



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Middlesbrough Foodbank

On accounts for the year  
ended

31 March 2022

Charity no  
(if any)

1151665

Set out on pages

1-2 receipts and payments accounts  
1-5 Trustees annual report for the year

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2022.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 12/1/23

Name:

Lee Harris

Relevant professional  
qualification(s) or body  
(if any):

FCCA

Address:

43 Coniscliffe Road

Darlington, Co. Durham

**Section B****Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

None



Middlesbrough Foodbank		1151665		CC16a
Receipts and payments accounts				
For the period from	01/04/2021	To	31/03/2022	

## Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations:	-	-	-	-	-
- From individuals	97,631	1,150	-	98,781	169,047
- From churches	9,561	-	-	9,561	14,807
- From Middlesbrough Council	-	-	-	-	26,728
- From companies / grant-making organisations	48,692	22,656	-	71,348	74,260
Bank interest	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>155,884</b>	<b>23,806</b>	<b>-</b>	<b>179,690</b>	<b>284,843</b>
<b>A2 Asset and investment sales, (see table).</b>					
Nil	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>155,884</b>	<b>23,806</b>	<b>-</b>	<b>179,690</b>	<b>284,843</b>
<b>A3 Payments</b>					
Building (rental, maintenance and insurance)	19,549	-	-	19,549	13,374
Equipment (office/warehouse and uniforms)	1,711	-	-	1,711	1,812
Fuel for van	562	-	-	562	582
Pay / tax / NI / pension for staff	36,508	-	-	36,508	36,089
Stationery	78	-	-	78	856
Utilities (phone, broadband, alarm)	7,277	-	-	7,277	3,791
Vehicle (lease/purchase, maintenance, insurance, tax)	2,645	-	-	2,645	26,332
Personnel (inc training and volunteer meetings)	536	-	-	536	332
Food	10,117	3,606	-	13,722	22,925
Other (Trussell Trust annual fee, plus banking/accounting charges, plus debt advice project)	1,074	20,201	-	21,275	408
	-	-	-	-	-
<b>Sub total</b>	<b>80,057</b>	<b>23,806</b>	<b>-</b>	<b>103,863</b>	<b>106,501</b>
<b>A4 Asset and investment purchases, (see table)</b>					
Nil	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>80,057</b>	<b>23,806</b>	<b>-</b>	<b>103,863</b>	<b>106,501</b>
<b>Net of receipts/(payments)</b>	<b>75,828</b>	<b>-</b>	<b>-</b>	<b>75,828</b>	<b>178,342</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>223,513</b>	<b>-</b>	<b>-</b>	<b>223,513</b>	<b>45,171</b>
<b>Cash funds this year end</b>	<b>299,340</b>	<b>-</b>	<b>-</b>	<b>299,340</b>	<b>223,513</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Current account, Co-operative Bank	298,504	-	-
	Pending deposits to current account	736	-	-
	Petty cash	100	-	-
	<b>Total cash funds</b>	<b>299,340</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	<b>Details</b>	<b>Unrestricted funds to nearest £</b>	<b>Restricted funds to nearest £</b>	<b>Endowment funds to nearest £</b>
	Gift Aid to be reclaimed	3,643	-	-
			-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	<b>Details</b>	<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>
	Nil		-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	<b>Details</b>	<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>
	Van	Unrestricted	21,700	19,000
	IT equipment	Unrestricted	2,961	400
	Scales	Unrestricted	72	25
	Trolley	Unrestricted	28	15
	Office furniture	Unrestricted	475	60
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	<b>Details</b>	<b>Fund to which liability relates</b>	<b>Amount due (optional)</b>	<b>When due (optional)</b>
	Payroll fees for Jan-Mar 2022	Unrestricted	47	01 April 2022
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	<b>Signature</b>	<b>Print Name</b>	<b>Date of approval</b>	
	RPJones	Richard Jones	07/12/2022	
	A Proudler	Alan Proudler	07/12/2022	



# Trustees' Annual Report for the period

Period start date			Period end date				
From	01	04	2021	To	31	03	2022

## Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Postcode

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Alan Proudler	Chair		
2	Richard Jones	Treasurer		
3	Wendy Sutton		Until 20/01/22	
4	Pat O'Connor			
5	Chris Kelly			
6	Peter Jackson			
7	Paul McGrath		From 09/09/21	
8	John Kabuye		From 20/01/22	
9				
10				
11				
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17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Not applicable	

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Not applicable		

### Name of chief executive or names of senior staff members (Optional information)

Not applicable

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Trustees are appointed by existing trustees, generally for a 3-year term, selected from churches in the Middlesbrough area that provide support to the Middlesbrough Foodbank.

### Additional governance issues (Optional information)

<p>You <b>may choose</b> to include additional information, where relevant, about:</p> <ul style="list-style-type: none"><li>• policies and procedures adopted for the induction and training of trustees;</li><li>• the charity's organisational structure and any wider network with which the charity works;</li><li>• relationship with any related parties;</li><li>• trustees' consideration of major risks and the system and procedures to manage them.</li></ul>	<p>Middlesbrough Foodbank is part of the Trussell Trust Foodbank network, and works in partnership with local churches and organisations.</p>
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## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

The objective of Middlesbrough Foodbank is the prevention or relief of poverty to people in need in Middlesbrough and the surrounding areas.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Middlesbrough Foodbank provides three days of nutritionally balanced emergency food to people in crisis. Vouchers are issued via frontline professionals, including doctors, health visitors, social workers, Citizens Advice Bureau staff, welfare officers, the police and probation officers. Vouchers can then be exchanged for food at various distribution centres across Middlesbrough.

The trustees have regard to the guidance issued by the Charity Commission on public benefit. In particular, we are seeking to ensure that our vouchers are available via a suitable range of organisations and that we provide a network of food distribution centres across Middlesbrough so that our services are accessible to the people in need.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Middlesbrough Foodbank relies on the work done by volunteers who help at the warehouse, at distribution points, and during special supermarket collection days. These volunteers are generally members of a variety of churches across Middlesbrough, and we are grateful for the support of the volunteers and our partner churches.

Middlesbrough Foodbank complies with the code of practice for ethical fundraising issued by the Fundraising Regulator. We do not use the services of professional fundraisers.

### Summary of the main achievements of the charity during the year

Middlesbrough Foodbank was set up in 2012, and became a registered charity on 17<sup>th</sup> April 2013. In the year from April 2021 to March 2022, we fed 8649 people, including 5198 adults and 3451 children, a reduction on the previous year, back to pre-pandemic levels. We have active voucher holders in around 100 organisations. This year, more agencies re-opened. The main issuers were Breckon Hill community centre. The Salvation Army, New Walk, Middlesbrough Probation Service and Nite Light CIC.

All food given out is donated by local people or purchased using monetary donations. In the year from April 2021 to March 2022, 80 tonnes of food were distributed (a decrease from 118 tonnes the previous year). We are continuing to need to purchase a far higher proportion of food than before the pandemic, rather than relying on food donations.

We have a network of food distribution centres across the town. This year, the centre at Trinity Methodist Church, Whinney Banks closed, but we opened a new centre at Church of Ascension, Berwick Hills. We continue to ensure we have a centre open on each weekday:

- St Barnabas Church, Linthorpe (Mondays)
- Grove Hill Methodist Church (Tuesdays)
- Coulby Newham Baptist Church (Wednesdays)
- Church of Ascension, Berwick Hills (Wednesday)
- Middlesbrough Community Church, Gresham (Thursdays)
- Holy Trinity Church, North Ormesby (Fridays)

We also aim to open another new centre at St Thomas More, Beechwood.

We opened our distribution centres more fully again, welcoming people into a more hospitable environment, with a chance for people to chat and be signposted to other relevant support organisations. However further restrictions were imposed for some time in the light of the Omicron variant.

We were offered a unit in the Hill Street Shopping centre rent-free, which we used temporarily for storage of additional stock. We have since surrendered that unit as we became liable for business rates on it. However we hope to move our main depot to new premises nearer to Middlesbrough Centre where there might be more scope for welcoming clients to the centre, for advice sessions, etc.

In line with the objectives stated last year, we worked with the Salvation Army to introduce a debt advice service that we can refer Foodbank clients to, when appropriate. In December 2021 our project manager Alan Jones moved into a role in this debt advice service, and we employed Tracey Godfrey as our new project manager. A team of around eighty volunteers work at the warehouse and distribution centres, as well as helping out at food collections. We are very grateful for all they have done.



## Section E

## Financial review

### Brief statement of the charity's policy on reserves

We aim to manage our finances so that we have between 3 and 6 months of reserves in order to meet our financial obligations – primarily the costs of employing a project manager, running a van, and rental of our warehouse space.

### Details of any funds materially in deficit

Not applicable.

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Middlesbrough Foodbank has been supported financially by donations from individuals, churches and companies across the region, and by grant-making organisations. Sixty two individuals, three churches and one company make regular donations by standing order, totalling £21,414. £47,843 was donated via our web page and £2490 was collected at Middlesbrough Football Club matches. Many other people and organisations have made one-off donations. We are grateful to all our donors for their support. The larger donations from other organisations this year were:

- £28,201 from Trussell Trust (inc Tesco top-ups and a £20,201 grant to support the debt advice service)
- £10,000 from Ian Donaldson
- £4455 from North East Help Link Trust
- £3735 from Young Guns Teesside
- £2883 from Sainsbury's Neighbourly Foundation
- £2500 from Aldan Management
- £2456 from Mbro Erimus Rotary Trust
- £2000 from 378 Company Ltd (Linthorpe Pharmacy)
- £1490 from R&MJ Thompson
- £1270 from Great Ayton PCC (Christ Church)
- £1111 from TomRods Ltd
- £1000 from Holdings GBP
- £1000 from MJ Tomlin
- £1000 from Mrs D Turner
- £1000 from "Nor Eas H Ltd SW"
- £1000 from Stokesley Christian Fellowship
- £1000 from Unite NE/202/9 Middlesbrough Chemical Sector
- £1000 from Workman (as a partial refund of the Hill St rates)

## Section F

## Other optional information

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## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	RP Jones	A Proudler
Full name(s)	Richard Jones	Alan Proudler
Position (eg Secretary, Chair, etc)	Treasurer	Chair of trustees
Date	07/12/22	