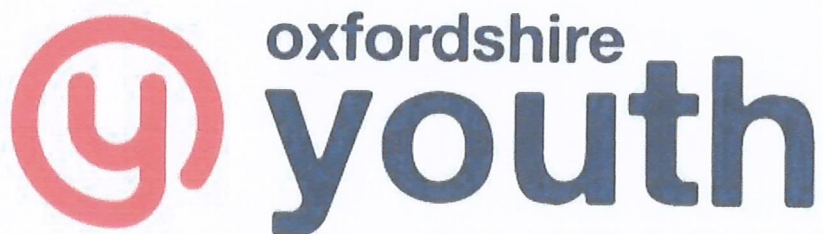


# **OXFORDSHIRE YOUTH**

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## **ANNUAL REPORT AND ACCOUNTS**

**FOR THE YEAR ENDED 31 MARCH 2021**



## OXFORDSHIRE YOUTH

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**OXFORDSHIRE YOUTH  
LEGAL AND ADMINISTRATIVE INFORMATION**

**Patron:**

Tim Stevenson, Lord-Lieutenant of Oxfordshire  
Sir Charles Ponsonby

**President:**

Lady Henrietta Spencer-Churchill

**Trustees:**

Carl Anglim (Chairman)  
Fiona Clark (Deputy Chair)  
Mike Watkinson (Treasurer)  
Sue Jackson  
Margie Jarvis  
Mark Dessain (Resigned 29<sup>th</sup> April 2020)  
Richard Venables  
Lavinia Abell  
Paul Stothard

Catherine Riddle (Appointed 26<sup>th</sup> November 2020)  
Gerwyn Jenkins (Appointed 26<sup>th</sup> November 2020)

**Address:**

First Floor  
Bury Knowle Coach House  
North Place  
Headington  
Oxford  
OX3 9HY

[admin@oxfordshireyouth.org.uk](mailto:admin@oxfordshireyouth.org.uk)

**Auditors:**

UHY Ross Brooke  
Windrush Court  
Abingdon Business Park  
Abingdon  
OX14 1SY

**Bankers:**

Barclays Bank PLC  
30 Market Square  
Witney  
Oxfordshire  
OX28 6BJ

## **OXFORDSHIRE YOUTH TRUSTEES' REPORT**

The Trustees present their report, along with the financial statements for the year ended 31 March 2021. The financial statements have been prepared in accordance with the accounting policies set out in Note 1.

### **GOVERNANCE**

#### **Governing Document**

Oxfordshire Youth is governed by a constitution dated 28 March 2013.

#### **Organisational Structure**

The Trustees are responsible for Oxfordshire Youth's governance. The present Trustees have a variety of backgrounds relevant to the work of Oxfordshire Youth. Operational leadership and day-to-day responsibility for the provision of services is delegated to the Chief Executive Officer.

#### **Trustee Induction**

New Trustees receive training arranged by and in conjunction with the Chief Executive. Induction includes one-to-one meetings with the CEO and the Chair. They are also given access to a shared drive where they can review all relevant Oxfordshire Youth and Charity Commission documents.

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#### **Risks**

The Trustees consider the notable risks faced by Oxfordshire Youth to be challenges presented by our recent significant growth; potential consequences arising from a serious safeguarding incident due to the nature of our work and navigating the effects of the ongoing Covid-19 pandemic.

#### **Key management personnel**

Pay and remuneration of key management personnel (defined by OY as the CEO and members of the senior leadership team) are set by the remuneration committee in accordance with the remuneration policy.

### **OBJECTS**

As per the constitution, Oxfordshire Youth's objects are "to act as a resource for young people and organisations working with young people within Oxfordshire, by providing advice and assistance and organising programmes of physical, educational and other activities as a means of:

- (a) Advancing in life and helping young people by developing their skills, capacities and capabilities to enable them to participate in society as independent, mature and responsible individuals;
- (b) Advancing education;
- (c) Relieving unemployment;
- (d) Providing recreational and leisure time activity in the interests of social welfare for people living in the area of benefit who have need by reason of their youth, age, infirmity or disability, poverty or social and economic circumstances with a view to improving the conditions of life of such persons".

Oxfordshire Youth fundraise in a manner which is ethically responsible in accordance with our fundraising policy. We work with one freelance bid writer who works solely on large grant and trust applications. We are registered with the fundraising regulator and we are committed to maintaining good practise in fundraising. Oxfordshire Youth have received no complaints about our fundraising activity.

### **CHAIR'S STATEMENT**

Young people are at the heart of everything we do at Oxfordshire Youth. There are many great youth organisations across Oxfordshire, many quite small and run by volunteers, that make an enormous contribution to the individual lives of young people across the county. Organisations staffed by people passionate about ensuring young people in Oxfordshire get the best possible start in life whatever their background or circumstances. We exist for those organisations, to help them survive and thrive, and for the young people whose lives they improve. Our mission at Oxfordshire Youth is to work collaboratively to build a resilient youth sector that responds to the changing needs and aspirations of all young people.



## **OXFORDSHIRE YOUTH TRUSTEES' REPORT (CONTINUED)**

Covid 19 presents an unprecedented challenge for the youth sector and for young people. We are supporting the sector and our members by sharing government guidance, regular National Youth Agency and UK Youth updates as well as writing our own guides to and resources for good practice online and youth work activities. Having taken all of our own services online we were supporting individual organisations working with them to re-imagine how their service could respond to the needs of the young people in this challenging context in keeping with our continued mission to increase the skill and confidence of youth leaders.

Oxfordshire Youth works across three core areas: Supporting the Sector; Developing Skills for Life; and Health and Wellbeing.

### **1. Supporting the Sector**

In 1947 Oxfordshire Youth was founded to support volunteer youth clubs to create a safe space for positive activities for young people. For over 70 years, Oxfordshire Youth has acted as a backbone to other organisations working with young people. Now more than ever before, this support is essential in ensuring that young people have access to safe spaces, trusting adults, and development opportunities out of school, so that they can thrive and move into adulthood with the confidence and the social and emotional competencies and practical skills to succeed.

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OY is committed to meeting the changing needs of the grassroots organisations in Oxfordshire that work with children and young people aged 8-25, those who have continued to do so during Covid-19 and those who are struggling to survive. UK Youth research shows that two-thirds of youth organisations with a turnover of under £250k are set to close as a result of the pandemic. In Oxfordshire this would equate to around 70 organisations.

#### **OY's established support for the sector**

The majority of this work is funded by the National Lottery Community Fund until March 2023. The three aims of this work are:

- § To ensure that youth work provision across Oxfordshire continues to offer high-quality provision and to expand its reach in disadvantaged areas;
- § To support and develop a new and existing generation of young leaders and youth workers;
- § To transform the voice and influence of grassroots youth organisations and the young people they serve locally.

These aims are met through a range of programmes, described below.

#### **Changemakers Programme**

Youth clubs, youth projects, youth organisations and other organisations that provide opportunities for young people in Oxfordshire can join OY as a member, or 'Changemaker', in order to join a network and gain access to high-quality support and opportunities. Changemakers can access bespoke start-up, sustainability and growth support, policy templates and DBS checks, as well as a range of high-quality workshops, training and networking opportunities for staff and volunteers including support with online youth work and an annual Youth Work conference.

## OXFORDSHIRE YOUTH TRUSTEES' REPORT (CONTINUED)

### Children and Young People's Forum

The collective voice of the voluntary sector working with children, young people, and families across Oxfordshire. Over 200 organisations engage in this quarterly forum that is chaired by OY's CEO. An Early Help network has been formed as a sub-network to this forum and OY is currently in conversations about establishing a children and young people's mental health sub-group or network. The C&YP Forum votes representatives from voluntary sector organisations on to various strategic boards in order to collaborate on strategic development with the public sector.

### Sector Insider

A digital newsletter designed for the youth sector in Oxfordshire. Over 1000 people receive the newsletter and it is a space where national and local news in relation to youth work and opportunities for the sector are shared. In addition, the sector has access to OY's employability and leadership programmes, youth voice and participation opportunities, including its Youth Voice Network, and leadership, issue-based and challenge workshops for young people.

"I think OY is doing an amazing job and you are right where you are needed right now." CEO of a Changemaker organisation.

---

"We wouldn't be where we are now without Oxfordshire Youth! We would not have been open! Their support over the years has been incredible." Lead worker of a Changemaker organisation.

### 2. Developing Skills for Life

The main beneficiaries of OY's work are young people in the 8-25 age range, throughout the county and beyond. Within Oxfordshire, young people, many of whom are disadvantaged or have experienced multiple traumatic events in their lives, are reached both through OY's direct services and programmes (ages 14-25), and indirectly through our work with the youth sector (ages 8-25).

OY believes that everyone has leadership potential and that with the right skills, opportunities and therapeutic support, young people can flourish, take leadership of their own lives, and positively influence those around them.

Skills development happens through OY's youth work activities and workshops, youth leadership programmes, and youth voice and participation opportunities. This work takes place in a number of contexts, including in 24-hour support in supported accommodation, programmes in schools, youth clubs and organisations, outdoor residential settings and in virtual spaces.

### YPSA

Young People's Supported Accommodation (YPSA) is a system-change model commissioned by Oxfordshire County Council to Response and Oxfordshire Youth. This contract is for five years, renewable for a further two years. Through the service, OY supports 130 young people aged 18-24 in 2-4-bedroom homes provided by Response. Launched in October 2020, this service has influenced OY to work towards transforming all its work to be trauma informed and to create Physiologically Informed Environments (PIE) where people can flourish.

OY's ambition for this service is for all young people to have a holistic offer of support, activities and opportunities, with good quality advice and guidance that supports them to grow in confidence and skills, preparing them to move into independent living.



## **OXFORDSHIRE YOUTH TRUSTEES' REPORT (CONTINUED)**

### **Youth leadership programmes**

In 2015, OY worked with the Institute of Leadership and Management to transform their well-recognised adult leadership programme into a programme designed for young people aged 14+. OY ran the programme over a three-day residential which combined leadership workshops and outdoor activities to facilitate learning, culminating in the young people leading a social action challenge, workshop or activity to demonstrate their learning. Through the programme, young people gained an ILM Level 2 Award in Leadership and Team Skills. This programme, which saw 200 young people gain a qualification in the first three years, has evolved, and OY now has a range of programmes that weave in the ILM qualification, to make it accessible to young people of all abilities to access the course and gain the qualification. These include:

#### **Young Leaders Programme**

A four-night residential programme followed by a leadership activity led by young people, a Leadership Day, and a graduation event. This programme is available to young people aged 14-21 in youth sector organisations in Oxfordshire, enabling them to develop skills to lead in their settings.

#### **Future Leaders Programme**

A three-night residential programme followed by a leadership activity led by young people, a Leadership Day, and a graduation event. This programme is available to young people aged 16-25 in work and in apprenticeship and graduate programmes.

#### **Building Resilience Programme**

A 3 to 4-month programme delivered in schools, for young people who are at risk of exclusion. This programme includes workshops based on the specific needs identified by the school and the young people. Example workshops include: drugs and alcohol, mental wellbeing, positive relationships, protective behaviours. This programme also introduces the young people to their local youth provision, with the aim that the young people feel confident about accessing a safe space to go with peers.

#### **Inspiring Futures Programme**

A six-month employability programme for young people who are not in full-time education, employment or training. This is currently being delivered to young people in YPSA.

#### **Transition Through Leadership**

A leadership programme that equips children in Years 7 and 8 with the skills to develop content and resources for workshops on wellbeing and resilience, which they then deliver to Year 6 children who are moving to their secondary school.

### **Workshops**

OY provides a range of workshops for young people, on topics including leadership, body image and self-esteem, wellbeing and self-care. It also offers workshops that help young people to better understand and celebrate diversity and inclusion, for example on Gender Empowerment, LGBTQ, and Diversity and Inclusion. Are You Listening?, OY's podcast, is another way in which OY creates spaces for open dialogue with young people on key social issues and challenges that young people face.

### **Youth Voice Network**

This is a network of young people who engage with OY's many projects and programmes who volunteer their time to shape, coordinate and evaluate OY's work and to create change in their communities.

## **OXFORDSHIRE YOUTH TRUSTEES' REPORT (CONTINUED)**

### **Mental Health Ambassadors Programme**

This highly-successful programme is part of the Mental Wealth Academy – a third sector partnership coordinated by Response in partnership with Oxfordshire Mind, Ark-T, SOFEA and Oxfordshire Youth. Oxfordshire Youth provides a programme for ten 18 to 24-year-olds who have experienced ill mental health the opportunity to engage in a year-long development programme that sees them learn more about mental health, gain skills, build their confidence, and then create wellbeing workshops to deliver to young people aged 13-17.

### **Youth Awards Youth Committee**

This bi-annual signature event will next take place in 2022. It is a wonderful event that is co-designed and coordinated with young people, to celebrate the many amazing achievements of young people and of the youth sector in Oxfordshire. For the 2020 event, young people aged 16-24 were recruited to join the committee that is led by OY's Youth Trustee. The young people design the event, coordinate the auditions, reach out to sponsors, and host the night. This is a meaningful example of co-production with young people that OY is committed to delivering bi-annually.

### **Podcast Crew**

As Covid-19 hit the world, young people from the Youth Awards Youth Committee and OY's previous Youth Voice joined together online and came up with the idea for a Podcast for young people, by young people. The aim was to broadcast young people's experiences of lockdown. During lockdown, the Black Lives Matter movement came out in full swing and young people developed a series of BLM episodes to create space for open dialogue about racism. This podcast is entirely youth led podcast and is something that OY will continue to enable to grow.

## **3. Health and Wellbeing**

All of OY's life-changing opportunities for young people provide practical skills for work and adult life as well as aiming to develop young people's social and emotional competences. Supporting, equipping and enabling young people to engage in a range of opportunities that are inclusive, non-judgemental spaces where young people can be themselves, gain new skills, engage in physical activity, and develop confidence and self-worth: all of this contributes to the health and wellbeing of young people.

Oxfordshire Youth is leading and engaging in a number of partnerships to develop the knowledge and training of those who work with children and young people, helping them to be better informed and equipped to support young people's social and emotional literacy.

### **Youth in Mind**

A partnership between Oxfordshire Mind and OY to run an inspiring annual conference for over 450 staff and volunteers working with children and young people. This event ran for two years in 2018 and 2019, bringing together people from the education, public and voluntary sectors. This conference has been hugely successful, and OY is committed to running it for the next few years.

### **CAMHs Third Sector Partnership**

Contracted by Oxford Health to Response Organisation for a period of five years. Response Organisation is leading a third sector partnership with six youth organisations. OY delivers 'An introduction to Children and Young People's Mental Health' training to primary and secondary school staff in Oxfordshire, equipping school staff with the baseline understanding of children and young people's mental health, and supporting staff to know where to go if they feel a pupil needs additional support.



## **OXFORDSHIRE YOUTH TRUSTEES' REPORT (CONTINUED)**

### **Mental Wealth Academy**

A partnership approach to mental health support for 18–24-year-olds in Oxfordshire. Response Organisation coordinates the partnership with Oxfordshire Mind, SOFEA,

Banbury Young Homeless Project (BYHP) and Oxfordshire Youth. Through this partnership OY provides workshops for parents and carers to better understand C&YP mental health and coordinates a year-long youth development programme that supports young people who have experienced mental ill health to develop leadership skills and become mental health ambassadors, running workshops for young people aged 13-18.

### **Prioritising Wellbeing Partnership (Wellbeing Education Return package)**

This is led by Response Organisation in partnership with One-Eighty and Oxfordshire Youth, supported by NHS Oxfordshire Clinical Commissioning Group and Oxfordshire County Council. In this partnership OY and One-Eighty offer a holistic package of ongoing wellbeing support for schools, the voluntary sector, and parents and carers in Oxfordshire as part of the return to school post lockdown. This partnership is viewed by Oxfordshire County Council as hugely successful. A proposal has been submitted to continue this for a further year.

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Please see [Oxfordshire Youth's Impact Report 2020](#) for an overview of achievements from April 2019-November 2020.

### **Our People**

Oxfordshire Youth benefits from a motivated, active and engaged board of trustees. The Board is made up of the full Board and three sub-committees: the Finance and Risk Committee and the Safeguarding, Quality and Impact Committee and the Remuneration Committee. I am grateful for the tireless work of all trustees in support of Oxfordshire Youth and for courageously pursuing change. The trustees confirm that they have complied with the duty in Section 17(5) of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission.

Three long-standing Trustees stood down this year representing a combined sixteen years of board service. The board expresses heartfelt thanks to Felicity Dick, Mark Dessain and Tim Martin for their commitment, dedication and expertise throughout those years. The board also said goodbye to Dominic Taylor who joined and stepped down in this period. We warmly welcomed two new Trustees to the board: Richard Venables, recent High Sheriff of Oxfordshire, joined in April 2019 and Lavinia Abell joined in November 2019 following a six month period serving on the board through the young trustees programme. All trustees continue to be required to undergo GDPR training, to undergo generalised safeguarding training and to be DBS checked.

Oxfordshire Youth also benefits from a highly skilled, committed and motivated staff team, whose collective passion to make a difference to young people's lives, is what drives the charity forward. Thank you to the CEO Jodie Lloyd-Jones for her strong leadership and commitment to Oxfordshire Youth and to all of the staff, freelance trainers and facilitators for their continued commitment to Oxfordshire Youth.

### **Public Benefit**

The Trustees confirm that they have complied with the duty in Section 17(5) of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission.

### **Finance**

The charity had a surplus for the year ended 31st March 2021 of £55,868 as against a surplus of £8,601 in 2020. Income received from contracts and grants increased to £1,326,395 (2020: £274,677) whilst income from donations decreased to £35,405 (2020: £65,052). Total income for the year was £1,440,023 (2020: £428,094). Total expenditure for the year was £1,384,155 (2020: £419,493).

## OXFORDSHIRE YOUTH TRUSTEES' REPORT (CONTINUED)

The financial marketplace for charities continues to be volatile. The fact that Oxfordshire Youth continues to deliver high quality work in difficult times is a credit to its staff, volunteers, supporters and voluntary fundraisers. Our thanks go to our Auditors Ross Brooke & Co for their help in producing our financial accounts. A special thank you to our Treasurer, Paul Stothard, for his expertise and support.

### Reserves

Oxfordshire Youth has a reserves strategy in place which aims to increase our reserves levels to £450,000 by 2026 with a stated aim of achieving long term financial security for the charity. Reserves are held to meet any unforeseen future expenditure or any future shortfalls in income. This strategy requires us to have £62,000 of unrestricted reserves by the end of the 2020-21 financial year which has been nearly achieved.

### The Future

Over the last twelve months Oxfordshire Youth has seen a significant organisational expansion which has been predominantly driven by the Young People's Supported Accommodation contract. This contract is now fully operating and so the next twelve months will see a period of operational consolidation as we embed the service delivery into the fabric of the organisation. During this period we expect to see a second 12-month period of significant financial growth; followed by an additional three year period of more gradual growth.

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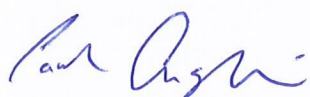
### Donors and sponsors

Thank you to all of our donors and sponsors whose generosity enables the work of Oxfordshire Youth:

Big Lottery Community Fund  
Co-Op Foundation  
Children In Need  
Oxford City Council  
Thames Valley Police  
Oxford Lottery  
Aviva  
CAF Coronavirus Emergency Fund  
Jonathan Towler Memorial Foundation  
H D H Willis 1965 Charitable Trust  
PF Charitable Trust  
Oxford Health NHS Trust  
Blenheim Palace  
Oxfordshire County Council  
Glympton Estates  
St John's College  
Sandra Charitable Trust  
Stanton Ballard Charitable Trust  
Hamish Ogston Foundation  
Christopher Laing Foundation  
Lord Barnaby Foundation  
Oxford Office Furniture  
Col. Tom Hall Charitable Trust  
Lennox Hanney Charitable Trust  
Christopher Laing Foundation  
Bartlett Taylor Charitable Trust

Thank you to the many individual donors who have kindly supported our work over the last twelve months.

Approved by the Trustees on 29/7 2021 and signed on their behalf by:



Carl Anglim, Chair



**OXFORDSHIRE YOUTH  
STATEMENT OF TRUSTEES' RESPONSIBILITIES  
FOR THE YEAR ENDED 31 MARCH 2021**

Law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing financial statements giving a true and fair view, the Trustees should follow best practice and:

- select suitable accounting policies and then apply them consistently.
- make judgements and estimates that are reasonable and prudent.
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity and which enable them both to ascertain the financial position of the charity and to ensure that the financial statements comply with applicable law, regulations and trust deeds. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**INDEPENDENT AUDITOR'S REPORT  
TO THE TRUSTEES OF  
OXFORDSHIRE YOUTH**

**Opinion**

We have audited the financial statements of Oxfordshire Youth for the year ended 31 March 2021 which comprise the Statement of Financial Activities, Balance sheet, Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102, The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2021, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

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**Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

The charity took advantage of audit exemption for 2020 and therefore the comparatives are unaudited.

**Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

**Other information**

The other information comprises the information included in the trustees annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.



**INDEPENDENT AUDITOR'S REPORT (CONTINUED)**  
**TO THE TRUSTEES OF**  
**OXFORDSHIRE YOUTH**

**Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- the charity has not kept adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

**Responsibilities of trustees**

As explained more fully in the trustees' responsibilities statement set out on page 9, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

**Auditor's responsibilities for the audit of the financial statements**

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The specific procedures for this engagement and the extent to which these are capable of detecting irregularities, including fraud is detailed below:

- We have considered:
  - the nature of the charity and sector, control environment and operating performance;
  - the charity's own assessment, including assessments made by key management, of the risks that irregularities may occur either as a result of fraud or error;
  - any matters we identified having reviewed the charity's policies and procedures relating to:
    - identifying, evaluating and complying with laws and regulations and whether they were aware of any instances of non-compliance;
    - detecting and responding to the risks of fraud and whether they have knowledge of any actual, suspected or alleged fraud; and
    - the internal controls established to mitigate risks of fraud or non-compliance with laws and regulations;
  - the matters discussed amongst the audit engagement team.

**INDEPENDENT AUDITOR'S REPORT (CONTINUED)**  
**TO THE TRUSTEES OF**  
**OXFORDSHIRE YOUTH**

As a result of these procedures, we considered the opportunities and incentives that may exist within the organisation for fraud and identified the greatest potential for fraud in the areas in which management is required to exercise significant judgement, such as the disclosure of adjusting items. In common with all audits under ISAs (UK), we are also required to perform specific procedures to respond to the risk of management override.

We also obtained an understanding of the legal and regulatory framework that the charity operates in, focusing on provisions of those laws and regulations that had a direct effect on the determination of material amounts and disclosures in the financial statements. The key laws and regulations we considered in this context were the Companies Act, Charities Act and tax legislation.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/Our-Work/Audit/Audit-and-assurance/Standards-and-guidance/Standards-and-guidance-for-auditors/Auditors-responsibilities-for-audit/Description-of-auditors-responsibilities-for-audit.aspx>. This description forms part of our auditor's report.

**Use of our report**

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



UHY Ross Brooke  
Statutory Auditor  
Windrush Court  
Abingdon Business Park  
Abingdon  
OX14 1SY

Date.....17/8/21.....

UHY Ross Brooke is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.



**OXFORDSHIRE YOUTH**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**(INCLUDING INCOME AND EXPENDITURE ACCOUNT)**  
**FOR THE YEAR ENDED 31 MARCH 2021**

	Notes	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
<b>Income and endowments</b>					
<b>Donations and legacies</b>					
Donations		35,405	-	35,405	65,052
<b>Income from other trading activities</b>					
Fundraising events		125	-	125	21,432
Young Leaders course fees		-	-	-	14,400
<b>Income from charitable activities</b>					
Contracts and grants		6,215	1,320,180	1,326,395	274,677
Subscriptions		-	-	-	6,120
<b>Other income</b>					
Other income		78,098	-	78,098	46,413
<b>Total income</b>	2	<u>119,843</u>	<u>1,320,180</u>	<u>1,440,023</u>	<u>428,094</u>
<b>Expenditure on:</b>					
Generating funds	3	11,970	-	11,970	6,765
Charitable activities	3	<u>51,082</u>	<u>1,321,103</u>	<u>1,372,185</u>	<u>412,728</u>
<b>Total expenditure</b>		<u>63,052</u>	<u>1,321,103</u>	<u>1,384,155</u>	<u>419,493</u>
<b>Net income/(expenditure) before transfers</b>		56,791	(923)	55,868	8,601
Transfers between funds		<u>1,494</u>	<u>(1,494)</u>	<u>-</u>	<u>-</u>
<b>Net movement of funds in year</b>		58,285	(2,417)	55,868	8,601
<b>Reconciliation of funds:</b>					
Total funds brought forward		<u>2,935</u>	<u>31,813</u>	<u>34,748</u>	<u>26,147</u>
<b>Total funds carried forward</b>		<u>61,220</u>	<u>29,396</u>	<u>90,616</u>	<u>34,748</u>

The Statement of Financial Activities includes all gains and losses recognised in the year. All income and expenditure derives from continuing activities.

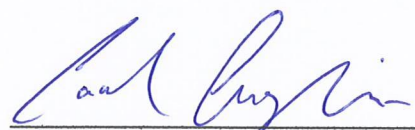
**OXFORDSHIRE YOUTH  
BALANCE SHEET  
AS AT 31 MARCH 2021**

	Notes	2021 £	2020 £
<b>Fixed Assets</b>			
Tangible assets	8	20,954	4,802
		<u>20,954</u>	<u>4,802</u>
<b>Current Assets</b>			
Debtors	9	223,971	12,436
Cash at bank		48,841	40,818
		<u>272,812</u>	<u>53,254</u>
<b>Creditors</b>			
Amounts due within one year	10	(203,150)	(23,308)
<b>Net Current Assets</b>		<u>69,662</u>	<u>29,946</u>
<b>Total Net Assets</b>	11	<u>90,616</u>	<u>34,748</u>
<b>The Funds of the Charity</b>			
Restricted income funds	12	29,396	31,813
Unrestricted income funds		61,220	2,935
		<u>90,616</u>	<u>34,748</u>

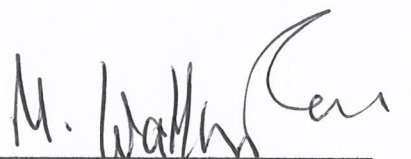
The notes on pages 17 to 25 form part of these accounts.

Approved and authorised by the Trustees on 29/7/21

**ON BEHALF OF THE TRUSTEES**



Carl Anglim, Chair



Mike Watkinson, Treasurer



**OXFORDSHIRE YOUTH  
STATEMENT OF CASH FLOWS  
AS AT 31 MARCH 2021**

	<b>2021</b>	<b>2020</b>
	£	£
<b>Cash flows from operating activities:</b>		
Net movement in funds for the reporting period (as per the statement of financial activities)	55,868	8,601
Adjustments for:		
(Increase)/decrease in debtors	(211,535)	7,698
Increase/(decrease) in creditors	179,842	(6,802)
Purchase of tangible fixed assets	(27,322)	(1,599)
Depreciation charge	4,067	1,200
(Profit)/loss on disposal	7,103	-
Net cash provided by (used in) operating activities	8,023	9,098
<b>Change in cash and cash equivalents in the reporting period</b>	8,023	9,098
<b>Cash and cash equivalents at the beginning of the reporting period</b>	40,818	31,720
<b>Cash and cash equivalents at the end of the reporting period</b>	48,841	40,818

**OXFORDSHIRE YOUTH  
COMPARATIVE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted Funds 2020 £	Restricted Funds 2020 £	Total Funds 2020 £
<b>Income and endowments</b>			
<b>Donations and legacies</b>			
Donations	65,002	50	65,052
<b>Income from other trading activities</b>			
Fundraising events	21,432	-	21,432
Young Leaders course fees	14,400	-	14,400
<b>Income from charitable activities</b>			
Contracts and grants	57,800	216,877	274,677
Subscriptions	6,120	-	6,120
<b>Other income</b>			
Other income	46,264	149	46,413
<b>Total Income</b>	<u>211,018</u>	<u>217,076</u>	<u>428,094</u>
<b>Expenditure on:</b>			
Generating funds	6,765	-	6,765
Charitable activities	215,996	196,732	412,728
<b>Total Expenditure</b>	<u>222,761</u>	<u>196,732</u>	<u>419,493</u>
<b>Net income/(expenditure) before transfers</b>	(11,743)	20,344	8,601
Transfers between funds	(3,145)	3,145	-
<b>Net movement of funds in year</b>	(14,888)	23,489	8,601
Reconciliation of funds:			
Total funds brought forward	17,823	8,324	26,147
<b>Total funds carried forward</b>	<u>2,935</u>	<u>31,813</u>	<u>34,748</u>

**OXFORDSHIRE YOUTH  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2021**

**1. Accounting Policies**

The following accounting policies have been used consistently in dealing with items which are considered material in relation to the charity's accounts.

**(a) Basis of Accounting**

The financial statements are prepared under the historical cost convention and in compliance with the Charities Act 2011, the Charities Statement of Recommended Practice (FRS 102), and FRS 102, The Financial Reporting Standard, applicable in the UK and Republic of Ireland.

The charity took advantage of audit exemption for 2020 and therefore the comparatives are unaudited.

The charity is a public benefit entity.

The 2020-21 annual financial statements have been prepared on a going concern basis.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern. The charity's Finance Committee meet regularly to oversee the charity's finances which are then reported to the Board of Management at their bi-monthly meetings.

The current economic situation, and the concerns around a downturn in giving as a result of covid, have been discussed by the Finance Committee. Whilst this presents an area of concern for Oxfordshire Youth, and the charity sector as a whole, Oxfordshire Youth is financially healthy and the charity has a secure future for a number of years

**(b) Fund Accounting**

Unrestricted funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Restricted funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

**(c) Income**

Income from donations is of a general nature and is recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability. Investment income is recognised on a receivable basis.

The following specific policies are applied to particular categories of income from charitable activities:

- Contract and grant income are recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability.
- Subscriptions are accounted for in the year to which they relate.
- Contract revenue and grants receivable are reflected in the accounts on the accrual basis.



**OXFORDSHIRE YOUTH  
NOTES TO THE ACCOUNTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2021**

**(d) Debtors**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Donations, gifts and grants that provide core funding or are of a general nature are recognised where there is entitlement, probability of receipt and the amount can be measured with sufficient reliability. Such income is only deferred when the donor specifies it must be used in future accounting periods or the donor has imposed conditions which must be met before the charity has unconditional entitlement. Debtors consists of amounts recognised less any provision for bad or doubtful debts - there is no such provision for the 2020-21 financial year.

**(e) Expenditure**

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any Value Added Tax which is reported as part of the expenditure to which it relates.

- Charitable activities comprise those costs incurred by the charity in the delivery of its services. It includes both costs that can be allocated directly to such services and those costs of an indirect nature necessary to support them.
- All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are on a time apportioned basis.

**(f) Redundancy/Termination payments**

Termination benefits are amounts payable as a result of a decision by Oxfordshire Youth to terminate an employee's employment before the normal retirement date or an employee's decision to accept voluntary redundancy and are charged on an accruals basis when Oxfordshire Youth is demonstrably committed to the termination of the employment of an employee or group of employees in a legally binding manner.

**(g) Creditors**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, the amount of the obligation can be measured reliably and the transfer of economic benefit has occurred. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**(h) Provisions**

Provisions are recognised when there is a present obligation (legal or constructive) as a result of a past event, it is probable that the charity will be required to settle the obligation, and a reliable estimate can be made of the amount of the obligation.

The amount recognised as a provision is the best estimate of the consideration required to settle the present obligation at the end of the reporting period, taking into account the risks and uncertainties surrounding the provision.



**OXFORDSHIRE YOUTH  
NOTES TO THE ACCOUNTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2021**

**(i) Deferred Income**

Deferred income includes all receipts and grants which relate to the period after the year end.

**(j) Cash at bank and in hand**

Cash is comprised of cash in hand and bank balances (credit or overdraft). Cash equivalents are short-term, highly liquid investments, which mature within three months or less from the date of acquisition and that are readily convertible to known amounts of cash with insignificant risk of change in value. There were no cash equivalents during the 2020-21 financial year.

**(k) Tangible Fixed Assets and Depreciation**

Tangible fixed assets are stated at historical cost less depreciation. Depreciation is provided on a reducing balance rate which reflects the anticipated useful lives of the assets and their estimated residual values:

Computer Equipment	33.3%
Fixtures and fittings	20%

**2. Restricted Funds**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Donations	-	50
Big Lottery Project	229,547	110,586
Voice Vox	-	12,000
Young Leaders	-	5,000
Mental Health Project	32,219	29,000
Wellness for Education	40,000	-
Social Investment Business	-	20,291
Youth Opportunity Fund	32,029	-
Response	813,921	15,000
TVP	-	25,000
Mental Health Academy	22,500	-
YPSA Covid Fund	105,000	-
Co-op	13,459	-
Children in Need	16,555	-
OCC Youth Study	9,950	-
Blenheim Young Leaders	5,000	-
Other Income	-	149
<b>Total</b>	<b>1,320,180</b>	<b>217,076</b>

**OXFORDSHIRE YOUTH**

**NOTES TO THE ACCOUNTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2021**

**3. Expenditure**

<b>Generating funds</b>	<b>Unrestricted £</b>	<b>Restricted £</b>	<b>2021 £</b>	<b>2020 £</b>
Salaries	-	-	-	-
Other costs	11,970	-	11,970	6,765
	<u>11,970</u>	<u>-</u>	<u>11,970</u>	<u>6,765</u>
<b>Charitable activities</b>	<b>Unrestricted £</b>	<b>Restricted £</b>	<b>2021 £</b>	<b>2020 £</b>
Salaries	15,848	822,771	838,619	273,121
Activities, equipment, etc.	1,199	226,798	227,997	40,885
Support costs	29,785	271,534	301,319	97,042
Auditor's Remuneration <b>4</b>	4,250	-	4,250	1,680
	<u>51,082</u>	<u>1,321,103</u>	<u>1,372,185</u>	<u>412,728</u>

**4. Auditors Remuneration**

	<b>2021 £</b>	<b>2020 £</b>
Audit fees	4,250	-
Non-audit fees( Independent examination)	-	1,680
	<u>4,250</u>	<u>1,680</u>

**5. Staff Numbers**

The average number of persons employed, analysed by activity, was:

	<b>2021 No</b>	<b>2020 No</b>
Charitable activities	<u>28</u>	<u>10</u>

**OXFORDSHIRE YOUTH**  
**NOTES TO THE ACCOUNTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2021**

**6. Staff Costs**

	2021 £	2020 £
Wages and salaries	760,419	246,611
Social security costs	59,217	19,243
Pensions	18,983	7,267
	<u>838,619</u>	<u>273,121</u>

No employee earned £60,000 p.a. or more. No trustee received any remuneration or expenses.

Remuneration paid to key management personnel amounted to £110,591 (2020: £43,850).

**7. Related Party Transactions**

There were no other related party transactions in the current or prior year.

**8. Tangible Fixed Assets**

	Plant and Equipment £	Fixtures and Fittings £	Total £
<b>Cost:</b>			
At 1 April 2020	32,152	1,693	33,845
Additions	25,722	1,600	27,322
Disposals	(34,453)	(1,693)	(36,146)
<b>At 31 March 2021</b>	<u><b>23,421</b></u>	<u><b>1,600</b></u>	<u><b>25,021</b></u>
<b>Depreciation:</b>			
At 1 April 2020	27,350	1,693	29,043
Disposals	(27,350)	(1,693)	(29,043)
Charge in year	3,907	160	4,067
<b>At 31 March 2021</b>	<u><b>3,907</b></u>	<u><b>160</b></u>	<u><b>4,607</b></u>
<b>Net Book Value:</b>			
<b>At 31 March 2021</b>	<u><b>19,514</b></u>	<u><b>1,440</b></u>	<u><b>20,954</b></u>
At 31 March 2020	<u>4,802</u>	<u>-</u>	<u>4,802</u>



**OXFORDSHIRE YOUTH**  
**NOTES TO THE ACCOUNTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2021**

**9. Debtors**

	2021 £	2020 £
Grants and contracts	216,645	-
Other debtors	7,326	12,436
	<u>223,971</u>	<u>12,436</u>

**10. Creditors – Amounts Falling Due Within One Year**

	2021 £	2020 £
Trade Creditors	15,142	-
Taxation and social security	21,276	5,324
Accruals and other creditors	17,103	6,195
Deferred income	149,629	11,789
	<u>203,150</u>	<u>23,308</u>

**11. Analysis of Net Assets between Funds**

**Current year**

	Tangible Fixed Assets £	Net Current Assets £	2021 Total Assets £
Restricted Funds	-	29,396	29,396
Unrestricted Funds	20,954	40,266	61,220
	<u>20,954</u>	<u>69,662</u>	<u>90,616</u>

**Previous year**

	Tangible Fixed Assets £	Net Current Assets £	2020 Total Assets £
Restricted Funds	-	31,813	31,813
Unrestricted Funds	4,802	(1,867)	2,935
	<u>4,802</u>	<u>29,946</u>	<u>34,748</u>

**OXFORDSHIRE YOUTH  
NOTES TO THE ACCOUNTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2021**

**12. Movements on Restricted Funds**

**Previous year**

	<b>Balance 1 Apr 2019 £</b>	<b>Income £</b>	<b>Expenditure £</b>	<b>Transfers £</b>	<b>Balance 31 Mar 2020 £</b>
Big Lottery Project	(3,234)	110,785	(107,052)	-	499
Voice Vox	-	12,000	(11,461)	-	539
Young Leaders	-	5,000	(12,334)	-	(7,334)
Mental Health Project	-	29,000	(32,792)	-	(3,792)
Response	-	15,000	(2,572)	-	12,428
Social Investment Business	14,703	20,291	(30,521)	-	4,473
Step Change	(3,145)	-	-	3,145	-
TVP	-	25,000	-	-	25,000
	<u>8,324</u>	<u>217,076</u>	<u>(196,732)</u>	<u>3,145</u>	<u>31,813</u>

**Current year**

	<b>Balance 1 Apr 2020 £</b>	<b>Income £</b>	<b>Expenditure £</b>	<b>Transfers £</b>	<b>Balance 31 Mar 2021 £</b>
Big Lottery Project	499	229,547	(223,057)	-	6,989
Voice Vox	539	-	-	-	539
Young Leaders	(7,334)	5,000	-	-	(2,334)
Mental Health Project	(3,792)	32,219	(26,111)	-	2,316
Wellness for Education	-	40,000	(38,598)	(1,402)	-
Social Investment Business	4,473	-	-	-	4,473
Youth Opportunity Fund	-	32,029	(6,245)	-	25,784
Response	12,428	22,500	(22,391)	(109)	12,428
TVP	25,000	-	(25,017)	17	-
Response YPSA	-	813,921	(853,482)	-	(39,561)
YPSA Covid Fund	-	105,000	(105,000)	-	-
Co-op	-	13,459	(1,785)	-	11,674
Children in Need	-	16,555	(8,122)	-	8,433
OCC Youth Study	-	9,950	(11,295)	-	(1,345)
	<u>31,813</u>	<u>1,320,180</u>	<u>(1,321,103)</u>	<u>(1,494)</u>	<u>29,396</u>

**OXFORDSHIRE YOUTH  
NOTES TO THE ACCOUNTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2021**

**12. Movements on Restricted Funds (continued)**

The purposes of each restricted fund are summarised below:

Big Lottery funded project called Investing in Youth in Communities Three objectives: Volunteers have improved skills and confidence helping them to provide high quality youth club provision; Young people have improved well-being that will enhance their life chances; and Disadvantaged communities are able to provide sustainable good quality youth provision that promotes integration and community cohesion.

VOXY (OCC funded) – Oxfordshire Youth are a lead partner supporting the development of young people who are members of VOXY council - an OCC youth council that influences key decisions made by OCC.

Young Leaders Programme – organisational development and development of the programme enabling capabilities for growth and expansion of trading income. There was a carried forward deficit of from 2019/2020 which has been reduced by £5,000 this year. Assuming that Covid-19 restrictions are lifted during 2021/2022, this amount is expected to generate a surplus for financial year end 2022.

Mental Health Project Training (funded by Oxford Health through Response) To deliver mental health training to all schools in Oxfordshire.

Wellness for Education Return. To support young people in their transition back to schools following disruption due to covid.

Social Investment Business. A program called Substance Improving Life Chances introducing disadvantaged young people to physical education.

Youth Opportunity Fund – Funding for two apprentice youth workers to spend two years with Oxfordshire Youth and partner organisations learning to be youth workers.

Mental Wealth Academy – A program allowing young people who have previously battled with poor mental health to become ambassadors for other young people.

Response YPSA – A contract to provide care and support within supported accommodation for young people aged 18-25 within Oxfordshire who are at risk of homelessness. This is a 5-year contract of which just the first six months have run during the financial year end 2021. Large implementation costs were expected and this contract is on track to generate a surplus for financial year end 2022.

YPSA Covid Fund – Additional funding for the YPSA contract to cover the increase in costs as a result of covid.

Co-Op – Transition through leadership workshops for year 6s making the journey to secondary school.

Children in Need – Inspiring Futures program improving self esteem, confidence and leadership for vulnerable young people in supported accommodation.

Youth Study – a study of existing youth provision across Oxfordshire. OCC funded. The nature of this contract means that the final outcome cannot be recognised until the report has been produced and therefore it is in deficit this year.

TVP – Thames Valley Police Restricted fund to provide a 3-4 month youth development programme in schools for young people who are at risk of exclusion from school.



### Transfers between funds

During the year a net transfer of £1,494 (2020: £3,145) was made from unrestricted funds to restricted funds in respect of completed projects with residual fund balances. The Trustees confirm that all funding conditions have been met and residual fund balances are eligible to be transferred to unrestricted funds and spent on other purposes.

### **13. General information**

Oxfordshire Youth is an unincorporated charity domiciled in England. Its principal office is Bury Knowle Coach House, North Place, Headington, Oxford, OX3 9HY.

