

**WILTSHIRE AND DORSET DEAF AND HARD OF HEARING CHURCHES TRUST**  
**(Registered Charity Number 1151709)**

**REPORT OF THE TRUSTEES**  
**AND**  
**STATEMENT OF ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

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# **WILTSHIRE AND DORSET DEAF AND HARD OF HEARING CHURCHES TRUST**

## **TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2020**

### **LEGAL STATUS**

The Trust is a registered charity, number 1151709, and is governed by its Constitution, dated 9 November 2012. It merged with the Salisbury Diocesan Deaf Association, (registered charity number 200607), which was removed from the register of charities on 20 December 2013, its property having been transferred to the new charity on 2 December 2013.

**HON PRESIDENT**                      The Bishop of Salisbury (ex-officio)

### **TRUSTEES**

The following, collectively referred to as the Committee of Management, served as the Trust's trustees during the year and to date:

The Rt Rev K Gorham	The Bishop of Sherborne, nominated Chairman
Mrs M Chlinden	(Nominated, by Bishop's Council)
Mrs K Leader	(Co-opted, Wiltshire)
Mrs H Bland	(Co-opted, Dorset)
Mrs G Lovatt	(Co-opted, Deanery of Swindon)
Ms E Ashmead	(Salisbury DBF Head of Finance, ex-officio trustee)
Mr P Musselwhite	(Co-opted)

The trustees comprise a nominated Chairman appointed by the President of the Trust, one other nominated trustee, four co-opted trustees and one ex-officio trustee.

The Salisbury Diocesan Board of Finance is custodian trustee of the Charity.

### **CLERK TO THE TRUSTEES**

Miss C Johnson, Church House, Crane Street, Salisbury, Wilts SP1 2QB

### **ADVISERS**

Independent Examiner	Mrs N A Halls FCA, Fletcher & Partners, Bridge Street, Salisbury SP1 2LZ
Solicitors:	Wilsons, Alexandra House, St Johns Street, Salisbury SP1 2SB
Investment Managers:	CCLA Investment Management Ltd, Senator House, 85 Queen Victoria St, London M&G Investment Management Ltd, Victoria Road, Chelmsford CM1 1FB

### **OBJECTS AND ACTIVITIES**

The objects of the Trust are to assist in every way possible the spiritual, moral, educational and physical needs of deaf and hard of hearing people within the Diocese of Salisbury and the Deanery of Swindon in the Diocese of Bristol and to promote greater awareness of deafness and hearing impairment. The Trust pursues its objects by policies of funding:

- Sign language interpreted church services for deaf people;
- Deaf Chaplains, to care for the spiritual, moral, educational and physical needs of deaf and hard of hearing people;
- Salisbury Deaf Social Club

The Trust is managed by the Committee of Management which is also the trustee body. Although it incurs some limited direct charitable expenditure itself, the Trust essentially fulfils its charitable purpose by grant aiding organisations which support deaf and hard of hearing people or otherwise buying in services for this purpose. The Trust's financial records are maintained by the staff of the Salisbury Diocesan Office.

The trustees have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers or duties.

# WILTSHIRE AND DORSET DEAF AND HARD OF HEARING CHURCHES TRUST

## TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2020

(continued)

### ACHIEVEMENTS AND PERFORMANCE

During the year the Trust purchased a property in Salisbury for use of the Deaf Chaplain. The cost was £322,451. The Trust also incurred expenditure on repairs to the property which came to £7,523.

A grant of £7,000 (2019 - £7,000) was again given to the Diocese of Bristol for deaf chaplaincy work in the Deanery of Swindon and £45,397 (2019 - £60,000) to the Diocese of Salisbury for the expenses incurred in supporting a Deaf Chaplain in the Diocese. A grant of £3,500 (2019: £3,500) was also given to Salisbury Deaf Social Club to assist them following their relinquishing the occupation of the former Deaf Centre, Salisbury. Further grants were also awarded to Salisbury Lipreaders £1,200 (2019: £1,200), Deaf Anglicans Together £500 (2019: £500), BSL bible translation project £1,000 (2019: £Nil) and other small grants £nil (2019: £150).

### FINANCIAL REVIEW

The Trust's normal income totalled £63,634 (2019 - £77,928). This is primarily investment income.

Charitable expenditure totalled £69,212 (2019- £75,915). There is therefore an operational deficit of £5,578 (2019 - surplus of £2,013).

Investments performed well this year - there was an unrealised gain of £67,523 (2019: unrealised and realised gains of £262,178). At the year end the Trust's funds totalled £2,244,190 (2019: £2,182,246).

### RESERVES POLICY

The Trust's policy is to maintain its assets at the present level so as to generate an income in future years to support its objects. The free reserves at the year end were £1,921,738.

### INVESTMENT POLICY

The Trust's policy is to invest its available funds, including monies on deposit, through CCLA Investment Management Ltd's CBF Church of England Funds and M&G Investment Management's Charifund. These are both common investment funds specifically established and regulated to provide investment vehicles for charitable funds.

### RISKS REVIEW

The trustees consider that the Trust's only significant risk is a total collapse of stock markets, which they have mitigated by placing a proportion of the Charity's investments in a property fund and a global equities fund.

### TRUSTEES' RESPONSIBILITIES IN RELATION TO THE FINANCIAL STATEMENTS

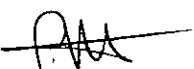
The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). The law applicable to charities in England and Wales requires the Charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources, of the Charity for that period. In preparing the financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures that must be disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the Charity's schemes. They are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website in accordance with legislation in the United Kingdom governing the preparation and dissemination of financial statements.

Signed on behalf of the Trustees

  
.....  
Mr P Musselwhite

Approved by the Trustees on

25 October 2021  
.....

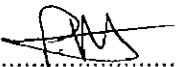
**WILTSHIRE AND DORSET DEAF AND HARD OF HEARING CHURCHES TRUST**  
**(Registered Charity No. 1151709)**  
**STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2020**

	Note	<u>Total</u> <u>Unrestricted</u> <u>Funds</u> <u>2020</u>	<u>Total</u> <u>Unrestricted</u> <u>Funds</u> <u>2019</u>
<b>INCOME FROM:</b>			
Donations and legacies			
Donations		75	95
Deaf Church collections		-	125
		<u>75</u>	<u>220</u>
Investments			
Dividends		62,211	76,469
Interest on cash deposits		1,348	1,239
		<u>63,559</u>	<u>77,708</u>
<b>TOTAL INCOME</b>		<u>63,634</u>	<u>77,928</u>
<b>EXPENDITURE ON:</b>			
Charitable activities			
Grants payable	2	61,005	75,365
Repairs to Chaplain's House		7,523	-
Direct Deaf ministry expenditure		684	550
		<u>69,212</u>	<u>75,915</u>
<b>NET INCOME/EXPENDITURE BEFORE</b>		<u>( 5,578)</u>	<u>2,013</u>
<b>NET GAINS/(LOSSES) ON INVESTMENTS</b>			
Net gains/(losses) on Investments	5	67,523	262,178
<b>NET MOVEMENT IN FUNDS</b>		<u>61,944</u>	<u>264,191</u>
<b>RECONCILIATION IN FUNDS:</b>			
Total funds brought forward		2,182,246	1,918,055
Total funds carried forward		<u>£ 2,244,190</u>	<u>£ 2,182,246</u>

**BALANCE SHEET AT 31 DECEMBER 2020**

	Note	<u>Total</u> <u>Unrestricted</u> <u>Funds</u> <u>2020</u>	<u>Total</u> <u>Unrestricted</u> <u>Funds</u> <u>2019</u>
<b>FIXED ASSETS:</b>			
Tangible Assets	4	322,451	-
Investments			
Listed Investments	5	1,824,221	1,756,698
		<u>2,146,672</u>	<u>1,756,698</u>
<b>CURRENT ASSETS:</b>			
Cash at bank and in hand			
CBF Deposit Fund		153,175	478,718
Cash held by Salisbury DBF	6	15,601	8,756
		<u>168,776</u>	<u>487,474</u>
<b>LIABILITIES:</b>			
Creditors: amounts falling due within one year	7	( 71,259)	( 61,926)
<b>NET CURRENT ASSETS OR LIABILITIES</b>		<u>97,518</u>	<u>425,548</u>
<b>TOTAL NET ASSETS OR LIABILITIES</b>		<u>£ 2,244,190</u>	<u>£ 2,182,246</u>
<b>THE FUNDS OF THE CHARITY:</b>			
Unrestricted funds	1c	<u>£ 2,244,190</u>	<u>£ 2,182,246</u>

These financial statements were approved by the Trustees on 25 October 2021 and signed on their behalf by:

  
..... Trustee  
Mr P Musselwhite

The notes on pages 4 to 6 form part of these accounts

# WILTSHIRE AND DORSET DEAF AND HARD OF HEARING CHURCHES TRUST

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2020

### 1. Accounting Policies

#### a) Accounting convention

The accounts (financial statements) are prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) effective from 1 January 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The Charity constitutes a public benefit entity as defined by FRS 102.

The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern. In this assessment the trustees have considered the impact of COVID-19. The most significant area of judgement that affects items in the accounts is to do with estimating the residual value of the freehold property (see note 1h). With respect to the next reporting period, the year ended 31 December 2021, the most significant areas of uncertainty that affect the carrying value of assets held by the Charity are the level of investment return and the performance of investment markets.

#### b) Cash flow

The accounts do not include a cash flow statement because the Charity, as a small reporting entity, is exempt from the requirement to prepare such a statement.

#### c) Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and have not been designated for other purposes.

#### d) Income recognition

All income is recognised once the charity has entitlement to the income, there is sufficient certainty of receipt and so it is probable that the income will be received, and the amount of income receivable can be measured reliably.

Income from investments is included in the year in which it is receivable.

#### e) Expenditure recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to the expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably. All expenditure is accounted for on an accruals basis.

Grants payable are charged when the offer is conveyed to the recipient, except in those cases where the offer is conditional, in which case the grant would be recognised as expenditure when the conditions attaching are fulfilled.

#### f) Charitable activities

Comprise grants made to organisations plus support costs, and modest direct charitable initiatives.

#### g) Support costs

Support costs have been differentiated between governance costs and other support costs. Governance costs comprise of all costs involving the public accountability of the charity and its compliance with regulation and good practice. The total support costs are allocated equally between the grant recipients for the year.

#### h) Tangible fixed assets

##### Freehold property

Freehold property is carried at cost. No depreciation is provided as the estimated residual value of the property is judged to be not less than its carrying value and the remaining useful life of the asset currently exceeds 50 years. The property is maintained in good condition by continual programme of repairs and maintenance, charged to the SoFA.

#### i) Fixed asset investments

Listed investments are stated at market value as at the balance sheet date. The Statement of Financial Activities includes the net gains and losses arising on revaluation and disposals throughout the year.

#### j) Realised gains and losses

All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and opening market value (purchase date if later). Unrealised gains and losses are calculated as the difference between the market value at the year end and opening market value (or purchase date if later). Realised and unrealised gains are not separated in the Statement of Financial Activities.

#### k) Cash at bank and in hand

Cash at bank and in hand includes cash on deposit available on demand and cash held by Salisbury Diocesan Board of Finance.

#### l) Creditors

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured reliably. Creditors are normally recognised at their settlement amount.

**WILTSHIRE AND DORSET DEAF AND HARD OF HEARING CHURCHES TRUST**

**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2020**

**m) Financial Instruments**

Fixed asset investments are a form of basic financial instrument and are initially recognised at their transaction cost and subsequently measured at fair value at the Balance sheet date. Investment gains and losses, whether realised or unrealised, are combined and shown in the heading 'Net gains/(losses) on investments' in the Statement of Financial Activities.

<b>2. Cost of charitable activities</b>	<u>Grants paid</u>	<u>Support costs</u> (Note 3)	<u>2020</u>	<u>2019</u>
Grants to organisations				
Salisbury Diocese - for deaf chaplaincy	45,397	401	45,798	60,503
Bristol Diocese - for deaf chaplaincy	7,000	401	7,401	7,503
Salisbury Deaf Social Club	3,500	401	3,901	4,003
Salisbury Lipreaders	1,200	401	1,601	1,703
BSL Bible Translation project	1,000	401	1,401	-
Deaf Anglicans Together	500	401	901	1,003
Grant for Conference	-	-	-	653
	<u>£ 58,597</u>	<u>£ 2,408</u>	<u>£ 61,005</u>	<u>£ 75,365</u>

Support costs are allocated equally between the grant recipients for the year.

<b>3. Support costs</b>	<u>Governance costs</u>	<u>Other support costs</u>	<u>Total</u> <u>2020</u>	<u>Total support costs</u> <u>2019</u>
Clerk's salary costs	-	542	542	585
DBF charges for serviced office accommodation and financial management	-	839	839	1,026
Trustees' and Clerk's expenses	-	-	-	112
Interpreting charges	-	-	-	360
Admin Staff & Speakers expenses	-	128	128	209
Independent examiner's fees	900	-	900	723
	<u>£ 900</u>	<u>£ 1,508</u>	<u>£ 2,408</u>	<u>£ 3,015</u>

**4. TANGIBLE ASSETS**

	<u>Freehold Property</u>	<u>Total</u>
<u>Cost or valuation</u>		
At 1 January 2020	-	-
Additions at cost	322,451	322,451
At 31 December 2020	<u>322,451</u>	<u>322,451</u>
<u>Net Book Value</u>		
At 31 December 2020	<u>322,451</u>	<u>322,451</u>
At 31 December 2019	<u>-</u>	<u>-</u>

One property in Salisbury was purchased in June 2020 for the accommodation of a Deaf Chaplain.

**WILTSHIRE AND DORSET DEAF AND HARD OF HEARING CHURCHES TRUST**

**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2020**

<b>5. Fixed asset Investments - Listed investments - Unrestricted funds</b>	<b>2020</b>	<b>2019</b>
Market value at 1 January	1,756,698	1,794,520
Less Disposals at carrying value:	-	( 300,000)
Gain / (loss) in the year	67,523	262,178
Market value at 31 December	<u>£ 1,824,221</u>	<u>£ 1,756,698</u>
Historical cost at 31 December	<u>£ 969,616</u>	<u>£ 969,616</u>
Unrealised gains at 31 December	<u>£ 854,605</u>	<u>£ 787,082</u>

All the Trust's investments are held in common investment funds managed by CCLA Investment Management Ltd or M&G Investments.

The main risk to the Charity from financial instruments lies in the combination of uncertain investment markets and volatility in yield.

The Trust's investment holdings, with market values, at the balance sheet date were as follows:

	<b>2020</b>		<b>2019</b>	
	%	£	%	£
37,961.74 CBF Investment Fund shares (2019- 37,961.74 shares)	42.5%	776,192	41.3%	726,056
214,920.02 CBF Property Fund shares (2019 - 214,920.02 shares)	15.0%	273,830	16.4%	288,143
199,404.29 CBF Global Equity Income Fund shares (2019 - 199,404.29)	28.8%	525,291	26.1%	441,342
18,134.408 M&G Charifund shares (2019 - 18,134.408)	13.6%	248,908	17.1%	301,156
	<u>100.0%</u>	<u>1,824,221</u>	<u>100.0%</u>	<u>1,756,698</u>

**6. Cash held by Salisbury Diocesan Board of Finance**

The Charity does not hold a bank account in its own name. Banking facilities are operated through a designated Trusts Account held in the name of Salisbury Diocesan Board of Finance and a CBF Deposit Fund.

<b>7. Creditors: amounts falling due within one year</b>	<b>2020</b>	<b>2019</b>
Accruals for grants payable	61,097	60,000
Accruals and deferred income	10,162	1,926
	<u>£ 71,259</u>	<u>£ 61,926</u>

<b>8. Movement in funding commitments for grants during the year</b>	<b>2020</b>	<b>2019</b>
Grant commitments recognised as at 1 January	60,000	-
New grant commitments charged to the SoFA in year (see Note 2)	58,597	72,350
Grants paid during the year	( 57,500)	( 12,350)
Grant commitments recognised as at 31 December (see Note 7)	<u>£ 61,097</u>	<u>£ 60,000</u>

**9. Related party transactions, trustees' expenses and remuneration and key management personnel**

The charity considers its key management personnel comprise the trustees and the clerk. No remuneration or expenses were paid to any of the trustees during the year (2019- nil). No trustees received reimbursement for travel expenses in the year (2019 - Nil). The clerk received a salary of £543 (2019 - £585). The charity had no other related party transactions during the year (2019 - nil).

<b>10. Financial Instruments</b>	<b>Note</b>	<b>2020</b>	<b>2019</b>
Financial assets measured at fair value through profit and loss:			
Investments held at fair value	5	<u>1,824,221</u>	<u>1,756,698</u>
		<u>£ 1,824,221</u>	<u>£ 1,756,698</u>
Income, expense, gains or losses, including changes in fair value, recognised on:			
Gains/(Losses) on Financial assets measured at fair value	5	67,523	262,178
Interest on cash deposits		1,348	1,239
Income from listed Investments		62,211	76,469
		<u>£ 131,082</u>	<u>£ 339,886</u>

**WILTSHIRE AND DORSET DEAF AND HARD OF HEARING CHURCHES TRUST**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES  
FOR THE YEAR ENDED 31 DECEMBER 2020**

I report to the trustees on my examination of the accounts of the Wiltshire and Dorset Deaf and Hard of Hearing Churches Trust (the Trust) for the year ended 31 December 2020, which are set out on pages 3 to 6.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*Nicola Halls*

Mrs N A Halls FCA  
Fletcher & Partners  
Crown Chambers  
Bridge Street  
Salisbury

Date: *26th October 2021*