

# METHODIST CHURCH BROMLEY CIRCUIT

England & Wales - Charity number 1151857

## Details

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**Other names** BROMLEY METHODIST CIRCUIT

**Status** Registered

**Legal form** Previously excepted

**Registered** 2013-05-01

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Bromley Methodist Church  
College Road  
Bromley  
BR1 3NS

**Phone** 02083131029

**Email** [office@bromleymethodist.org](mailto:office@bromleymethodist.org)

**Website** [www.bromleymethodist.org](http://www.bromleymethodist.org)

## Activities

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**Objects:** THE PURPOSES OF THE METHODIST CHURCH ARE AND SHALL BE DEEMED TO HAVE BEEN SINCE THE DATE OF UNION THE ADVANCEMENT OF -(A) THE CHRISTIAN FAITH IN ACCORDANCE WITH THE DOCTRINAL STANDARDS AND THE DISCIPLINE OF THE METHODIST CHURCH;(B) ANY CHARITABLE PURPOSE FOR THE TIME BEING OF ANY CONNEXIONAL, DISTRICT, CIRCUIT, LOCAL OR OTHER ORGANISATION OF THE METHODIST CHURCH;(C) ANY CHARITABLE PURPOSE FOR THE TIME BEING OF ANY SOCIETY OR INSTITUTION SUBSIDIARY OR ANCILLARY TO THE METHODIST CHURCH;(D) ANY PURPOSE FOR THE TIME BEING OF ANY CHARITY BEING A CHARITY SUBSIDIARY OR ANCILLARY TO THE METHODIST CHURCH.

**Activities:** The provision of ordained and lay leadership, a preaching plan and support to churches to allow:a) Acts of Christian worship open to all;b) Teaching of Christianity;c) Pastoral work;d) Youth activities, senior citizens services, education and work with socially disadvantaged groups.

## Classification

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- **How:** Acts As An Umbrella Or Resource Body
- **What:** Education/training, The Prevention Or Relief Of Poverty, Religious Activities
- **Who:** The General Public/mankind

## Geography

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- Bromley

## Finances

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Period end	Income	Expenditure	Assets	Employees
2024-08-31	£314,868	£205,075	-	-
2023-08-31	£195,735	£193,159	-	-
2022-08-31	£205,394	£287,734	-	-
2021-08-31	£170,229	£189,828	-	-
2020-08-31	£155,437	£179,666	-	-

## Trustees

Name	Role	Appointed
Rev KAREN MARY GEORGE	Chair	2013-04-30
ANN BARBARA FOX		2020-09-01
Alison Driscoll		2014-06-10
Ann Woollins		2020-09-01
CAROLINE ANN THOMAS		2013-09-16
DAVID EWART JACKSON		2022-09-01
Deacon Laura MacBean		2015-09-28
Esther Owusu		2021-09-01
Grace Sundari Vidisha Devarajulu		2020-09-01
Hilary Cheverton		2019-09-01
JENNY NICHOLS		2013-04-30
JOAN BARBARA CLARK		2013-04-30
Mary Elizabeth Christina Jackson		2019-09-01
Rev DEREK NORMAN STANWORTH		2013-04-30
Sheila Ann Priestman		2014-09-01
Simon James Young		2015-09-01

**METHODIST CHURCH BROMLEY CIRCUIT**

England & Wales - Charity number 1151857

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# Accounts

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# The Methodist Church



## Minister (Superintendent)

### Revd. Karen George

20 Rochester Avenue  
Bromley  
Kent, BR1 3DD

Tel. 020 8460 0669

[20kmgeorge@googlemail.com](mailto:20kmgeorge@googlemail.com)

## Minister (Supernumerary)

### Revd. David Morris

Flat 1, Goldcrest Court  
72 Scotts Lane, Bromley  
Kent, BR2 0LD

Tel. 020 8650 2763

[david.morris@methodist.org.uk](mailto:david.morris@methodist.org.uk)

### Deacon Laura MacBean

73 Hawes Lane  
West Wickham,  
Kent, BR4 0DF

Tel. 020 8249 8592

[laura.macbean@googlemail.com](mailto:laura.macbean@googlemail.com)

Circuit Stewards **Mrs Hilary Cheverton, Mr David Jackson**

Circuit Treasurer **Ms Esther Owusu**

## Trustees' Annual Report

### Bromley Methodist Circuit - legal and administrative information

Charity number

1151857

Principal address

20 Rochester Avenue,  
Bromley,  
Kent BR1 3DD

Independent Examiner

John Whittam ICAEW  
9 Badgers Way,  
Stratford-Upon-Avon,  
Warwickshire CV37 0UJ

Bankers

HSBC Bank plc  
333 Vauxhall Bridge Road  
London SW1V 1EJ

The trustees present their report and accounts for the year ended 31<sup>st</sup> August 2024. The trustees have accepted a Church House dispensation to report on a Receipts and Payments (R&P) basis, and decided to take advantage of the available audit exemption and have the accounts independently examined. The trustees are listed on page 4.

The accounts have been prepared in accordance with the Charities Act 2011 and with such guidance and best practice for those reporting on an R&P basis as is contained in the Statement of Recommended Practice "Accounting and Reporting by Charities" issued in March 2005.

## **Structure, governance and management**

The charity was established under the Deed of Union 1932, the Methodist Church Act 1976 and by Standing Orders of the Methodist Church. Eligible trustees are proposed by local Methodist Churches within the Circuit and appointed by existing trustees. Ministers of Methodist Churches within the Circuit are automatically appointed as trustees.

There is a range of guidance produced by the Methodist Connexion and appointed trustees have access to these documents. There is briefing on the roles and responsibilities of a trustee in the Methodist Church. Existing trustees also assist in familiarising new trustees with the role. The London District provides training sessions for officers who hold specific responsibilities.

The Circuit is part of the London Methodist District, which is in turn accountable to the Methodist Conference (Connexion). The Circuit is responsible for funding the payment of Methodist clergy stipends and related expenses, the provision of manses, and the general oversight of the three churches (four church buildings) within the Circuit.

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to these risks. Financial governance is documented, and the subject authorities, processes and procedures are reviewed at least annually.

## **Objectives and activities**

The purposes of the Methodist Church are, and shall be deemed to have been since the Date of Union, the advancement of:

- (a) The Christian faith in accordance with the doctrinal standards and discipline of The Methodist Church.
- (b) Any charitable purpose for the time being of any Connexional, District, Circuit and local or other organisation of The Methodist Church.
- (c) Any charitable purpose for the time being of any society or institution subsidiary or ancillary to The Methodist Church.
- (d) Any purpose for the time being of any charity being a charity subsidiary or ancillary to The Methodist Church.

The trustees have paid due regard to guidance issued by the Charity Commission on public benefit in deciding what activities the charity should undertake, and in particular the specific guidance on charities for the advancement of religion. In order to achieve these objectives the charity undertakes a number of activities, which are summarised below.

The Circuit provides oversight of churches, manses and ministers in its area of responsibility. Through this and the delivery of services of worship by the churches it is providing public benefit. The Circuit oversees the worship and preaching by the ministry team in the four churches of the Circuit. In January 2024 one of the churches closed down; West Wickham Methodist Church was no longer used as a place of worship in the Circuit. The trusteeship of the church reverted to the Circuit. The Circuit is also responsible for the provision and upkeep of the three manses in the Circuit.

The Circuit is committed to maintaining regular worship and services to the communities in which our churches are sited. We shall offer further training opportunities to our people, to improve and enhance the ways in which we do this. We shall use the resources entrusted to us and at our disposal to enrich the life of all we do through our ministry together.

## **Achievements and performance**

### **Property and Finance**

The Circuit receives virtually all its regular income from an assessment collected from each church in proportion to their membership. A proposal to adjust this method of calculation, for instance in respect of a church's level of income or assets, was not proceeded with. Additionally, small amounts of bank interest are earned.

Proceeds from the sale of properties (minus the levy collected, upon sale, by the Connexion) are held in a Circuit Model Trust Fund (CMTF), from which the District Advance Fund collects a further levy each financial year. The Circuit Meeting may approve the spending of the CMTF according to guidelines laid down by Conference, and no funds were drawn from the CMTF in the year as there were no major improvement works planned for the year. In 2022, the Circuit generously provided the London District of the Methodist Church with £18,500 to support the Methodist Pensions Reserve, which had experienced a significant decline. The Methodist District has now successfully stabilised its finances and is in a good position to return the funds, which have been refunded into our CMTF. The CMTF balance at financial year-end was up due to the refund received and interest earned £40,200.

The manses and other dwellings managed by the charity, if in occupation, are occupied by clergy and their families. However, one of the properties has been let out due to the property becoming vacant in September 2022 when one of the Ministers left the Circuit and was not replaced. Quinquennial inspections of all the properties are arranged on a regular basis. Boiler servicing, gas safety, intruder alarm system and drainage/gutter inspections are carried out annually at each of the manses.

We have continued to maintain and insure our properties, and respond to the challenges of determining the resources appropriate to the life of the circuit. Circuit funds have continued to support ministerial staff to provide pastoral and preaching for four Methodist congregations.

The members and adherents of the churches in our circuit have continued in their generosity towards the common good and the spreading of the Gospel through their time, talents and resources, including financially. The Circuit Officers and paid staff have done outstanding work on the back of such generosity and continue to keep the Circuit moving forward whilst fulfilling all other obligations.

### **Safeguarding**

The safeguarding policies and practice of the Circuit and its constituent churches continue to develop in line with Methodist Church guidelines and best practice. Opportunities for safeguarding training have been provided during the year, especially for those newly appointed to serve in particular ways in our churches, in line with Methodist guidelines.

### **Lay Employees**

There are currently no lay employees at Circuit level.

### **Financial review**

A bulk sum of £58,528.92 was received on the 30/08/2024 into the Circuit's CFB account when the WWMC account was finally closed, including an interest of £237.70. The trustees reported a surplus for the year of £89,222 after a prior year surplus of £2,508, and a budgeted surplus of £860.

Expenses on the manses were lower (£11,107) compared to the previous year (£21,787) as most of the urgent repairs and recommended maintenance works were carried out the previous year. Other

expenses were close within budget. Receipts were on budget. Revenue from the Circuit Assessment on constituent churches, which we try to hold as low as practicable, were slightly down by 8%, reflecting movements in membership numbers between the four churches.

The Circuit reserves policy is to hold a sum in general fund net current assets equivalent to six months average general fund expenditure. This should be sufficient to meet any unforeseen item of larger expenditure on manses and enable the Circuit to function in the short term in the event of an unexpected circumstance or inability to raise the full Circuit assessment from churches. This would require reserves of £80,000.

At 31 August 2024, the total liquid resources for Circuit stand at £198,000, and we anticipate this amount will increase in the coming year as we continue to let the property at Bramerton Rd and the private property at Hawes Lane, West Wickham. This financial position not only allows us to adhere to our reserves policy but also provides a robust contingency buffer.

#### Plan for the future

It is our intention to use any significant resources that flow into the Circuit in ways that continue to improve and enhance the life of our churches and the communities they serve. Churches in the Circuit are likely to continue to need financial support as they expand their community and mission work. From 1<sup>st</sup> September 2024 the Bromley Circuit will merge with the Orpington and Chislehurst Circuit to form the Widmore Circuit.

#### Statement of trustees' responsibilities

The trustees are responsible for preparing the Trustees' Report and the accounts in accordance with applicable charities law and the requirements of the Methodist Connexion.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This Report was approved at the Bromley Methodist Circuit Meeting on Thursday 5 December 2024, on which date the trustees were the following:

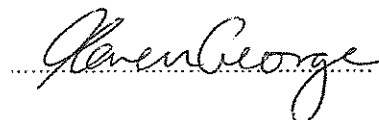
Rev. Karen George	Deacon Laura MacBean	Mary Jackson
Rev Derek Stanworth	Rev. David Morris	Esther Owusu
Maureen Patricia Bazeley	David Jackson	Joan Clark
Jenny Nichols	Hilary Cheverton	Ann Fox
Grace Devarajula	Ann Woollins	Nana Ama Brehene
Sheila Priestman	Judith Seldon	
Caroline Thomas	SimonYoung	
John Ntow	Belynda Pykes	
Rene Meissner	Mary Lancaster	

Other trustees during the financial year 2023-24 covered by this Report were: Janet Hrebien, Alison Driscoll

On behalf of the trustees,

Karen George

Superintendent Minister and Chair of the Circuit Meeting



Dated: 5/12/2024

THE METHODIST CHURCH  
STANDARD FORM OF ACCOUNTS

Bromley	Circuit
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**FOR THE YEAR ENDED  
31 AUGUST 2024**

London	District	Circuit no	35/42
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<b>Registered Charity - Charity Registration number</b>	1151857
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If not a registered charity Her Majesty's Revenue and Customs Gift Aid number

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242 )

Ministers:

Rev. Karen George (Superintendent Minister and
Chair of the Circuit Meeting and Circuit Leadership Team Meeting)
Rev. David Morris (Supernumery)

Circuit Stewards:

Hilary Cheverton
David Jackson

Treasurer:

Esther Owusu
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20 ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2024

Bromley	Circuit
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SECTION A		Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year
a1	RECEIPTS	£	£	£	£	£
a2	Assessment/Share	108,532			108,532	117,371
a3	Capital receipts	109,787			109,787	15,000
a4	Bank and CFB interest and Investment income	837	21,118		21,955	1,498
a5	Grants					
a6	Other receipts	46,666		27,929	74,595	61,866
a7	<b>TOTAL RECEIPTS</b>	<b>265,821</b>	<b>21,118</b>	<b>27,929</b>	<b>314,868 (a8)</b>	<b>195,735</b>

SECTION B		Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year
b1	<b>PAYMENTS</b>					
b2	Stipends, salaries, NIC, Pension and travel costs	80,715		27,388	108,103	104,925
b3	Manse Costs	30,647			30,647	37,809
b4	Administration etc		56		56	56
b5	District Assessment	29,448			29,448	28,588
b6	Grants & donations	1,200			1,200	1,200
b7	Capital payments	28,594			28,594	15,000
b8	Other payments	6,536	491		7,027	5,581
b9	<b>TOTAL PAYMENTS</b>	<b>177,140</b>	<b>547</b>	<b>27,388</b>	<b>205,075 (b9)</b>	<b>193,159</b>

SECTION C		Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year
c1	<b>NET RECEIPTS/PAYMENTS FOR THE YEAR</b>	<b>88,680 (a7-b9)</b>	<b>20,571</b>	<b>541</b>	<b>109,793</b>	<b>2,576</b>
c2	Total funds brought forward from last year	(10,575)	19,628	79,246	88,299 (c6)	85,722
c3	<b>Sub total</b>	<b>78,105 (c1+c2)</b>	<b>40,199</b>	<b>79,787</b>	<b>198,092</b>	<b>88,299</b>
c4	Transfers and adjustments				(c7)	
c5	<b>TOTAL FUNDS AT END OF YEAR</b>	<b>78,105 (c3+c4)</b>	<b>40,199</b>	<b>79,787</b>	<b>198,092 (c8)</b>	<b>88,299 (c6)</b>

SECTION D		Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year
d	<b>FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS</b>					
	<b>(these amounts should not be included in total receipts/payments above)</b>					
d1	Balance brought forward from last year					
d2	Offerings/Gifts - received for external organisations					
d3	Offerings/Gifts - passed to external organisations					
d4	<b>BALANCE STILL TO BE PAID (d1 + d2 - d3)</b>					

**SUMMARY OF CIRCUIT ACCOUNTS AND INTERNAL ORGANISATION REPORTING TO THE CIRCUIT MEETING**

**SECTION E**

Please follow the Guidance Notes to complete this page


Summary of the Circuit accounts for the year ended 31 August 2024 and Internal Organisations reporting to the Circuit Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross receipts and payments totals of the Circuit. If gross income exceeds the Accruals threshold of £253,000 then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the Circuit and connected Circuit Organisations.

INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1						
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Name of Circuit ..... Bromley ..... No. 35/42.....

## Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2023 have been prepared from the records of the Circuit and that they include all funds under the control of the Circuit meeting.

Signature of treasurer .....  ..... Date 07/11/2024

Name and address of treasurer ESTHER OWUSU  
53 HACKINGTON CRESCENT, BECKENHAM Post Code BR31RY

### Presentation to the Circuit meeting

I confirm that the annual report and accounts for the year ended 31 August 2024 were/will be\*  
presented to the Circuit meeting held on 5/12/2024

Signature of the Chair of the meeting .....  .....

Name of the Chair of the meeting REV KAREN GEORGE Date 5/12/2024

### Independent Examiner's Report to the Trustees of the

BROMLEY METHODIST CIRCUIT ..... Circuit

Charity Number 1151857

### Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the BROMLEY METHODIST  
Circuit for the year ended 31 August 2024 set out on pages 2 to 3. As the Circuit's trustees, you are  
responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011  
(‘the Act’).

I report in respect of my examination of the Circuit's accounts carried out under section 145 of the Act and, in  
carrying out my examination, I have followed all the applicable Directions given by the Charity Commission  
under section 145(5)(b) of the Act.

\* delete or circle as appropriate

Name of Circuit ...BROMLEY METHODIST CIRCUIT..... No .....

**Independent Examiner's Statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below\*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have ~~have not~~ obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner .....  .....

Name of independent examiner JOHN WHITTAM

Relevant professional qualification of independent examiner ICAEW

Name of firm (where appropriate) .....

Address 9 BADGERS WAY, STRATFORD UPON AVON

WARWICKSHIRE, CV37 0UJ

Date 5TH December 2024


\* delete or circle as appropriate

Sep-23

Name of Circuit ..... Bromley ..... No. 35/42.....

## Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2023 have been prepared from the records of the Circuit and that they include all funds under the control of the Circuit meeting.

Signature of treasurer .....  ..... Date 07/11/2024

Name and address of treasurer ESTHER OWUSU  
53 HACKINGTON CRESCENT, BECKENHAM Post Code BR3 1RY

### Presentation to the Circuit meeting

I confirm that the annual report and accounts for the year ended 31 August 2024 were/will be\* presented to the Circuit meeting held on .....

Signature of the Chair of the meeting .....

Name of the Chair of the meeting ..... Date .....

### Independent Examiner's Report to the Trustees of the

BROMLEY METHODIST CIRCUIT ..... Circuit

Charity Number 1151857

### Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the BROMLEY METHODIST Circuit for the year ended 31 August 2024 set out on pages 2 to 3. As the Circuit's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Circuit's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

\* delete or circle as appropriate

Name of Circuit ...BROMLEY METHODIST CIRCUIT..... No .....

**Independent Examiner's Statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below\*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

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I have/~~have not~~ obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner ..... 

Name of independent examiner JOHN WHITTAM

Relevant professional qualification of independent examiner ICAEW

Name of firm (where appropriate) .....

Address 9 BADGERS WAY, STRATFORD UPON AVON  
WARWICKSHIRE, CV37 0UJ

Date 5TH December 2024

\* delete or circle as appropriate

Sep-23

**METHODIST CHURCH BROMLEY CIRCUIT**

England & Wales - Charity number 1151857

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# Accounts

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# The Methodist Church



## Minister (Superintendent)

**Revd. Karen George**  
20 Rochester Avenue  
Bromley  
Kent, BR1 3DD

Tel. 020 8460 0669

[20kmgeorge@googlemail.com](mailto:20kmgeorge@googlemail.com)

## Minister (Supernumerary)

**Revd. David Morris**  
Flat 1, Goldcrest Court  
72 Scotts Lane, Bromley  
Kent, BR2 0LD

Tel. 020 8650 2763

[david.morris@methodist.org.uk](mailto:david.morris@methodist.org.uk)

## Deacon Laura MacBean

73 Hawes Lane  
West Wickham,  
Kent, BR4 0DF

Tel. 020 8249 8592

[laura.macbean@googlemail.com](mailto:laura.macbean@googlemail.com)

**Circuit Stewards** Mrs Hilary Cheverton, Mrs Janet Hrebien, Mr David Jackson  
**Circuit Treasurer** Ms Esther Owusu

## Trustees' Annual Report

### Bromley Methodist Circuit - legal and administrative information

#### Charity number

1151857

#### Principal address

20 Rochester Avenue,  
Bromley,  
Kent BR1 3DD

#### Independent Examiner

John Whittam ICAEW  
9 Badgers Way,  
Stratford-Upon-Avon,  
Warwickshire CV37 0UJ

#### Bankers

HSBC Bank plc  
333 Vauxhall Bridge Road  
London SW1V 1EJ

The trustees present their report and accounts for the year ended 31<sup>st</sup> August 2023. The trustees have accepted a Church House dispensation to report on a Receipts and Payments (R&P) basis, and decided to take advantage of the available audit exemption and have the accounts independently examined. The trustees are listed on page 4.

The accounts have been prepared in accordance with the Charities Act 2011 and with such guidance and best practice for those reporting on an R&P basis as is contained in the Statement of Recommended Practice "Accounting and Reporting by Charities" issued in March 2005.

## **Structure, governance and management**

The charity was established under the Deed of Union 1932, the Methodist Church Act 1976 and by Standing Orders of the Methodist Church. Eligible trustees are proposed by local Methodist Churches within the Circuit and appointed by existing trustees. Ministers of Methodist Churches within the Circuit are automatically appointed as trustees.

There is a range of guidance produced by the Methodist Connexion and appointed trustees have access to these documents. There is briefing on the roles and responsibilities of a trustee in the Methodist Church. Existing trustees also assist in familiarising new trustees with the role. The London District provides training sessions for officers who hold specific responsibilities.

The Circuit is part of the London Methodist District, which is in turn accountable to the Methodist Conference (Connexion). The Circuit is responsible for funding the payment of Methodist clergy stipends and related expenses, the provision of manses, and the general oversight of the three churches (four church buildings) within the Circuit.

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to these risks. Financial governance is documented, and the subject authorities, processes and procedures are reviewed at least annually.

## **Objectives and activities**

The purposes of the Methodist Church are, and shall be deemed to have been since the Date of Union, the advancement of:

- (a) The Christian faith in accordance with the doctrinal standards and discipline of The Methodist Church.
- (b) Any charitable purpose for the time being of any Connexional, District, Circuit and local or other organisation of The Methodist Church.
- (c) Any charitable purpose for the time being of any society or institution subsidiary or ancillary to The Methodist Church.
- (d) Any purpose for the time being of any charity being a charity subsidiary or ancillary to The Methodist Church.

The trustees have paid due regard to guidance issued by the Charity Commission on public benefit in deciding what activities the charity should undertake, and in particular the specific guidance on charities for the advancement of religion. In order to achieve these objectives the charity undertakes a number of activities, which are summarised below.

The Circuit provides oversight of churches, manses and ministers in its area of responsibility. Through this and the delivery of services of worship by the churches it is providing public benefit. The Circuit oversees the worship and preaching by the ministry team in the three churches of the Circuit. In June 2023 a new society, Freeman Ghanaian Methodist Church was established in the circuit. They have been holding worship services at the Clock House Rd site and it is anticipated they will take on the trusteeship of this building from September 2023. The Circuit is also responsible for the provision and upkeep of the three manses in the Circuit.

The Circuit is committed to maintaining regular worship and services to the communities in which our churches are sited. We shall offer further training opportunities to our people, to improve and enhance the ways in which we do this. We shall use the resources entrusted to us and at our disposal to enrich the life of all we do through our ministry together. We will be holding a review meeting in early September 2023 to explore new possibilities in mission and ministry.

## **Achievements and performance**

## **Property and Finance**

The Circuit receives virtually all its regular income from an assessment collected from each church in proportion to their membership. A proposal to adjust this method of calculation, for instance in respect of a church's level of income or assets, was not proceeded with. Additionally, small amounts of bank interest are earned.

Proceeds from the sale of properties (minus the levy collected, upon sale, by the Connexion) are held in a Circuit Model Trust Fund (CMTF), from which the District Advance Fund collects a further levy each financial year. The Circuit Meeting may approve the spending of the CMTF according to guidelines laid down by Conference, and no funds was drawn from the CMTF in the year as most of the improvement works was carried out the year before. The CMTF balance at financial year-end was slightly up due to interest earned £19,628.

The manses and other dwellings managed by the charity, if in occupation, are occupied by clergy and their families. However, one of the properties has been let out due to the property becoming vacant in September 2022 when one of the Minister's left the Circuit and was not replaced. . Quinquennial inspections of all the properties are arranged on a regular basis. Boiler servicing, gas safety, intruder alarm system and drainage/gutter inspections are carried out annually at each of the manses.

We have continued to maintain and insure our properties, and respond to the challenges of determining the resources appropriate to the life of the circuit. Circuit funds have continued to support ministerial staff to provide pastoral and preaching for four Methodist congregations.

The members and adherents of the churches in our circuit have continued in their generosity towards the common good and the spreading of the Gospel through their time, talents and resources, including financially. The Circuit Officers and paid staff have done outstanding work on the back of such generosity and continue to keep the Circuit moving forward whilst fulfilling all other obligations.

## **Safeguarding**

The safeguarding policies and practice of the Circuit and its constituent churches continue to develop in line with Methodist Church guidelines and best practice. Opportunities for safeguarding training have been provided during the year, especially for those newly appointed to serve in particular ways in our churches, in line with Methodist guidelines.

## **Lay Employees**

There are currently no lay employees at Circuit level.

## **Financial review**

The trustees reported a surplus for the year of £2,508, after a prior year deficit of £48,907, and a budgeted surplus of £1000.

Expenses on the manses were lower (£21,787) compared to the previous year (£50,389) as most of the urgent repairs and recommended maintenance works were carried out the previous year. Other expenses were close within budget. Receipts were on budget. Revenue from the Circuit Assessment on constituent churches, which we try to hold as low as practicable, were slightly down by 12%, reflecting movements in membership numbers between the three churches.

The Circuit reserves policy is to hold a sum in general fund net current assets equivalent to six months average general fund expenditure. This should be sufficient to meet any unforeseen item of larger

expenditure on manses and enable the Circuit to function in the short term in the event of an unexpected circumstance or inability to raise the full Circuit assessment from churches. This would require reserves of £80,000.

At 31 August 2023, total Circuit liquid resources were £89,000 expected to go up next year as we continue to let out the property at Bramerton Rd. That leaves sufficient funds to meet the reserves policy, plus a slim contingency buffer.

### Plan for the future

It is our intention to use any significant resources that flow into the Circuit in ways that continue to improve and enhance the life of our churches and the communities they serve. Churches in the Circuit are likely to continue to need financial support as they expand their community and mission work.

### Statement of trustees' responsibilities

The trustees are responsible for preparing the Trustees' Report and the accounts in accordance with applicable charities law and the requirements of the Methodist Connexion.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This Report was approved at the Bromley Methodist Circuit Meeting on Wednesday 7 February 2024, on which date the trustees were the following:

Rev. Karen George	Deacon Laura MacBean	Mary Jackson
Rev Derek Stanworth	Rev. David Morris	Esther Owusu
Maureen Patricia Bazeley	David Jackson	Joan Clark
Jenny Nichols	Hilary Cheverton	Ann Fox
Grace Devarajulu	Christina Messenger	Sheila Priestman
Judith Seldon	Ann Woollins	Caroline Thomas
Simon Young	Linnett Andersen	John Ntow
Belynda Pykes	Nana Ama Brehene	
Rene Meissner	Mary Lancaster	

Other trustees during the financial year 2022-23 covered by this Report were: Paulette Tomlinson, Janet Hrebien, Alison Driscoll

On behalf of the trustees,

Karen George

Superintendent Minister and Chair of the Circuit Meeting



Dated: 7 February 2024

THE METHODIST CHURCH  
STANDARD FORM OF ACCOUNTS

Bromley	Circuit
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FOR THE YEAR ENDED  
31 AUGUST 2023

London	District	Circuit no	35/42
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Registered Charity - Charity Registration number

1151857

If not a registered charity Her Majesty's Revenue and Customs Gift Aid number

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242 )

Ministers:

Revd. Karen George (Superintendent Minister and Chair of the Circuit Meeting and Circuit Leadership Team Meeting)
Revd David Morris (Supernumery)

Circuit Stewards:

Hilary Cheverton
Janet Hrebien
David Jackson

Treasurer:

Esther Owusu
--------------

20 ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2023

Bromley Circuit

SECTION A		Un - restricted Funds	Circuit Modal Trust Fund	Restricted Funds	Totals this year	Totals last year
		£	£	£	£	£
a1	RECEIPTS					
a2	Assessment/Share	117,371			117,371	138,602
a3	Capital receipts			15,000	15,000	50,580
a4	Bank and CFB interest and Investment income	885	813		1,498	358
a5	Grants					
a6	Other receipts	33,417		28,448	61,865	15,855
a7	<b>TOTAL RECEIPTS</b>	<b>151,673</b>	<b>813</b>	<b>43,448</b>	<b>195,735 (a8)</b>	<b>205,394</b>

SECTION B		Un - restricted Funds	Circuit Modal Trust Fund	Restricted Funds	Totals this year	Totals last year
		£	£	£	£	£
b1	PAYMENTS					
b2	Slipends, salaries, NIC, Pension and travel costs	78,838		26,086	104,925	115,883
b3	Manse Costs	37,809			37,809	67,121
b4	Administration etc		56		56	151
b5	District Assessment	28,588			28,588	28,124
b6	Grants & donations	1,200			1,200	19,700
b7	Capital payments	15,000			15,000	50,580
b8	Other payments	5,092	489		5,581	6,175
b9	<b>TOTAL PAYMENTS</b>	<b>186,528</b>	<b>545</b>	<b>26,086</b>	<b>193,159 (b9)</b>	<b>287,734</b>

SECTION C							
c1	NET RECEIPTS/PAYMENTS FOR THE YEAR	(a7-b9)	(14,855)	68	17,383	2,576	(82,340)
c2	Total funds brought forward from last year		4,280	19,560	61,883	85,722 (c6)	168,062
c3	Sub total	(c1+c2)	(10,575)	19,628	79,246	88,299	85,722
c4	Transfers and adjustments					(c7)	
c5	<b>TOTAL FUNDS AT END OF YEAR</b>	<b>(c3+c4)</b>	<b>(10,575)</b>	<b>19,628</b>	<b>79,246</b>	<b>88,299 (c8)</b>	<b>85,722 (c6)</b>

SECTION D				
<b>FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS</b>				
<i>(these amounts should not be included in total receipts/payments above)</i>				
d1	Balance brought forward from last year			
d2	Offerings/Gifts - received for external organisations			
d3	Offerings/Gifts - passed to external organisations			
d4	<b>BALANCE STILL TO BE PAID (d1 + d2 - d3)</b>			

**SUMMARY OF CIRCUIT ACCOUNTS AND INTERNAL ORGANISATION REPORTING TO THE CIRCUIT MEETING**

**SECTION E** Please follow the Guidance Notes to complete this page

Summary of the Circuit accounts for the year ended 31 August 2022 and Internal Organisations reporting to the Circuit Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross receipts and payments totals of the Circuit. If gross income exceeds the Accruals threshold of £250,000, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the Circuit and connected Circuit Organizations.

INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1						
e2						
e3						
e4						
e5						
e6						
e7						
e8 Sub total of Internal Organisations funds					(e11)	(e12)
e9 Circuit accounts (totals brought forward from page 2 - totals column)	198,726 (a8)	183,188 (b9)	2,678	(c7)	86,722 (c8)	88,299 (c9)
<b>TOTAL CASH FUNDS HELD BY CIRCUIT</b>	<b>198,726</b>	<b>183,188</b>	<b>2,678</b>		<b>86,722 (s)</b>	<b>88,299 (v)</b>
Continue on a separate sheet if necessary and bring the totals forward	<b>TOTAL RECEIPTS</b>	<b>TOTAL PAYMENTS</b>				

**SECTION F**  
**STATEMENT OF ASSETS AND LIABILITIES**

**CIRCUIT - CASH FUNDS HELD at 31 August 2022**

	OPENING BALANCES	CLOSING BALANCES
f1 Cash in hand		
f2 Bank Current Account	8,707	28,545
f3 Bank Deposit Account		
f4 Central Finance Board	57,455	29,106
f5 Trustees for Methodist Church Purposes	19,560	19,628
f6 Other funds		
<b>f7 SUB TOTAL</b>	<b>86,722 (e8)</b>	<b>88,299 (e9)</b>
f8 Total funds held by Internal Organisations (the closing balance totals above) (e12)	(e11)	(e12)
<b>f9 TOTAL CASH FUNDS HELD BY CIRCUIT</b>	<b>86,722 (s)</b>	<b>88,299 (v)</b>

**SECTION G**

**OTHER ASSETS and LIABILITIES**


	At 1 September 2022	At 31 August 2021
g1 Investments (include Endowments)		
g2 Land and Buildings (see notes re insurance value)	1,608,937	1,870,931
g3 Other Assets	62,533	46,360
g4 Loan(s) - show amount outstanding at year end		
g5 Other Liabilities		

f4 Include only Funds held at the Central Finance Board  
 f5 Include only CFB Funds held at Trustees for Methodist Church Purposes  
 g1 Include any other investments (not the cash element of TMCP trust accounts this is inserted in line f5)

Name of Circuit .....Bromley..... No...35/42.....

### Declarations and Scrutiny


I confirm that these Receipt and Payment based accounts for the year to 31 August 2023 have been prepared from the records of the Circuit and that they include all funds under the control of the Circuit meeting.

Signature of treasurer .....  ..... Date 03/11/2023

Name and address of treasurer Esther Owusu  
53 Hackington Crescent, Beckenham Post Code BR3 1R4

#### Presentation to the Circuit meeting

I confirm that the annual report and accounts for the year ended 31 August 2023 were/will be\* presented to the Circuit meeting held on 7/2/2024

Signature of the Chair of the meeting .....  .....  
Name of the Chair of the meeting KAREN GEORGE Date 7/2/24

#### Independent Examiner's Report to the Trustees of the

BROMLEY ..... Circuit  
Charity Number 1151857

#### Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the .....  
Circuit for the year ended 31 August 2023 set out on pages ... to .... As the Circuit's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Circuit's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

\* delete or circle as appropriate

Name of Circuit ..... BROMLEY ..... No. 35/42

**Independent Examiner's Statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below\*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have/have not\* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner ..... 

Name of independent examiner ..... JOHN WHISTAM

Relevant professional qualification of independent examiner ..... ICAEW

Name of firm (where appropriate) .....

Address ..... 9 BARKERS WAY

..... STRATFORD UPON AVON WARKS ..... Post Code CV37 0UT

Date ..... 11 DEC 2023 .....

\* delete or circle as appropriate

Sep-23

**METHODIST CHURCH BROMLEY CIRCUIT**

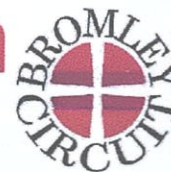
England & Wales - Charity number 1151857

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# Accounts

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# The Methodist Church



## Minister (Superintendent)

### Rev. Alexandra Terrett

38 Bramerton Road,  
Beckenham,  
Kent BR3 3PB

Tel. 020 8658 6484  
[a.terrett@btinternet.com](mailto:a.terrett@btinternet.com)

## Minister

### Rev. Karen George

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**Circuit Stewards** Mrs Hilary Cheverton, Mrs Janet Hrebien, Mr David Jackson  
**Circuit Treasurer** Ms Esther Owusu

## Trustees' Annual Report

### Bromley Methodist Circuit - legal and administrative information

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1151857

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Kent BR1 3DD

#### Independent Examiner

John Whittam ICAEW  
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Warwickshire CV37 0UJ

#### Bankers

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333 Vauxhall Bridge Road  
London SW1V 1EJ

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within the Circuit and appointed by existing trustees. Ministers of Methodist Churches within the Circuit are automatically appointed as trustees.

There is a range of guidance produced by the Methodist Connexion and appointed trustees have access to these documents. There is briefing on the roles and responsibilities of a trustee in the Methodist Church. Existing trustees also assist in familiarising new trustees with the role. The London District provides training sessions for officers who hold specific responsibilities.

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The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to these risks. Financial governance is documented, and the subject authorities, processes and procedures are reviewed at least annually.

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- (b) Any charitable purpose for the time being of any Connexional, District, Circuit and local or other organisation of The Methodist Church.
- (c) Any charitable purpose for the time being of any society or institution subsidiary or ancillary to The Methodist Church.
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The Circuit provides oversight of churches, manses and ministers in its area of responsibility. Through this and the delivery of services of worship by the churches it is providing public benefit. The Circuit oversees the worship and preaching by the ministry team in the three churches of the Circuit. It is also responsible for the provision and upkeep of the three manses in the Circuit.

The Circuit is committed to maintaining regular worship and services to the communities in which our churches are sited. We shall offer further training opportunities to our people, to improve and enhance the ways in which we do this. We shall use the resources entrusted to us and at our disposal to enrich the life of all we do through our ministry together. We will be holding a review meeting in early September 2022 to explore new possibilities in mission and ministry.

### **Achievements and performance**

#### **Property and Finance**

The Circuit receives virtually all its regular income from an assessment collected from each church in proportion to their membership. A proposal to adjust this method of calculation, for instance in respect of a church's level of income or assets, was not proceeded with. Additionally, small amounts of bank interest are earned.

Proceeds from the sale of properties (minus the levy collected, upon sale, by the Connexion) are held in a Circuit Model Trust Fund (CMTF), from which the District Advance Fund collects a further levy each financial year. The Circuit Meeting may approve the spending of the CMTF according to guidelines laid down by Conference, and £18,500 was drawn from the CMTF in the year as a one-off contribution to the District Pension Reserve. A further £13,580 was drawn for maintenance works carried out at Rochester Avenue. The CMTF balance at financial year-end was reduced to £19,570.

The manses and other dwellings managed by the charity, if in occupation, are occupied by clergy and their families. None are let. Quinquennial inspections of all the properties are arranged on a regular basis. Boiler servicing, gas safety, intruder alarm system and drainage/gutter inspections are carried out annually at each of the manses.

We have continued to maintain and insure our properties, and respond to the challenges of determining the resources appropriate to the life of the circuit. Circuit funds have continued to support ministerial staff to provide pastoral and preaching for four Methodist congregations.

The members and adherents of the churches in our circuit have continued in their generosity towards the common good and the spreading of the Gospel through their time, talents and resources, including financially. The Circuit Officers and paid staff have done outstanding work on the back of such generosity and continue to keep the Circuit moving forward whilst fulfilling all other obligations.

### **Safeguarding**

The safeguarding policies and practice of the Circuit and its constituent churches continue to develop in line with Methodist Church guidelines and best practice. Opportunities for safeguarding training have been provided during the year, especially for those newly appointed to serve in particular ways in our churches, in line with Methodist guidelines.

### **Lay Employees**

There are currently no lay employees at Circuit level.

### **Financial review**

The trustees report a deficit for the year of £48,907, after a prior year deficit of £3,378, and a budgeted surplus of £560.

Expenses on manses exceeded budget by c.£35,691 because of unexpected costs of repairs and maintenance which was incurred as a result of the three manses needing urgent repairs; no works had been carried out on the manses for the past two years. Other expenses were close within budget. Receipts were on budget. Revenue from the Circuit Assessment on constituent churches, which we try to hold as low as practicable, increased marginally by 2%, but the apportionment of this recharge between the three churches changed to reflect movements in membership numbers. The Circuit reserves policy is to hold a sum in general fund net current assets equivalent to six months average general fund expenditure. This should be sufficient to meet any unforeseen item of larger expenditure on manses and enable the Circuit to function in the short term in the event of an unexpected circumstance or inability to raise the full Circuit assessment from churches. This would require reserves of £80,000.

At 31 August 2022, total Circuit liquid resources were £86,000 expected to go up next year as a result of Bramerton Rd being let out by December 2022. That leaves sufficient funds to meet the reserves policy, plus a slim contingency buffer.

### **Plan for the future**

It is our intention to use any significant resources that flow into the Circuit in ways that continue to improve and enhance the life of our churches and the communities they serve. Churches in the Circuit are likely to continue to need financial support as they expand their community and mission work.

### Statement of trustees' responsibilities

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This Report was approved at the Bromley Methodist Circuit Meeting on Wednesday 8 February 2023, on which date the trustees were the following:

Rev. Karen George  
Rev Derek Stanworth  
Maureen Bazeley  
Ann Fox  
Janet Hrebien  
Mary Lancaster  
Sheila Priestman  
Caroline Thomas  
Rene Meissner

Deacon Laura MacBean  
Rev. David Morris  
David Jackson  
Hilary Cheverton  
Mary Jackson  
Jenny Nichols  
Judith Seldon  
Ann Woollins

Esther Owusu

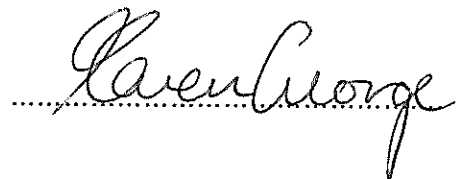
Joan Clark  
Grace Devarajula  
Linnett Anderson  
Christina Messenger  
Simon Young

Other trustees during the financial year 2021-22 covered by this Report were: Mark Cheesman, Rev Alexandra Terrett, Irene Antwi, Michael East, Joe Krywko, Paulette Tomlinson, Alison Driscoll

On behalf of the trustees,

Karen George

Acting Superintendent Minister and Chair of the Circuit Meeting



Dated: 8 February 2023

CIRCUIT  
RECEIPTS AND PAYMENTS  
ACCOUNTS

**THE METHODIST CHURCH  
STANDARD FORM OF ACCOUNTS**

Bromley	Circuit
---------	---------

**FOR THE YEAR ENDED  
31 AUGUST 2022**

London	District	Circuit no	35/42
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Registered Charity - Charity Registration number

1151857

If not a registered charity Her Majesty's Revenue and Customs Gift Aid number

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242 )

Ministers:

Revd. Karen George (Acting Superintendent Minister and Chair of the Circuit Meeting and Circuit Leadership Team Meeting)
Revd David Morris (Supernumery)

Circuit Stewards:

Hlary Cheverton
Janet Hrebien
David Jackson

Treasurer:

Esther Owusu
--------------

## 20ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2022

Bromley

Circuit

SECTION A		Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year
a1 RECEIPTS	Note	£	£	£	£	£
a2	Assessment/Share	138,601.67			138,602	144,539
a3	Capital receipts			50,580	50,580	14,679
a4	Bank and CFB interest and investment income	234	124		358	384
a5	Grants					
a6	Other receipts	5,893		9,972	15,855	10,747
a7	<b>TOTAL RECEIPTS</b>	<b>144,718</b>	<b>124</b>	<b>60,552</b>	<b>205,394 (a8)</b>	<b>170,229</b>

SECTION B		Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year
b1 PAYMENTS	Note	£	£	£	£	£
b2	Stipends, salaries, NIC, Pension and travel costs	102,104		13,778	115,883	110,697
b3	Manse Costs	67,121			67,121	19,570
b4	Administration etc		151		151	139
b5	District Assessment	28,124			28,124	28,124
b6	Grants & donations	1,200	18,500		19,700	7,200
b7	Capital payments	37,000	13,580		50,580	14,579
b8	Other payments	4,850	1,325		6,175	9,519
b9	<b>TOTAL PAYMENTS</b>	<b>240,399</b>	<b>33,556</b>	<b>13,778</b>	<b>287,734 (b9)</b>	<b>189,828</b>

SECTION C		Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year
c1 NET RECEIPTS/PAYMENTS FOR THE YEAR	(a7-b9)	(95,681)	(33,432)	46,774	(82,340)	(19,599)
c2	Total funds brought forward from last year	99,961	52,092	15,109	167,162 (c6)	187,661
c3	Sub total (c1+c2)	4,280	19,560	61,893	85,722	168,062
c4	Transfers and adjustments				(c7)	
c5	<b>TOTAL FUNDS AT END OF YEAR (c3+c4)</b>	<b>4,280</b>	<b>19,560</b>	<b>61,893</b>	<b>85,722 (c8)</b>	<b>168,062 (c6)</b>

SECTION D		Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year
FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS						
(these amounts should not be included in total receipts/payments above)						
d1	Balance brought forward from last year					
d2	Offerings/Gifts - received for external organisations					
d3	Offerings/Gifts - passed to external organisations					
d4	<b>BALANCE STILL TO BE PAID (d1 + d2 - d3)</b>					

**SUMMARY OF CIRCUIT ACCOUNTS AND INTERNAL ORGANISATION REPORTING TO THE CIRCUIT MEETING**

**SECTION E** Please follow the Guidance Notes to complete this page

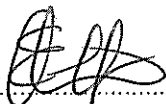
Summary of the Circuit accounts for the year ended 31 August 2022 and Internal Organisations reporting to the Circuit Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross receipts and payments totals of the Circuit. If gross income exceeds the Accruals threshold of £250,000, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the Circuit and connected Circuit Organisations.

INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1						
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e8					(e11)	(e12)
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Name of Circuit Bromley No. 35/42

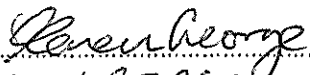
## Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2022 have been prepared from the records of the Circuit and that they include all funds under the control of the Circuit meeting.

Signature of treasurer  Date 18/09/2022  
Name and address of treasurer 53 Haddington Crescent  
Beckenham, Bromley Post Code BR3 1R7

### Presentation to the Circuit meeting

I confirm that the annual report and accounts for the year ended 31 August 2022 were/will be presented to the Circuit meeting held on 8th Feb 2023

Signature of the Chair of the meeting   
Name of the Chair of the meeting KAREN GEORGE Date 8/12/23

### Independent Examiner's Report to the Trustees of the

BROMLEY Circuit

Charity Number 1151857

### Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the ..... Circuit for the year ended 31 August 2022 set out on pages ... to .... As the Circuit's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Circuit's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

\* delete or circle as appropriate

2015 Circuit R and P.xls

1 of 1  
PUBLIC

Name of Circuit ..... BROMLEY ..... No 35/42

**Independent Examiner's Statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below\*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have ~~have not~~\* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner ..... 

Name of independent examiner ..... JOHN WHITTAM .....

Relevant professional qualification of independent examiner ..... ICAEW .....

Name of firm (where appropriate) ..... N/A .....

Address ..... 9 BADGERS WAY .....

..... STRATFORD-UPON-AVON ..... Post Code CV37 0UJ

Date ..... 3 OCT 2022 .....

\* delete or circle as appropriate

Sep-22

Name of Circuit ..... BROMLEY ..... No 35/42

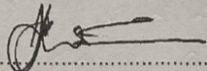
**Independent Examiner's Statement**

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Signature of independent examiner ..... 

Name of independent examiner ..... JOHN WHITTAM .....

Relevant professional qualification of independent examiner ..... ICAEW .....

Name of firm (where appropriate) ..... N/A .....

Address ..... 9 BADGERS WAY .....

..... STRATFORD-UPON-AVON ..... Post Code CV370UJ

Date ..... 3 OCT 2022 .....

\* delete or circle as appropriate

Sep-22

**METHODIST CHURCH BROMLEY CIRCUIT**

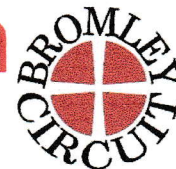
England & Wales - Charity number 1151857

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# Accounts

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# The Methodist Church



## Minister (Superintendent)

**Revd. Alexandra Terrett**  
38 Bramerton Road,  
Beckenham,  
Kent BR3 3PB

Tel. 020 8658 6484  
[a.terrett@btinternet.com](mailto:a.terrett@btinternet.com)

## Minister

**Revd. Karen George**  
20 Rochester Avenue  
Bromley  
Kent, BR1 3DD

Tel. 020 8460 0669  
[20kmgeorge@googlemail.com](mailto:20kmgeorge@googlemail.com)

**Deacon Laura MacBean**  
73 Hawes Lane  
West Wickham,  
Kent, BR4 0DF

Tel. 020 8249 8592  
[laura.macbean@googlemail.com](mailto:laura.macbean@googlemail.com)

**Circuit Stewards** Mrs Barbara Kyei, Mrs Hilary Cheverton, Mrs Janet Hrebien  
**Circuit Treasurer** Mr Mark Cheesman

## Trustees' Annual Report

Bromley Methodist Circuit - legal and administrative information

### Charity number

1151857

### Principal address

38 Bramerton Road,  
Beckenham,  
Kent BR3 3PB

### Independent Examiner

John Whittam ICAEW  
9 Badgers Way,  
Stratford-Upon-Avon,  
Warwickshire CV37 0UJ

### Bankers

HSBC Bank plc  
333 Vauxhall Bridge Road  
London SW1V 1EJ

The trustees present their report and accounts for the year ended 31<sup>st</sup> August 2021. The trustees have accepted a Church House dispensation to report on a Receipts and Payments (R&P) basis, and decided to take advantage of the available audit exemption and have the accounts independently examined. The trustees are listed on page 4.

The accounts have been prepared in accordance with the Charities Act 2011 and with such guidance and best practice for those reporting on an R&P basis as is contained in the Statement of Recommended Practice "Accounting and Reporting by Charities" issued in March 2005.

## **Structure, governance and management**

The charity was established under the Deed of Union 1932, the Methodist Church Act 1976 and by Standing Orders of the Methodist Church. Eligible trustees are proposed by local Methodist Churches within the Circuit and appointed by existing trustees. Ministers of Methodist Churches within the Circuit are automatically appointed as trustees.

There is a range of guidance produced by the Methodist Connexion and appointed trustees have access to these documents. There is briefing on the roles and responsibilities of a trustee in the Methodist Church. Existing trustees also assist in familiarising new trustees with the role. The London District provides training sessions for officers who hold specific responsibilities.

The Circuit is part of the London Methodist District, which is in turn accountable to the Methodist Conference (Connexion). The Circuit is responsible for funding the payment of Methodist clergy stipends and related expenses, the provision of manses, and the general oversight of the three churches (four church buildings) within the Circuit.

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to these risks. Financial governance is documented, and the subject authorities, processes and procedures are reviewed at least annually.

## **Objectives and activities**

The purposes of the Methodist Church are, and shall be deemed to have been since the Date of Union, the advancement of:

- (a) The Christian faith in accordance with the doctrinal standards and discipline of The Methodist Church.
- (b) Any charitable purpose for the time being of any Connexional, District, Circuit and local or other organisation of The Methodist Church.
- (c) Any charitable purpose for the time being of any society or institution subsidiary or ancillary to The Methodist Church.
- (d) Any purpose for the time being of any charity being a charity subsidiary or ancillary to The Methodist Church.

The trustees have paid due regard to guidance issued by the Charity Commission on public benefit in deciding what activities the charity should undertake, and in particular the specific guidance on charities for the advancement of religion. In order to achieve these objectives the charity undertakes a number of activities, which are summarised below.

The Circuit provides oversight of churches, manses and ministers in its area of responsibility. Through this and the delivery of services of worship by the churches it is providing public benefit. The Circuit oversees the worship and preaching by the ministry team in the three churches of the Circuit. It is also responsible for the provision and upkeep of the three manses in the Circuit.

The Circuit is committed to maintaining regular worship and services to the communities in which our churches are sited. We shall offer further training opportunities to our people, to improve and enhance the ways in which we do this. We shall use the resources entrusted to us and at our disposal to enrich the life of all we do through our ministry together.

The Circuit has adapted its worship and pastoral care models during the periods of lockdown caused by the Covid-19 pandemic. We have offered services online, on Zoom and written services for those who have no access to the internet. WhatsApp groups keep members informed of rapidly changing guidelines, and robust risk assessments are carried out to ensure the safety of those who have attended when the buildings have been open. Looking forward, we have considered the challenges posed by the pandemic and will be reviewing our activities over coming months to adjust our worship and other practices to extend the Kingdom in the most effective form.

## **Achievements and performance**

### **Property and Finance**

The Circuit receives virtually all its regular income from an assessment collected from each church in proportion to that church's share of total church membership within the Circuit. Additionally, small amounts of bank interest are earned.

Proceeds from the sale of properties (minus the levy collected, upon sale, by the Connexion) are held in a Circuit Model Trust Fund (CMTF), from which the District Advance Fund collects a further levy each financial year. The Circuit Meeting may approve the spending of the CMTF according to guidelines laid down by Conference, and £14,579 was drawn from the CMTF in the year to part-fund renovations and repairs to the manse at 20 Rochester Avenue, Bromley. The CMTF balance at financial year-end was reduced to just under £53,000.

The manses and other dwellings managed by the charity, if in occupation, are occupied by clergy and their families. None are let. Quinquennial inspections of all the properties are arranged on a regular basis, and this year were carried out at the Beckenham church. Boiler servicing, gas safety, intruder alarm system and drainage/gutter inspections are carried out annually at each of the manses.

We have continued to maintain and insure our properties, and respond to the challenges of determining the resources appropriate to the life of the circuit. Circuit funds have continued to support ministerial staff to provide pastoral and preaching for four Methodist congregations.

The members and adherents of the churches in our circuit have continued in their generosity towards the common good and the spreading of the Gospel through their time, talents and resources, including financially. The Circuit Officers and paid staff have done outstanding work on the back of such generosity and continue to keep the Circuit moving forward whilst fulfilling all other obligations.

### **Safeguarding**

The safeguarding policies and practice of the Circuit and its constituent churches continue to develop in line with Methodist Church guidelines and best practice. Opportunities for safeguarding training have been provided during the year, especially for those newly appointed to serve in particular ways in our churches, although not during the period March to August 2020 due to lockdown and other Covid restrictions, in line with Methodist guidelines.

### **Lay Employees**

There are currently no lay employees at Circuit level.

### **Financial review**

The trustees report a deficit for the year of £3,379, after a prior year deficit of £12,728 and a budgeted deficit of around £14,000. The reduced deficit compared with budget is essentially due to the drawn down CMTF funds starting to be spent only from 1 September 2021, after year-end.

Expenses on manses fell substantially, but the impact was largely offset by a one-off payment of £5,000 to the Methodist London District's Covid solidarity fund in support of financially hard pressed fellow-Circuits and churches. Quinquennial inspection fees of £1,750 arose (prior year: nil). Staff costs increased in line with inflation. Insurance premiums paid switched to a monthly direct debit, throwing up a predictable anomaly when compared with the previous period. Receipts were on budget, mainly because receipts are essentially the £144,500 overall Circuit assessment on churches, which it had

been agreed to hold at the prior year's level. The apportionment of this recharge varied again between the three churches, reflecting movements in membership numbers.

The Circuit reserves policy is to hold a sum in general fund net current assets equivalent to six months average general fund expenditure - sufficient to meet any unforeseen item of larger expenditure on manses and to enable the Circuit to function in the short term in the event of an unexpected circumstance or inability to raise the full Circuit assessment from churches. This would require reserves of £84,000.

At 31 August 2021, total Circuit liquid resources were £168,000, of which £32,000 already committed to manse renovation and repair and up to £20,000 identified as required to meet a Connexional request for contributions to help fund ministerial pensions. That leaves adequate funds to meet the reserves policy, plus a slim contingency buffer.

### **Plan for the future**

It is our intention to use any significant resources that flow into the Circuit in ways that continue to improve and enhance the life of our churches and the communities they serve. Churches in the Circuit are likely to continue to need financial support as they expand their community and mission work. We have also contributed in solidarity to a Connexional fund for churches hard pressed by the Covid19 pandemic's impact on their finances.

### **Statement of trustees' responsibilities**

The trustees are responsible for preparing the Trustees' Report and the accounts in accordance with applicable charities law and the requirements of the Methodist Connexion.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This Report was approved at the Bromley Methodist Circuit Meeting on Tuesday 12 October 2021, on which date the trustees were the following:

Rev. Alexandra Terrett  
Rev Derek Stanworth  
Irene Antwi  
Hilary Cheverton  
Alison Driscoll  
Kevin Finch  
Mary Jackson  
Mary Lancaster  
Joanna Powell  
Caroline Thomas  
Simon Young

Rev. Karen George  
Maureen Bazeley  
Joan Clark  
Michael East  
Ann Fox  
Jozef Krywko  
Jenny Nichols  
Sheila Priestman  
Lynda Watson

Deacon Laura MacBean  
Mark Cheesman  
Grace Devarajulu  
Patricia Edo  
Janet Hrebien  
Barbara Kyei  
Esther Owusu  
Judith Seldon  
Ann Woollins

Other trustees during the financial year 2020-21 covered by this Report were: Gillian Baldwin, Charmaine Dennis, Beverly Vanterpool.

On behalf of the trustees,

Alex Terrett  
Superintendent Minister and Chair of the Circuit Meeting



.....

Dated: 12 October 2021

THE METHODIST CHURCH  
STANDARD FORM OF ACCOUNTS

Bromley	Circuit
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FOR THE YEAR ENDED  
31 AUGUST 2021

London	District	Circuit no	35/42
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Registered Charity - Charity Registration number

1151857
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If not a registered charity Her Majesty's Revenue and Customs Gift Aid number

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(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242 )

Ministers:

Rev. Alexandra Terrett (Superintendent Minister and Chair of the Circuit Meeting and Circuit Leadership Team Meeting)
Rev. Karen George
Deacon Laura MacBean

Circuit Stewards:

Barbara Kyei
Hilary Cheverton
Janet Hrebien

Treasurer:

Mark Cheesman
---------------

## 20 ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2021

Bromley

Circuit

SECTION A		Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year
a1	RECEIPTS	Note	£	£	£	£
a2	Assessment/Share		144,539		144,539	144,618
a3	Capital receipts			14,579	14,579	
a4	Bank and CFB interest and Investment income		136	228	364	1,424
a5	Grants					
a6	Other receipts		92	10,655	10,747	9,395
a7	<b>TOTAL RECEIPTS</b>		<b>144,767</b>	<b>228</b>	<b>170,229 (a8)</b>	<b>155,437</b>

SECTION B		Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year
b1	<b>PAYMENTS</b>					
b2	Stipends, salaries, NIC, Pension and travel costs			10,125	110,697	99,562
b3	Manse Costs				19,570	23,977
b4	Administration etc		139		139	14,625
b5	District Assessment		28,124		28,124	30,302
b6	Grants & donations		7,200		7,200	1,200
b7	Capital payments			14,579	14,579	10,000
b8	Other payments		7,789	1,730	9,519	
b9	<b>TOTAL PAYMENTS</b>		<b>163,255</b>	<b>16,448</b>	<b>189,828 (b9)</b>	<b>179,666</b>

SECTION C		Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year	
c1	<b>NET RECEIPTS/PAYMENTS FOR THE YEAR</b>	(a7-b9)	(18,488)	(16,220)	15,109	(19,599)	(24,229)
c2	Total funds brought forward from last year		118,449	69,212		187,661 (c5)	211,890
c3	<b>Sub total</b>	(c1+c2)	<b>99,961</b>	<b>52,992</b>	<b>15,109</b>	<b>168,062</b>	<b>187,661</b>
c4	Transfers and adjustments					(c7)	
c5	<b>TOTAL FUNDS AT END OF YEAR</b>	(c3+c4)	<b>99,961</b>	<b>52,992</b>	<b>15,109</b>	<b>168,062 (c8)</b>	<b>187,661 (c6)</b>

SECTION D		Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year
d	<b>FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS (these amounts should not be included in total receipts/payments above)</b>					
d1	Balance brought forward from last year					
d2	Offerings/Gifts - received for external organisations					
d3	Offerings/Gifts - passed to external organisations					
d4	<b>BALANCE STILL TO BE PAID (d1 + d2 - d3)</b>					

**SUMMARY OF CIRCUIT ACCOUNTS AND INTERNAL ORGANISATION REPORTING TO THE CIRCUIT MEETING**

**SECTION E** Please follow the Guidance Notes to complete this page

Summary of the Circuit accounts for the year ended 31 August 2021 and Internal Organisations reporting to the Circuit Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross receipts and payments totals of the Circuit. If gross income exceeds the Accruals threshold of £250,000, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the Circuit and connected Circuit Organisations.

INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1						
e2						
e3						
e4						
e5						
e6						
e7						
e8	Sub total of Internal Organisations funds				(e11)	(e12)
e9	Circuit accounts (totals brought forward from page 2 - totals column)					
	170,229 (a8)	189,628 (b9)	(19,599)	(c7)	187,661 (c6)	168,062 (c8)
e10	<b>TOTAL CASH FUNDS HELD BY CIRCUIT</b>					
	170,229	189,628	(19,599)		187,661 (x)	168,062 (y)
	<b>TOTAL RECEIPTS</b>		<b>TOTAL PAYMENTS</b>			

Continue on a separate sheet if necessary and bring the totals forward

**SECTION F**  
**STATEMENT OF ASSETS AND LIABILITIES**

CIRCUIT - CASH FUNDS HELD at 31 August 2021	OPENING BALANCES	CLOSING BALANCES
f1	Cash in hand	
f2	Bank Current Account	4,196
f3	Bank Deposit Account	20,156
f4	Central Finance Board	
f5	Trustees for Methodist Church Purposes	114,253
f6	Other funds	69,212
f7	<b>SUB TOTAL</b>	187,661 (c6)
f8	Total funds held by Internal Organisations (the closing balance totals above) (e12)	168,062 (c8)
f9	<b>TOTAL CASH FUNDS HELD BY CIRCUIT</b>	187,661 (x)
		168,062 (y)


**SECTION G**  
**OTHER ASSETS and LIABILITIES**

	At 1 September 2020	At 31 August 2021
g1	Investments (include Endowments)	
g2	Land and Buildings (see notes re Insurance value)	1,361,305
g3	Other Assets	55,305
g4	Loan(s) - show amount outstanding at year end	
g5	Other Liabilities	1,438,882
		56,592

f4 Include only Funds held at the Central Finance Board  
 f5 Include only CFB Funds held at Trustees for Methodist Church Purposes  
 g1 Include any other investments (not the cash element of TMCP trust accounts this is inserted in line f5)

### Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2021 have been prepared from the records of the Circuit and that they include all funds under the control of the Circuit meeting.

Signature of treasurer .....  ..... Date... 21 Sep-21

Name and address of treasurer ..... Mark Cheesman  
..... 81 Kings Hall Road, Beckenham BR3 1LR

#### Presentation to the Circuit meeting

I confirm that the annual report and accounts for the year ended 31 August 2021 were/will be\* presented to the Circuit meeting held on ..... 12-Oct-21

Signature of the Chair of the meeting .....

Name of the Chair of the meeting ..... Rev. Alexandra Terrett 12-Oct-21

### Independent Examiner's Report to the Trustees of the

..... Bromley

Charity Number . 1151857

#### Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the ..... Bromley Circuit for the year ended 31 August 2021 set out on pages 1 to 3. As the Circuit's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Circuit's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

\* delete or circle as appropriate

**Independent Examiner's Statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below\*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner ..... 

Name of independent examiner ..... John Whittam

Relevant professional qualification of independent examiner ..... ICAEW

Name of firm (where appropriate) .... N/A

Address ..... 9 Badgers Close  
..... Stratford-upon-Avon

Date 27 Sep-21

\* delete or circle as appropriate

THE METHODIST CHURCH  
STANDARD FORM OF ACCOUNTS

Bromley	Circuit
---------	---------

FOR THE YEAR ENDED  
31 AUGUST 2021

London	District	Circuit no	35/42
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Registered Charity - Charity Registration number

1151857
---------

If not a registered charity Her Majesty's Revenue and Customs Gift Aid number

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(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242 )

Ministers:

Rev. Alexandra Terrett (Superintendent Minister and Chair of the Circuit Meeting and Circuit Leadership Team Meeting)
Rev. Karen George
Deacon Laura MacBean

Circuit Stewards:

Barbara Kyei
Hilary Cheverton
Janet Hrebien

Treasurer:

Mark Cheesman
---------------

## 20 ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2021

Bromley

Circuit

SECTION A		Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year
a1	RECEIPTS	Note	£	£	£	£
a2	Assessment/Share		144,539		144,539	144,618
a3	Capital receipts			14,579	14,579	
a4	Bank and CFB interest and Investment income		136	228	364	1,424
a5	Grants					
a6	Other receipts		92	10,655	10,747	9,395
a7	<b>TOTAL RECEIPTS</b>		<b>144,767</b>	<b>228</b>	<b>170,229 (a8)</b>	<b>155,437</b>

SECTION B		Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year
b1	<b>PAYMENTS</b>					
b2	Stipends, salaries, NIC, Pension and travel costs			10,125	110,697	99,562
b3	Manse Costs				19,570	23,977
b4	Administration etc		139		139	14,625
b5	District Assessment		28,124		28,124	30,302
b6	Grants & donations		7,200		7,200	1,200
b7	Capital payments			14,579	14,579	10,000
b8	Other payments		7,789	1,730	9,519	
b9	<b>TOTAL PAYMENTS</b>		<b>163,255</b>	<b>16,448</b>	<b>189,828 (b9)</b>	<b>179,666</b>

SECTION C		Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year	
c1	<b>NET RECEIPTS/PAYMENTS FOR THE YEAR</b>	(a7-b9)	(18,488)	(16,220)	15,109	(19,599)	(24,229)
c2	Total funds brought forward from last year		118,449	69,212		187,661 (c5)	211,890
c3	<b>Sub total</b>	(c1+c2)	<b>99,961</b>	<b>52,992</b>	<b>15,109</b>	<b>168,062</b>	<b>187,661</b>
c4	Transfers and adjustments					(c7)	
c5	<b>TOTAL FUNDS AT END OF YEAR</b>	(c3+c4)	<b>99,961</b>	<b>52,992</b>	<b>15,109</b>	<b>168,062 (c8)</b>	<b>187,661 (c6)</b>

SECTION D		Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year
d	<b>FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS (these amounts should not be included in total receipts/payments above)</b>					
d1	Balance brought forward from last year					
d2	Offerings/Gifts - received for external organisations					
d3	Offerings/Gifts - passed to external organisations					
d4	<b>BALANCE STILL TO BE PAID (d1 + d2 - d3)</b>					

**SUMMARY OF CIRCUIT ACCOUNTS AND INTERNAL ORGANISATION REPORTING TO THE CIRCUIT MEETING**

**SECTION E** Please follow the Guidance Notes to complete this page

Summary of the Circuit accounts for the year ended 31 August 2021 and Internal Organisations reporting to the Circuit Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross receipts and payments totals of the Circuit. If gross income exceeds the Accruals threshold of £250,000, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the Circuit and connected Circuit Organisations.

INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1						
e2						
e3						
e4						
e5						
e6						
e7						
e8	Sub total of Internal Organisations funds				(e11)	(e12)
e9	Circuit accounts (totals brought forward from page 2 - totals column)					
	170,229 (a8)	189,628 (b9)	(19,599)	(c7)	187,661 (c6)	168,062 (c8)
e10	<b>TOTAL CASH FUNDS HELD BY CIRCUIT</b>					
	170,229	189,628	(19,599)		187,661 (x)	168,062 (y)
	<b>TOTAL RECEIPTS</b>		<b>TOTAL PAYMENTS</b>			

Continue on a separate sheet if necessary and bring the totals forward

**SECTION F**  
**STATEMENT OF ASSETS AND LIABILITIES**

CIRCUIT - CASH FUNDS HELD at 31 August 2021		OPENING BALANCES	CLOSING BALANCES
f1	Cash in hand		
f2	Bank Current Account	4,196	20,156
f3	Bank Deposit Account		
f4	Central Finance Board	114,253	94,914
f5	Trustees for Methodist Church Purposes	69,212	52,992
f6	Other funds		
f7	<b>SUB TOTAL</b>	<b>187,661 (c6)</b>	<b>168,062 (c8)</b>
f8	Total funds held by Internal Organisations (the closing balance totals above) (e12)	(e11)	(e12)
f9	<b>TOTAL CASH FUNDS HELD BY CIRCUIT</b>	<b>187,661 (x)</b>	<b>168,062 (y)</b>


**SECTION G**  
**OTHER ASSETS and LIABILITIES**

	At 1 September 2020	At 31 August 2021
	g1	
g2	1,361,305	1,438,882
g3	55,305	56,592
g4		
g5		

f4 Include only Funds held at the Central Finance Board  
 f5 Include only CFB Funds held at Trustees for Methodist Church Purposes  
 g1 Include any other investments (not the cash element of TMCP trust accounts this is inserted in line f5)

### Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2021 have been prepared from the records of the Circuit and that they include all funds under the control of the Circuit meeting.

Signature of treasurer .....  ..... Date... 21 Sep-21

Name and address of treasurer ..... Mark Cheesman  
..... 81 Kings Hall Road, Beckenham BR3 1LR

#### Presentation to the Circuit meeting

I confirm that the annual report and accounts for the year ended 31 August 2021 were/will be\* presented to the Circuit meeting held on ..... 12-Oct-21

Signature of the Chair of the meeting .....  
Name of the Chair of the meeting ..... Rev. Alexandra Terrett 12-Oct-21

### Independent Examiner's Report to the Trustees of the

..... Bromley

Charity Number . 1151857

#### Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the ..... Bromley Circuit for the year ended 31 August 2021 set out on pages 1 to 3. As the Circuit's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Circuit's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

\* delete or circle as appropriate

**Independent Examiner's Statement**

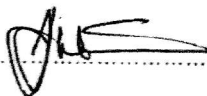
I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below\*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner .....



Name of independent examiner ..... John Whittam

Relevant professional qualification of independent examiner ..... ICAEW

Name of firm (where appropriate) .... N/A

Address ..... 9 Badgers Close  
..... Stratford-upon-Avon

Date 27 Sep-21

\* delete or circle as appropriate

**METHODIST CHURCH BROMLEY CIRCUIT**

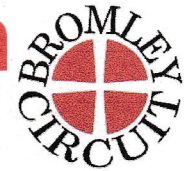
England & Wales - Charity number 1151857

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# Accounts

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# The Methodist Church



## Minister (Superintendent)

### Rev. Alexandra Terrett

38 Bramerton Road,  
Beckenham,  
Kent BR3 3PB

Tel. 020 8658 6484  
[a.terrett@btinternet.com](mailto:a.terrett@btinternet.com)

## Minister

### Rev. Karen George

20 Rochester Avenue  
Bromley  
Kent, BR1 3DD

Tel. 020 8460 0669  
[20kmgeorge@googlemail.com](mailto:20kmgeorge@googlemail.com)

### Deacon Laura MacBean

73 Hawes Lane  
West Wickham,  
Kent, BR4 0DF

Tel. 020 8249 8592  
[laura.macbean@googlemail.com](mailto:laura.macbean@googlemail.com)

Circuit Stewards **Mrs Barbara Kyei, Mrs Hilary Cheverton, Mrs Janet Hrebien**  
Circuit Treasurer **Mr Mark Cheesman**

## Trustees' Annual Report

### Bromley Methodist Circuit - legal and administrative information

#### Charity number

1151857

#### Principal address

38 Bramerton Road,  
Beckenham,  
Kent BR3 3PB

#### Independent Examiner

John Whittam ICAEW  
9 Badgers Way,  
Stratford-Upon-Avon,  
Warwickshire CV37 0UJ

#### Bankers

HSBC Bank plc  
333 Vauxhall Bridge Road  
London SW1V 1EJ

The trustees present their report and accounts for the year ended 31<sup>st</sup> August 2020. The trustees have accepted a Church House dispensation to report on a Receipts and Payments (R&P) basis, and decided to take advantage of the available audit exemption and have the accounts independently examined. The trustees are listed on page 4.

The accounts have been prepared in accordance with the Charities Act 2011 and with such guidance and best practice for those reporting on an R&P basis as is contained in the Statement of Recommended Practice "Accounting and Reporting by Charities" issued in March 2005.

## **Structure, governance and management**

The charity was established under the Deed of Union 1932, the Methodist Church Act 1976 and by Standing Orders of the Methodist Church. Eligible trustees are proposed by local Methodist Churches within the Circuit and appointed by existing trustees. Ministers of Methodist Churches within the Circuit are automatically appointed as trustees.

There is a range of guidance produced by the Methodist Connexion and appointed trustees have access to these documents. There is briefing on the roles and responsibilities of a trustee in the Methodist Church. Existing trustees also assist in familiarising new trustees with the role. The London District provides training sessions for officers who hold specific responsibilities.

The Circuit is part of the London Methodist District, which is in turn accountable to the Methodist Conference (Connexion). The Circuit is responsible for funding the payment of Methodist clergy stipends and related expenses, the provision of manses, and the general oversight of the three churches (four church buildings) within the Circuit.

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to these risks. Financial governance is documented, and the subject authorities, processes and procedures are reviewed at least annually.

## **Objectives and activities**

The purposes of the Methodist Church are, and shall be deemed to have been since the Date of Union, the advancement of:

- (a) The Christian faith in accordance with the doctrinal standards and discipline of The Methodist Church.
- (b) Any charitable purpose for the time being of any Connexional, District, Circuit and local or other organisation of The Methodist Church.
- (c) Any charitable purpose for the time being of any society or institution subsidiary or ancillary to The Methodist Church.
- (d) Any purpose for the time being of any charity being a charity subsidiary or ancillary to The Methodist Church.

The trustees have paid due regard to guidance issued by the Charity Commission on public benefit in deciding what activities the charity should undertake, and in particular the specific guidance on charities for the advancement of religion. In order to achieve these objectives the charity undertakes a number of activities, which are summarised below.

The Circuit provides oversight of churches, manses and ministers in its area of responsibility. Through this and the delivery of services of worship by the churches it is providing public benefit. The Circuit oversees the worship and preaching by the ministry team in the three churches of the Circuit. It is also responsible for the provision and upkeep of the three manses in the Circuit.

The Circuit is committed to maintaining regular worship and services to the communities in which our churches are sited. We shall offer further training opportunities to our people, to improve and enhance the ways in which we do this. We shall use the resources entrusted to us and at our disposal to enrich the life of all we do through our ministry together.

The Circuit has adapted its worship and pastoral care models during the periods of lockdown caused by the Covid-19 pandemic. We have offered services online, on Zoom and written services for those who have no access to the internet. WhatsApp groups keep members informed of rapidly changing guidelines, and robust risk assessments are carried out to ensure the safety of those who have attended when the buildings have been open. Looking forward, we have considered the challenges posed by the pandemic and will be reviewing our activities over coming months to adjust our worship and other practices to extend the Kingdom in the most effective form.

## **Achievements and performance**

### **Property and Finance**

The Circuit receives virtually all its regular income from an assessment collected from each church in proportion to their membership. A proposal to adjust this method of calculation, for instance in respect of a church's level of income or assets, was not proceeded with. Additionally, small amounts of bank interest are earned.

Proceeds from the sale of properties (minus the levy collected, upon sale, by the Connexion) are held in a Circuit Model Trust Fund (CMTF), from which the District Advance Fund collects a further levy each financial year. The Circuit Meeting may approve the spending of the CMTF according to guidelines laid down by Conference, and £10,000 was drawn from the CMTF in the year as a one-off contribution to the future costs of Beckenham church in hiring a church administrator. The CMTF balance at financial year-end was reduced to £69,212.

The manses and other dwellings managed by the charity, if in occupation, are occupied by clergy and their families. None are let. Quinquennial inspections of all the properties are arranged on a regular basis, and this year were carried out at the Beckenham church. Boiler servicing, gas safety, intruder alarm system and drainage/gutter inspections are carried out annually at each of the manses.

We have continued to maintain and insure our properties, and respond to the challenges of determining the resources appropriate to the life of the circuit. Circuit funds have continued to support ministerial staff to provide pastoral and preaching for four Methodist congregations.

The members and adherents of the churches in our circuit have continued in their generosity towards the common good and the spreading of the Gospel through their time, talents and resources, including financially. The Circuit Officers and paid staff have done outstanding work on the back of such generosity and continue to keep the Circuit moving forward whilst fulfilling all other obligations.

### **Safeguarding**

The safeguarding policies and practice of the Circuit and its constituent churches continue to develop in line with Methodist Church guidelines and best practice. Opportunities for safeguarding training have been provided during the year, especially for those newly appointed to serve in particular ways in our churches, although not during the period March to August 2020 due to lockdown and other Covid restrictions, in line with Methodist guidelines.

### **Lay Employees**

There are currently no lay employees at Circuit level.

### **Financial review**

The trustees report a deficit for the year of £12,728, after a prior year deficit of £11,378 and a budgeted deficit of £5,573.

Expenses on manses exceeded budget by c.£9,000 because remedial work to the Rochester Avenue bathroom was found to be urgent, and was duly carried out. Other expenses were close within budget. Receipts were on budget. Revenue from the Circuit Assessment on constituent churches, which we try to hold as low as practicable, increased marginally by 2.1%, but the apportionment of this recharge between the three churches changed to reflect movements in membership numbers.

The Circuit reserves policy is to hold a sum in general fund net current assets equivalent to six months average general fund expenditure. This should be sufficient to meet any unforeseen item of larger expenditure on manses and enable the Circuit to function in the short term in the event of an unexpected circumstance or inability to raise the full Circuit assessment from churches. This would require reserves of £80,000.

At 31 August 2020, total Circuit liquid resources were £188,000. One third to half of this is 'earmarked' for further work on the manse in Rochester Avenue to bring it up to the desired good standard. That leaves adequate funds to meet the reserves policy, plus a contingency buffer. The development project at Beckenham church achieved Practical Completion effective in June 2020 without the need for further call on Circuit resources for construction work.

### **Plan for the future**

It is our intention to use any significant resources that flow into the Circuit in ways that continue to improve and enhance the life of our churches and the communities they serve. Churches in the Circuit are likely to continue to need financial support as they expand their community and mission work. We have also contributed in solidarity to a Connexional fund for churches hard pressed by the Covid19 pandemic's impact on their finances.

### **Statement of trustees' responsibilities**

The trustees are responsible for preparing the Trustees' Report and the accounts in accordance with applicable charities law and the requirements of the Methodist Connexion.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This Report was approved at the Bromley Methodist Circuit Meeting on Tuesday 9 March 2021, on which date the trustees were the following:

Rev. Alexandra Terrett	Rev. Karen George	Deacon Laura MacBean
Rev Derek Stanworth		
Irene Antwi	Gillian Baldwin	Maureen Bazeley
Mark Cheesman	Hilary Cheverton	Joan Clark
Charmaine Dennis	Alison Driscoll	Patricia Edo
Janet Hrebien	Mary Jackson	Jozef Krywko
Barbara Kyei	Mary Lancaster	Jenny Nichols
Joanna Powell	Sheila Priestman	Judith Seldon
Caroline Thomas	Beverly Vanterpool	Lynda Watson
Simon Young		

Other trustees during the financial year 2019-20 covered by this Report were: Ann Fox.

On behalf of the trustees,

Alex Terrett  
Superintendent Minister and Chair of the Circuit Meeting



Dated: 9 March 2021

THE METHODIST CHURCH  
STANDARD FORM OF ACCOUNTS

Bromley	Circuit
---------	---------

FOR THE YEAR ENDED  
31 AUGUST 2020

London	District	Circuit no	35/42
--------	----------	------------	-------

Registered Charity - Charity Registration number

1151857
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If not a registered charity Her Majesty's Revenue and Customs Gift Aid number

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(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242 )

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Rev. Karen George
Deacon Laura MacBean

Circuit Stewards:

Barbara Kyei
Hilary Cheverton
Janet Hrebien

Treasurer:

Mark Cheesman
---------------

SECTION A		Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year
	Note	£	£	£	£	£
a1	<b>RECEIPTS</b>					
a2	Assessment/Share	144,618			144,618	141,635.00
a3	Capital receipts					14,796.00
a4	Bank and CFB interest and Investment income	746	678		1,424	1,467.00
a5	Grants					
a6	Other receipts	9,395			9,395	8,540.00
a7	<b>TOTAL RECEIPTS</b>	<b>154,759</b>	<b>678</b>		<b>155,437 (a8)</b>	<b>166,438</b>

SECTION B		Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year
	Note	£	£	£	£	£
b1	<b>PAYMENTS</b>					
b2	Stipends, salaries, NIC, Pension and travel costs	99,562			99,562	100,399
b3	Manse Costs	23,977			23,977	26,684
b4	Administration etc	14,464	161		14,625	22,263
b5	District Assessment	28,284	2,018		30,302	26,748
b6	Grants & donations	1,200			1,200	1,200
b7	Capital Payments		10,000		10,000	17,231
b8	Other payments					
b9	<b>TOTAL PAYMENTS</b>	<b>167,487</b>	<b>12,179</b>		<b>179,666 (b9)</b>	<b>194,525</b>

SECTION C		Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year
	Note	£	£	£	£	£
c1	<b>NET RECEIPTS/PAYMENTS FOR THE YEAR</b>	<b>(12,728) (a7-b9)</b>	<b>(11,501) (b9)</b>		<b>(24,229) (c8)</b>	<b>(28,087) (c6)</b>
c2	Total funds brought forward from last year	131,177	80,713		211,890 (c6)	239,977
c3	<b>Sub total</b>	<b>118,449 (c1+c2)</b>	<b>69,212 (b9)</b>		<b>187,661 (c8)</b>	<b>211,890 (c6)</b>
c4	Transfers and adjustments					
c5	<b>TOTAL FUNDS AT END OF YEAR</b>	<b>118,449 (c3+c4)</b>	<b>69,212 (c4)</b>		<b>187,661 (c8)</b>	<b>211,890 (c6)</b>

SECTION D		Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year
	Note	£	£	£	£	£
<b>FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS</b>						
d	<b>(these amounts should not be included in total receipts/payments above)</b>					
d1	Balance brought forward from last year					
d2	Offerings/Gifts - received for external organisations					
d3	Offerings/Gifts - passed to external organisations					
d4	<b>BALANCE STILL TO BE PAID (d1 + d2 - d3)</b>					

**SUMMARY OF CIRCUIT ACCOUNTS AND INTERNAL ORGANISATION REPORTING TO THE CIRCUIT MEETING****SECTION E** Please follow the Guidance Notes to complete this page

Summary of the Circuit accounts for the year ended 31 August 2020 and Internal Organisations reporting to the Circuit Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross receipts and payments totals of the Circuit. If gross income exceeds the Accruals threshold of £250,000, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the Circuit and connected Circuit Organisations.

INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1						
e2						
e3						
e4						
e5						
e6						
e7						
e8	Sub total of Internal Organisations funds				(e11)	(e12)
e9	<b>155,437 (a8)</b>	<b>179,666 (b9)</b>	<b>(24,229)</b>	<b>(c7)</b>	<b>211,890 (c6)</b>	<b>187,661 (c8)</b>
e10	<b>TOTAL CASH FUNDS HELD BY CIRCUIT</b>	<b>155,437</b>	<b>179,666</b>	<b>(24,229)</b>	<b>211,890 (x)</b>	<b>187,661 (y)</b>
	Continue on a separate sheet if necessary and bring the totals forward	<b>TOTAL RECEIPTS</b>	<b>TOTAL PAYMENTS</b>			

**SECTION F****STATEMENT OF ASSETS AND LIABILITIES****CIRCUIT - CASH FUNDS HELD at 31 August 2020**

	OPENING BALANCES	CLOSING BALANCES
f1	Cash in hand	
f2	Bank Current Account	10,703
f3	Bank Deposit Account	
f4	Central Finance Board	120,474
f5	Trustees for Methodist Church Purposes	80,713
f6	Other funds	
f7	<b>SUB TOTAL</b>	<b>211,890 (c6)</b>
f8	Total funds held by Internal Organisations (the closing balance totals above) (e12)	(e11)
f9	<b>TOTAL CASH FUNDS HELD BY CIRCUIT</b>	<b>211,890 (x)</b>
		<b>187,661 (y)</b>

**SECTION G****OTHER ASSETS and LIABILITIES**

	At 1 September 2019	At 31 August 2020
g1	Investments (include Endowments)	
g2	Land and Buildings (see notes re Insurance value)	1,320,363
g3	Other Assets	53,472
g4	Loan(s) - show amount outstanding at year end	
g5	Other Liabilities	


f4 Include only Funds held at the Central Finance Board

f5 Include only CFB Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trust accounts this is inserted in line f5)

## Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2020 have been prepared from the records of the Circuit and that they include all funds under the control of the Circuit meeting.

Signature of treasurer .....  ..... Date..... 11/09/2020

Name and address of treasurer ..... Mark Cheesman, 81 Kings Hall Road, Beckenham, Kent  
..... Post Code..... BR3 1LR

### Presentation to the Circuit meeting

I confirm that the annual report and accounts for the year ended 31 August 2020 were/will be\* presented to the Circuit meeting held on 12<sup>th</sup> Oct 20.

Signature of the Chair of the meeting .....  .....

Name of the Chair of the meeting .... Alexandra Terrett

## Independent Examiner's Report to the Trustees of the

..... Bromley Circuit

Charity Number .. 1151857

### Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the ..... Bromley Circuit for the year ended 31 August 2020 set out on pages 1 to 3. As the Circuit's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Circuit's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

\* delete or circle as appropriate

**Independent Examiner's Statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below\*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have/have not\* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner ..... 

Name of independent examiner ..... John Whittam

Relevant professional qualification of independent examiner ..... ICAEW

Name of firm (where appropriate) .... N/A

Address ..... 9 Badgers Way, Stratford-upon-Avon, Warwickshire

..... Post Code .... CV37 0UJ

Date ..... 16 SEPTEMBER 2020

\* delete or circle as appropriate

Sep-20

**THE METHODIST CHURCH  
STANDARD FORM OF ACCOUNTS**

Bromley	Circuit
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**FOR THE YEAR ENDED  
31 AUGUST 2020**

London	District	Circuit no	35/42
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**Registered Charity - Charity Registration number**

1151857
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If not a registered charity **Her Majesty's Revenue and Customs Gift Aid number**

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(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242 )

Ministers:

Rev. Alexandra Terrett (Superintendent Minister and
Chair of the Circuit Meeting and Circuit Leadership Team Meeting)
Rev. Karen George
Deacon Laura MacBean

Circuit Stewards:

Barbara Kyei
Hilary Cheverton
Janet Hrebien

Treasurer:

Mark Cheesman
---------------

SECTION A		Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year
	Note	£	£	£	£	£
a1	<b>RECEIPTS</b>					
a2	Assessment/Share	144,618			144,618	141,635.00
a3	Capital receipts					14,796.00
a4	Bank and CFB interest and Investment income	746	678		1,424	1,467.00
a5	Grants					
a6	Other receipts	9,395			9,395	8,540.00
a7	<b>TOTAL RECEIPTS</b>	<b>154,759</b>	<b>678</b>		<b>155,437 (a8)</b>	<b>166,438</b>

SECTION B		Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year
	Note	£	£	£	£	£
b1	<b>PAYMENTS</b>					
b2	Stipends, salaries, NIC, Pension and travel costs	99,562			99,562	100,399
b3	Manse Costs	23,977			23,977	26,684
b4	Administration etc	14,464	161		14,625	22,263
b5	District Assessment	28,284	2,018		30,302	26,748
b6	Grants & donations	1,200			1,200	1,200
b7	Capital Payments		10,000		10,000	17,231
b8	Other payments					
b9	<b>TOTAL PAYMENTS</b>	<b>167,487</b>	<b>12,179</b>		<b>179,666 (b9)</b>	<b>194,525</b>

SECTION C		Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year
	Note	£	£	£	£	£
c1	<b>NET RECEIPTS/PAYMENTS FOR THE YEAR</b>	<b>(a7-b9)</b>	<b>(12,728)</b>	<b>(11,501)</b>	<b>(24,229)</b>	<b>(28,087)</b>
c2	Total funds brought forward from last year	131,177	80,713		211,890 (c6)	239,977
c3	<b>Sub total</b>	<b>(c1+c2)</b>	<b>118,449</b>	<b>69,212</b>	<b>187,661</b>	<b>211,890</b>
c4	Transfers and adjustments				(c7)	
c5	<b>TOTAL FUNDS AT END OF YEAR</b>	<b>(c3+c4)</b>	<b>118,449</b>	<b>69,212</b>	<b>187,661 (c8)</b>	<b>211,890 (c6)</b>

SECTION D		Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year
	Note	£	£	£	£	£
<b>FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS</b>						
d	<b>(these amounts should not be included in total receipts/payments above)</b>					
d1	Balance brought forward from last year					
d2	Offerings/Gifts - received for external organisations					
d3	Offerings/Gifts - passed to external organisations					
d4	<b>BALANCE STILL TO BE PAID (d1 + d2 - d3)</b>					

**SUMMARY OF CIRCUIT ACCOUNTS AND INTERNAL ORGANISATION REPORTING TO THE CIRCUIT MEETING****SECTION E**

Please follow the Guidance Notes to complete this page

Summary of the Circuit accounts for the year ended 31 August 2020 and Internal Organisations reporting to the Circuit Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross receipts and payments totals of the Circuit. If gross income exceeds the Accruals threshold of £250,000, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the Circuit and connected Circuit Organisations.

INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1						
e2						
e3						
e4						
e5						
e6						
e7						
e8	Sub total of Internal Organisations funds				(e11)	(e12)
e9	<b>Circuit accounts (totals brought forward from page 2 - totals column)</b>					
	155,437 (a8)	179,666 (b9)	(24,229)	(c7)	211,890 (c6)	187,661 (c8)
e10	<b>TOTAL CASH FUNDS HELD BY CIRCUIT</b>	<b>155,437</b>	<b>179,666</b>	<b>(24,229)</b>	<b>211,890 (x)</b>	<b>187,661 (y)</b>
	Continue on a separate sheet if necessary and bring the totals forward	<b>TOTAL RECEIPTS</b>	<b>TOTAL PAYMENTS</b>			

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Signature of treasurer .....  ..... Date..... 11/09/2020

Name and address of treasurer ..... Mark Cheesman, 81 Kings Hall Road, Beckenham, Kent  
..... Post Code..... BR3 1LR

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Signature of the Chair of the meeting .....  .....

Name of the Chair of the meeting .... Alexandra Terrett

## Independent Examiner's Report to the Trustees of the

..... Bromley Circuit

Charity Number .. 1151857

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Name of independent examiner ..... John Whittam

Relevant professional qualification of independent examiner ..... ICAEW

Name of firm (where appropriate) .... N/A

Address ..... 9 Badgers Way, Stratford-upon-Avon, Warwickshire

..... Post Code .... CV37 0UJ

Date ..... 16 SEPTEMBER 2020

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Sep-20