

Bringing Words to Life Ltd

Financial Statements

For the Year Ended

31 August 2024

Company Registration No. 08366070

Charity Registration No. 1151661

Legal and Administrative Information:

Name: Bringing Words to Life Limited

Company No. 08366070

Charity No. 1151661

Trustees: Stuart Jackson (Chair)
Emma Barnett
Beth Khalil (Treasurer)
Jeremy Barnett

Directors: Stuart Jackson
Emma Barnett
Jeremy Barnett

Registered Address: Rowlands Gill Community Centre
Strathmore Road
Rowlands Gill
Tyne and Wear
NE39 1JB

Bank: Lloyds Bank PLC
44 Front Street
Whickham
Tyne and Wear
NE16 4DS

Structure: Bringing Words to Life Ltd is a Company limited by guarantee (Company No. 08366070) and a registered Charity (Charity No.1151661).

Senior Contact: Melanie Cornish-Fleet – Chief Executive Officer.

Independent Examiner: Darren Thompson
FutureSkills North East CIC
53 Kirkdale
Spennymoor
Co. Durham
DL16 6UH

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Trustees' Report:

The aim of the charity is:

- To advance the education of the public, particularly but not exclusively those residing in Gateshead and surrounding areas by developing key literacy skills with the aim of advancing education and employment prospects and life skills.

Achievements and Performance:

Over the last year, Bringing Words to Life has continued to deliver a wide range of literacy workshops in schools and with community groups.

Over the last year Bringing Words to Life has continued to deliver a wider range of activities in and around the North of England.

- Bringing Words to Life worked with **455 people**.
- Bringing Words to Life delivered workshops to adults with SEND in **Cramlington, Northumberland**.
- Bringing Words to Life supported six secondary-age students with English on a one-to-one basis.
- Bringing Words to Life delivered over **357 workshops and two open days** throughout the year.

Plans for the future:

- To work with Newcastle University Business students to develop a marketing plan to launch the Write2 programme to market as part of their final year dissertation.
- To develop the Write2 afterschool programme working with students from local universities.

Risk Management:

The Trustees are examining the major risks, which the organisation faces to external factors, governance, and internal operations of the organisation. They are considering the likelihood and the impact of risks and reviewing what systems should be in place to control and reduce those risks.

Reserves Policy:

It is the policy of the charity to try and build up unrestricted funds, which are free reserves of the organisation, to a level that equates to approximately 3 months of unrestricted expenditure. This would provide sufficient funds to cover the management and administration support costs and any emergencies that may arise from time to time.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy the financial position of the charity, which enables them to ascertain the financial position of the company and enable them to comply with applicable law. The Directors/Trustees are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

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Trustees' Responsibilities:

The Trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy the financial position of the charity which enables them to ascertain the financial position of the company and enable them to comply with applicable law.

The Trustees are also responsible for the safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

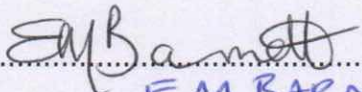
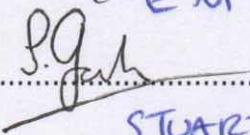
For the year ending 31/8/2024 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the Trustees and signed on their behalf by:

Signed:		Position:	Trustee 4/2/25
	E M BARNETT		
Signed:		Position:	CHAIR 31/03/25.
	STUART JACKSON		

Independent Examiners Report:

I report to the charity trustees on my examination of the accounts of the company for the year ended 31st August 2024 which are set out on pages 7-9.

Respective Responsibilities of Trustees and Examiner:

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006.

Having satisfied myself that the accounts of the company are not required to be audited under part 16 of the 2006 Act, and are eligible for independent examination. I report in respect of my examination of your company's accounts as carried under section 145 of the charities Act 2011. It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act.
- Follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

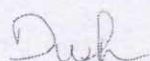
Independent Examiner's Statement:

I have completed my examination. I can confirm no matters has come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a "true and fair view" which is not a matter considered as part of an independent examination; or
4. The accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by Charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable proper understanding of the accounts to be reached.

Signed:



Date: 3/2/2025

Darren Thompson
FutureSkills North East CIC
53 Kirkdale
Spennymoor
Co. Durham
DL16 6UH

Bringing Words to Life Ltd
Statement of Financial Activities
1 September 2023 – 31 August 2024

		Restricted	Unrestricted	2024	2023
	Notes	£	£	£	£
Incoming Resources:					
Grants	3	29,444.00	-	29,444.00	18,231.00
Sales	4	-	29,030.00	29,030.00	32,005.00
Other income		-	300.00	300.00	181.00
Total Incoming Resources:		29,444.00	29,330.00	58,774.00	50,417.00
Resources Expended:					
Premises costs		-	1,562.00	1,562.00	720.00
Insurance		-	241.00	241.00	209.00
Office costs	5	5,500.00	209.00	5,709.00	4,396.00
Travel expenses		2,000.00	289.00	2,289.00	2,046.00
Sessional worker costs	6	21,944.00	17,303.00	39,247.00	32,085.00
Professional fees	7	-	2,075.00	2,075.00	3,300.00
Loan repayment		-	668.00	668.00	291.00
Other costs		-	850.00	850.00	550.00
Total Resources Expended:		29,444.00	23,197.00	52,641.00	43,597.00
Surplus/Deficit for the period:		-	6,133.00	6,133.00	6,820.00
Funds brought forward 1st September 2023:		-	7,274.00	7,274.00	454.00
Funds carried forward 31st August 2024:		-	13,407.00	13,407.00	7,274.00

Bringing Words to Life Ltd
Statement of Assets and Liabilities
as at 31 August 2024

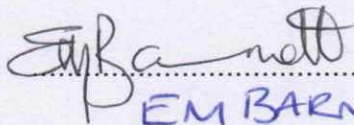
		2024	2023
	Notes	£	£
Current assets:			
Cash at bank and in hand		13,407.00	7,274.00
Debtors		-	1,900.00
Total current assets:		13,407.00	9,174.00
Liabilities:			
Loan		4,197.00	4,865.00
Total liabilities:		4,197.00	4,865.00
Net assets:		9,210.00	4,309.00
The funds of the charity:			
Restricted funds		-	-
Unrestricted funds		9,210.00	4,309.00
Total funds:	8	9,210.00	4,309.00

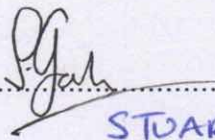
For the financial year in question, the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

No members have required the company to obtain an audit for the year in question in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

Signed:  Position: Trustee 4/2/25
EMBARNETT

Signed:  Position: CHAIR 31/03/25
STUART JACKSON

Bringing Words to Life Ltd

Notes to the Financial Statements for the year ended 31st August 2024

1	The accounts are prepared on the receipts and payments basis in accordance with the Statement of Recommended Practice, Accounting, and Reporting by Charities.
2	Bringing Words to Life is a Registered Charity (Charity No. 1151661) and a Company Limited by Guarantee (Company No.08366070).
3	<p>This includes:</p> <ul style="list-style-type: none">• JJ Charitable Trust - £20,000.• Forrester Family Trust - £7,500.00.• Cumberland Council - £1,944.00.
4	Income generated through contracts and service level agreements.
5	Office costs include stationery, IT, and consumables.
6	This includes expenditure on a sessional worker to deliver programmes. The charity did not have any paid employees during this period.
7	<p>This includes:</p> <ul style="list-style-type: none">• Graphic Design Consultancy – £750.00.• Accountancy - £625.00.• Consultancy Advice - £700.00.
8	Funds available to the charity as at 31 st August 2024.