



Ellel St John's Kids' Club

Report for the year ending 31st August 2022

Reference and administrative details

Charity Number : 1151839

Address: Ellel St Johns CE Primary School
Chapel Street
Galgate
Lancs
LA2 0JS

Our Aims

The aim of the group is to advance the education and provide for the recreation of children of school age by making facilities and services available to them during out of school hours.

Structure, Governance and Management

The policy and general management of the affairs of Ellel St John's Kids' club (hereafter called 'the group') is directed by the committee which consists of the Honorary officers and not less than two, nor more than eight , other members of the Group elected by the Annual General Meeting.

Membership of the group is open to all parents/carers or guardians of children who attend the school. The committee shall have the right to approve or reject applications for membership; for good and sufficient reason to terminate the membership of any member provided that the member concerned shall have the right to be heard by the committee before a final decision is made. At the Annual General Meeting the group elect a Chair, a Secretary and a Treasurer who will hold office until the conclusion of the next Annual General Meeting after their election, but shall be eligible for re-election provided that no Honorary Officer shall hold office for more than three consecutive years. On the expiration of such period, two further years must elapse before any further Honorary Officer shall be eligible for re-election.

All trustees give their time voluntarily and receive no benefits from the charity. Any expenses reclaimed from the group are included within the Financial Statements. The trustees review the aims. Objective and activities of the charity each year, paying due regard to statutory guidance.



Achievement and Performance

During the year ending 31 August 2022 the group continued to run very smoothly with reduced staffing numbers, and with the staff to pupil ratio being very balanced. We continue to monitor requests for places so that we can respond if additional staff are needed.

The staff are continuing with themes, planning, messy play and termly experiences, recent themes included '*Lights, camera, action*', '*Spring*', 'Minibeasts' and 'Pirates'. The Creepy Crawly Roadshow was especially popular, along with Disney Sport Classes.

The committee seeks to bring in the knowledge and expertise of parents to help direct and shape the Kids Club for the future, with this in mind, a questionnaire was forwarded to parents to gather their views on the cost of fees, the hours of availability, any reasons why they did not use the facility and also if they would be interested in the holiday club option being extended to cover Easter. Any feedback or suggestions were welcomed.

Following on from this we operated a Easter School which was very popular and well attended. Activities were based on an Easter theme with a wide range of craft activities; baking; egg hunts etc. For the first time, an option to pre-book early drop off and late pick up was offered at an extra charge of £3 for early drop-off (8.00-8.30am) and £3 for late pick-up (5.30-6.00pm). This offer was taken up by a handful of families and therefore seems to be worthwhile.

A survey was also completed by the children which sought to find out their views on the activities and resources available, the drinks and snacks offered along with the option to complete homework. The results were compiled and acted upon.

The club looks to get as much time as possible outside and we continue to update play equipment to support development and continued interest.

A new payment system was introduced as school is now cashless and operates ParentPay. The accuracy and frequency of billing seems to be working well and reminders are regularly sent regarding outstanding fees.

The committee agreed to adopt the living wage increase for staff.

Thanks are given to the Kids Club team and Joanna FitzGerald for all their efforts. We are very proud of the Club and welcome any suggestions on how to improve it for the future to best serve the parents and children who use it.

Ellel St John's CE Primary School

Ellel Kids' Club Balance Sheet

To August 2022

Opening Balance	£37,194.07
Total income	£55,086.30
Expenditure	£42,005.59
Income over Expenditure	£13,080.71
Closing balance as at 31 August 2022	£50,274.78

I certify that this is a true and accurate accounts as presented to me of the Ellel Kids' Club Fund for the year ending 31 August 2022.

All accounted for and correct

Jane Wareing Auditor

Sandra Rotheram Treasurer

Joanna FitzGerald Headteacher

Ellel Kids' Club

ELLEL ST JOHN'S OUT OF SCHOOL CLUB

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS For the Financial year ending 31 August 2022

Report to the Committee Members of Ellel St John's Out of School Club Registered
Charity number 1151839

Responsibilities of Committee and examiner
The Charities Committee members consider that an audit is not required for this year
(under section 43(2) of the Charities Act 1993 (the Act) and that an independent
examination is needed

It is my responsibility to:

*examine the accounts
to state whether particular matters have come to my attention*

Basis of independent examiner's statement

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the Committee members concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In the course of my examination, no matters have come to my attention

Which gives me reasonable cause to believe that in any material respect, the Committee have not met the requirements to ensure that

Proper accounting records are kept

Accounts are prepared which agree with the accounting records

Signed.....*J. Wareing*.....

Print name.....*Jane Wareing*.....

Date.....*7.11.22*.....

Address.....*7 St Davids Road*.....

.....*Leyland*.....

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