

Company number: 08283259
Charity Number: 1151944



MANCHESTER **HISTORIES**

Connecting people through histories and heritage

Report and financial statements
For the year ended 31st August 2020

Manchester Histories

Reference and administrative information

for the year ended 31st August 2020

Company number 08283259

Charity number 1151944

Registered office and operational address Room 3.17 Mansfield Cooper Building
University of Manchester
Oxford Road, Manchester, M13 9PL

Trustees Trustees, who are also directors under company law, who served during the year and up to the date of this report were as follows:

Hannah J Barker	(Chair of Trustees)
Konstantinos Arvanitis	(Resigned 24 June 2020)
Martin Gaw	(Resigned 6 January 2020)
Rob Higginson	
Shirin Hurst	(Resigned 20 May 2020)
Andrew Pattinson	
Melanie Tebbutt	
John M Williams	

Board observer / Advisor Salma Patel – community / BME advisor
Dave Haslam – Cultural advisor

Key management Personnel	Karen Shannon	Chief Executive
	Charlie Booth	Community Engagement Manager
	Janine Hague	Project Manager
	Laura Stevens	Digital Content Manager (Contract ended on 31st October 2019)
	John Leatherbarrow	Administrator

Bankers Co-operative Bank plc

Independent Examiner Christy Lau FCCA CTA DChA
Slade & Cooper Limited
Beehive Mill, Jersey Street, Ancoats Manchester M4 6JG

Manchester Histories
Trustees' annual report
for the year ended 31st August 2020

The trustees present their report and the unaudited financial statements for the year ended 31st August 2020. Included within the trustees' report is the directors' report as required by company law.

Reference and administrative information set out on page 1 forms part of this report. The financial statements comply with current statutory requirements, the memorandum and articles of association and the Statement of Recommended Practice - Accounting and Reporting by Charities: SORP applicable to charities preparing their accounts in accordance with FRS 102.

Objectives and activities

Charitable objects

For the public benefit the advancement of participation, education and learning. In particular, but without prejudice to the generality of the foregoing to:

1. Promote, advance, and widen access, participation to education and learning about Greater Manchester's histories and heritage for the benefit of the general public.
2. To further such other exclusively charitable purposes as the Trustees in their absolute discretion see fit.

Purpose

Connecting people through histories and heritage.

Vision

Manchester Histories is a growing and dynamic charity. We work collaboratively with people, organisations and partners to reveal and celebrate the stories of the people and places that make up Greater Manchester. We connect people together to explore the past and shape the future through histories and heritage.

Mission

Equally valuing all voices across Greater Manchester in the telling, preserving and celebrating of our stories.

Activities

The strategies employed to achieve the charity's aims and objectives are:

- Working with people across Greater Manchester to reveal, share and celebrate histories and heritage.
- Delivering the Manchester Histories Festival and other related events and commemorations.
- Facilitating skills development, learning and confidence in individuals and communities.
- Promoting cross-working and collaboration through supporting new networks and partnerships.
- Acting as an advocate for Great Manchester histories and heritage.

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Our work relates to the aim of Our Manchester Approach and Cultural Ambition by:

- Delivering a culturally distinctive festival and programme that invites communities, partners and investors to work with us to support their own interests and ideas, maximizing cultural growth through histories and heritage.
- Contributing to the thriving festival scene in Manchester, by attracting diverse audiences and providing the opportunity for Manchester people to engage in cultural experiences that are community inspired and explore and celebrate the rich history of the city.
- Prioritising active participation with people and communities who are least engaged to ensure our work is shaped, created and delivered in partnership with people to develop new talent, and improve life chances.
- Providing learning opportunities about local histories and heritage that connect different people together to make change and ignite innovation and new ways of expressing histories.
- Supporting and developing partnership working; engaging people in a dynamic experience of histories and heritage to make positive change.
- Generating a wider understanding of Manchester's historical impact nationally and internationally.

Public benefit

Manchester Histories works throughout the year delivering projects, training, exhibitions, events, networks and more with communities to recognise, explore and value histories. Our open curatorial policy for Manchester Histories Festival recognises the stories, skills and experience of everyone, including people outside of the formal heritage and education sector. The trustees review the aims, objectives and activities of the charity each year. However, this year our aims and objectives have stayed the same, as they were set for a two-year period as we delivered the Peterloo 2019 programme. The vision, values, aims and objectives are due to be reviewed in 2021, with the development and delivery of a new business plan from 2021 – 2024.

This report looks at what the charity has achieved and the outcomes of its work in the reporting period. The trustees report the success of each key activity and the benefits the charity has brought to those groups of people that it is set up to help. The review also helps the trustees ensure the charity's aims, objectives and activities remained focused on its stated purposes. The trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning its future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives that have been set.

Contribution of volunteers

Volunteers are essential to the delivery of our activities and are highly valued within the charity. Over the past year we have continued to work with our volunteers, but due to the impact of Covid-

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19, we have not had the opportunity to meet face-to-face on many occasions. Also, Manchester Histories Festival and most of our events were cancelled in their usual physical format, which meant that there was no activity they could take part in, or support.

However, we have delivered an online Digifest, on-line histories quizzes, informal history talks and undertaken a digital audit of their skills to better understand how we can improve their digital capacity to help to support Manchester Histories in the longer term. Our Community Engagement Manager is now in the process of developing a new training programme for volunteers, that will improve their knowledge of local histories, and their digital skills to help promote the work of Manchester Histories.

Achievements and performance

The charity's main activities and who it tries to help are described below. All its charitable activities focus on our project work and Manchester Histories Festival and are undertaken to further Manchester Histories' charitable purposes for the public benefit. In this period of reporting Manchester Histories completed the delivery of the Peterloo 2019 Programme, which commemorated the Peterloo Massacre; a widely acknowledged and significant event in the history of public protest, democracy, universal suffrage and part of Manchester's radical tradition. This involved compiling an impact report and a series of short films that highlighted the key achievements of the programme.

These included:

- 180+ events over 3 months
- 513,228 visitors to Manchester Central Library
- 6,168 tickets sold to attend events
- 45,982 visitors to the Peterloo website over a three-month period
- From the Crowd performance went ahead on Friday 16th August 2019 despite the heavy rain with audiences of over 8,000 people

The National Lottery Strand produced

- 2 Protest Music performances at Royal Northern College of Music: 72 Artists, attended by 527 people
- 24 Volunteer training sessions
- 1,976 Volunteer training hours
- 21 British Film Institute workshop days with young people
- New Digital Learning Resources downloaded 408 times and sent to over 300 teachers contacts across Greater Manchester 4 Soapbox public performances attended by over 500 people
- BFI showcase event attended by 74 people
- 4 Network & Steering Group meetings in 2019 attended by over 400 people
- 46 young people engaged over three different project strands
- Peterloo Descendants connected to 150 descendants across the globe
- Peterloo Descendants film screening attended by 92 people

[View the full report here:](#)

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The Peterloo 2019 programme also won the University of Manchester's Making a Difference Awards for Social Responsibility for Outstanding Public & Community Engagement. A great recognition of the success of all the work produced.

"I want to congratulate Manchester Histories on your years of sheer hard work that resulted in the extensive programme for Peterloo 2019 and the fabulous commemorative anniversary weekend. I have witnessed first-hand how much effort you have all put in and I want to pass on my thanks. You have orchestrated the creation of a meaningful legacy to history. Thank you."

Peterloo Network Member.

In October 2019, we started to develop work to deliver Manchester Histories Festival 2020, and the People's River Project.

Manchester Histories Festival 2020.

The main focus of the festival for 2020 was to celebrate and mark the 50th anniversary of the Chronically Sick and Disabled Persons Act (1970) and Disabled People's Rights. This landmark legislation was pioneered by the late Lord Alf Morris, who subsequently became Britain's first minister for disabled people. Often described as the Magna Carta for disabled people, this was the first disability rights legislation anywhere in the world and laid the foundations for the Disability Discrimination Act 1995 and the Equality Act 2010.

Alf Morris was born and bred in Manchester and served as an MP for Wythenshawe. Throughout his lifetime, he campaigned tirelessly for the rights of disabled people.

Overall purpose and objectives for the festival:

- To raise awareness in the general population of the significance of this ground-breaking legislation and those other legal instruments for which it paved the way (including the DDA 1995 and The Equality Act 2010).
- To provide an historical and future orientated perspective on disabled people's lives in the UK including the positive developments that have taken place, current uncertainties and future directions.
- To celebrate the life and achievements of Alf Morris (Later Lord Morris of Manchester) and those with whom he worked.
- To provide a platform for disabled people to express their voices through performance, music, and co-designed creative activity.
- To spotlight, amongst the vast diversity of disabled people, everyday role models who are neither heroes nor victims but whose positive, ordinary and occasionally spectacularly talented lives make our whole society richer.
- To encourage a present-time, open and critical debate about the promotion of equality for disabled people to the benefit of all in society.

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- For disabled people, on their own terms, to author the past, current and potential futures of their citizenship, contribution and participation in the UK. This is a position of empowerment and possibility that would not have been possible without that initial piece of legislation which we honour in these events.

The themes for Manchester Histories Festival 2020 were Celebrate – Learn Challenge. Manchester Histories Festival 2020 was a collaborative programme led by Manchester Histories between the family of the late Lord Morris of Manchester, The University of Manchester, Manchester Metropolitan University, University of Manchester's Students' Union, the TUC (Manchester), Manchester City Council and the Greater Manchester Coalition of Disabled People.

The festival was all set to take place in June 2020, but due to Covid-19, we had to change our plans. Working with our partners and steering group we all decided that the festival should still take place, so we adapted our plans and reimagined the festival to take place on-line. DigiFest 2020 was born, and re-scheduled to take place in early September 2020, with a two-day live broadcast telling the stories of disabled people and their allies across Greater Manchester and beyond. The outcomes of the festival will be reported in the next end of year accounting period.

Another important aspect of the festival was developing a robust plan to make the on-line digital content as accessible as possible. Working alongside partners from the University of Manchester and disabled people new guidelines were produced to set a standard for accessibility.

People's River Project.

In September 2019, Manchester Histories were approached by Manchester City Council and Wuppervverband, a water management organisation in Wuppertal, Germany, also the birthplace of Friedrich Engels, to partner on a new photography project that would connect the two cities together.

In Manchester we decided to focus on the River Irk, as it was a traditionally overlooked industrial river but one that provided vivid depictions of life in Engels seminal text *The Condition of the Working Class in England*. After meeting with a number of community groups and neighbourhood teams in North Manchester, the People's River project was developed to explore the hidden histories of people who lived and worked alongside the River Irk today and their relationship to it throughout history. The project was also inspired by the life and works of Friedrich Engels and marked the two hundredth anniversary of his birth in 2020.

However, like many projects planned for 2020 we had to adapt to a new way of working remotely due to social distancing and repeated national lockdowns due to Covid-19. As a solution to this we produced a printed Engels toolkit, that was distributed to community partners across North Manchester. People could also request to have a hard copy posted to them or to download the toolkit digitally via the [Manchester Histories website](#). The activity sheets covered Engels' early life, his relationship to the River Irk and his text in *The Condition of the Working Class in England*. In late summer 2020 it looked optimistic that we could deliver some small but in person workshops, so we commissioned artist Liz Wewiora, a socially engaged photographer to work with community groups in north Manchester.

The aim of the workshops was to co-produce content for a series of public exhibitions that would share what the river looked like today, compared with the past and what hidden histories could be

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revealed by the people who lived alongside it. Liz worked with our lead community partners in north Manchester through a series of 19 outdoor socially distanced photo walks and online Zoom workshops. For those people who were isolating and with little access to the internet, Liz made creative packs that could be posted out with accompanying phone calls.

Accompanying these photography sessions, we also invited local historian and tour guide, Jonathan Schofield, to deliver two online talks which were versions of his walking tours he would normally deliver in person. The first was an introductory history of Friedrich Engels and Karl Marx and the second talk focused on the past and present of the Irk Valley. Over 80 people tuned in from home to hear about the history of the area.

We are now in the process of looking through and reflecting on all the stories shared with us and the photographs of the River Irk that have been captured. We are planning on revealing all the content gathered through a series of public exhibitions in Spring/Summer 2021. The project is funded by Manchester City Council through their Neighbourhood Investment Fund and Economic Regeneration Fund.

Impact of Covid-19.

Due to Covid-19, a number of our projects had to be put on hold or had limited activity. Our work developing a project plan with the Holy Name Church, Oxford Road, Manchester was delayed, the Children's History Society conference at Manchester Metropolitan University was cancelled, and community-based activity taking place Wythenshawe, as part of the Greater Manchester Arts Network, Dove & Cap heritage tour was also cancelled. Also, due to the changing funding landscape, most of the main funders, such as National Heritage Lottery Fund cancelled all project grants. This meant we were unable to apply for new work.

Beneficiaries of our services

Manchester Histories works with a number of community groups, organisations, volunteers and people from across Greater Manchester who benefit from our services. For example, some of the organisations and groups involved in DigiFest 2020 and People's River Project included:

- Venture Arts, an award-winning visual arts charity that support people with learning disabilities to reach their full potential through arts and culture. We worked with artists from ventures arts to support the brand and programme for DigiFest 2020.
- Drake Music, leaders in music, disability and technology. Together we commissioned three young disabled musicians to make new work for DigiFest 2020.
- Greater Manchester Coalition of Disabled People, a Disabled People's Organisation run by disabled people for disabled people, they played an important role on the DigiFest 2020 Steering Group, helping to shape the festival programme.
- Henshaws, a northern charity supporting people living with sight loss and a range of other disabilities. They contributed to an on-line history art exhibition as part of DigiFest 2020.

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- No. 93 Wellbeing Centre, part of Greater Manchester Mental Health Trust. The community centre has been in the heart of Harpurhey for many years and is an important mental health resource for the whole community. Groups from the centre went on history health walks as part of the People's River project.
- The Friends of Angel Meadow (FOAM), who represent the interests of the residential neighbourhood as well as park users in the Angel Meadow area of north Manchester. FOAM engages in community projects such as the People's River project to tell stories about the local area and park.
- HMG Paints Ltd, who have had a factory on the banks of the River Irk for over 90 years shared their archives of photographs and other artifacts of the factory as part of the People's River Project. Artist Liz Wewiora also interviewed some factory workers to uncover the stories of the generations of families who had worked at the factory over the years.

Other organisations have benefited from using our services, mainly to connect people and broker partnerships with others, but to also act as consultants for supporting other project work, funding, exhibition and the 'go to' organisation for support in engaging people in histories and heritage. All of the above beneficiaries have benefited from their engagement with Manchester Histories projects. They have learnt about histories and heritage which is important to them, and what local histories and archives can offer to bring histories to life.

Beneficiaries have shown increased confidence and people felt their quality of engagement with their own histories and heritage had improved.

Other benefits included:

- People felt better connected and less isolated particularly with the impact of Covid – 19
- People made new friends, mainly online due to social distancing and the impact of Covid-19
- People learnt through on-line peer learning and co-production opportunities
- Improved health and well-being
- Increased sense of pride in people and places
- Access to accessible on-line digital content

Financial review

The charity had a surplus on unrestricted funds for the year of £44,600. This demonstrates that the charities finances are on a firm foot going forward. At the end of the financial year the total reserves of the charity were £92,115 of this £30,063 were restricted funds, being grant funding for specific projects, and £60,052 were unrestricted funds (£50,129 will be allocated to support our ongoing

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public engagement programmes and Manchester Histories Festival, this will leave £11,923 as free reserves for Manchester Histories.)

Principal funding sources:

- Manchester City Council
- The University of Manchester
- Manchester Metropolitan University
- Greater Manchester Combined Authority

Reserves policy

We are aware as trustees of the need to have sufficient free reserves (unrestricted funds not invested in fixed assets or otherwise designated) in order to enable the charity to manage its cash flow and the inherent risks associated with staging a programme of work and festival and responding to changing funding regimes. It is the intention of the Trustees to grow the charity's reserves within 5 years to the equivalent of six months' operational expenditure. This is calculated at approx. £50,000. Manchester Histories will ensure full cost recovery funds are added to each funding application with a 20% administration fee and charge industry standard fees for any consultation or provided services to other organisations or funders.

Plans for the future

Manchester Histories has set out its plans for the future in a strategy tree that has been developed by the board and team members. It provides a framework for our strategic aims and objectives for the next year. However, a new business plan/framework will start to be developed in 2020 with Trustees, staff, volunteers and stakeholders.

This will also include a review of the Board of Trustees and our Patrons, to ensure the relevant skills and interests are in place to continue to steer the organisation towards a sustainable future.

Current framework includes:

- Self- sustained independent charity
- Building core team, year-long programme of work and the annual Manchester Histories Festival
- Recognised sector leader for Histories & Heritage
- Develop further partnerships to co-produce work that brings to life histories through engagement with arts and cultural activity with people and other cultural organisations

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- Go to organisation for Learning & Development in community cohesion through heritage
- Building our Heritage Tool Kits and recourses to be more interactive on-line to reach more diverse audiences
- Development of consultancy/advisory work
- Development of Manchester Histories methods /style of events/programming internationally through partnership work
- Increase our strategic visibility
- Implement a value-based approach by tapping into the talent, experience, and passion inside and out of Manchester Histories
- Empowering everyone to support, influence and amplify our message of connecting people through histories and heritage

Despite the challenges of Covid-19, Manchester Histories will continue with its ambitions to run a year-long programme of work, with a focus on overlooked communities and to host the magnificent Manchester Histories Festival. We will also start to develop a new business model to support us to recover from the pandemic; using a value led approach to review our aims and objectives from 2021 onwards. We will continue to focus on the development of our key purpose: connecting people through histories and heritage, and to recognise and celebrate the skills, passion and expertise that exist in our communities across Greater Manchester to bring histories to life.

The Trustees and Chief Executive would like to thank all of our partners, stakeholders, freelancers, staff, funders, volunteers and audiences who have supported Manchester Histories over the past year.

We are indebted to the on-going support of the University of Manchester, Manchester Metropolitan University, Manchester City Council Cultural Partnership Grant, Greater Manchester Combined Authority, Culture Fund, and would particularly like to thank the National Heritage Lottery Fund, National Lottery Community Fund, Manchester City Council Neighbourhood Fund & Teams, Historic England, Manchester Central Library, Greater Manchester Coalition of Disabled People, Venture Arts, Drake Music, Brazen Productions, Gill and Lady Morris, The Robert McAlpine & Semble Fund, Granada Foundation, and all our partners for their support in developing new and exciting project work with us.

Thank you also to Glitterfish for their continued support with the Manchester Histories website. Thank you to Fido PR for their work with us to ensure the story of Alf's Act and DigiFest 2020 reached as many different audiences as possible locally, nationally and globally. Thank you, Imagine Design, for all the branding and programme for Manchester Histories Festival 2020.

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Structure, governance and management

The Charity is a company limited by guarantee and is governed by its Memorandum and Articles of Association dated 6 November 2012. It is registered as a charity with the Charity Commission, having been registered on 8 May 2013. The only people eligible to be members of the Charity are its Directors, and the Directors must be members of the company. Members of the charity guarantee to contribute an amount not exceeding £1 to the assets of the charity in the event of winding up. The total number of such guarantees on 31st August 2020 was 5 (2019:8). The trustees are members of the charity, but this entitles them only to voting rights. The trustees have no beneficial interest in the charity.

All trustees give their time voluntarily and receive no benefits from the charity. Any expenses reclaimed from the charity are set out in note 9 to the accounts. There are no related party transactions that require to be disclosed.

Appointment of Directors and Trustees

The Directors, who are the Trustees, are appointed by the members in general meeting. At each AGM, one third of the Directors retire by rotation, being the longest in office, and are eligible for re-election. Other than a retiring trustee, the only people eligible for election as trustees are those either nominated by the Board or by a member giving not less than 14 and not more than 35 clear days' notice of the intention to propose a person for appointment or re-appointment.

Trustee recruitment, induction and training

The Directors, who are the Trustees, are collectively known as the Board. The Directors will identify new Trustees to be recruited as the needs of the organisation grow. The Board will continue to develop robust strategies for their induction, and for ongoing training and development of the entire Board. The induction training for newly appointed trustees comprises of an initial meeting with the Board of Trustees at which a pack is provided. This includes a copy of the governing document, a copy of the most recent annual report and financial statements, our policies, a copy of the minutes of previous trustee meeting minutes and a copy of the Charity Commissioners guidance 'The Essential Trustee'.

Organisation

The Board, which must not be less than three members, administers the Charity. We currently have five board members, with three resignations in the reporting year. The Trustees have delegated the day-to-day authority for operational matters including finance, employment and artistic development, within the overall vision agreed by the Board to the Chief Executive, Karen Shannon. The Board meets on a quarterly basis, the chair and Chief Executive meet on a monthly basis.

Related parties and relationships with other organisations

Manchester Histories prides itself on its ability to build positive relationships with other partners and charities. Over the past year we have deepened our partnership working with the University of Manchester, by working closely with Creative Manchester, Faculty of Biology, Medicine and Health and the Disabled Staff Network. At Manchester Metropolitan University, we have built further relationships with Manchester Centre for Youth Studies, an award-winning interdisciplinary research centre specialising in participatory, youth-informed research that positively influences the lives of young people. On a community level, we have built new partners with a host of new grass roots groups, including the Many Hands craft collective in north Manchester, Collyhurst Big Local

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Partnership, that is made up of residents and other local organisations, with a of focus on providing opportunities for young people, happier families and having a voice.

Manchester Histories continues to be part of Manchester City Council's Culture Partnership Agreements Grants programme and Greater Manchester Combined Authority, Culture Fund. This has enabled us to better connect with the cultural offer across the city and with other cultural organisations to share good practice, knowledge and understanding, and to cross market our activities to support each other's work in terms of promotion, advocacy and profile.

Remuneration policy for key management personnel

Key management personnel undergo a yearly review of their work. This is carried out by the chair of the Trustees, who reviews their performance, development needs and achievements. If any remuneration is awarded at this review, all board members need to agree to this based on a successful review and performance before it is awarded to any member of personnel.

Risk management

Manchester Histories have considered the major risks facing the charity and have put in place policies and procedures to mitigate those risks. In every funding application, such as for the National Heritage Lottery Fund, Manchester Histories has to submit a risk management register to identify any risks associated with project work. Strategies and plans are then put in place to mitigate the risks to be able to deliverer project work successfully.

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for the year ended 31st August 2020

Statement of responsibilities of the trustees

The trustees (who are also directors of Manchester Histories for the purposes of company law) are responsible for preparing the trustees' annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the Charities SORP
- Make judgements and estimates that are reasonable and prudent
- State whether applicable UK Accounting Standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in operation

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

This report has been prepared in accordance with the provisions applicable to companies subject to the small companies' regime of the Companies Act 2006.

The trustees' annual report has been approved by the trustees and signed on their behalf by

Hannah J Barker

Professor of British History, Director of the John Rylands Research Institute SALC, University of Manchester.

Date...10th May 2021

Independent examiner's report
to the trustees of
Manchester Histories

I report to the charity trustees on my examination of the accounts of the company for the year ended 31st August 2020 which are set out on pages 15 to 33.

Responsibilities and basis of report

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Christy Lau FCCA CTA DChA

Slade & Cooper Limited
Beehive Mill, Jersey Street
Ancoats Manchester M4 6JG
Date 19th May 2021

Manchester Histories
Statement of Financial Activities
(including Income and Expenditure account)
for the year ended 31 August 2020

	Note	Unrestricted funds £	Restricted funds £	Total funds 2020 £	<i>Total funds 2019 £</i>
Income from:					
Donations and legacies	3	20,000	-	20,000	30,000
Charitable activities	4	52,705	147,915	200,620	424,886
Total income		72,705	147,915	220,620	454,886
Expenditure on:					
Charitable activities	5	28,105	151,044	179,149	426,060
Total expenditure		28,105	151,044	179,149	426,060
Net income/(expenditure) before net gains/(losses) on investments		44,600	(3,129)	41,471	28,826
Net income/(expenditure) for the year	7	44,600	(3,129)	41,471	28,826
Transfer between funds		-	-	-	-
Net movement in funds for the year		44,600	(3,129)	41,471	28,826
Reconciliation of funds					
Total funds brought forward		17,452	33,192	50,644	21,818
Total funds carried forward		62,052	30,063	92,115	50,644

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

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Company number 08283259
Balance sheet as at 31 August 2020

	Note	2020	2019
		£	£
Current assets			
Debtors	12	3,896	70,999
Cash at bank and in hand	13	97,965	60,653
Total current assets		101,861	131,652
Liabilities			
Creditors: amounts falling due in less than one year	14	(9,746)	(81,008)
Net current assets		92,115	50,644
Total assets less current liabilities		92,115	50,644
Net assets		92,115	50,644
The funds of the charity:			
Restricted income funds	15	30,063	33,192
Unrestricted income funds	16	62,052	17,452
Total charity funds		92,115	50,644

For the year in question, the company was entitled to exemption from an audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006,
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts are prepared in accordance with the special provisions of part 15 of the Companies Act 2006 relating to small companies and in accordance with FRS102 SORP, and constitute the annual accounts required by the Companies Act 2006 and are for circulation to members of the company.

The notes on pages 18 to 33 form part of these accounts.

Approved by the trustees on 10/05/2021 and signed on their behalf by:

.....
Hannah J Barker (Chair)

.....
Rob Higginson (Trustee)

Manchester Histories
Statement of Cash Flows
for the year ending 31 August 2020

	Note	2020 £	2019 £
Cash provided by/(used in) operating activities	18	37,312	53,278
Increase/(decrease) in cash and cash equivalents in the year		37,312	53,278
Cash and cash equivalents at the beginning of the year		60,653	7,375
Cash and cash equivalents at the end of the year		97,965	60,653

Notes to the accounts for the year ended 31 August 2020

1 Accounting policies

The principal accounting policies adopted, judgments and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

a Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), second edition - October 2019 (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006 and UK Generally Accepted Accounting Practice.

Manchester Histories meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

b Preparation of the accounts on a going concern basis

The trustees consider that there are no material uncertainties about the charitable company's ability to continue as a going concern.

No key judgments which the trustees have made which have a significant effect on the accounts.

The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amount of assets and liabilities within the next reporting period.

Notes to the accounts for the year ended 31 August 2020 (continued)

c Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

For legacies, entitlement is taken as the earlier of the date on which either: the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the charity that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Income received in advance of a provision of a specified service is deferred until the criteria for income recognition are met.

d Donated services and facilities

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), general volunteer time is not recognised; refer to the trustees' annual report for more information about their contribution.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

e Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

f Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of charity.

Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose.

Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

Notes to the accounts for the year ended 31 August 2020 (continued)

g Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Expenditure on charitable activities includes the costs undertaken to further the purposes of the charity and their associated support costs.
- Other expenditure represents those items not falling into any other heading.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

h Allocation of support costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back office costs, finance, personnel, payroll and governance costs which support the charity's programmes and activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities. The bases on which support costs have been allocated are set out in note 7.

i Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

j Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

k Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Notes to the accounts for the year ended 31 August 2020 (continued)

I Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

m Pensions

Employees of the charity are entitled to join a defined contribution 'money purchase' scheme. The charity's contribution is restricted to the contributions disclosed in note 9. There were no outstanding contributions at the year end.

2 Legal status of the charity

The charity is a company limited by guarantee registered in England and Wales and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The registered office address is disclosed on page 1.

3 Income from donations and legacies

Current reporting period	Unrestricted £	Restricted £	Total 2020 £
University of Manchester	10,000	-	10,000
Manchester Metropolitan University	10,000	-	10,000
	<hr/>	<hr/>	<hr/>
Total	20,000	-	20,000
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

Previous reporting period	Unrestricted £	Restricted £	Total 2019 £
<i>Donations</i>	<i>1,500</i>	<i>-</i>	<i>1,500</i>
<i>Unison</i>	<i>3,500</i>		<i>3,500</i>
<i>University of Manchester</i>	<i>15,000</i>	<i>-</i>	<i>15,000</i>
<i>Manchester Metropolitan University</i>	<i>10,000</i>	<i>-</i>	<i>10,000</i>
	<hr/>	<hr/>	<hr/>
Total	30,000	-	30,000
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

Manchester Histories

Notes to the accounts for the year ended 31 August 2020 (continued)

4 Income from charitable activities

Current reporting period	Unrestricted £	Restricted £	Total 2020 £
Heritage Lottery Fund			
- Peterloo 2019		7,030	7,030
Heritage Lottery Fund			
- Emergency Funding	27,700	-	27,700
Manchester City Council			
- Cultural Team	-	22,230	22,230
Manchester City Council (ERF)			
- From the Crowd	-	14,200	14,200
Manchester City Council (ERF)			
- People's River	-	9,000	9,000
Manchester City Council			
- Radical Read	-	10,000	10,000
Manchester City Council (NIF)			
- Harpurhey	-	5,000	5,000
Manchester City Council (NIF)			
- Wythenshawe	-	1,000	1,000
Manchester City Council (NIF)			
- From the Crowd	-	2,500	2,500
Manchester City Council (NAF)			
- People's River	-	1,000	1,000
Manchester City Council			
- Discretionary grant	10,000	-	10,000
Greater Manchester Combined Authority	-	25,000	25,000
Arts Council			
- From the Crowd	-	40,000	40,000
Historic England	-	3,000	3,000
University of Manchester	-	4,000	4,000
Sir Robert AcAlphine Fund		2,955	2,955
The Granada Foundation	-	1,000	1,000
Project Fees and Consultancy	12,117	-	12,117
Other income	2,888	-	2,888
Total	52,705	147,915	200,620

Manchester Histories

Notes to the accounts for the year ended 31 August 2020 (continued)

4 Income from charitable activities (Cont.)

<i>Previous reporting period</i>	<i>Unrestricted £</i>	<i>Restricted £</i>	<i>Total 2019 £</i>
<i>Heritage Lottery Fund</i>			
- Peterloo 2019	-	181,900	181,900
<i>Manchester City Council</i>			
- Cultural Team	-	22,230	22,230
<i>Manchester City Council</i>			
- Manchester Hill	-	3,410	3,410
<i>Manchester City Council</i>			
- From the Crowd	-	92,800	92,800
<i>Manchester City Council (ERF)</i>			
- From the Crowd	-	10,000	10,000
<i>Manchester City Council</i>			
- Radical Read	-	20,000	20,000
<i>The National Archives</i>			
- Peterloo	-	7,500	7,500
<i>Greater Manchester Combined Authority</i>	-	12,500	12,500
<i>Greater Manchester Combined Authority</i>			
- GM Archivists	-	7,000	7,000
<i>Arts Council</i>			
- From the Crowd	-	40,000	40,000
<i>Historic England</i>	-	10,000	10,000
<i>Project fees and consultancy</i>	17,546	-	17,546
<i>Total</i>	<i>17,546</i>	<i>407,340</i>	<i>424,886</i>

Notes to the accounts for the year ended 31 August 2020 (continued)

5 Analysis of expenditure on charitable activities

	Total 2020 £	Total 2019 £
Staff costs	94,290	112,068
Event production costs	4,444	4,287
Professional fees - artists & curators	6,309	198,901
Other professional fees	57,102	-
Marketing & publicity costs	3,233	79,193
Other project costs	3,693	15,162
Monitoring and evaluation	1,916	5,916
Travel and Meetings	2,701	5,075
Governance costs (see note 6)	1,980	1,142
Support costs (see note 6)	3,481	4,316
	<hr/> 179,149	<hr/> 426,060
	<hr/> <hr/>	<hr/> <hr/>
	2020 £	2019 £
Restricted expenditure	151,044	390,202
Unrestricted expenditure	28,105	35,858
	<hr/> 179,149	<hr/> 426,060
	<hr/> <hr/>	<hr/> <hr/>

6 Analysis of governance and support costs

Current reporting period	Support £	Governance £	Total 2020 £
Insurance	49	-	49
Office costs	3,432	-	3,432
Accountancy services	-	1,980	1,980
	<hr/> 3,481	<hr/> 1,980	<hr/> 5,461
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
Previous reporting period	Support £	Governance £	Total 2019 £
Insurance	224	-	224
Office costs	4,092	-	4,092
Accountancy services	-	1,142	1,142
	<hr/> 4,316	<hr/> 1,142	<hr/> 5,458
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

Notes to the accounts for the year ended 31 August 2020 (continued)

7 Net income/(expenditure) for the year

This is stated after charging/(crediting):	2020	2019
	£	£
Independent Examiner's remuneration		
Accountancy fees	1,000	1,000
Independent examination	250	250
Other	400	500
	<hr/>	<hr/>

8 Staff costs

Staff costs during the year were as follows:

	2020	2019
	£	£
Wages and salaries	83,962	102,221
Social security costs	6,747	6,278
Pension costs	2,519	2,758
Other personnel costs	1,062	811
	<hr/>	<hr/>
	94,290	112,068
	<hr/>	<hr/>

No employees has employee benefits in excess of £60,000 (2019: Nil).

The average number of staff employed during the period was 4 (2019: 5).

The key management personnel of the charity comprise the trustees, Chief Executive Officer, Community Engagement Manager, Project Manager, Administrator and Digital Content Manager (2019: the trustees and Chief Executive Officer). The total employee benefits of the key management personnel of the charity were £83,961 (2019: £41,500).

9 Trustee remuneration and expenses, and related party transactions

Neither the management committee nor any persons connected with them received any remuneration or reimbursed expenses during the year (2019: Nil).

No members of the trustee received travel and subsistence expenses during the year (2019: £ Nil).

No aggregate donations from related parties (2019: £ Nil).

There are no donations from related parties which are outside the normal course of business and no restricted donations from related parties.

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity, including guarantees, during the year (2019: Nil).

Notes to the accounts for the year ended 31 August 2020 (continued)

10 Government grants

The government grants recognised in the accounts were as follows:

	2020 £	2019 £
Manchester City Council	74,930	148,440
Greater Manchester Combined Authority	25,000	19,500
Arts Council	40,000	40,000
	<hr/>	<hr/>
	139,930	207,940
	<hr/>	<hr/>

Some of the Manchester City Council funding was unspent at the year end (see note 15).
Otherwise there were no unfulfilled conditions and contingencies attaching to the other grants.

11 Corporation tax

The charity is exempt from tax on income and gains falling within Chapter 3 of Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

Manchester Histories

Notes to the accounts for the year ended 31 August 2020 (continued)

12 Debtors

	2020 £	2019 £
Trade debtors	-	5,317
Prepayments and accrued income	3,896	65,682
	<hr/>	<hr/>
	3,896	70,999
	<hr/> <hr/>	<hr/> <hr/>

13 Cash at bank and in hand

	2020 £	2019 £
Cash at bank and on hand	97,965	60,653
	<hr/>	<hr/>
	97,965	60,653
	<hr/> <hr/>	<hr/> <hr/>

14 Creditors: amounts falling due within one year

	2020 £	2019 £
Trade creditors	4,317	57,292
Other creditors and accruals	2,280	20,131
Taxation and social security costs	3,149	3,585
	<hr/>	<hr/>
	9,746	81,008
	<hr/> <hr/>	<hr/> <hr/>

Manchester Histories

Notes to the accounts for the year ended 31 August 2020 (continued)

15 Analysis of movements in restricted funds

Current reporting period	Balance at 1 September 2019 £	Income £	Expenditure £	Transfers £	Balance at 31 August 2020 £
Heritage Lottery Fund					
- Peterloo 2019	6,384	7,030	(13,414)	-	-
Manchester City Council					
- Cultural Team	-	22,230	(22,230)	-	-
Manchester City Council					
- Radical Read	-	10,000	(4,417)	-	5,583
Manchester City Council (NIF)					
- Wythenshawe	-	1,000	-	-	1,000
From the Crowd	15,158	56,700	(71,858)	-	-
People's River	-	15,000	-	-	15,000
The National Archives					
- Peterloo	1,980	-	(1,980)	-	-
Greater Manchester Combined Authority	3,190	25,000	(28,190)	-	-
Historic England	6,480	3,000	(8,955)		525
Manchester Histories Festival Digifest 2020	-	7,955	-	-	7,955
Total	33,192	147,915	(151,044)	-	30,063

Manchester Histories

Notes to the accounts for the year ended 31 August 2020 (continued)

15 Analysis of movements in restricted funds (Cont.)

Previous reporting period	<i>Balance at 1 September 2018 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers £</i>	<i>Balance at 31 August 2019 £</i>
<i>Heritage Lottery Fund</i>					
- Peterloo 2019	-	181,900	(175,516)	-	6,384
<i>Manchester City Council</i>					
- Cultural Team	-	22,230	(22,230)	-	-
<i>Manchester City Council</i>					
- Manchester Hill	16,054	3,410	(19,464)	-	-
<i>Manchester City Council</i>					
- Radical Read		20,000	(20,000)	-	-
<i>From the Crowd</i>	-	142,800	(127,642)	-	15,158
<i>The National Archives</i>					
- Peterloo		7,500	(5,520)	-	1,980
<i>Greater Manchester Combined Authority</i>	-	12,500	(9,310)	-	3,190
<i>Greater Manchester Combined Authority</i>					
- GM Archivists		7,000	(7,000)	-	-
<i>Historic England</i>	-	10,000	(3,520)	-	6,480
Total	16,054	407,340	(390,202)	-	33,192

Manchester Histories

Notes to the accounts for the year ended 31 August 2020 (continued)

15 Analysis of movements in restricted funds (Cont.)

Name of restricted fund	Description, nature and purposes of the fund
Heritage Lottery Fund - Peterloo 2019	Peterloo 2019, was a large scale programme of events and projects that will mark the 200th anniversary of the Peterloo Massacre. Manchester Histories are leading on the programme with a host of other cultural partners and people across Greater Manchester to raise awareness of this significant moment in history, making Manchester a radical city like no other.
Manchester City Council - Cultural Team	Grant to support core costs for Manchester Histories to deliver work related to Manchester's Cultural Ambition 2018-2022 strategy.
Manchester City Council - Radical Read	Radical Read explored young people's involvement in peaceful protest over the last 200 years. The project was conceived by Read Manchester, Manchester City Council and led by Manchester Histories. Radical Read developed and delivered 15 themed Learning Resource available on the Petrloo website. The resources are free to use for schools and community groups, and anyone with an interest in how 'peaceful protest' has made a difference to young people's lives.
Manchester City Council (NIF) - Wythenshawe	This project was set as community based project to celebrate Manchester Histories Festival 2020, due to Covid-19 we were unable to deliver the project at this time.
From the Crowd (Manchester City Council, Manchester City Council (ERF) and Arts Council)	From the Crowd was an artistic and engagement project leading to an interactive public theatre / performance event held as part of the larger Peterloo 200th Anniversary Event Programme commemorating the Peterloo Massacre where at least 18 people lost their lives and many more were injured whilst peacefully protesting for political reform in the centre of Manchester in 1819. From the Crowd took place on the same site, at the same time, 200 years later. It was commissioned by Manchester City Council with additional funding from Arts Council England; and produced by Manchester Histories, Brighter Sound and Walk the Plank.
People's River	A community led project that explored the histories and heritage of the people and places who live and work along the River Irk. The project was inspired by and designed to commemorate the bicentenary of Friedrich Engels' birth and his connection to the industrial river.

Notes to the accounts for the year ended 31 August 2020 (continued)

15 Analysis of movements in restricted funds (Cont.)

Name of restricted fund	Description, nature and purposes of the fund
The National Archives - Peterloo	The National Archives grant was used to work with archivist Kevin Bolton to aggregate content from archives and collections locally and nationally to create a digital archive on the new Peterloo 2019 web platform. www.peterloo1819.co.uk
Greater Manchester Combined Authority	Grant to support the Digifest 2020 programme, Culture Fund Grant to contribute to the recognition of Greater Manchester locally, nationally and internationally to attract new investment, new visitors and new talent to Greater Manchester.
Historic England	Grant to support the distribution of the Peterloo Massacre Learning Resources and to support the Speaking Up & Speaking Out conference which got canceled due to Covid-19. To take place on-line in June 2021.
Manchester Histories Festival Digifest 2020	Due to Covid-19 Manchester Histories Festival went digital and marked and celebrated the 50th anniversary of the Chronically Sick and Disabled Persons Act 1970, pioneered by the late Lord Alf Morris, and 50 years of Disabled People Rights.

Notes to the accounts for the year ended 31 August 2020 (continued)

16 Analysis of movement in unrestricted funds

Current reporting period	Balance at 1 September 2019 £	Income £	Expenditure £	Transfers £	As at 31 August 2020 £
General fund	17,452	72,705	(28,105)	(50,129)	11,923
Designated fund - Projects	-	-	-	50,129	50,129
	<u>17,452</u>	<u>72,705</u>	<u>(28,105)</u>	<u>-</u>	<u>62,052</u>
Previous reporting period	Balance at 1 September 2018 £	Income £	Expenditure £	Transfers £	As at 31 August 2019 £
General fund	5,764	47,546	(35,858)	-	17,452
	<u>5,764</u>	<u>47,546</u>	<u>(35,858)</u>	<u>-</u>	<u>17,452</u>
Name of unrestricted fund	Description, nature and purposes of the fund				
General fund	The free reserves after allowing for all designated funds				
Designated fund	Allocated to support our ongoing public engagement programmes and Manchester Histories Festival.				

Notes to the accounts for the year ended 31 August 2020 (continued)

17 Analysis of net assets between funds

Current reporting period	General fund £	Designated funds £	Restricted funds £	Total £
Net current assets/(liabilities)	11,923	50,129	30,063	92,115
Total	11,923	50,129	30,063	92,115
Previous reporting period	General fund £	Designated funds £	Restricted funds £	Total £
Net current assets/(liabilities)	17,452	-	33,192	50,644
Total	17,452	-	33,192	50,644

18 Reconciliation of net movement in funds to net cash flow from operating activities

	2020 £	2019 £
Net income/(expenditure) for the year	41,471	28,826
Adjustments for:		
Decrease/(increase) in debtors	67,103	(47,070)
Increase/(decrease) in creditors	(71,262)	71,522
Net cash provided by/(used in) operating	37,312	53,278