



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **01 September 2022** To **31 August 2023**

Charity name: Lewes Chamber Music Festival

Charity registration number: 1151928

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The CIO's objects are restricted to the fostering of the public's knowledge, experience and appreciation of chamber music and thereby the advancement of the arts, culture and education for the public benefit, including by means of: (a) organising an annual public festival of chamber music concerts in the town of Lewes, East Sussex, and the surrounding area; (b) organising public concerts of chamber music elsewhere in England and Wales; (c) organising performances of chamber music for school children in Lewes and the surrounding area; and (d) providing opportunities to students of music who have demonstrably excelled in their art to perform in concerts of chamber music alongside professional musicians.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The charity will further its charitable objects by organising the presentation of an annual summer music festival, at which professional musicians and music students will perform a series of chamber concerts to members of the public. The festival will be held in and around the town of Lewes in East Sussex. The charity will from time to time also organise public concerts of chamber music at other locations in England and Wales.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
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Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	N/A
Other		N/A

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The charity has organised, for the public benefit and in order to advance the arts and culture and the public appreciation of chamber music, a chamber music festival in and around the town of Lewes in East Sussex (the 'Festival').</p> <p>The 2023 Festival went ahead with a continued return to pre-Covid arrangements and maintaining audience numbers from 2022. Preparations are underway for the 2024 Festival</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	N/A
Performance of fundraising activities against objectives set	Para 1.41	N/A
Investment performance against objectives	Para 1.41	N/A
Other		N/A

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Festival has net income of £485.44 for the year. The charity continues to work on rebuilding its reserves to pre-Covid levels, to ensure it maintains a small buffer against unexpected expenses.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	No formal policy however the Festival aims to retain a balance of 10% of the cost of the festival in its bank account as a buffer against unforeseen costs.
Amount of reserves held	Para 1.22	£ 3,057 at 31 August 2023
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The principal sources of income for the festival are ticket sales and donations.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	The principle risk facing the charity is ensuring sufficient ticket sales and donations to cover the ever-increasing cost of running the festival. Income through ticket sales is limited by the number of concerts and capacity of venues.
Other		N/A

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	CIO - Foundation Registered 07 May 2013
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CHARITABLE INCORPORATED ORGANISATION
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	By recommendation

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	N/A
The charity's organisational structure and any wider network with which the charity works	Para 1.51	N/A
Relationship with any related parties	Para 1.51	N/A
Other		N/A

Reference and Administrative details

Charity name	Lewes Chamber Music Festival
Other name the charity uses	LCMF
Registered charity number	1151928
Charity's principal address	38 Prince Edward Road Lewes BN7 1BE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Edward John Nodder			
2	Michael Anthony Lavelle			
3	Stephen John Riley			
4	Georgina Ellen Wheeler			
5	Maureen Angeles <u>Deboo</u>			
6				
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16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/A		

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A


Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Georgina Wheeler	
Position (eg Secretary, Chair, etc)	Trustee	
Date	28/06/2024	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Lewes Chamber Music Festival

No (if any)
1151928

CC16a


Receipts and payments accounts

For the period from	Period start date 01/09/2022	To	Period end date 31/08/2023
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donation	27,269	-	-	27,269	14,023
Friends	980	-	-	980	1,730
Gift Aid	4,800	-	-	4,800	-
Tickets	11,862	-	-	11,862	13,270
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	44,911	-	-	44,911	29,023
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	44,911	-	-	44,911	29,023
A3 Payments					
Catering	3,014	-	-	3,014	2,845
Festival administration	13,351	-	-	13,351	13,026
Musicians fees	21,737	-	-	21,737	18,511
Publicity	4,550	-	-	4,550	3,826
Venue hire	1,774	-	-	1,774	1,758
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	44,426	-	-	44,426	39,965
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	44,426	-	-	44,426	39,965
Net of receipts/(payments)	485	-	-	485	- 10,943
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	2,572	-	-	2,572	13,514
Cash funds this year end	3,057	-	-	3,057	2,572

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Lloyds bank account	2,572	-	-
		-	-	-
		-	-	-
	Total cash funds	2,572	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Georgina Wheeler	28/06/2024	



Section A

Independent Examiner's Report

Report to the trustees/
members of

Lewes Chamber Music Festival

On accounts for the year
ended

31st August 2023

Charity no
(if any)

1151928

Set out on pages

1 of 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st August 2023.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

28/06/2024

Name:

James Conor Landucci-Harmey BA(Hons), PG Dip (Oxon), FCCA

Relevant professional
qualification(s) or body
(if any):

FCCA

Address:

40 Burdocks Drive
Burgess Hill
West Sussex RH15 0HH