

# CROYDON SUPPLEMENTARY EDUCATION PROJECT (CSEP)

England & Wales · Charity number 1151850

## Details

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**Other names** CROYDON SUPPLEMENTARY EDUCATION PROJECT, CSEP

**Status** Registered

**Legal form** Charitable company

**Company number** [08243226](#)

**Registered** 2013-05-01

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 32-34  
Sydenham Road  
Croydon  
Surrey  
CR0 2EF

**Phone** 0208 686 7865

**Email** [info@csep.org.uk](mailto:info@csep.org.uk)

**Website** [www.csep.org.uk](http://www.csep.org.uk)

## Activities

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**Objects:** TO HELP AND ADVANCE THE EDUCATION OF YOUNG PEOPLE GROWING UP IN A MULTIRACIAL SOCIETY SO AS TO DEVELOP THEIR PHYSICAL, MENTAL AND SPIRITUAL CAPACITIES THAT THEY MAY REACH FULL MATURITY AS INDIVIDUALS AND MEMBERS OF SOCIETY AND THAT THEIR CONDITION OF LIFE MAY BE IMPROVED.

**Activities:** To help and advance the education of people growing up in a multiracial society so as to develop their physical, mental and spiritual capacities that they may reach full maturity as individuals and as member of society and that their condition in life may be improved.

## Classification

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- **How:** Provides Services
- **What:** General Charitable Purposes, Education/training
- **Who:** Children/young People

## Geography

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- Croydon

## Finances

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Period end	Income	Expenditure	Assets	Employees
2025-04-30	£86,063	£91,295	-	-
2024-04-30	£82,235	£98,636	-	-
2023-04-30	£68,343	£68,143	-	-
2022-04-30	£74,106	£82,707	-	-
2021-04-30	£91,947	£100,785	-	-

## Trustees

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Name	Role	Appointed
ALISON LAMMY		2013-04-10
Emmerson Parris		2020-06-29
Ianthe James		2020-06-08
Olusiji Belo		2020-06-08

**CROYDON SUPPLEMENTARY EDUCATION PROJECT (CSEP)**

England & Wales - Charity number 1151850

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# Accounts

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## Trustees' Annual Report for the period

Period start date: 1<sup>st</sup> May 2024

Period End date: 30<sup>th</sup> April 2025

Charity name: Croydon Supplementary Education Project (CSEP)

Charity registration number: 1151850

Company number: 08243226

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>Our aim is to help and advance the education of people growing up in a multi-racial society so as to develop their physical, mental and spiritual capacities that they may reach full maturity as individuals and as members of society and that their condition in life may be improved.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>Our main activities consist of Saturday School which operates for 32 weeks of the year and adult education classes. Additional projects are run for the benefit of the community subject to successful funding applications.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>The Trustees have been mindful of the Charity Commission's general guidance on public benefit in pursuing the aims and objectives of the charity and in planning future activities.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>CSEP is not a grant making organisation.</b>
Policy on social investment including program related investment	Para 1.38	<b>CSEP does not currently engage in social investments.</b>

Contribution made by volunteers	Para 1.38	<b>Volunteers continue to make a significant contribution to the operation of the charity – providing admin support, assistance with maintenance, including IT, as well as professional advice and expertise.</b>
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>The mainstay of our work continues to be Saturday School with additional provision through weekday enrichment programmes – with approximately 75 children receiving support in English, maths &amp; science with extra-curricular post 16 support and 85 children through heritage and cultural creative arts.</b></p> <p><b>CSEP continues to move towards our ambition to become a major centre for Black and Minority Ethnic Supplementary Education and a wraparound holistic resource education hub for both children and adults from the local and wider communities.</b></p> <p><b>CSEP has increased and enhanced its heritage and cultural provision and collaborated with local leading Performing Arts providers such as the Talawa Theatre, Fairfield Halls, Museum &amp; Institutions such as Victoria &amp; Albert Museum, Historical Societies in Cambridge, and continue to work with leading academics within their field of expertise to enrich the lives of our young people and the wider community.</b></p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	

Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>Our financial position remained difficult affected by the rise in utilities and local government taxes.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>The charity aims to maintain reserves equivalent to 3 months operating costs. This figure has fluctuated during the year.</b>
Amount of reserves held	Para 1.22	<b>0</b>
Reasons for holding zero reserves	Para 1.22	<b>Due to a decline in funding this directly reduced project income and ongoing repairs and maintenance costs.</b>
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

## Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	

Other		
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## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document trust deed, memorandum and articles of association etc	Para 1.25	<b>Memorandum and articles of association</b>
How is the charity constituted? for example limited company, unincorporated association, CIO)	Para 1.25	<b>Company limited by guarantee</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p><b>Potential trustees may self-nominate or may be co-opted onto the Board where specific skills gaps exist.</b></p> <p><b>Co-opted trustees must be nominated, that nomination seconded and subject to a vote.</b></p> <p><b>For self-nominated trustees - following a period of engagement with the charity, their appointment is subject to a vote which must be passed by the majority of the Board. In the event of more applications than positions on the Board - a ballot will be held.</b></p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	<b>Croydon Supplementary Education Project (CSEP)</b>
Other name the charity uses	
Registered charity number	<b>1151850</b>
Charity's principal address	<b>32-34 Sydenham Road Croydon Surrey CR0 2EF</b>

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	<b>Mr O Bello</b>			
2	<b>Ms I James</b>			
3	<b>Ms A Lammy</b>			
4	<b>Mr E Parris</b>			
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

## Corporate trustees – names of the directors at the date the report was approved

Director name		
<b>Mr O Bello</b>		
<b>Ms I James</b>		
<b>Ms A Lammy</b>		
<b>Mr E Parris</b>		


Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

**Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

**Additional information (optional)**

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
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**Name of chief executive or names of senior staff members (Optional information)**

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**Exemptions from disclosure**

Reason for non-disclosure of key personnel details

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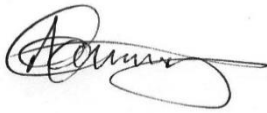
**Other optional information**

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Allison Lammy	
Position (eg Secretary, Chair, etc)	Director	
Date	24 <sup>th</sup> February 2025	

**CROYDON SUPPLEMENTARY EDUCATION PROJECT**

**Registered charity number 1151850**

**Company number 08243226**

**FINANCIAL STATEMENTS**  
**For the year ending 30th April 2025**

**Croydon Supplementary Education Project (C.S.E.P)**  
**32-34 Sydenham Road**  
**Croydon**  
**CR0 2EF**

**CROYDON SUPPLEMENTARY EDUCATION PROJECT**  
**STATEMENT of FINANCIAL ACTIVITIES**  
For the year ended 30th April 2025

	Notes	Unrestricted funds £	Restricted income funds £	Total funds £	Prior year funds £
<b>Income and Endowments</b>					
<b>Incoming resources from generated funds:</b>					
<i>Voluntary Income:</i>					
Donations		25,545	-	25,545	21,618
Fundraising		19,720	-	19,720	2,794
		<u>45,265</u>	-	<u>45,265</u>	<u>24,412</u>
<i>Activities for generating funds:</i>					
Room hire		17,898	-	17,898	40,723
Book Sales & royalties		748	-	748	647
Other Income		671	-	671	1,289
		<u>19,317</u>	-	<u>19,317</u>	<u>42,659</u>
<i>Incoming resources from charitable activities:</i>					
Grant Income		-	-	-	-
Educational Courses		21,482	-	21,482	15,164
	2	<u>21,482</u>	-	<u>21,482</u>	<u>15,164</u>
<b>Total Incoming resources</b>		<u>86,063</u>	-	<u>86,063</u>	<u>82,235</u>
<b>Expenditure:</b>					
<b>Costs of generating funds:</b>					
Costs of generating voluntary income	3	-	-	-	-
Fundraising costs	3	6,406	-	6,406	1,343
<b>Charitable activities</b>					
Direct costs	3	11,465	-	11,465	17,596
Support costs	3	62,528	-	62,528	68,710
<b>Governance costs</b>	6	10,896	-	10,896	10,987
<b>Total resources expended</b>		<u>91,295</u>	-	<u>91,295</u>	<u>98,636</u>
<b>Net incoming/(outgoing) resources before transfers</b>		- 5,232	-	- 5,232	- 16,401
<b>Gross Transfers between funds</b>		-	-	-	-
<b>Net movement in funds</b>		- 5,232	-	- 5,232	- 16,401
<b>Reconciliation of funds:</b>					
Total funds brought forward		- 43,196	-	- 43,196	- 26,795
<b>Total funds carried forward</b>		<u>- 49,454</u>	-	<u>- 49,454</u>	<u>- 43,196</u>

**CROYDON SUPPLEMENTARY EDUCATION PROJECT  
BALANCE SHEET at 30 April 2025**

	Notes	<u>2025</u>		<u>2024</u>	
		£	£	£	£
<b>Fixed Asset</b>					
Tangible Assets	7		3080		4106
<b>Current Assets</b>					
Cash at Bank and in Hand			1037		833
Debtors			20275		10105
			<u>21312</u>		<u>10938</u>
<b>Liabilities: amounts falling due within one year</b>					
Creditors and accruals	8		<u>57801</u>		<u>40871</u>
<b>Net Current Assets</b>			<b>-36490</b>		<b>-29933</b>
Creditors falling due after one year	8		16044		17369
<b>Net Assets</b>			<u><b>-49454</b></u>		<u><b>-43196</b></u>
<b>Funds</b>					
Unrestricted			-49454		-43196
Restricted	9				0
	10		<u><b>-49454</b></u>		<u><b>-43196</b></u>

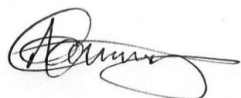
For the year ending 30 April 2025 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime

Approved by the Board of Trustees and signed on its behalf by



**Signature**  
Allison Lammy

**Date 24th February 2026**

The notes on pages 4 to 7 form part of these financial statements.

**CROYDON SUPPLEMENTARY EDUCATION PROJECT**  
**NOTES to the FINANCIAL STATEMENTS**  
**For the year ended 30th April 2025**

**Note 1 ACCOUNTING POLICIES**

a) **Accounting Conventions**

The Financial Statements have been prepared in accordance with applicable accounting standards under the historical cost convention and in accordance with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

b) **Fund Accounting**

Restricted Funds are those received which have been earmarked for a special purpose by the donor.

Unrestricted funds are available for the use at the discretion of the trustees in furtherance of the general objectives of the Charity.

c) **Incoming Resources**

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of donations and fundraising activities. This income is treated as unrestricted funds for use by the Charity.

Activities for generating funds consists of room hire, book sales and royalties and is accounted for on a receivable basis.

Surplus funds are invested in a bank deposit account to earn interest. Interest received is included when receivable. Interest is credited to the unrestricted fund to offset overheads.

Incoming resources from the charitable activities consists of grants, which are related to performance and are accounted for as the Charity earns the right to consideration by its performance. Grants, where entitlement is not conditional on the delivery of a specific performance by the Charity, are recognised when the Charity becomes unconditionally entitled to the grant.

Other sources of incoming resources from the charitable activities consist of contributions towards the cost of Educational Classes and accounted for on a receivable basis.

d) **Resources Expended**

Expenditure is recognised on an accrual basis as a liability is incurred.

Cost of generating funds comprises the costs associated with attracting future income.

Charitable expenditure comprises those costs incurred by the Charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the Charity and include the Independent Examination fees and costs linked to the strategic management of the Charity.

Costs are allocated to charitable activities and the Charity on the basis of usage. Costs relating to a particular activity are allocated directly, other overheads are apportioned on an appropriate basis.

e) **Depreciation**

All fixed assets purchased over £500 are capitalised and Depreciation is provided on all capitalised assets on a Straight-line basis as below:

Equipment	Straight line over 3 years
Computer Equipment	Straight line over 3 years
Fixtures and Fittings	Straight line over 3 years
Assets from Grant Funds	Straight line over 4 years
Leasehold Property	Straight line over 25 years

f) **Recognition of Liabilities**

Liabilities are recognised on an accrual basis.

g) **Taxation**

As the Company is a registered Charity (Registration No: 1151850) carrying out charitable purposes, it is exempt from corporation tax.

h) **Transfer between funds**

Trustees have the authority to transfer amounts out of the unrestricted funds into restricted funds when required.

i) **Pensions**

**Defined Contribution Pension Plan**

The Company operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the Company pays fixed contributions to a separate entity. Once the contributions have been paid the Company has no further payment obligations.

The contributions are recognised as an expense in the accounts when they fall due. Amounts not paid are shown in accruals as a liability in the Balance Sheet. The assets of the plan are held separately from the Company in independently administered funds.

**CROYDON SUPPLEMENTARY EDUCATION PROJECT**  
**NOTES to the FINANCIAL STATEMENTS**  
For the year ended 30th April 2025

**2. Incoming resources from Charitable Activities:**

	Unrestricted funds	Restricted income funds	Total funds	Prior year
	2025	2025	2025	2024
	£	£	£	£
Saturday School	19,425	-	19,425	11,172
Day School	-	-	-	-
Night School	-	-	-	-
Holiday Provision	-	-	-	-
Black History Courses	330	-	330	680
Other Courses	2,237	-	2,237	3,312
Events Delivered - External	-	-	-	1,891
<b>Total</b>	<b>21,992</b>	<b>-</b>	<b>21,992</b>	<b>17,055</b>

**Grants Received**

	45,265	-	45,265	24,412
	<b>2025</b>	<b>2025</b>	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>

**3. Costs of generating voluntary income**

	6,406	-	6,406	1,343
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**Charitable Activities**

**Direct Costs**

Staff Costs	7,864	-	7,864	12,385
Project Costs	10,007	-	10,007	6,368
<b>Total</b>	<b>17,871</b>	<b>-</b>	<b>17,871</b>	<b>18,754</b>

**Support Costs**

Premises	27,952	-	27,952	33,727
Administration	11,241	-	11,241	10,536
Management	21,300	-	21,300	21,300
<b>Total</b>	<b>60,493</b>	<b>-</b>	<b>60,493</b>	<b>65,563</b>

**4. Staff Costs**

Wages & Salaries	28,305	-	28,305	32,001
Employer's NI Costs	7,005	-	7,005	1,684
Pension Costs	94	-	94	-
<b>Total</b>	<b>35,404</b>	<b>-</b>	<b>35,404</b>	<b>33,685</b>

**5. Trustee Remuneration & Related Party Transactions**

No members of the management committee received any remuneration during the year. (2025 £0)  
No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year. (2025 - Nil)

**6. Net Incoming/(outgoing) Resources**

This is stated after charging:

	2025	2024
	£	£
Depreciation	-	-
Accounts and Filing Fees	10,896	10,987

**CROYDON SUPPLEMENTARY EDUCATION PROJECT**  
**NOTES to the FINANCIAL STATEMENTS**  
For the year ended 30th April 2025

**7. Fixed Assets**

	Grant Fund	Computers	Fix & Fitt	Equip	Leasehold Property	Total
Cost	1,500	77,379	867	7,084	25,652	112,482
Additions						-
As at 30 April 2024	1,500	77,379	867	7,084	25,652	112,482
Accumulated Deprec Charge	-	1,500	-	7,084	-21,547	-108,377
As at 30 April 2024	-	1,500	-	7,084	-22,573	-109,403
Net Book Values						-
As at 30 April 2024	-	-	-	-	4,106	4,106
<b>As at 30 April 2025</b>	-	-	-	-	<b>3,080</b>	<b>3,080</b>
Depreciation straight line over	4 years	3 years	3 years	3 years	25 years	

**8. Analysis of creditors**

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Trade Creditors	3,958	3,958		
Payroll Control	22,062	16,385		
Pension Control	571	571		
Accruals	-	-		
PAYE an Social Security	2,809	3,982		
Deposits Refundable Recharge				
Other creditors - Loan	28,400	15,975	16,044	17,369
<b>Total</b>	<b>57,801</b>	<b>40,871</b>	<b>16,044</b>	<b>17,369</b>

**9. Restricted Funds**

	Balance 01/05/2024	Resources Incoming	Resources Outgoing	Transfer from Other Funds	Balance 30/04/2025
Computer Depreciation Charge					
Grant	-	-	-	-	-

**10. Analysis of Net Assets Between Funds**

	Fixed Assets	Current Assets	Creditors	Total
Restricted Funds		-	-	
Unrestricted Funds	3,080	21,312	73,845	49,454
<b>Total</b>	<b>3,080</b>	<b>21,312</b>	<b>73,845</b>	<b>49,454</b>



**TE BAN & CO**  
'your accounting solution'

32-34 Sydenham Road  
Croydon CR0 2EF  
Office: +44 (0)20 3667 3396  
Email: [enquiries@teban.co.uk](mailto:enquiries@teban.co.uk)  
Website: [www.teban.co.uk](http://www.teban.co.uk)

## Taxation, Accounting & Payroll Services

The Trustees  
Croydon supplementary Education Project (CSEP)  
32-34 Sydenham Road  
Croydon  
CR0 2EF

24<sup>th</sup> February 2026

Our Reference: TBL904

Dear Trustees

### **Independent examiner's report to the trustees of Croydon Supplementary Education Project (CSEP)**

I report to the trustees on my examination of the accounts of the above (the Trust) for the year ended 30<sup>th</sup> April 2025.

#### **Responsibilities and basis of report**

As the charity's trustees of the Company (who are also the Directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the financial statements of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination. I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**aat** AAT Licensed  
Accountant

Tracey Bankinson is licensed and regulated by  
AAT under licence number 7428



TE BAN & CO LTD is registered in  
England & Wales under company number 9572024  
Registered Office 32-34 Sydenham Road, Croydon, CR0 2EF



**TE BAN & CO**  
'your accounting solution'

32-34 Sydenham Road  
Croydon CR0 2EF  
Office: +44 (0)20 3667 3396  
Email: [enquiries@teban.co.uk](mailto:enquiries@teban.co.uk)  
Website: [www.teban.co.uk](http://www.teban.co.uk)

## Taxation, Accounting & Payroll Services

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 386 of the 2006 Act; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.
- the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: *Tracey Bankinson*

Name: Tracey Bankinson BA (Hons), MAAT (Fellow), AATQB

Address: TE BAN & Co Ltd, 32-34 Sydenham Road, Croydon, CR0 2EF

Date: 24<sup>th</sup> February 2026

**aat** AAT Licensed  
Accountant

Tracey Bankinson is licensed and regulated by  
AAT under licence number 7428



TE BAN & CO LTD is registered in  
England & Wales under company number 9572024  
Registered Office 32-34 Sydenham Road, Croydon, CR0 2EF

**CROYDON SUPPLEMENTARY EDUCATION PROJECT (CSEP)**

England & Wales - Charity number 1151850

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# Accounts

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## Trustees' Annual Report for the period

Period start date: 1<sup>st</sup> May 2023

Period start date: 30<sup>th</sup> April 2024

Charity name: Croydon Supplementary Education Project (CSEP)

Charity registration number: 1151850

Company number: 08243226

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>Our aim is to help and advance the education of people growing up in a multi-racial society so as to develop their physical, mental and spiritual capacities that they may reach full maturity as individuals and as members of society and that their condition in life may be improved.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>Our main activities consist of Saturday School which operates for 32 weeks of the year and adult education classes. Additional projects are run for the benefit of the community subject to successful funding applications.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>The Trustees have been mindful of the Charity Commission's general guidance on public benefit in pursuing the aims and objectives of the charity and in planning future activities.</b>

### Additional information (optional)

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Policy on grant making	Para 1.38	<b>CSEP is not a grant making organisation.</b>
Policy on social investment including program related investment	Para 1.38	<b>CSEP does not currently engage in social investments.</b>

Contribution made by volunteers	Para 1.38	<b>Volunteers continue to make a significant contribution to the operation of the charity – providing admin support, assistance with maintenance, including IT, as well as professional advice and expertise.</b>
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>The mainstay of our work continues to be Saturday School with additional provision through weekday enrichment programmes – with approximately 70 children receiving support in English, maths &amp; science with extra-curricular post 16 support and 80 children through heritage and cultural creative arts.</b></p> <p><b>CSEP continues to move towards our ambition to become a major centre for Black and Minority Ethnic Supplementary Education and a wraparound holistic resource education hub for both children and adults from the local and wider communities.</b></p> <p><b>CSEP has increased and enhanced its heritage and cultural provision and collaborated with local leading Performing Arts providers such as the Talawa Theatre, Museum Institutions such as Victoria &amp; Albert Museum, Historical Societies in Cambridge, and continue to work with leading academics within their field of expertise.</b></p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
	Para 1.41	

Performance of fundraising activities against objectives set		
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>Our financial position remained difficult affected by the rise in utilities and local government taxes.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>The charity aims to maintain reserves equivalent to 3 months operating costs. This figure has fluctuated during the year.</b>
Amount of reserves held	Para 1.22	<b>0</b>
Reasons for holding zero reserves	Para 1.22	<b>Due to a decline in funding this directly reduced project income. We were also affected by ongoing repairs due to previous year flood.</b>
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

## Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	

Other		
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## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document trust deed, memorandum and articles of association etc	Para 1.25	<b>Memorandum and articles of association</b>
How is the charity constituted? for example limited company, unincorporated association, CIO)	Para 1.25	<b>Company limited by guarantee</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p><b>Potential trustees may self-nominate or may be co-opted onto the Board where specific skills gaps exist.</b></p> <p><b>Co-opted trustees must be nominated, that nomination seconded and subject to a vote.</b></p> <p><b>For self-nominated trustees - following a period of engagement with the charity, their appoint is subject to a vote which must be passed by the majority of the Board. In the event of more applications than positions on the Board - a ballot will be held.</b></p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	<b>Croydon Supplementary Education Project (CSEP)</b>
Other name the charity uses	
Registered charity number	<b>1151850</b>
Charity's principal address	<b>32-34 Sydenham Road Croydon Surrey CR0 2EF</b>

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	<b>Mr O Bello</b>			
2	<b>Ms I James</b>			
3	<b>Ms A Lammy</b>			
4	<b>Mr E Parris</b>			
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## Corporate trustees – names of the directors at the date the report was approved

Director name		
<b>Mr O Bello</b>		
<b>Ms I James</b>		
<b>Ms A Lammy</b>		
<b>Mr E Parris</b>		


Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

**Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

**Additional information (optional)**

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
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**Name of chief executive or names of senior staff members (Optional information)**

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**Exemptions from disclosure**

Reason for non-disclosure of key personnel details

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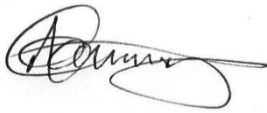
**Other optional information**

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Allison Lammy	
Position (eg Secretary, Chair, etc)	Director	
Date	28 <sup>th</sup> February 2024	

# **CROYDON SUPPLEMENTARY EDUCATION PROJECT**

**Registered charity number 1151850**

**Company number 08243226**

**FINANCIAL STATEMENTS**  
**For the year ending 30th April 2024**

**Croydon Supplementary Education Project (C.S.E.P)**  
**32-34 Sydenham Road**  
**Croydon**  
**CR0 2EF**

**CROYDON SUPPLEMENTARY EDUCATION PROJECT**  
**STATEMENT of FINANCIAL ACTIVITIES**  
For the year ended 30th April 2024

	Notes	Unrestricted funds £	Restricted income funds £	Total funds £	Prior year funds £
<b>Income and Endowments</b>					
<b>Incoming resources from generated funds:</b>					
<i>Voluntary Income:</i>					
Donations		21,618	-	21,618	26,902
Fundraising		2,794	-	2,794	1,027
		<u>24,412</u>	-	<u>24,412</u>	<u>27,929</u>
<i>Activities for generating funds:</i>					
Room hire		40,723	-	40,723	9,684
Book Sales & royalties		647	-	647	203
Other Income		1,289	-	1,289	645
		<u>42,659</u>	-	<u>42,659</u>	<u>10,532</u>
<i>Incoming resources from charitable activities:</i>					
Grant Income		-	-	-	13,407
Educational Courses		15,164	-	15,164	16,475
	2	<u>15,164</u>	-	<u>15,164</u>	<u>29,882</u>
<b>Total Incoming resources</b>		<u>82,235</u>	-	<u>82,235</u>	<u>68,343</u>
<b>Expenditure:</b>					
<b>Costs of generating funds:</b>					
Costs of generating voluntary income	3	-	-	-	-
Fundraising costs	3	1,343	-	1,343	240
<b>Charitable activities</b>					
Direct costs	3	16,385	1,212	17,596	28,235
Support costs	3	68,710	-	68,710	39,655
<b>Governance costs</b>	6	10,987	-	10,987	13
<b>Total resources expended</b>		<u>97,425</u>	<u>1,212</u>	<u>98,636</u>	<u>68,143</u>
<b>Net incoming/(outgoing) resources before transfers</b>		- 15,190	- 1,212	- 16,401	200
<b>Gross Transfers between funds</b>					
<b>Net movement in funds</b>		- 15,190	- 1,212	- 16,401	200
<b>Reconciliation of funds:</b>					
Total funds brought forward		- 26,795	-	- 26,795	- 26,995
<b>Total funds carried forward</b>		<u>- 41,985</u>	<u>- 1,212</u>	<u>- 43,196</u>	<u>- 26,795</u>

**CROYDON SUPPLEMENTARY EDUCATION PROJECT  
BALANCE SHEET at 30 April 2024**

	Notes	<u>2024</u>		<u>2023</u>	
		£	£	£	£
<b>Fixed Asset</b>					
Tangible Assets	7		4106		5132
<b>Current Assets</b>					
Cash at Bank and in Hand			833		6222
Debtors			10105		7184
			<u>10938</u>		<u>13406</u>
<b>Liabilities: amounts falling due within one year</b>					
Creditors and accruals	8		<u>40871</u>		<u>27963</u>
<b>Net Current Assets</b>			<b>-29933</b>		<b>-14558</b>
Creditors falling due after one year	8		17369		17369
<b>Net Assets</b>			<u><b>-43196</b></u>		<u><b>-26795</b></u>
<b>Funds</b>					
Unrestricted			-43196		-26795
Restricted	9				0
	10		<u><b>-43196</b></u>		<u><b>-26795</b></u>

For the year ending 30 April 2024 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime

Approved by the Board of Trustees and signed on its behalf by



**Signature**  
Allison Lammy

**Date 28th February 2025**

The notes on pages 4 to 7 form part of these financial statements.

**CROYDON SUPPLEMENTARY EDUCATION PROJECT**  
**NOTES to the FINANCIAL STATEMENTS**  
**For the year ended 30th April 2024**

**Note 1 ACCOUNTING POLICIES**

a) **Accounting Conventions**

The Financial Statements have been prepared in accordance with applicable accounting standards under the historical cost convention and in accordance with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

b) **Fund Accounting**

Restricted Funds are those received which have been earmarked for a special purpose by the donor.

Unrestricted funds are available for the use at the discretion of the trustees in furtherance of the general objectives of the Charity.

c) **Incoming Resources**

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of donations and fundraising activities. This income is treated as unrestricted funds for use by the Charity.

Activities for generating funds consists of room hire, book sales and royalties and is accounted for on a receivable basis.

Surplus funds are invested in a bank deposit account to earn interest. Interest received is included when receivable. Interest is credited to the unrestricted fund to offset overheads.

Incoming resources from the charitable activities consists of grants, which are related to performance and are accounted for as the Charity earns the right to consideration by its performance. Grants, where entitlement is not conditional on the delivery of a specific performance by the Charity, are recognised when the Charity becomes unconditionally entitled to the grant.

Other sources of incoming resources from the charitable activities consist of contributions towards the cost of Educational Classes and accounted for on a receivable basis.

d) **Resources Expended**

Expenditure is recognised on an accrual basis as a liability is incurred.

Cost of generating funds comprises the costs associated with attracting future income.

Charitable expenditure comprises those costs incurred by the Charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the Charity and include the Independent Examination fees and costs linked to the strategic management of the Charity.

Costs are allocated to charitable activities and the Charity on the basis of usage. Costs relating to a particular activity are allocated directly, other overheads are apportioned on an appropriate basis.

e) **Depreciation**

All fixed assets purchased over £500 are capitalised and Depreciation is provided on all capitalised assets on a Straight-line basis as below:

Equipment	Straight line over 3 years
Computer Equipment	Straight line over 3 years
Fixtures and Fittings	Straight line over 3 years
Assets from Grant Funds	Straight line over 4 years
Leasehold Property	Straight line over 25 years

f) **Recognition of Liabilities**

Liabilities are recognised on an accrual basis.

g) **Taxation**

As the Company is a registered Charity (Registration No: 1151850) carrying out charitable purposes, it is exempt from corporation tax.

h) **Transfer between funds**

Trustees have the authority to transfer amounts out of the unrestricted funds into restricted funds when required.

i) **Pensions**

**Defined Contribution Pension Plan**

The Company operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the Company pays fixed contributions to a separate entity. Once the contributions have been paid the Company has no further payment obligations.

The contributions are recognised as an expense in the accounts when they fall due. Amounts not paid are shown in accruals as a liability in the Balance Sheet. The assets of the plan are held separately from the Company in independently administered funds.

**CROYDON SUPPLEMENTARY EDUCATION PROJECT**  
**NOTES to the FINANCIAL STATEMENTS**  
For the year ended 30th April 2024

**2. Incoming resources from Charitable Activities:**

	Unrestricted funds 2024 £	Restricted income funds 2024 £	Total funds 2024 £	Prior year 2023 £
Saturday School	11,192	-	11,192	9,974
Day School	-	-	-	-
Night School	-	-	-	-
Holiday Provision	-	-	-	-
Black History Courses	680	-	680	5,637
Other Courses	2,779	-	2,779	517
Events Delivered - External	1,891	-	1,891	347
<b>Total</b>	<b>16,542</b>	<b>-</b>	<b>16,542</b>	<b>16,475</b>

**Grants Received**

	2024 £	2024 £	2024 £	2023 £
	-	-	-	13,407

**3. Costs of generating voluntary income**

	-	-	-	240
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**Charitable Activities**

**Direct Costs**

Staff Costs	35,823	-	35,823	33,167
Project Costs	6,368	-	6,368	4,863
<b>Total</b>	<b>42,192</b>	<b>-</b>	<b>42,192</b>	<b>38,030</b>

**Support Costs**

Premises	33,727	-	33,727	-
Administration	10,536	-	10,536	10,579
Management	-	-	-	-
<b>Total</b>	<b>44,263</b>	<b>-</b>	<b>44,263</b>	<b>10,579</b>

**4. Staff Costs**

Wages & Salaries	32,482	-	32,482	27,384
Employer's NI Costs	1,684	-	1,684	446
Pension Costs	1,656	-	1,656	187
<b>Total</b>	<b>35,823</b>	<b>-</b>	<b>35,823</b>	<b>28,018</b>

**5. Trustee Remuneration & Related Party Transactions**

No members of the management committee received any remuneration during the year. (2024 £0)  
No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year. (2024 - Nil)

**6. Net Incoming/(outgoing) Resources**

This is stated after charging:

	2024 £	2023 £
Depreciation	-	-
Accounts and Filling Fees	10,987	13

**CROYDON SUPPLEMENTARY EDUCATION PROJECT**  
**NOTES to the FINANCIAL STATEMENTS**  
For the year ended 30th April 2024

**7. Fixed Assets**

	Grant Fund	Computers	Fix & Fitt	Equip	Leasehold Property	Total						
Cost	1,500	77,379	867	7,084	25,652	112,482						
Additions						-						
As at 30 April 2024	1,500	77,379	867	7,084	25,652	112,482						
Accumulated Deprec Charge	-	1,500	-	77,379	-	867	-	7,084	-20,521	-	107,351	
As at 30 April 2024	-	1,500	-	77,379	-	867	-	7,084	-	21,547	-	108,377
Net Book Values												-
As at 30 April 2023	-	-	-	-	-	-	-	-	5,132	-	-	5,132
<b>As at 30 April 2024</b>	-	-	-	-	-	-	-	-	<b>4,106</b>	-	-	<b>4,106</b>
Depreciation straight line over	4 years	3 years	3 years	3 years	25 years							

**8. Analysis of creditors**

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year	Last year	This year	Last year
	£	£	£	£
Trade Creditors	3,958	3,839		
Payroll Control	16,385	5,027		
Pension Control	571	571		
Accruals	-	-		
PAYE an Social Security	3,982	2,552		
Deposits Refundable		-		
Recharge		-		
Other creditors - Loan	15,975	15,975	17,369	17,369
<b>Total</b>	<b>40,871</b>	<b>27,963</b>	<b>17,369</b>	<b>17,369</b>

**9. Restricted Funds**

	Balance 01/05/2023	Resources Incoming	Resources Outgoing	Transfer from Other Funds	Balance 30/04/2024
Computer Depreciation Charge				-	
Grant	-	-	-	-	-

**10. Analysis of Net Assets Between Funds**

	Fixed Assets	Current Assets	Creditors	Total
Restricted Funds		-	-	
Unrestricted Funds	4,106	10,938	-	58,240
<b>Total</b>	<b>4,106</b>	<b>10,938</b>	<b>-</b>	<b>58,240</b>



**TE BAN & CO**  
'your accounting solution'

32-34 Sydenham Road  
Croydon CR0 2EF  
Office: +44 (0)20 3667 3396  
Email: [enquiries@teban.co.uk](mailto:enquiries@teban.co.uk)  
Website: [www.teban.co.uk](http://www.teban.co.uk)

## Taxation, Accounting & Payroll Services

The Trustees  
Croydon supplementary Education Project (CSEP)  
32-34 Sydenham Road  
Croydon  
CR0 2EF

28<sup>th</sup> February 2025

Our Reference: TBL904

Dear Trustees

### **Independent examiner's report to the trustees of Croydon Supplementary Education Project (CSEP)**

I report to the trustees on my examination of the accounts of the above (the Trust) for the year ended 30<sup>th</sup> April 2024.

#### **Responsibilities and basis of report**

As the charity's trustees of the Company (who are also the Directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the financial statements of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination. I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**aat** AAT Licensed  
Accountant

Tracey Bankinson is licensed and regulated by  
AAT under licence number 7428



TE BAN & CO LTD is registered in  
England & Wales under company number 9572024  
Registered Office 32-34 Sydenham Road, Croydon, CR0 2EF



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32-34 Sydenham Road  
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Office: +44 (0)20 3667 3396  
Email: [enquiries@teban.co.uk](mailto:enquiries@teban.co.uk)  
Website: [www.teban.co.uk](http://www.teban.co.uk)

## Taxation, Accounting & Payroll Services

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 386 of the 2006 Act; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.
- the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: *Tracey Bankinson*

Name: Tracey Bankinson BA (Hons), MAAT (Fellow), AATQB

Address: TE BAN & Co Ltd, 32-34 Sydenham Road, Croydon, CR0 2EF

Date: 28<sup>th</sup> February 2025

**aat** AAT Licensed  
Accountant

Tracey Bankinson is licensed and regulated by  
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Registered Office 32-34 Sydenham Road, Croydon, CR0 2EF

**CROYDON SUPPLEMENTARY EDUCATION PROJECT (CSEP)**

England & Wales - Charity number 1151850

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# Accounts

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## Trustees' Annual Report for the period

Period start date: 1<sup>st</sup> May 2022

Period start date: 30<sup>th</sup> April 2023

Charity name: Croydon Supplementary Education Project (CSEP)

Charity registration number: 1151850

Company number: 08243226

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>Our aim is to help and advance the education of people growing up in a multi-racial society so as to develop their physical, mental and spiritual capacities that they may reach full maturity as individuals and as members of society and that their condition in life may be improved.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>Our main activities consist of Saturday School which operates for 32 weeks of the year and adult education classes. Additional projects are run for the benefit of the community subject to successful funding applications.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>The Trustees have been mindful of the Charity Commission's general guidance on public benefit in pursuing the aims and objectives of the charity and in planning future activities.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>CSEP is not a grant making organisation.</b>
Policy on social investment including program related investment	Para 1.38	<b>CSEP does not currently engage in social investments.</b>

Contribution made by volunteers	Para 1.38	<b>Volunteers continue to make a significant contribution to the operation of the charity – providing admin support, assistance with maintenance, including IT, as well as professional advice and expertise.</b>
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>The mainstay of our work continues to be Saturday school with additional provision through weekday enrichment programmes – with approximately 60 children receiving support in English, maths &amp; science and 80 children through heritage and cultural creative arts.</b></p> <p><b>CSEP continues to move towards our ambition to become a major centre for Black and Minority Ethnic supplementary education and a resource education hub for both children and adults from the local and wider communities.</b></p> <p><b>CSEP has increased and enhanced its heritage and cultural provision and collaborated with local leading and arts providers such as the Talawa Theatre as it begins its journey through Croydon being the Borough of Culture</b></p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	

Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>Our financial position remained difficult affected by the rise in utilities against a slow increase in attendance which was further exasperated by building flood.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>The charity aims to maintain reserves equivalent to 3 months operating costs. This figure has fluctuated during the year.</b>
Amount of reserves held	Para 1.22	<b>0</b>
Reasons for holding zero reserves	Para 1.22	<b>Due to a decline in funding this directly reduced project income. We were also affected by building flood and repairs.</b>
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
----------------------------------	--	--

Type of governing document trust deed, memorandum and articles of association etc	Para 1.25	<b>Memorandum and articles of association</b>
How is the charity constituted? for example limited company, unincorporated association, CIO)	Para 1.25	<b>Company limited by guarantee</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Potential trustees may self-nominate or may be co-opted onto the Board where specific skills gaps exist.</b>  <b>Co-opted trustees must be nominated, that nomination seconded and subject to a vote.</b>  <b>For self-nominated trustees - following a period of engagement with the charity, their appoint is subject to a vote which must be passed by the majority of the Board. In the event of more applications than positions on the Board - a ballot will be held.</b>

### **Additional information (optional)**

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### **Reference and Administrative details**

Charity name	<b>Croydon Supplementary Education Project (CSEP)</b>
Other name the charity uses	
Registered charity number	<b>1151850</b>

Charity's principal address	<b>32-34 Sydenham Road Croydon Surrey CR0 2EF</b>

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	<b>Mr O Bello</b>			
2	<b>Ms I James</b>			
3	<b>Ms A Lammy</b>			
4	<b>Ms S Meikle</b>			
5	<b>Mr E Parris</b>			
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**Corporate trustees – names of the directors at the date the report was approved**

Director name		
<b>Mr O Bello</b>		
<b>Ms I James</b>		
<b>Ms A Lammy</b>		
<b>Ms S Meikle</b>	<b>Resigned 19<sup>th</sup> October 2022</b>	
<b>Mr E Parris</b>		
<b>Mrs S Sutton</b>	<b>Resigned 4<sup>th</sup> September 2022</b>	

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

**Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

**Additional information (optional)**

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

--

**Exemptions from disclosure**

Reason for non-disclosure of key personnel details

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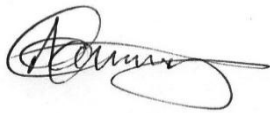
**Other optional information**

--

**Declarations**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Allison Lammy	
Position (eg Secretary, Chair, etc)	Director	
Date	29 <sup>th</sup> February 2023	

# **CROYDON SUPPLEMENTARY EDUCATION PROJECT**

**Registered charity number 1151850**

**Company number 08243226**

**FINANCIAL STATEMENTS**  
**For the year ending 30th April 2023**

**Croydon Supplementary Education Project (C.S.E.P)**  
**32-34 Sydenham Road**  
**Croydon**  
**CR0 2EF**

**CROYDON SUPPLEMENTARY EDUCATION PROJECT**  
**STATEMENT of FINANCIAL ACTIVITIES**  
For the year ended 30th April 2023

	Notes	Unrestricted funds £	Restricted income funds £	Total funds £	Prior year funds £
<b>Income and Endowments</b>					
<b>Incoming resources from generated funds:</b>					
<i>Voluntary Income:</i>					
Donations		26,902	-	26,902	3,966
Fundraising		1,027	-	1,027	1,479
		<u>27,929</u>	<u>-</u>	<u>27,929</u>	<u>5,445</u>
<i>Activities for generating funds:</i>					
Room hire		9,684	-	9,684	8,380
Book Sales & royalties		203	-	203	2,080
Other Income		645	-	645	-
		<u>10,532</u>	<u>-</u>	<u>10,532</u>	<u>10,459</u>
<i>Incoming resources from charitable activities:</i>					
Grant Income		12,487	920	13,407	37,098
Educational Courses		16,475	-	16,475	21,104
	2	<u>28,962</u>	<u>920</u>	<u>29,882</u>	<u>58,202</u>
		<u>67,423</u>	<u>920</u>	<u>68,343</u>	<u>74,106</u>
<b>Total Incoming resources</b>					
<b>Expenditure:</b>					
<b>Costs of generating funds:</b>					
Costs of generating voluntary income	3	-	-	-	-
Fundraising costs	3	240	-	240	240
<b>Charitable activities</b>					
Direct costs	3	26,289	1,946	28,235	68,575
Support costs	3	39,655	-	39,655	13,529
<b>Governance costs</b>	6	13	-	13	363
<b>Total resources expended</b>		<u>66,197</u>	<u>1,946</u>	<u>68,143</u>	<u>82,707</u>
<b>Net incoming/(outgoing) resources before transfers</b>		1,226	- 1,026	200	- 8,601
<b>Gross Transfers between funds</b>		-	-	-	-
<b>Net movement in funds</b>		<u>1,226</u>	<u>- 1,026</u>	<u>200</u>	<u>- 8,601</u>
<b>Reconciliation of funds:</b>					
Total funds brought forward		- 26,995	- -	26,995	- 17,504
<b>Total funds carried forward</b>		<u>- 25,769</u>	<u>- 1,026</u>	<u>- 26,795</u>	<u>- 25,972</u>

**CROYDON SUPPLEMENTARY EDUCATION PROJECT  
BALANCE SHEET at 30 April 2023**

	Notes	<u>2023</u>		<u>2022</u>	
		£	£	£	£
<b>Fixed Asset</b>					
Tangible Assets	7		5132		6158
<b>Current Assets</b>					
Cash at Bank and in Hand			6222		544
Debtors			7184		6781
			<u>13406</u>		<u>7325</u>
<b>Liabilities: amounts falling due within one year</b>					
Creditors and accruals	8		<u>27963</u>		<u>21321</u>
<b>Net Current Assets</b>			<b>-14558</b>		<b>-13996</b>
Creditors falling due after one year	8		17369		18134
<b>Net Assets</b>			<u><b>-26795</b></u>		<u><b>-25972</b></u>
<b>Funds</b>					
Unrestricted			-26795		-25972
Restricted	9				0
	10		<u><b>-26795</b></u>		<u><b>-25972</b></u>


For the year ending 30 April 2023 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime

Approved by the Board of Trustees and signed on its behalf by



**Signature** \_\_\_\_\_  
Allison Lammy

**Date 29th February 2024**

The notes on pages 4 to 7 form part of these financial statements.

**CROYDON SUPPLEMENTARY EDUCATION PROJECT**  
**NOTES to the FINANCIAL STATEMENTS**  
**For the year ended 30th April 2023**

**Note 1 ACCOUNTING POLICIES**

a) **Accounting Conventions**

The Financial Statements have been prepared in accordance with applicable accounting standards under the historical cost convention and in accordance with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

b) **Fund Accounting**

Restricted Funds are those received which have been earmarked for a special purpose by the donor.

Unrestricted funds are available for the use at the discretion of the trustees in furtherance of the general objectives of the Charity.

c) **Incoming Resources**

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of donations and fundraising activities. This income is treated as unrestricted funds for use by the Charity.

Activities for generating funds consists of room hire, book sales and royalties and is accounted for on a receivable basis.

Surplus funds are invested in a bank deposit account to earn interest. Interest received is included when receivable. Interest is credited to the unrestricted fund to offset overheads.

Incoming resources from the charitable activities consists of grants, which are related to performance and are accounted for as the Charity earns the right to consideration by its performance. Grants, where entitlement is not conditional on the delivery of a specific performance by the Charity, are recognised when the Charity becomes unconditionally entitled to the grant.

Other sources of incoming resources from the charitable activities consist of contributions towards the cost of Educational Classes and accounted for on a receivable basis.

d) **Resources Expended**

Expenditure is recognised on an accrual basis as a liability is incurred.

Cost of generating funds comprises the costs associated with attracting future income.

Charitable expenditure comprises those costs incurred by the Charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the Charity and include the Independent Examination fees and costs linked to the strategic management of the Charity.

Costs are allocated to charitable activities and the Charity on the basis of usage. Costs relating to a particular activity are allocated directly, other overheads are apportioned on an appropriate basis.

e) **Depreciation**

All fixed assets purchased over £500 are capitalised and Depreciation is provided on all capitalised assets on a Straight-line basis as below:

Equipment	Straight line over 3 years
Computer Equipment	Straight line over 3 years
Fixtures and Fittings	Straight line over 3 years
Assets from Grant Funds	Straight line over 4 years
Leasehold Property	Straight line over 25 years

f) **Recognition of Liabilities**

Liabilities are recognised on an accrual basis.

g) **Taxation**

As the Company is a registered Charity (Registration No: 1151850) carrying out charitable purposes, it is exempt from corporation tax.

h) **Transfer between funds**

Trustees have the authority to transfer amounts out of the unrestricted funds into restricted funds when required.

i) **Pensions**

**Defined Contribution Pension Plan**

The Company operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the Company pays fixed contributions to a separate entity. Once the contributions have been paid the Company has no further payment obligations.

The contributions are recognised as an expense in the accounts when they fall due. Amounts not paid are shown in accruals as a liability in the Balance Sheet. The assets of the plan are held separately from the Company in independently administered funds.

**2. Incoming resources from Charitable Activities:**

	Unrestricted funds 2023 £	Restricted income funds 2023 £	Total funds 2023 £	Prior year 2022 £
Saturday School	9,974	-	9,974	15,405
Day School	-	-	-	-
Night School	-	-	-	-
Holiday Provision	-	-	-	-
Black History Courses	5,637	-	5,637	4,744
Other Courses	12,076	-	12,076	955
Events Delivered - External	347	-	347	-
<b>Total</b>	<b>28,034</b>	<b>-</b>	<b>28,034</b>	<b>21,104</b>
<b>Grants Received</b>	<b>12,487</b>	<b>920</b>	<b>13,407</b>	<b>37,098</b>
	<b>2023 £</b>	<b>2023 £</b>	<b>2023 £</b>	<b>2022 £</b>

**3. Costs of generating voluntary income**

	240	-	240	240
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**Charitable Activities**

**Direct Costs**

Staff Costs	33,167	-	33,167	62,811
Project Costs	4,863	920	5,783	5,039
<b>Total</b>	<b>38,030</b>	<b>920</b>	<b>38,950</b>	<b>67,850</b>

**Support Costs**

Premises	18,615	-	18,615	8,905
Administration	10,579	-	10,579	4,926
Management	-	-	-	-
<b>Total</b>	<b>29,194</b>	<b>-</b>	<b>29,194</b>	<b>13,831</b>

**4. Staff Costs**

Wages & Salaries	27,384	-	27,384	29,697
Employer's NI Costs	446	-	446	1,806
Pension Costs	187	-	187	639
<b>Total</b>	<b>28,018</b>	<b>-</b>	<b>28,018</b>	<b>32,143</b>

**5. Trustee Remuneration & Related Party Transactions**

No members of the management committee received any remuneration during the year. (2022 £0)  
 No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year. (2022 - Nil)

**6. Net Incoming/(outgoing) Resources**

This is stated after charging:	2023 £	2022 £
Depreciation	-	-
Accounts and Filing Fees	13	363

**CROYDON SUPPLEMENTARY EDUCATION PROJECT**  
**NOTES to the FINANCIAL STATEMENTS**  
For the year ended 30th April 2023

**7. Fixed Assets**

	<b>Grant Fund</b>	<b>Computers</b>	<b>Fix &amp; Fitt</b>	<b>Equip</b>	<b>Leasehold Property</b>	<b>Total</b>
Cost	1,500	77,379	867	7,084	25,652	112,482
Additions						-
As at 30 April 2023	1,500	77,379	867	7,084	25,652	112,482
Accumulated Deprec Charge	-	1,500	-	7,084	-19,495	-106,325
As at 30 April 2023	-	1,500	-	7,084	-20,521	-107,351
Net Book Values						-
As at 30 April 2022	-	-	-	-	6,158	6,158
<b>As at 30 April 2023</b>	-	-	-	-	<b>5,132</b>	<b>5,132</b>
Depreciation straight line over	4 years	3 years	3 years	3 years	25 years	

**8. Analysis of creditors**

	<b>Amounts falling due within one year</b>		<b>Amounts falling due after more than one year</b>	
	<b>This year</b>	<b>Last year</b>	<b>This year</b>	<b>Last year</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Trade Creditors	3,839	2,473		
Payroll Control	5,027	12,106		
Pension Control	571	407		
Accruals	-	360		
PAYE an Social Security	2,552	5,975		
Other creditors - Loan	15,975	-	17,369	18,134
<b>Total</b>	<b>27,963</b>	<b>21,321</b>	<b>17,369</b>	<b>18,134</b>

**9. Restricted Funds**

	<b>Balance 01/05/2022</b>	<b>Resources Incoming</b>	<b>Resources Outgoing</b>	<b>Transfer from Other Funds</b>	<b>Balance 30/04/2023</b>
Computer Depreciation Charge					
Grant	-	-	-	-	-

**10. Analysis of Net Assets Between Funds**

	<b>Fixed Assets</b>	<b>Current Assets</b>	<b>Creditors</b>	<b>Total</b>
Restricted Funds		-	-	
Unrestricted Funds	5,132	13,406	45,332	26,795
<b>Total</b>	<b>5,132</b>	<b>13,406</b>	<b>45,332</b>	<b>26,795</b>



**TE BAN & CO**  
'your accounting solution'

32-34 Sydenham Road  
Croydon CR0 2EF  
Office: +44 (0)20 3667 3396  
Email: [enquiries@teban.co.uk](mailto:enquiries@teban.co.uk)  
Website: [www.teban.co.uk](http://www.teban.co.uk)

## Taxation, Accounting & Payroll Services

The Trustees  
Croydon supplementary Education Project (CSEP)  
32-34 Sydenham Road  
Croydon  
CR0 2EF

29<sup>th</sup> February 2024

Our Reference: TBL904

Dear Trustees

### Independent examiner's report to the trustees of Croydon Supplementary Education Project (CSEP)

I report to the trustees on my examination of the accounts of the above (the Trust) for the year ended 30<sup>th</sup> April 2023.

#### Responsibilities and basis of report

As the charity's trustees of the Company (who are also the Directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the financial statements of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination. I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**aat** AAT Licensed  
Accountant

Tracey Bankinson is licensed and regulated by  
AAT under licence number 7428



TE BAN & CO LTD is registered in  
England & Wales under company number 9572024  
Registered Office 32-34 Sydenham Road, Croydon, CR0 2EF



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Office: +44 (0)20 3667 3396  
Email: [enquiries@teban.co.uk](mailto:enquiries@teban.co.uk)  
Website: [www.teban.co.uk](http://www.teban.co.uk)

## Taxation, Accounting & Payroll Services

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 386 of the 2006 Act; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.
- the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: *Tracey Bankinson*

Name: Tracey Bankinson BA (Hons), MAAT (Fellow), AATQB

Address: TE BAN & Co Ltd, 32-34 Sydenham Road, Croydon, CR0 2EF

Date: 29<sup>th</sup> February 2024

**aat** AAT Licensed  
Accountant

Tracey Bankinson is licensed and regulated by  
AAT under licence number 7428



TE BAN & CO LTD is registered in  
England & Wales under company number 9572024  
Registered Office 32-34 Sydenham Road, Croydon, CR0 2EF

**CROYDON SUPPLEMENTARY EDUCATION PROJECT (CSEP)**

England & Wales - Charity number 1151850

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# Accounts

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## Trustees' Annual Report for the period

Period start date: 1<sup>st</sup> May 2021

Period start date: 30<sup>th</sup> April 2022

Charity name: Croydon Supplementary Education Project (CSEP)

Charity registration number: 1151850

Company number: 08243226

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>Our aim is to help and advance the education of people growing up in a multi-racial society so as to develop their physical, mental and spiritual capacities that they may reach full maturity as individuals and as members of society and that their condition in life may be improved.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>Our main activities consist of Saturday School which operates for 32 weeks of the year and adult education classes. Additional projects are run for the benefit of the community subject to successful funding applications.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>The Trustees have been mindful of the Charity Commission's general guidance on public benefit in pursuing the aims and objectives of the charity and in planning future activities.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>CSEP is not a grant making organisation.</b>
Policy on social investment including program related investment	Para 1.38	<b>CSEP does not currently engage in social investments.</b>

Contribution made by volunteers	Para 1.38	<b>Volunteers continue to make a significant contribution to the operation of the charity – providing admin support, assistance with maintenance, including IT, as well as professional advice and expertise.</b>
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>The mainstay of our work continues to be Saturday school with additional provision through weekday enrichment programmes – with approximately 50 children receiving support in English, maths &amp; science and 40 children through sports and the creative arts.</b></p> <p><b>CSEP continues to move towards our ambition to become a major centre for Black and Minority Ethnic supplementary education and a resource education hub for both children and adults from the local and wider communities.</b></p> <p><b>CSEP has started to engage and explore enhancing its heritage and cultural provision.</b></p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	

Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>Our financial position remained difficult still coming out of the COVID-19 pandemic which further exasperated this position and the beneficiaries still sceptical around COVID.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>The charity aims to maintain reserves equivalent to 3 months operating costs. This figure has fluctuated during the year.</b>
Amount of reserves held	Para 1.22	<b>0</b>
Reasons for holding zero reserves	Para 1.22	<b>Due to a decline in attendance this directly reduced project income. This led to an increase in expenditure that resulted in the charity drawing on funds held and borrowing £21k from a Government Bounce-back loan.</b>
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>Due to the Covid-19 restrictions imposed there was an increased burden on the charity due to our principal activity being face to face delivery and adapting to a hybrid provision</b>  <b>In addition, the profile of our service users who are in the majority from Black, Asian and Minority Ethnic communities may mean that the financial impact from the lockdown will be seen in terms of take-up of our services as we move into the 22-23 academic year.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal	Para 1.46	

risks facing the charity		
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document trust deed, memorandum and articles of association etc	Para 1.25	<b>Memorandum and articles of association</b>
How is the charity constituted? for example limited company, unincorporated association, CIO)	Para 1.25	<b>Company limited by guarantee</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p><b>Potential trustees may self-nominate or may be co-opted onto the Board where specific skills gaps exist.</b></p> <p><b>Co-opted trustees must be nominated, that nomination seconded and subject to a vote.</b></p> <p><b>For self-nominated trustees - following a period of engagement with the charity, their appoint is subject to a vote which must be passed by the majority of the Board. In the event of more applications than positions on the Board - a ballot will be held.</b></p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	

Other		
-------	--	--

## Reference and Administrative details

Charity name	<b>Croydon Supplementary Education Project (CSEP)</b>
Other name the charity uses	
Registered charity number	<b>1151850</b>
Charity's principal address	<b>32-34 Sydenham Road Croydon Surrey CR0 2EF</b>

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	<b>Mr O Bello</b>			
2	<b>Ms I James</b>			
3	<b>Ms A Lammy</b>			
4	<b>Ms S Meikle</b>			
5	<b>Mr E Parris</b>			
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

## Corporate trustees – names of the directors at the date the report was approved

Director name		
<b>Mr O Bello</b>		
<b>Ms I James</b>		
<b>Ms A Lammy</b>		
<b>Ms S Meikle</b>	<b>Resigned 19<sup>th</sup> October 2022</b>	

<b>Mr E Parris</b>		
<b>Mrs S Sutton</b>	<b>Resigned 4<sup>th</sup> September 2022</b>	

Name of trustees holding title to property belonging to the charity

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	
<b>N/A</b>		

**Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	<b>N/A</b>
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

**Additional information (optional)**

**Names and addresses of advisers (Optional information)**

<b>Type of adviser</b>	<b>Name</b>	<b>Address</b>

**Name of chief executive or names of senior staff members (Optional information)**

--

**Exemptions from disclosure**

Reason for non-disclosure of key personnel details

--

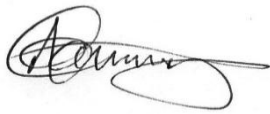
**Other optional information**

--

**Declarations**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Allison Lammy	
<b>Position (eg Secretary, Chair, etc)</b>	Director	
<b>Date</b>	27 <sup>th</sup> February 2022	

**CROYDON SUPPLEMENTARY EDUCATION PROJECT**

**Registered charity number 1151850**

**Company number 08243226**

**FINANCIAL STATEMENTS  
For the year ending 30th April 2022**

**Croydon Supplementary Education Project (C.S.E.P)  
32-34 Sydenham Road  
Croydon  
CR0 2EF**

**CROYDON SUPPLEMENTARY EDUCATION PROJECT**  
**STATEMENT of FINANCIAL ACTIVITIES**  
**For the year ended 30th April 2022**

	Notes	Unrestricted funds £	Restricted income funds £	Total funds £	Prior year funds £
<b>Income and Endowments</b>					
<b>Incoming resources from generated funds:</b>					
<i>Voluntary Income:</i>					
Donations		3,966	-	3,966	11,956
Fundraising		1,479	-	1,479	60
		<u>5,445</u>	<u>-</u>	<u>5,445</u>	<u>12,016</u>
<i>Activities for generating funds:</i>					
Room hire		8,380	-	8,380	29
Book Sales & royalties		2,080	-	2,080	5,715
Other Income		-	-	-	523
		<u>10,459</u>	<u>-</u>	<u>10,459</u>	<u>6,267</u>
<i>Incoming resources from charitable activities:</i>					
Grant Income		6,840	30,259	37,098	70,091
Educational Courses		21,104	-	21,104	3,573
	2	<u>27,943</u>	<u>30,259</u>	<u>58,202</u>	<u>73,664</u>
<b>Total Incoming resources</b>		<u>43,848</u>	<u>30,259</u>	<u>74,106</u>	<u>91,947</u>
<b>Expenditure:</b>					
<b>Costs of generating funds:</b>					
Costs of generating voluntary income	3	-	-	-	-
Fundraising costs	3	240	-	240	-
<b>Charitable activities</b>					
Direct costs	3	67,549	1,026	68,575	90,192
Support costs	3	13,529	-	13,529	9,930
<b>Governance costs</b>	6	363	-	363	663
<b>Total resources expended</b>		<u>81,681</u>	<u>1,026</u>	<u>82,707</u>	<u>100,785</u>
<b>Net incoming/(outgoing) resources before transfers</b>		- 37,833	29,233	- 8,601	- 8,839
<b>Gross Transfers between funds</b>		-	-	-	-
<b>Net movement in funds</b>		- 37,833	29,233	- 8,601	- 8,839
<b>Reconciliation of funds:</b>					
Total funds brought forward		- 17,504	-	- 17,504	- 8,666
<b>Total funds carried forward</b>		<u>- 55,205</u>	<u>29,233</u>	<u>- 25,972</u>	<u>- 17,504</u>

**CROYDON SUPPLEMENTARY EDUCATION PROJECT  
BALANCE SHEET at 30 April 2022**

	Notes	<u>2022</u>		<u>2021</u>	
		£	£	£	£
<b>Fixed Asset</b>					
Tangible Assets	7		6158		7184
<b>Current Assets</b>					
Cash at Bank and in Hand			544		14866
Debtors			6781		6451
			<u>7325</u>		<u>21317</u>
<b>Liabilities: amounts falling due within one year</b>					
Creditors and accruals	8		<u>21321</u>		<u>24825</u>
<b>Net Current Assets</b>			<b>-13996</b>		<b>-3509</b>
Creditors falling due after one year	8		18134		21179
<b>Net Assets</b>			<u><u>-25972</u></u>		<u><u>-17504</u></u>
<b>Funds</b>					
Unrestricted			-25972		-17879
Restricted	9		0		375
	10		<u><u>-25972</u></u>		<u><u>-17504</u></u>

For the year ending 30 April 2021 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime

Approved by the Board of Trustees and signed on its behalf by



Signature  
Allison Lammy

Date 27th February 2023

The notes on pages 4 to 7 form part of these financial statements.

**CROYDON SUPPLEMENTARY EDUCATION PROJECT**  
**NOTES to the FINANCIAL STATEMENTS**  
**For the year ended 30th April 2022**

**Note 1 ACCOUNTING POLICIES**

**a) Accounting Conventions**

The Financial Statements have been prepared in accordance with applicable accounting standards under the historical cost convention and in accordance with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

**b) Fund Accounting**

Restricted Funds are those received which have been earmarked for a special purpose by the donor.

Unrestricted funds are available for the use at the discretion of the trustees in furtherance of the general objectives of the Charity.

**c) Incoming Resources**

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of donations and fundraising activities. This income is treated as unrestricted funds for use by the Charity.

Activities for generating funds consists of room hire, book sales and royalties and is accounted for on a receivable basis.

Surplus funds are invested in a bank deposit account to earn interest. Interest received is included when receivable. Interest is credited to the unrestricted fund to offset overheads.

Incoming resources from the charitable activities consists of grants, which are related to performance and are accounted for as the Charity earns the right to consideration by its performance. Grants, where entitlement is not conditional on the delivery of a specific performance by the Charity, are recognised when the Charity becomes unconditionally entitled to the grant.

Other sources of incoming resources from the charitable activities consist of contributions towards the cost of Educational Classes and accounted for on a receivable basis.

**d) Resources Expended**

Expenditure is recognised on an accrual basis as a liability is incurred.

Cost of generating funds comprises the costs associated with attracting future income.

Charitable expenditure comprises those costs incurred by the Charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the Charity and include the Independent Examination fees and costs linked to the strategic management of the Charity.

Costs are allocated to charitable activities and the Charity on the basis of usage. Costs relating to a particular activity are allocated directly, other overheads are apportioned on an appropriate basis.

e) **Depreciation**

All fixed assets purchased over £500 are capitalised and Depreciation is provided on all capitalised assets on a Straight-line basis as below:

Equipment	Straight line over 3 years
Computer Equipment	Straight line over 3 years
Fixtures and Fittings	Straight line over 3 years
Assets from Grant Funds	Straight line over 4 years
Leasehold Property	Straight line over 25 years

f) **Recognition of Liabilities**

Liabilities are recognised on an accrual basis.

g) **Taxation**

As the Company is a registered Charity (Registration No: 1151850) carrying out charitable purposes, it is exempt from corporation tax.

h) **Transfer between funds**

Trustees have the authority to transfer amounts out of the unrestricted funds into restricted funds when required.

i) **Pensions**

**Defined Contribution Pension Plan**

The Company operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the Company pays fixed contributions to a separate entity. Once the contributions have been paid the Company has no further payment obligations.

The contributions are recognised as an expense in the accounts when they fall due. Amounts not paid are shown in accruals as a liability in the Balance Sheet. The assets of the plan are held separately from the Company in independently administered funds.

**CROYDON SUPPLEMENTARY EDUCATION PROJECT**  
**NOTES to the FINANCIAL STATEMENTS**  
For the year ended 30th April 2022

**2. Incoming resources from Charitable Activities:**

	Unrestricted funds 2022 £	Restricted income funds 2022 £	Total funds 2022 £	Prior year 2021 £
Saturday School	15,405	-	15,405	2,523
Day School	-	-	-	-
Night School	-	-	-	80
Holiday Provision	-	-	-	-
Black History Courses	4,744	-	4,744	60
Other Courses	955	-	955	210
Events Delivered - External	-	-	-	700
<b>Total</b>	<b>21,104</b>	<b>-</b>	<b>21,104</b>	<b>3,573</b>
<b>Grants Received</b>	<b>6,840</b>	<b>30,259</b>	<b>37,098</b>	<b>70,091</b>
	<b>2022 £</b>	<b>2022 £</b>	<b>2022 £</b>	<b>2021 £</b>

**3. Costs of generating voluntary income**

	240	-	240	-
--	-----	---	-----	---

**Charitable Activities**

**Direct Costs**

Staff Costs	32,143	30,669	62,811	19,503
Project Costs	5,039	-	5,039	59,497
<b>Total</b>	<b>37,182</b>	<b>30,669</b>	<b>67,850</b>	<b>79,000</b>

**Support Costs**

Premises	8,905	-	8,905	16,716
Administration	4,926	-	4,926	3,006
Management	-	-	-	-
<b>Total</b>	<b>13,831</b>	<b>-</b>	<b>13,831</b>	<b>19,722</b>

**4. Staff Costs**

Wages & Salaries	29,697	-	29,697	17,320
Employer's NI Costs	1,806	-	1,806	1,493
Pension Costs	639	-	639	690
<b>Total</b>	<b>32,143</b>	<b>-</b>	<b>32,143</b>	<b>19,503</b>

**5. Trustee Remuneration & Related Party Transactions**

No members of the management committee received any remuneration during the year. (2022 £0)  
No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year. (2022 - Nil)

**6. Net Incoming/(outgoing) Resources**

This is stated after charging:	2022 £	2021 £
Depreciation	-	375
Accounts and Filing Fees	363	663

CROYDON SUPPLEMENTARY EDUCATION PROJECT  
 NOTES to the FINANCIAL STATEMENTS  
 For the year ended 30th April 2022

**7. Fixed Assets**

	Grant Fund	Computers	Fix & Fitt	Equip	Leasehold Property	Total
Cost	1,500	77,379	867	7,084	25,652	112,482
Additions						-
As at 30 April 2022	1,500	77,379	867	7,084	25,652	112,482
Accumulated Deprec Charge	- 1,500	- 77,379	- 867	- 7,084	-18,469	- 105,299
As at 30 April 2022	- 1,500	- 77,379	- 867	- 7,084	- 19,495	- 106,325
Net Book Values						-
As at 30 April 2021	-	-	-	-	7,184	7,184
<b>As at 30 April 2022</b>	-	-	-	-	<b>6,158</b>	<b>6,158</b>
Depreciation straight line over	4 years	3 years	3 years	3 years	25 years	

**8. Analysis of creditors**

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year	Last year	This year	Last year
	£	£	£	£
Trade Creditors	2,473	2,926		
Payroll Control	12,106	12,113		
Pension Control	407	135		
Accruals	360	928		
PAYE an Social Security	5,975	8,723		
Deposits Refundable	-	-		
Recharge	-	-		
Other creditors - Loan	-	-	18,134	21,179
<b>Total</b>	<b>21,321</b>	<b>24,825</b>	<b>18,134</b>	<b>21,179</b>

**9. Restricted Funds**

	Balance 01/05/2021	Resources Incoming	Resources Outgoing	Transfer from Other Funds	Balance 30/04/2022
Computer Depreciation Charge					
Grant	-	-	-	-	-

**10. Analysis of Net Assets Between Funds**

	Fixed Assets	Current Assets	Creditors	Total
Restricted Funds		-	-	
Unrestricted Funds	6,158	13,996	18,134	25,972
<b>Total</b>	<b>6,158</b>	<b>13,996</b>	<b>18,134</b>	<b>25,972</b>



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32-34 Sydenham Road  
Croydon CR0 2EF  
Office: +44 (0)20 3667 3396  
Email: [enquiries@teban.co.uk](mailto:enquiries@teban.co.uk)  
Website: [www.teban.co.uk](http://www.teban.co.uk)

## Taxation, Accounting & Payroll Services

The Trustees  
Croydon supplementary Education Project (CSEP)  
32-34 Sydenham Road  
Croydon  
CR0 2EF

27<sup>th</sup> February 2023

Our Reference: TBL904

Dear Trustees

### **Independent examiner's report to the trustees of Croydon Supplementary Education Project (CSEP)**

I report to the trustees on my examination of the accounts of the above (the Trust) for the year ended 30<sup>th</sup> April 2022.

#### **Responsibilities and basis of report**

As the charity's trustees of the Company (who are also the Directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the financial statements of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination. I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**aat** AAT Licensed  
Accountant

Tracey Bankinson is licensed and regulated by  
AAT under licence number 7428



TE BAN & CO LTD is registered in  
England & Wales under company number 9572024  
Registered Office 32-34 Sydenham Road, Croydon, CR0 2EF



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32-34 Sydenham Road  
Croydon CR0 2EF  
Office: +44 (0)20 3667 3396  
Email: [enquiries@teban.co.uk](mailto:enquiries@teban.co.uk)  
Website: [www.teban.co.uk](http://www.teban.co.uk)

## Taxation, Accounting & Payroll Services

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 386 of the 2006 Act; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.
- the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: *Tracey Bankinson*

Name: Tracey Bankinson BA (Hons), MAAT (Fellow), AATQB

Address: TE BAN & Co Ltd, 32-34 Sydenham Road, Croydon, CR0 2EF

Date: 27<sup>th</sup> February 2023

**aat** AAT Licensed  
Accountant

Tracey Bankinson is licensed and regulated by  
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Registered Office 32-34 Sydenham Road, Croydon, CR0 2EF

**CROYDON SUPPLEMENTARY EDUCATION PROJECT (CSEP)**

England & Wales - Charity number 1151850

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# Accounts

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## Trustees' Annual Report for the period

Period start date: 1<sup>st</sup> May 2020

Period start date: 30<sup>th</sup> April 2021

Charity name: Croydon Supplementary Education Project (CSEP)

Charity registration number: 1151850

Company number: 08243226

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>Our aim is to help and advance the education of people growing up in a multi-racial society so as to develop their physical, mental and spiritual capacities that they may reach full maturity as individuals and as members of society and that their condition in life may be improved.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>Our main activities consist of Saturday School which operates for 32 weeks of the year and adult education classes. Additional projects are run for the benefit of the community subject to successful funding applications.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>The Trustees have been mindful of the Charity Commission's general guidance on public benefit in pursuing the aims and objectives of the charity and in planning future activities.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>CSEP is not a grant making organisation.</b>
Policy on social investment including program related investment	Para 1.38	<b>CSEP does not currently engage in social investments.</b>

Contribution made by volunteers	Para 1.38	<b>Volunteers continue to make a significant contribution to the operation of the charity – providing admin support, assistance with maintenance, including IT, as well as professional advice and expertise.</b>
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>The mainstay of our work continues to be Saturday school with additional provision through weekday enrichment programmes – with approximately 80 children receiving support in English, maths, science and modern languages.</b></p> <p><b>CSEP continues to move towards our ambition to become a major centre for Black and Minority Ethnic supplementary education and a resource education hub. To this end planning began for a resource library with the support of a small grant from councillor's representing the Croydon Fieldway ward. Unfortunately, due to the COVID-19 pandemic CSEP has not been able to progress with the completion of the resource library and collaborative work with the Black Culture Archives. However, student previously signed on to the BCCA were transferred to the Black History courses held at CSEP.</b></p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	

Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p><b>Our financial position remains difficult. The COVID-19 pandemic has further exasperated this position. The following have contributed to the deficit seen on year ending 2021 accounts:</b></p> <p>Income overall saw an increase of £10.1k Due to increase in</p> <ul style="list-style-type: none"> <li>- Restricted Grants &gt; £51.3k</li> <li>- Unrestricted Grants &gt; £18.7k</li> <li>- Unrestricted Donations &gt; £9.1k</li> </ul> <p>but reduction in</p> <ul style="list-style-type: none"> <li>- Black History Classes &lt;£5.9k</li> <li>- Room Hire &lt;£30k</li> <li>- Saturday School &lt; £23.5k</li> <li>- Night School &lt; £3.9k</li> <li>- Fundraising Events &lt;£4.5</li> <li>- Other Courses &lt;£1.1</li> </ul> <p>Expenditure overall saw a decrease of £6.6k largely attributed to</p> <ul style="list-style-type: none"> <li>- Courses &lt;£3k</li> <li>- Printing &lt;£2.3k</li> <li>- Library &lt;£1.5k</li> </ul>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>The charity aims to maintain reserves equivalent to 3 months operating costs. This figure has fluctuated during the year.</b>
Amount of reserves held	Para 1.22	<b>0</b>
Reasons for holding zero reserves	Para 1.22	<b>Due to a decline in attendance this directly reduce project income. This led to an increase in expenditure that resulted in the charity drawing on funds held and borrowing £21k from a Government Bounce-back loan.</b>
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>Due to the Covid-19 restrictions imposed during this period there was an increased burden on the charity due to our principal activity being face to face delivery.</b>

		<b>In addition, the profile of our service users who are in the majority from Black, Asian and Minority Ethnic communities may mean that the financial impact from the lockdown will be seen in terms of take-up of our services as we move into the 21-22 academic year.</b>
--	--	---

### **Additional information (optional)**

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>The majority of the charity's income was primarily derived from the Bounce-back Loan, Grants and Saturday School fees. Other income sources include online book sales and royalties and donations.</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	<b>Financial deficit due to the impact of the COVID-19 Pandemic resulting in lockdowns.0</b>
Other		

## **Structure, Governance and Management**

Description of charity's trusts:		
Type of governing document <a href="#">trust deed, memorandum and articles of association etc</a>	Para 1.25	<b>Memorandum and articles of association</b>
How is the charity constituted? <a href="#">for example limited company, unincorporated association, CIO</a>	Para 1.25	<b>Company limited by guarantee</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Potential trustees may self-nominate or may be co-opted onto the Board where specific skills gaps exist.</b>  <b>Co-opted trustees must be nominated, that nomination seconded and subject to a vote.</b>  <b>For self-nominated trustees - following a period of engagement with the charity, their appoint is subject to a vote which must be passed by the majority of the Board. In the event of more applications</b>

		than positions on the Board - a ballot will be held.
--	--	--

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<b>2 trustees attended and completed fundraising training course with Money4You through the Avocado+ training.</b>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	<b>Croydon Supplementary Education Project (CSEP)</b>
Other name the charity uses	
Registered charity number	<b>1151850</b>
Charity's principal address	<b>32-34 Sydenham Road Croydon Surrey CR0 2EF</b>

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	<b>Mr O Bello</b>			
2	<b>Ms I James</b>			
3	<b>Ms A Lammy</b>			
4	<b>Ms S Meikle</b>			
5	<b>Mr E Parris</b>			
6	<b>Mrs JA Owusu-Barnaby</b>	Chair		
7	<b>Mr R Bridge</b>			
8	Mrs P Walkes		November 2020	

9			
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20			

Corporate trustees – names of the directors at the date the report was approved

<b>Director name</b>		
<b>Mr O Bello</b>		
<b>Ms I James</b>		
<b>Ms A Lammy</b>		
<b>Ms S Meikle</b>		
<b>Mr E Parris</b>		
<b>Mrs S Sutton</b>	<b>Joined 27<sup>th</sup> May 2021</b>	
<b>Mrs JA Owusu-Barnaby</b>	<b>Resigned 31 March 2021</b>	
<b>Mr R Bridge</b>	<b>Resigned 19<sup>th</sup> May 2021</b>	
<b>Mrs P Walkes</b>	<b>Resigned 27<sup>th</sup> May 2021</b>	

Name of trustees holding title to property belonging to the charity

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	
<b>N/A</b>		

**Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	<b>N/A</b>
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

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**Additional information (optional)**

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
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**Name of chief executive or names of senior staff members (Optional information)**

--

**Exemptions from disclosure**

Reason for non-disclosure of key personnel details

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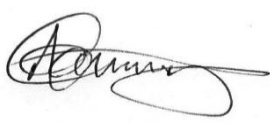
**Other optional information**

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**Declarations**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	<b>Allison Lammy</b>	
<b>Position (eg Secretary, Chair, etc)</b>	<b>Director</b>	
<b>Date</b>	<b>26<sup>th</sup> February 2022</b>	

# **CROYDON SUPPLEMENTARY EDUCATION PROJECT**

**Registered charity number 1151850**

**Company number 08243226**

**FINANCIAL STATEMENTS**  
**For the year ending 30th April 2021**

**Croydon Supplementary Education Project (C.S.E.P)**  
**32-34 Sydenham Road**  
**Croydon**  
**CR0 2EF**

**CROYDON SUPPLEMENTARY EDUCATION PROJECT**  
**STATEMENT of FINANCIAL ACTIVITIES**  
For the year ended 30th April 2021

	Notes	Unrestricted funds £	Restricted income funds £	Total funds £	Prior year funds £
<b>Income and Endowments</b>					
<b>Incoming resources from generated funds:</b>					
<i>Voluntary Income:</i>					
Donations		11,956	-	11,956	2,868
Fundraising		60	-	60	4,849
		<u>12,016</u>	<u>-</u>	<u>12,016</u>	<u>7,717</u>
<i>Activities for generating funds:</i>					
Room hire		29	-	29	26,827
Book Sales & royalties		5,715	-	5,715	60
Other Income		523	-	523	-
		<u>6,267</u>	<u>-</u>	<u>6,267</u>	<u>26,887</u>
<i>Incoming resources from charitable activities:</i>					
Grant Income		18,745	51,346	70,091	4,500
Educational Courses		3,573	-	3,573	42,770
	2	<u>22,318</u>	<u>51,346</u>	<u>73,664</u>	<u>47,270</u>
<b>Total Incoming resources</b>		<u>40,601</u>	<u>51,346</u>	<u>91,947</u>	<u>81,874</u>
<b>Expenditure:</b>					
<b>Costs of generating funds:</b>					
Costs of generating voluntary income	3	-	-	-	750
Fundraising costs	3	-	-	-	350
<b>Charitable activities</b>					
Direct costs	3	39,454	50,739	90,192	64,636
Support costs	3	9,930	-	9,930	30,562
<b>Governance costs</b>	6	<u>663</u>	<u>-</u>	<u>663</u>	<u>888</u>
<b>Total resources expended</b>		<u>50,047</u>	<u>50,739</u>	<u>100,785</u>	<u>97,186</u>
<b>Net incoming/(outgoing) resources before transfers</b>		- 9,446	607	- 8,839	- 15,313
<b>Gross Transfers between funds</b>		-	-	-	-
<b>Net movement in funds</b>		- 9,446	607	- 8,839	- 15,313
<b>Reconciliation of funds:</b>					
Total funds brought forward		- 9,041	375	- 8,666	6,647
<b>Total funds carried forward</b>		<u>- 18,486</u>	<u>982</u>	<u>- 17,504</u>	<u>- 8,666</u>

**CROYDON SUPPLEMENTARY EDUCATION PROJECT  
BALANCE SHEET at 30 April 2021**

	Notes	<u>2021`</u>		<u>2020</u>	
		£	£	£	£
<b>Fixed Asset</b>					
Tangible Assets	7		7184		8585
<b>Current Assets</b>					
Cash at Bank and in Hand		14866		-4589	
Debtors		6451		5964	
		<u>21317</u>		<u>1375</u>	
<b>Liabilities: amounts falling due within one year</b>					
Creditors and accruals	8	<u>24825</u>		<u>18125</u>	
<b>Net Current Assets</b>			<b>-3509</b>		<b>-16750</b>
Creditors falling due after one year	8		21179		500
<b>Net Assets</b>			<u><b>-17504</b></u>		<u><b>-8666</b></u>
<b>Funds</b>					
Unrestricted			-17879		-9041
Restricted	9		<u>375</u>		<u>375</u>
	10		<u><b>-17504</b></u>		<u><b>-8666</b></u>

For the year ending 30 April 2021 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime

Approved by the Board of Trustees and signed on its behalf by



**Signature**  
Allison Lammy

**Date 26th February 2022**

The notes on pages 4 to 7 form part of these financial statements.

**CROYDON SUPPLEMENTARY EDUCATION PROJECT**  
**NOTES to the FINANCIAL STATEMENTS**  
**For the year ended 30th April 2021**

**Note 1 ACCOUNTING POLICIES**

a) **Accounting Conventions**

The Financial Statements have been prepared in accordance with applicable accounting standards under the historical cost convention and in accordance with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

b) **Fund Accounting**

Restricted Funds are those received which have been earmarked for a special purpose by the donor.

Unrestricted funds are available for the use at the discretion of the trustees in furtherance of the general objectives of the Charity.

c) **Incoming Resources**

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of donations and fundraising activities. This income is treated as unrestricted funds for use by the Charity.

Activities for generating funds consists of room hire, book sales and royalties and is accounted for on a receivable basis.

Surplus funds are invested in a bank deposit account to earn interest. Interest received is included when receivable. Interest is credited to the unrestricted fund to offset overheads.

Incoming resources from the charitable activities consists of grants, which are related to performance and are accounted for as the Charity earns the right to consideration by its performance. Grants, where entitlement is not conditional on the delivery of a specific performance by the Charity, are recognised when the Charity becomes unconditionally entitled to the grant.

Other sources of incoming resources from the charitable activities consist of contributions towards the cost of Educational Classes and accounted for on a receivable basis.

d) **Resources Expended**

Expenditure is recognised on an accrual basis as a liability is incurred.

Cost of generating funds comprises the costs associated with attracting future income.

Charitable expenditure comprises those costs incurred by the Charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the Charity and include the Independent Examination fees and costs linked to the strategic management of the Charity.

Costs are allocated to charitable activities and the Charity on the basis of usage. Costs relating to a particular activity are allocated directly, other overheads are apportioned on an appropriate basis.

e) **Depreciation**

All fixed assets purchased over £500 are capitalised and Depreciation is provided on all capitalised assets on a Straight-line basis as below:

Equipment	Straight line over 3 years
Computer Equipment	Straight line over 3 years
Fixtures and Fittings	Straight line over 3 years
Assets from Grant Funds	Straight line over 4 years
Leasehold Property	Straight line over 25 years

f) **Recognition of Liabilities**

Liabilities are recognised on an accrual basis.

g) **Taxation**

As the Company is a registered Charity (Registration No: 1151850) carrying out charitable purposes, it is exempt from corporation tax.

h) **Transfer between funds**

Trustees have the authority to transfer amounts out of the unrestricted funds into restricted funds when required.

i) **Pensions**

**Defined Contribution Pension Plan**

The Company operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the Company pays fixed contributions to a separate entity. Once the contributions have been paid the Company has no further payment obligations.

The contributions are recognised as an expense in the accounts when they fall due. Amounts not paid are shown in accruals as a liability in the Balance Sheet. The assets of the plan are held separately from the Company in independently administered funds.

**2. Incoming resources from Charitable Activities:**

	Unrestricted funds 2021 £	Restricted income funds 2021 £	Total funds 2021 £	Prior year 2020 £
Saturday School	2,523	-	2,523	26,002
Day School	-	-	-	3,600
Night School	80	-	80	3,986
Holiday Provision	-	-	-	460
Black History Courses	60	-	60	5,991
Other Courses	210	-	210	1,582
Events Delivered - External	700	-	700	1,150
<b>Total</b>	<b>3,573</b>	<b>-</b>	<b>3,573</b>	<b>42,770</b>

**Grants Received**

	18,745	51,346	70,091	4,500
	<b>2021</b> £	<b>2021</b> £	<b>2021</b> £	<b>2020</b> £

**3. Costs of generating voluntary income**

	-	-	-	1,100
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**Charitable Activities**

**Direct Costs**

Staff Costs	19,503	-	19,503	42,709
Project Costs	9,133	50,364	59,497	15,543
<b>Total</b>	<b>28,636</b>	<b>50,364</b>	<b>79,000</b>	<b>58,253</b>

**Support Costs**

Premises	16,716	-	16,716	18,887
Administration	3,006	-	3,006	17,008
Management	-	-	-	-
<b>Total</b>	<b>19,722</b>	<b>-</b>	<b>19,722</b>	<b>35,895</b>

**4. Staff Costs**

Wages & Salaries	17,320	-	17,320	39,601
Employer's NI Costs	1,493	-	1,493	1,747
Pension Costs	690	-	690	1,361
<b>Total</b>	<b>19,503</b>	<b>-</b>	<b>19,503</b>	<b>42,709</b>

**5. Trustee Remuneration & Related Party Transactions**

No members of the management committee received any remuneration during the year. (2021 £0)  
 No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year. (2021 - Nil)

**6. Net Incoming/(outgoing) Resources**

This is stated after charging:

	2021 £	2020 £
Depreciation	375	375
Accounts and Filing Fees	663	888

CROYDON SUPPLEMENTARY EDUCATION PROJECT  
 NOTES to the FINANCIAL STATEMENTS  
 For the year ended 30th April 2021

**7. Fixed Assets**

	Grant Fund	Computers	Fix & Fitt	Equip	Leasehold Property	Total
Cost	1,500	77,379	867	7,084	25,652	112,482
Additions						-
As at 30 April 2021	1,500	77,379	867	7,084	25,652	112,482
Accumulated Deprec Charge	1,125	77,379	867	7,084	18,469	104,923
As at 30 April 2021	375					375
Net Book Values	1,500	77,379	867	7,084	18,469	105,298
As at 30 April 2020	375	-	-	-	7,184	7,559
<b>As at 30 April 2021</b>	<b>0</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>7,184</b>	<b>7,184</b>
Depreciation straight line over	4 years	3 years	3 years	3 years	25 years	

**8. Analysis of creditors**

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year	Last year	This year	Last year
	£	£	£	£
Trade Creditors	2,926	3,744		
Payroll Control	12,113	10,585		
Pension Control	135	298		
Accruals	928	395		
PAYE an Social Security	8,723	3,103		
Deposits Refundable	-	-		
Recharge	-	-		
Other creditors - Loan	-	-	21,179	500
<b>Total</b>	<b>24,825</b>	<b>18,125</b>	<b>21,179</b>	<b>500</b>

**9. Restricted Funds**

	Balance 01/05/2020	Resources Incoming	Resources Outgoing	Transfer from Other Funds	Balance 30/04/2021
Computer Depreciation Charge			375		
Grant	375	-	375	-	0

**10. Analysis of Net Assets Between Funds**

	Fixed Assets	Current Assets	Creditors	Total
Restricted Funds	0	-	-	0
Unrestricted Funds	7,184	3,509	21,179	17,504
<b>Total</b>	<b>7,184</b>	<b>3,509</b>	<b>21,179</b>	<b>17,504</b>



**TE BAN & CO**  
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32-34 Sydenham Road  
Croydon CR0 2EF  
Office: +44 (0)20 3667 3396  
Email: [enquiries@teban.co.uk](mailto:enquiries@teban.co.uk)  
Website: [www.teban.co.uk](http://www.teban.co.uk)

## Taxation, Accounting & Payroll Services

Croydon Supplementary Education Project (CSEP)  
32 - 34 Sydenham Road  
Croydon  
CR0 2EF

26<sup>th</sup> February 2022

Our Reference: TBL904

Dear Trustees

### **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF Croydon Supplementary Education Project (CSEP), CHARITY NUMBER 1151850, ACCOUNTS FOR YEAR END 2021**

I report to the trustees on my examination of the accounts of the Croydon Supplementary Education Project (CSEP) (the trust) for the year ended 30<sup>th</sup> April 2021.

#### **Responsibilities and basis of report**

As the charity's trustees of the Company (who are also the Directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the financial statements of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination. I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**aat** AAT Licensed  
Accountant

Tracey Bankinson is licensed and regulated by  
AAT under licence number 7428



TE BAN & CO LTD is registered in  
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Registered Office 32-34 Sydenham Road, Croydon, CR0 2EF



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'your accounting solution'

32-34 Sydenham Road  
Croydon CR0 2EF  
Office: +44 (0)20 3667 3396  
Email: [enquiries@teban.co.uk](mailto:enquiries@teban.co.uk)  
Website: [www.teban.co.uk](http://www.teban.co.uk)

## Taxation, Accounting & Payroll Services

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 386 of the 2006 Act; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.
- the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: *T Bankinson*

Name: Tracey Bankinson BA (Hons), MAAT (Fellow), AATQB

Address: TE BAN & Co Ltd, 32-34 Sydenham Road, Croydon, CR0 2EF

Date: 26<sup>th</sup> February 2022

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