



Ellel St John's Kids' Club

Report for the year ending 31st August 2023

Reference and administrative details

Charity Number : 1151839

Address: Ellel St Johns CE Primary School
Chapel Street
Galgate
Lancs
LA2 0JS

Our Aims

The aim of the group is to advance the education and provide for the recreation of children of school age by making facilities and services available to them during out of school hours.

Structure, Governance and Management

The policy and general management of the affairs of Ellel St John's Kids' club (hereafter called 'the group') is directed by the committee which consists of the Honorary officers and not less than two, nor more than eight , other members of the Group elected by the Annual General Meeting.

Membership of the group is open to all parents/carers or guardians of children who attend the school. The committee shall have the right to approve or reject applications for membership; for good and sufficient reason to terminate the membership of any member provided that the member concerned shall have the right to be heard by the committee before a final decision is made. At the Annual General Meeting the group elect a Chair, a Secretary and a Treasurer who will hold office until the conclusion of the next Annual General Meeting after their election, but shall be eligible for re-election provided that no Honorary Officer shall hold office for more than three consecutive years. On the expiration of such period, two further years must elapse before any further Honorary Officer shall be eligible for re-election.

All trustees give their time voluntarily and receive no benefits from the charity. Any expenses reclaimed from the group are included within the Financial Statements. The trustees review the aims. Objective and activities of the charity each year, paying due regard to statutory guidance.



Achievement and Performance

During the year ending 31 August 2023 the group continued to run very smoothly with reduced staffing numbers, and with the staff to pupil ratio being very balanced. We continue to monitor requests for places so that we can respond if additional staff are needed.

The staff are continuing with themes, planning, messy play and termly experiences, recent themes included '*Bugs*', '*Jungle*', '*Holidays*' and '*Pirates*'. The children particularly enjoyed the Scavenger Hunt.

Following requests from parents we again offered Easter School, this was very popular and well attended. Activities were based on an Easter theme with a wide range of craft activities; baking; egg hunts etc. The option to pre-book early drop off and late pick up was offered at an extra charge of £3 for early drop-off (8.00-8.30am) and £3 for late pick-up (5.30-6.00pm). This offer was taken up by a handful of families and therefore seemed to be worthwhile.

Summer School ran for two weeks over the Summer Holidays and included cinema outings, water fights and a range of craft activities. All places were taken. The early drop off and late pick up was not as popular as in previous years and will be reviewed moving forward.

The club looks to get as much time as possible outside and we continue to update play equipment to support development and continued interest.

Fees are managed via ParentPay which has the benefit that parents can view their balances at any time, and school are able to issue arrears reminders automatically.

The committee agreed to adopt the living wage increase for staff.

Thanks are given to the Kids Club team and Joanna FitzGerald for all their efforts. We are very proud of the Club and welcome any suggestions on how to improve it for the future to best serve the parents and children who use it.

Ellel St John's CE Primary School

Ellel Kids' Club Balance Sheet

To August 2023

Opening Balance	£50,274.78
Total income	£67,601.00
Expenditure	£36,866.08
Income over Expenditure	£30,734.92
Closing balance as at 31 August 2023	£81,100.90

I certify that this is a true and accurate accounts as presented to me of the Ellel Kids' Club Fund for the year ending 31 August 2023.

All accounted for and correct

Nicky Dimmer Auditor

Sandra Rotheram Treasurer

Joanna FitzGerald Headteacher

Ellel Kids' Club

ELLEL ST JOHN'S OUT OF SCHOOL CLUB

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS For the Financial year ending 31 August 2023

Report to the Committee Members of Ellel St John's Out of School Club Registered Charity number 1151839

Responsibilities of Committee and examiner

The Charities Committee members consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act) and that an independent examination is needed

It is my responsibility to:

examine the accounts

to state whether particular matters have come to my attention

Basis of independent examiner's statement

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the Committee members concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In the course of my examination, no matters have come to my attention

Which gives me reasonable cause to believe that in any material respect, the Committee have not met the requirements to ensure that

Proper accounting records are kept

Accounts are prepared which agree with the accounting records

Signed.....

Print name.....

Date.....

Address.....

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