

Trustees' Annual Report for the period

		Period start date			Period end date		
From	1st	April	2022	To	31st	March	2023

Section A Reference and administration details

Charity name

South Kerrier Heritage Trust CIO

Other names charity is known by

The Museum of Cornish Life, Helston

Registered charity number (if any)

1151834

Charity's principal address

Museum of Cornish Life, Helston

Market Place, Helston,

Cornwall

Postcode

TR13 8TH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Judith Anne Haycock	Trustee & Chairman	1 st April 2022 to 27 th September 2022	South Kerrier Heritage Trust
2	Loveday Elizabeth Trevenen Jenkin	Trustee	1 st April 2022 to 27 th September 2022	South Kerrier Heritage Trust
3	Felicity Nicola Eileen Boase	Trustee & Treasurer		South Kerrier Heritage Trust
4	Reginald John Lovett Boase	Trustee	1 st April 2022 to 27 th September 2022	South Kerrier Heritage Trust
5	David John Turnbull	Trustee & Secretary		South Kerrier Heritage Trust
6	Victoria Wiltshire	Trustee		South Kerrier Heritage Trust
7	Susan Elizabeth Freeman	Trustee		South Kerrier Heritage Trust
8	Phillip Woods	Trustee	1 st April 2022 to 28 th February 2023	South Kerrier Heritage Trust
9	Eilish Calnan	Trustee		South Kerrier Heritage Trust
10	Jenny Rose Lee	Trustee		South Kerrier Heritage Trust
11	Sarah Pringle	Trustee	27 th September to present	South Kerrier Heritage Trust
12	Jane Reynolds	Trustee	27 th September to present	South Kerrier Heritage Trust
13	Julia Chambers	Trustee	27 th September to present	South Kerrier Heritage Trust
14	Charlie Johns	Trustee	27 th September to present	South Kerrier Heritage Trust
15				
16				
17				
18				

19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
None	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Accountant	Shoreline Accountancy Services	49 Trembel Road, Mullion, Cornwall TR12 7YD

Name of chief executive or names of senior staff members (Optional information)

Museum Director – Annette MacTavish

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointment by resolution at a meeting of the Charity Trustees in accordance with the Charity's Constitution

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system

and procedures to manage them.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

To manage, maintain and develop The Museum of Cornish Life, Helston for the benefit of the public and to advance education in the heritage, arts and crafts of the South Kerrier area.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

South Kerrier Heritage Trust (SKHT) is a community group formed by local volunteers who all have a special interest and connection with The Museum of Cornish Life, Helston. SKHT is a Charitable Incorporated Organisation established specifically to manage the Museum.

The Charity’s purpose is as follows and all activities undertaken support this purpose:-

“The Museum of Cornish Life, Helston preserves, protects and promotes the history and culture of Helston and The Lizard Peninsula. The extensive collections are a powerful education and learning resource for all the community, regardless of age, ability or background.

The Museum aims to inspire people to take a fresh look at their surroundings and to foster an interest in and understanding of local heritage, to contribute to the regeneration of the local area by attracting visitors to the town, and to be fully accountable to the people of Helston and the Lizard Peninsula.”

The Museum is operated wholly for public benefit and the Objects of SKHT are worded to ensure that this remains sole focus of SKHT.

The Museum of Cornish Life, Helston was established as Helston Museum in 1949 and holds extensive and significant social and local history collections. It is housed in the former Helston Market House and Drill Hall, which is a Grade 2 listed building. It is a Registered Museum and has achieved Full Accreditation under the Museum, Library and Archive Council’s Accreditation Scheme.

Following the transition from operation under Cornwall Council to management by SKHT in 2013, the Museum has enjoyed an increasing number of visitors and is now open 6 days per week. The Museum is

well-supported by the local communities of Helston and the Lizard as well as attracting significant numbers of holiday-makers to Helston.

SKHT Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

This report covers the period from 1st April 2022 to 31st March 2023 and is the tenth such report since the establishment of South Kerrier Heritage Trust (SKHT) as a Charitable Incorporated Organisation in April 2013.

Following the renegotiation of the Management Agreement with Cornwall Council in June 2017, SKHT now have tenure of the Museum of Cornish Life, Helston until April 2027 as well as an ongoing annual revenue grant from Cornwall Council to support operations.

During the reporting period the Museum of Cornish Life has continued to develop strongly under the leadership of Museum Director, Annette MacTavish. The Museum has continued its recovery from the impact of the pandemic with physical visitor numbers reaching 18,574 in the year.

Funding from the Arts Council England (in partnership with Cornwall Museums Partnership and six other museums in Cornwall) for National Portfolio Organisation (NPO) continued through this year based on an extension to the funding agreement. This provided funding for the Community Engagement Curator, Apprentice and Trainee Curator funded by Arts Council England.

During the year Isobel King, the Community Engagement Curator focused on giving our audiences the confidence to return targeting early years, families, schools and older people.

We continued to host the Finds Liaison Officer for Cornwall. This role is funded by the British Museum with support from Cornwall Council to deliver the work of the Portable Antiquities Scheme. The Finds Liaison Officer, Tasha Fullbrook, has a remit across Cornwall recording archaeological finds discovered by members of the public and processing treasure cases. From October 2022 additional funding was provided by the Headley Trust to support an 8-month Archaeological Finds Intern.

A focus for 2022 was collection management. We gained funding from Art Fund to host a curatorial Headley Fellowship. Dr. Tehmina Goskar undertook research into the history of the museum, history of the old Camborne Museum collection and complex areas of the collection including the toy and doll collection. Through this we have continued to prioritise improvements to our cataloguing and storage.

We concluded the three-year-long 'Second World War and Holocaust Partnership Project' with Bodmin Keep funded by and in partnership with the Imperial War Museums, including a temporary exhibition. In addition to this exhibition, we also mounted six other exhibitions in the temporary exhibition gallery.

Our core team of over 60 volunteers have continued to help us welcome visitors to the museum, research and care for the collection and produce exhibitions. We have supported fifteen young volunteers undertaking placements through schools, university, Duke of Edinburgh and for personal development.

In terms of finances, SKHT has achieved a positive financial position for the period reporting an operating surplus of £2,535.52 on a turnover of £234,437.55. These figures represent a decrease vs the previous year's surplus but a small increase in turnover, which were published as £14,880.85 and £228,097.99 respectively last year.

Section E Financial review

Brief statement of the charity's policy on reserves

SKHT Reserves Policy aims for an operating reserve of 3 months of revenue expenditure and so the Trustees have agreed to a Reserve level of £57,024.50 in compliance with this policy.

In addition, the Trustees resolved to create a Special Reserve of £15,000 to provide for the continued unpredictability of energy costs.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:



- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Jenny Lee	David Turnbull
Position (eg Secretary, Chair, etc)	Chair	Secretary
Date	10 th September 2023	



SOUTH KERRIER HERITAGE TRUST

UNAUDITED FINANCIAL STATEMENTS

FOR THE PERIOD 1ST APRIL 2022 TO 31ST MARCH 2023

Registered Charity Number 1151834



Shoreline Accountancy Services

49 Trembel Road, Mullion,
Cornwall, TR12 7DY.
Tel: 0744 3500524

email:

shorelineaccountancyservices@outlook.com



Michelle Bowley is licensed and regulated by AAT to provide services
in accordance with licence number 1000830.

SOUTH KERRIER HERITAGE TRUST - YEAR ENDED 31ST MARCH 2023

GENERAL INFORMATION

South Kerrier Heritage Trust (SKHT) is a Charitable Incorporated Organisation.

Registered Charity Number 1151834.

Registered Address:

The Museum of Cornish Life, Helston,
Market Place,
Helston,
Cornwall TR13 8TH
TR13 8TH

Working Address:

The Museum of Cornish Life, Helston,
Market Place,
Helston,
Cornwall TR13 8TH
TR13 8TH

Trustees:

Jenny Rose Lee (Chair)
Nicola Boase (Treasurer)
Charlie Johns
Jane Reynolds
David Turnbull (Secretary)
Victoria Wiltshire
Sue Freeman
Julia Chambers
Ellish Calnan
Jenny Rose Lee
Sarah Pringle

Professional Advisers:

Bankers

Lloyds Bank
1 Market Place
Helston
TR13 8SU

Independent Examiner

Claire Martin MAAT
Perfect Sums Accounts Ltd

South Kerrier Heritage Trust - Helston Museum
Financial Activities
April 2022 - March 2023

	Total
Income	
Capital Grant Income	2,260.39
Total Grant Income	£ 199,884.26
Museum Income	
Education Income	2,479.30
Event Income	497.00
Gifts and Donations	11,536.89
Para Hen-Hellys - Membership	175.00
Sales Income	17,810.63
Total Museum Income	£ 32,498.82
Other Income	
Bank Interest Earned	152.90
Gift Aid	1,826.92
Total Other Income	£ 1,979.82
Services	450.00
Total	£ 234,437.55
Expenditures	
Depreciation Expense	2,260.39
Dues and Subscriptions	114.00
Total Employee Costs	£ 129,323.50
Overheads	
Accounts & Consultancy	3,438.50
Advertising	5,259.72
Bank Charges	265.71
Business Rates	479.20
Cafe Expenses	139.92
Consumables	2,806.00
Contract Maintenance	7,484.10
Cost of sales	749.13
Education Expense`	572.84
Electricity & Water rates	13,138.76
Events	971.04
Exhibition Expenses	305.52
Good for Resale - Stock	6,635.59
Training	246.00
Travel and Meetings	1,646.98
Total Overheads	£ 100,204.14
Total Expenditures	£ 231,902.03
Net Operating Income	£ 2,535.52

South Kerrier Heritage Trust - Helston Museum
Balance Sheet Summary
As of March 31, 2023

	Total
Fixed Asset	
Tangible assets	92,999.68
Non-Current Assets	0.00
Total Fixed Asset	£ 92,999.68
Cash at bank and in hand	104,496.94
Debtors	0.00
Current Assets	5,569.67
Net current assets	£ 110,066.61
Creditors: amounts falling due within one year	
Trade Creditors	0.00
Current Liabilities	5,457.13
Total Creditors: amounts falling due within one year	£ 5,457.13
Net current assets (liabilities)	£ 104,609.48
Total assets less current liabilities	£ 197,609.16
Creditors: amounts falling due after more than one year	4,584.17
Accruals and deferred income	60,629.43
Total net assets (liabilities)	£ 132,395.56
Charity funds	132,395.56

SOUTH KERRIER HERITAGE TRUST

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD 1ST APRIL 2021 TO 31 MARCH 2023

- 1 The Financial Statements have been prepared on an accruals basis.
- 2 South Kerrier Heritage Trust is a Charitable Incorporated Organisation which registered with the Charity Commission on 29th April 2013. Its charitable objects are to manage maintain and develop The Museum of Cornish Life, Helston for the benefit of the public and to advance education in the heritage arts and crafts of the South Kerrier area. The Trust assumed responsibility for the running of the museum from 1st August 2013 when it entered into a lease and management agreement with Cornwall Council and took possession of the Museum premises, its collection and inventory. Under the terms of the agreement, Cornwall Council has agreed to pay an annual management fee to the Trust of £45,000.00
- 3 General Funds represent the funds of the Trust that are not subject to any special restrictions regarding their use and are available for application for general purposes of the trust. Grants and Restricted Funds can only be used for the procurement of items in respect of which the funding has been made.
- 4 As at 31st March 2023, the sum of £8,045.75 was ring fenced within the Cornwall Council Museum Donations Fund for the future development of The Museum of Cornish Life. The trustees can apply for grants from this fund to meet the costs of specific projects in the future.
- 5 The Trust's Reserves Policy aims to set aside 3 months' running costs (expenditure) to ensure the financial security and continued running of the Museum. 3 months' running costs is based on the enclosed Financial Statements and is calculated as £57,024.50. Due to the unpredictability of energy costs, and noting that the Museum heating system is wholly based on electricity, the Trustees have decided to create a Special Reserve of £15,000 to protect SKHT CIO from energy price rises. This Special Reserve will be reviewed on a monthly basis and released as necessary over the coming 12 months. Note that the Museum Director is also assessing options for grant funding to improve the energy efficiency of the Museum building.

At the date of these Financial Statements the Trust has achieved this level of reserves.

- 6 As of 31st March 2023 the balances of all grants and restricted funds is listed below:

Art Fund	
CMP –Cutorial	775.00
Legacies	10,000.00
NPO Grant	20,823.51
Tanner Trust Grant	946.80
The Wild Escape	2,379.00
SKHT Maintenance Respons	8,045.75
	<u>42,970.06</u>

- 7 Summary of restricted funds including reserves

Reserves	57,024.50
Special Reserve	15,000.00
Grants and Restricted Funds	42,970.06
	<u>114,994.56</u>

Total Charity Funds as per balance sheet	132,395.56
Net free cash (General Funds)	17,401.00



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

Charity Name

SOUTH DERRIER HERITAGE TRUST

**On accounts for the year
ended**

31st MARCH 2023

Charity no
(if any)

1151834

Set out on pages

3-5

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended .

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Claire Martin

Date:

31/8/23

Name:

CLAIRE MARTIN

**Relevant professional
qualification(s) or body**

MAAT 1003572

(if any):

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Address:

PERFECT SUMS BOOKKEEPING + ACCOUNTS Ltd
UNIT 5 TOLUACON ENTERPRISE
CAMBRIDGE TR14 0HX

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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