

Trustees' Annual Report for the period								
From		Period start date			To		Period end date	
		6 th	April	2020			5 th	April

Section A Reference and administration details

Charity name	The Matt Robinson Fund		
Other names charity is known by			
Registered charity number (if any)	1151962		
2 New Barns Oast			
146 Lavenders Road			
West Malling Kent			
Postcode		ME19 6HR	

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Nazim Bunting	Chair	To 24 2021	
2	Julia Bunting	Treasurer	From 25 April 2021	
3	Nicholas Robinson			
4	Rebecca Robinson Hugill	Secretary		

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
None	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
None		

Name of chief executive or names of senior staff members (Optional information)

None

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Foundation Constitution
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How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	All current trustees are volunteer Founding Trustees.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The establishment of The Matt Robinson Fund was initiated when Matthew Robinson, brother of Nicholas Robinson (Founding Trustee) was involved in a traumatic accident. Rebecca Robinson Hugill is Nicholas's wife, Nazim and Julia Bunting are married to each other, and are friends of the Robinson family with appropriate skills within the business and charity sectors to participate in the governance of the charity. In line with the CIO Julie Bunting stepped down as Trustee on 24th April 2020 having served three consecutive terms. Nicholas Robinson was reappointed as a Trustee for a three year terms starting on 25th April 2020.

The charity is a small stand-alone organisation with very low running costs. The charity is mainly a grant-giving organisation so the trustees believe the major risks associated with the organisation relate to:

a) Potential for fraudulent/ inflated grant applications: this risk is managed by requiring applicants to provide i) evidence of trauma (where appropriate) and ii) auditable estimates for any equipment to be grant-funded. Applicants are also requested to submit receipts for grant-funded purchases.

b) Secure funds management: Money is held in a charity current account and a charity deposit account with a national high street bank regulated by the Financial Conduct Authority and the charity treasurer is a qualified accountant working within the charity and not-for-profit sector.

c) Risk of Misuse of Funds by Trustee

Trustees aim to meet at least once a year where bank statements are reviewed to ensure appropriate expenditure of funds.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objective of the Matt Robinson Fund is "the relief of sickness and preservation of health for those affected by traumatic limb loss, in particular but not exclusively by the provision of grants". The focus of support is on those who are not well-supported through other means (such as personal accident insurance or armed services support).

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The trustees are aware of and have had regard to the Charity Commission guidance on public benefit in this seventh year of operation.

From personal involvement with a family member who suffered a double traumatic limb loss incident, the trustees became aware of the need for additional support for those in such situations who are not well supported from other sources. As such those who can benefit from the charity are mainly limited to those with the 'protected characteristic' of a disability specifically arising from a limb-loss trauma. As part of the process of when the charity was established, the trustees considered practical ways in which 'benefits' could be achieved for those affected by traumatic limb loss. It was determined that given the anticipated small size of the organisation, the most appropriate way to achieve the goal of 'benefits' would be to set up a system for the application and consideration of grants. The trustees initially determined there may be three types of grants applied for:

- a) those to cover short term expenses following a limb-loss incident
- b) medium term grants to cover items to enhance the quality of life post-trauma (anticipated value £200 - £500)
- c) major grants to cover expenses associated with longer term needs

Over the first seven years of operation, the charity has made eight grant awards, three in category b) and five in category c).

During the first year of operation (May 2013 to April 2014) the charity built up a reserve of grant funds through concerted fund raising initiatives. At the beginning of the second year of operation, a supporter kindly volunteered to undertake a sponsored fundraising event. Following careful consideration, the trustees felt that the funds generated by this event, together with existing reserves and an anticipated GiftAid claim, were of a sufficient level to meet the anticipated level of foreseeable need. However, it was agreed by the trustees that should they become aware of a potential grant application for a substantial amount consideration would be given to initiating significant fundraising activities. Small amounts of income are still being achieved through passive fund raising via the Easyfundraising website and through occasional one-off donations or sponsorship events.

Any applications for grants which have been received for consideration have been evaluated according to whether they fall within the specific charitable object of the Matt Robinson Fund.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The main activities of the charity during the year are as follows:

- As the period of the report spans the COVID 19 restrictions, the Trustees maintained regular contact through phone and email rather than in person meetings.
- There was one grant approved for one category c) grant request for the value of £2,687.47.
- A small number of non-specific requests for funding were received from other charities who were advised to reapply giving more details should they be supporting any individuals covered by the object of the Matt Robinson Fund. No further correspondence was received.
- During this year the Trustees kept in contact with one family in particular regarding potential grants applications for the benefit of an child who would be covered by the charity's remit.
- Fundraising was split between passive fund raising based on donations from Easyfundraising and a more substantial payment relating to a company give as you earn scheme.. A small amount of income was received through interest payments on funds held in the charity's deposit accounts.

Section E

Financial review

Brief statement of the charity's policy on reserves

Although the Trustees acknowledge the running costs of the charity are extremely low, a minimum reserve of £2,000 will be maintained in the charity's current bank account.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F**Other optional information**

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Section G**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Nick Robinson	Rebecca Robinson Hugill
Position (eg Secretary, Chair, etc)	Founding Trustee	

31 January 2022



CHARITY COMMISSION
FOR ENGLAND AND WALES

The Matt Robinson Fund

No (if any)

Receipts and payments accounts

CC16a

For the period
from

06-Apr-20

To

05-Apr-21

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	920	-	-	920	520
Gift Aid Claim	-	-	-	-	-
Matched Funding	-	-	-	-	325
Deposit Fund Interest	10	6	-	17	100
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	930	6	-	937	945.51
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	930	6	-	937	946
A3 Payments					
Charitable Grants	-	2,687	-	2,687	-
Fundraising Events	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	2,687	-	2,687	8,884
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	-	2,687	-	2,687.5	8,884.02
Net of receipts/(payments)	930	- 2,681	-	- 1,750.93	- 7,938.51
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	28,478	16,110	-	44,587.920	44,587.92
Cash funds this year end	29,408	13,429	-	42,836.99	

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at Bank	28,478	16,110	-
		-	-	-
		-	-	-
	Total cash funds	29,408	13,429	-

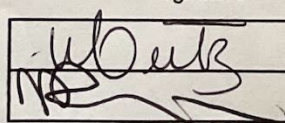
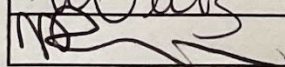
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

		Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets	Details			
			-	-
			-	-
			-	-
			-	-
			-	-

		Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Details			
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

		Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Details			
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	JULIA BUNTING	2/10/21
	N J ROBINSON	2/10/21