

KINGS LYNN FOODBANK
REPORT AND ACCOUNTS
FOR THE YEAR ENDED
31 MARCH 2021

Charity Registration: 1151936

**KINGS LYNN FOODBANK
TRUSTEES REPORT
YEAR END 31 MARCH 2021**

OBJECTIVES

The objectives of the charity are :-

The prevention or relief of poverty in Kings Lynn and the surrounding area by providing food to local people who are in need of emergency supplies and by such other means as the trustees may determine.

Our vision is to end hunger and poverty in the UK. We know that it is improbable we can end all hunger and poverty but this is our goal.

Our mission is to bring communities together to end hunger and poverty in the UK by providing compassionate, practical help while challenging injustice.

The Kings Lynn Foodbank is a charity founded on Christian principles. We work with people of all faiths and none.

We rely on food donations to feed local people in crisis.

All food given out by the foodbank is donated. Supermarket collections are one of the main ways that food is donated. Care professionals such as doctors, health visitors, social workers, CAB and police identify people in crisis and issue them with a foodbank voucher.

In setting our objectives and planning our activities our trustees have given careful consideration to the Charity Commissions general guidance on public benefit.

COVID 19 Impact

When COVID-19 happened it was something that we had not prepared for or expected, however what happened was amazing for the charity and the level of support provided.

We had to change the way of delivering food to our guests, reduce to a four day a week operation and operate so the food was delivered outside. We had to rationalise our volunteer teams because many of our previous volunteers were shielding and we had to cope with a huge surge of demand which meant we fed over 6000 people over the year, which is an increase of about one third.

We however received support from the local Council by way of a grant as well as a very significant increase in the supply of food and money from local people, which meant that we had ample supplies to cater for the increased number with a high level of stock to carry forward and the funds in the bank to enable us to retain our level of staffing and look to cope with any extra demand arising in the future.

We are so thankful for all of this. We would like to thank the staff who work so hard together with our volunteers all of whom serve sacrificially.

We remain in good heart, trusting that we know One who will supply all our needs as we can see he has done this past year.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The charity is governed by constitution and is run as an unincorporated charity.

The management committee consisting of Chairperson, Treasurer, Secretary, and other trustees must meet at least 4 times a year.

The quorum for Management Committee meetings shall be 50% of the committee.

Voting at Management Committee meetings shall be by a show of hands, with the Chairperson having the deciding vote.

**KINGS LYNN FOODBANK
TRUSTEES REPORT
YEAR END 31 MARCH 2021**

STRUCTURE, GOVERNANCE AND MANAGEMENT, Cont.....

In order to achieve the objectives the trustees have the power to;

- Provide services and publicise its activities
- Raise funds and invite contributions.
- Employ paid or voluntary workers.
- Purchase, rent or lease property or equipment.
- Co-operate with other voluntary, charitable or statutory organisations.

MEMBERSHIP AND AFFILIATIONS

Kings Lynn Foodbank is affiliate with the Trussell Trust Charity and Churches Together in Kings Lynn.

TRUSTEES

The Charity Trustees during the year were:

Mr Adam Whittle
Mr R Pennington
Mr A King

STATEMENT OF TRUSTEES RESPONSIBILITIES

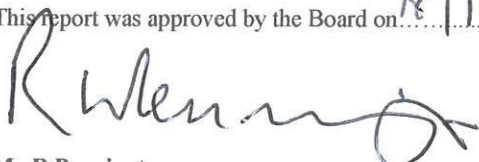
The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charity and of incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
 - observe the methods and principles in the Charities SORP;
 - make judgements and estimates that are reasonable and prudent;
-
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements, and
 - prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Board on 18/11/22 and signed on its behalf by



Mr R Pennington

Trustee

**KINGS LYNN FOODBANK
STATEMENT OF FINANCIAL ACTIVITIES
YEAR END 31 MARCH 2021**

	2021 £ Restricted	2021 £ Unrestricted	2021 £ Total	2020 £
INCOMING RESOURCES				
Donations & Legacies				
Donations	-	81,386	81,386	27,437
Charitable Activities				
Grants	-	11,002	11,002	48,604
TOTAL INCOMING RESOURCES	-	92,388	92,388	76,041
RESOURCES EXPENDED				
Charitable Activities				
Wages	-	32,048	32,048	29,335
Rent	-	3,000	3,000	3,089
Food	-	-	-	1,328
Events	-	-	-	1,949
Light & Heat	-	1,664	1,664	980
Insurance	-	1,613	1,613	896
Phone&Broadband	-	359	359	100
Accountancy	-	1,280	1,280	476
Network Donation	-	360	360	425
Subscriptions	-	375	375	362
Pocket Expenses	4,043	153	4,196	957
Repairs & Maintenance	-	3,549	3,549	3,744
Printing, Postage & Stationery	-	1,502	1,502	1,257
General Expenses	1,090	1,163	2,253	866
Rates and Water	-	439	439	162
Motor Expenses	-	990	990	1,952
Profit on Sale of Assets	(800)	-	(800)	-
Depreciation	-	2,955	2,955	973
TOTAL RESOURCES EXPENDED	4,333	51,450	55,783	48,851
NET INCOMING RESOURCES	(4,333)	40,938	36,605	27,190
TRANSFER OF FUNDS	(800)	800	-	-
TOTAL FUNDS BROUGHT FORWARD	6,153	56,734	62,887	35,697
TOTAL FUNDS CARRIED FORWARD	1,020	98,472	99,492	62,887

**KINGS LYNN FOODBANK
STATEMENT OF ASSETS AND LIABILITIES
YEAR END 31 MARCH 2021**

	2021 £	2020 £
CURRENT ASSETS		
Fixed Assets	8,865	-
Cash at bank and in hand	90,952	63,012
Other Debtors	-	-
TOTAL CURRENT ASSETS	<u>99,817</u>	<u>63,012</u>
TOTAL CURRENT LIABILITIES	<u>325</u>	<u>125</u>
NET ASSETS	<u><u>99,492</u></u>	<u><u>62,887</u></u>
FUNDS OF THE CHARITY		
Unrestricted Funds	98,472	56,734
Restricted Funds	1,020	6,153
	<u><u>99,492</u></u>	<u><u>62,887</u></u>

Approved by the Board of Trustees on 18/11/22 and signed on its behalf by;


..... Mr R Pennington
Trustee

KINGS LYNN FOODBANK
NOTES TO THE FINANCIAL STATEMENTS
YEAR END 31 MARCH 2021

1. Principal Accounting Policies

1.1 Basis of Preparation

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

- the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014.
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- and with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102)
- and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

1.2 Change in basis of accounting

There has been no change to the accounting policies since last year.

1.3 Changes to previous accounts

No changes have been made to accounts for previous years.

2. Accounting Policies

2.1 Incoming Resources

All income is recognised in full in the Statement of Financial Activities in the year in which it is received.

No income is shown net of expenditure.

2.2 Fund Accounting

General funds are unrestricted which are available for use as the discretion of the trustees in furtherance of general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes of the financial statements.

2.3 Resources Expended

All expenditure is included on a payments basis and is recognised when payment has been made.

The charity is not registered for VAT and accordingly expenditure is shown gross of irrecoverable VAT.

KINGS LYNN FOODBANK
NOTES TO THE FINANCIAL STATEMENTS
YEAR END 31 MARCH 2021

3. Staff Costs and Numbers

	2021	2020
Salaries	31,580	28,888
Social Security	-	-
Pension	468	422
Training	-	25
	32,048	29,335

There were ~~two~~ ^{three} employees in the year.

No employee received remuneration of more than £60,000.

Trustees are not remunerated. No expenses are reimbursed to Trustees.

4. Control

The charity is controlled by its board of trustees.

5. Fixed Assets

	Motor Vehicle £	Computer Equipment £	Total £
COST			
At 1 April 2020	2,000	921	2,921
Additions	11,820	-	11,820
Disposals	-	-	-
At 31 March 2021	13,820	921	14,741
DEPRECIATION			
At 1 April 2020	2,000	921	2,921
Charge for year	2,955	-	2,955
At 31 March 2021	4,955	921	5,876
NET BOOK VALUE			
At 31 March 2021	8,865	-	8,865
At 31 March 2020	-	-	-

6. Restricted Funds

	B/fwd	Income	Expenditure	Transfers	Bal C/fwd
Downham Market	2,110	-	1,090	-	1,020
Norfolk Community Fund	4,043	-	4,043	-	-
	6,153	-	5,133	-	1,020
Downham Market	- only for the use of Downham Market Foodbank				
Norfolk Community Fund	- to go towards heating in the community				

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
KINGS LYNN FOODBANK
YEAR ENDED 31 MARCH 2021**

I report on the accounts of Kings Lynn Foodbank for the year ended 31 March 2021, which are set out on pages 1 and 3.

This report is made solely to the charity's trustees, as a body, in accordance with section 154 of the Charities Act. My independent examiner's work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity, the charity's members as a body and the charity's trustees as a body for my independent examiner's work, for this report, or for the opinions I have formed.

Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to :-

examine the accounts under section 145 of the Charities Act;

to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Companies Act; and

to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters, have come to my attention which gives me cause to believe that in, any material respect:

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - a) to keep accounting records in accordance with section 130 of the Charities Act; and
 - b) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Kezia Benefer FCCA
Hayhow and Co
Chartered Certified Accountants
and Business Advisers
19 King Street
King's Lynn
Norfolk**

Date: 19 January 2022

Signed.....