



Trustees' Annual Report for the period

		Period start date			Period end date		
From	01	04	2023	To	31	03	2024

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Postcode

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Alan Proudler	Chair		
2	Richard Jones	Treasurer		
3	Pat O'Connor			
4	Chris Kelly			
5	Peter Jackson			
6	Paul McGrath			
7	John Kabuye		Until 12/01/24	
8	Lewis Morris		Until 07/11/23	
9	Catherine Murray		From 11/01/24	
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Not applicable	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Not applicable		

Name of chief executive or names of senior staff members (Optional information)

Not applicable

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Trustees are appointed by existing trustees, generally for a 3-year term, selected from churches in the Middlesbrough area that provide support to the Middlesbrough Foodbank.

Additional governance issues (Optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none">• policies and procedures adopted for the induction and training of trustees;• the charity's organisational structure and any wider network with which the charity works;• relationship with any related parties;• trustees' consideration of major risks and the system and procedures to manage them.	<p>Middlesbrough Foodbank is part of the Trussell Trust Foodbank network, and works in partnership with local churches and organisations.</p>
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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objective of Middlesbrough Foodbank is the prevention or relief of poverty to people in need in Middlesbrough and the surrounding areas.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Middlesbrough Foodbank provides three days of nutritionally balanced emergency food to people in crisis. Vouchers are issued via frontline professionals, including doctors, health visitors, social workers, Citizens Advice Bureau staff, welfare officers, the police and probation officers. Vouchers can then be exchanged for food at various distribution centres across Middlesbrough.

The trustees have regard to the guidance issued by the Charity Commission on public benefit. In particular, we are seeking to ensure that our vouchers are available via a suitable range of organisations and that we provide a network of food distribution centres across Middlesbrough so that our services are accessible to the people in need.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Middlesbrough Foodbank relies on the work done by volunteers who help at the warehouse, at distribution points, and during special supermarket collection days. These volunteers are generally members of a variety of churches across Middlesbrough, and we are grateful for the support of the volunteers and our partner churches.

Middlesbrough Foodbank complies with the code of practice for ethical fundraising issued by the Fundraising Regulator. We do not use the services of professional fundraisers.

Summary of the main achievements of the charity during the year

Middlesbrough Foodbank was set up in 2012, and became a registered charity on 17th April 2013. In the year from April 2023 to March 2024, we fed 15485 people, including 9784 adults and 5701 children, an increase of 30% on the previous year. We have active voucher holders in around 120 organisations. The main issuers were Foodbank depot (18%), Revenues & Benefits Service (11%), Middlesbrough Recovery Solutions (9%), the debt advice service (7%), DePaul UK (4%), Holy Trinity Church (4%), CFO Activity Hub (4%), Thirteen (3%) and New Walk CIC (3%)

All food given out is donated by local people or purchased using monetary donations. In the year from April 2023 to March 2024, 129 tonnes of food were distributed (almost the same as the previous year). Food donations from the public remain low, and food costs have increased, so this year we spent £116,500 purchasing food, up by 59% from £73,500 during the previous year.

We have a network of food distribution centres across the town We continue to ensure we have a centre open on each weekday:

- St Barnabas Church, Linthorpe (Mondays)
- Grove Hill Methodist Church (Tuesdays)
- Coulby Newham Baptist Church (Wednesdays)
- Church of Ascension, Berwick Hills (Wednesday)
- Middlesbrough Community Church, Gresham (Thursdays)
- St Thomas More, Beechwood (Thursdays)
- Holy Trinity Church, North Ormesby (Fridays)

Each distribution centre welcomes people into a hospitable environment, with a chance for people to chat and be signposted to other relevant support organisations.

Our previous assistant manager left in November 2023, so we have employed Martin Gibson as a new assistant, working alongside Tracey Godfrey, our project manager. A team of around a hundred volunteers work at the warehouse and distribution centres, as well as helping out at food collections. We are very grateful for all they have done.

We have moved our main depot to new premises at 14-15 Newport Way, Cannon Park, much nearer to Middlesbrough Centre.

Section E

Financial review

Brief statement of the charity's policy on reserves

We aim to manage our finances so that we have between 3 and 6 months of reserves in order to meet our financial obligations – primarily the costs of employing a project manager, running a van, and rental of our warehouse space.

Details of any funds materially in deficit

Not applicable.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Middlesbrough Foodbank has been supported financially by donations from individuals, churches and companies across the region, and by grant-making organisations. Sixty-one individuals, three churches, two companies and one organisation make regular donations by standing order, totalling £33,263. £45,519 was donated via our web page and the Stewardship service.

Many other people and organisations have made one-off donations. We are grateful to all our donors for their support. The larger donations from other individuals and organisations this year were:

- £41,000 from Middlesbrough Council
- £23,618 from Trussell Trust (inc Tesco top-ups and a £16,034 grant to support the debt advice service)
- £10,480 from Middlesbrough Mind ("Middlesbrough ST")
- £9,455 from HMRC for Gift Aid on donations from 2021-2023
- £6,000 from Prosalus
- £5,353 from Middlesbrough Amateur Swimming Club
- £5,160 was collected at Middlesbrough Football Club matches
- £4,000 from Cowie Technology Group
- £3,000 from RE Pilkington's
- £2,500 from Art AV Limited
- £2,200 from Dorothy Turner
- £2,110 from Mr IA & Mrs MJ Donaldson
- £2,000 from Stokesley Christian Fellowship
- £2,000 from J Brunton
- £1,561 from Great Ayton PCC (Christ Church)
- £1,489 via Charities Trust
- £1,427 via Charities Aid Foundation (CAF)
- £1,310 from R & MJ Thompson
- £1,290 via Charitable Giving
- £1,200 from Paul Cairns
- £1200 from Pamela Benson
- £1200 from ML&CA Davies
- £1200 from Mrs Henri Yeoman
- £1,156 from St Cuthbert's PCC
- £1,059 from N Dixon
- £1,000 from The Teesside Charity
- £1,000 from R Wellum
- £1,000 from CEO Sleepout
- £1,000 from Sir Hugh & Lady Bell Trust
- £1,000 from Easby Methodist Trustees (Easby Chapel)
- £1,000 from Third Sector Accountants
- £1,000 from ANH Frank & Mrs CJ Frank

Section F

Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	RP Jones	A Proudler
Full name(s)	Richard Jones	Alan Proudler
Position (eg Secretary, Chair, etc)	Treasurer	Chair of trustees
Date	09/01/25	



Middlesbrough Foodbank		1151665		CC16a
Receipts and payments accounts				
For the period from	01/04/2023	To	31/03/2024	

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations:	-	-	-	-	-
- From individuals	98,612	600	-	99,212	119,508
- From churches	8,845	-	-	8,845	10,992
- From Middlesbrough Council	41,000	-	-	41,000	20,000
- From companies / grant-making organisations	58,125	17,034	-	75,159	58,025
Bank interest	7,032	-	-	7,032	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	213,614	17,634	-	231,248	208,526
A2 Asset and investment sales, (see table).					
Nil	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	213,614	17,634	-	231,248	208,526
A3 Payments					
Building (rental, maintenance and insurance)	42,141	-	-	42,141	17,045
Equipment (office/warehouse and uniforms)	9,757	-	-	9,757	6,477
Fuel for van	1,382	-	-	1,382	853
Pay / tax / NI / pension for staff	42,675	-	-	42,675	40,633
Stationery	516	-	-	516	764
Utilities (phone, broadband, alarm)	14,283	-	-	14,283	7,088
Vehicle (lease/purchase, maintenance, insurance, tax)	26,761	-	-	26,761	574
Personnel (inc training and volunteer meetings)	1,790	-	-	1,790	1,142
Food	115,498	1,100	-	116,598	73,535
Other (Trussell Trust annual fee, plus banking/accounting charges, plus debt advice project)	858	-	-	858	19,895
	-	-	-	-	-
Sub total	255,661	1,100	-	256,761	168,005
A4 Asset and investment purchases, (see table)					
Nil	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	255,661	1,100	-	256,761	168,005
Net of receipts/(payments)	- 42,047	16,534	-	- 25,513	40,521
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	339,861	-	-	339,861	299,340
Cash funds this year end	297,814	16,534	-	314,348	339,861

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current account, Co-operative Bank	88,347	16,534	-
	Deposit account	208,032	-	-
	Pending deposits to current account	1,335	-	-
	Petty cash	100	-	-
	Total cash funds	297,814	16,534	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	Gift Aid to be reclaimed	3,714	-	-
			-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Nil		-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Van	Unrestricted	21,700	14,000
	IT equipment	Unrestricted	6,453	800
	Shelving	Unrestricted	4,980	2,500
	Office furniture	Unrestricted	475	60
	Trolleys	Unrestricted	268	200
	Scales	Unrestricted	72	25
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Bills received but not yet paid	Unrestricted	4,823	01 April 2024
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	RP Jones	Richard Jones	09/01/2025	
	A Proudler	Alan Proudler	09/01/2025	



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Middlesbrough Foodbank

**On accounts for the year
ended**

31 March 2024

**Charity no
(if any)**

1151665

Set out on pages

1-2 receipts and payments accounts
1-5 trustees annual report for the year
(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2024.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

13/1/25

Name:

Lee Harris Bsc (Hons) FCCA

**Relevant professional
qualification(s) or body
(if any):**

FCCA

Address:

43 Coniscliffe Road

Darlington, Co. Durham

DL3 7EH

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None