEAR OF EXPENSES OF APPROXIMATELY £20,000, MAKING A TOTAL OF £90,000.

Details of any funds materially in deficit

Further financial review details (OPTIONAL)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F OTHER OPTIONAL INFORMATION

Other information you think might be of interest to readers of your report and accounts

Charity registration number: 1152003

The Smallthorne Community Centre CIO

Annual Report and Financial Statements

for the Year Ended 31 March 2021

The Smallthorne Community Centre CIO

Contents

Reference and Administrative Details	1
Trustees' Report	2 to 4
Independent Examiner's Report	5
Statement of Financial Activities	6
Balance Sheet	7
Notes to the Financial Statements	8 to 15

The Smallthorne Community Centre CIO

Reference and Administrative Details

Trustees:	Neil Hawkins, Chair June Barlow, Treasurer Marilyn Hawkins, Secretary Sybil Halfpenny (resigned 12 December 2020) Matt Wilcox Kathleen Williamson Marion Derbyshire Candida Yaseemin Chetwynd
Principal Office	Community Drive Smallthorne Stoke-on-Trent Staffordshire ST6 1QE
Charity Registration Number	1152003
Independent Examiner	Daryl Denson ACMA Independent Examiner VAST The Dudson Centre Hope Street Hanley Staffordshire ST1 5DD

The Smallthorne Community Centre CIO

Trustees' Report

The trustees present the annual report together with the financial statements of the charity for the year ended 31 March 2021.

Objectives and activities

Objects and aims

The Smallthorne Community CIO trustees will develop the community centre for the benefit of the local community of Smallthorne and the surrounding area, together with other voluntary and residents groups, without distinction of age, sex, sexual orientation, race, political, religious or other opinions, to provide an open and inclusive facility in the interests of social welfare, recreation and leisure time occupation with the object of improving community well being. We aim to provide a financially self sustaining facility, expanding the usage of the centre by local community groups, individuals, and agencies in the future through events, activities and meetings.

The aims of the charity are:

- To provide room hire, human resources and services for education and training.
- To provide room hire, human resources and services for groups which deal with the advancement of health.
- To provide room hire, human resources and services for groups concerned with amateur sports.
- To provide recreational activities to the local community.

Objectives, strategies and activities

We provide a venue for low cost private hire for parties, community groups such as R.V.S., keep fit, toddler groups, bowls, friendship clubs and dance groups.

We recruit and train volunteers from the local community to run the social society and support those wishing to obtain employment, allowing them to gain experience in customer service, project delivery and management, social skills and recreational skills.

We have a drop in centre where our local residents association together with our councillor and the local police hold weekly surgeries for local residents who may have issues to report. The Citizens Advice Potteries Moneywise team also hold drop-in surgeries offering free advice to local residents.

Public benefit

The Smallthorne Community Centre CIO hosts a number of recreational and other activities at an affordable cost, allowing an economically and socially deprived area to have access to low cost recreational, educational, health related and social inclusive activities, as well as the offices for weekly "open surgeries" with our local councillor and a "drop in centre" for local residents to report areas of concern to the local police force.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Use of volunteers

All of the trustees perform voluntary work for the charity, as well as a number of other volunteers from within the community. Volunteers contribute an average of 120 hours per week and their main roles are to make and sell refreshments, cleaning, fundraising, organising and hosting bingo sessions, caretaking duties and supervision of groups using the community hall.

The Smallthorne Community Centre CIO

Trustees' Report

Achievements and performance

Sadly during the financial year Sybil Halfpenny passed away on 13 December 2020.

It has been a very difficult year owing to the Covid pandemic and we have had to comply with government guidelines to protect our local community. However, from December 2020 when the vaccine rollout began, we have worked with our local NHS partners to provide a vaccination centre for residents of the North of the city of Stoke-on-Trent.

Once some restrictions were lifted we were able to facilitate small groups to restart their community activities. We have taken this time to carry out some garden renovations and improvements.

We have been unable to carry out events such as weddings and parties due to restrictions. No committee meetings have taken place during this financial year, however trustees have kept up to date with any developments.

Financial review

Policy on reserves

The trustees decided to adapt their policy on reserves to hold higher reserves for future property repairs, as it is anticipated that the number of repairs for which the charity is responsible, due to leasehold commitments, will increase in the near future. Therefore the charity aims to hold reserves of £70,000 for potential property repairs, plus one year of expenses of approximately £20,000, making a total of £90,000. As at 31 March 2021, the charity had unrestricted free reserves of £207,098 (2020: £193,513) which is in excess of the policy and is likely to be spent on the property in due course.

Structure, governance and management

Nature of governing document

The Charity is governed by its Constitution of Charitable Incorporated Organisation dated 1st March, 2013.

Recruitment and appointment of trustees

The trustees are appointed by a resolution passed at a properly convened meeting of the charity trustees all of whom have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

Induction and training of trustees

Once inducted a new trustee is assigned a mentor who is an existing trustee. The new trustee will receive training in health and safety issues and any other legal issues which affect the running of the community centre. The new trustee will also be briefed in the latest financial position of the charity and will have the opportunity to examine financial records in order to gain an insight into the direction of the charity.

The Smallthorne Community Centre CIO

Trustees' Report

Relationships with related parties


Smallthorne Social Society CIC

Smallthorne Social Society CIC works closely with The Smallthorne Community Centre CIO by providing a bar service to events organised and hosted by The Smallthorne Community Centre CIO within the Community Hall. The Smallthorne Community Centre CIO provided Smallthorne Social Society CIC with initial funding to establish the bar by providing stock and the payment of other invoices. As well as paying back this initial loan, Smallthorne Social Society CIC also pays £500 per annum to The Smallthorne Community Centre CIO, as well as a donation consisting of the profits which the Smallthorne Social Society CIC made during the previous financial year.

Major risks and management of those risks

The main risks we face are keeping on top of repairs and maintenance of the building. During the year we have been fortunate in recruiting three more regular volunteers. In November 2018 we appointed a new trustee and we will be looking to obtain grant funding to enable us to make some improvements to the centre.

The annual report was approved by the trustees of the charity on 10/12/21 and signed on its behalf by:


Marilyn Hawkins
Trustee

The Smallthorne Community Centre CIO

Independent Examiner's Report to the trustees of The Smallthorne Community Centre CIO

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2021 which are set out on pages 6 to 14.

Respective responsibilities of trustees and examiner

As the charity's trustees of The Smallthorne Community Centre CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the The Smallthorne Community Centre CIO's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of The Smallthorne Community Centre CIO as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....
Daryl Denson ACMA
Independent Examiner

VAST
The Dudson Centre
Hope Street
Hanley
Staffordshire
ST1 5DD

Date: 15/12/2021

The Smallthorne Community Centre CIO

Statement of Financial Activities for the Year Ended 31 March 2021

	Note	Unrestricted funds £	Total 2021 £
Income and Endowments from:			
Donations and legacies	2	20,956	20,956
Charitable activities	3	<u>2,696</u>	<u>2,696</u>
Total Income		<u>23,652</u>	<u>23,652</u>
Expenditure on:			
Charitable activities	4	<u>(12,989)</u>	<u>(12,989)</u>
Total Expenditure		<u>(12,989)</u>	<u>(12,989)</u>
Net movement in funds		10,663	10,663
Reconciliation of funds			
Total funds brought forward		<u>193,513</u>	<u>193,513</u>
Total funds carried forward	13	<u>204,176</u>	<u>204,176</u>
	Note	Unrestricted funds £	Total 2020 £
Income and Endowments from:			
Donations and legacies	2	5,537	5,537
Charitable activities	3	<u>23,644</u>	<u>23,644</u>
Total Income		<u>29,181</u>	<u>29,181</u>
Expenditure on:			
Charitable activities	4	<u>(20,385)</u>	<u>(20,385)</u>
Total Expenditure		<u>(20,385)</u>	<u>(20,385)</u>
Net movement in funds		8,796	8,796
Reconciliation of funds			
Total funds brought forward		<u>184,717</u>	<u>184,717</u>
Total funds carried forward	13	<u>193,513</u>	<u>193,513</u>

All of the charity's activities derive from continuing operations during the above two periods.

The Smallthorne Community Centre CIO

(Registration number: 1152003) Balance Sheet as at 31 March 2021

	Note	2021 £	2020 £
Fixed assets			
Tangible assets	9	54,166	54,702
Current assets			
Debtors	10	2,363	7,008
Cash at bank and in hand	11	<u>148,722</u>	<u>132,328</u>
		151,085	139,336
Creditors: Amounts falling due within one year	12	<u>(1,075)</u>	<u>(525)</u>
Net current assets		<u>150,010</u>	<u>138,811</u>
Net assets		<u>204,176</u>	<u>193,513</u>
Funds of the charity:			
Unrestricted income funds			
Unrestricted funds		<u>204,176</u>	<u>193,513</u>
Total funds	13	<u>204,176</u>	<u>193,513</u>

The financial statements on pages 6 to 15 were approved by the trustees, and authorised for issue on 19/12/21 and signed on their behalf by:


Marilyn Hawkins
Trustee

The Smallthorne Community Centre CIO

Notes to the Financial Statements for the Year Ended 31 March 2021

1 Accounting policies

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Basis of preparation

The Smallthorne Community Centre CIO meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Exemption from preparing a cash flow statement

The charity opted to adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Income and endowments

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

Donations and legacies

Donations and legacies are recognised on a receivable basis when receipt is probable and the amount can be reliably measured.

Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Investment income

Interest received on bank deposits is recognised as it is earned.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

The Smallthorne Community Centre CIO

Notes to the Financial Statements for the Year Ended 31 March 2021

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees's meetings and reimbursed expenses.

Government grants

Government grants are recognised based on the accrual model and are measured at the fair value of the asset received or receivable. Grants are classified as relating either to revenue or to assets. Grants relating to revenue are recognised in income over the period in which the related costs are recognised. Grants relating to assets are recognised over the expected useful life of the asset. Where part of a grant relating to an asset is deferred, it is recognised as deferred income.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets costing £500 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Kitchen Extension and Property Improvements	0% - the residual value is not materially different from the carrying value of the asset.
Fixtures, Fittings and Equipment	15% - on a reducing balance basis.

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of is established when there is objective evidence that they will not be able to collect all amounts due according to the original terms of the receivables.

The Smallthorne Community Centre CIO

Notes to the Financial Statements for the Year Ended 31 March 2021

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees's discretion in furtherance of the objectives of the charity.

2 Income from donations and legacies

	Unrestricted funds General £	Total 2021 £
Donations and legacies;		
Donations from individuals	184	184
Grants, including capital grants;		
Government grants	<u>20,772</u>	<u>20,772</u>
	<u>20,956</u>	<u>20,956</u>
	Unrestricted funds General £	Total 2020 £
Donations and legacies;		
Donations from companies, trusts and similar proceeds	4,755	4,755
Donations from individuals	<u>782</u>	<u>782</u>
	<u>5,537</u>	<u>5,537</u>

3 Income from charitable activities

	Unrestricted funds General £	Total 2021 £
Room Hire	2,196	2,196
Rental of Bar to Smallthorne SS CIC	<u>500</u>	<u>500</u>
	<u>2,696</u>	<u>2,696</u>

The Smallthorne Community Centre CIO

Notes to the Financial Statements for the Year Ended 31 March 2021

	Unrestricted funds General £	Total 2020 £
Room Hire	4,863	4,863
Saturday Dance	6,139	6,139
Membership	1,425	1,425
Rental of Bar to Smallthorne SS CIC	500	500
Raffle	1,411	1,411
Bingo	1,616	1,616
Refreshments	1,270	1,270
Table Top Sales	75	75
Clubs	6,345	6,345
	<u>23,644</u>	<u>23,644</u>

The Smallthorne Community Centre CIO

Notes to the Financial Statements for the Year Ended 31 March 2021

4 Expenditure on charitable activities

	Activity undertaken directly £	2021 £
Utilities	850	850
Telephone & Internet	848	848
PRS Licence	135	135
Cleaning	1,053	1,053
Insurance	873	873
Repairs & Renewals	3,927	3,927
Office Expenses	17	17
Equipment	320	320
Security Services	432	432
Depreciation Charge	537	537
Sundries	468	468
Waste	818	818
Donations	1,000	1,000
Independent Examination	550	550
Donations to Smallthorne Social Society CIC	1,161	1,161
	12,989	12,989
	Activity undertaken directly £	2020 £
Utilities	6,659	6,659
Telephone & Internet	740	740
PRS Licence	552	552
Cleaning	1,495	1,495
Insurance	1,630	1,630
Organist	3,590	3,590
Repairs & Renewals	788	788
Office Expenses	716	716
Equipment	184	184
Rates	225	225
Security Services	392	392
Depreciation Charge	632	632
Sundries	305	305
Waste	844	844
Donations	20	20
Independent Examination	525	525
Bingo & Raffle Prizes	802	802
Refreshments	286	286
	20,385	20,385

The Smallthorne Community Centre CIO

Notes to the Financial Statements for the Year Ended 31 March 2021

5 Analysis of governance and support costs

Governance costs

	Unrestricted funds General £	Total 2021 £
Independent examiner fees		
Examination of the financial statements	550	550
	<u>550</u>	<u>550</u>
	Unrestricted funds General £	Total 2020 £
Independent examiner fees		
Examination of the financial statements	525	525
	<u>525</u>	<u>525</u>

6 Government grants

During the financial period the charity received £20,772 in Covid support grants from Stoke-on-Trent City Council (2020: £nil)

The amount of grants recognised in the financial statements was £20,772 (2020 - £Nil).

There were no conditions or other contingencies attached to this grant.

7 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

8 Taxation

The charity is a registered charity and is therefore exempt from taxation.

The Smallthorne Community Centre CIO

Notes to the Financial Statements for the Year Ended 31 March 2021

9 Tangible fixed assets

	Bar fixtures, fittings and equipment £	Total £
Cost		
At 1 April 2020	65,704	65,704
At 31 March 2021	65,704	65,704
Depreciation		
At 1 April 2020	11,538	11,538
At 31 March 2021	11,538	11,538
Net book value		
At 31 March 2021	54,166	54,166
At 31 March 2020	54,166	54,166

10 Debtors

	2021 £	2020 £
Prepayments	-	1,008
Other debtors	2,363	6,000
	2,363	7,008

11 Cash and cash equivalents

	2021 £	2020 £
Cash on hand	1,594	1,143
Cash at bank	147,128	131,185
	148,722	132,328

12 Creditors: amounts falling due within one year

	2021 £	2020 £
Accruals	1,075	525

The Smallthorne Community Centre CIO

Notes to the Financial Statements for the Year Ended 31 March 2021

13 Funds

Unrestricted funds

	Balance at 1 April 2020 £	Incoming resources £	Resources expended £	Balance at 31 March 2021 £
Unrestricted funds				
<i>General</i>				
Unrestricted Funds	193,513	23,652	(12,989)	204,176
	Balance at 1 April 2019 £	Incoming resources £	Resources expended £	Balance at 31 March 2020 £
Unrestricted funds				
<i>General</i>				
Unrestricted Funds	184,717	29,181	(20,385)	193,513

14 Related party transactions

During the year the charity made the following related party transactions:

Smallthorne Social Society CIC

The Smallthorne Community Centre CIO works closely with Smallthorne Social Society CIC. The Charity made an initial loan to the Smallthorne Social Society CIC when it commenced trading and this amount will be paid back in due course. A further loan was made in this financial period, to support the CIC during lockdown. Smallthorne Social Society CIC rents the bar within the community centre which they pay the Charity £500 per annum for and donates any profits it makes to the Charity.

During the period Smallthorne Social Society CIC received a loan of £5,000 from Smallthorne Community Centre CIO alongside a donation to cover wage expenses incurred not covered by the Coronavirus Job Retention Scheme.

At the balance sheet date the amount due from Smallthorne Social Society CIC was £2,363 (2020 - £6,000).