



THE PUMP HOUSE PROJECT

Swan House, Swan Lane

Faringdon, Oxon, SN7 7AF

Chair of Trustees' Annual Report – Tax Year April 2020- March 2021

It is no cliché to say that the 12 months between April 2020 and March 2021 have been very challenging for all of us involved in The Pump House Project.

On the 14th March 2020, just two weeks after our last AGM, The Pump House Project building had to be closed due to the Covid-19 pandemic. So in the terminology of the business world, we were forced to “pivot” or in real English, we had to change what we were doing and how we were going to do it, very quickly.

Our main aim was to ensure that TPHP remained engaged with the community. Our intention was to continue to provide support to those in the community that were most vulnerable, and we achieved this through providing a variety of services and activities including food and medicine collection; a jigsaw library, the Pot Plant initiative, on line Crafty Crew sessions, on line Urban Movement Academy classes, and the Faringdon Food Share programme.

We continued to develop our Brighter Futures project, supported by the National Lottery and in partnership with Abingdon and Witney College. By moving our courses online, it still meant we could continue to offer learning opportunities to those that needed them.

The following highlights come from the annual report prepared for the National Lottery.

Project Objectives

AIM

Provide a range of courses that increase skills and opportunities for the local community.

OBJECTIVES

- Research and respond to local demand for training and courses
- Project participants to have a better understanding of employment options
- Increase the number of volunteers in the local community
- Increase confidence in participants attending the project courses
- Increase skills and career options for project participants

Due to the closure of the building we had to move our courses online, but this still meant we could continue to provide our courses to those that needed them.



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Numerous partnerships had been forged, which would add to the projects ability to increase confidence and employability skills in participants.



- Collaborative course creation in cooking and eating on a budget.
- Supply of highly qualified tutors.
- Increased awareness and brand value for Brighter Futures & The Pump House Project, by tapping into the social enterprise's cross county marketing streams.



- Ability to tailor courses to R&B service users who are recovering from long term mental health issues, who have been out of employment for many years.
- Collaborative and bespoke course creation.
- Contact to BF project demographic. (Faringdon based, low income house holds, unemployed, long term sick, looking to upskill/retrain)

THE CRAFTY CREW

Partnership developed with established craft based project. 32 week weekly term time provision planned

- Delivered by existing crafty crew tutors, along with Abingdon & Witney tutors.

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Plans & Partnership Activities Before Lockdown 1

Numerous partnerships had been forged, which would add to the projects ability to increase employability skills. Utilising industry leaders to maximise exposure, resources and outcomes.



- Collaborative course creation.
- Supply of highly qualified tutors.
- College held as number one in county
- Increased awareness and brand value for Brighter Futures & The Pump House Project, by tapping into the college's cross-county marketing streams.
- Tutors enlisted with no charge, adding financial scope to the project, along with an increased chance of project longevity.



- Collaborative course creation.
- Direct email contact to BF project demographic. (Faringdon based, low income house holds, unemployed, long term sick, looking to upskill/retrain)
- Ability to reach demographic with market research to ascertain community demands, especially useful during lockdown.



A partnership developed between Abingdon & Witney College, Sovereign, Travelodge & Brighter Futures.

- Plans for in-venue Sector Based Work Academy qualification in hospitality.
- Increased PR, project cache and press opportunities for Brighter Futures & Pump House Project.
- Scope to offer guaranteed interviews to course participants



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Planned Course Activities Before Lockdown 1

A series of digital skills courses had been planned and recruited for. These would have been delivered in venue, however due to the level of IT skills required by participants to be able to access these courses online, a decision was made to reintroduce these courses, once safe to do so, in venue.





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Planned Course Activities Before Lockdown 1

BRIGHTER FUTURES - SHORT COURSES
Now held every last week of the month

PAEDIATRIC FIRST AID

DELIVERED BY FIRST AID MADE EASY
Improve your CV or be able to help a friend or family member, with this basic first aid course. CPR, breaks, burns, recovery position and choking will all be covered.

MARCH 30TH 2020
1.15 - 2.45
THE PUMP HOUSE PROJECT
22 SWAN LANE, FARINGDON

£5 MIN DONATION **TO BOOK A SPACE**
Call: 07849 175597

Email: brighterfutures@thepumphouseproject.org.uk
www.facebook.com/brighterfuturesfaringdon

A paediatric first aid course was planned to start just as the country locked down in March. The course would have been offered at a special discounted rate of £5 instead of £15, and delivered by industry professionals 'First Aid Made Easy'.

Employers are always looking for employees who are first aid trained, and so this introduction would give a CV an extra edge. Or more importantly, course attendees would be able to help out a friend or family member if they were injured or not breathing.

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Responsive Approach to Lockdown

BRIGHTER FUTURES
AT THE PUMP HOUSE PROJECT

FREE ONLINE COURSES

HAVE YOUR SAY

What free online courses would you like to see available for the Faringdon community?

We are in the process of working with our delivery partners Abingdon & Witney College, to release a range of courses accessed online, in a virtual classroom.

#INTHISTOGETHER

COMMUNITY FUND Abingdon & Witney College

As soon as it became apparent in March, that the Pump House Project had to close, and that we would no longer be able to deliver planned courses in venue, a responsive approach was implemented to ascertain community need. Social media questionnaires were distributed. Overwhelmingly, the results concluded the Faringdon community wanted courses relating to mental wellbeing.

Faringdon Top Voted Online Courses

Mindfulness
Mental health first aid

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Planned Course Activities During Lockdown 1

Brighter Futures Presents Abingdon & Witney College

ONLINE MENTAL HEALTH FIRST AID AWARENESS COURSE

HELP A LOVED ONE UPSKILL YOUR CV INCREASE EMPLOYMENT OPPORTUNITIES

BE ABLE TO HELP A FRIEND, FAMILY MEMBER OR COLLEAGUE BY RECOGNIZING THE SIGNS OF MENTAL ILL HEALTH - E.G. ANXIETY, PANIC, DEPRESSION

8TH & 22ND JULY
10AM - 12PM
ONLINE ZOOM CLASSROOM

To apply for a free space message on Facebook or email brighter.futures@thepumphouseproject.org.uk

Brighter Futures Presents Abingdon & Witney College

ONLINE MENTAL HEALTH FIRST AID AWARENESS COURSE

HELP A LOVED ONE UPSKILL YOUR CV INCREASE EMPLOYMENT OPPORTUNITIES

BE ABLE TO HELP A FRIEND, FAMILY MEMBER OR COLLEAGUE BY RECOGNIZING THE SIGNS OF MENTAL ILL HEALTH - E.G. ANXIETY, PANIC, DEPRESSION

15TH & 22ND SEPT
10AM - 12PM
ONLINE ZOOM CLASSROOM

To apply for a free space message on Facebook or email brighter.futures@thepumphouseproject.org.uk

It was decided that a mental health first aid awareness course would facilitate responding to the communities course requests, but also continue to fulfill the overall Brighter Futures projects aims, of increasing employability skills. The course, written in collaboration with Abingdon & Witney college, recruited extremely well. A second course was delivered to all staff members of the Pump House Project to aid with the team being able to help its service users during and post lockdown



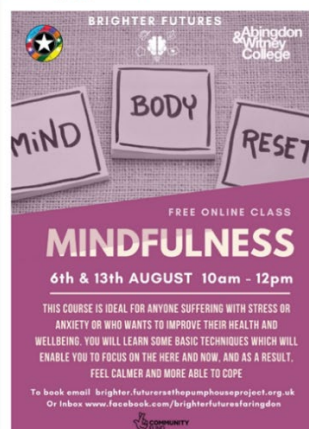
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Planned Course Activities During Lockdown 1



Along with a two session mindfulness course, aimed to help reduce stress and anxiety, a variety of other online activities were planned. This would give a full programme of courses to be held over lockdown, with the view of potentially getting back to venue based delivery in Nov 2020.

A series of employability courses, which were in the development stages before lockdown, were also changed to online delivery.



During the course of the lockdown it became clear that funds for the main Pump House Project would be under strain due to a lack income from events and activities. Following a discussion with the National Lottery, they agreed to let us use the Brighter Futures funding to support the charity as a whole. This meant that we were able to cover the overheads and also fund activities that could still be run during the lockdown, such as Crafty Crew.

The next phase for Brighter Futures is to reintroduce those courses that were postponed over the last 12 months and continue to develop new ideas that will benefit the community.

In early 2021, we undertook a restructuring of the management team due to the departure of Lucy Brown as Project Co-Ordinator. The restructuring saw the role of the Project Coordinator split into two separate roles: Project Administrator and Project/Community Liaison Manager. Both roles have been successfully filled, allowing us to manage the situation we found ourselves in.

In conclusion, 2020 has been a very challenging year, however we believe that we are still providing the community of Faringdon and the surrounding district with a wide variety of valuable activities and services and we hope that over the next few years we can develop our range and reach even further.

APBrown

Andy Brown

Chair of Trustees

21/01/2021

Registered Charity number 1151905





Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

THE PUMPHOUSE PROJECT

On accounts for the year
ended

30.04.21

Charity no
(if any)

1151905

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Amanda Daniels

Date:

25.05.21

Name:

AMANDA DANIELS

Relevant professional
qualification(s) or body
(if any):

CTA ATT (FELLOW)

Address:

CRESCENT ACCOUNTANCY SOLUTIONS LTD
17 BLACK BOURTON ROAD
CARTERTON OX18 3HQ



CHARITY COMMISSION
FOR ENGLAND AND WALES

The Pumphouse Project

1151905

Receipts and payments accounts

CC16a

For the period from	Period start date 01/05/2020	To	Period end date 30/04/2021
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants and Donations	9,772	9,952	-	19,724	33,326
Venue Hire	1,965	-	-	1,965	6,016
Other operating income	22,655	-	-	22,655	39,745
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	34,392	9,952	-	44,344	79,087
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	34,392	9,952	-	44,344	79,087
A3 Payments					
Wages	16,547	-	-	16,547	19,666
Light & Heat	2,274	-	-	2,274	4,028
Fundraising Events	-	-	-	-	1,179
Insurance	500	-	-	500	564
Advertising	60	-	-	60	563
Other operating expenses	11,340	10,608	-	21,948	36,305
Building works	1,034	-	-	1,034	7,691
	-	-	-	-	-
	-	-	-	-	-
Sub total	31,755	10,608	-	42,363	69,996
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	31,755	10,608	-	42,363	69,996
Net of receipts/(payments)	2,637	- 656	-	1,981	9,091
A5 Transfers between funds	13,001	- 13,001	-	-	-
A6 Cash funds last year end	10,037	14,921	-	24,958	-
Cash funds this year end	25,675	1,264	-	26,939	9,091

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank	25,585	1,264	-
	Cash	90	-	-
		-	-	-
	Total cash funds	25,675	1,264	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
		ALBORN	ANDREW BROWN	21.01.22