



## **Chair of Trustee Report: Tax Year 2021 - 2022**

As I reported at the last AGM, The Pump House Project was going to be facing some significant challenges in 2021/2022, as we continued to manage the Covid restrictions that impacted our normal day to day activities.

I am therefore pleased to report that, with the support of our partners, in many ways 2021/22 actually proved to be a very successful fiscal year.

We used the first part of the year to strengthen our compliance procedures and documentation, which was necessary as we adjusted to the new working environment

As the national restrictions began to ease, we then looked at reopening the building for those groups that felt comfortable to meet again in person.

Our Brighter Futures project, supported by the National Lottery, continued, however, due to the covid restrictions, we were unable to offer a full programme of in-person workshops and seminars.

Although we were able to provide some online courses, the National Lottery understood our predicament and allowed us to use their financial support to cover some of the basic necessities of TPHP, which in turn allowed us to continue to provide services to the community, such as the Food Share Initiative, and Crafty Crew and Urban Movement Academy in on line classes.

I would like to formally thank the National Lottery for their continued support, without which it is entirely likely that TPHP would have had to close it's doors earlier this year.

Sarah Stoves, Project manager gave details of the activities we were able to provide throughout the year.

As a result of the impact the covid restrictions had on our operations, we felt that it was an ideal opportunity to look at our strategy for the next 3 to 5 years. After being in operation for over 8 years, we have developed a wide range of activities and created strong partnerships with many groups within our community.

However, it was becoming clear that the needs of the community were evolving, not least because of the impact of these last 2 years. We therefore wanted to make sure that we were focusing on the right areas as we moved out of the pandemic.

With his experience from his years at Oxfam, Jonathan Puddifoot - Trustee, was ideally placed to take the lead on this strategic review.

Through a series of workshops with the Trustees, the Management Team and our Volunteers, we looked at the key aims and objectives of the Pump House Project, which lead us to refresh our Purpose, Vision and Mission Statement as follows:

### **Our Purpose:**

The Pump House Project aims to improve the quality of life for the residents of Faringdon and surrounding villages.



### **Our Vision:**

We are a place where all residents are welcomed and have the opportunity to become active members of the community for their own benefit and for those around them. TPHP will be a vital

ingredient in unlocking potential across a range of social and economic dimensions of life in Faringdon and surrounding villages and be known as a center that all people can approach, to support their wellbeing and to develop the confidence and skills to take the next step in life.

### **And finally our Mission Statement:**

The Pump House Project responds to the needs of the community by facilitating relevant, purposeful activities in a safe and supportive environment, with the aim of improving quality of life, enriching lives and creating strong community cohesion.

In addition to our own strategic review we initiated a public survey to ask the residents of Faringdon and the surrounding villages for their views on the town and what they would like to see change or added. Jonathan Puddifoot, Trustee, gave a more detailed overview of the results of the survey, but the information gained from it has helped us identify some key areas that will become the pillars of TPHP strategy going forward.

The 3 main directions that we will focus on are:

1. To support and improve the mental health/wellbeing of people within the community
2. To strengthen and develop community cohesion within Faringdon and its surrounding villages
3. To encourage local services and behaviours that are more environmentally friendly (Reduce, Repair, Re-use, Recycle )

We then added a fourth, which is directed at the structure of TPHP itself; the internal strengthening of TPHP systems, processes and people.

Based on what we have learnt from the survey and from our own observations and interactions with our user groups, we are building a strategy to address these areas of importance. Further details of this strategy will be shared at future Board meetings.

I would like to take this opportunity to thank all our staff and volunteers and my fellow trustees, for the exceptional work they have done throughout this year, under some very difficult circumstances.

I'd also like to thank all our partners that have worked with us throughout the year to provide the services we have been able to offer.

And finally, I would like to thank all those individuals and organisations that have donated or granted funds to us this year. Without your financial support, clearly the Pump House Project would have not survived, and during a year when we had little opportunity to raise money through events and activities, it was even more vital than ever.



On behalf of all of us within the Pump House Project, we are looking forward to another successful year and to playing our part in ensuring Faringdon is a welcoming and thriving community for all.

Thank you

Fra Woodd  
Chair of Trustees



CHARITY COMMISSION  
FOR ENGLAND AND WALES

THE PUMPHOUSE PROJECT

1151905

## Receipts and payments accounts

CC16a

For the period  
from

01/05/2021

To

30/04/2022

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Grants and donations	27,396	23,759	-	51,155	19,724
Venue hire	5,042	-	-	5,042	1,965
Other operating income	30,127	-	-	30,127	22,655
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>62,565</b>	<b>23,759</b>	<b>-</b>	<b>86,324</b>	<b>44,344</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>62,565</b>	<b>23,759</b>	<b>-</b>	<b>86,324</b>	<b>44,344</b>
<b>A3 Payments</b>					
Wages	28,030	7,830	-	35,860	16,547
Light & heat	2,233	-	-	2,233	2,274
Fundraising events	1,243	-	-	1,243	-
Insurance	536	-	-	536	500
Advertising	7	-	-	7	60
Repairs	503	420	-	923	1,034
Other operating costs	22,528	11,955	-	34,483	21,948
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>55,080</b>	<b>20,205</b>	<b>-</b>	<b>75,285</b>	<b>42,363</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>55,080</b>	<b>20,205</b>	<b>-</b>	<b>75,285</b>	<b>42,363</b>
<b>Net of receipts/(payments)</b>	<b>7,485</b>	<b>3,554</b>	<b>-</b>	<b>11,039</b>	<b>1,981</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>25,675</b>	<b>1,264</b>	<b>-</b>	<b>26,939</b>	<b>24,958</b>
<b>Cash funds this year end</b>	<b>33,160</b>	<b>4,818</b>	<b>-</b>	<b>37,978</b>	<b>26,939</b>



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank	32,767	4,818	-
	Cash	393	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>33,160</b>	<b>4,818</b>	<b>-</b>

(agree balances with receipts and payments account(s))

OK

OK

OK

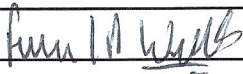
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	FRANCES WOOD	27/01/23



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name

THE PUMPHOUSE PROJECT

On accounts for the year  
ended

30-04-22

Charity no  
(if any)

1151905

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/04/2022

Responsibilities and  
basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

*Amanda Daniels*

Date:

20-6-22

Name:

AMANDA DANIELS

Relevant professional  
qualification(s) or body  
(if any):

CTA ATT (FELLOW)

**Address:**

2 STONELEIGH DRIVE

CARTERTON

OX18 1ED

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here details of any items that the examiner wishes to disclose.**