



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From                      Period start date 01/09/21 To                      Period end date 01/09/22

Charity name: Horsham Garden Music Festival

Charity registration number: 1151809

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>To advance, improve, develop and maintain public education in, and appreciation of, the art and science of music in all its aspects by any means the trustees see fit.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>Running a series of primarily free outdoor concerts for the community incorporating a wide variety of performers and music genres whilst making the events as inclusive as possible.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>The trustees have ensured the festival is of public benefit by making it fun and accessible to the whole community.</b>

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>n/a</b>
Policy on social investment including program related investment	Para 1.38	<b>n/a</b>
Contribution made by volunteers	Para 1.38	<b>We did not run events in 2022</b>
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<b>Due to a lack of sponsorship we were unable to run events in 2022</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>The charity is in a healthy position financially</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>HGMF does not have a reserves policy but is mindful of the desirability to carry forward a reasonable surplus from one year to the next to provide some financial stability and to offset the need to attract income from external sources.</b>
Amount of reserves held	Para 1.22	<b>Zero</b>
Reasons for holding zero reserves	Para 1.22	<b>We have minimal ongoing costs, with the majority of expenses going directly on the concerts held in July and which are payable after the event. We raise fresh funds each year from grants, sponsorships and donations.</b>
Details of fund materially in deficit	Para 1.24	<b>n/a</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Constitution</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>CIO</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Trustees are selected by the trustees and appointed by members at an AGM.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	Horsham Garden Music Festival
Other name the charity uses	HGMF
Registered charity number	1151809
Charity's principal address	7 Oatlands, Crawley, West Sussex, RH11 8EE

### **Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jamie Friday	Event Manager		Trustees
2	Graham Friday	Trustee		Trustees
3	Edward Mackie	Event Manager		Trustees
4	Thomas Viney	Event Manager		Trustees
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Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Na
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Na
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Na

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

#### Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Jamie Friday	
Position (eg Secretary, Chair, etc)	Event Manager	
Date	20/07/2023	

**HORSHAM GARDEN MUSIC FESTIVAL**  
**Charity no. 1151809**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE PERIOD 01/09/20 TO 30/09/21**

**Incoming resources**

	<u>£</u>	
<b>Voluntary income</b>		0
Sponsorships	-	-
<b>Activities for generating funds</b>		
Commission from Concessions	-	
Charity collections	-	
Other Income	-	
Raffles	-	
Gift Aid	-	
Give As You Live	-	-
<b>Total incoming resources</b>		-

**Resources expended**

<b>Costs of generating funds</b>		
Event Management & Staging	-	
Performers	-	
Advertising & Printing	-	
Venue Hire	-	
Membership Fees	-	
Insurance	-	
PRS Fees	-	
Consumables & Misc	-	
<b>Total resources expended</b>		-
<b>Net incoming resources for the year</b>		-
 Total funds brought forward		-
 <b>Total funds carried forward</b>		<b>£0.00</b>